



ADMINISTRATION FOR
CHILDREN & FAMILIES

Secure Care Placement of Unaccompanied Alien Children

**Department of Health and Human Services
Office of Refugee Resettlement
Unaccompanied Alien Children Bureau**

Request for Information

ACF-RFI-SCP-2025

Revision 1

(all revisions annotated in red font)

March 18, 2025

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1 Introduction

This is an RFI for the availability of potential vendors who can provide Secure Care Placement services for Unaccompanied Alien Children (UAC) in Office of Refugee Resettlement (ORR)-custody. The Government aims to ensure the timely availability and admission of UAC who meet the criteria for secure care placement. The selected contractors will be responsible for maintaining secure care beds and ensuring compliance with all relevant legislation and policies governing the care of UAC. Providers should be able to admit UAC upon notification by ORR and provide essential services such as diagnostics, transfers between levels of care as needed, discharges, and family reunifications.

2 Purpose

As part of its market research, ACF is issuing this RFI to assess: (i) the availability of qualified contractors capable of providing the support outlined in the attached Draft PWS; and (ii) whether this requirement is appropriate for a small business set-aside.

The secure care provider shall provide on-demand secure care placement of UAC in ORR-custody who meet the following placement criteria as determined by an ORR Federal Field Specialist: (1) Have been charged with a crime, are eligible to be charged with a crime, or have been convicted of a crime; or are involved in delinquency proceedings, have been adjudicated as delinquent, or are eligible to be charged with a delinquent act. (2) Have committed or have made credible threats to commit a violent or malicious act while in ORR custody. (3) Have self-disclosed violent criminal history prior to placement in ORR custody that requires further assessment. (4) Have committed sexual abuse, where there is coercion by overt or implied threats of violence against another person and/or there is an immediate danger to others.

3 Contemplated Magnitude

ACF anticipates this requirement will have a six (6) month period of performance with up to an additional six (6) month option period. ACF anticipates a single-award stand-alone contract or task order cut from a service schedule, though ACF invites feedback on this approach.

4 Information Request

Interested firms responding to this RFI must provide a capability statement demonstrating their ability and capacity to execute the requirements defined in the draft Secure Care PWS provided in Attachment 1, along with experience performing work on efforts of similar size, scope, and complexity. Lastly, interested firms are encouraged to provide feedback and any questions they may have regarding the draft PWS, using the Response Matrix provided in Attachment 2.

4.1 Capability Statement

The capability statement shall be comprised of the following sections:

4.1.1 Corporate

Please use Attachment 2 to provide the following company background information:

1. Business name and address;
2. CAGE Code

4.1.2 Name of company representative, alternate, and their associated business titles and contact information (inclusive of telephone numbers and email addresses):

1. Business Size for NAICS Code 623220, size standard for this code is \$19 million. Indicate if your firm is large, small, and include any applicable socio-economic status such as woman-owned, veteran-owned, 8(a) or HUBZone;

2. Unique Entity Identifier (UEI) number; and
3. Provide your firms existing Federal Supply Schedule contract(s) or other contracts for secure care placement services against which the Department may be able to place orders, identify the contract number(s) and other relevant information.

4.1.3 Technical Experience

Please use Attachment 2 to provide a response to the following five (5) Technical Experience Questions. In addition, please identify three (3) past experiences where you successfully addressed each question within the last five (5) years.

No.	Question
1	Is your organization currently a licensed operating provider of secure care for youth between the ages of 13 – 17 years of age? Accredited? If yes, in what states?
2	Does your organization have the capacity to offer 30 secure care placements to be available immediately upon a contract award for new admissions?
3	If your organization cannot have 30 secure care placements immediately available upon a contract award, is there a number of secure care placements your organization can have immediately available upon an award for new admissions, and how long to have the full 30 secure care placements available?
4	If your organization cannot have any number of secure care placements available for new admissions immediately upon an award, how soon can your organization have 30 secure care placements available for new admissions?
5	Will your organization require ramp-up time to have secure care placements available; and if so, for what considerations (e.g., staffing, upfitting or minor renovations of existing facilities, building occupancy or licensing renewals or modifications)?

4.2 PWS Feedback

Interested firms shall provide recommended comments and questions on the draft PWS using the template provided in Attachment 2.

4.3 Acquisition Considerations

Utilize Attachment 2 to provide responses to the following questions related to ACF's potential acquisition considerations.

No.	Question
1	Are there any aspects of the requirements described in the PWS which that could be considered unduly restrictive or create unnecessary barriers that might impact your firm's ability to fully participate in a procurement for translation services? If so, please explain why and provide suggestions on how the requirements could be organized or structured to encourage the participation of small businesses.
2	Are there any pricing, terms, and conditions, and/or business practices that are uniquely prevalent or customary in the industry that ACF should consider?
3	Please provide any other feedback or suggestions related to ACF's potential acquisition considerations that you believe might improve the likelihood of a successful solution.

5 Vendor Responses

The capability statement shall be in sufficient detail but not exceed 10 pages total. In responding to this RFI, please **DO NOT PROVIDE PROPRIETARY INFORMATION**. Please include only the following information, formatted for readability in either Microsoft Word 365, Microsoft Excel 365, or PDF format in your response: Submit the response by email to the Point of Contacts listed at the bottom of this notice as soon as possible, and preferably before the closing date and time of this notice.

Interested firms shall respond no later than 5:00 p.m. EDT. on **Wednesday**, March 26, 2025, All responses shall be submitted via email to Douglas.Buffington@acf.hhs.gov, Angela.Piekielko@acf.hhs.gov, and Leeann.washington@acf.hhs.gov, include RFI number, and use 12-pt Times New Roman font.

This is an RFI, and ACF does not anticipate answering industry questions.

Vendors should mark all confidential information in the response as applicable. Information provided by vendors will only be shared with ACF employees and contractors with signed confidentiality agreements involved with market research.

6 Appendix

Attachment 1: Draft Secure Care Placement PWS

Attachment 2: ACF Secure Care Placement Response Matrix