From: Gresham Adela J [(b)(6)] irs.gov>
To: Soter Irene E <(b) (6) irs.gov>, Villaras Edward <(b) (6) irs.gov>, King Robert M <(b) (6) irs.gov>, "Phillips Randall S [Contractor]" <(b) (6) irs.gov>
Cc: Cockrell Michael K <(b) (6) irs.gov>, McLaurin Ken A <(b) (6) irs.gov>
Subject: FW: final triple confirmation about paper check logic
Sent: Wed, 15 Apr 2020 06:14:42 -0500

Good morning,

Please see the confirmation from Virginia on TY2019.

Also there will be follow-up sessions on a few items that we are tracking that will need to be addressed that resulted from last week's deployment.

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-[(b)(6)](D) | (b)(6) (C)
(b) (6) @irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 6:19 PM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

thanks so much for confirming about paper, and your other input.
hang in there!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell (b)(6)

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 6:17 PM
To: Gilpin Linda <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

See below

As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only

We received the new memo line text late last night and that is in progress to be:
Economic Impact Payment
President Donald J. Trump
This is news to me, but I have an email from Ronda Kent in BFS that confirms

We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow

I do not know if you have provided more information to the team about the questions around (b)(5) Deliberative Process Privilege (b)(5) Deliberative Process Privilege Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Sorry for the delay. Hope this is helps

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) Cell)
470-639 (b)(6) Desk)
Pls consider the environment before printing this email

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 5:49 PM
To: Gresham Adela J <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Virginia,
Please see below and confirm that we are all aligned. we are out of runway if there is any remaining disconnect.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell (b)(6)

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:47 PM
To: Busby Virginia K <(b) (6) irs.gov>
Cc: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E (b) (6) @irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Hi Virginia,

As of 4/3, we have been working from the attached IMF Requirements for 2020 EIP. Based on the requirements and to recap we have coded as outlined below:

- The IMF code looks at 2019 / 2018 but 701 performs the check on 2019 only.
- IMF master file programs will not consider 2018 if the EIP Payments from 701 is based on TY2019 Returns only.
- 701 is based on TY2019 Returns only

As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613 (b)(6) (D) | (b)(6) C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:05 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) @irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

+ Aaron for EST

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell (b)(6)

From: Gilpin Linda
Sent: Tuesday, April 14, 2020 7:56 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: final triple confirmation about paper check logic

I understand that there was a confusion yesterday about the logic for processing paper checks, re processing just 2019 vs. both 2019 and if no return, then 2018. I believe from conversations late yesterday that all was sorted out, but I have asked Adela to recap the logic for this that we are coding and testing to. We are down to the wire and cannot afford any disconnects or misinterpretations that could cause a failure for the 4/16 processing of paper check transactions.
Please confirm by email either that it is correct, or that we need to discuss to further clarify.

FYI:
We received the new table for AGI thresholds, and coding/testing are in progress for that.

We received the new memo line text late last night and that is in progress to be:
Economic Impact Payment
President Donald J. Trump
This is news to me but I have an email from Ronda Kent in BFS that confirms

We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow

I do not know if you have provided more information to the team about the questions around (b)(5) Deliberative Process Privilege (b)(5) Deliberative Process Privilege Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Please let us know if any questions/concerns and Thank you for your great partnership!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

To: Caldwell Christopher E[(b) (6) irs.gov]
Cc: Taylor Sheryl M [Contractor][(b) (6) irs.gov]; Sotomayor Edwin[(b) (6) irs.gov]; Gresham Adela J[(b) (6) irs.gov]; Hohn Curtis P[(b) (6) irs.gov]; Malloy Daneen M[(b) (6) irs.gov]; Atchison-Rice Cyneatria[(b) (6) irs.gov]; Draine Michele C[(b) (6) irs.gov]; McLaurin Ken A[(b) (6) irs.gov]; Simms Pam B[(b) (6) irs.gov]; DeLeon Tracy[(b) (6) irs.gov]
From: Soter Irene E (b)(6) irs.gov]
Sent: Tue 4/14/2020 2:45:23 PM (UTC)
Subject: RE: Check Images

Chris – this is correct as noted in Red from Linda G.
Economic Impact Payment
President Donald J. Trump

+ Tracy – sharing real time

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:43 AM
To: Soter Irene E(b) (6) @irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b) (6) irs.gov>; Atchison-Rice Cyneatria <(b) (6) irs.gov>; Draine Michele C <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

I've made the code changes and tested with production H202015 because we issued that one rebate as a paper check. Before I move the program to USS can I confirm that this is correct:

"ECONOMIC IMPACT PAYMENT "
"PRESIDENT DONALD J. TRUMP "

From: Caldwell Christopher E
Sent: Tuesday, April 14, 2020 7:09 AM
To: Soter Irene E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) @irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b) (6) irs.gov>; Atchison-Rice Cyneatria <(b) (6) irs.gov>; Draine Michele C <(b) (6) @irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: Check Images

No problem – I'll get it coded and ready for testing today.

From: Soter Irene E(b) (6) @irs.gov>
Sent: Tuesday, April 14, 2020 7:00 AM
To: Caldwell Christopher E(b) (6) well@irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E (b) (6) @irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b) (6) irs.gov>; Atchison-Rice Cyneatria <(b) (6) irs.gov>; Draine Michele C <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) @irs.gov>
Subject: RE: Check Images

Good morning Chris.

We have a check legend text decision. Please see red and let us know if you have questions.

The change must be SAT tested so I included SAT folks and IMF internal testing on this email chain.

Please let me know when testing is done so we can inform Linda the change is ready to promote into production.

Curt will take care of the C-Ticket.

Thank you

From: Gilpin Linda <(b)(6) irs.gov>
Sent: Monday, April 13, 2020 11:21 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Here is the desired text for the 2 memo lines:

Economic Impact Payment
President Donald J. Trump

please let me know if we can still get this change in.
thank you
Linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613 (b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:34 PM
To: Soter Irene E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) @irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Subject: RE: Check Images

Sure thing – I'll wait until next week.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:32 PM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images
Importance: High

Chris – please stand down – we await new instructions

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:29 PM
To: Soter Irene E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Subject: RE: Check Images

Yep looks like that will replace both lines. So right now it's this:

" MCDO ANDOVE 12/2020 EIP 2020 30 "
" ECONOMIC IMPACT PAYMENT "

And it will change to:

" PRESIDENT DONALD J. TRUMP "
" ECONOMIC IMPACT PAYMENT "

That's no problem to change – I can do it next week anytime.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:03 PM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: FW: Check Images

Chris,

Please see approved memo line.

It appears the revision takes up the 2 lines?

Let me know Chris – thank you

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Gilpin Linda <(b) (6) irs.gov>

Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b)(6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

To: Gilpin Linda[(b) (6) irs.gov]; Gresham Adela J[(b) (6) irs.gov]
Cc: DeLeon Tracy[(b) (6) irs.gov]
From: Soter Irene E[(b) (6) irs.gov]
Sent: Tue 4/14/2020 10:55:05 AM (UTC)
Subject: RE: Check Images

Will do

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 11:21 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Here is the desired text for the 2 memo lines:

Economic Impact Payment
President Donald J. Trump

please let me know if we can still get this change in.
thank you
Linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 10:23 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) @irs.gov>
Cc: Pandya Kaschit <(b) (6) v>
Subject: FW: Check Images

is it too late to get this change in?

Nancy Sieger
Acting CIO, IRS IT
202-317-(b)(6)

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Apr 13, 2020 8:18 PM
To: Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Subject: FW: Check Images

Notice the change in the order on the memo section listed below in red from Baylor. Thanks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:15 PM

To: Sieger Nancy <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B
(b) (6) @irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: FW: Check Images

Confirmed on behalf of the Secretary.

Chuck

From: Baylor.Myers@treasury.gov (b) (6) @treasury.gov>
Sent: Monday, April 13, 2020 8:08 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; David.Lebryk@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B
<(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>
Subject: Re: Check Images

Yes

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 13, 2020 at 7:36:05 PM EDT
To: Kautter, David < (b)(6) @treasury.gov>, Kautter, David < (b)(6) @treasury.gov>, Lebryk, David
(b) (6) @treasury.gov>, Myers, Baylor (b)(6) @treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Tribiano, Jeffrey J. <(b) (6) irs.gov>, Lough Sunita B
<(b) (6) irs.gov>, Desmond, Michael J. (b)(6) @irscounsel.treas.gov>
Subject: FW: Check Images

Baylor,

Confirming these are direct instructions from the Secretary - that IRS is being instructed by the Secretary to include the specific language provided below on the memo portion of the paper checks.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Monday, April 13, 2020 7:25 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: David.Lebryk@treasury.gov
Subject: FW: Check Images

From Baylor

From: Myers, Baylor < (b)(6) @treasury.gov>
Sent: Monday, April 13, 2020 7:13 PM
To: Lebryk, David (b)(6) @treasury.gov>; Kautter, David (b)(6) @treasury.gov>
Cc: Callanan, Brian (b)(6) @treasury.gov>
Subject: FW: Check Images

Please flip the two lines on the memo to read:

Economic Impact Payment
President Donald J. Trump

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David <(b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Gilpin Linda[(b) (6) irs.gov]
Cc: Pandya (b) (6) irs.gov]; DeLeon Tracy[(b) (6) irs.gov]
From: Sieger Nancy[(b) (6) irs.gov]
Sent: Tue 4/14/2020 3:38:42 AM (UTC)
Subject: RE: Check Images

Thank you very much.

Nancy A. Sieger
Acting IRS CIO
202-317-(b)(6)

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Apr 13, 2020 9:19 PM
To: Sieger Nancy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) >; DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: Check Images

I think we can still do it. I will confirm in the morning
Linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 10:23 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) v>
Subject: FW: Check Images

is it too late to get this change in?

Nancy Sieger
Acting CIO, IRS IT
202-317-(b)(6)

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Apr 13, 2020 8:18 PM
To: Sieger Nancy <(b)(6)@irs.gov>; Pandya Kaschit <(b) (6) irs.gov>
Subject: FW: Check Images

Notice the change in the order on the memo section listed below in red from Baylor. Thanks.

From: Rettig Charles P <(b)(6)@irs.gov>
Sent: Monday, April 13, 2020 8:15 PM
To: Sieger Nancy <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: FW: Check Images

Confirmed on behalf of the Secretary.

Chuck

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Monday, April 13, 2020 8:08 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; David.Lebryk@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>
Subject: Re: Check Images

Yes

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 13, 2020 at 7:36:05 PM EDT
To: Kautter, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Lebryk, David (b)(6)@treasury.gov>, Myers, Baylor (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Tribiano, Jeffrey J. <(b) (6) irs.gov>, Lough Sunita B (b)(6)@irs.gov>, Desmond, Michael J. (b)(6)@irscounsel.treas.gov>
Subject: FW: Check Images

Baylor,

Confirming these are direct instructions from the Secretary - that IRS is being instructed by the Secretary to include the specific language provided below on the memo portion of the paper checks.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6))IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Monday, April 13, 2020 7:25 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: David.Lebryk@treasury.gov
Subject: FW: Check Images

From Baylor

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Monday, April 13, 2020 7:13 PM
To: Lebryk, David (b)(6)@treasury.gov>; Kautter, David (b)(6)@treasury.gov>
Cc: Callanan, Brian (b)(6)@treasury.gov>
Subject: FW: Check Images

Please flip the two lines on the memo to read:

Economic Impact Payment
President Donald J. Trump

From: Myers, Baylor (b)(6)@treasury.gov>

Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David <(b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Gilpin Linda[(b) (6) irs.gov]; Soter Irene E[(b) (6) irs.gov]
Cc: DeLeon Tracy[(b) (6) irs.gov]
From: Gresham Adela J[(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:31:35 PM (UTC)
Subject: RE: Check Images

Will do

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-1685 (D) | (b)(6) C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:30 PM
To: Gresham Adela J (b)(6) @irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: Check Images

I have just heard from Nancy per direction from Jeff T. that we are to stand down on making any changes to the memo text until we get further direction.
Linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell

From: Gilpin Linda
Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell

From: Sieger Nancy <Nancy.A.Sieger@irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) irs.gov>; Smith Tommy A (b)(6) @irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>

Subject: FW: Check Images

To: Gilpin Linda[(b) (6) irs.gov]; Gresham Adela J[(b) (6) irs.gov]
Cc: DeLeon Tracy[(b) (6) irs.gov]
From: Soter Irene E[(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:31:25 PM (UTC)
Subject: RE: Check Images

Will do

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:30 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: Check Images

I have just heard from Nancy per direction from Jeff T. that we are to stand down on making any changes to the memo text until we get further direction.
Linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell (b)(6)

From: Gilpin Linda
Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>

Cc: Tribiano Jeffrey J < (b)(6) @irs.gov>; Lough Sunita B < (b)(6) @irs.gov>; Rettig Charles P < (b)(6) @irs.gov>; Colbert Amalia C < (b)(6) @irs.gov>

Subject: FW: Check Images

To: Dewey Steve C [(b)(6)]@irs.gov]; DeLeon Tracy [(b)(6)]@irs.gov]
Cc: Cockrell Michael K[(b) (6) irs.gov]; King Robert M[(b) (6) irs.gov]; Horne Thomas F [(b)(6)]@irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Thur 4/9/2020 11:24:11 AM (UTC)
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

Please let me know, now that we are into this, at what point the 8 days may reduce to 7 or whatever. Please confirm the 8 days were calendar days, not business days, so we got requirements last night + 8 days that puts final shipment on evening of 4/16. so even one day we shave off gets to the 4/15 desired date.
thanks

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Dewey Steve C <Steve.Dewey@irs.gov>
Sent: Wednesday, April 8, 2020 7:38 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Cockrell Michael K <(b) (6) irs.gov>; King Robert M <(b) (6) irs.gov>; Horne Thomas F [(b)(6)]@irs.gov>
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

That is correct, and here are details that may help.

Ken McLaurin gave an estimate earlier today of 82M payments. Given the 75M estimate W&I provided to GPO and was contracted with the vendors and the 25% overage capacity which reach 93M, we should be fine. We will be paying close attention to the number of EIP payments sent to BFS.

If Ken's estimate is accurate, we would see the 82M EIP Notice records evenly distributed across 5 files, with each containing 16.4M EIP Notice records. One file would go to Elk Grove, and two files each go to Green Bay and SPC.

DVDs with fictional test data were shipped this afternoon; vendor confirmation of being able to read the data should occur tomorrow. SDT(SFTP) is in the process of being configured. RR Donnelly will pickup all their files from a single portal which has already been configured and their SFTP testing should complete tomorrow. SPC will have their portal finished up and tested tomorrow.

Vendor	Contracted EIP Notice Vol. 75M	IT Est. Vol. 82M	25% Over Contracted Vol. 93.75M
RRD - Elk Grove plant	14,000,000	16,400,000	17,500,000
RRD - Green Bay plant	30,000,000	32,800,000	37,500,000
Specialty Print Communications SPC)	31,000,000	32,800,000	38,750,000
Totals	75,000,000	82,000,000	93,750,000

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (b)(6)
Desk: 240-613 (b)(6)
M-F 8:00 AM - 4:30 PM

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 5:33 PM

To: Dewey Steve C [(b)(6)]@irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Cockrell Michael K <[(b)(6)]@irs.gov>; King Robert M <[(b)(6)]@irs.gov>; Horne Thomas F <[(b)(6)]@irs.gov>
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

this is great! (so if onlky 3 vendors, then we would just send multiple files to one of the vendors?)

Linda Gilpin
ACIO, Application Development
Work cell: [(b)(6)]
Personal cell:

From: Dewey Steve C <[(b)(6)]@irs.gov>
Sent: Wednesday, April 8, 2020 3:34 PM
To: Gilpin Linda <[(b)(6)]@irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Cockrell Michael K [(b)(6)]@irs.gov>; King Robert M <(b) (6) irs.gov>; Horne Thomas F <[(b)(6)]@irs.gov>
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

Linda, Tracy,

I was on a call a little while ago with W&I Publishing and GPO in which GPO confirmed there is a clause for overages that allow for a 25% overage in volume. We will proceed as planned and create 5 evenly balanced files for distribution. If we have fewer than 93M EP Notices, and the current estimate is 83M, we can stay within the overage range for all vendors. We should have no impact to our estimated time frame.

We can stand down on this concern. I believe it's now under control.

I've asked Steve Manno from W&I Publishing to lay out the business requirements in an email and send to me, and I'll forward to you upon receipt.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
[(b)(6)]
Work Cell: [(b)(6)]
Desk: 240-613-[(b)(6)]
M-F 8:00 AM - 4:30 PM

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 1:57 PM
To: Dewey Steve C [(b)(6)]@irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Cockrell Michael K <(b) (6) irs.gov>
Subject: FW: EIP Notices - Changing Requirements & Requirements Gap

Steve, as soon as you get the requirements in writing and have a chance to determine what that does to the 8-days from estimated time frame, or other impacts, please let us know.
thanks

Linda Gilpin
ACIO, Application Development
Work cell: [(b)(6)]
Personal cell:

From: Sieger Nancy [(b)(6)]@irs.gov>
Sent: Wednesday, April 8, 2020 1:53 PM
To: Gilpin Linda <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

If we can't do that without putting significant demand on our folks, I support the decision.

(b)(6)@irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov
202-317 (b)(6)

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 1:41 PM
To: Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: EIP Notices - Changing Requirements & Requirements Gap

yes, sending that data, and originally agreed to split the volume evenly across the vendors. now they want custom vols sent to each vendor.

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

> **From:** Sieger Nancy <(b) (6) irs.gov>
> **Sent:** Wednesday, April 8, 2020 1:35 PM
> **To:** Gilpin Linda <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>
> **Cc:** DeLeon Tracy <(b) (6) irs.gov>
> **Subject:** RE: EIP Notices - Changing Requirements & Requirements Gap
>
> After yesterday's discussion, I am confused on what specifically our role is? What exactly are we doing? Sending date and amount for each tp?
>
> **From:** Gilpin Linda <(b) (6) irs.gov>
> **Sent:** Wednesday, April 8, 2020 1:32 PM
> **To:** Pandya Kaschit <(b) (6) ; Sieger Nancy <(b) (6) irs.gov>; Smith Tommy A <(b) (6) irs.gov>
> **Cc:** DeLeon Tracy <(b) (6) irs.gov>
> **Subject:** FW: EIP Notices - Changing Requirements & Requirements Gap
>
> We heard verbally today, that the requirements for the EIP Print Notices have changed, from evenly split files between the vendors, to specified volumes per specific vendor, with no insight about requirements of 'what if more or less volume than 75M estimate". We've requested W&I to send requirements in writing, but currently assume that this will require a code change which would delay deploying the code planned for Thursday. The impact assessment is TBD, so it is unknown how much it might increase "8 days from the point we get requirements".
>
> This has been noted on the Quad chart coming to you today, so this is just a heads up.
> Linda
>
> *Linda Gilpin*
> ACIO, Application Development
> Work cell: (b)(6)
> Personal cell:

From: Dewey Steve C <Steve.Dewey@irs.gov>
Sent: Wednesday, April 8, 2020 12:59 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Cockrell Michael K [(b)(6)]@irs.gov>; King Robert M [(b)(6)]@irs.gov>; Horne Thomas F [(b)(6)]@irs.gov>
Subject: EIP Notices - Changing Requirements & Requirements Gap

Linda, Tracy,

We heard this morning from W&I Publishing that business requirements have changed from the 5 evenly balanced files (equal number of records per each of 5 files) as discussed with W&I by IT as a requirement from our first EIP Notices meetings with them early last week and every business day since. Today, we were informed they want 3 files with very specific volumes per vendor. In addition, we heard W&I Publishing provided a total volume estimate of 75M EIP Notices to GPO. We were told the volumes for each vendors should be:

Specialty Print - 31M EIP Notices
RR Donnelly Elk Grove plant 14M EIP Notices
RR Donnelly Green Bay plant 30M EIP Notices.

That is a very different lift for IT to accomplish, especially given that we are planning to deploy our code in Thursday morning. If we must decouple our code to extract the EIP Notice data from any code to break the data out differently than expected, we will need a few hours to analyze how to get this accomplished and may require an additional deployment.

We still need the business to define how to balance volumes across these vendors if actual volume goes over/under the 75M estimate. This morning, I heard an IT estimated volume of ~82M Economic Impact Payments which will result in an approx.. 7M overage.

I am raising all of the above requirements concerns/issues/gaps to W&I shortly and will share that with you.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: [(b)(6)]
Desk: 240-613- [(b)(6)]
M-F 8:00 AM - 4:30 PM

To: Markow Eric C [(b)(6)]@irs.gov]; DeLeon Tracy[(b) (6) irs.gov]
From: Gilpin Linda [(b)(6)]@irs.gov]
Sent: Wed 4/8/2020 11:24:14 AM (UTC)
Subject: RE: Possibility of Debit Cards

it has to have ZERO impact for us to consider this, and the request needs to come from Ken to me and Nancy. I will also mention this on our 7:30 call this morning with ken.
thx

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Markow Eric C <[(b)(6)]@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 AM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Possibility of Debit Cards

Linda/Tracy:

W&I would like to change the language in the app to accommodate the possibility that BFS will send debit cards out instead of paper checks.

I am checking with the team if this slight wording change to say "payment" instead of "check" will create a problem for our schedule.

Eric Markow
Acting Director, Customer Service
Information Technology
301.310 (b)(6) (b)(6)
Email: [(b)(6)]@irs.gov
Calendar Scheduling: contact Rhocki Bowler

From: Garibotto Dianne T <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 6:28 AM
To: Markow Eric C [(b)(6)]@irs.gov>
Subject: Possibility of Debit Cards

Eric,

W&I was advised there is a possibility that BFS may be issuing debit cards to taxpayers who are scheduled for paper checks. The final decision has not been made (some of the decisions that need to be made are around how many they can send per week, how long to get ready, etc.)

Because of the potential for the change, W&I is changing the wording around paper checks in communications and notices to say We scheduled your payment to be mailed on 4/xx/2020 and removing any reference to check. I would like to know if there is any possibility we can make changes in the app. I know we had explored similar language in the app previously. I have re-reviewed the walk through deck:

- Scenario 2 – 11 We scheduled your payment to be mailed on March 28, 2020 to the address we have on file for you.
- Scenario 4 – 21 – If you would prefer to receive your payment in the mail or cannot provide us with this information, we will mail your payment to the address we have on file for you.

I know your code is locked down and that you are even trying to accelerate, but if there is anyway we can make the above changes, it may reduce confusion for the taxpayers and lessen concerns about fraud if the decision is made to go to debit cards. We are concerned that having different messages from the app, the notice and the website will make people more susceptible to fraudsters by making taxpayers uncertain about what they are receiving.

Again I understand the timing is bad, but I need to ask. Thank you,

Dianne

Dianne T (Doherty) Garibotto
Technical Adviser
Customer Account Services
978-783 (b)(6)

BLUF, Summary and Impacts – Adding Payment Type and Payment Amount to EIP Notices
4/4/2020

BLUF:
AD received word late on Friday (4/4) from W&I that during conversation with Treasury Secretary Mnuchin, it was stated the current notice and requirements did not reflect two fields, payment amount and payment type, as required by the legislation. IT is requesting approval for the changes identified below.

Summary:
W&I conducted a discussion Saturday morning to discuss path forward, next steps for their GPO contract, solution options , impacts on the contract, IT, vendors & schedule.

W&I Publishing said GPO has NOT stopped the current bid process and contract amendment language will be provided to GPO Saturday, April 4 and that GPO will release the amendment language this weekend, allowing printers to provide bids by 1:00 pm Monday, April 6. W&I Publishing is saying the modified bids will be opened late on 4/6, possibly awarded on 4/6 or 4/7.

The notice will include generic notice language printing in English on the face and Spanish on the back. ALL the variable taxpayer data (name lines, address, payment amount, payment method) would be printed on the English side ONLY, with the $ amount and payment method printing in the header area of the upper right-hand corner in both English AND Spanish. This will greatly simplify the print production process, saving time and money.

AD stated CIO approval is required before IT could any commitment to any changes to current approved requirements. AD discussed sending the payment amount as a dollars-only data field, and an indicator as to which payment type (e.g. "1" for Direct Deposit; "2" for Paper Check"). The business stakeholders agreed with that approach, which minimizes impacts on IT timelines. AD is assessing whether as confirmed it can remain on schedule with this coding requirement and deliver this code to EST on 4/6, as planned.

Changes to IT:
Modify our EIP Notice record to include 4 digits for the payment amount, plus 1 character for payment type.
EIP Notice record data delivery schedules are pushed out day-for-day until IT receives vendor information.

Impacts if Approved:
Data delivery testing and production delivery schedule are pushed out day-for-day until IT receives vendor information, for each day delay past the current scheduled delivery (COB 4/6) of vendor information.
IT requires ~8 days to deliver the production EIP Notice record to the vendors, once we have received the vendor information.

- 3-4 days for coordinating and testing data delivery with the vendors from the date we receive the vendor information;
- 2-3 days from the CIO approval of these changes to recode and retest EIP Notice record output, adding the payment amount and payment-type indicator;
- 2 days from production generation of the EIP Notice records;

Economic Impact Payment (EIP)
April 1, 2020

STRATEGY- IRS will issue EIP payments to eligible individual taxpayers by electronic deposit or paper checks.

- On April 9th the first release will process only EIP electronic payments, based on TY2019 or TY2018 returns.
- On April 16th processing will include paper checks based on TY2019 only, for specified AGI threshold criteria; and Electronic payments for any new returns since prior week will also be made.
- On April 23th and ongoing weekly, process electronic payments for new filers and paper checks for specified AGI threshold criteria for TY2019.
- Requirements in process, for payments to non-filers with SSA/RRB-1099s.
- No requirements yet provided for processing TY2018 remaining paper checks.

The steps to determine eligibility and AGI qualifications for paper check payments as follows:

Eligibility:

1. Validate Taxpayer SSN
2. Validate dependents
3. Other validations include:
    a. Determine if taxpayer is member of the armed forces
    b. Exclude SSN's as Non-work purposes'
4. If eligible, calculate the EIP payment.
    a. $1,200 for individual and $2,400 for joint filers
    b. $500 per eligible dependent
    c. Determine AGI phase out based on $75K for individual and $150k for joint fillers.

PHASE OUT **5% (but not below zero) of the taxpayer's adjustment gross income amount exceeding the FS limit Base EIP minus (AGI-limit below *5%)**		
Filing Status	**Filing State Phase Out amount**	**Phase out**
Single, MFS, Widower	AGI equal to or less than $75,000	no phase out
Single, MFS, Widower	AGI greater than $75,000	phase out
Head of Household	AGI equal to or less than $112,500	no phase out
Head of Household	AGI greater than $112,500	phase out
Joint	AGI equal to or less than $150,000	no phase out
Joint	AGI greater than $150,000	phase out

    d. IT will use the tax year 2019 return to determine EIP payment and if none exists, IT will use the 2018 return on file.
5. EIP payment posts to Taxpayers account and an Electronic payment or paper check will be issued to BFS.
    a. IT will issue a file to BFS with EIP and Refund payments.
    b. IT will distinguish the EIP and Refund payments by:
        i. EIP payment is marked with a "9999" in the document locater number Julian date
        ii. EIP paper checks are marked with the term "Stimulus" in the first check legends and EIP 2020 in the second check legend.

EIP Payments – Delivery to BFS

1. EIP payment distribution dates:
    a. On April 10th, 2020, IT releases all EIP electronic payments to BFS, based on eligible accounts from TY2019 or TY2018.

b. On April 16th, 2020, IT releases the first EIP paper checks based on the AGI qualification of $25,000 or less, for TY2019, plus any new electronic payments for newly filed returns.
c. Each subsequent week IT will issue checks based on the AGI schedule.
    - AGI of $25,000 or less for April 16th
    - AGI of $50,000 or less April 23th
    - AGI of $75,000 or less April 30rd
    - AGI of $100,000 or less May 7th
    - AGI of $125,000 or less May 14th
    - AGI of $150,000 or less May 21th

    For a maximum of 5M checks for each week

EIP Notices – Delivery date: **4/24/2020**

1. EIP Notices will be a generic (English only) with no fields that are specific to individual accounts or method of payment.
2. These notices will be outsourced to printing vendors. These contacts are expected to be awarded on 4/3/2020.
3. The data source for these notices will be CADE2.
4. The data will be sent to the printer vendors by secured FTP or DVD's on or before 4/14/2020.

To: Gresham Adela J[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]
Cc: DeLeon Tracy[(b)(6)@irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Wed 4/1/2020 6:23:01 PM (UTC)
Subject: FW: SHARING: Notice Update/Printing Contract Update
.pdf

fyi

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 11:46 AM
To: Pandya Kaschit <(b) (6) ; Smith Tommy A <(b) (6) irs.gov>; Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Subject: SHARING: Notice Update/Printing Contract Update

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) cell)

For scheduling contact Desiree.Valentine@irs.gov
202-317-(b)(6)

From: Webbers Shanna R <(b)(6)@irs.gov>
Sent: Wednesday, April 1, 2020 11:40 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Gillis Ursula S (b)(6)@irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Holland Carrie Y (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Notice Update/Printing Contract Update

Ken,

Looks good * Appreciate the shout out to the Procurement team. ONE IRS! We are standing by to assist further, if needed.

Shanna

Shanna R. Webbers
Chief Procurement Officer | 202.317(b)(6) (b)(6)@irs.gov

May contain proprietary information, contractor bid or proposal information **or source selection information related to the conduct of a** Federal agency procurement. **In accordance with FAR 3.104-4 (f)(1) disclosure of the information is restricted by** 41 U.S.C. chapter 21.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 11:14 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>; Rettig Charles P <(b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Holland Carrie Y (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>

Cc: Alito David P <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: Notice Update/Printing Contract Update
Importance: High

Good morning,

Sharing the **latest draft of the notice with suggested patriotic branding included.** The branding is one of the designs shared with the Commissioner during the briefing earlier this month. We are assuming that we would include it but can remove or change as necessary. The particular design was chosen by the Publishing team due to the fact that we all together, as a country, impacted by COVID-19. Please provide comments and share updated draft with Assistant Secretaries.

Contract Status:

We are planning to **send the contract specifications to GPO today** so they can send it out to bid. This job will be publicly available to all Printers as well as vendors who have already expressed interest in producing the job, or those other IRS functions have provided as potential bidders, i.e., the private debt collection printers provided by Cybersecurity. The contract(s) should all be **awarded by Friday, April 3**.

- Due to the volume of work and the short timeframe we are planning to award the contract to multiple printers in lots although one printer may be awarded more than one lot.

To finalize the contract specification and get it done today, I approved the following to ensure we have a larger pool of vendors respond and can select those that best fit our needs:

1. Offer **two options for producing and mailing the notice: a self-mailer (sealed with perforated tabs), or as a letter inserted in an envelope.**
    - Opens the bidding to more vendors, creating more competition, and give us a better selection of able printers. We expect the envelope cost to be higher than the self-mailer but one vendor stated they could do them both for the same price and do the envelopes quicker.
2. Offer the option to **use comparable paper stock, for example, 50# or 60# offset**. The different paper stocks are close in weight and **shouldn't be clearly noticeable to taxpayers**, even if two different notices are compared side by side
    - Offering the option of using these similar weight paper stocks will give the printers more options and more flexibility in procuring paper.

Security Clearance Requirement:

- Based on collaboration in the last day, we are now confident that IRS **will be able to provide security** clearances as needed to any printer we award the contract to. **Special thanks to our Procurement team and DCOS!**

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:
1-866-XXX-XXXX



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at IRS.gov/coronavirus or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, visit IRS.gov/coronavirus.

To: Sieger Nancy[(b) (6) irs.gov]; DeLeon Tracy[(b) (6) irs.gov]
Cc: Pandya (b) (6) v]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Mon 4/13/2020 10:14:33 PM (UTC)
Subject: RE: Check Images

We said Monday COB about the memo txt change. any news on this?
my direction to the team will be to proceed with all testing with current memo text. if we get direction for new text, we will see if it is possible.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) v>
Subject: FW: Check Images

I just heard from Jeff T. (3:20 eastern) and we are directed to hold off on making this change. Please stand down.

Nancy Sieger
Acting CIO, IRS IT
202-317 (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Apr 11, 2020 12:36 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b)(6)@irs.gov>
Cc: "Pandya Kaschit (b) (6)" <(b) (6)>; Smith Tommy A <(b) (6) irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David <(b)(6)@treasury.gov>
Cc: Rettig Charles P (b)(6)@irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P (b)(6)@irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6))IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor [(b)(6)]@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David [(b)(6)]@treasury.gov>
Subject: Check Images

This is it.

To: Gresham Adela J[(b) (6) irs.gov]
Cc: DeLeon Tracy[(b) (6) irs.gov]; Soter Irene E[(b) (6) irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Mon 4/13/2020 9:58:01 PM (UTC)
Subject: RE: Check Images

that call has ended and no word.
are we waiting to send to est just that change? or is it holding other stuff up?
if holding up other stuff, I think we need to send it to est and deal with change if and when it happens.
what do you suggest ?

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Gilpin Linda
Sent: Monday, April 13, 2020 5:52 PM
To: Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images

no and we told them no later than Monday. Nancy is on the 5pm call, so I will ping her. to ask

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 5:42 PM
To: Gilpin Linda <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images

Hi – has there been any additional discussion on the memo text and whether to add or not?

We are still on pause.

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)(C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:30 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: Check Images

I have just heard from Nancy per direction from Jeff T. that we are to stand down on making any changes to the memo text until we get further direction.
Linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Gilpin Linda
Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) irs.gov>; Smith Tommy A <(b) (6) irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P (b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>
Subject: FW: Check Images

To: Sieger Nancy[(b) (6) irs.gov]; DeLeon Tracy[(b) (6) irs.gov]
Cc: Pandya (b) (6) irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:26:42 PM (UTC)
Subject: RE: Check Images

acknowledged

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell: (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b)(6)@irs.gov>
Cc: Pandya Kaschit <(b) (6) v>
Subject: FW: Check Images

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Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

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From: Rettig Charles P <(b) (6) irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David (b)(6)@treasury.gov>

Cc: Rettig Charles P (b)(6)@irs.gov>, Kautter, David (b)(6)@treasury.gov>, Lebryk, David (b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
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Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6))IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
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Cell: (b)(6)

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Cc: Pandya (b) (6) irs.gov]; Smith Tommy A[(b) (6) irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Sat 4/11/2020 6:44:04 PM (UTC)
Subject: RE: Check Images

acknowledged.

Linda Gilpin
ACIO, Application Development
Work cell:
Personal cell (b)(6)

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Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
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Commissioner | Internal Revenue Service

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Washington, D.C. 20024

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Subject: RE: Check Images

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Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

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Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
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Dave

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Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Gilpin Linda[(b) (6) irs.gov]; Gresham Adela J[(b) (6) irs.gov]
Cc: DeLeon Tracy[(b) (6) irs.gov]
From: Dewey Steve C [(b)(6)]@irs.gov]
Sent: Thur 4/2/2020 10:47:57 PM (UTC)
Subject: RE: Economic Impact Payment Draft Notice 04022020

Thank you, Linda.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 6:09 PM
To: Gresham Adela J <(b) (6) irs.gov>; Dewey Steve C [(b)(6)]@irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Economic Impact Payment Draft Notice 04022020

Notice language attached.

Linda Gilpin
ACIO, Application Development
Work cell: (b)(6)
Personal cell:

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 6:07 PM
To: Pandya Kaschit <(b) (6) ; Gilpin Linda <[(b)(6)]@irs.gov>; DeLeon Tracy <(b) (6) irs.gov>; Rittman Randi S <[(b)(6)]@irs.gov>
Subject: FW: Economic Impact Payment Draft Notice 04022020

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 5:43 PM
To: Lough Sunita B <(b) (6) irs.gov>; 'David.Lebryk@treasury.gov'; 'Gregory.Till@treasury.gov'; 'Timothy.Gribben@fiscal.treasury.gov'; 'Steve.Manning@fiscal.treasury.gov'; '(b) (6) fiscal.treasury.gov'; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Eldridge Michelle L [(b)(6)]@irs.gov>; Holland Carrie Y [(b)(6)]@irs.gov>; Pandya Kaschit [(b)(6)]@irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: Economic Impact Payment Draft Notice 04022020

Good afternoon,
Thank you all for the discussion today. Attached is the latest draft of the notice. This will be a one page notice with the English version on the front and the Spanish version on the back page. We are asking for final approval by April 8th, 2020 to allow the vendor to set the print and be positioned to issue the notice within the statutory time frames.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

To: Corbin Kenneth C[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Desmond Michael J[(b)(6)@irscounsel.treas.gov]; Lemons Terry L[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Fri 4/24/2020 5:19:09 PM (UTC)
Subject: RE: NEW QUESTION: Immediate turn around: Notice

Thanks much. Response has been shared w/Treasury.

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Friday, April 24, 2020 12:42 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: NEW QUESTION: Immediate turn around: Notice

We did not incur any additional printing costs due to the change in the notice (we did not submit to printer until the final version). The additional cost incurred was the holding of the notice @ approximately 50K per day. At a cost of Friday through Tuesday a total of $250K estimated cost.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) | Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 24, 2020 11:29 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: NEW QUESTION: Immediate turn around: Notice

UPDATE: This was not referenced in last night's POTUS briefing; but it may come out tonight.

Ken/team – there was one follow up question I just received: Was there any additional cost specific to the notice changes we received from Treasury. If there was a cost differential, we need to provide to Treasury.

Please advise. Tx.

From: Colbert Amalia C
Sent: Thursday, April 23, 2020 1:19 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Immediate turn around: Notice

Acknowledged; I will share if anything else is needed. (for example, if there is any issue w/the date- that they couldn't simply mitigate by covering if needed...again, unsure that's even a potential issue at all). Thanks. (and thanks to Sue and Bill for the immediate turn).

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 23, 2020 1:14 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Immediate turn around: Notice

Lia- Attached in the embedded email is the confirmed final notice. Please advise if this meets the request. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 23, 2020 12:54 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: Immediate turn around: Notice
Importance: High

Team – the President may plan on sharing the Notice during today's daily WH briefing. This email is the final email I have. Please confirm there were no additional emails to pull from (for example, I see the 4/15 date on the attached, is there a version that should be shared w/no date?). Please advise so that I can share w/Baylor who will forward to STM for POTUS. Immediate turn around requested here. Thanks.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:02 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Subject: Final EIP Notice and envelope to Vendor

Good morning- Attached is the final notice that IRS will be sharing with vendor on Monday. Share with Treasury or others as appropriate. We will have a better assessment of timeliness of notices to citizens after we get the vendor in production.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

To: Colbert Amalia C[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Desmond Michael J[(b)(6)@irscounsel.treas.gov]; Lemons Terry L[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/23/2020 5:13:31 PM (UTC)
Subject: RE: Immediate turn around: Notice
RE_ Final PDF version of the notice.msg

Lia- Attached in the embedded email is the confirmed final notice. Please advise if this meets the request. Thanks.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 23, 2020 12:54 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: Immediate turn around: Notice
Importance: High

Team – the President may plan on sharing the Notice during today's daily WH briefing. This email is the final email I have. Please confirm there were no additional emails to pull from (for example, I see the 4/15 date on the attached, is there a version that should be shared w/no date?). Please advise so that I can share w/Baylor who will forward to STM for POTUS. Immediate turn around requested here. Thanks.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:02 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
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Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

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Color: Black
Lot: A_73112.p1.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width 8 Page Height 10.5

EIP-00030934

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.

Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

A_73112.indd 2 4/14/20 2:30 PM
Color: Black
Lot: A_73112.p2.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width 8 Page Height 10.5
EIP-00030934

To: Rettig Charles P[(b) (6) irs.gov]
Cc: *Chief of Staff Advisor[(b)(6)]@irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Cullinan Thomas A[(b)(6)]@irscounsel.treas.gov]; Haines Michelle C[(b) (6) irs.gov]; Jaiman Alice[(b) (6) irs.gov]; Onorato Corina R[(b)(6)]@irs.gov]; Taylor Tanya[(b)(6)]@irs.gov]
From: Jaiman Alice[(b) (6) irs.gov]
Sent: Thur 4/16/2020 7:56:11 PM (UTC)
Subject: Briefing Book - Friday, April 17, 2020

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Good Afternoon Commissioner,

Attached is your electronic briefing book for Friday, April 17, 2020.

1. **Calendars**: Daily for Friday, April 17, 2020; Weekly for the weeks of April 20 and April 27, 2020.

2. **Meeting Materials**:

   - LEP Enterprise Strategy Update
     1. IRS Multilingual Strategy Commissioners Briefing April 2020
     2. Notice 1445
     3. Schedule LEP F1040

3. **Action Items**: None

4. **Congressional Correspondence**:

2020-21983 – Assigned to COS, Due date 5/6/2020
Representative Donald Beyer asked us to update the Economic Impact Payment portal to add additional fields to accommodate Americans living abroad.

2020-21991 – Assigned to COS, Due date 5/7/2020
Representative Frank Lucas asked us for information on wage verification on tax returns.

2020- 21993 – Assigned to COS, Due date 5/7/2020
Representative Jack Bergman asked us about the status of taxpayer's returns who filed some 21 days ago. Some were told the IRS is shut down and not processing any returns.

2020-21995 – Assigned to COS, Due date 5/7/2020

Representative Mike Gallagher asked if J-1's who paid taxes, eligible for Economic Impact Payments.

2020-22000 – Assigned to COS, Due date 5/7/2020
Chairmen John Lewis and Mike Thompson wrote to the Treasury Secretary about the possible delays to Americans receiving their Economic Impact Payment (EIP) due to Treasury printing the President's name on EIP paper checks. They asked for a response to several questions by April 16, 2020.

2020-22002 – Assigned to COS, Due date 5/7/2020
Representative Marsha Blackburn wrote about Economic Impact Payments being deposited into the wrong bank accounts causing significant delays to constituents.

2020-22020 – Assigned to COS, Due date 5/7/2020
Senator Chris Coons asked how IRS views the debt relief payment provision in the CARES Act.

2020-22023 – Assigned to COS, Due date 5/7/2020
Seventy members of Congress wrote to the Secretary of Treasury and the CIR asking that we prohibit financial institutions from garnishing the Economic Impact Payments to taxpayers to pay debts owed ensuring they receive their cash payments.

2020-22026 – Assigned to COS, Due date 5/7/2020
Representative Jackie Speier asked how to treat Economic Impact Payments issued to deceased taxpayers.

5. **Reading/Misc/Other Correspondence**:

- IRS Weekly Report
- Draft: 2020 Whistleblower forum

Enjoy your evening ~

Alice Jaiman
Office of the Commissioner
Main Number: (202) 317-7070
EFax: (866) 258-6452

Internal Revenue Service
1111 Constitution Ave., NW
Washington, DC 20224

April 17, 2020

Friday

April 2020

Su	Mo	Tu	We	Th	Fr	Sa
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May 2020

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	FRIDAY	Notes
	17	
7 AM		
8		
9		
10	**Call with Chairman Quigley;** (b)(7)(E) ost: Amy K.); Rettig Charles P	
11	**LEP Enterprise Strategy Update** (b)(7)(E) Rettig Charles P	
12 PM		
1		
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5	**Stimulus Discussion;** Conf (b)(7)(E) code (b)(7)(E) ost SL); Lough Sunita	
6		

EIP-00032240

April 20, 2020 - April 26, 2020

April 2020

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May 2020

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31						

Monday, April 20

- **9:00am - 9:30am Small Team** (3000) - Rettig Charles P
- **11:00am - 12:00pm Microcaptives** (3000) - Rettig Charles P
- **12:00pm - 12:30pm Daily PMC COVID Call** (NEW Participant Dial-In: (b)(7)(E) Rigas, Michael J. EOP/OMB
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) (host SL)) - Lough Sunita B

Tuesday, April 21

- **9:00am - 9:30am Small Team** (3000) - Rettig Charles P
- **9:30am - 10:00am COVID-19 Touchpoint w/C-Suite leaders** (Commssioner's Complex o (b)(7)(E) (Kevin's Host Code)) - McIver Kevin Q (HCO)
- **1:30pm - 2:30pm IRS Tax Policy Biweekly Meeting** ((b)(7)(E) Access Code (b)(7)(E) Host: OTP)) - Preston Arlene
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) cod (b)(7)(E) (host SL)) - Lough Sunita B

Wednesday, April 22

- **Administrative Professionals Day** (United States)
- **9:30am - 10:15am Daily Team** (3000) - Rettig Charles P
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) cod (b)(7)(E) ost SL)) - Lough Sunita B

Thursday, April 23

- **9:00am - 9:30am Small Team** (3000) - Rettig Charles P
- **9:30am - 10:00am COVID-19 Touchpoint w/C-Suite leaders** (Commssioner's Complex o (b)(7)(E) Access Code: (b)(7)(E) (Kevin's Host Code)) - McIver Kevin Q (HCO)
- **11:00am - 11:30am IRS Taxpayer First Act Update (TFA)** (2438 or Dial In: 202-927-2255 PIN: (b)(7)(E) - David.Esner@treasury.gov
- **12:00pm - 12:30pm Daily PMC COVID Call** (NEW Participant Dial-In: (b)(7)(E) Code: (b)(7)(E) Rigas, Michael J. EOP/OMB
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) host SL)) - Lough Sunita B

Friday, April 24

- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) (host SL)) - Lough Sunita B

Saturday, April 25

Sunday, April 26

EIP-00032241

April 27, 2020 - May 3, 2020

April 2020

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May 2020

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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
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Monday, April 27

- **9:00am - 9:30am Small Team** (3000) - Rettig Charles P
- **12:00pm - 12:30pm Daily PMC COVID Call** (NEW Participant Dial-In: (b)(7)(E) Rigas, Michael J. EOP/OMB
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) host SL)) - Lough Sunita B

Tuesday, April 28

- **9:00am - 9:30am Small Team** (3000) - Rettig Charles P
- **9:30am - 10:00am COVID-19 Touchpoint w/C-Suite leaders** (Commssioner's Complex or (b)(7)(E) (Kevin's Host Code)) - McIver Kevin Q (HCO)
- **12:30pm - 12:45pm Enterprise Field Operations townhall** (TBD) - Rettig Charles P
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) host SL)) - Lough Sunita B

Wednesday, April 29

- **[I] Secretary's Hearing @ 10am with Senate FSGG**
- **9:30am - 10:15am Daily Team** (3000) - Rettig Charles P
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) host SL)) - Lough Sunita B

Thursday, April 30

- **8:45am - 9:15am Small Team** (3000) - Rettig Charles P
- **9:15am - 9:30am Whistleblower Office Industry Forum** (Conference Call (b)(7)(E) - Rettig
- **9:30am - 10:00am COVID-19 Touchpoint w/C-Suite leaders** (Commssioner's Complex o (b)(7)(E)
- **12:00pm - 12:30pm Daily PMC COVID Call** (NEW Participant Dial-In: (b)(7)(E) Rigas, Michael J. EOP/OMB
- **1:00pm - 2:00pm New Hires Meeting** (+Conference Room Main IR 3313) - Tribiano Jeffrey J
- **4:00pm - 4:30pm PLACEHOLDER: STM/CIR Bi-weekly meetings** - Rettig Charles P
- **4:30pm - 4:45pm PLACEHOLDER: STM/CIR (Small Group) Bi-weekly meetings** - Rettig Charles P
- **5:00pm - 5:30pm Stimulus Discussion** (Conf. Call (b)(7)(E) code (b)(7)(E) host SL)) - Lough Sunita B

Friday, May 1

- **HOLD**
- **10:00am - 10:30am Calendar Review** (3000) - Rettig Charles P
- **12:00pm - 1:00pm Lunch**

Saturday, May 2

Sunday, May 3

EIP-00032242

To: *Chief of Staff Advisor [(b)(6)]@irs.gov]; *Executive Secretariat [(b)(6)]@irs.gov]; Baldwin Cavell L [(b)(6)]@irs.gov]; Boston Jerice M [(b)(6)]@irs.gov]; Cannady Joyce A [(b)(6)]@irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Cullinan Thomas A [(b)(6)]@irscounsel.treas.gov]; Desmond Michael J [(b)(6)]@irscounsel.treas.gov]; Dugger Elizabeth A [(b)(6)]@irs.gov]; Eldridge Michelle L [(b)(6)]@irs.gov]; Grant Dianne[(b) (6) irs.gov]; Guest-Joyner Sabrina [(b)(6)]@irs.gov]; Haines Michelle C[(b) (6) irs.gov]; Hinton Irma D [(b)(6)]@irs.gov]; Holland Carrie Y [(b)(6)]@irs.gov]; Jaiman Alice[(b) (6) irs.gov]; Kihiu Karen N [(b)(6)]@irs.gov]; Klonsky Amy E[(b) (6) irs.gov]; Kornegay Risa W [(b)(6)]@irs.gov]; Landes Scott S[[(b)(6)]@irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Paul William M [(b)(6)]@IRSCOUNSEL.TREAS.GOV]; Rettig Charles F [(b)(6)]@irs.gov]; Skinner David W [(b)(6)]@irscounsel.treas.gov]; Stockton Kimberly M[(b) (6) irs.gov]; Tapia Frances [(b)(6)]@irs.gov]; Taylor Tanya [(b)(6)]@irs.gov]; Toles Antonia L [(b)(6)]@irs.gov]; Tonuzi Drita [(b)(6)]@irscounsel.treas.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Washington Carolyn G [(b)(6)]@irs.gov]; Winkler Joshua M [(b)(6)]@irs.gov]
From: Hinton Irma D[[(b)(6)]@irs.gov]
Sent: Thur 4/16/2020 7:14:17 PM (UTC)
Subject: Executive Secretariat Correspondence Office Daily Correspondence for 4/16/2020

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Attached for your information is correspondence received on 4/16/2020.

2020-21983 – Assigned to COS, Due date 5/6/2020
Representative Donald Beyer asked us to update the Economic Impact Payment portal to add additional fields to accommodate Americans living abroad.

2020-21991 – Assigned to COS, Due date 5/7/2020
Representative Frank Lucas asked us for information on wage verification on tax returns.

(b)(3):26 U.S.C. § 6103

2020-21995 – Assigned to COS, Due date 5/7/2020
Representative Mike Gallagher asked if J-1's who paid taxes, eligible for Economic Impact Payments.

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Chairmen John Lewis and Mike Thompson wrote to the Treasury Secretary about the possible delays to Americans receiving their Economic Impact Payment (EIP) due to Treasury printing the President's name on EIP paper checks. They asked for a response to several questions by April 16, 2020.

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Senator Chris Coons asked how IRS views the debt relief payment provision in the CARES Act.

2020-22023 – Assigned to COS, Due date 5/7/2020
Seventy members of Congress wrote to the Secretary of Treasury and the CIR asking that we prohibit financial institutions from garnishing the Economic Impact Payments to taxpayers to pay debts owed ensuring they receive their cash payments.

2020-22026 – Assigned to COS, Due date 5/7/2020
Representative Jackie Speier asked how to treat Economic Impact Payments issued to deceased taxpayers.

Irma Hinton

Internal Revenue Service
Executive Secretariat
Correspondence Office (ESCO)
202-317- (b)(6)
(b)(6)*@irs.gov*

To: Lough Sunita B ((b) (6) irs.gov)[(b) (6) irs.gov]; Colbert Amalia C ((b) (6) irs.gov)[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Thur 4/16/2020 4:33:48 PM (UTC)
Subject: FW: Daily calls with top executives,

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Thursday, April 16, 2020 12:26 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; David.Eisner@treasury.gov
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>
Subject: RE: Daily calls with top executives,

Chuck, Thanks for reminder. The Fiscal team is very much aware of the expectation of confidentiality and the release of information only thru official channels. That said, it never hurts to reinforce the message, which I just did on our daily call.

Dave

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 10:58 AM
To: Kautter, David (b)(6)@treasury.gov>; Eisner, David (b)(6)@treasury.gov>; Lebryk, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Tribiano, Jeffrey J. (b)(6)@irs.gov>
Subject: Daily calls with top executives,

See article below stating "The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to *two government officials*. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his *daily calls* with his top executives, senior agency officials said."

We didn't discuss it cause we were unaware and it was appropriately under Treasury control (and we received the information from Baylor through BFS).

The only daily calls with "top executives" are the 5pm calls, which raises the issue as to someone ("two government officials") relaying the general nature of our 5pm discussions. The only IRS folks on the call with me are IRS Executives Sunita, Ken, Dianne, Nancy, Kaschit, Jeff , David Alito and Lia/Michelle. From Treasury it's mostly Dave K and [redacted] (and sometimes David Eisner). From BFS, we're not sure but I leave it to Dave L.

Hopefully, as we have, you'll remind your folks of the executive session nature of our 5pm discussions, and that Treasury PA and LA control all outside discussions. We must retain the ability to have open discussions on relevant matters.

Chuck

Politics

Add to list

Trump denied he wanted his name on stimulus checks. Here's how it happened.

By
Toluse Olorunnipa and Lisa Rein
April 15, 2020 at 7:43 p.m. EDT

When President Trump publicly denied on April 3 that he wanted his signature on stimulus checks

that would be sent to millions of Americans struggling amid a pandemic, officials in the Treasury Department were already secretly working on a plan to get the president's name on the payments. Trump, who was reportedly musing about placing his signature on the checks as early as late March, defended the unprecedented move Wednesday.

"I don't know too much about it. But I understand my name is there," Trump said. "I don't know where they're going, how they're going. I do understand it's not delaying anything, and I'm satisfied with that. I don't imagine it's a big deal. I'm sure people will be very happy to get a big, fat, beautiful check and my name is on it."

The effort to put Trump's name on millions of "Economic Impact Payment" checks began shortly after the president on March 27 signed the bipartisan $2 trillion legislation aimed at stemming the financial fallout from a global pandemic that has halted much of the economy. It will be the first time a president's name appears on an Internal Revenue Service disbursement.

While Trump has spent recent weeks talking with friends and supporters about his coronavirus response and his reelection campaign, the effort to place his name on the checks was largely kept secret until this week, with top White House officials in the dark until the plan became public. The White House press office did not respond to requests for comment Wednesday.

Some senior officials at the IRS did not find out about the plan until Tuesday morning, underscoring the unorthodox process that has turned Trump's desire into reality.

After privately suggesting to Treasury Secretary Steven Mnuchin that he be allowed to formally sign the checks, Trump settled for having his name printed in the memo section, according to administration officials, who spoke on the condition of anonymity to discuss internal deliberations.



President Trump hands a pen to Senate Majority Leader Mitch McConnell (R-Ky.) after signing the Cares Act for coronavirus relief on March 27. (Erin Schaff/Bloomberg News)

The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to two government officials. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his daily calls with his top executives, senior agency officials said.

When the decision came down from the Treasury Department late Monday that the first batch of paper checks would include "Donald J. Trump" on the memo line, it was announced to just five senior IRS officials.

The IRS, already tasked with quickly disbursing hundreds of billions of dollars in payments to Americans, is now rushing to prepare checks that bear Trump's name. The signature line will continue to feature the name of a civil servant, keeping with long-standing practice, but the IRS must change the computer code to add Trump's name before the Bureau of the Fiscal Service can print the checks, officials said.

On Wednesday, working remotely on laptops in their homes across the country, the computer code developers and testers on the IRS's technology teams raced to program the agency's mainframe computers to add the president's name to the template for millions of paper stimulus checks.

They're the first batch to be issued to Americans whose banking information the IRS does not have. With many Americans struggling to pay their bills, making the change and testing the new system must be done under a time crunch. The process is supposed to start on Thursday. The IRS and the Treasury Department said the last-minute change would not delay the payments.

Democratic leaders seized on a report in The Washington Post that the decision to put Trump's name on the relief checks could delay the delivery of some of the payments.

"Delaying direct payments to vulnerable families just to print his name on the check is another shameful example of President Trump's catastrophic failure to treat this crisis with the urgency it demands," House Speaker Nancy Pelosi (D-Calif.) said in a statement Wednesday.

House Majority Leader Steny H. Hoyer (D-Md.), said the potential delay reflected the "height of insecurity" by Trump. "In the midst of this crisis, President Trump is doing what he always tends to do: make it all about Trump," he said.

Rep. Ayanna Pressley (D-Mass.) took to Twitter to voice her displeasure, calling the move "a cruel political stunt from a petulant man who's failing our families."

Some Republicans defended Trump.

Sen. Charles E. Grassley (R-Iowa) said previous presidents took steps to show the public their role in stimulus efforts. Grassley issued a statement defending the decision as nothing out of the ordinary and carrying a "negligible expense."

"Presidents regularly associate their name with economic stimulus programs," the statement said.

The Treasury Department and the IRS pushed back against claims that Trump's decision to add his name to the stimulus checks could delay their delivery.

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But for Americans who receive paper checks by mail — about 70?million of the 150 million who qualify — Trump's name will feature prominently in the memo section.

On April 3, the president was asked about a Wall Street Journal report that said he had spoken to friends about wanting to sign the checks. He denied it.

"No. Me sign? No. There's millions of checks," Trump said. "I'm going to sign them? No. It's a Trump administration initiative. But do I want to sign them? No."

But the president often personalizes the pandemic response. In his daily news briefings, he spends considerable time describing what his administration has done to combat the pandemic.

On March 27, Trump lashed out against state governors who had criticized his response, saying any criticism of him amounts to criticism of the broader federal effort.

"I think they should be appreciative because you know what? When they're not appreciative to me, they're not appreciative to the Army Corps," he said. "They're not appreciative to FEMA."

Trump has also indicated a desire to have the federal government provide unemployment checks to millions of out-of-work individuals, seeking to take over the role traditionally played by states. It's not clear if the president also wanted to sign such federally provided unemployment checks.

Millions of Americans have already opened their mailboxes to find Trump's name. In March, the Centers for Disease Control and Prevention sent out postcards with the headline "PRESIDENT TRUMP'S CORONAVIRUS GUIDELINES FOR AMERICA." The card included several recommendations for slowing the spread of the virus, including washing hands and avoiding recreational travel.

According to a person familiar with the conversations, Pelosi pushed Mnuchin during negotiations on the economic rescue package to ensure that as many checks as possible were deposited though direct deposit; she told House Democrats that she had told Mnuchin that to the extent there had to be paper checks, she didn't want to see them held up for Trump's signature or anything similar.

While several senior Trump administration officials said they did not know where Trump got the idea for putting his name on the stimulus checks, many said they were not surprised by the move. Trump has long exhibited a desire for featuring his signature prominently on objects, including newspaper clippings, stock market charts and even Bibles.

Hours after the House of Representatives impeached him in December, Trump signed copies of the two impeachment articles for a supporter, the Detroit Free Press reported.

While visiting Houston in the aftermath of Hurricane Harvey in 2017, Trump signed the wall of an events center that was being used to house storm victims and the homeless.

Josh Dawsey and Erica Werner contributed to this report.

https://www.washingtonpost.com/politics/trump-denied-he-wanted-his-name-on-stimulus-checks-heres-how-it-happened/2020/04/15/df6272c8-7f35-11ea-a3ee-13e1ae0a3571_story.html

To: Rettig Charles P[(b) (6) irs.gov]
From: Cullinan Thomas A[(b)(6) @irscounsel.treas.gov]
Sent: Thur 4/16/2020 1:00:34 PM (UTC)
Subject: RE: Daily small team / team calls

This is total guess, but suppose (b)(5) Deliberative Process Privilege

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 8:54 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>; Haines Michelle C <(b) (6) irs.gov>
Cc: Cullinan Thomas A (b)(6) @irscounsel.treas.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: Daily small team / team calls

"The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to two government officials. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his daily calls with his top executives, senior agency officials said."

(b)(5) Deliberative Process Privilege

I'd like your thoughts on #1 and #2 and who should look into this....

Chuck

Politics

Add to list

Trump denied he wanted his name on stimulus checks. Here's how it happened.

By
Toluse Olorunnipa and

Lisa Rein



April 15, 2020 at 7:43 p.m. EDT
When President Trump publicly denied on April 3 that he wanted his signature on stimulus checks that would be sent to millions of Americans struggling amid a pandemic, officials in the Treasury Department were already secretly working on a plan to get the president's name on the payments.

Trump, who was reportedly musing about placing his signature on the checks as early as late March, defended the unprecedented move Wednesday.

"I don't know too much about it. But I understand my name is there," Trump said. "I don't know where they're going, how they're going. I do understand it's not delaying anything, and I'm satisfied with that. I don't imagine it's a big deal. I'm sure people will be very happy to get a big, fat, beautiful check and my name is on it."

The effort to put Trump's name on millions of "Economic Impact Payment" checks began shortly after the president on March 27 signed the bipartisan $2 trillion legislation aimed at stemming the financial fallout from a global pandemic that has halted much of the economy. It will be the first time a president's name appears on an Internal Revenue Service disbursement.

While Trump has spent recent weeks talking with friends and supporters about his coronavirus response and his reelection campaign, the effort to place his name on the checks was largely kept secret until this week, with top White House officials in the dark until the plan became public. The White House press office did not respond to requests for comment Wednesday.

Some senior officials at the IRS did not find out about the plan until Tuesday morning, underscoring the unorthodox process that has turned Trump's desire into reality.

After privately suggesting to Treasury Secretary Steven Mnuchin that he be allowed to formally sign the checks, Trump settled for having his name printed in the memo section, according to administration officials, who spoke on the condition of anonymity to discuss internal deliberations.



President Trump hands a pen to Senate Majority Leader Mitch McConnell (R-Ky.) after signing the Cares Act for coronavirus relief on March 27. (Erin Schaff/Bloomberg News)

The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to two government officials. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his daily calls with his top executives, senior agency officials said.

When the decision came down from the Treasury Department late Monday that the first batch of paper checks would include "Donald J. Trump" on the memo line, it was announced to just five senior IRS officials.

The IRS, already tasked with quickly disbursing hundreds of billions of dollars in payments to Americans, is now rushing to prepare checks that bear Trump's name. The signature line will continue to feature the name of a civil servant, keeping with long-standing practice, but the IRS must change the computer code to add Trump's name before the Bureau of the Fiscal Service can print the checks, officials said.

On Wednesday, working remotely on laptops in their homes across the country, the computer code developers and testers on the IRS's technology teams raced to program the agency's mainframe computers to add the president's name to the template for millions of paper stimulus checks. They're the first batch to be issued to Americans whose banking information the IRS does not have. With many Americans struggling to pay their bills, making the change and testing the new system

must be done under a time crunch. The process is supposed to start on Thursday. The IRS and the Treasury Department said the last-minute change would not delay the payments.
Democratic leaders seized on a report in The Washington Post that the decision to put Trump's name on the relief checks could delay the delivery of some of the payments.
"Delaying direct payments to vulnerable families just to print his name on the check is another shameful example of President Trump's catastrophic failure to treat this crisis with the urgency it demands," House Speaker Nancy Pelosi (D-Calif.) said in a statement Wednesday.
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The Treasury Department and the IRS pushed back against claims that Trump's decision to add his name to the stimulus checks could delay their delivery.
"Thanks to hard work and long hours by dedicated #IRS employees, Economic Impact Payments are going out on schedule, as planned, without delay, to the nation," the IRS said Wednesday on Twitter. "The IRS employees are delivering these payments in record time."
Millions of Americans began receiving payments of up to $1,200 on Wednesday via direct deposit. Those electronic payments, which were part of a $2 trillion bipartisan coronavirus rescue package, did not include Trump's name.
But for Americans who receive paper checks by mail — about 70?million of the 150 million who qualify — Trump's name will feature prominently in the memo section.
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"No. Me sign? No. There's millions of checks," Trump said. "I'm going to sign them? No. It's a Trump administration initiative. But do I want to sign them? No."
But the president often personalizes the pandemic response. In his daily news briefings, he spends considerable time describing what his administration has done to combat the pandemic.
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Josh Dawsey and Erica Werner contributed to this report.

To: Lemons Terry L[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Sieger Nancy[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Desmond Michael J[(b)(6)@irscounsel.treas.gov]
Cc: Eldridge Michelle L[(b)(6)@irs.gov]; Reynolds Jodie M[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Wed 4/15/2020 2:42:13 PM (UTC)
Subject: RE: Washington Post article

REALLY like the plug for our employees. They *are* making a difference for millions of people.

Thx, Chuck

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 10:26 AM
To: Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L <(b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Washington Post article

By the way, here's the final version of the statement we're using.

IRS Statement

Thanks to hard work and long hours by dedicated IRS employees, these payments are going out on schedule, as planned, without delay, to the nation. The IRS employees are delivering these payments in record time compared to previous stimulus efforts.

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:29 AM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L <(b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Washington Post article

Sorry – should have explained – (b)(5) Deliberative Process Privilege
As always, defer to the larger group.

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 15, 2020 7:27 AM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L <(b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Washington Post article

I would just stick with the first sentence.

(b)(5) Deliberative Process Privilege

Sunita
Sunita Lough

From: Lemons Terry L (b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 10:13 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L (b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Washington Post article

Treasury is asking us (b)(5) Deliberative Process Privilege

Possible statement:

Draft IRS Statement

(b)(5) DP

From: Lemons Terry L <(b) (6) irs.gov>
Date: Tuesday, Apr 14, 2020, 9:15 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Sieger Nancy <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne (b)(6)@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L (b)(6)@irs.gov>, 'Reynolds Jodie M ((b) (6) irs.gov)' (b)(6)@irs.gov>
Subject: Washington Post article

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Coming to your $1,200 relief check: Donald J. Trump's name

By
Lisa Rein
April 14, 2020

The Treasury Department has ordered President Trump's name be printed on stimulus checks the Internal Revenue Service is rushing to send to tens of millions of Americans, a process that is expected to slow their delivery by several days, senior agency officials said.

The unprecedented decision, finalized late Monday, means that when recipients open the $1,200 paper checks the IRS is scheduled to begin sending to 70 million Americans in coming days, "President Donald J. Trump" will appear on the left side of the payment.

It will be the first time a president's signature appears on an IRS disbursement, whether a routine refund or one of the handful of checks the government has issued to taxpayers in recent decades either to stimulate a down economy or share the dividends of a strong one.

While some people receiving the checks — the centerpiece of the U.S. government's economic relief package to stave off the effects of the coronavirus pandemic — may not care, or observe, whose name appears on them, the decision is another sign of Trump's effort to cast his response to the pandemic in political terms.

Trump had privately suggested to Treasury Secretary Steven Mnuchin, who oversees the IRS, to allow the president to

formally sign the checks, according to three administration officials who spoke on the condition of anonymity because they were not authorized to speak publicly.

But the president is not an authorized signer for legal disbursements by the U.S. Treasury. It is standard practice for a civil servant to sign checks issued by the Treasury Department to ensure that government payments are nonpartisan.

The checks will instead bear Trump's name in the memo line, below a line that reads, "Economic Impact Payment," the administration officials said.

The IRS will mail the checks to people for whom it does not have banking information. Many of them have low incomes.

The checks will carry the signature of an official with the Bureau of the Fiscal Service, the Treasury Department division that prints the checks. The checks will follow direct deposits issued in recent days to the bank accounts of about 80 million people. Those payments do not include Trump's name.

The decision to have the paper checks bear Trump's name, in the works for weeks, according to a Treasury official, was announced early Tuesday to the IRS's information technology team. The team, working from home, is now racing to implement a programming change that two senior officials said will probably lead to a delay in issuing the first batch of paper checks. They are scheduled to be sent Thursday to the Bureau of the Fiscal Service for printing and issuing.

Computer code must be changed to include the president's name, and the system must be tested, these officials said. A Treasury Department spokesperson, however, denied any delay and said the plan all along was to issue the checks next week.

"Economic Impact Payment checks are scheduled to go out on time and exactly as planned—there is absolutely no delay whatsoever," the spokesperson said in a written statement. She said this was a faster process than the stimulus checks the George W. Bush administration issued in 2008 to head off a looming recession.

"In fact, we expect the first checks to be in the mail early next week which is well in advance of when the first checks went out in 2008 and well in advance of initial estimates," the statement said.

An IRS spokesperson referred questions to the Treasury Department.

The paper checks are scheduled to be issued at a rate of 5 million each week until September, starting with the lowest-income taxpayers. They're for taxpayers whose bank information is not on file with the IRS.

The $2 trillion stimulus, the government's largest and most recent coronavirus rescue package, was passed by a bipartisan Congress and signed by the president. The checks to individual taxpayers were not originally Trump's idea, but he embraced them after Sens. Josh Hawley (R-Mo.) and Mitt Romney (R-Utah) proposed them.

The White House had initially floated a payroll tax cut as a centerpiece of its stimulus effort but backed off that plan amid concerns it would not reach American households quickly enough.

Trump has repeatedly called the legislation "a Trump administration initiative" and placed himself singularly at the center of what the government is doing to help Americans during the coronavirus response — taking full credit.

About six months before he faces reelection, with his campaign on pause because the virus has prevented him from holding the rallies that are popular with his base, the checks provide Trump with a new form of retail politics. A check provides a touchable, bread-and-butter symbol to taxpayers right in their mailboxes.

But to critics and some IRS employees, many of whom started to learn of the decision on Tuesday, the presence of Trump's name on the checks reeks of partisanship in a corner of the government that touches all Americans and has, since the Nixon era, steadfastly steered clear of politics. After president Richard Nixon targeted a wide range of "enemy" groups for tax audits, including civil rights groups, reporters and prominent Democrats, Congress enacted laws to ensure that the agency conducts itself apolitically.

"Taxes are supposed to be nonpolitical, and it's that simple," said Nina Olson, who stepped down last fall after an 18-year tenure as the National Taxpayer Advocate, leading an arm of the IRS that helps individual taxpayers resolve tax problems, manages clinics for low-income taxpayers and advises the agency on service issues.

"It's absolutely unprecedented," Olson said.

She recalled that when the Bush administration delivered economic rebate checks of $300 to $600 to taxpayers in 2001

to share the benefits of a strong economy, the White House asked the IRS to include in a letter to taxpayers a sentence that took credit for "giving you your money back."

The IRS commissioner at the time refused, Olson recalled, because the move was perceived as too political.

When the Bush administration launched its $168 billion economic stimulus package in 2008, the checks were signed by a treasury official.

Only the IRS commissioner and general counsel are politically appointed. The current, Trump-appointed commissioner, Charles Rettig, a tax attorney confirmed by the Senate in 2018, was appointed to a five-year term designed to carry over into a possible new administration.

Chad Hooper, a quality-control manager who serves as national president of the IRS's Professional Managers Association, said he was appalled by what he called "an abuse of government resources."

"In this time of need for additional resources," Hooper said, "anything that takes our focus from getting those checks out the door and hampers the equitable, fair administration of the tax code is not something we can support."

House Speaker Nancy Pelosi (D-Calif.) has dismissed suggestions about Trump signing checks or having his name attached. Last week she said the payments should go out as quickly as possible without "waiting for a fancy-Dan letter from the president."

About 150 million Americans and others are expected to receive the one-time payment. The first wave of recipients includes mainly people who filed a 2018 or 2019 tax return and gave the IRS their direct deposit information.

Under the stimulus plan, single filers earning up to $75,000 a year receive a payment of $1,200. Married couples earning up to $150,000 a year receive a payment of $2,400. Parents receive an additional $500 for each child under 17.

Erica Werner contributed to this report.

To: Lemons Terry L[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Wed 4/15/2020 12:48:28 PM (UTC)
Subject: RE: Washington Post article

Please just confirm when you have sent to Monica and copy Baylor. (so that he doesn't call me again)

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:46 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Washington Post article

Let's go with Sunita's version – sorry, everything is hitting all at once here.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:41 AM
To: Rettig Charles P <(b) (6) @irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Washington Post article
Importance: High

I would probably (b)(5) Deliberative Process Privilege
Baylor is calling me again (he called at 6:00 am – good morning to me....) So Terry, did you already get this to Monica. Please advise.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:05 AM
To: Lemons Terry L <(b)(6)@irs.gov>
Cc: Colbert Amalia C <(b)(6)@irs.gov>
Subject: RE: Washington Post article

Two suggestions.

Defer to you both re Sunita's comment.

On inbounds, refer them to Treasury PA beyond the IRS statement.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:27 AM
To: Lemons Terry L <Terry.L.Lemons@irs.gov>
Subject: RE: Washington Post article

(b)(5) DP

From: Lemons Terry L <(b) (6) irs.gov>
Date: Tuesday, Apr 14, 2020, 10:12 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Sieger Nancy <(b) (6) irs.gov>, Tribiano Jeffrey J <(b)(6)@irs.gov>, Alito David P <(b)(6)@irs.gov>, Grant Dianne <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>
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Erica Werner contributed to this report.

To: Lemons Terry L [(b)(6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Wed 4/15/2020 11:27:18 AM (UTC)
Subject: RE: Washington Post article

(b)(5) Deliberative Process Privilege

From: Lemons Terry L (b)(6)@irs.gov>
Date: Tuesday, Apr 14, 2020, 10:12 PM
To: Rettig Charles P (b)(6)@irs.gov>, Corbin Kenneth C (b)(6)@irs.gov>, Lough Sunita B (b)(6)@irs.gov>, Sieger Nancy (b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P (b)(6)@irs.gov>, Grant Dianne (b)(6)@irs.gov>, Colbert Amalia C (b)(6)@irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L (b)(6)@irs.gov>, Reynolds Jodie M (b)(6)@irs.gov>
Subject: RE: Washington Post article

Treasury is asking us (b)(5) DP
Possible statement:

Draft IRS Statement

(b)(5) DP

From: Lemons Terry L (b)(6)@irs.gov>
Date: Tuesday, Apr 14, 2020, 9:15 PM
To: Rettig Charles P <(b) (6) @irs.gov>, Corbin Kenneth C <(b) (6) @irs.gov>, Lough Sunita B (b)(6)@irs.gov>, Sieger Nancy (b)(6)@irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Alito David P <(b) (6) @irs.gov>, Grant Dianne (b)(6)@irs.gov>, Colbert Amalia C (b)(6)@irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Eldridge Michelle L (b)(6)@irs.gov>, 'Reynolds Jodie M ((b) (6) irs.gov)' <(b) (6) irs.gov>
Subject: Washington Post article

The Post article is out. Follow-up inquiries are coming in quickly from major media. Jodie currently has inquiries from the Wall St. Journal, NY Times and others. Referring to Treasury.

Coming to your $1,200 relief check: Donald J. Trump's name

By
Lisa Rein
April 14, 2020

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The unprecedented decision, finalized late Monday, means that when recipients open the $1,200 paper checks the IRS is scheduled to begin sending to 70 million Americans in coming days, "President Donald J. Trump" will appear on the left side of the payment.

It will be the first time a president's signature appears on an IRS disbursement, whether a routine refund or one of the

handful of checks the government has issued to taxpayers in recent decades either to stimulate a down economy or share the dividends of a strong one.

While some people receiving the checks — the centerpiece of the U.S. government's economic relief package to stave off the effects of the coronavirus pandemic — may not care, or observe, whose name appears on them, the decision is another sign of Trump's effort to cast his response to the pandemic in political terms.

Trump had privately suggested to Treasury Secretary Steven Mnuchin, who oversees the IRS, to allow the president to formally sign the checks, according to three administration officials who spoke on the condition of anonymity because they were not authorized to speak publicly.

But the president is not an authorized signer for legal disbursements by the U.S. Treasury. It is standard practice for a civil servant to sign checks issued by the Treasury Department to ensure that government payments are nonpartisan.

The checks will instead bear Trump's name in the memo line, below a line that reads, "Economic Impact Payment," the administration officials said.

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Erica Werner contributed to this report.

To: Corbin Kenneth C[(b) (6) irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Sieger Nancy [(b)(6)]@irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Cc: Eldridge Michelle L [(b)(6)]@irs.gov]; Reynolds Jodie M[(b) (6) irs.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Wed 4/15/2020 1:40:30 AM (UTC)
Subject: RE: Washington Post article

Treasury. I will be on and happy to refer questions on this topic to treasury.
If everyone thinks it is more appropriate, Amy K or Terry could field these questions.

From: Corbin Kenneth C <[(b)(6)]@irs.gov>
Date: Tuesday, Apr 14, 2020, 9:16 PM
To: Lemons Terry L [(b)(6)]@irs.gov>, Rettig Charles P [(b)(6)]@irs.gov>, Lough Sunita B [(b)(6)]@irs.gov>, Sieger Nancy [(b)(6)]@irs.gov>, Tribiano Jeffrey J [(b)(6)]@irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne [(b)(6)]@irs.gov>, Colbert Amalia C [(b)(6)]@irs.gov>, Desmond Michael J <[(b)(6)]@irscounsel.treas.gov>
Cc: Eldridge Michelle L [(b)(6)]@irs.gov>, Reynolds Jodie M <(b) (6) @irs.gov>
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On tomorrow's hill call. Who do I refer them too?

Internal Revenue Service | Office Number (470) 639-[(b)(6)] Fax Number 855-863-8342

From: Lemons Terry L <[(b)(6)]@irs.gov>
Date: Tuesday, Apr 14, 2020, 9:15 PM
To: Rettig Charles P [(b)(6)]@irs.gov>, Corbin Kenneth C <(b) (6) rs.gov>, Lough Sunita B [(b)(6)]@irs.gov>, Sieger Nancy [(b)(6)]@irs.gov>, Tribiano Jeffrey J [(b)(6)]@irs.gov>, Alito David P <(b) (6) gov>, Grant Dianne [(b)(6)]@irs.gov>, Colbert Amalia C [(b)(6)]@irs.gov>, Desmond Michael J <[(b)(6)]@irscounsel.treas.gov>
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To: Tribiano Jeffrey J[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]
Cc: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Tue 4/14/2020 9:18:41 PM (UTC)
Subject: RE: WAPO story

I think it was a heads up, not to respond.

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 5:02 PM
To: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Cc: Desmond Michael J <Michael.J.Desmond@irscounsel.treas.gov>
Subject: RE: WAPO story

Here we go....does Treasury want us to send them something? They have the answers.

From: Rettig Charles P [(b)(6)]@irs.gov>
Sent: Tuesday, April 14, 2020 4:46 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Subject: FW: WAPO story

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Tuesday, April 14, 2020 4:42 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: Fwd: WAPO story

FYI

From: (b)(6) Treasury @treasury.gov>
Date: April 14, 2020 at 4:23:34 PM EDT
To: Crowley, Monica [(b)(6)]@treasury.gov>, Kautter, David <David.Kautter@treasury.gov>
Subject: WAPO story

Washington Post is writing a story on how Treasury is directing IRS to have the President's signature on the memo line of Economic Impact Checks. They are hearing this is causing distribution of the checks to be delayed

(b)(5) Deliberative Process Privilege

She is also asking:

-What was the thinking behind this?
-Is there historical precedent for this?
- When is the new date for the checks to go out, how long was the delay?

She is writing tonight.

To: Rettig Charles P[(b) (6) irs.gov]; Desmond Michael J [redacted]@irscounsel.treas.gov]; Cullinan Thomas A [redacted]@irscounsel.treas.gov]; Colbert Amalia C[(b) (6) irs.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Mon 4/13/2020 1:51:04 PM (UTC)
Subject: FW: Check Images

Sharing

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 9:45 AM
To: Lough Sunita B <(b) (6) irs.gov>; Tribiaro Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <[redacted]@irs.gov>
Subject: RE: Check Images

Yes, programming allows for blank. Right now the memo lines say something about EIP and that will stay unless otherwise specified.

(b) (6) irs.gov
Acting IRS CIO
202-317-[redacted](office)
(b)(6)

For scheduling contact [redacted]@irs.gov
202-317-5000

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 9:35 AM
To: Sieger Nancy <[redacted]@irs.gov>; Tribiaro Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Check Images

Another dumb question – will IT programming allow you to leave a blank on the memo part when you transmit the file?

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:43 AM
To: Lough Sunita B [redacted]@irs.gov>; Tribiaro Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Check Images

IRS creates the payment file and sends it to BFS. My position would be that we attempt to get Fiscal Services to step up to changes to standard processes; adding the memo field is a standard IRS process.

Maybe these conversatoins at 5pm would be more effective if the CIO / CTO from Fiscal Services is in attendance at the 5pm?

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:19 AM
To: Sieger Nancy <(b) (6) irs.gov>; Tribiaro Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <[redacted]@irs.gov>
Subject: RE: Check Images

Why does the IRS need the final text? BFS knows that it is and they print the checks. Sorry about being dense here.

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:08 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>
Subject: RE: Check Images

Good morning, as a reminder we need final text for this checks by Tuesday morning. Do we have a final decision?

From: Sieger Nancy (b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Confirmed. The IT team is standing down on making this change.

Nancy Sieger
Acting CIO, IRS IT
202-317- (b)(6)

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Apr 11, 2020 1:17 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) rs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury
INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P (b)(6)>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Colbert Amalia C (b)(6)@irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6)(office)
(b)(6)

For scheduling contact (b)(6)@irs.gov
202-317-5000

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>
Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P (b)(6)@irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P (b)(6)@irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. <(b) (6) irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David <(b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Tribiano Jeffrey J ((b) (6) irs.gov) [(b)(6)]@irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Mon 4/13/2020 1:06:43 PM (UTC)
Subject: FW: Check Images

From: Rettig Charles P
Sent: Saturday, April 11, 2020 12:51 PM
To: 'David.Lebryk@treasury.gov' <David.Lebryk@treasury.gov>; David.Eisner@treasury.gov
Cc: David.Kautter@treasury.gov; Tribiano Jeffrey J <(b)(6)@irs.gov>; Baylor.Myers@treasury.gov; Charles Rettig ((b) (6))irs.gov) <(b) (6) irs.gov>
Subject: RE: Check Images

Confirmed.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) @IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

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Subject: RE: Check Images

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To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

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Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6))IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

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Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
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Dave

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Sieger Nancy[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Lough Sunita B[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
From: Tribiano Jeffrey J[(b) (6) irs.gov]
Sent: Mon 4/13/2020 12:32:14 PM (UTC)
Subject: RE: Check Images

Not yet. We will have it by your deadline.

JJT

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:08 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Good morning, as a reminder we need final text for this checks by Tuesday morning. Do we have a final decision?

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Confirmed. The IT team is standing down on making this change.

Nancy Sieger
Acting CIO, IRS IT
202-317-[(b)(6)]

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Apr 11, 2020 1:17 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury
INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J [(b)(6)]@irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6)(office)
(b)(6)

For scheduling contact (b)(6)@irs.gov
202-317-5000

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

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Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

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Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David (b)(6)@treasury.gov>, Lebryk, David (b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
Subject: RE: Check Images

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Best,
Chuck

Charles P. Rettig | 202.317.7070 (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6) [redacted]

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Colbert Amalia C[(b) (6) irs.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Sun 4/12/2020 5:29:36 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

This is what we know re the Letter replacing the Noticed drafted by the IRS.

Dave Kautter and Baylor Myers are on the email string below.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Terry,

This is to be issued in lieu of the IRS Notice you shared earlier. If we need to include the form of payment, I could restructure that sentence to accommodate that input. But this is the Notice the President and Secretary have approved to go out per the Statute.

Thank you.

From: Lemons Terry L <(b) (6) irs.gov>
Date: April 8, 2020 at 7:42:53 PM EDT
To: Crowley, Monica (b)(6) @treasury.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Kautter, David (b)(6) @treasury.gov>, Morgenstern, Brian (b)(6) @treasury.gov>, (b)(6) Treasury (b)(6) Treasury @treasury.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – I'm sharing a couple of questions and points of clarification about the letter:

- Would this replace the Notice we shared earlier in English and Spanish (attached)? Or would this letter accompany the IRS Notice? Or is this something else?
- The CARES Act includes a requirement to indicate to the taxpayer how the deposit was made. This letter doesn't have that specificity.
- There may be some technical issues with the format of this letter as far as being able to print the dollar amount and the IRS phone number at the indicated locations. We are doing a quick check on that, but it could be an issue.

Thanks,
Terry

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P (b)(6) @irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]; Cullinan Thomas A [(b)(6)]@irscounsel.treas.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Sat 4/11/2020 8:14:33 PM (UTC)
Subject: FW: OGE review

Given the POTUS signature on the Notice and the mention on the EIP checks, W&I has raised concern re Hatch Act. Probably is OK, but to alleviate concerns, an opinion from GLS would help. Thanks

Sunita

Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:49 AM
To: Lough Sunita B <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: OGE review

A few bumps from financial institutions this weekend but all seems good. The one thing I want to document and get for us on the IRS side is a position from the OGE that the IRS is not violating the HATCH act and our team who working and process the notice are not liable in respect to Hatch and the law. I imagine we want this cover for all parties at the IRS. I think what we have cleared is that the IRS is okay to have POTUS sign the letter and use WH logo.

Is this something you can talk with CIR and others about and approach OGE that we are okay?

Internal Revenue Service | Office Number (470) 639-[(b)(6)] Fax Number 855-863-8342

To: Sieger Nancy|(b) (6) irs.gov]; Rettig Charles P|(b) (6) irs.gov]; Corbin Kenneth C|(b) (6) irs.gov]
Cc: Tribiano Jeffrey J|(b) (6) irs.gov]; Colbert Amalia C|(b) (6) irs.gov]
From: Lough Sunita B|(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:44:56 PM (UTC)
Subject: RE: Check Images

That is under normal circumstances when we are the only ones who know the "purpose" / "reason" for the check. Why do we have to do it now? Fiscal already knows – in fact, they told us. Why are we making work for ourselves? Seriously.

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:43 PM
To: Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C [(b)(6)]@irs.gov>
Subject: RE: Check Images

The IRS sends the characters that are printed in the memo field on the check in the file we send to Fiscal Services. Fiscal Services prints what we give them. Hope that helps.

Nancy Sieger
Acting CIO, IRS IT
202-317-[(b)(6)]

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Apr 11, 2020 1:26 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>
Cc: Tribiano Jeffrey J [(b)(6)]@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Stupid question here – if the checks are printed by the mint after BFS does whatever it does, why is the IRS involved in this? I thought all we were required to do was transmit, the name/ein/address/amount of EIP (as the "File") and BFS takes it from there. Thanks

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:22 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) rs.gov>
Cc: Tribiano Jeffrey J <(b) (6))irs.gov>; Lough Sunita B [(b)(6)]@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

IT will hold off on executing on this change until further confirmation.

Nancy Sieger
Acting CIO, IRS IT
202-317-[(b)(6)]

From: Sieger Nancy <(b) (6) irs.gov>

Sent: Apr 11, 2020 12:35 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

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(b) (6) irs.gov
Acting IRS CIO
202-317- (b)(6) office)
(b)(6)

For scheduling contact (b)(6)@irs.gov
202-317- (b)(6)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B (b)(6)@irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
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Subject: RE: Check Images

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Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

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1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6) [redacted]

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Subject: Check Images

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To: Rettig Charles P[(b) (6) irs.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]; David.Kautter@treasury.gov[David.Kautter@treasury.gov]; David.Lebryk@treasury.gov[David.Lebryk@treasury.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]
From: David.Eisner@treasury.gov[David.Eisner@treasury.gov]
Sent: Sat 4/11/2020 4:38:21 PM (UTC)
Subject: RE: Check Images

Hear you.

From: Rettig Charles P (b)(6)@irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David <(b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. <(b)(6)@irs.gov>
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Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) @IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor (b)(6) @treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6) @treasury.gov>
Subject: Check Images

This is it.

To: Thomas Cullinan [(b)(6)]@irscounsel.treas.gov [(b)(6)]@irscounsel.treas.gov]; Mike Desmond [(b)(6)]@irscounsel.treas.gov] [(b)(6)]@irscounsel.treas.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Sat 4/11/2020 12:01:40 AM (UTC)
Subject: FW: Check Images
.jpeg

From: Rettig Charles P
Sent: Friday, April 10, 2020 8:01 PM
To: 'David.Lebryk@treasury.gov' <David.Lebryk@treasury.gov>; David.Kautter@treasury.gov; David.Eisner@treasury.gov
Cc: Tribiano Jeffrey J ((b) (6) irs.gov) <(b) (6) irs.gov>; Charles Rettig [(b)(6)]@irs.gov) <(b) (6) irs.gov>
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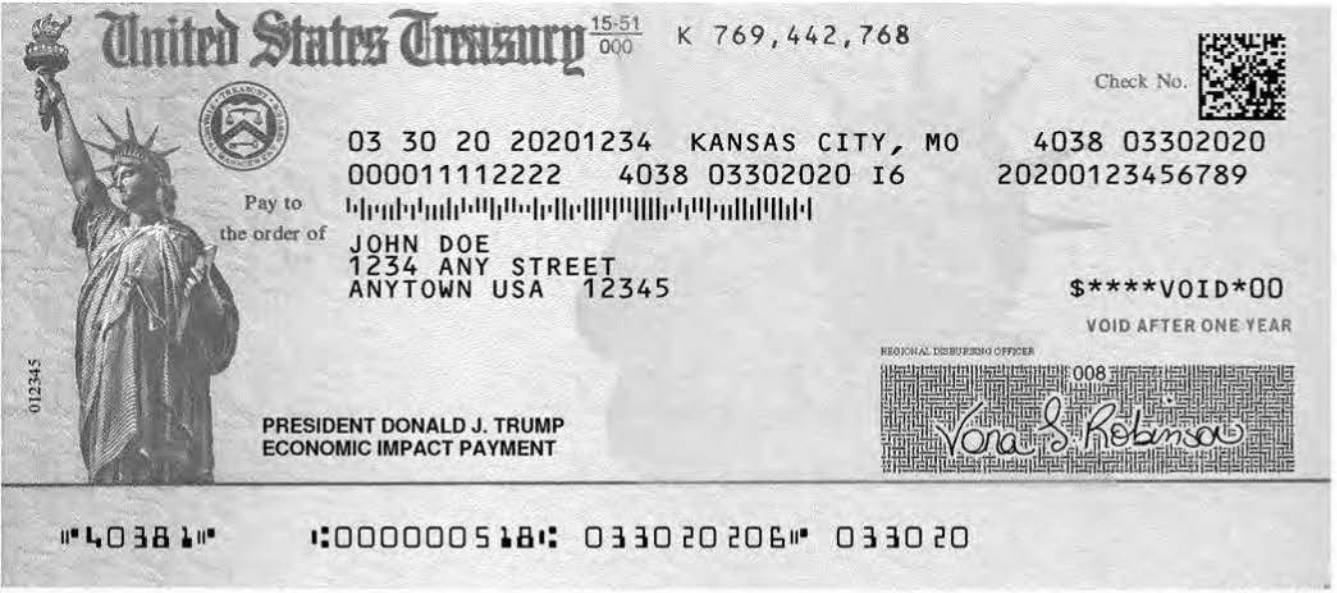

EIP-00033082

To: Corbin Kenneth C[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:16:16 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

"The delay is not on the IRS at this point."

EXACTLY what I told Mike, no impact on the payments or IRS.

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Sent: Thursday, April 9, 2020 9:11 PM
To: Lemons Terry L <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
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Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

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They are waiting to hear back from me.

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Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342
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Date: Thursday, Apr 09, 2020, 9:42 AM
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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>

Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b)(6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lemons Terry L[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Sent: Fri 4/10/2020 1:31:46 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

And after speaking with the CIR this evening I separately conveyed that having the Notice/Letter locked down by noon tomorrow would not put the timing for payments beginning next week at risk.

Mike

From: Lemons Terry L
Sent: Thursday, April 09, 2020 9:26 PM
To: Corbin Kenneth C; Desmond Michael J; Colbert Amalia C; Tribiano Jeffrey J; Lough Sunita B; Rettig Charles P; Grant Dianne
Cc: Alito David P
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks. Just relayed on to Baylor on a VMS.

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Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P

Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

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I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

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Cc: Alito David P[(b) (6) irs.gov]
From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Sent: Thur 4/9/2020 10:48:38 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

This needs the amount and payment method under the notice (really just the payment method) under the Notice # in the upper right but those should be just mechanical additions.

Mike

From: Lemons Terry L
Sent: Thursday, April 09, 2020 6:45 PM
To: Colbert Amalia C; Tribiano Jeffrey J; Lough Sunita B; Corbin Kenneth C; Rettig Charles P; Desmond Michael J; Grant Dianne
Cc: Alito David P
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Baylor also just shared this; what the White House is working with.

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Sent: Thursday, April 9, 2020 6:44 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>; Grant Dianne <(b) (6) irs.gov>
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Updating this. Baylor just called and said the staff secretary at the White House is working to put the letter on WH masthead with a digital signature.

Question he had is whether what they're preparing will be adequate for the W&I contractor/printer given the needs of inserting dollar amounts and other info.

This will likely will come over in a pdf, possibly as a Word document. They also have some concerns around being careful with the digital signature.

Please advise.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:14 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>; Lemons Terry L [(b)(6)]@irs.gov>; Grant Dianne <(b) (6) irs.gov>
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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

All – trying to get a call scheduled so we are all clear w/the latest.

Mike -can you be free at 4:30 to give us an update?

I will set it up w/this group here. And we can keep it short.

Tx.

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:12 PM
To: Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
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Terry,

Did we hear back from Treasury on the graphic for the Whitehouse and the envelopes?

JJT

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Sent: Thur 4/9/2020 8:13:24 PM (UTC)
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Sent: Thur 4/9/2020 8:04:09 PM (UTC)
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I feel bad for W&I. Just being whiplashed at the 11th hour

Sunita
Sunita Lough

From: Rettig Charles P <(b) (6) irs.gov>
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To: Lough Sunita B <(b) (6) irs.gov>
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Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C [(b)(6)]@irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM

To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

Para recibir asistencia, puede llamar al:



Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
From: Tribiano Jeffrey J[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:18:58 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Did Counsel push back on this? Did anyone raise the concern about how this makes the IRS appear? We should (b)(5) Deliberative Process Privilege discuss.

From: Lough Sunita B <Sunita.B.Lough@irs.gov>
Sent: Wednesday, April 8, 2020 8:24 PM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We may want to do a (b)(5) DP

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 8, 2020 8:23 PM
To: Grant Dianne <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I know. (b)(5) DP
I am not happy about (b)(5) DP
(b)(5) DP

Sunita
Sunita Lough

From: Grant Dianne <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 8:21 PM
To: Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

In 2001 and 2003 Treasury revised the IRS notice to state in the opening paragraph that President Bush signed.. (b)(5) DP
(b)(5) DP

From: Lough Sunita B <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 8:13 PM
To: Grant Dianne (b)(6)@irs.gov>, Holland Carrie Y (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 8, 2020 8:13 PM
To: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Mike: Does it meet the requirements of the statute? Thanks

Sunita
Sunita Lough

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lemons Terry L[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]
Cc: Colbert Amalia C[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:45:19 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are checking. Since it is not our equipment it is possible.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Lemons Terry L (b)(6)@irs.gov>
Date: Wednesday, Apr 08, 2020, 7:46 PM
To: Rettig Charles P (b)(6)@irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) @irs.gov>, Corbin Kenneth C (b)(6)@irs.gov>, Lough Sunita B <(b) (6) gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I've followed up with Monica seeking clarification.

Also, does the printer even have the capability to insert the dollar amount or the IRS telephone number in the indicated locations in the letter? Or would that require additional modifications?

I will let you know when I hear more.

From: Rettig Charles P (b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:32:39 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Please share Mike's response as well (this was the first email stream I have seen where he was brought in); I have the same

(b)(5) Deliberative Process Privilege

From: Lough Sunita B <(b)(6) @irs.gov>
Sent: Wednesday, April 8, 2020 8:24 PM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We may want to (b)(5) DP

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 8, 2020 8:23 PM
To: Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I know. (b)(5) DP
I am not happy about (b)(5) DP
(b)(5) DP

Sunita
Sunita Lough

From: Grant Dianne (b)(6) @irs.gov>
Sent: Wednesday, April 8, 2020 8:21 PM
To: Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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(b)(5) DP

From: Lough Sunita B <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 8:13 PM
To: Grant Dianne <(b) (6) irs.gov>, Holland Carrie Y (b)(6) @irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI

Sunita
Sunita Lough

From: Lough Sunita B

Sent: Wednesday, April 8, 2020 8:13 PM
To: Desmond Michael J (b)(6) @irscounsel.treas.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Mike: Does it meet the requirements of the statute? Thanks

Sunita
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From: Rettig Charles P <(b) (6) irs.gov>
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To: Lemons Terry L <(b) (6) irs.gov>
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Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Rettig Charles P (b)(6) irs.gov]
Cc: Lemons Terry L[(b) (6) irs.gov]; David.Kautter@treasury.gov[David.Kautter@treasury.gov]; Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov]; Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov]
From: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
Sent: Wed 4/8/2020 10:13:14 PM (UTC)
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
_.pdf

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Rettig Charles P[(b) (6) irs.gov]
From: David.Kautter@treasury.gov[David.Kautter@treasury.gov]
Sent: Thur 4/2/2020 10:21:04 PM (UTC)
Subject: RE: Economic Impact Payment Draft Notice 04022020

Thanks

I sent this on to Public Affairs.

Good call today

Dave

From: Rettig Charles P <(b)(6) irs.gov>
Sent: Thursday, April 2, 2020 5:51 PM
To: Eisner, David (b)(6)@treasury.gov>; Lebryk, David (b)(6)@treasury.gov>; Kautter, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: FW: Economic Impact Payment Draft Notice 04022020

Sharing DRAFT Notice re Economic Impact Payments.

Best,
Chuck

Charles P. Rettig | 202.317.7070 (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Thursday, April 2, 2020 5:43 PM
To: Lough Sunita B <(b) (6) irs.gov>; 'David.Lebryk@treasury.gov'; 'Gregory.Till@treasury.gov'; 'Timothy.Gribben@fiscal.treasury.gov'; 'Steve.Manning@fiscal.treasury.gov'; (b) (6) fiscal.treasury.gov'; Tribiano Jeffrey J <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>; Holland Carrie Y (b)(6)@irs.gov>; Pandya Kaschit <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: Economic Impact Payment Draft Notice 04022020

Good afternoon,
Thank you all for the discussion today. Attached is the latest draft of the notice. This will be a one page notice with the English version on the front and the Spanish version on the back page. We are asking for final approval by April 8th, 2020 to allow the vendor to set the print and be positioned to issue the notice within the statutory time frames.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444 (EN-SP)

For assistance, you may call:
866-XXX-XXXX

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

NOT FOR RELEASE

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Fecha del aviso: ## de abril de 2020
Número del aviso: 1444 (EN-SP)

Para recibir asistencia, puede llamar al:
866-XXX-XXXX

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o conocido también como la Ley *CARES*), en inglés, de 2020.

El pago fue emitido por medio de depósito directo a la cuenta bancaria de usted que tenemos en nuestros archivos, o por medio del envío de un cheque del Tesoro a la dirección que aparece en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre Español) o usando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente.

Su pago de alivio por el impacto económico se ha basado en información, tal como el estado civil para efectos de la declaración, la cantidad de hijos calificados y su ingreso bruto ajustado, de su declaración de impuestos federales sobre los ingresos que se ha presentado más recientemente. Su pago de alivio por el impacto económico no se considera como ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si usted recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si usted no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este aviso, por favor, visite *www.irs.gov* o llame al 866-###-#### para más información. Usted puede solicitar aumentos a la cantidad de su pago de alivio por el impacto económico, tal como por tener un hijo en 2020, en su declaración de impuestos federales sobre los ingresos de 2020.

El *IRS* le insta a los contribuyentes a estar pendientes de los estafadores tratando de usar los pagos de alivio por el impacto económico como frente para crear esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal ni bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con correos electrónicos que tengan archivos adjuntos o enlaces que reclamen tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para más información sobre cómo su pago se ha calculado, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

NOT FOR RELEASE

To: Dave Kautter [redacted]@treasury.gov) [redacted]@treasury.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Tue 3/31/2020 9:37:06 PM (UTC)
Subject: FW: Economic Impact Payment Notice (Draft) and Methodology for Paper Check disbursement
.docx

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 1:48 PM
To: David.Eisner@treasury.gov; Dave Kautter [redacted]@treasury.gov) <David.Kautter@treasury.gov>; David.Lebryk@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: Economic Impact Payment Notice (Draft) and Methodology for Paper Check disbursement

Sharing . . .DRAFT Notice for review and re issuing paper checks based on SSNs (see below).

Using SSNs (as opposed to AGI, etc.) saves us significant effort, which is obviously one of my priorities at this time.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:23 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B [redacted]@irs.gov>; Tribiano Jeffrey J [redacted]@irs.gov>
Cc: Haines Michelle C [redacted]@irs.gov>; Colbert Amalia C [redacted]@irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Duder John C <(b) (6) irs.gov>
Subject: Economic Impact Payment Draft and Methodology for Paper Check disbursement

Attached is the draft of the notice that is required to be sent per the legislation. We have incorporated the feedback, including changing the naming convention. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Our action for this email is to share this with Fiscal and Treasury leadership.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Grant Dianne[(b) (6) irs.gov]; Colbert Amalia C ((b) (6) irs.gov)[(b) (6) irs.gov]; Tribiano Jeffrey J ((b) (6) irs.gov)[(b) (6) irs.gov]; Sieger Nancy[(b) (6) irs.gov]; Pandya (b) (6) irs.gov]
Cc: Lough Sunita B ((b) (6) irs.gov)[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Tue 3/31/2020 5:49:37 PM (UTC)
Subject: FW: Economic Impact Payment Notice (Draft) and Methodology for Paper Check disbursement
.docx

Sharing . . .

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Sent: Tuesday, March 31, 2020 1:48 PM
To: 'David.Eisner@treasury.gov' <David.Eisner@treasury.gov>; Dave Kautter (b)(6)@treasury.gov) (b)(6)@treasury.gov>; 'David.Lebryk@treasury.gov' <David.Lebryk@treasury.gov>
Cc: Charles Rettig ((b) (6) irs.gov) <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>; Lough Sunita B ((b) (6) irs.gov) <(b) (6) irs.gov>
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Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Department of the Treasury
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For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Rettig Charles P[(b) (6) irs.gov]
From: Cullinan Thomas A[(b)(6) @irscounsel.treas.gov]
Sent: Sat 3/28/2020 6:28:58 PM (UTC)
Subject: RE: stimulus payments / news release

Just fyi, and you probably have already heard this, but I read today that the President wants to sign the checks. Not sure how that works process wise.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, March 28, 2020 2:10 PM
To: Cullinan Thomas A (b)(6) @irscounsel.treas.gov>
Subject: FW: stimulus payments / news release

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, March 28, 2020 1:48 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: stimulus payments / news release

Good to go.

From: Lemons Terry L (b)(6) @irs.gov>
Sent: Saturday, March 28, 2020 1:46 PM
To: Rettig Charles P (b)(6) @irs.gov>
Subject: RE: stimulus payments / news release

Looks good; some good improvements here. Couple of things to note:

*Good stuff in your last quote, but a lot of thoughts in there. Adjusted a bit to flow better. This sound ok?

IRS Cares: Economic impact payments on track

"During this difficult time, while many people are sheltering at home, many IRS and other federal employees have been and will continue to provide their best efforts on your behalf in getting these economic impact payments issued as quickly and as effectively as possible," Rettig said. "We have a reduced staff in many of our offices and remain committed to helping eligible individuals receive their payments as quickly as possible, but we need your assistance in frequently checking for updated information on IRS.gov/coronavirus rather than calling our busy phone lines seeking information that is available online."

"I'm confident in every part of the IRS team to deliver," Rettig added "But I ask for your patience and understanding as we navigate our way forward on your behalf. We are on schedule to be able to get these economic impact payments issued quickly. During this difficult time, please stay safe and take care of your families, friends and others."

IRS Coordinating Economic Impact Payment; What You Need To Know

Check IRS.gov for all information you need: No need to call; No action needed by most people

WASHINGTON – Working with the Treasury Department, the Internal Revenue Service announced today initial details surrounding the distribution of millions of economic impact payments to the nation's taxpayers.

The IRS is working with Treasury to quickly finalize dates to begin distribution of these payments within the next few weeks to help taxpayers dealing with the economic effects of the COVID-19 outbreak. The IRS reminds taxpayers that the payment distribution will be automatic, with no calls or other action required from most people. Seniors and others who don't have a filing obligation will need to submit a simple tax return to receive a stimulus payment.

"We urge taxpayers to frequently monitor IRS.gov for the latest information on these economic impact payments," said IRS Commissioner Chuck Rettig. "Please do not call the IRS; our phone assistors are providing help to people in the process of filing their 2019 returns. They do not have additional information beyond what's available and frequently updated on IRS.gov/coronavirus ."

The IRS will post all the key information taxpayers need on IRS.gov/coronavirus as soon as it becomes available. The IRS is also working on additional information to help people understand timing and methods of distribution of the economic impact payments and other important provisions of the Coronavirus Aid, Relief and Economic Security (CARES) Act, which was signed into law on March 27, 2020.

Highlights about information helpful to people regarding the economic impact payments, also sometimes referred to as stimulus payments or recovery rebates include:

Basics on economic impact payments

Eligible taxpayers who filed tax returns for either 2019 or 2018 will automatically receive an economic impact payment of up to $1,200 for individuals or $2,400 for married couples. Parents also get $500 for each qualifying child.

Income and other limitations apply to the payments. Tax filers with adjusted gross income up to $75,000 for individuals and up to $150,000 for married couples filing joint returns will receive the full payment as long as they have a valid Social Security number (with the exception of certain military spouses) and aren't claimed as a dependent of another taxpayer. By law, to be eligible, qualifying children must be under 17 and have valid Social Security numbers or an Adoption Taxpayer Identification Number.

For those with income above those amounts, the amount of the payment is reduced by $5 for each $100 above the $75,000/$150,000 thresholds. The payments end when incomes exceed $99,000 for single filers and $198,000 for joint filers with no children.

No action needed: People who filed a tax return for 2019 or 2018

The vast majority of people don't need to call or take any action. The IRS will take care of calculating and automatically send the economic impact payment to those who are eligible.

For people who have already filed their 2019 tax returns, by law, the IRS will use this information to calculate the payment amount. For those who haven't filed yet their return for 2019, the IRS will use information from their 2018 tax filings to make the economic impact payment calculations. Where possible, people are encouraged to promptly file their 2019 tax return if their financial or family situation has changed from their 2018 return.

Who needs to take action: Some seniors and others who haven't filed 2018 or 2019 tax returns: Simple tax return needed for economic impact payment

Millions of people aren't required to file a tax return, but they are still eligible for the economic impact payments. Some people in special categories will need to file a tax return, even though they don't normally do, to receive the economic impact payment.

The IRS urges low-income taxpayers, senior citizens, some veterans and individuals with disabilities who don't normally file to take steps to get their payment. A return must be filed to receive an economic impact payment. By law, the IRS must know your filing status to determine the amount of any payment you are entitled to receive.

People who aren't usually required to file a tax return may include recipients of Social Security benefits, certain Veterans' and Railroad Retirement benefits as well as some low-income workers. IRS.gov/coronavirus will soon provide information instructing people in these groups on how to file a 2019 tax return with simple but necessary information including their filing status, number of dependents, their Adjusted Gross Income and direct deposit bank account information. The IRS emphasizes that people in this category who aren't otherwise required to file a tax return won't owe tax.

The IRS will soon release on IRS.gov/coronavirus a sample version of a Form 1040 that highlights the simple, specific sections of the return that can be filled out by people in these categories to qualify for a recovery rebate payment. The IRS urges taxpayers to file electronically, including using IRS Free File, to submit their tax returns with direct deposit banking information to quickly receive their economic impact payments.

In addition, the IRS will be conducting an extensive national and local effort working closely with the tax professional communities, tax software companies, senior organizations, community groups and others to share information. For people concerned during the coronavirus outbreak about visiting a tax professional or local community organization in person to get help with a tax return, the IRS emphasizes these economic impact payments will be available throughout

the rest of 2020.

Who will need to take action: Non-filers who owe tax as well as non-filers who are due a refund and haven't filed a tax return

The IRS urges anyone with a tax filing obligation who hasn't filed a tax return for 2019 or 2018 to file as soon as they can since people who have not filed a 2018 or 2019 return will not receive an economic impact payment. This includes:

Non-filers who owe tax: For those who have not filed a return for 2018 or previous years, they are still required to file to receive these economic impact payments. But most of these people have opportunities to work out their outstanding tax liabilities by entering into an Installment Agreement or an Offer in Compromise. And by filing their returns, these people will be eligible for the economic impact payments, which can help their financial situations. The IRS recommends non-filers who owe taxes consider contacting a qualified tax professional for help.

Non-filers owed a refund: Every year, about 1 million people are owed a refund and don't file a tax return, even though the average refund owed typically is more than $850. To be eligible for the economic impact payment, people who haven't filed returns for 2018 or 2019 should file as soon as possible.

Special alert for non-filers from 2016: You may soon lose your right to a refund Timing is especially important for more than 1 million people who haven't filed tax returns for tax year 2016 and are owed a refund. At this time, they still face an April 15, 2020, deadline to file their return for 2016 or lose that refund under federal law.

Haven't filed yet? Speed up your tax return, economic impact payment: Use e-file with direct deposit

The IRS strongly urges those who haven't filed yet to use e-file with direct deposit. Most people can file electronically at no cost with IRS Free File. This will speed up the delivery of your payment directly to your bank account. Due to limited IRS staff levels in IRS processing centers as a result of COVID-19, the economic impact payment for those who file paper tax returns on paper may be delayed.

Payment recipients: Watch for an IRS letter later this spring

For security reasons, the IRS plans to mail a letter about the economic impact payment to the last known address of everyone who is eligible within 15 days after the payment is made. The letter will provide information on how and where the payment was made and how to report any failure to receive the payment.

Watch out for scam artists using stimulus payments, COVID-19

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. Remember, the IRS will not call you asking for personal or bank account information – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds. IRS.gov has more information about common scams.

IRS Cares: Economic impact payments on track

"During this difficult time, while many people are sheltering at home, many IRS and other federal employees have been and will continue to provide their best efforts on your behalf in getting these economic impact payments issued as quickly and as effectively as possible," Rettig said. "We have a reduced staff in many of our offices and remain committed to helping eligible individuals receive their payments as quickly as possible, but we need your assistance in frequently checking for updated information on IRS.gov/coronavirus rather than calling our busy phone lines seeking information that is available online.

"I'm confident in every part of the IRS team to deliver," Rettig added "But I ask for your patience and understanding as we navigate our way forward on your behalf. We are on schedule to be able to get these economic impact payments issued quickly. During this difficult time, please stay safe and take care of your families, friends and others."

To: Rettig Charles P[(b)(6) irs.gov]
From: Charles Retti [redacted (b) (6)]
Sent: Sun 4/19/2020 5:50:56 PM (UTC)
Subject: Mnuchin Says Putting Trump's Name On Stimulus Checks Was His Idea - Forbes

Mnuchin Says Putting Trump's Name On Stimulus Checks Was His Idea - Forbes
https://www.forbes.com/sites/arielshapiro/2020/04/19/mnuchin-says-putting-trumps-name-on-stimulus-irs-checks-was-his-idea/

To: Colbert Amalia C[(b)(6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Tribiano Jeffrey J[Jeffrey.J.Tribiano@irs.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Sun 4/12/2020 5:26:28 PM (UTC)
Subject: RE: Update

Terry's message should just be that we provided a draft IRS Notice under the statute for Treasury approval and that, in response, Treasury created the entire Letter Notice with instructions relayed by Monica Crowley that "This is to be issued in lieu of the IRS Notice you shared earlier. If we need to include the form of payment, I could restructure that sentence to accommodate that input. But this is the Notice the President and Secretary have approved to go out per the Statute."

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 12:46 PM
To: Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>
Subject: RE: Update

Yep. Good. This was the hope. Consensus.

I'll reconnect w/Terry and if any discussion is needed w/STM we'll see that that happens.

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 11:02 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Update

Agree.

From: Rettig Charles P <(b) (6) irs.gov>
Date: Sunday, Apr 12, 2020, 10:37 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Update

Absolutely, Treasury created the entire Letter Notice in response to the previous draft IRS Notice that had been provided for their approval.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:32 AM

To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: Update

I am in agreement. This is a Treasury notice.

JJT

From: Colbert Amalia C (b)(6)@irs.gov>
Sent: Sunday, April 12, 2020 10:11 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>
Subject: FW: Update

Team – see below from Terry. We have previously discussed/touched on this, but Terry and I talked yesterday. This is re: Treasury owning messaging on Notice. Baylor looking for Agency leadership consensus that our preference is to have Treasury own this messaging. This would appear to make sense as it then leaves IRS out of the answering of questions around this notice, and will push those inbounds and the framing of that messaging towards Treasury and perhaps WH – as would seem to be the appropriate location for comms around this given the President's direction on the notice so far).

Commissioner – this may take a discussion w/you and STM (see below from Baylor) so if you want to discuss first, we can do that in small team tomorrow.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 5:51 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Update

So dropped an email to Monica earlier asking if we could touch base at some point. Got a call back a short time later from Baylor, who then patched in Monica.

I shared with them 1) that the risk for a leak is rapidly increasing this weekend as the Notice moves downstream toward printing. More people are seeing it, including union members who could ultimately share with press or the Hill. 2) To be prepared for that probability of a leak and whether they want to consider pro-actively sharing the existence of the letter through Treasury or other channels before a leak occurs. I also said that scenario could simplify things from our standpoint.

Following that, Baylor asked if that was the consensus view of the agency leadership (the Treasury ownership of message). I said I'd discussed with you and thought others shared the view. He said this would require consensus among our leadership and a Commissioner to Secretary discussion. I said I would relay that message along.

Let me know if you want to discuss further.

To: Rettig Charles P[(b) (6) irs.gov]
From: Grant Dianne [(b)(6)]@irs.gov]
Sent: Wed 4/8/2020 5:16:41 PM (UTC)
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

fyi

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 1:03 PM
To: Lough Sunita B [(b)(6)]@irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

fyi

From: Treasury (b)(6) @treasury.gov <Treasury (b)(6) @treasury.gov>
Sent: Wednesday, April 8, 2020 12:52 PM
To: Lemons Terry L <(b) (6) irs.gov>; Brian.Morgenstern@treasury.gov; Eldridge Michelle L [(b)(6)]@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Got it. Will send over new copy as soon as POTUS approves.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 12:39 PM
To: Morgenstern, Brian <Brian.Morgenstern@treasury.gov>; (b)(6) Treasury @treasury.gov>; Eldridge, Michelle L. <(b) (6) irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Brian / (b)(6) Treasury just wanted to send a reminder about today's printer deadline for any comments on the EIP notice that will be mailed out to taxpayers after they receive their payment. Will need any feedback by COB.

Thanks.

From: Lemons Terry L
Sent: Monday, April 6, 2020 4:17 PM
To: Brian.Morgenstern@treasury.gov; Treasury (b)(6) @treasury.gov' Treasury (b)(6) @treasury.gov>; Eldridge Michelle L [(b)(6)]@irs.gov>; Reynolds Jodie M ((b) (6) irs.gov) <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Brian / (b)(6) Treasury Commissicner asked that we forward this along to Public Affairs for review and approval. This is the letter that will be mailed to taxpayers after their EIP goes out. Front page is English and back side is Spanish.

Need any edits/comments back by COB on Wednesday to meet the contractor/printing deadlines.

Thanks.

From: Corbin Kenneth C [(b)(6)]@irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely

issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

To: Aledo Victor [(b)(6) irs.gov]
Cc: Manno Steven R [(b) (6) irs.gov]
From: Pelishek Glenn R [(b) (6) irs.gov]
Sent: Mon 4/13/2020 4:59:41 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Record Layout

Thank you

From: Aledo Victor <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 12:58 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Record Layout

Looks good.
Thanks,

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317 (b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 12:55 PM
To: Aledo Victor <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Record Layout

Please review the record layout for the Notice 1444 (EN/SP).

Payment Type
Y = Direct Deposit depósito directo
If that field is blank image Check/debit card cheque/tarjeta de débito

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount. Last two digits represent the cents.
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		
SUPPLEMENTAL NAME	52		35	C		
ADDRESS LINE 1	87		35	C		
CITY	122		25	C		Only populated for Domestic Addresses
STATE	147		2	C		Only populated for Domestic Addresses
ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12 digit ZIP for foreign addresses.

ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		Only populated for foreign addresses
TOTAL	162					

(b)(6)

To: Manno Steven R [(b)(6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:58:38 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:57 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes. It's still Notice 1444 (EN-SP).

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:56 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we doing the Spanish Version?

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:29 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just FYI.....attached the latest updates sent before I logged off last night.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:26 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6) >; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just between us for now, it doesn't look like the self-mailer option will work. Bill told me that the White House will require a letter in an envelope. I told Bill this will likely mean rebidding the contract --- unless there's the possibility for us to eliminate the self-mailer option for convenience. We'll have to discuss with GPO in the morning. We are still coordinating what the White House will supply to us. They wanted to provide a PDF or Word file for us to send to the printers and we are communicating back that we need to compose a print file for the vendors. The letter format will need to match as closely as possible to the White House layout so we need to review what font we are using, etc. The footer product identification will not be included.

That's all for now, good night and speak with you in the morning.

Steve

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:50 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks....need to figure out what date we will drop in.

From: Manno Steven R [(b)(6)]@irs.gov>
Sent: Thursday, April 09, 2020 6:46 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Everyone sign off for the night, no more work.

- Bill Moses will relay to leadership that we missed the contract deadline and will work to provide the material tomorrow.
- The format as of now is that White House letterhead design will be used.
- English front, Spanish reverse. Variable data imaging both sides.
- Payment amount will be included in the letter content as the president's letter was provided to us.
- Payment method will be imaged top right corner as our notice was formatted.
- Taxpayer address will be imaged both sides (for now) to make both sides as equal as possible.
- Envelope content and design still needs to be determined.
- I will send an email to GPO tonight to alert them to this update.

Thank you all and talk with you tomorrow!
Steve

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:18 PM
To: Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 [(b)(6)]

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R (b)(6)@irs.gov>; Dix Tina L <(b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L (b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>

Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b)(6) irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-1892

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C <(b)(6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) | Fax Number 855-863-8342

From: Desmond Michael J (b)(6) @irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]
Cc: Dix Tina L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 3:00:46 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you Sheryl, I will forward these to Bill Moses for approval. I question the removal of the product identifier line. I believe the catalog number is as necessary as the Notice number which is included at the top of the notice.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:55 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

I have made two versions, the one ending if 8a still has the patriotic logo but the product ID line removed. The file ending in 8b has the patriotic logo and product ID line removed. Please let me know which one is the correct one to carried on with.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:18 AM
To: Moe Sheryl M <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Including POTUS signature.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:17 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we including the signature area or leave it off.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:14 AM
To: Harrison Dynisha T <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>

Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,
Bill just told us that the commissioner is asking us to format the letter from POTUS as we had originally formatted the N1444: with contact and payment information including translations at top right hand corner on face side only. They will get verification asap but please provide a new draft that keeps latest IRS notice format and include the POTUS letter in place of the original body content. The paragraph that includes variable data will have to be rewritten so include a placeholder for that new content.

Thank you!

From: Manno Steven R
Sent: Thursday, April 9, 2020 9:01 AM
To: Harrison Dynisha T [(b)(6)]@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We're asking about return address now. If we do include a return address it should be above the taxpayer name and address, as a standard letter is formatted.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M [(b)(6)]@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M [(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-[(b)(6)]

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T [(b)(6)]@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b)(6)@irs.gov>, Tribiano Jeffrey J <(b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
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Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b)(6)@irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,

Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Harrison Dynisha T[(b)(6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:10:21 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl, guidance from Ken and Bill are to format the return address as:

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

No IRS eagle logo.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
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Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

2020 CARES Act Legislation
Notice 1444 Revised Requirements
May 7, 2020

To inform taxpayers of their upcoming 2020 CARES Act Legislation, a notification(letter) will be sent. For each EIP, IRS will issue a letter to the primary taxpayer (only) to inform them of the payment. Beginning cycle 15 and ending cycle 53, The weekly file volume will be divided in to 5 evenly balanced files for distribution to vendors.

Combine all daily files in to a sixth file for distribution to the vendors; deliver on the same day as the weekly file. Retain these files for a period of not less than 2 years. Make the 6 files available to TIGTA upon request. The 6 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

The letter requirements from IT includes the name lines, addressing information, blank state code to identify an international address, amount of the payment issued, and the method of payment. (DD, paper check, etc.) Outside vendors(s) will be used to accomplish the printing and mailing. Secure data files need to be created and provided for the vendor(s) to print and mail the letters. Support any required update to the CADE2 Privacy & Civil Liberties Impact Assessment (PCLIA) as needed, prior to sending production data to the vendors.

Volume estimates are ranging around 75M EIP Notices.

- Develop a report showing volumes contained with all daily and weekly processing files and make available on a weekly basis. Provide the report via email to the following email addresses:
  - Steve.R.Manno@IRS.gov
  - (b)(6) IRS.gov
  - Dynisha.T.Harrision@IRS.gov
  - (b) (6) IRS.gov

- From the Notices output file, prepare a separate output file with any records that contain a refund amount (b)(7)(E) and provide the file to the following path:

(b)(7)(E) [redacted]

Revised to reference "blanks" already captured in ICD document.

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
						(b)(5) Deliberative Process Privilege

Notice 1444 FINAL Requirements
April 9, 2020

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Please create a data file based on the CRL below:

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
(b)(5) Deliberative Process Privilege						

(b)(5) Deliberative Process Privilege

2020 CARES Act Legislation
Notice 1444 Revised Requirements
May 1, 2020

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Combine all daily files in to a sixth file for distribution to the vendors; deliver on the same day as the weekly file or can make available sooner. Retain these files for a period of not less than 2 years. Make the 6 files available to TIGTA upon request. The 6 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

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  - (b)(6) IRS.gov
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  - (b) (6) IRS.gov
- From the Notices output file, prepare a separate output file with any records that contain a refund amount (b)(7)(E) and provide the file to the following path:

(b)7)(E)

- Requesting the weekly prisoner file sent BFS that is provided to the RICS secure portal for IT to provide this file via EFTU to the vendors for EIP notices that need to be pulled.
- When eligibility is determined for EIP payment, do not compute EIP payment on accounts for identified Prisoners or Decedent taxpayers. (this will eliminate the notice from having to be physically pulled by the vendors which results in additional costs)

Revised to reference "blanks" already captured in ICD document.

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
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Notice 1444 FINAL Requirements
April 9, 2020

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(b)(5) Deliberative Process Privilege

THE WHITE HOUSE

WASHINGTON

001*000001*1*99172-01*SU *
James & Andrea Taxpayer
123 Main Street
Anytown, CA 12345

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

~~My Fellow American:~~

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ 2,400.00 by direct deposit. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

001*000001*1*99172-01*SU

James & Andrea Taxpayer
123 Main Street
Anytown, CA 12345

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

~~Mi compatriota estadounidense:~~

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

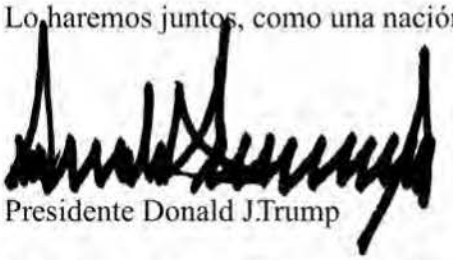
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ 2,400.00 por depósito directo . Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J.Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor visite IRS.gov/coronavirus, o llame al 800-919-9835.

EIP-00044004

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
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SAMPLE

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My Fellow American:

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GPO Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO. *	JACKET NO. *	PROGRAM NO. *	PRINT ORDER NO. *
Department of the Treasury/IRS	20-005132/20-05362	411-874	160-M	C0001

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-21-2020		2410

CONTRACTOR	PURCHASE ORDER NO. *	STATE CODE *	CONTRACTOR'S CODE *	SHIP/DELIVERY DATE *
Freedom Graphic Systems	70427	480	34355	5-8-2020

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *	AGENCY LOCATION CODE (ALC)	APPROPRIATION CHARGEABLE/OBLIGATION NO.
4830-01	20-09-0003	20200919D-WISK-K111200-4P-2412-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Info to appear on GPO copy only) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS*: Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on PAC as Entered)
		020	2020	2020		0919	000	DISB	

SPECIFICATIONS

PROOFS: ☐ Content ____ (QTY) ☐ Inkjet ____ (QTY) ☐ High Resolution ____ (QTY) ☐ Prior to Production Samples ____ (QTY) ☐ Electronic Soft Proof | DAYS DEPT. WILL HOLD PROOFS | QUALITY LEVEL | QUANTITY (unit of finished product): 8,778,631

FURNISHED ELECTRONIC MEDIA: ☐ Files to be sent via FTP or Email ☐ CD/DVD ____ (QTY) | OTHER GOVT. FURNISHED MATERIALS: print pdf | PRESS SHEET INSPECTION: ☐ No. of Hours Notice ____ | TRIM SIZE: 7-1/2 to 8 X 10-1/2 x 11

COVER PAPER	COLOR OF COVER INKS	COVER COATING TYPE	PAPER COVERS (Self) (Separate)	INDICATE WHICH COVERS PRINT 1 2 3 4
			☐ ☐	☐ ☐ ☐ ☐

TEXT PAPER	COLOR OF TEXT INKS	TEXT COATING TYPE	NUMBER OF TEXT PAGES	PRINT
See comments below	Black			☐ One Side Only ☐ Head to Head ☐ Head to Foot

FOLD-IN PAPER	COLOR OF FOLD-IN INKS	NO. OF FOLD-INS	SIZE OF FOLD-INS
			X

STITCH: ☐ ULC ☐ SIDE ☐ SADDLE

BINDING: ☐ COMB ☐ COIL ☐ PERFECT BOUND ☐ SEW ☐ TAPE ☐ TRIM 4 SIDES ☑ OTHER per contract ☐ PERFORATE ☐ SCORE

PAD/SETS (Position) (Sheets in Pad) (Sets in Pad) (Sheets in Set) (Chipboard Required) ☐

DRILL ____ ROUND HOLES ____ INCHES IN DIAM. ON ____ SIDE ____ IN. CTR TO CTR

BAND UNITS OF ____ SHRINK WRAP UNITS OF ____ ☐ PACK SUITABLE OR ☐ QTY PER CONTAINER ☐ PALLETS REQUIRED

CENTER OF HOLES ____ INCHES FROM ____ EDGE OF SHEET

☐ Supplemental Information Attached

ADDITIONAL INFORMATION

Not to exceed $315,000 unless authorized by IRS Publishing Specialist.
Margins: Follow furnished PDF repro file.

Contractor must utilize the furnished PDF of the IRS Notice 1444 (EN/SP) and the mailer envelope.

Must be 100% mailing. No shortages will be accepted. Please send reports to Glenn.R.Pelishek@irs.gov

DELIVERY

DELIVER PRODUCT TO:
Turnover First Class Mail to USPS.
☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:
IRS Attn: Glenn Pelishek Room 6235
1111 Constitution Ave NW
Washington DC 20224
Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL SHIPPING INSTRUCTIONS FOR GPO COPIES

____ (Use this address to send one copy) US Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H St., NW, Loading Dock, Washington, DC 20401, Item No. ____

____ (Use this address to send entire shipment) US Government Publishing Office, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986, Item No. ____

____ (QTY) Library of Congress, US/Anglo Division, U.S. Government Documents Section, 101 Independence Ave., SE, Washington, DC 20540-4274, Marked: Depository File Copies

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US Government Publishing Office, Documents Warehouse, 8660 Cherry Lane, Laurel, MD 20707

____ (QTY) Marked for "Sales" Req. No. ____

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☐ Individual Printed Mailing Containers are Required

Stock No. ____
Sub. ID No. ____
ISBN No. ____
(Shipping labels for "Sales" or "Subscription" copies must contain Stock No., Sub. ID No. and ISBN No. as indicated.)

FOR ADDITIONAL INFORMATION CONTACT	EMAIL	PHONE NO.
(b)(6)	(b)(6) irs.gov	202-317 (b)(6)

AUTHORIZING SIGNATURE (must be on file with GPO)	TITLE	DATE SENT TO CONTRACTOR

THIS FORM MUST BE FURNISHED TO GPO UPON SUBMISSION TO CONTRACTOR.

APRIL 2015

EIP-00044253

GPO

Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO. *	JACKET NO. *	PROGRAM NO. *	PRINT ORDER NO. *
Department of the Treasury/IRS	20-005132/20-05362	411-874	160-M	00001

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-21-2020		2410

CONTRACTOR	PURCHASE ORDER NO. *	STATE CODE *	CONTRACTOR'S CODE *	SHIP/DELIVERY DATE *
Freedom Graphic Systems	70427	480	34355	5-8-2020

ADDITIONAL INFORMATION

NUMBER OF PAGES:

Notice: Face and back.
Envelope: Face only (after construction).

TRIM SIZE:

Notice: 7-1/2 to 8 x 10-1/2 to 11".

Envelope: 4-1/8" to 6" x 8" to 10", plus flap.

BINDING (Notice): Trim four sides. Fold from 7-1/2" to 8" x 10-1/2" to 11" down to 7-1/2" to 8" x 3-1/2" to 3-7/8" Notice:

At the contractor's option, the following stocks/papers may be used: White Uncoated Text, basis weight: 50 or 60 lbs. per 500 sheets, 25 x 38", equal to JCP code A60; or, White Writing, basis weight: 20 lbs. per 500 sheets, 17 x 22", equal to JCP code D10.

Envelope: At contractor's option, the following stocks/papers may be used: White Writing Envelope, basis weight: 24 lbs. per 500 sheets, 17 x 22", equal to JCP Code V20; or, White Uncoated Text, basis weight: 50 or 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

Prior to production samples must be sent to IRS via secured zip with a pass phrase. IRS will reviewed the production proofs within 24 hours.

Adhere to additional information and GPO Term contract 160-M for specifications.

To: Manno Steven R[(b)(6) irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Mauser Jeffrey A[(b)(6)@irs.gov]; Aledo Victor[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Tue 4/14/2020 9:05:16 PM (UTC)
Subject: FW: 412-790 & 412-791 RRD
_.pdf
_.pdf

Attached is the revised proof from RRD. Also, the revised James & Andrea Taxpayer sample.

From: Sean Macklem [(b)(6)]@rrd.com>
Sent: Tuesday, April 14, 2020 4:45 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Gary Manganello <[(b)(6)]@rrd.com>; Steven Bridenhagen [(b)(6)]@rrd.com>; Everett, Dalton E. ((b) (6) ov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Re: 412-790 & 412-791

Glenn,

See preprint proof 2 attached for this change.

I also have 1 set of dummy data you provided in a pdf with this change

Let me know on preprint art approval and construction approval

Thank you
Sean

[(b)(6)]

On Tue, Apr 14, 2020 at 2:12 PM Pelishek Glenn R <(b) (6) irs.gov> wrote:
Attached is the revised copy for the Notice 1444 (EN/SP). Please send us new proofs.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 [(b)(6)]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

PROOF APPROVAL NOTICE

PROOF # 2

- ☐ Copy Proof
- ☐ Color Proof
- ☐ Construction Proof
- ☐ Imaging Proof

Number Range _____ to _____

QC initials: _____

Please email Sales or return this to:
RR Donnelley Response Marketing Services
1333 Scheuring Road
De Pere, WI 54115
Tel: (920) 499-(b)(6) Fax: (920) 339-1650

Date: 4/14/20

Questions? RRD Contact: (b) (6)

Customer: US Government Printing Office

Job Name: Stimulus #10 mailer

Job #/Copy/Version: #1974 Copy A & AI

Form Name/Code: Notice 1444

Customer Approval (✓ box)

- ☐ OK as is
- ☐ OK with corrections* - confirming PDF will follow
- ☐ New Proof Required* - ☐ Hardcopy or ☐ PDF

Customer Comments:

Customer Signature: _____ **Date:** _____

Proofing Policy: This proof is not a sample of press work, ink or paper stock. It is furnished for your use in checking for typographical mistakes and errors in layout, margin or backup. Color proofs are furnished as a calibrated, matchable color target for the 4/C Process aspects of your job. To ensure color accuracy, color proofs must be viewed under 5000K lighting.

By signing this you are approving the contents in this proof for accuracy.

*Customer requested AA's might incur additional charges.

RR DONNELLEY

Response Marketing Services
Knowledge That Delivers.

9152005F

EIP-00045023

1974 Part 1 Face Copy All • 1975 Part 1 Face Copy B Black
Order No. 1974 Proof No. 2 Part No. 1 Face Copy All
Order No. 1975 Proof No. 2 Part No. 1 Face Copy B

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

1974 Part 1 Back Copy All • 1975 Part 1 Back Copy B Black
Order No. 1974 Proof No. 2 Part No. 1 Back Copy All
Order No. 1975 Proof No. 2 Part No. 1 Back Copy B

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

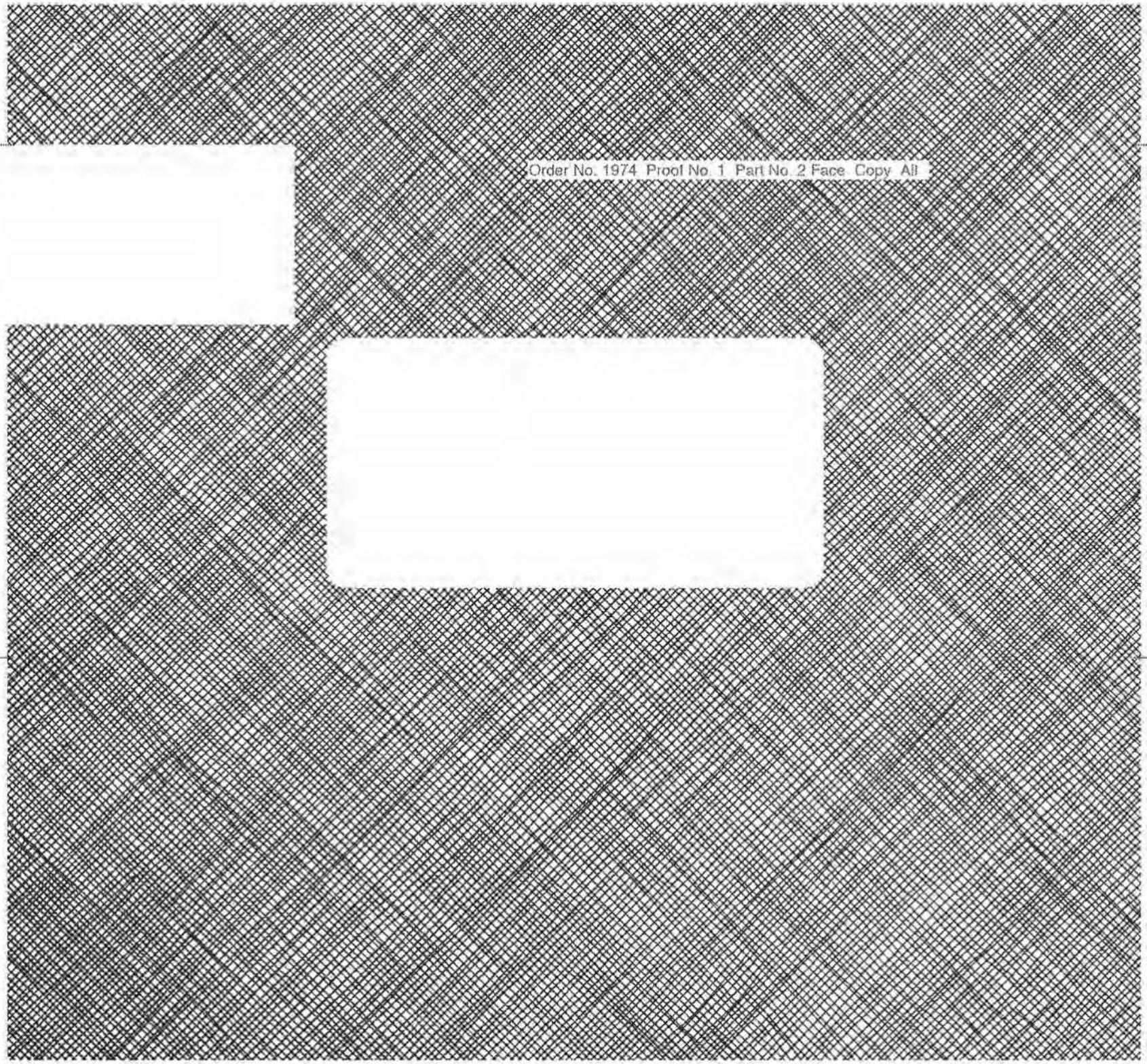
Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.

Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

1974 Part 2 Face Copy All Black



EIP-00045023

Order No. 1974 Proof No. 1 Part No. 2 Back Copy A

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

1974 Part 2 Back Copy AI Black

Order No. 1974 Proof No. 1 Part No. 2 Back Copy AI

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

INTERNATIONAL
PRIORITY AIR MAIL

FIRST-CLASS MAIL
U.S. POSTAGE PAID
INTERNAL REVENUE SERVICE
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

EIP-00045023

Order No. 1974 Proof No. 1 Part No. 1 Face Copy All
Order No. 1975 Proof No. 1 Part No. 1 Face Copy B

THE WHITE HOUSE
WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic

Envelope 194
(Rev. 4-2020)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

EIP-00045022

THE WHITE

WASHINGT

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public heal result of the global coronavirus pandemic. Our top priority is yo total war on this invisible enemy, we are also working around the Americans like you from the consequences of the economic shutd ensuring that you and your family have the support you need to ge

On March 27, 2020, Congress passed with overwhelming bipartisa Relief, and Economic Security Act (CARES Act), which I proudly s the United States House of Representatives and the United States Ser with my Administration to fast-track this $2.2 trillion in much-needed American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are r Impact Payment of $ _____ by _____. We hope this p meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and people. America's drive, determination, innovation and sheer willpower hav previous challenge---and they will conquer this one too. Just as we have bef triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coron call 800-919-9835.

Su Pago de aliv

Mi compatriota

Nuestro gran p resultado de la seguridad. A m trabajando las consecuencia familia tenga

El 27 de mar Asistencia, que yo orgu Unidos y a Administra el pueblo

Esto inclu

Me comp por el im pago le

Cada ci nuestro Estado lo hen grand

Lo h

Pr

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EIP-00045023

1974 Part 1 Face Copy All 1975 Part 1 Face Copy B Black

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

James & Andrea Taxpayer
123 Main Street
Anytown, CA 12345

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ 2,400.00 by check/debit card. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

1974 Part 1 Back Copy All 1975 Part 1 Back Copy B Black

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

James & Andrea Taxpayer
123 Main Street
Anytown, CA 12345

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $2,400.00 por cheque/tarjeta de débito. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.

Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

EIP-00045024

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

********SCH 5-DIGIT 94402 FSSC
James & Andrea Taxpayer
123 Main Street
Anytown, CA 12345

Envelope 194
(Rev. 4-2020)

To: Manno Steven R[(b)(6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Tue 4/14/2020 6:53:06 PM (UTC)
Subject: RE: EIP Notice: Vendor Proofs for Review

Yes, this is different than the one I was working with. I will get it fixed right now.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:50 PM
To: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Thank you Sheryl, I'm attaching the final version we received from the White House. The positioning is still a little off to my eye. Can you please take another look and match both signatures and their positions as closely as possible to the attached?

Thank you!

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:43 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Here is the updated copy with the signature moved up on the Spanish version.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:29 PM
To: Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L(b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Looping in Sheryl.....
Not sure how long this would take and perhaps another round of proofs might set us back.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:23 PM
To: Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Bill is asking us to try and better match the POTUS signature front and back. It looks like the spacing between the last line of the letter and the title line is different between English and Spanish, causing the POTUS signature to overlap the letter content differently between the two. If this is something we can fix with no delays, we should try. If it will cause delays, we can ok them to proceed.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:14 PM
To: McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Steve,

If you concur.....Glenn will go forward with proofs back to vendor with ok on envelope and letter. Let us know if you are ok for us to proceed.
Thx

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:10 PM
To: Pelishek Glenn R (b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

We do not have to get further approvals. If we addressed Bill's concerns, we are good to go.

June McHenry
Office of Taxpayer Correspondence

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:07 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Any idea when we might get the ok on the proofs? The contractors want to start production today on the envelopes.

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:56 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: EIP Notice: Vendor Proofs for Review

Bill wants us to check the signature spacing on the English and Spanish versions match the what was received from the White House. That is his only concern.

June McHenry
Office of Taxpayer Correspondence

From: McHenry June A
Sent: Tuesday, April 14, 2020 8:58 AM
To: Moses William A <(b) (6) irs.gov>

Cc: Manno Steven R (b)(6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: EIP Notice: Vendor Proofs for Review

Attached are the proofs from the vendors for review. The vendors would like to have the approval as soon as possible so they can begin.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b) (6)

To: Moses William A[(b)(6) irs.gov]
Cc: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6) @irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: McHenry June A[(b) (6) irs.gov]
Sent: Tue 4/14/2020 3:33:07 PM (UTC)
Subject: RE: EIP Notice: Vendor Proofs for Review

Steve provided an explanation of the placement of the signature. Let us know if we can move forward with the current versions.

Thank you.

June McHenry
Office of Taxpayer Correspondence

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:29 AM
To: McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

June, the original White House letter had the president's signature overlapping text on the English side. Since we produced the Spanish translation, we placed the signature in a similar but not identical position. In effect, the Spanish letter is a different letter than the English letter and the signature falls in a slightly different place.

I'd like to request that we move forward with the signatures as they are currently positioned.

Steve Manno
Director, Publishing
Cell (b)(6)

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:56 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: EIP Notice: Vendor Proofs for Review

Bill wants us to check the signature spacing on the English and Spanish versions match the what was received from the White House. That is his only concern.

June McHenry
Office of Taxpayer Correspondence

From: McHenry June A
Sent: Tuesday, April 14, 2020 8:58 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) @irs.gov>
Subject: EIP Notice: Vendor Proofs for Review

Attached are the proofs from the vendors for review. The vendors would like to have the approval as soon as possible so they can begin.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

To: Dix Tina L[(b)(6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]; Mauser Jeffrey A[(b)(6)@irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Tue 4/14/2020 3:05:02 PM (UTC)
Subject: RE: IRS notice 144 mailer out of RRD Green Bay WI "Proof"
n1444_en-sp--2020-04-00--r20.pdf

Hi,

This is the version that was approved and sent to the vender, the underline was added this weekend.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:02 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Hi all,

In the latest copy from Sheryl, the method is not underlined.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:55 AM
To: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: FW: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Please review the James & Taxpayer samples from RRD Green Bay. Please let me know, if it looks ok.

From: Sean Macklem (b)(6)@rrd.com>
Sent: Tuesday, April 14, 2020 10:48 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Jim Forbes <(b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Re: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Glenn

See attached. I have 2 versions, one for each of your requests.

Let me know if you have any questions

Sean

(b)(6)

On Tue, Apr 14, 2020 at 7:41 AM Pelishek Glenn R <(b) (6) irs.gov> wrote:
OK thanks.

From: Sean Macklem (b)(6)@rrd.com>
Sent: Tuesday, April 14, 2020 8:36 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Jim Forbes <(b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Re: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Glenn
I will get with programming on this request

Sean

(b)(6)

On Tue, Apr 14, 2020 at 5:48 AM Pelishek Glenn R <(b) (6) irs.gov> wrote:
Can you send us a sample of the imaging on the Notice 1444 (EN/SP) showing the type size you will be using? Please use James & Andrea Taxpayer, 123 Main Street, Anytown, USA 12345
$2,400.00 Direct Deposit. Another sample showing check/ debit card. Also, show samples of the Spanish notice imaging. Need samples from RRD Green Bay and Elk Grove.

From: Sean Macklem <(b)(6)@rrd.com>
Sent: Monday, April 13, 2020 5:49 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Jim Forbes (b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>
Subject: Re: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Glenn and Theresa,

See attached for the verbiage adjustment as you noted. We did have to add more length to the underline in order to fit the text for how the recipient will be receiving their stimulus.

Constructed proofs will be going out tonight

Sean

(b)(6)

On Mon, Apr 13, 2020 at 4:07 PM Sean Macklem <(b)(6)@rrd.com> wrote:
Glenn

We have inserted the verbiage for Check/Debit card in both English and Spanish and do not have enough room with the 12 point font. Are we able to add more length to the "rule"?

Sean

(b)(6)

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Sent: Monday, April 13, 2020 4:55 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Jim Forbes (b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>
Subject: Re: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Glenn

We are adjusting that text to be in preprint. I am having our programming team verify we have enough space to add the Spanish text if we have to print " cheque/tarjeta de débito "

Adjusted proof to follow shortly

Sean

(b)(6)

On Mon, Apr 13, 2020 at 3:31 PM Pelishek Glenn R <(b) (6) irs.gov> wrote:
Does the red area indicate the variable imaging? IRS/Treasury will only allow the dollar amount and the payment method (direct deposit or check/debit card) to be imaged. Not the sentences marked in red.

From: Sean Macklem (b)(6)@rrd.com>
Sent: Monday, April 13, 2020 4:24 PM
To: Pelishek Glenn R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Cc: Jim Forbes (b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>
Subject: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

Glenn & Theresa,

See attached for a pre-print proof and construction of your Notice 1444 mailer from the Green Bay RR Donnelley facility. The last 3 pages of this pdf will show you the inline construction of the package. I will be overnighting a construction sample to both of you per the contract we have received. Approval/changes for the proof/construction would be appreciated to be received tomorrow April 14th. Please comment/sign the cover sheet of the attached pdf.

The imaging proof showing all personalization will follow after data has been received.

Thank you,
Sean

(b)(6)

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

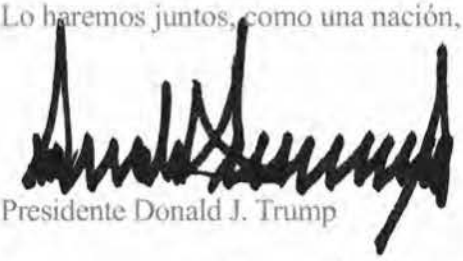
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

THE WHITE HOUSE

WASHINGTON

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A_73112.indd 1 4/13/20 2:37 PM

Color: Black
Lot: A_73112.p1.pdf Job Name: 73112 GPO
Date: Apr-13-2020 TIME: 14:38:33 Page Width 8 Page Height 10.5

EIP-00045212

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

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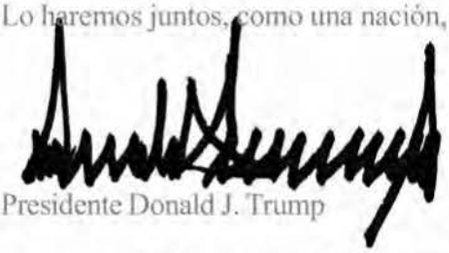

Presidente Donald J. Trump

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A_73112.indd 2 4/13/20 2:37 PM
Color: Black
Lot: A_73112.p2.pdf Job Name: 73112 GPO
Date: Apr-13-2020 TIME: 14:38:33 Page Width 8 Page Height 10.5
EIP-00045212

To: McHenry June A[(b)(6)irs.gov]
Cc: Truitt Bartholomew S[E(b) (6) :@irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L(b) (6) @irs.gov]; Mauser Jeffrey A[(b) (6) @irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Mon 4/13/2020 11:44:33 PM (UTC)
Subject: FW: IRS notice 144 mailer out of RRD Green Bay WI "Proof"
_.pdf

Please review the proof from RRD Green Bay.

From: Sean Macklem (b)(6)@rrd.com>
Sent: Monday, April 13, 2020 5:49 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Jim Forbes (b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>
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Subject: Re: IRS notice 144 mailer out of RRD Green Bay WI "Proof"

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(b)(6)

PROOF APPROVAL NOTICE

PROOF # 1

- ☐ Copy Proof
- ☐ Color Proof
- ☐ Construction Proof
- ☐ Imaging Proof

Number Range _____ to _____

QC initials: _____

Please email Sales or return this to:

RR Donnelley Response Marketing Services

1333 Scheuring Road

De Pere, WI 54115

Tel: (920) 499-(b)(6) Fax: (920) 339-1650

Date: 4/13/20

Questions? RRD Contact: (b) (6)

Customer: US Government Printing Office

Job Name: Stimulus #10 mailer

Job #/Copy/Version: #1974 Copy A & AI

Form Name/Code: Notice 1444

Note: Letter adjusted to 8" x 10-1/2" & Outer Envelope is altered for International version to fit our specifications.

Customer Approval (✓ box)

- ☐ OK as is
- ☐ OK with corrections* - confirming PDF will follow
- ☐ New Proof Required* - ☐ Hardcopy or ☐ PDF

Customer Comments:

Customer Signature: _____ **Date:** _____

Proofing Policy: This proof is not a sample of press work, ink or paper stock. It is furnished for your use in checking for typographical mistakes and errors in layout, margin or backup. Color proofs are furnished as a calibrated, matchable color target for the 4/C Process aspects of your job. To ensure color accuracy, color proofs must be viewed under 5000K lighting.

By signing this you are approving the contents in this proof for accuracy.

*Customer requested AA's might incur additional charges.

RR DONNELLEY

Response Marketing Services
Knowledge That Delivers.

9/15/2005F

EIP-00045223

1974 Part 1 Face Copy All • 1975 Part 1 Face Copy B Black
Order No. 1974 Proof No. 1 Part No. 1 Face Copy All
Order No. 1975 Proof No. 1 Part No. 1 Face Copy B

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

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President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

1974 Part 1 Back Copy All • 1975 Part 1 Back Copy B Black
Order No. 1974 Proof No. 1 Part No. 1 Back Copy All
Order No. 1975 Proof No. 1 Part No. 1 Back Copy B

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

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Presidente Donald J. Trump

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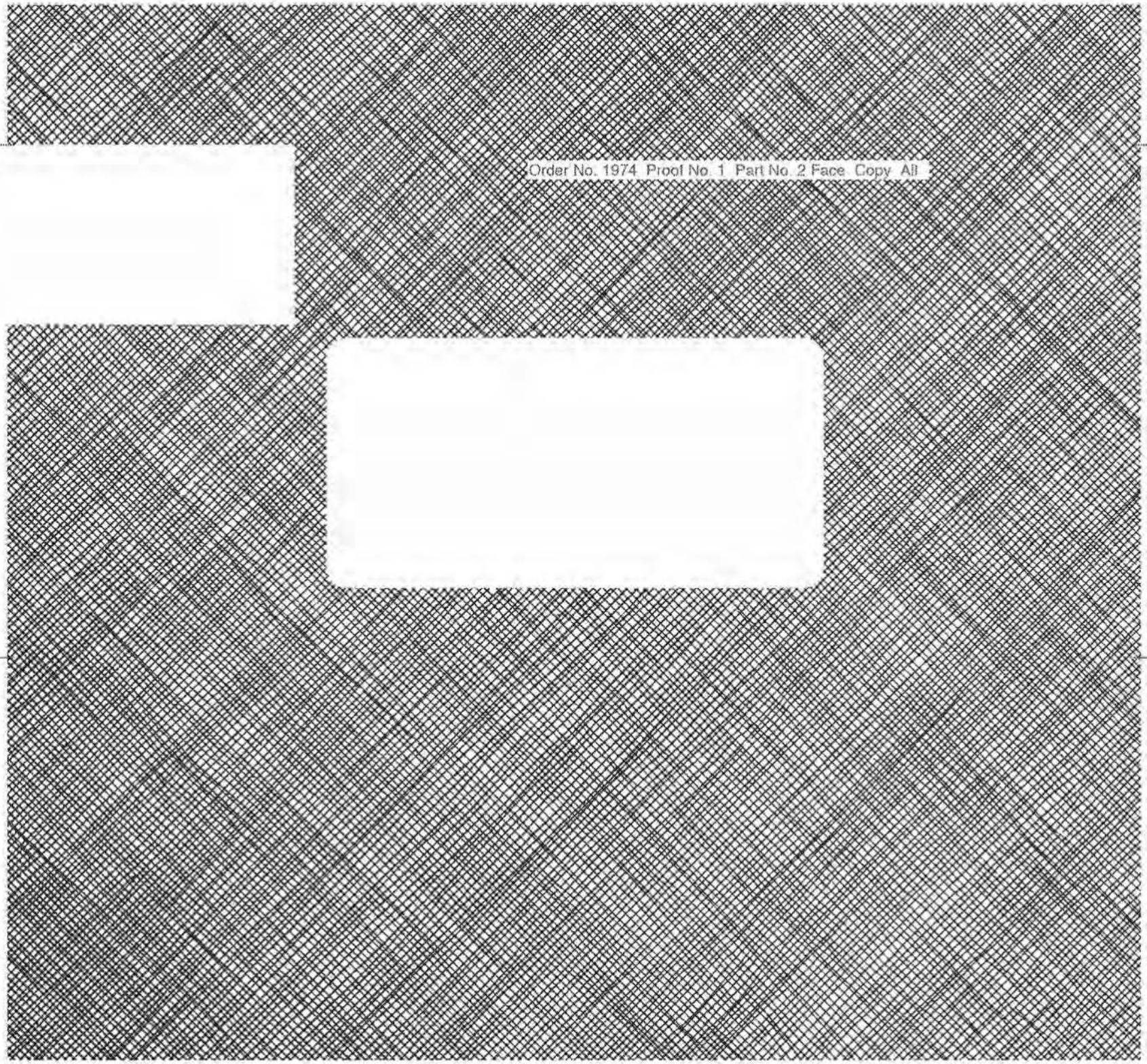
1974 Part 2 Face Copy All Black



EIP-00045223

Order No. 1974 Proof No. 1 Part No. 2 Back Copy A

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

1974 Part 2 Back Copy AI Black

Order No. 1974 Proof No. 1 Part No. 2 Back Copy AI

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

INTERNATIONAL
PRIORITY AIR MAIL

FIRST-CLASS MAIL
U.S. POSTAGE PAID
INTERNAL REVENUE SERVICE
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

EIP-00045223

Order No. 1974 Proof No. 1 Part No. 1 Face Copy All
Order No. 1975 Proof No. 1 Part No. 1 Face Copy B

THE WHITE HOUSE
WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic

Envelope 194
(Rev. 4-2020)

EIP-00045223

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

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Internal Revenue Service
PERMIT NO. G-48

EIP-00045222

THE WHITE

WASHINGT

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public heal result of the global coronavirus pandemic. Our top priority is yo total war on this invisible enemy, we are also working around the Americans like you from the consequences of the economic shutd ensuring that you and your family have the support you need to ge

On March 27, 2020, Congress passed with overwhelming bipartisa Relief, and Economic Security Act (CARES Act), which I proudly s the United States House of Representatives and the United States Ser with my Administration to fast-track this $2.2 trillion in much-needed American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are r Impact Payment of $ _____ by _____. We hope this p meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and people. America's drive, determination, innovation and sheer willpower hav previous challenge---and they will conquer this one too. Just as we have bef triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coron call 800-919-9835.

Su Pago de aliv

Mi compatriota

Nuestro gran p resultado de la seguridad. A m trabajando las consecuencia familia tenga

El 27 de mar Asistencia, que yo orgu Unidos y a Administra el pueblo

Esto inclu

Me comp por el im pago le

Cada ci nuestro Estado lo hen grand

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EIP-00045223

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

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A_73112.indd 1 4/13/20 2:37 PM

Color: Black
Lot: A_73112.p1.pdf Job Name: 73112 GPO
Date: Apr-13-2020 TIME: 14:38:33 Page Width 8 Page Height 10.5

EIP-00045244

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

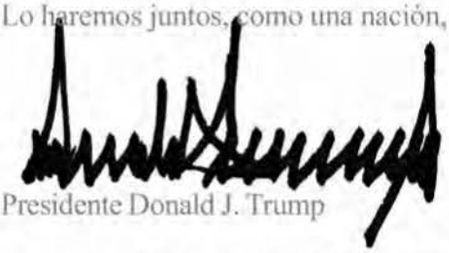
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $_____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

A_73112.indd 2 4/13/20 2:37 PM
Color: Black
Lot: A_73112.p2.pdf Job Name: 73112 GPO
Date: Apr-13-2020 TIME: 14:38:33 Page Width 8 Page Height 10.5
EIP-00045244

To: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Harrison Dynisha T[(b) (6) irs gov]
Sent: Mon 4/13/2020 6:05:37 PM (UTC)
Subject: RE: EIP print file

Thanks.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 2:04 PM
To: Pelishek Glenn R (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: EIP print file

I don't mind the signature running over text – that's the way the original letter from the White House was signed.

From: Pelishek Glenn R (b)(6)@irs.gov>
Sent: Monday, April 13, 2020 2:02 PM
To: Moe Sheryl M (b)(6)>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: EIP print file

We should keep it as is.

From: Moe Sheryl M (b)(6)@irs.gov>
Sent: Monday, April 13, 2020 1:40 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: EIP print file

The signature is set to run over the text per the original letter. Are you okay with changing this, which means it will no longer match the letter sent by the White House.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 1:38 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: EIP print file

Hi Sheryl,

Thank you for the outstanding work over the last two weeks on this project. The vendor sent the first draft proof. We noticed the measurements for the spacing between the signature is different on the English from the Spanish. RRD has questioned this. Can you adjust so that the type isn't running to the text?

Dynisha Harrison
Chief, Tax Products
Stop: SE:W:CAR:MP:P:TP:TP
IRS/NCFB | 5000 Ellin Road Bldg C6-171 Lanham, MD 20706
240-613 (b)(6) *Voice*
(b)(6)

Find the publishing help you need at our *http://publish.no.irs.gov/servc.html*

To: Mauser Jeffrey A[(b)(6)@irs.gov]
Cc: Truitt Bartholomew S[(b)(6)@irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Sebesky William P[(b)(6)@irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Mon 4/13/2020 5:05:45 PM (UTC)
Subject: RE: IRS mailer 1444 art questions and CASS/NCOA

Thank you

From: Mauser Jeffrey A (b)(6)@irs.gov>
Sent: Monday, April 13, 2020 1:04 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Sebesky William P (b)(6)@irs.gov>
Subject: RE: IRS mailer 1444 art questions and CASS/NCOA

Glenn,

IRS has a weekly process for NCOA address updates to Master File so the files should be compliant.

Jeff Mauser
Distribution Requirements Branch
Media and Publications
Phone: (469)801-0742
Fax: (469)801 (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 11:40 AM
To: Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: IRS mailer 1444 art questions and CASS/NCOA

Can you check on the IRS data files going to the contractors. Will it be CASS and NCOA certified? See requirements attached.

From: Sean Macklem (b)(6)@rrd.com>
Sent: Monday, April 13, 2020 12:30 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Richard Black <(b)(6)@rrd.com>; Brian Voelker <(b) (6) @rrd.com>
Subject: IRS mailer 1444 art questions and CASS/NCOA

Glenn,

We have questions on art and your CASS/NCOA description.

Art on the letter English side: The President's signature is higher on the English version than on the Spanish version. Should we leave it as is or adjust his signature and other text below it to match the Spanish version?

CASS and NCOA description is attached.

Let me know about the art questions.

Thanks
Sean

(b)(6)

To: McHenry June A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Mon 4/13/2020 11:20:33 AM (UTC)
Subject: RE: Dollar Amount

Thanks June.

From: McHenry June A <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 8:00 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R [redacted](b)(6)@irs.gov>
Subject: RE: Dollar Amount

I raised the issue of cancelling the Sunday call with the group on Saturday. The team wanted to have the meeting Sunday morning....just to be sure all was continuing to go well. Those that called in were working other issues for this notice on Sunday. Most were already on line.

The call this morning was a small group Pedro, Teri and Glenn from Publishing, Steve Dewey, and [redacted](b)(6) The 2 concerns were getting the letter to the vendor and a checklist to ensure we have all security issues covered. It was 10 minutes.

June McHenry
Office of Taxpayer Correspondence

From: Moses William A <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 9:37 AM
To: McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Thought we were not having meetings today?

From: McHenry June A <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 9:19 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: Dollar Amount

Bill – Publishing would like to get the final version of the letter to the vendors Monday...morning, if possible. I don't know who has the final approval, but we start the review process Monday morning, please?

June McHenry
Office of Taxpayer Correspondence

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 7:21 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <[redacted](b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T <[redacted](b)(6)@irs.gov>
Subject: RE: Dollar Amount

Good Evening,

I have made the changes.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-[redacted](b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:24 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T (b) (6) @irs.gov>
Subject: RE: Dollar Amount

Sheryl, we were just informed that we need to include cents and allow for at least a 5 figure dollar amount. So please leave enough room in the payment amount for: $XX,XXX.XX

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:02 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R (b) (6) @irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

No cents I believe.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Is it $3,900.00 with the cents.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:58 AM
To: Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Thank you Tina .

I'm copying Sheryl for her use.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:56 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

The max is $3900

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 6:42 AM
To: Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>

Subject: Dollar Amount

What is the maximum dollar amount a family could get? Back in 2004, we did the Child Tax Credit Rebate. (b)(3):26 U.S.C. § 6103 (b)(3)/6103(a) We need to determine the correct amount of spaces for the contractor to image the dollar amount.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Pelishek Glenn R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Mon 4/13/2020 11:16:55 AM (UTC)
Subject: RE: Dollar Amount
n1444_en-sp--2020-04-00--r21.pdf

Since they are asking for a InDesign file I had to figure another way to do the letterhead header. If this is okay, I will package up the InDesign file.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 8:08 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Do you think we can release the copy to the contractors today? Easter Present! Happy Easter.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 7:21 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
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Cc: Moe Sheryl M (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
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Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (b)(6)

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THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

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My Fellow American:

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On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

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We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

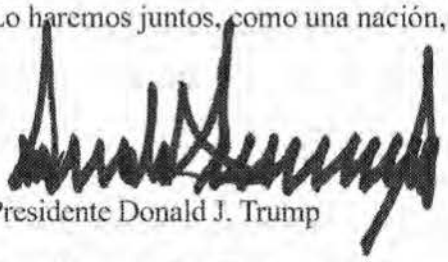
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

To: [redacted]@specialtyprintcomm.com]; [redacted]@specialtyprintcomm.com]
Cc: Everett, Dalton E. ((b) (6) (b) (6) v]; Venable-Brooks, Yvette|(b) (6) gpo.gov]; Mendez Pedro L|(b) (6) irs.gov]; Moe Sheryl M|(b) (6) irs.gov]; Manno Steven R|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Skyrm Theresa L|(b) (6) irs.gov]; Harrison Dynisha T|(b) (6) irs.gov]
From: Pelishek Glenn R|(b) (6) irs.gov]
Sent: Sun 4/12/2020 2:05:43 PM (UTC)
Subject: 412-789
n1444_en-sp--2020-04-00--r20.pdf

Attached is the copy for the Notice 1444 (EN/SP).

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 [redacted]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este periodo.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

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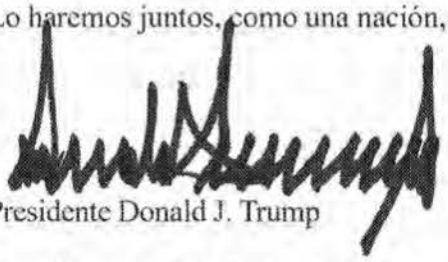

Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

To: Mendez Pedro L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Sun 4/12/2020 1:56:24 PM (UTC)
Subject: RE: Dollar Amount

OK thanks. The copy will be going to RRD and Specialty Print Communications now.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 9:40 AM
To: Moses William A <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <Glenn.R.Pelishek@irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Thank You.....we will issue copy to vendor today on Easter Sunday.

Glenn, send it off to RRD and SPC and let GPO know.
Thx

From: Moses William A <(b)(6)@irs.gov>
Sent: Sunday, April 12, 2020 9:37 AM
To: McHenry June A <(b)(6)@irs.gov>
Cc: Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b)(6)@irs.gov>
Subject: RE: Dollar Amount

Good Morning June,

I sent this up and told them we were going with this. Unless you hear otherwise from me, plan on using this version.

Cheers,

Bill

From: McHenry June A <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 9:19 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: Dollar Amount

Bill – Publishing would like to get the final version of the letter to the vendors Monday...morning, if possible. I don't know who has the final approval, but we start the review process Monday morning, please?

June McHenry
Office of Taxpayer Correspondence

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 7:21 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Good Evening,

I have made the changes.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:24 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Sheryl, we were just informed that we need to include cents and allow for at least a 5 figure dollar amount. So please leave enough room in the payment amount for: $XX,XXX.XX

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:02 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>
Subject: RE: Dollar Amount

No cents I believe.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 9:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>
Subject: RE: Dollar Amount

Is it $3,900.00 with the cents.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:58 AM
To: Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Dollar Amount

Thank you Tina .

I'm copying Sheryl for her use.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:56 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>
Subject: RE: Dollar Amount

The max is $3900

Tina L Dix
Senior Tax Analyst, M&P- Distribution

Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 6:42 AM
To: Dix Tina L <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: Dollar Amount

What is the maximum dollar amount a family could get? Back in 2004, we did the Child Tax Credit Rebate. (b)(3):26 U.S.C. § 6103 (b)(3)/6103(a) We need to determine the correct amount of spaces for the contractor to image the dollar amount.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Usry Dianne[Dianne.Usry@irs.gov]; Dewey Steve C[(b)(6)@irs.gov]; Manno Steven R[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Long Brandy L[(b)(6)@irs.gov]; Dix Tina L[(b) (6) irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Dangel Paul L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Waters David C[(b)(6)@irs.gov]; Roths Robert R[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Jackson Dennis W [Contractor][(b)(6)@irs.gov]; Floyd Angela[(b)(6)@irs.gov]
Cc: Busby Virginia K[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Davis Paula E (PS)[(b)(6)@irs.gov]; Mains Stephanie L[(b)(6)@irs.gov]; Howard Betty J[(b)(6)@irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Morrison Lee Kelly R[(b)(6)@irscounsel.treas.gov]; Cutkomp Gloria M[(b)(6)@irs.gov]; Horne Thomas F[(b)(6)@irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]; Cockrell Michael K[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Ricketts Gregory T[(b)(6)@irs.gov]; Pullman Edward J[(b)(6)@irs.gov]; Hardman John K[(b)(6)@irs.gov]; Townsend Brian D[(b)(6)@irs.gov]
From: Macke James[(b)(6)@irs.gov]
Sent: Sun 4/12/2020 12:13:00 PM (UTC)
Subject: RE: EIP Notifications Working Sessions

If the sub-contractor is receiving Taxpayer data then, we will need to assess their security posture.

From: Usry Dianne [(b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 4:53 PM
To: Dewey Steve C [(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L [(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie [(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <[(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] <[(b)(6)@irs.gov>; Floyd Angela [(b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) [(b)(6)@irs.gov>; Macke James <[(b)(6)@irs.gov>; Mains Stephanie L [(b)(6)@irs.gov>; Howard Betty J <[(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R <[(b)(6)@irscounsel.treas.gov>; Cutkomp Gloria M [(b)(6)@irs.gov>; Horne Thomas F [(b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Cockrell Michael K <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Ricketts Gregory T [(b)(6)@irs.gov>; Pullman Edward J <[(b)(6)@irs.gov>; Hardman John K <[(b)(6)@irs.gov>; Townsend Brian D <[(b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Will the sub-contractor need access to the data files electronically? If so, their IT employees also need clearance before we release the files to them. Their employees must also be cleared before they have access to the information (electronic or paper).

Privacy will approve the PCLIA when we receive word that the ~15 IT personnel at the two vendors who will receive the data are cleared. The clearances should happen Monday. This is with the understanding that the time it takes the vendor IT personnel to get the data to letter production will allow time for the remaining employees to be cleared (in the original 48-72 hour window). I'd like to re-evaluate the status of the remaining clearances before we give final approval. If it appears that the remaining clearances are going to come more slowly than planned, I hesitate to give the green light prematurely.

(b)(5) Deliberative Process Privilege

I can't stress enough that our oversight on this process must be vigilant. ***If clearance is delayed or denied to employees, the vendors must not allow those employees to work on this contract with access to the information.*** The COR will have to be very clear in communicating to the vendors who is cleared and who is not. Also, we need to hear from the vendors that they have provided the notification and training to their cleared employees as well. Privacy needs to be included on these communications.

We must remind everyone – especially the vendors – that each person who has access to the information (paper or electronic) must have interim clearance before they get that access. This includes the sub-contractor.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6)

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 11:27 AM
To: Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Waters David C (b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; Macke James (b)(6)@irs.gov>; Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Cockrell Michael K <(b) (6) irs.gov>; Moses William A (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

That is excellent news from an IT perspective. Thank you, Steve!

If I understand the process to authorize IT to release the cata, the PCLIA was signed and provided to Privacy, who is waiting for Cyber's assessment of each vendor and the Personnel Security Assessment of each employee for each vendor. Those assessments can be separate for the authorization, so when those assessments are complete, Privacy will sign off for one or both vendors. That will provide IT the authorization needed, or is there any additional step or approval needed? How will IT know which vendor is approved?

Will SPC's use of a subcontractor require the sub to be subject to the same Cyber and Personnel Security assessments, before Privacy can approve the release of data to SPC?

Just trying to understand the process and landscape.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 10:41 AM
To: McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C (b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; Macke James (b)(6)@irs.gov>; Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Dewey Steve C (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Cockrell Michael K <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Subject: RE: EIP Notifications Working Sessions

Our discussion with GPO this morning was encouraging and we are able to maintain the original contractor awards of Specialty Printing and RR Donnelly. No new vendors (b)(4) will be needed. Specialty Printing will be subcontracting a portion of the letter inserting to The Calmark Group, 6755 Sayre Ave Bedford Park, FL 60638, and we will provide employee names for points of contact and background checks as soon as possible.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----
From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, March 26, 2020 1:56 PM
To: McHenry June A; Mendez Pedro L; Harrison Dynisha T; Long Brandy L; Dix Tina L; Varnell Julie; Dangel Paul L; Pelishek Glenn R; Waters David C; Roths Robert R; Baker Rick L; Jackson Dennis W [Contractor]; Floyd Angela
Cc: Busby Virginia K; Skyrm Theresa L; Truitt Bartholomew S; Manno Steven R; Davis Paula E (PS); Macke James; Mains Stephanie L; Howard Betty J; Moe Sheryl M; Morrison Lee Kelly R; Usry Dianne; Cutkomp Gloria M; Dewey Steve C; Horne Thomas F; Garibotto Dianne T; Cockrell Michael K; Moses William A
Subject: EIP Notifications Working Sessions
When: Saturday, April 11, 2020 9:00 AM-10:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call (b)(7)(E)

4/10: Adding Saturday and Sunday...for those of you lucky enough to be working on this.

3/30 – Attached current Quad Template

This will be our daily call to discuss progress on the development of stimulus notifications. We will cover the following inter-related activities.

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Thank you for your participation.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317- (b)(6)

Recent legislation that authorizes stimulus payments includes a directive to issue a notice to the taxpayer with the amount and date of his/her payment within 15 days of payment. The volume of the notices exceeds CPS capacity. I want to include Publishing in the Payment Team. Publishing's participation will be essential in our ability to send the required notifications using a vendor.

The taxpayers will be identified during a MasterFile account review. We will need MF to create a datafile with entity, payment amount, and to be determined other variables. This will differ from the 2008 stimulus payment; Research identified the taxpayers for the 2008 payments. The volumes of the mailouts are still unknown, but the early estimate for the first mailout is 100M. The other mailouts should be significantly smaller.

I anticipate Treasury contributing significantly to the message of the notifications. We will need to create new products. I think we should have more flexibility in format by using a vencor.

Time is short and we have a lot to do.

To: Hasenfus, Julie (b) (6) s@gpo.gov]
Cc: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; MacAfee, Sandra K. (b)(6)@gpo.gov]; Ward, David T. (b)(6)@gpo.gov]; Venable-Brooks, Yvette[(b) (6) gpo.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/11/2020 5:25:51 PM (UTC)
Subject: RE: New Production Plan - just a few questions for your response

Thank you and have a good day. Its sunny out.

From: Hasenfus, Julie A. <(b) (6) v>
Sent: Saturday, April 11, 2020 1:24 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Subject: RE: New Production Plan - just a few questions for your response

Will do – thank you Pedro!

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: April 11, 2020 1:19 PM
To: Hasenfus, Julie A. (b)(6)@gpo.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T (b)(6)@gpo.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Subject: RE: New Production Plan - just a few questions for your response

Hi Julie.....looks good and I am good with it. One item needs to be cleaned up. SPC states it is expecting data files from IRS on 4/14. The amendment states 4/15. Need to confirm with SPC.

Thx

From: Hasenfus, Julie A. <(b) (6) @gpo.gov>
Sent: Saturday, April 11, 2020 1:04 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Subject: FW: New Production Plan - just a few questions for your response

Hello Pedro,

Please let me know if the revised plan is approved.

SPC will being security clearance immediately for Calmark and some more SPC employees who will do inserting.

Getting the envelope art soon is important to them.

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:(b)(6)@specialtyprintcomm.com]
Sent: April 11, 2020 12:39 PM
To: Hasenfus, Julie A. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>
Subject: Re: New Production Plan - just a few questions for your response

H Julie,

Please see the attached updated SPC Production Plan. All three issues have been addresses.

My HR Manager and I will reach out to Calmark shortly to get them going on the security process. SPC will also have additional employees that will be emailed to Bartholomew at IRS who will be in our inserting department. Our goal is to send the additional SPC list today.

Please confirm if the envelope art will be available on Monday. We'd like to get a jump on that quickly. At what point will be receive a contact modification so we can place the envelope order? If not a formal contract modification, we need t an email confirmation by Monday AM with the approval.

Thanks for your help,

Ryan

Ryan LeFebvre
Executive Vice President of Sales

847.600.5616 Direct
847.204.4883 Cell
www.specialtyprintcomm.com

From: Hasenfus, Julie A. <(b) (6) gpo.gov>
Sent: Saturday, April 11, 2020 10:15 AM
To: Ryan LeFebvre
Cc: Venable-Brooks, Yvette; MacAfee, Sandra K.
Subject: New Production Plan - just a few questions for your response

Good morning Ryan,

GPO just met with IRS and would like to ask you to add a few details to the Production Plan. Would you send a response to me as soon as you can? This will document our agreement to address the items below. IRS is expecting to see and approve this today.

- Daily reports need to be sent to IRS showing the number of pieces released for mailing by the close of each business day.

- In regard to the QC process, IRS will need to have SPC notify them immediately whenever any break, malfunction, image issue, stoppage, or damage occurs during any production process (printing/imaging or inserting). Your notice should be by e-mail and will include the sequential numbers for the pieces involved. This will be used to establish an audit trail of affected pieces. Please confirm that SPC will do this and describe any details about how SPC will handle it.

- #5 – Typo? The address for Calmark is shown as Florida in the first mention. Confirm that this is meant to be Illinois.

I would like to confirm for you:

- Given satisfactory responses to the revised Production Plan, GPO intends to keep award of 2 full lots to SPC.
- IRS has now definitely committed to the duplex variable imaging.
- IRS cannot yet determine the exact size of each lot.
- IRS intends to have the content for the letter finalized early on Monday.

Action –

It's important that SPC starts completing the security vetting process for all employees at Calmark who will be involved in the project. This is true even if you have not yet determined they will be used. IRS needs to get that completed since you listed Calmark as a sub on your Production Plan. This is not needed for Continental.

Thank you!

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512.(b)(6) | mb 202.360.(b)(6)
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:(b)(6)@specialtyprintcomm.com]
Sent: April 10, 2020 11:20 PM
To: Hasenfus, Julie A. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Re: Follow Up

Good evening Yvette and Julie,

Please use this attachment as I added in a description line regarding the 100% mailing section.

This below email contains revised pricing, capacity, and attached production plan. We are well planned and ready for 2 lots totaling 31 million pieces + the allowable increase in qty per the contract specs, we hope you will agree.

This is the revised pricing based upon Option B. Please note this is not an apples to apples comparison to the original specs as you will see in the highlighted notes below.

Pricing

(b)(4)

(b)(4)

Capaccity



(b)(6)

Thank you,

Ryan

Ryan LeFebvre
Executive Vice President of Sales

847.600 (b)(6) Direct
847.204 (b)(6) Cell
www.specialtyprintcomm.com

From: Hasenfus, Julie A. <(b) (6) v>
Sent: Friday, April 10, 2020 5:06 PM
To: Ryan LeFebvre
Cc: Venable-Brooks, Yvette
Subject: RE: Follow Up

That sounds good, thank you.

It's easy to lose sight of what day it is. I also hope that you find a way to preserve part of a peaceful holiday weekend.

Sincerely,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512.(b)(6) | mb 202.360.(b)(6)
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:(b)(6)@specialtyprintcomm.com]
Sent: April 10, 2020 6:03 PM
To: Hasenfus, Julie A. <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Adam LeFebvre <(b)(6)@specialtyprintcomm.com>
Subject: Re: Follow Up

Thank you, We appreciate and agree how high of a profile project this is. SPC would be a very proud organization to maintain and execute the (b)(4)

We just met as a leadership team to get this production plan moving. Our goal is to have to you by end of night. If for any reason that can't happen, I will send you a late email with an update. I will have a max capacity to you by noon tomorrow - if this is not sufficient, please let me know.

I am sure we will be in contact over the weekend but want to wish you both a happy holiday weekend.

Thanks
Ryan

Ryan LeFebvre
Executive Vice President of Sales

847.600.(b)(6) Direct
847.204.(b)(6) Cell
www.specialtyprintcomm.com

From: Hasenfus, Julie A. <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 4:48 PM
To: Ryan LeFebvre; Venable-Brooks, Yvette
Subject: RE: Follow Up

Thanks very much Ryan!

There is no interest in not having SPC perform this contract. We are just required to be very diligent when we handle PII for all of the American Public and you can imagine how high profile this work is.

We all really wish everything was more cut and dry, but last minute changes are out of our control and we feel that you (like us) are doing your very best to handle them. We appreciate it very much.

I hope my last e-mail helped clarify what is needed.

I would just like to know when you think it's reasonable to get the written plan to us. I aim to set up a meeting to discuss with all stakeholders tomorrow. I just want to know what would give them adequate time to review your new plan. Could we possibly get it from you by 7AM?

Sincerely,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) mb 202.360 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto: (b)(6) @specialtyprintcomm.com]
Sent: April 10, 2020 5:43 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Hasenfus, Julie A. <(b) (6) v>
Subject: Follow Up

Hi Julie and Yvette,

Just to followup on the one discussion we had a few minutes ago. I want to clarify a few things and review what we need to provide to you.

Help me understand as something doesn't seem right. Is there a reason you don't want SPC to perform this job? We bid this the most economical way and now with changes, we have gone as quick as anyone could to get you revised information, We can produce the entire lot per your specifications in the time allowed. We have a PO in hand and paper has been purchased. There is no way to have the paper restocked.

The conversation with John Kerry seemed to have some misunderstandings. I explained to John I am not a manufacturing person so if there are specific issues or questions from our conversation that I would be happy to get my manufacturing experts on the phone. Nothing was ever mentioned as a problem. We never once spoke about inserting so i am alarmed it was mentioned that we don't have the right equipment. This is the same alarm I felt when it was mentioned another vendor called and said we are looking to outsource. There are untruths that are being floated out here.

I will send revised pricing this evening. We will work on confirming our capacity and providing an updated plan for production by tomorrow. What time was mentioned you would like this info back by?

Please confirm if there is any other items I am missing.

Thanks
Ryan

Ryan LeFebvre
Executive Vice President of Sales

847.600.(b)(6) Direct
847.204.(b)(6) Cell
www.specialtyprintcomm.com

To: Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Brown Lavenia[(b)(6)@irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Sat 4/11/2020 3:21:18 PM (UTC)
Subject: FW: Final Specifications for the Notice 1444 (SP) Weekly Mailouts
_.doc
_.pdf

Bid Opening April 14.

From: Newton, Mary R. <(b)(6)@gpo.gov>
Sent: Saturday, April 11, 2020 10:08 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: final draft

Good Morning, Glenn,

See attached.

Thanks,
Mary

Mary Newton | *Contract Specialist* | APS Alternative Contract Solutions
ph 202.512(b)(6) | Mail Stop CSAPS | Room A-843

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U.S. GOVERNMENT PUBLISHING OFFICE
Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

IRS Mailers

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Internal Revenue Service (IRS)

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(b)(5) Deliberative Process Privilege

To: Manno Steven R[(b)(6)irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Sat 4/11/2020 2:58:34 PM (UTC)
Subject: FW: EIP Notifications Working Sessions

The Calmark Group is located **in IL**, not FL. It appears to be a typo in the plans sent by SPC.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 10:41 AM
To: McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] <(b)(6)@irs.gov>; Floyd Angela <(b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; (b)(6); Mains Stephanie L <(b)(6)@irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>; Usry Dianne <(b)(6)@irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>; Dewey Steve C <(b)(6)@irs.gov>; Horne Thomas F <(b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Cockrell Michael K <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Subject: RE: EIP Notifications Working Sessions

Our discussion with GPO this morning was encouraging and we are able to maintain the original contractor awards of Specialty Printing and RR Donnelly. No new vendors (b)(4); (b)(6) will be needed. Specialty Printing will be subcontracting a portion of the letter inserting to The Calmark Group, 6755 Sayre Ave Bedford Park, FL 60638, and we will provide employee names for points of contact and background checks as soon as possible.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----
From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, March 26, 2020 1:56 PM
To: McHenry June A; Mendez Pedro L; Harrison Dynisha T; Long Brandy L; Dix Tina L; Varnell Julie; Dangel Paul L; Pelishek Glenn R; Waters David C; Roths Robert R; Baker Rick L; Jackson Dennis W [Contractor]; Floyd Angela
Cc: Busby Virginia K; Skyrm Theresa L; Truitt Bartholomew S; Manno Steven R; Davis Paula E (PS); (b)(4) Mains Stephanie L; Howard Betty J; Moe Sheryl M; Morrison Lee Kelly R; Usry Dianne; Cutkomp Gloria M; Dewey Steve C; Horne Thomas F; Garibotto Dianne T; Cockrell Michael K; Moses William A
Subject: EIP Notifications Working Sessions
When: Saturday, April 11, 2020 9:00 AM-10:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call (b)(7)(E)

4/10: Adding Saturday and Sunday...for those of you lucky enough to be working on this.

3/30 – Attached current Quad Template

This will be our daily call to discuss progress on the development of stimulus notifications. We will cover the following inter-related activities.

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.

- Notification content
- External printing/mailing

Thank you for your participation.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

Recent legislation that authorizes stimulus payments includes a directive to issue a notice to the taxpayer with the amount and date of his/her payment within 15 days of payment. The volume of the notices exceeds CPS capacity. I want to include Publishing in the Payment Team. Publishing's participation will be essential in our ability to send the required notifications using a vendor.

The taxpayers will be identified during a MasterFile account review. We will need MF to create a datafile with entity, payment amount, and to be determined other variables. This will differ from the 2008 stimulus payment; Research identified the taxpayers for the 2008 payments. The volumes of the mailouts are still unknown, but the early estimate for the first mailout is 100M. The other mailouts should be significantly smaller.

I anticipate Treasury contributing significantly to the message of the notifications. We will need to create new products. I think we should have more flexibility in format by using a vendor.

Time is short and we have a lot to do.

To: Mendez Pedro L[(b)(6)irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; MacAfee, Sandra K.[(b)(6)]@gpo.gov]; Ward, David T[(b)(6)]@gpo.gov]; Venable-Brooks, Yvette[(b) (6) gpo.gov]
From: Hasenfus, Julie A.[(b)(6)]@gpo.gov]
Sent: Sat 4/11/2020 12:04:05 PM (UTC)
Subject: New attachment
_.docx

Please refer to this Production Plan (attachment). SPC added more detail about the 100% accuracy concern.

See you at 10.

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512.[(b)(6)] | mb 202.360.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:[(b)(6)]@specialtyprintcomm.com]
Sent: April 10, 2020 11:20 PM
To: Hasenfus, Julie A. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Re: Follow Up

Good evening Yvette and Julie,

Please use this attachment as I added in a description line regarding the 100% mailing section.

This below email contains revised pricing, capacity, and attached production plan. We are well planned and [(b)(4)] [(b)(4); (b)(6)] we hope you will agree.

This is the revised pricing based upon Option B. Please note this is not an apples to apples comparison to the original specs as you will see in the highlighted notes below.

Pricing

[(b)(4)]

Capaccity

[(b)(4)]

[(b)(6)]

Thank you,
Ryan

Ryan LeFebvre
Executive Vice President of Sales



(b)(6) Direct
(b)(6) Cell
www.specialtyprintcomm.com

From: Hasenfus, Julie A. <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 5:06 PM
To: Ryan LeFebvre
Cc: Venable-Brooks, Yvette
Subject: RE: Follow Up

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It's easy to lose sight of what day it is. I also hope that you find a way to preserve part of a peaceful holiday weekend.

Sincerely,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:ryanl@specialtyprintcomm.com]
Sent: April 10, 2020 6:03 PM
To: Hasenfus, Julie A. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Adam LeFebvre <(b)(6)@specialtyprintcomm.com>
Subject: Re: Follow Up

Thank you, We appreciate and agree how high of a profile project this is. SPC would be a very proud organization to maintain and execute the (b)(4)

We just met as a leadership team to get this production plan moving. Our goal is to have to you by end of night. If for any reason that can't happen, I will send you a late email with an update. I will have a max capacity to you by noon tomorrow - if this is not sufficient, please let me know.

I am sure we will be in contact over the weekend but want to wish you both a happy holiday weekend.
Thanks
Ryan

Ryan LeFebvre
Executive Vice President of Sales



(b)(6) Direct
(b)(6) Cell
www.specialtyprintcomm.com

From: Hasenfus, Julie A. <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 4:48 PM
To: Ryan LeFebvre; Venable-Brooks, Yvette
Subject: RE: Follow Up

Thanks very much Ryan!

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We all really wish everything was more cut and dry, but last minute changes are out of our control and we feel that you (like us) are doing your very best to handle them. We appreciate it very much.

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Sincerely,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512.(b)(6) mb 202.360.(b)(6)
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Ryan LeFebvre [mailto:(b)(6)@specialtyprintcomm.com]
Sent: April 10, 2020 5:43 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Hasenfus, Julie A. <(b) (6) v>
Subject: Follow Up

Hi Julie and Yvette,

Just to followup on the one discussion we had a few minutes ago. I want to clarify a few things and review what we need to provide to you.

Help me understand as something doesn't seem right. Is there a reason you don't want SPC to perform this job? We bid this the most economical way and now with changes, we have gone as quick as anyone could to get you revised information, We can produce the entire lot per your specifications in the time allowed. We have a PO in hand and paper has been purchased. There is no way to have the paper restocked.

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I will send revised pricing this evening. We will work on confirming our capacity and providing an updated plan for production by tomorrow. What time was mentioned you would like this info back by?

Please confirm if there is any other items I am missing.

Thanks
Ryan

Ryan LeFebvre
Executive Vice President of Sales



(b)(6) Direct
(b)(6) Cell
www.specialtyprintcomm.com

SPECIALTY PRINT COMMUNICATIONS

1) **Processing and sorting master-file magnetic cartridges, as well as the security of the cartridges and taxpayer information,**

(b)(4)

2) **Scheduled start-up dates for all phases of production,**

(b)(4)

3) **Coordination and communication flow between production phases**

(b)(4)

4) **Who will be responsible for each phase, Weekday & Weekend**

(b)(4)

6019 W. HOWARD ST. NILES, IL 60714
847 588 2580 **T** 847 588 2146 **F**
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5) How will subcontractors be involved and kept informed,

(b)(4)

6) Specific production dates of envelope subcontractor,

(b)(4)

Specific production dates of inserting subcontractor,

(b)(4)

7) How the product will be staged and/or shipped, and

(b)(4)

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(b)(4)

8) Any other special requirements which are specific to this contract.

(b)(4)

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To: Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
Cc: MacAfee, Sandra K.[(b)(6)@gpo.gov]; Venable-Brooks, Yvette[(b) (6) gpo.gov]; Ward, David T[(b)(6)]@gpo.gov]
From: Hasenfus, Julie (b) (6) ov]
Sent: Sat 4/11/2020 2:53:02 AM (UTC)
Subject: SPC - requested info is all here
.docx

Hello

SPC provided all of the requested information. I'll put a meeting on our calendar for 10AM Saturday, hopefully this will give us time to review. Feel free to propose a different time.

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512.[(b)(6)] | mb 202.360.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
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From: Ryan LeFebvre [mailto:[(b)(6)]@specialtyprintcomm.com]
Sent: April 10, 2020 10:30 PM
To: Hasenfus, Julie A. <(b) (6) v>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Re: Follow Up

Good evening Yvette and Julie,

This below email contains revised pricing, capacity, and attached production plan. We are well planned and ready for 2 [(b)(4); (b)(6)] we hope you will agree.

This is the revised pricing based upon Option B. Please note this is not an apples to apples comparison to the original specs as you will see in the highlighted notes below.

Pricing

[(b)(6)]

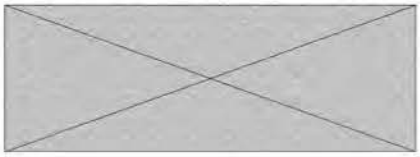
Capacity

[(b)(4)]

Thank you,
Ryan

Ryan LeFebvre

Executive Vice President of Sales



(b)(6) Direct
(b)(6) Cell
www.specialtyprintcomm.com

SPC
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1) Processing and sorting master-file magnetic cartridges, as well as the security of the cartridges and taxpayer information,

(b)(4)

2) Scheduled start-up dates for all phases of production,

(b)(4)

3) Coordination and communication flow between production phases

(b)(4)

4) Who will be responsible for each phase, Weekday & Weekend

(b)(4)

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SPECIALTY PRINT COMMUNICATIONS

5) How will subcontractors be involved and kept informed,

(b)(4)

6) Specific production dates of envelope subcontractor,

(b)(4)

Specific production dates of inserting subcontractor,

(b)(4)

7) How the product will be staged and/or shipped, and

(b)(4)

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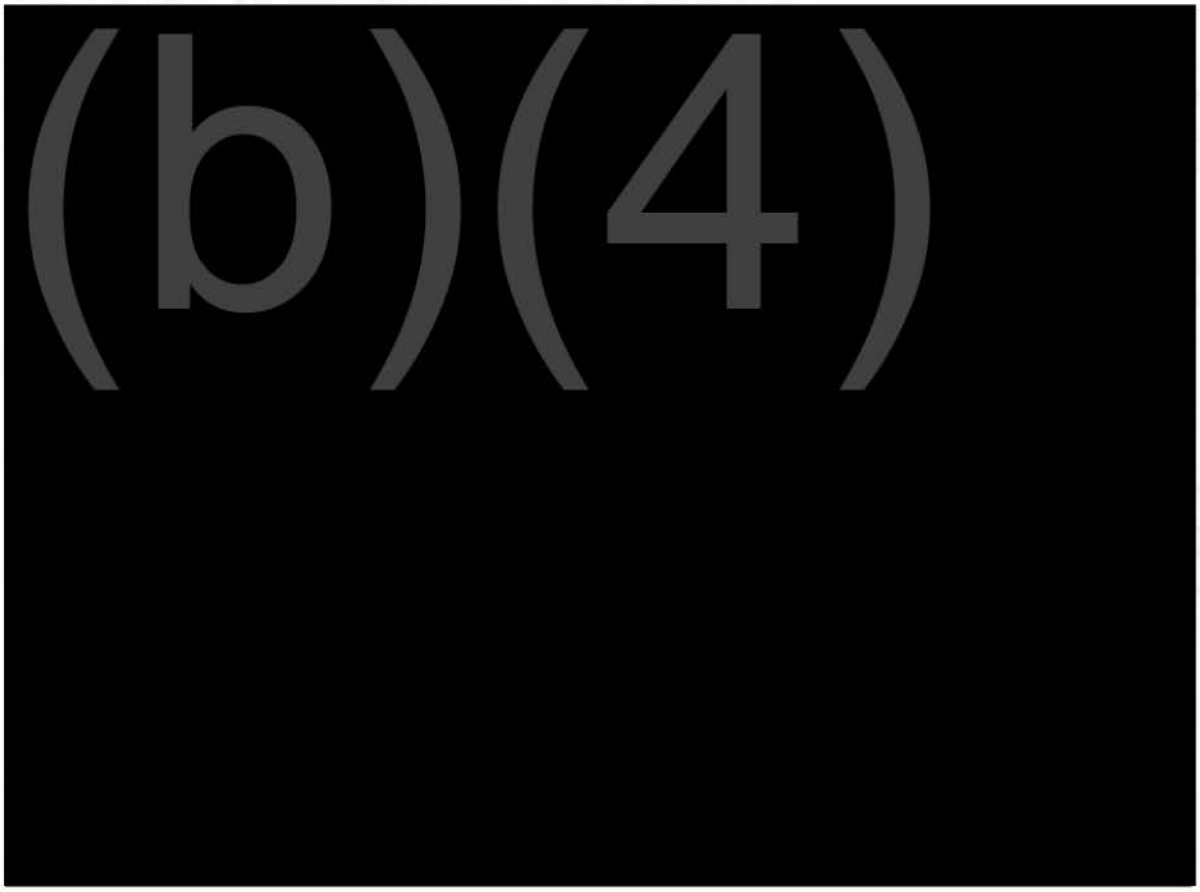
SPC
SPECIALTY PRINT COMMUNICATIONS

(b)(4)

8) Any other special requirements which are specific to this contract.



8819 W. HOWARD ST. NILES, IL 60714
847 588 2580 T 847 588 2148 F
SPECIALTYPRINTCOMM.COM

To: Hasenfus, Julie A. [(b)(6)]@gpo.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
Cc: Venable-Brooks, Yvette[(b) (6) gpo.gov]; MacAfee, Sandra K.[(b)(6)]@gpo.gov]; Ward, David [(b)(6)]@gpo.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/11/2020 2:00:31 AM (UTC)
Subject: RE: Status -Revised Production Plan and pricing information

Thanks for the update Julie.

From: Hasenfus, Julie A. <[(b)(6)]@gpo.gov>
Date: Friday, Apr 10, 2020, 9:59 PM
To: Mendez Pedro L [(b)(6)]@irs.gov>, Manno Steven R [(b)(6)]@irs.gov>, Pelishek Glenn R <(b) (6) @irs.gov>, Truitt Bartholomew S [(b)(6)]@irs.gov>, Skyrm Theresa L [(b)(6)]@irs.gov>, Harrison Dynisha T [(b)(6)]@irs.gov>
Cc: Venable-Brooks, Yvette [(b)(6)]@gpo.gov>, MacAfee, Sandra K. [(b)(6)]@gpo.gov>, Ward, David T. [(b)(6)]@gpo.gov>
Subject: RE: Status -Revised Production Plan and pricing information

Short status update –

SPC (Ryan) is still working on pricing and the revised plan. I'll check again in the AM and send any updates I have to everyone.

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512[(b)(6)] | mb 202.360[(b)(6)]
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From: Hasenfus, Julie A.
Sent: April 10, 2020 7:44 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Agency Publishing Services Team 1 <aps-team1@gpo.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Ward, David T. [(b)(6)]@gpo.gov>
Subject: RE: Status -Revised Production Plan and pricing information

Great, thanks for the scheduling info Pedro. Have a good evening.

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512[(b)(6)] | mb 202.360[(b)(6)]
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: April 10, 2020 6:16 PM
To: Hasenfus, Julie A. <(b) (6) gpo.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Agency Publishing Services Team 1 <aps-team1@gpo.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Ward, David T. <[(b)(6)]@gpo.gov>
Subject: RE: Status -Revised Production Plan and pricing information

Thanks Julie....IRS will be on a 9AM meeting tomorrow and will be available after that.

Appreciate you
Pedro

From: Hasenfus, Julie A. <[(b)(6)]@gpo.gov>
Sent: Friday, April 10, 2020 6:03 PM

To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Agency Publishing Services Team 1 <aps-team1@gpo.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Ward, David T. <(b)(6)@gpo.gov>
Subject: Status -Revised Production Plan and pricing information

Good afternoon,

I wanted to share the expectations that we gave to SPC below. Ryan will be providing us with new pricing tonight.

I'm waiting for Ryan to confirm the time that he can get us the revised Production Plan to us in the morning.

When I receive the Plan, I'll forward to all.

Then I'll set up a meeting for tomorrow so that we can discuss and make decisions. I was aiming for meeting 9:00 AM, but I'll let you know what time I think might work after Ryan gives me a reply. It might need to be around 1:00 instead.

Best,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
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From: Hasenfus, Julie A.
Sent: April 10, 2020 5:42 PM
To: 'ryanl@specialtyprintcomm.com' <(b)(6)@specialtyprintcomm.com>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Revised Production Plan and pricing information

Good afternoon Ryan

Thank you for the call and for all of the consideration that you and your team are giving for the changing IRS contract requirements.

We agreed that you would meet with your team and develop a revised production plan based on the fact that we've changed the method of production to a letter inserted into an envelope.

To be clear, the plan needs to address all of the elements below (cut from the contract specs). It needs to show specifically how and where the work will flow and estimated completion times for each stage of production.

Items to be included in the Production Plan are:

1) processing and sorting master-file magnetic cartridges, as well as the security of the cartridges and taxpayer information,
2) scheduled start-up dates for all phases of production,
3) how coordination/ communication will flow from one production phase to another,
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5) how will subcontractors be involved and kept informed,
6) specific production dates of all subcontractors,
7) how the product will be staged and/or shipped, and
8) any other special requirements which are specific to this contract.

You can be explicit about how the plan would need to be adjusted for getting either one lot or two.

Also please pay special attention to describing in detail what Quality Systems Plan your company has in place to address the requirement shown on top of page 16 –

Contractor must maintain 100% accountability in the accuracy of imaging and mailing of all pieces throughout run. The

Contractor must ensure that there are no missing or duplicate pieces and no pieces with miss-imaged data or imaged data derived from more than one record on the same piece. The Contractor must also ensure that no outgoing envelope contains IRS statements for more than one individual. The contractor must submit point of contacts for the weekday and weekend for the duration of the contract to IRS.

When I receive your e-mailed plan with the new pricing later this evening, I will arrange a meeting to share and discuss with IRS after they have an opportunity to review it.

Best regards,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
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To: Hasenfus, Julie (b) (6)]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
Cc: Venable-Brooks, Yvette[(b) (6) gpo.gov]; MacAfee, Sandra K[(b)(6)@gpo.gov]; Ward, David T[(b)(6)@gpo.gov]
From: Truitt Bartholomew S[(b) (6) irs.gov]
Sent: Sat 4/11/2020 2:00:01 AM (UTC)
Subject: RE: Status -Revised Production Plan and pricing information

Acknowledge!

From: Hasenfus, Julie A. <(b) (6) v>
Sent: Friday, April 10, 2020 9:59 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
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Short status update –

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To: 'ryanl@specialtyprintcomm.com' <(b)(6)@specialtyprintcomm.com>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
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To: Pelishek Glenn R[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
Cc: Skyrm Theresa L[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 10:49:20 PM (UTC)
Subject: RE: Word Doc Version

Agree Glenn.....

From: Pelishek Glenn R <(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 6:36 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Can we delete xxxx and the direct deposit /check / debit card out for the version we send to the contractors? The contractor will image it.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:26 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

- The letter should be dated April 15, 2020.
- Please insert double spaces after each sentence, as in the White House letter.
- I know you tried to match the fonts as closely as possible, but are there any other possibilities to accomplish this?
- Although we believe this mailing will be 100% direct deposit, please keep the variable printing field as we don't know if any check payments will be included in the final file.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:14 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

What is the date needed on the notice.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <Steven.R.Manno@irs.gov>
Sent: Friday, April 10, 2020 6:11 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Page Michele L <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R

<(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
- Same sentence, I believe the $ sign should print but not the XXXX.
- There should be only 2 options of payment method: direct deposit or check/debit card.
- The president's signature should be moved to the left to better match the way it is positioned on the letter we received from the White House.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:55 PM
To: Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>
Subject: RE: Word Doc Version

Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Baker Rick L (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 5:39 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I agree. People might be shocked! shocked! to see translating in la Casablanca.

Rick L. Baker
Asst to Director
Media & Publications
202-527-5100

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) @irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

I'm thinking no*

From: Manno Steven R <(b) (6) irs.gov>
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Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-5977
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

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- We will update to type to [direct deposit or check/debit card]
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You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

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1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

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-or-

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2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

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From: Aledo Victor[(b) (6) irs.gov]
Sent: Fri 4/10/2020 10:21:03 PM (UTC)
Subject: RE: Word Doc Version

OK. For the payment options, instead of:

...usted recibe un Pago de alivio por el impacto económico de [$XXXX] por [depósito directo] [cheque por correo separado] [tarjeta de débito prepagada].

It should read:

...usted recibe un Pago de alivio por el impacto económico de [$XXXX] por [depósito directo] [cheque/tarjeta de débito].

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1111 Constitution Ave NW
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Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
- Same sentence, I believe the $ sign should print but not the XXXX.
- There should be only 2 options of payment method: direct deposit or check/debit card.
- The president's signature should be moved to the left to better match the way it is positioned on the letter we received from the White House.

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Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

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I agree. People might be shocked! shocked! to see translating in la Casablanca.

Rick L. Baker
Asst to Director
Media & Publications
202-527- (b)(6)

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Yes I think the Withe House shoukd stay in English.

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From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L [(b)(6)]@irs.gov>, Desmond Michael J [(b)(6)]@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P [(b)(6)]@irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Baker Rick L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Fri 4/10/2020 9:54:56 PM (UTC)
Subject: RE: Word Doc Version
_.pdf

Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Baker Rick L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:39 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b)(6)@irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I agree. People might be shocked! shocked! to see translating in la Casablanca.

Rick L. Baker
Asst to Director
Media & Publications
202-527-5100

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

I'm thinking no*

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:36 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

Question: is proper to translate the White House letterhead?

LA CASA BLANCA
WASHINGTON

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Page Michele L <(b)(6)@irs.gov>; Baker Rick L <(b)(6)@irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:21 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:20 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We will have the translation ready shortly.

Victor Aledo
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Moses William A <(b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>, McHenry June A <(b) (6) irs.gov>, Manno Steven R <(b)(6)@irs.gov>, Page Michele L <(b) (6) irs.gov>, Baker Rick L <(b) (6) irs.gov>, Aledo Victor <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P (b)(6)@irs.gov>
Cc: Corbin Kenneth C (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C (b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM

To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P (b)(6)@irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
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3. **The letters would be printed in black and white only.**

THE WHITE HOUSE

WASHINGTON

NOTICE DATE:
NOTICE NUMBER:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

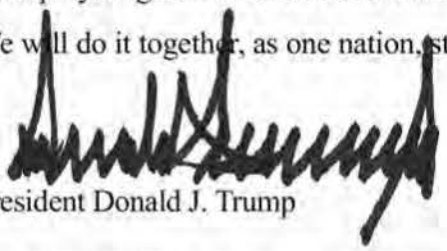
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by [direct deposit] [check in a separate mailing] [pre-paid debit card]. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO:
NÚMERO DEL AVISO:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

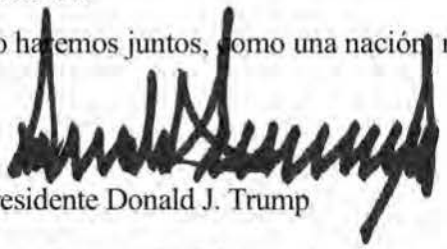
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firméconvirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarleque según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de [$XXXX] por [depósito directo] [cheque por correo separado] [tarjeta de débito prepagada]. Esperamos que este pago le proporcione un apoyo significativodurante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

To: Harrison Dynisha T [(b)(6)]@irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 8:10:29 PM (UTC)
Subject: FW: FW: Notice 1444 (EN/SP)

RRD imaging plans listed below.

From: Gary Manganello <[(b)(6)]@rrd.com>
Sent: Friday, April 10, 2020 4:06 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Steven Bridenhagen <[(b)(6)]@rrd.com>; Harrison Dynisha T <[(b)(6)]@irs.gov>
Subject: Re: FW: Notice 1444 (EN/SP)

You are correct.

Green Bay - in line image face and back of insert and face of envelope.

Elk Grove Village - image face and back of insert and insert that into a window envelope so the address shows thru the window.

Does this give you what you need?

Are we still going to see art today?

Thank you.

[(b)(6)]

On Fri, Apr 10, 2020 at 3:42 PM Pelishek Glenn R <[(b)(6)]@irs.gov> wrote:
Please check on these comments below.

I believe the two RRD plants will produce the letter in envelope using two different methods:

- Green Bay will produce letter in envelope with address printed on the envelope.
- Elk Grove will produce letter with printed address and use a window envelope.

Can we confirm whether the Green Bay plant will print the address on the letter as well? Since the variable data is already printing on the letter, I think it makes sense to include the taxpayer address on the letter as well. Also, we will be imaging the taxpayer's name and address, and the dollar amount on both the sides of the Notice 1444 (EN/SP)

Thank you.

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

To: Manno Steven R[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 7:44:55 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I'm checking with RRD on these questions.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:32 PM
To: Moe Sheryl M (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I believe the two RRD plants will produce the letter in envelope using two different methods:

- Green Bay will produce letter in envelope with address printed on the envelope.
- Elk Grove will produce letter with printed address and use a window envelope.

Can we confirm whether the Green Bay plant will print the address on the letter as well? We may want to require them to do so based on the sample letter we've received from the White House. Since the variable data is already printing on the letter, I think it makes sense to include the taxpayer address on the letter as well.

Thank you.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 1:40 PM
To: Manno Steven R (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sorry, I left out the underlining please use this one.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Moe Sheryl M
Sent: Friday, April 10, 2020 1:36 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and did my best to set up the letterhead layout.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 12:32 PM
To: Dix Tina L (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes as I understand it, the Spanish version on the back will mirror the English version on the front. The White House would like the payment amount and method included in a body paragraph of the letter.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:26 PM
To: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Will the backside be Spanish? And the same formatting?

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 10:03 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

To be clear about our plans to produce the letter on White House stationery, we want the letter formatted as closely as possible to look as a letter from the White House would look, with the White House seal at top as the example below illustrates. Our printing of this would be inline and black ink only. I have communicated this to Bill and above and am hoping that we can provide the next draft of the letter with the seal in place. I've talked with Sandy at GPO to let her know we are not planning to print on actual White House stationery. I've also asked for her help in getting an electronic file of the White House seal through their Creative Services department.



From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:56 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we doing the Spanish Version?

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:29 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just FYI.....attached the latest updates sent before I logged off last night.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:26 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just between us for now, it doesn't look like the self-mailer option will work. Bill told me that the White House will require a letter in an envelope. I told Bill this will likely mean rebidding the contract --- unless there's the possibility for us to eliminate the self-mailer option for convenience. We'll have to discuss with GPO in the morning. We are still coordinating what the White House will

supply to us. They wanted to provide a PDF or Word file for us to send to the printers and we are communicating back that we need to compose a print file for the vendors. The letter format will need to match as closely as possible to the White House layout so we need to review what font we are using, etc. The footer product identification will not be included.

That's all for now, good night and speak with you in the morning.

Steve

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:50 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks....need to figure out what date we will drop in.

From: Manno Steven R <Steven.R.Manno@irs.gov>
Sent: Thursday, April 09, 2020 6:46 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Everyone sign off for the night, no more work.

- Bill Moses will relay to leadership that we missed the contract deadline and will work to provide the material tomorrow.
- The format as of now is that White House letterhead design will be used.
- English front, Spanish reverse. Variable data imaging both sides.
- Payment amount will be included in the letter content as the president's letter was provided to us.
- Payment method will be imaged top right corner as our notice was formatted.
- Taxpayer address will be imaged both sides (for now) to make both sides as equal as possible.
- Envelope content and design still needs to be determined.
- I will send an email to GPO tonight to alert them to this update.

Thank you all and talk with you tomorrow!
Steve

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:18 PM
To: Dix Tina L <(b) (6) irs.gov>; Aledo Victor (b)(6) @irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b) (6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence

Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L (b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 6:59:52 PM (UTC)
Subject: RE: Specialty Print

Or if they can email an image of a construction sample

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:59 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Specialty Print

If Specialty can meet the contract specifications then ok. We may need a conference call to determine that, or more clear explanation in writing from Specialty to confirm that.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:55 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: Specialty Print

From: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 2:53 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Ward, David T. [(b)(6)]@gpo.gov>
Subject: RE: self-mailer vs mailer envelope

Glenn,

I am waiting for a confirmation email, but SPC has stated that they can convert to Option B.

The will only have to sub to manufacturing and printing of the envelope.

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512[(b)(6)] | mb 202.271[(b)(6)]

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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Friday, April 10, 2020 2:47 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: self mailer vs mailer envelope

Can you check the email from Steve Manno below? Please check with Specialty Print. A separate notice with a mailer envelope?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:36 PM
To: Pelishek Glenn R <(b) (6) @irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>
Subject: RE: self mailer vs mailer envelope

What would this look like? A sealed-with-perforated-tabs self-mailer inserted into a window envelope? I will ask but I don't think this will meet with expectations from the White House. Bill has relayed that the intent is to produce a letter that is as traditional as

possible so that it looks like it is being sent from president.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:29 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: self mailer vs mailer envelope
Importance: High

That would be ok by IRS. Ok by the team?

From: Venable-Brooks, Yvette [(b)(6)]@gpo.gov>
Sent: Friday, April 10, 2020 2:24 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: self mailer
Importance: High

Good afternoon,

SPC is asking can they just insert the self mailer into a window envelope?

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512 [(b)(6)] | mb 202.271 [(b)(6)]

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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

To: Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 5:45:41 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 1:44 PM
To: Santhanam Anantha P [Contractor] <(b)(6)@irs.gov>; Dewey Steve C (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; King Robert M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

No changes to IT.....:)

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Santhanam Anantha P [Contractor] (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 11:28 AM
To: Dewey Steve C (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; King Robert M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Not sure how prepaid debit cards are to be implemented. Don't see any references in the latest IMF documentation as to how this will be accomplished.

I heard today (didn't see an invite to that meeting, but heard) that we will not be getting the EFT information for 1099s up front (apparantly came from the commissioners office), and we will need to exclude those taxpayers from the ICE interface. That would still be an issue for the notices, as we would be telling the taxpayer they got a paper check, when in fact they got an EFT? That is a W&I/Business call. Not sure how debit cards fit into the 1099 picture either.

Thanks,
Anantha.

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 8:58 AM
To: Dix Tina L (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Santhanam Anantha P [Contractor] (b)(6)@irs.gov>; King Robert M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

It does not change the layout for us, as BFS would determine whether a debit card would be used or not. To my knowledge, we don't have that feedback loop built into our system.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:35 AM
To: Pelishek Glenn R (b)(6)@irs.gov>; Dewey Steve C (b)(6)@irs.gov>

Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have not heard how they are going to accomplish the addition of the debit card. I think it might be done at BFS, and is a reference to those with SSA.

I think we are good for the CRL, but I will confirm.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:13 AM
To: Dewey Steve C (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

The addition of the pre-paid debit card, does that change the record layout? Do we image pre-paid debit card as the method of payment in the letter?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:40 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:18 PM
To: Dix Tina L (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317- (b)(6)
Cell: (b)(6) [redacted]
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>
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Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
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To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
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Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

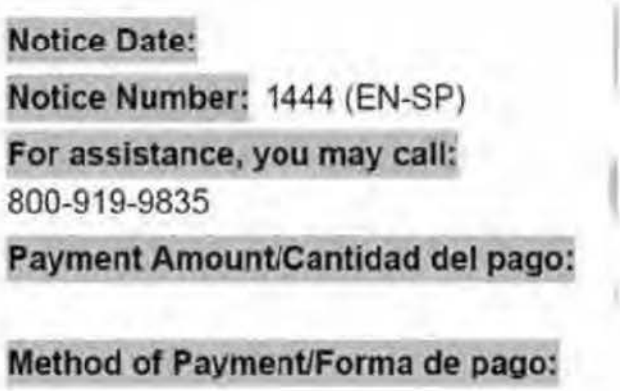
Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C (b)(6)@irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract



From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6) @irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P (b)(6) @irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Manno Steven R[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 5:06:53 PM (UTC)
Subject: FW: Self-Mailer in or out?

From: MacAfee, Sandra K.[(b)(6)]@gpo.gov>
Sent: Friday, April 10, 2020 1:06 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Hasenfus, Julie A. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Self-Mailer in or out?

Hi Pedro, I have spoken to Steve about the need for anything in writing about deleting the self-mailer from the contract. I asked again almost an hour ago for anything from him or anyone in IRS that the self-mailer is definitely out of the contract. We cannot talk to Specialty until we get something. We cannot move forward with any other vendors until we get something. It is now after noon on a Friday before Easter so we are in serious jeopardy of getting everything in place if you finalize this determination. Is there anything that you can do to help Steve along with this? We have our hands tied and really want to make this work for you be we need something in writing.

GPO's hands are tied until we hear back. And you are running short on time to do any further security clearances.

Thank you,

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.[(b)(6)] | mb 202.641.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: MacAfee, Sandra K.
Sent: Friday, April 10, 2020 12:20 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Hasenfus, Julie A. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: WH letterhead

Hi Steve. You are in luck. We do have the file. I will send them to your shortly.

I really really need that email from you, or someone from IRS, regarding the removal of the self-mailer option. GPO cannot move forward discussing this with the current low vendor or certifying any other vendors until I get that. Time is of the essence as we are really running short and our hands are tied until we get something in writing.

I hope to hear back from you soon,

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.[(b)(6)] | mb 202.641.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Manno Steven R [mailto(b) (6) irs.gov]
Sent: Friday, April 10, 2020 11:58 AM
To: MacAfee, Sandra K. <[(b)(6)]@gpo.gov>
Subject: WH letterhead

Hi Sandy, the letter we received from the White House has the president's signature but is not printed on White House stationery. I Googled 'White House stationery' and found a sample (below) that gives us an idea of what is being asked for. We are still waiting for a new revision of the letter from the White House today that we will need to format and return for approval before we can get the vendors final copy. The goal is still to do this by this afternoon. If you can help us find an electronic file of the White House seal, as below, it will help us get this letter finalized and approved.

Thank you for your help.

THE WHITE HOUSE
WASHINGTON
October 9, 2019

His Excellency
Recep Tayyip Erdogan
President of the Republic of Turkey
Ankara

Dear Mr. President:

Let's work out a good deal! You don't want to be responsible for slaughtering thousands of people, and I don't want to be responsible for destroying the Turkish economy—and I will. I've already given you a little sample with respect to Pastor Brunson.

I have worked hard to solve some of your problems. Don't let the world down. You can make a great deal. General Mazloum is willing to negotiate with you, and he is willing to make concessions that they would never have made in the past. I am confidentially enclosing a copy of his letter to me, just received.

History will look upon you favorably if you get this done the right and humane way. It will look upon you forever as the devil if good things don't happen. Don't be a tough guy. Don't be a fool!

I will call you later.

Sincerely,

Steve Manno
Director, Publishing
Cell (b)(6)

To: Manno Steven R[(b) (6) irs.gov]
From: MacAfee, Sandra K.[(b)(6)@gpo.gov]
Sent: Fri 4/10/2020 4:24:30 PM (UTC)
Subject: FW: WH letterhead
_.tiff
_.ps
_.ps

Hi Steve, here are the seals that we have. Please let me know if you need anything else or have a question about these files.

Thanks,

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.(b)(6) | mb 202.641.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Keeney, Ronald J.
Sent: Friday, April 10, 2020 12:21 PM
To: MacAfee, Sandra K. (b)(6)@gpo.gov>
Subject: Re: WH letterhead

Sandy,

I've attached 3 files of the seal that might be useful. The tif is quite rough, but the 2 EPS files are better quality. One has filled stars and the other does not. The seal shown here below is just for your reference, and should not be used. Let me know if I can hunt around for something else, if needed, but this is what we have in the files.

Ron



EOP #2

Ronald Keeney | Manager, *GPO Creative and Digital Media Services* | Customer Services | ph 202.512.(b)(6) ext.(b)(6)

GPO | OFFICIAL | DIGITAL | SECURE | 732 North Capitol Street, NW, Washington, DC 20401
Connect to us www.gpo.gov | facebook.com/USGPO | twitter.com/#!/USGPO

From: Sandra MacAfee (b)(6)@gpo.gov>
Date: Friday, April 10, 2020 at 11:59 AM
To: "Keeney, Ronald J." (b)(6)@gpo.gov>
Subject: FW: WH letterhead

Here it is.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.(b)(6) mb 202.641.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Manno Steven R [mailto(b) (6) irs.gov]
Sent: Friday, April 10, 2020 11:58 AM
To: MacAfee, Sandra K. (b)(6)@gpo.gov>
Subject: WH letterhead

Hi Sandy, the letter we received from the White House has the president's signature but is not printed on White House stationery. I Googled 'White House stationery' and found a sample (below) that gives us an idea of what is being asked for. We are still waiting for a new revision of the letter from the White House today that we will need to format and return for approval before we can get the vendors final copy. The goal is still to do this by this afternoon. If you can help us find an electronic file of the White House seal, as below, it will help us get this letter finalized and approved.

Thank you for your help.


1 of 1

THE WHITE HOUSE

WASHINGTON

October 9, 2019

His Excellency
Recep Tayyip Erdogan
President of the Republic of Turkey
Ankara

Dear Mr. President:

Let's work out a great deal. You don't want to be responsible for slaughtering thousands of people, and I don't want to be responsible for destroying the Turkish economy—and I will. I've already given you a little sample with respect to Pastor Brunson.

I have worked hard to solve some of your problems. Don't let the world down. You can make a great deal. General MacKenzie is willing to negotiate with you, and he is willing to make concessions that they would never have made in the past. I am confidentially enclosing a copy of his letter to me, just received.

History will look upon you favorably if you get this done the right and humane way. It will look upon you forever as the devil if good things don't happen. Don't be a tough guy. Don't be a fool!

I will call you later.

Sincerely,

Steve Manno
Director, Publishing
Cell (b)(6)

To: Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
Cc: Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Harrison Dynisha T[(b) (6) irs.gov]
Sent: Fri 4/10/2020 2:46:44 PM (UTC)
Subject: RE: RRD Quality Control -

Bart,

You and I need a call with Gary.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 10:42 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: RRD Quality Control -

That's right.....

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 10:41 AM
To: Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) @irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RRD Quality Control -

I am reading RRD Quality Control. They are outsourcing the inserting of the Notice to The Calmark Group.
The Calmark Group will need to have their employees go through the background check. They will have access to PII.

See below-

The RRD locations producing the IRS Notice 1444 are Elk Grove Village IL and Green Bay WI. Elk Grove Village will outsource inserting of the Notice 1444 letters into envelopes at a close and trusted supplier; The Calmark Group in Bedford Park IL. Each of these locations have experience producing products with the GPO requirements.

Dynisha Harrison
Chief, Tax Products
Stop: SE:W:CAR:MP:P:TP:TP
IRS/NCFB | 5000 Ellin Road Bldg C6-171 Lanham, MD 20706
240-613 (b)(6) *Voice*
(b)(6)

Find the publishing help you need at our http://publish.no.irs.gov/servc.html

To: Dix Tina L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Fri 4/10/2020 2:11:04 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Tina,

Do we have the Spanish translation of this or do you just want me to send you the updated English.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:29 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just FYI.....attached the latest updates sent before I logged off last night.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:26 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just between us for now, it doesn't look like the self-mailer option will work. Bill told me that the White House will require a letter in an envelope. I told Bill this will likely mean rebidding the contract --- unless there's the possibility for us to eliminate the self-mailer option for convenience. We'll have to discuss with GPO in the morning. We are still coordinating what the White House will supply to us. They wanted to provide a PDF or Word file for us to send to the printers and we are communicating back that we need to compose a print file for the vendors. The letter format will need to match as closely as possible to the White House layout so we need to review what font we are using, etc. The footer product identification will not be included.

That's all for now, good night and speak with you in the morning.

Steve

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:50 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M (b)(6)@irs.gov>; Dix Tina L (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks....need to figure out what date we will drop in.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:46 PM
To: Moe Sheryl M <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Everyone sign off for the night, no more work.

- Bill Moses will relay to leadership that we missed the contract deadline and will work to provide the material tomorrow.
- The format as of now is that White House letterhead design will be used.
- English front, Spanish reverse. Variable data imaging both sides.
- Payment amount will be included in the letter content as the president's letter was provided to us.
- Payment method will be imaged top right corner as our notice was formatted.
- Taxpayer address will be imaged both sides (for now) to make both sides as equal as possible.
- Envelope content and design still needs to be determined.
- I will send an email to GPO tonight to alert them to this update.

Thank you all and talk with you tomorrow!
Steve

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:18 PM
To: Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317 (b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605 (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B (b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P (b)(6)@irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Manno Steven R[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:15:02 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
.html
.zip

Here is what I shared with Ken and Dave last night. Until I hear different, we are going with the first notice.

Thanks,

Bill

From: Moses William A
Sent: Thursday, April 9, 2020 7:40 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Sharing 2 versions of the EIP Letter.

1. **The 1st version/attachment is basically the WH letter with the Payment Type variable added to it.** The return address will be printed on the envelope.
2. The 2nd version/attachment is based on the discussion after the 5pm call

Both of these versions vary from the current contract specs in that:

- there are additional variable fields with providing payment and type information on both the English and Spanish sides. We had originally scoped adding it only to the English side put defining the field in English and Spanish.

- The requirement to use envelope may discount one of the selected vendors. Originally we had offered option of envelope or self-mailer. One of the vendors selected was using self-mailers.

We will talk with GPO in the morning and GPO will work with vendors to determine if we can modify the contract to accommodate the changes. Per the contract, any changes could lead to increased costs or lengthened delivery time. We should have details tomorrow afternoon.

In response to Terry's questions:

We are creating a print file for the vendors to use since we have variables (Entity, payment amount & type). We are not just making copies of the WH letter. What we need to create print file

- A Word document so we don't have to retype and can add variable fields. We will match the font and layout to the print file
- Image file of the WH letterhead so we can incorporate into the file we send to vendor along with any specifications on placement on the envelope
- Image file of the POTUS signature so we can add to the print file

My sense is we are going with the WH version* Please let me know by 8am if there is different direction so we can set the proper requirement with GPO.

Cheers,

Bill

From: Corbin Kenneth C [(b)(6) @irs.gov>

Sent: Thursday, April 9, 2020 6:46 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6) @irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:45 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Baylor also just shared this; what the White House is working with.

From: Lemons Terry L
Sent: Thursday, April 9, 2020 6:44 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updating this. Baylor just called and said the staff secretary at the White House is working to put the letter on WH masthead with a digital signature.

Question he had is whether what they're preparing will be adequate for the W&I contractor/printer given the needs of inserting dollar amounts and other info.

This will likely will come over in a pdf, possibly as a Word document. They also have some concerns around being careful with the digital signature.

Please advise.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:
Method of Payment: [Direct Deposit or Check/Debit]

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

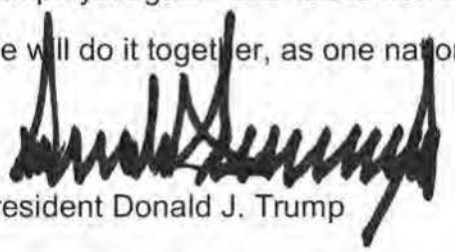
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

To: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Harrison Dynisha T(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:14:49 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I think that would help.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:14 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Although they're adding in a debit card option, there will still be only 2 variables – Direct Deposit or Check/Debit. Bill feels this shouldn't affect IT's programming.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:05 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Based on the addition of the pre-pay debit card imaging requirement, we will need a new record layout. This could push back the time frame for RRD and Specialty Print to receive the IRS data.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:40 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:18 PM
To: Dix Tina L <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R (b)(6)@irs.gov>; Dix Tina L (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <Rick.L.Baker@irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>

Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639 (b)(6) | Fax Number 855-863-8342

From: Moses William A <(b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Desmond Michael J < (b)(6) @irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Venable-Brooks, Yvette[(b) (6) gpo.gov]; Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]
Cc: Ward, David T [(b)(6)]@gpo.gov]; MacAfee, Sandra K.[(b)(6)]@gpo.gov]; Hasenfus, Julie A[(b)(6)]@gpo.gov]; Everett, Dalton (b) (6) gpo.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:54:14 AM (UTC)
Subject: RE: Status of 412-789

Hi Yvette, Good morning.

Thanks for the email. I am going to send out meeting invite for 9AM meeting to discuss latest direction from the White House and Treasury.

Thanks
Pedro

From: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 6:50 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Ward, David T. <[(b)(6)]@gpo.gov>; MacAfee, Sandra K.[(b)(6)]@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Everett, Dalton E. <(b) (6) ov>
Subject: RE: Status of 412-789

Good morning,

RRD wants to know if this will be copy and quantities or copy only? If copy only, do you know yet when quantity will be available so he can update the RRD team.

Thank you,

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512.[(b)(6)] | mb 202.271.[(b)(6)]

GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Manno Steven R [mailto(b) (6) irs.gov]
Sent: Thursday, April 09, 2020 6:58 PM
To: Ward, David T.[(b)(6)]@gpo.gov>; MacAfee, Sandra K.[(b)(6)]@gpo.gov>; Everett, Dalton E. <(b) (6) .gov>; Hasenfus, Julie A. <[(b)(6)]@gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Mendez Pedro L [(b)(6)]@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: Status of 412-789

I'm providing a status update on this project, as of 6:30 pm. IRS will not be able to deliver content to the print vendors today per the original contract schedule. We anticipate that we will be able to finalize the letter file by tomorrow, 4/10, and have the files delivered to the vendors by COB.

We will require that variable data be imaged on both sides of the letter.

I appreciate everyone's patience as IRS works with Treasury on finalizing the content and format.

Steve Manno
Director, Publishing
Cell[(b)(6)]

To: Manno Steven R[(b) (6) irs.gov]; Ward, David T.[(b)(6)]@gpo.gov]; Everett, Dalton (b)(b) (6) gpo.gov]; Hasenfus, Julie (b) (6) @gpo.gov]; Venable-Brooks, Yvette|(b) (6) gpo.gov]; Mendez Pedro L|(b) (6) irs.gov]; Harrison Dynisha T|(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Moe Sheryl M|(b) (6) irs.gov]
From: MacAfee, Sandra K.[(b)(6)]@gpo.gov]
Sent: Thur 4/9/2020 11:01:37 PM (UTC)
Subject: RE: Status of 412-789

OK, thanks for letting us know.

Have a nice evening.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.[(b)(6)] mb 202.641.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Manno Steven R [mailto(b) (6) irs.gov]
Sent: Thursday, April 09, 2020 6:58 PM
To: Ward, David T. <[(b)(6)]@gpo.gov>; MacAfee, Sandra K.[(b)(6)]@gpo.gov>; Everett, Dalton E. <(b) (6) >; Hasenfus, Julie A. <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <[(b)(6)]@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: Status of 412-789

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We will require that variable data be imaged on both sides of the letter.

I appreciate everyone's patience as IRS works with Treasury on finalizing the content and format.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
Cc: Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 10:15:34 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Great and thanks Sheryl....

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:15 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Working on the latest changes to the English version, waiting on the Spanish changes.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:14 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Do you have the English and Spanish portion?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:11 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi....i don't see the Spanish portion.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:09 PM
To: Manno Steven R (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi All,

Sheryl wants to know if she should continue to work on file or if we will send copy to the vendor tomorrow.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:01 PM
To: Pelishek Glenn R <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi all,

Latest and greatest ~ wanted to keep you all in the loop. Spanish will be on the back and will mirror the English.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Dix Tina L
Sent: Thursday, April 9, 2020 3:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

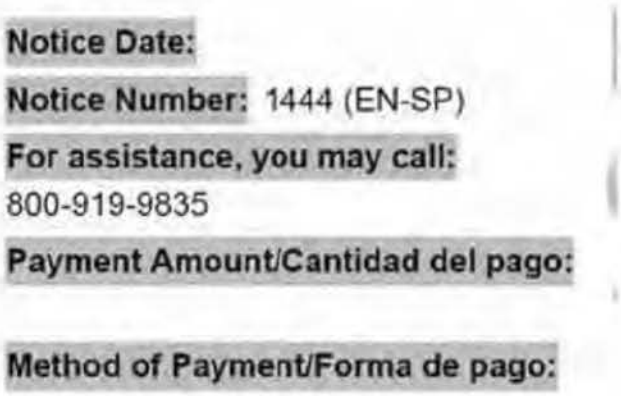
Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract



From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) | Fax Number 855-863-8342

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:

Method of Payment:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:03:30 PM (UTC)
Subject: RE: Contract award quantities

Electronic pdf (notice) is due to contractor(s) today.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:01 PM
To: Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: Contract award quantities

There is a 5:00 meeting with Treasury (I'm not attending) and I expect to hear from Bill Moses afterward about decisions made. What are the terms of our contract?

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:00 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities
Importance: High

Should we go ahead and notify the contractors and GPO that the pdf repro will not be furnished today per schedule?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:52 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: Contract award quantities

Ok....looks like we will miss our first deliverable of copy to vendor.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 1:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

No we're still trying to keep the formatting face side only, that's one of the decisions that we still need to hear.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 1:05 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: Contract award quantities

Hi....Specialty can do imaging face and back.

RRD can do it as well, they just need to order more paper.

GPO wants confirmation that we need imaging face and back. Can I give them the green light that we need imaging face and back?

Thx

From: Manno Steven R <(b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 12:51 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b)(6)@irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

We may have to force this issue with GPO.

Update from Bill Moses just now: we will likely need to print the notice/letter on White House "stationery." Bill is working with Tina Dix to provide Sheryl with content updates so different versions are available for a decision as soon as possible – he is still hoping to finalize content and formatting today so we can stay on schedule with the vendors. I told him we need to keep the letter to black-only including the WH letterhead design. I told Bill that if we don't supply vendors with content tonight, we lose that deadline and need to negotiate with vendors on time and money.

As far as the line of communications go: Bill Moses is relaying all changes through Tina Dix and I'm allowing Tina to be official point of contact and communicate all changes directly to Sheryl to streamline communications and avoid complications. Sheryl will work on a WH letterhead version next. Victor has the Spanish translation ready and Tina is sending that to Sheryl as well.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:30 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

I have been scratching my head on that one.

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 11:25 AM
To: Mendez Pedro L <(b)(6)@irs.gov>, Harrison Dynisha T <(b)(6)@irs.gov>, Pelishek Glenn R <(b)(6)@irs.gov>, Skyrm Theresa L <(b)(6)@irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Contract award quantities

(b)(5) Deliberative Process Privilege

What am I missing from this logic?

(b)(5) DP

(b)(5) Deliberative Process Privilege

Steve Manno
Director, Publishing
Cell 202-527-(b)(6)

To: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:01:20 PM (UTC)
Subject: RE: Contract award quantities

$$$$$

If we do the imaging on the back side, we will need to change the second contract as well.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 4:59 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

Maybe they'll cut us a break if it's first thing in the morning.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:52 PM
To: Manno Steven R (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
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Date: Thursday, Apr 09, 2020, 12:51 PM
To: Mendez Pedro L (b)(6)@irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
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From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:30 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

I have been scratching my head on that one.

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 11:25 AM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R (b)(6)@irs.gov>, Skyrm Theresa L (b)(6)@irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Contract award quantities

(b)(5) Deliberative Process Privilege

What am I missing from this logic?

(b)(5) DP

Steve Manno

Director, Publishing
Cell (b)(6)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by [Direct Deposit or Check/Card] based on your information on filewith the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again—and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Fecha del Aviso:

Número del Aviso: 1444 (EN-SP)

Para recibir asistencia, puede llamar al:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firméconvirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace anunciar que, según lo dispuesto en la Ley CARES,usted recibe un Pago de alivio por el impacto económico, de [$XXXX]. Usted recibirá este dinero por [depósito directo o cheque/ tarjeta], con base en su información registrada con el IRS u otras agencias gubernamentales. Esperamos que este pago directo le proporcione un apoyo significativodurante este periodo.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores – y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más – y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.

President Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus o llame al 800-919-9835.

To: Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: (b)(6) Roths Robert R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Dewey Steve C (b)(6)@irs.gov]
Sent: Thur 4/9/2020 7:24:33 PM (UTC)
Subject: RE: Specialty Print Communications

Yes, that data is dummy, hand created data used for internal testing purposes and is not intended to be considered a replica of production data.

Steve Dewey
Assistant Director, DDS Domain Applications Development
(b)(6)
Work Cell: (202) 498-(b)(6)
Desk: 240-613(b)(6)
M-F 8:00 AM - 4:30 PM

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 3:19 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Cc: (b)(6) Roths Robert R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Specialty Print Communications

Steve,

Specialty Print has confirmed the receipt and ability to read both methods of delivery (CD and SFTP). Can someone from your team address the question regarding the formatting (highlighted in yellow below)?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:07 PM
To: Dewey Steve C (b)(6)@irs.gov>
Cc: (b)(6) Roths Robert R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: FW: Specialty Print Communications

FYI

From: Kiki Heron (b)(6)@specialtyprintcomm.com>
Sent: Thursday, April 09, 2020 3:04 PM
To: Pelishek Glenn R (b)(6)@irs.gov>
Subject: RE: Email Addresses

Glenn,

Both methods of transmission (SFTP and DVD) are valid. We have opened both sets of data in a text editor and the structure looks the same but with differing hand generated names and addresses.

Quick analysis on the files:

- Structure appears to match layout provided
- Only the As Filed Nameline, not the supplemental name, is populated in variations of the below (Sometimes with Comma space, sometime with just comma. We may want to confirm this was just because of this being hand entered test data and the live data will be supplied as you want us to image it):
  - TEST, TEST A
  - DOE,JOHN A
- No examples of foreign address formatting (not sure if it applies to this job or not)

- The line delimiters are different between the two sets. The SFTP files are Line Feed delimited but the DVD files are Carriage Return + Line Feed.

Let me know if need anything else at this time.

Thanks,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581 (b)(6) Direct

www.specialtyprintcomm.com

From: Pelishek Glenn R [mailto:(b) (6) irs.gov]
Sent: Thursday, April 9, 2020 1:55 PM
To: Kiki Heron (b)(6)@specialtyprintcomm.com>
Subject: RE: Email Addresses

Thank you

From: Kiki Heron (b)(6)@specialtyprintcomm.com>
Sent: Thursday, April 09, 2020 2:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Email Addresses

Glenn,

We are currently preflighting the file. We did receive the DVD and were able to access the files on it, we are currently preflighting the files to make sure we don't have any questions or concerns.

Thanks,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581 (b)(6) Direct

www.specialtyprintcomm.com

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 9, 2020 12:07 PM
To: Kiki Heron (b)(6)@specialtyprintcomm.com>
Subject: FW: Email Addresses

See message below.

UPS reports that SPC received the DVD at 9:41 A.M

Can we ask them to verify and that they are able to read the data? We need this ASAP to confirm IRS has at least one successful method of

providing the Notice data.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 12:39 PM
To: Dewey Steve C (b)(6) @irs.gov>; Writt Mike D (b)(6) @irs.gov>; Mclaurin Stevie (b)(6) @irs.gov>; Dillow Alisa K (b)(6) @irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Kaufman Evan (b)(6) @irs.gov>; Horne Thomas F (b)(6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Email Addresses

RRD was able to pick up the data. We've been on a call since 9am with their team. We are just wrapping up. They will work through the process of making sure the material is readable and will get back with us. Steve hadn't receive the CD prior to the start of our 9am , however indicated that it could have arrived since then and will follow up on the delivery.

From: Dewey Steve C (b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 12:28 PM
To: Writt Mike D (b)(6) @irs.gov>; Mclaurin Stevie (b)(6) @irs.gov>; Dillow Alisa K (b)(6) @irs.gov>; Pelishek Glenn R (b)(6) @irs.gov>
Cc: Kaufman Evan (b)(6) @irs.gov>; Horne Thomas F (b)(6) @irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Email Addresses

Do we have confirmation from both vendors that the test files Evan provided were picked up and readable?

Glenn, have we heard anything back from the vendors confirming they received the test DVDs and can read that data?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Kaufman Evan (b)(6) @irs.gov>
Sent: Thursday, April 09, 2020 11:52 AM
To: Dewey Steve C (b)(6) @irs.gov>; Horne Thomas F (b)(6) @irs.gov>
Subject: FW: Email Addresses

Looks like we are waiting to hear back from the vendors if they have received their files. Not sure I'll be CC'ed on the vendor's response so maybe either of you could be on the look out for confirmation of receipt.

Regards,

Evan Kaufman
Information Technology Specialist
NCFB: 240-613- (b)(6)
OS:IT:AD:DDS:ETD:CJT

From: Dillow Alisa K (b)(6) @irs.gov>
Sent: Thursday, April 09, 2020 11:44 AM
To: Kaufman Evan (b)(6) @irs.gov>

Cc: Boarman Tina B <(b)(6)@irs.gov>
Subject: Email Addresses

Evan,

We've used the following email addresses which will receive the automated emails from EFTU when their files have been delivered to their SDT accounts.

RRD: (b)(6)@rrd.com and (b)(6)@rrd.com
SPCPRT: (b)(6)@specialtyprintcomm.com

Please let us know when the OL5081 has been completed.

Thank you
Alisa Dillow
File Transfer Section | Operations Scheduling Branch |OS:IT:EO:ECC:OSB:FTS
TOD: 6:00 AM – 3:30 PM
Phone: 681-260-(b)(6)
(b)(6)

To: Manno Steven R[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 7:17:34 PM (UTC)
Subject: RE: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Thanks Steve.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:15 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

The team is working as fast as possible on this – the contract stipulated that contractors would have 24 hours (or until 4:30 pm today) to get the form 14606, Contractor Risk Assessment Checklist (RACs) completed. RR Donnelly has over 250 employees with one HR person to collect required documentation (proof of citizenship, legal status) and have employees complete and sign three forms. She has to obtain this information for three shifts from two different plant locations. Specialty Print also has one person assigned to collect this information, and they have three shifts with 37 people assigned to this project. We have contacted GPO this afternoon to help enforce this deadline as well as have vendor staff available over the weekend to answer any questions related to the background investigations. We will also be working this through the weekend if necessary to keep this moving as fast as possible.

From: Moses William A (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 2:55 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Hi Steve,

How are we doing with security clearances? I mean for the vendors we have now* Will need to be compete before IT can send the data.

Please advise.

Bill

From: Cockrell Michael K <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 2:52 PM
To: Moses William A (b)(6)@irs.gov>
Cc: Dewey Steve C (b)(6)@irs.gov>
Subject: FW: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Hey Bill,

For your awareness. We are concerned that dates will be impacted if the PCLIA is not addressed.

Can you probe on your side to see if this can be moved along?

Thanks,

Mike

Mike Cockrell
Director
Data Delivery Services (DDS)
Phone number: (240) 613 (b)(6)
cell: (b)(6)
email: (b)(6)@irs.gov
Efax: (855) 604-5178

From: Dewey Steve C [(b)(6)]@irs.gov>
Sent: Thursday, April 09, 2020 2:30 PM
To: Usry Dianne [(b)(6)]@irs.gov>; Waters David C [(b)(6)]@irs.gov>; Levine Greg [Contractor] [(b)(6)]@irs.gov>; Townsend Brian D [(b)(6)]@irs.gov>; Pullman Edward J [(b)(6)]@irs.gov>; Silverman David [(b)(6)]@irs.gov>; Draper Ricki L [(b)(6)]@irs.gov>; Caine Raoul S <(b) (6) irs.gov>; McVay Michael L [(b)(6)]@irs.gov>; D'Uva Devon M [(b)(6)]@irs.gov>; Brown Elisha D [(b)(6)]@irs.gov>; Anuszewski Robert D [(b)(6)]@irs.gov>
Cc: Gleason Alicia A [(b)(6)]@irs.gov>; Torrence Nicole A [(b)(6)]@irs.gov>; Ricketts Gregory T [(b)(6)]@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; [(b)(6)]>; Davis Paula E (PS) [(b)(6)]@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Rasey Courtney L [(b)(6)]@irs.gov>; Horne Thomas F [(b)(6)]@irs.gov>; Cockrell Michael K <(b) (6) irs.gov>
Subject: RE: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Are we all committed to working through the weekend to accomplish this? I'm trying to level set expectations as to the date IT can plan to have data made available to the vendors.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
[(b)(6)]
Work Cell: (202) 498- [(b)(6)]
Desk: 240-613 [(b)(6)]
M-F 8:00 AM - 4:30 PM

From: Usry Dianne [(b)(6)]@irs.gov>
Sent: Thursday, April 09, 2020 2:14 PM
To: Waters David C [(b)(6)]@irs.gov>; Levine Greg [Contractor] [(b)(6)]@irs.gov>; Townsend Brian D [(b)(6)]@irs.gov>; Pullman Edward J [(b)(6)]@irs.gov>; Silverman David [(b)(6)]@irs.gov>; Draper Ricki L [(b)(6)]@irs.gov>; Caine Raoul S <(b) (6) irs.gov>; McVay Michael L [(b)(6)]@irs.gov>; D'Uva Devon M [(b)(6)]@irs.gov>; Brown Elisha D [(b)(6)]@irs.gov>; Anuszewski Robert D [(b)(6)]@irs.gov>
Cc: Gleason Alicia A <(b) (6) irs.gov>; Torrence Nicole A [(b)(6)]@irs.gov>; Dewey Steve C [(b)(6)]@irs.gov>; Ricketts Gregory T [(b)(6)]@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Macke James [(b)(6)]@irs.gov>; Davis Paula E (PS) [(b)(6)]@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Rasey Courtney L [(b)(6)]@irs.gov>
Subject: RE: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Agreed, we have to rely on the process to work as intended. The vendors must not use employees who aren't cleared.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | [(b)(6)]

From: Waters David C [(b)(6)]@irs.gov>
Sent: Thursday, April 09, 2020 2:09 PM
To: Usry Dianne [(b)(6)]@irs.gov>; Levine Greg [Contractor] [(b)(6)]@irs.gov>; Townsend Brian D [(b)(6)]@irs.gov>; Pullman Edward J [(b)(6)]@irs.gov>; Silverman David [(b)(6)]@irs.gov>; Draper Ricki L [(b)(6)]@irs.gov>; Caine Raoul S <(b) (6) irs.gov>; McVay Michael L [(b)(6)]@irs.gov>; D'Uva Devon M [(b)(6)]@irs.gov>; Brown Elisha D [(b)(6)]@irs.gov>; Anuszewski Robert D [(b)(6)]@irs.gov>
Cc: Gleason Alicia A [(b)(6)]@irs.gov>; Torrence Nicole A [(b)(6)]@irs.gov>; Dewey Steve C [(b)(6)]@irs.gov>; Ricketts Gregory T [(b)(6)]@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>;

Macke James <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b)(6) irs.gov>; Rasey Courtney L <(b)(6)@irs.gov>
Subject: RE: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process

Please also remember that only those subjects whose background information does not pose a security risk will be completed that quickly. If a review of provided information indicates suitability issues, the subject will not be immediately approved.

Perhaps a larger question them becomes does the vendor wish to substitute other employees for those for whom Personnel Security finds potentially disqualifying information?

Our normal process when derogatory information is discovered is to send subjects a letter explaining what we found and providing them an opportunity to explain, refute, or mitigate. That process can take several weeks, which, obviously, is time we don't have.

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Usry Dianne <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 1:44 PM
To: Levine Greg [Contractor] <(b)(6)@irs.gov>; Townsend Brian D <(b)(6)@irs.gov>; Pullman Edward J <(b)(6)@irs.gov>; Silverman David <(b)(6)@irs.gov>; Draper Ricki L <(b)(6)@irs.gov>; Caine Raoul S <(b) (6) irs.gov>; McVay Michael L <(b)(6)@irs.gov>; D'Uva Devon M <(b)(6)@irs.gov>; Brown Elisha D <(b)(6)@irs.gov>; Anuszewski Robert D <(b)(6)@irs.gov>
Cc: Gleason Alicia A <(b)(6)@irs.gov>; Torrence Nicole A <(b)(6)@irs.gov>; Dewey Steve C <(b)(6)@irs.gov>; Ricketts Gregory T <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gcv>; Waters David C <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; <(b)(6)> Davis Paula E (PS) <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Usry Dianne <(b)(6)@irs.gov>; Rasey Courtney L <(b)(6)@irs.gov>
Subject: IMPORTANT UPDATE RE: Discuss CADE 2 PCLIA update status and next steps for EIP letter process
Importance: High

I will cancel this afternoon's call. Instead, will have a conversation with a smaller group of people (Raoul, Greg, etc.) to discuss specific changes to the PCLIA.

However, I do need to update you on the status of the project. The absolute latest date for PCLIA approval for immediate file delivery to the vendors is April 15th. The goal is to accomplish this ahead of schedule.

The Cyber CSA virtual assessment is happening today with the vendors. Should have results soon, but don't have a date from them.

For the interim clearances, the vendors have until tonight to submit the necessary documentation for all clearances. We won't know until then how quickly PS can process the clearances. The hope is still 48-72 hours from the receipt of the info. The priority is the IT folks who will be working with the data. However, there are more than 200 other employees total who may have access to the physical letters during processing. They also need interim clearance. This will definitely happen before they have such access, but it might take longer than the clearance for the IT folks.

I know we said we want to know they've all been cleared before we update the PCLIA. However, access is happening at a staggered pace. The vendor IT departments will have first access to the information, and they

are the priority for interim clearances. The actual physical letters won't begin to be produced until a few days after the electronic files are provided. The remaining interim clearances would come before those employees obtain access.

Hopefully there won't be a delay, and PS can process everyone quickly. However, if there is a delay, and we wait until all 200+ employees are cleared for privacy to receive the updated PCLIA from the business, there is a risk for further delay.

Proposed mitigations to that risk for the AO and Privacy Review to consider:

- PCLIA approval by the AO will not take place until (1) CSA clears the vendors and (2) vendor IT employees receive interim clearance and training. Goal date: 4/10/20
- This allows the PCLIA to move on to Records, Disclosure, and Privacy Review for an expedited process that still takes at least one day.
- With all PCLIA review actions expedited, the PCLIA would be ready for Privacy approval within a day of receipt from the AO. Goal date: 4/13/20 (sooner if reviewers work this weekend).
- Final PCLIA approval by Privacy Review – and authorization to release the files to the vendors immediately – will not take place until the remaining interim clearances are processed for all necessary vendor employees. Goal date: 4/13/20 – no later than 4/15/20
- Include the above language in the PCLIA narrative to ensure accountability.

From a privacy policy perspective, I am confident with these mitigations. Hopefully they will be a moot point and all clearances come in timely.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) (b)(6)

-----Original Appointment-----
From: Usry Dianne
Sent: Wednesday, April 08, 2020 4:40 PM
To: Usry Dianne; Levine Greg [Contractor]; Brian Townsend; Pullman Edward J; Silverman David; Draper Ricki L; Caine Raoul S; McVay Michael L; D'Uva Devon M; Brown Elisha D; Anuszewski Robert D
Cc: Gleason Alicia A; Torrence Nicole A; Dewey Steve C
Subject: Discuss CADE 2 PCLIA update status and next steps
When: Thursday, April 09, 2020 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E) Skype for Visual if necessary

Will

Join Skype Meeting

Trouble Joining? Try Skype Web App

Help

To: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 5:31:49 PM (UTC)
Subject: RE: Contract award quantities

Thanks.....that's what I figured. I told GPO we are waiting for approval.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 1:29 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

The way everything else has been going, I'm anticipating we have a decision after dinner tonight. I'm worried we won't know until tomorrow and we'll have to get in to negotiations with GP) & vendors.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 1:25 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S [redacted](b)(6)@irs.gov>
Subject: RE: Contract award quantities

Ok.....how soon will we know? RRD needs to know so they can buy more paper. Getting worried about the schedule.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 1:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L [redacted](b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

No we're still trying to keep the formatting face side only, that's one of the decisions that we still need to hear.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 1:05 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

Hi....Specialty can do imaging face and back.

RRD can do it as well, they just need to order more paper.

GPO wants confirmation that we need imaging face and back. Can I give them the green light that we need imaging face and back?

Thx

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 12:51 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T [redacted](b)(6)@irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Truitt Bartholomew S [redacted](b)(6)@irs.gov>
Subject: RE: Contract award quantities

We may have to force this issue with GPO.

Update from Bill Moses just now: we will likely need to print the notice/letter on White House "stationery." Bill is working with

Tina Dix to provide Sheryl with content updates so different versions are available for a decision as soon as possible – he is still hoping to finalize content and formatting today so we can stay on schedule with the vendors. I told him we need to keep the letter to black-only including the WH letterhead design. I told Bill that if we don't supply vendors with content tonight, we lose that deadline and need to negotiate with vendors on time and money.

As far as the line of communications go: Bill Moses is relaying all changes through Tina Dix and I'm allowing Tina to be official point of contact and communicate all changes directly to Sheryl to streamline communications and avoid complications. Sheryl will work on a WH letterhead version next. Victor has the Spanish translation ready and Tina is sending that to Sheryl as well.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:30 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

I have been scratching my head on that one.

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 11:25 AM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R (b)(6)@irs.gov>, Skyrm Theresa L (b)(6)@irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Contract award quantities

(b)(5) Deliberative Process Privilege

What am I missing from this logic?

(b)(5) DP

Steve Manno
Director, Publishing

Cell (b)(6)

(b)(4)

Use or disclosure of data contained on this sheet is subject to the restriction of the title page of this proposal.

(b)(4)

Use or disclosure of data contained on this sheet is subject to the restriction of the title page of this proposal.

(b)(4)

Use or disclosure of data contained on this sheet is subject to the restriction of the title page of this proposal.

EIP-00045753

(b)(4)

Use or disclosure of data contained on this sheet is subject to the restriction of the title page of this proposal.

Meeting Name	Economic Impact Payment – Notification Working Sessions
Date	**April 9, 2020**
Time	9am Daily
Conference Call	(b)(7)(E)
Executive Sponsors	Rick Baker
Lead	June McHenry

Agenda

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Key Stakeholders:

W&I:	**OTC:**	**Cybersecurity**
SBSE:	**Counsel:**	
PGLD:	**Master File:**	
CFO:	**Publishing:**	

Legislation:

NOTICE TO TAXPAYER. — Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.

Item	Discussion	Action	Owner	Due Date
1	**Notification –** Received revised letter. The letter will now come from POTUS June is working with Counsel to ensure legality. Letter charge should not impact IT	• Determine it letterhead will be used • Determine if we can move the payment about to the header and only print header information on English side.	OTC	
2	**Contract –** GPO is reaching out to the vendors to determine impacts of letter change. PCLA-needs to be signed off before the actual data can be send to the vendor.		Publishing	
3	**Data File –** Started configuring Secure SFTP for vendors, passing test files today. Once IT receives notification the security clearance is final, the actual file transfer can take place.		IT	





Production of Notice 1444
Quality Plan

Jacket #412-789
IRS Req. 0-004978
Catalog No. 74360R

Version 0.1

April 7, 2020

Contents

Contents 1
1.0 Quality Plan for all products 3
2.0 The plan for how samples will be pulled and measured 4
3.0 Assurance that components from different sources (subcontractors and subsidiary plants) will be compatible BEFORE the start of production. 5
4.0 Variable Data Quality Controls 5
4.1 No Missing or duplicated records at an interruption & 100% Mailing 5
5.0 Control of Defects 5
6.0 Records of Test, Inspections and Critical Process Controls 6
7.0 Pink Label Samples 6
Appendix - Example QC Test Inspection data collection 7

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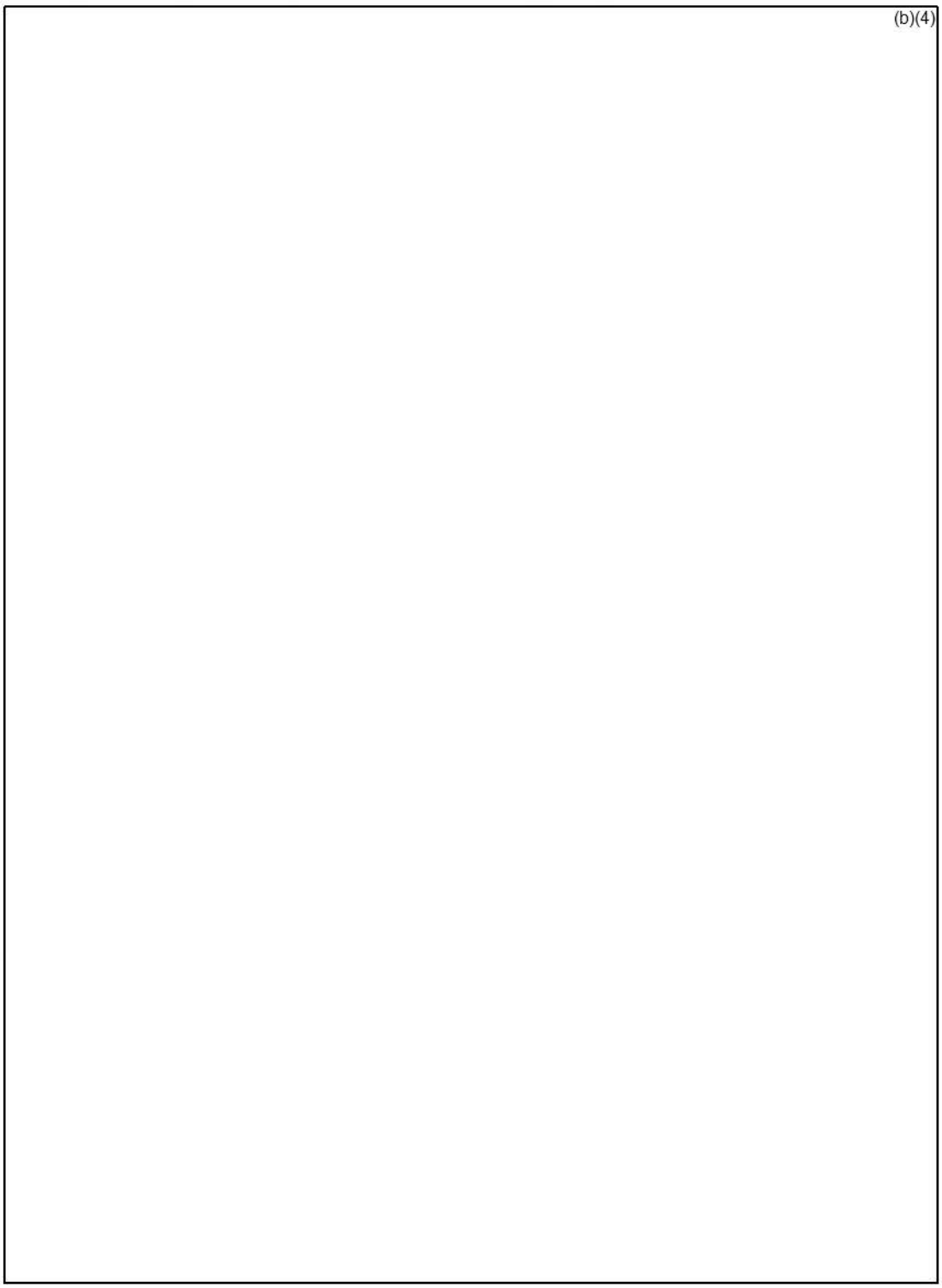
(b)(4)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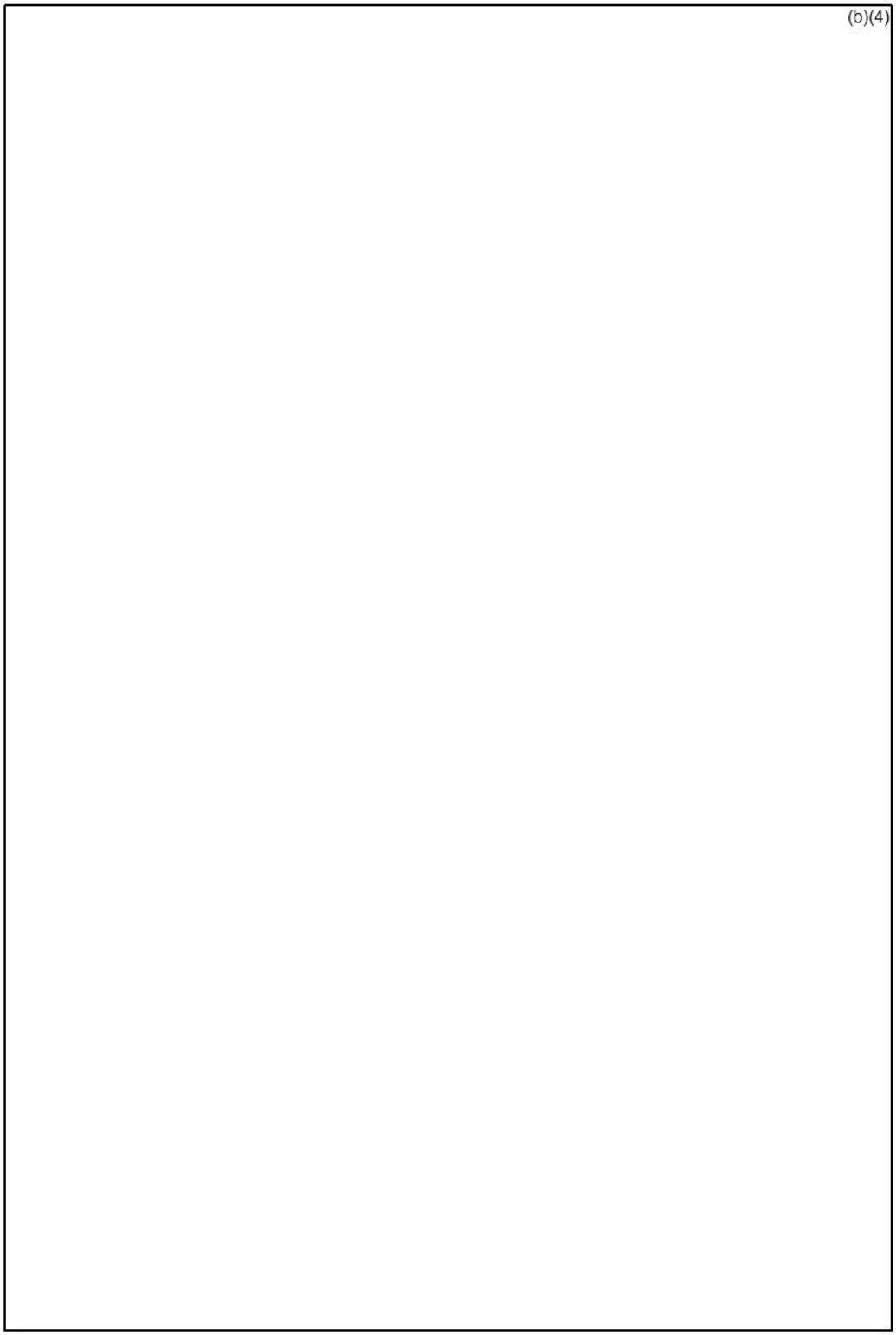
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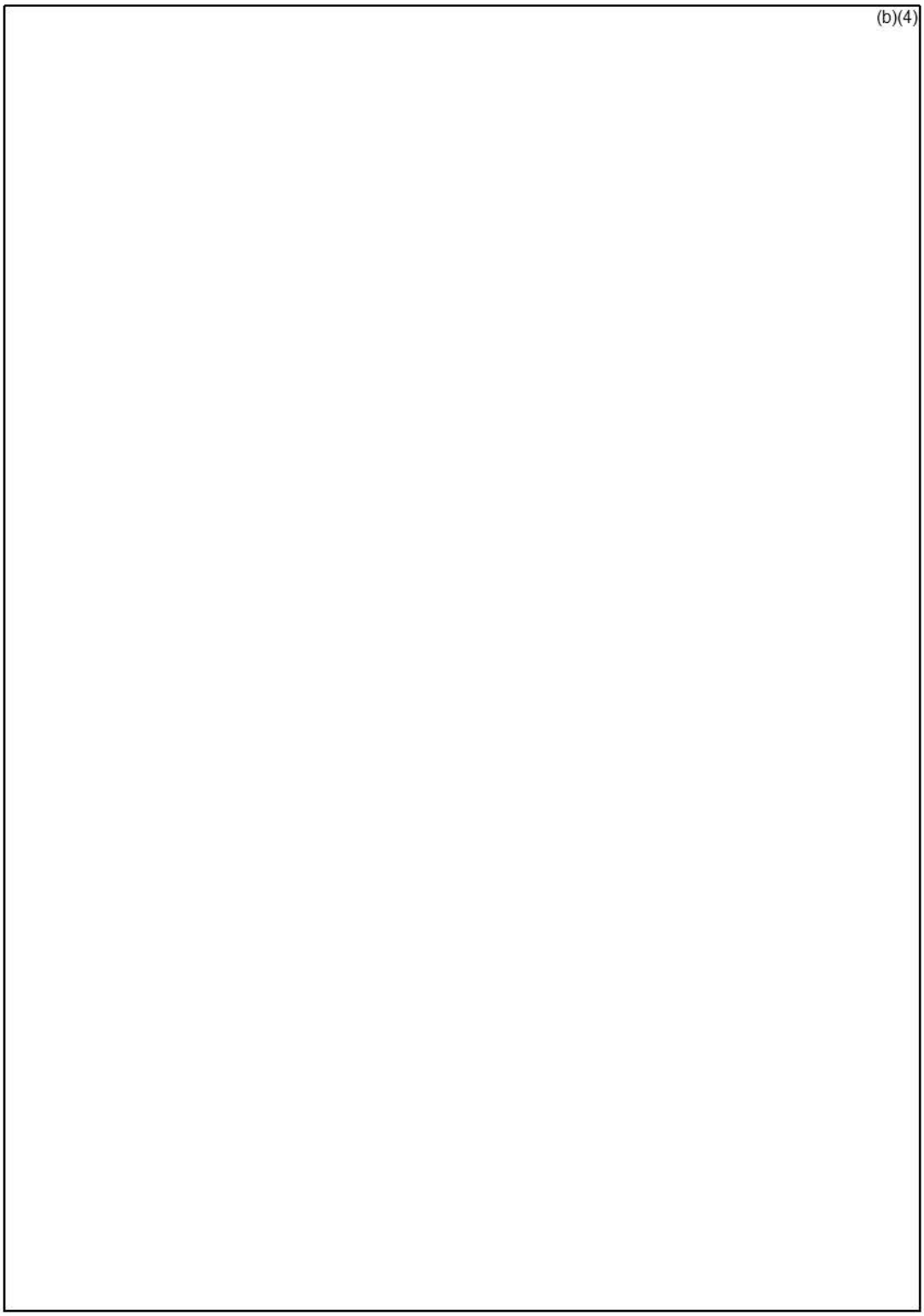
(b)(4)

(b)(4)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by [Direct Deposit or Check/Card] based on your information on filewith the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again—and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Fecha del aviso:

Número del aviso: 1444 (EN-SP)

Para recibir asistencia, puede llamar al:
800-919-9835

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

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We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

To: Moses William A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]
Cc: McHenry June A[(b) (6) irs.gov]
From: Dix Tina L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:15:16 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
n1444_en-sp--2020-04-09.pdf

Revised per OCS.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <Tina.L.Dix@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

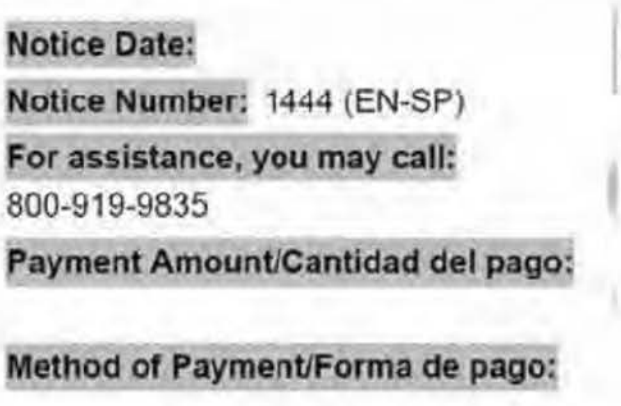
Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number(470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract



From: Corbin Kenneth C <(b) (6) irs.gov>

Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6) @irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by [Direct Deposit or Check/Card] based on your information on filewith the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again—and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

To: Manno Steven R[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 2:21:24 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Can we delete the xxxxx for the dollar amount? The contractors will need this space to image the dollar amount.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 10:18 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Including POTUS signature.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:17 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we including the signature area or leave it off.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:14 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,
Bill just told us that the commissioner is asking us to format the letter from POTUS as we had originally formatted the N1444: with contact and payment information including translations at top right hand corner on face side only. They will get verification asap but please provide a new draft that keeps latest IRS notice format and include the POTUS letter in place of the original body content. The paragraph that includes variable data will have to be rewritten so include a placeholder for that new content.

Thank you!

From: Manno Steven R
Sent: Thursday, April 9, 2020 9:01 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We're asking about return address now. If we do include a return address it should be above the taxpayer name and address, as a standard letter is formatted.

From: Harrison Dynisha T <(b) (6) irs.gov>

Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>

Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Thur 4/9/2020 2:11:22 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
_.pdf

Good Morning,

I have laid out the new notice please let me know if there is anything that needs to be added or changed. I am working with Will to get PhotoShop installed so I can get the signature. Right now the signature I can grab has other text with it that looks bad when I place it with the other text. So right now I am waiting on the translation and PhotoShop.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:55 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl, here is what we know right now about the new formatting:

1. No IRS or White House letterhead.
2. We'll keep the standard identifier information in the footer.
3. Content change: We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government
agencies.
-with-
You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

Thank you!

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:44 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 8:27 AM
To: Pelishek Glenn R (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Did Notice 1377 contain a signature?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:49 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Notice 1377 and the 2001 Rebate notices were written by the White House.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C (b)(6)@irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along

with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P (b)(6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States Senate and the United States House of Representatives for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by [Direct Deposit or Check/Card] based on your information on filewith the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness,courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again—and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

EIP-00045812

To: McHenry June A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]
Cc: Morrison Lee Kelly R[(b)(6)@irscounsel.treas.gov]; Varnell Julie (b)(6)@irs.gov]; Dix Tina L[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:38:21 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks June,

Ken came back and said that he already cleared it with Counsel. Here are the details:

- No problem with signature
- this is the letter and meets the statutory requirements
- No letter head either IRS or WH
- No banner, we cannot reference the web app since it was edited out of the letter
- Add variable statement in place of the payment types. We are replacing:
  - o You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-
  - o You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies

Still waiting on verification of return address placement and whether to include logo or not. No other edits to the wording/content.

Bill

From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:27 AM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Varnell Julie (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

WI Counsel has provided guidance on the legal sufficiency of the information in the POTUS letter.

June McHenry
Office of Taxpayer Correspondence

From: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 09, 2020 8:57 AM
To: McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Schaeffer Stephen J (b)(6)@irscounsel.treas.gov>; Kim Sue-Jean (b)(6)@irscounsel.treas.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

June, thanks for hosting the call this morning to clarify where are on this. To confirm, the preferred option would be for this letter from POTUS to be sent separately or along with the IRS Notice, as previously drafted, as an attachment. If we have to go with this letter as the version intended to satisfy section 6428(f)(6) of the CARES Act, as noted, not all of the legal requirements are met: (1) the timing will need to be adjusted to be retrospective, and (2) that payment method be provided in one of two alternative sentences (the second check/prepaid debit card option is provided in brackets). Consistent with this, we recommend the following edits to the operative (fourth) paragraph,

> I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You have received this paymentwill receive this ~~money~~ by direct deposit~~, check, or pre-paid debit card, depending~~ based on your

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

information on file with the IRS or other government agencies. [You have received this payment by check or pre-paid debit card.] We hope this~~direct~~ payment provides meaningful support to you during this period.

Sue-Jean also raised that [redacted] with this version coming from the White House as opposed to the IRS, but those concerns are not reflected in the content of the letter. Please let me know if you have further questions. I will be on the 9am call.
Kelly

Kelly Morrison-Lee
Special Counsel to the Division Counsel (Wage and Investment) (on detail from EEE)
IRS Office of Chief Counsel
Direct: (202) 317 (b)(6)
W&I Front Office: (202) 622 (b)(6)
EEFax: (855) 592-9845

From: McHenry June A <(b)(6)@irs.gov>
Sent: Thursday, April 09, 2020 7:40 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Dix Tina L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>; Varnell Julie (b)(6)@irs.gov>
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June McHenry
Office of Taxpayer Correspondence

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Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b)(6) @irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6) @irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
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Sent: Wednesday, April 8, 2020 6:13 PM
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Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
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Cc: McHenry June A[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]
From: Aledo Victor[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:13:46 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes we assigned it and working on it – I will relay this information.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R (b)(6)@irs.gov>
Sent: Thursday, April 09, 2020 9:13 AM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Victor, is TF&P working on the Spanish translation of this? Sheryl Moe is formatting the letter now and content is due to the printers by COB today.

I received the following content change this morning from Bill:

We are replacing:
You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government
agencies.
-with-
You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

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Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

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From: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov]
Sent: Thur 4/9/2020 11:52:51 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

(6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

From: McHenry June A <(b) (6))irs.gov>
Sent: Thursday, April 09, 2020 7:48 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Dix Tina L <(b) (6) 'irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>; Kim Sue-Jean (b)(6) (b)(6)@irscounsel.treas.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Kelly – Does the new version satisfy all legal requirements?

June McHenry
Office of Taxpayer Correspondence

From: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 09, 2020 7:44 AM
To: McHenry June A <(b) (6) irs.gov>
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From: McHenry June A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 11:51:18 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken checked with Counsel. They don't have a problem with the signature.

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Cc: Dix Tina L[(b) (6) irs.gov]
From: McHenry June A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 11:37:35 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Not totally unexpected. We will get to work on this right away.

I will reach out to Counsel for guidance on the signature.

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From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Wed 4/8/2020 4:48:36 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

Got it.....nothing is easy here. I think the term contract is the best option to avoid risk and less expensive.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 12:45 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

If RRD and Specialty bids and receive the award, the interim approval would have to be upgraded to a full investigation since the project would last longer 180 days.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 12:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

Not weekly, only if they are new will be go through the checks. Most likely RRD and Specialty will bid. These two are going thru it now. (b)(4) will perhaps be another and they do the vouchers.

No weekly reqs required. Just the one SF-1 req

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 12:32 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

This wouldn't mean weekly security clearance issues would it?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 12:24 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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Not sure on the req numbers. I can find out.

Process would be, offer the job to first vendor on list, if they don't accept it, move to the next one and so on.

For the next week, we would start with the first vendor again and offer it, if they accept, then issue to them.

The following week, same process and so on.

This will be every week. GPO can assist us with this.

Yes, we would have to plan it with Dewey.

This is the best route to go with to cover ourselves with this volume. Most likely we will get RRD, Specialty and Source link.

(b)(4)

From: Harrison Dynisha T <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 12:10 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

We need a call with GPO to clarify this process. I believe multiple award term contract will require us to have individual requisition numbers for each week. With multiple awards, does this mean week one could go to vendor ABC and week two to vendor XYZ? Or does this mean one vendor would do all the work and a second vendor would be on standby? If Steve Dewey team has to send data to various vendors without advance notice, I believe this will be an issue for his team.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 11:10 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

Hi.....just got off the phone with GPO. They are "highly" recommending term contract. The big printers are starting to get slammed with other gov't jobs. RRD and Specialty will most likely want a part of it but not all of it. Paper is an issue. One other vendor (don't know who) is showing signs of finance problems. They want us to avoiding being stuck without a vendor. They are thinking no more than five. Most likely (b)(4) want to bit on a few orders. Also better pricing. They even offered to generate the print orders weekly for us. Please note, some vendors are stating paper availability is getting tight.

Please note, GPO will have a final say if they don't agree with an SF-1 as they are the contracting officer. I want to avoid this. I recommend term contract with GPO helping placing the orders for us. It's safer for us. They will have their "A-team" on it.

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Yes, the current specs will need to be updated. We released the specifications to GPO yesterday therefore we have time to make changes before GPO finalized the specifications for bidding.

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To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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Will the current contract specs need to be modified if we want to award two lots?

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Sent: Wednesday, April 8, 2020 9:58 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 9:54 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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Some questions:

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To: Hasenfus, Julie A. <jhasenfus@gpo.gov>; MacAfee, Sandra K. <smacafee@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) gpo.gov>
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Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W.CAR.MP.P:W.T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Wed 4/8/2020 3:38:01 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

Thanks Steve,

GPO is moving forward right now with writing the requirements for a Term Contract unless IRS can provide a compelling reason why this is not in the best interest of the government

Looks like term contract is the route and I think it gives us flexibility.

Thx

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 11:19 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

I agree. We want to be as safe as possible since this is a long term project. We'll also need as much flexibility as possible given the changes that Bill said might be in the works with payment methods and quantities.

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From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Wed 4/8/2020 12:53:29 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

I agree with you Glenn as you and I spoke about it. We did it before as an SF-1 in 2008.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 8:52 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

We need to keep the weekly mailing as a one time bid with only one contractor. This would be a nightmare to do print orders for each 33 phases of mailing.

From: Hasenfus, Julie A. <(b) (6) v>
Sent: Wednesday, April 08, 2020 8:43 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Carter, Lorraine (b)(6)@gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: Notice 1444 (EN/SP) Weekly Mailings - Contract 2

Good morning Glen,

GPO has reviewed the IRS requirements for weekly mailings. We recommend that this work would be handled best using a Term Contract. This will allow a simpler way to pay the vendor for the work they have completed weekly that will be a lot easier to keep track of.

We know that IRS would like one vendor, but GPO feels another multiple award contract would have many great advantages. It's possible (likely) that the low bidder would accept all the work, however, if there are any unanticipated issues with a contractor, we will be able to offer the work to the next contractor without any delay and without having to re-award the contract. For example, contractors you commonly use that have other existing contracts with GPO are getting loaded up with related spikes in work that are unpredictable right now. And there is a lot of unprecedented economic pressure on contractors right now. We don't know how that will play out.

I believe that Sandy has had at least a preliminary discussion with Pedro to run this idea past him and it was received well. I just wanted to let everyone know in case there are questions or concerns as GPO digs into converting this to a multiple award Term Contract right away this morning.

Sincerely,

Julie Hasenfus | *Chief* | Customer Services, DC Agency Procurement Services | ph 202.512 (b)(6) | mb 202.360 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: April 07, 2020 2:11 PM
To: Hasenfus, Julie A. <(b) (6) v>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Everett, Dalton E. <(b) (6) v>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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Visit the Publishing Web site

To: Manno Steven R [(b)(6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Tue 4/7/2020 6:03:13 PM (UTC)
Subject: RE: Emailing: SF-1 for Weekly Mailings

Thank you

-----Original Message-----
From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 07, 2020 2:03 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Emailing: SF-1 for Weekly Mailings

I received Bill's approval & signature and I've signed for him for GPO.

Thanks.

-----Original Message-----
From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 7, 2020 1:12 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi....for signature. This is for the second contract.

Thx

-----Original Message-----
From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Tuesday, April 07, 2020 1:06 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi Pedro,

The attached SF-1 is ready for signature. Bill's signature is not on file.

Thanks,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

To: Manno Steven R[(b)(6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 4/7/2020 5:44:07 PM (UTC)
Subject: RE: Emailing: SF-1 for Weekly Mailings
.html
.zip

Signed as requested.

Cheers,

Bill

-----Original Message-----
From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 7, 2020 1:38 PM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Weekly Mailings
Importance: High

Good afternoon Bill, attached for your signature is the GPO requisition for the weekly mailings of notice 1444 that will follow the initial mailing currently in production. Estimated cost is $4 million. We are requesting award to one contractor, as opposed to the multiple lots bid in this first production run.

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handled.

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only) | Red ☐ Black ☐ Blue | REQUISITION NO. *: 20-05132

CLASSIFICATION *: Classified ☐ Yes ■ No | SBU ■ Yes ☐ No | PS ■ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ■ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)

QUALITY LEVEL: IV

DATE PREPARED: 04-07-2020

QUANTITY (Units of Finished Product): 65,800,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ■ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC)*: 4830-01

AGENCY LOCATION CODE (ALC): 20-09-0003

APPROPRIATION/CHARGEABLE/OBLIGATION NO.: 20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD

PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix/Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other: See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inkjet (QTY) ☐ High Resolution (QTY) ☐ Prior to Production Samples (QTY) ☐ Electronic Soft Proof

DAYS DEPT WILL HOLD PROOFS | PRESS SHEET INSPECTION: ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable; include contact phone number): See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE: ☐ Yes ■ No | PRINT: ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT: 1 ☐ 2 ☐ 3 ☐ 4 ☐ | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive) to | Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS: X | FOLD TO (Inches): X | SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS: X | NO. OF TEXT PAGES | PAPER COVERS (Self) ☐ (Separate) ☐

STITCH (Side)	(Saddle)	(ULC)	PASTE ON FOLD	LOOSELEAF	TAPE	COMB	COIL	PERFECT BOUND	SEW	CASE BOUND	(Material and Color)
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	

PADS/SETS (Position)	(Sheets in Pad)	(Sets in Pad)	(Sheets in Set)	(Chipboard Required)	CARBON INTERLEAVE	PUNCH/ DRILL	(No. of Holes)	(Diam.)	(Inches Center to Center)	(Position)
				☐	☐	☐				

STAMP TITLE (Bindery): Cover ☐ Spine ☐ Foil (Color) | Ink (Color)

COLLATE (Explain)

TAB DIVIDERS: (Height of Tab) | Width of Cut (1/5 etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE	KRAFT WRAP	SHRINK FILM	BAND IN SETS	SUITABLE	OTHER PACKAGING (Specify)	PACK IN CARTONS
12/18/2020	☐ (QTY)	☐ (QTY)	☐ (QTY)	☐	☐ (QTY)	☐

DELIVER PRODUCT TO: Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL INFORMATION

☐ Supplemental Information Attached

SEE A'DDL SPECS IN WORD FORMAT

EST. Printing & Binding Cost--$ 4,000,000.

FOR ADDITIONAL INFORMATION CONTACT (Name): Glenn Pelishek | TELEPHONE | ■ PRICE APPROVAL REQUIRED IF EXCEEDS $

(b)(6) irs.gov | FAX | ESTIMATE (For GPO Use Only) | INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of the above-mentioned Government establishment.

William A. Moses — Digitally signed by William A. Moses Date: 2020.04.07 13:42:55 -04'00' — acting Director, Media & Publications

AUTHORIZING SIGNATURE (Must be on file with GPO) * | Title

Standard Form 1, February 2014
Title 44 of the U.S. Code Control No. 1-110

EIP-00046090

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

Supplemental Instructions PAGE 2

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)
REQUISITION NO	BILLING ADDRESS CODE (BAC)
20-05132	4830-01

ADDITIONAL INFORMATION

Jacket
IRS Reg

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege

To: Harrison Dynisha T[(b)(6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Tue 4/7/2020 12:39:02 PM (UTC)
Subject: Notice 1444 (EN/SP) Weekly Mailouts
.docx

Attached is the revised specs for the weekly mailings. I added the revised dates from Steve Dewey, when the contractor will receive the data from IRS. We are planning on having one contractor to do these weekly mailings. I would like to send the SF-1 and specs to GPO today. Please review the revised schedule listed in section 1.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Moses William A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
Cc: Page Michele L[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]; Preston Christie A[(b)(6)@irs.gov]
From: Baker Rick L[(b)(6)@irs.gov]
Sent: Mon 4/6/2020 8:06:13 PM (UTC)
Subject: RE: COVID funding request

I will reach out to Cindy.

Rick L. Baker
Asst to Director
Media & Publications
202-527- (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:56 PM
To: Baker Rick L < (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Preston Christie A < (b)(6)@irs.gov>
Subject: RE: COVID funding request

Rick,

Your calculation only covers postage. There is still the actual cost of printing and mailing. As we did not know the actual cost, I estimated no the high side. Once we get the info on the vendors selected (tomorrow), we will be better able to estimate how much the remainder of the work will cost.

Can someone give Cindy a ping and get clear on where she is getting her estimate from and what all is included in the estimate?

Thanks,

Bill

From: Baker Rick L < (b)(6)@irs.gov>
Sent: Monday, April 6, 2020 3:50 PM
To: Manno Steven R < (b)(6)@irs.gov>
Cc: Page Michele L < (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; McHenry June A < (b)(6)@irs.gov>; Preston Christie A < (b)(6)@irs.gov>
Subject: RE: COVID funding request

Not sure either. The formula Cindy cites below is (171K notices X 2 mailings X 0.41). I thought 171K was close to the total projected volume for the initial notice. This formula suggests every payment recipient gets 2 notices.

Rick L. Baker
Asst to Director
Media & Publications
202-527- (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:46 PM
To: Baker Rick L <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Preston Christie A < (b)(6)@irs.gov>
Subject: RE: COVID funding request

I don't know where the 342M quantity comes from. At this time we don't know what the final quantities are (June, unless you have better estimates now).

From: Baker Rick L <(b) (6) irs.gov>

Sent: Monday, April 6, 2020 3:44 PM
To: Manno Steven R [(b)(6)]@irs.gov>
Cc: Page Michele L [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gcv>; Preston Christie A [(b)(6)]@irs.gov>
Subject: RE: COVID funding request

From Cindy, a follow-up question.

?So did the printing costs go up? I don't think you are saying you will be sending 342M notices, right?
go up for the two-sided print?

Rick L. Baker
Asst to Director
Media & Publications
202-527-[(b)(6)]

From: Baker Rick L
Sent: Monday, April 06, 2020 3:35 PM
To: Jones Cindy [(b)(6)]@irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; Moses William A [(b)(6)]@irs.gov>; Manno Steven R <(b) (6) irs.gcv>; Preston Christie A [(b)(6)]@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: COVID funding request

Cindy, we will still need the $140M. Even though there is now only one notice, the total volume will remain the same.

Rick L. Baker
Asst to Director
Media & Publications
202-527[(b)(6)]

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:26 PM
To: Manno Steven R <(b) (6) irs.gov>; Preston Christie A [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

Agree

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 3:15 PM
To: Preston Christie A [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gcv>
Cc: Moses William A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

Yes the quantities remain whether it's one or two notices. Partial printing costs will be available tomorrow for the first round of print. We should keep the original request for funding for now.

From: Preston Christie A [(b)(6)]@irs.gov>
Sent: Monday, April 6, 2020 3:06 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gcv>
Cc: Moses William A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

Steve,

I think the ask is since we combined the notices do we still need the full 140M that we requested. If not that what are the correct amounts that we need now?

Christie Preston
Chief, Strategic Planning & Analysis
Media and Publication
Christie.A.Preston@irs.gov
Work 202-317- (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:05 PM
To: Baker Rick L (b)(6) @irs.gov>; Preston Christie A (b)(6) @irs.gov>; McHenry June A <(b) (6) irs.gcv>
Subject: RE: COVID funding request

Are these the Economic Impact notices being asked about? Yes they will be consolidated in the one Notice 1444 (EN/SP). Yes we still need additional funding to cover the printing and mailing costs.

From: Baker Rick L (b)(6) @irs.gov>
Sent: Monday, April 6, 2020 2:36 PM
To: Preston Christie A (b)(6) @irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gcv>
Subject: COVID funding request
Importance: High

Cindy Jones reached out to me (because of a question received from Treasury) concerning our request for $140M to produce and mail 2 notices (171 notices X 2 mailings X 0.41). Since we consolidated the two notices into one, do we still need the $140M? If not the $140M, then how much?

Cindy needs to provide them an answer today.

Rick L. Baker
Asst to Director
Media & Publications
202-527- (b)(6)

To: Baker Rick L[(b)(6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Mon 4/6/2020 8:00:18 PM (UTC)
Subject: FW: Apportionment

Sharing- This is the info I sent up on the 27th. I know WIOS padded it since there was so much movement on the numbers.

Does the 140M include our resource costs to do all this work? We should be reporting it against the COVID code.

From: Moses William A
Sent: Friday, March 27, 2020 5:56 PM
To: Musselman Bryan L <(b) (6) irs.gov>; Morehead Kevin M [(b)(6)]@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: FW: Apportionment
Importance: High

Good Afternoon Bryan,

M&P Publishing is working with the Government Publishing Office (GPO) to procure printing services, per Title 44 of the US code. We work with GPO throughout the year to print and ship millions of pages of forms and publications each year. GPO contracts also provided support during the last stimulus effort as well as ACA.

We are still refining the numbers and working through some details. At this time, our **initial estimated cost for printing and mailing 150M notices** (total of 4 different notices) to be **approximately $64.5M:**

Product Type	Print cost estimate	Estimated cost per thousand	Total Postage Cost	Postage Cost Per Piece	Total Estimated Cost	
Letter in envelope	$3,000,000	$20	$61,500,000	$0.41	$64,500,000	One sheet, printed fro

We expect to have refined numbers next week for the 1st notice and a better idea of the volumes associated with the others once the process is further flushed out.

Please let me know if you have any questions.

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317-[(b)(6)] Fax: (855) 547-4491

From: Simon Susan <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 10:52 AM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: Apportionment
Importance: High

See below

Sue Simon

Director, Customer Assistance, Relationships and Education

Atlanta, GA
(470) 639-3486 Cell (b)(6)

From: Morehead Kevin M <(b)(6)@irs.gov>
Sent: Friday, March 27, 2020 10:51 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: FW: Apportionment

Do we have specifics on what we want from a vendor for printing? Anything you can provide is helpful.

Kevin Morehead
Director, W&I Operations Support
470-639-(b)(6) office
(b)(6)

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 10:47 AM
To: Morehead Kevin M (b)(6)@irs.gov>; Smith Tommy A <(b) (6) irs.gov>
Cc: Shamsie Afzaal H <(b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>; Bumiller Jason E (b)(6)@irs.gov>
Subject: FW: Apportionment

Kevin, can you give us a summary of what this contract would entail so we can get this piece separated out for a quick apportionment? Tommy, if you have some contracts or equipment that'll need an immediate apportionment, let us know what exactly and we can try to get this expedited just as soon as the bill gets passed. As you saw from the prior exchange with Victoria on the laptops, she loved the detail and it helped get the $15M cleared quickly with OMB.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

From: Allred, Victoria L. EOP/OMB <(b)(6)@omb.eop.gov>
Sent: Friday, March 27, 2020 9:59 AM
To: (b)(6)@treasury.gov; Musselman Bryan L <(b) (6) irs.gov>
Cc: Gillis Ursula S (b)(6)@irs.gov>; Shamsie Afzaal H (b)(6)@irs.gov>; Bumiller Jason E (b)(6)@irs.gov>
Subject: RE: Apportionment

I'm happy to expedite apportionments. I completely support John's suggestions about processing them now and then he or I adding the PL number when we are reviewing. I will say that keeping OMB in the loop on the progress of the stimulus payment work will help facilitate my chain's clearance of any apportionments.

From: Treasury (b)(6) @treasury.gov <Treasury (b)(6) @treasury.gov>
Sent: Friday, March 27, 2020 9:33 AM
To: bryan.musselman@irs.gov; Allred, Victoria L. EOP/OMB <(b)(6)@omb.eop.gov>
Cc: Ursula.S.gillis@irs.gov; Afzaal.H.Shamsie@irs.gov; Jason.E.Bumiller@irs.gov
Subject: RE: Apportionment

Yes let us know.

Treasury (b)(5)

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 9:25 AM
To: Allred, Victoria L. EOP/OMB <Victoria_L._Allred@omb.eop.gov>
Cc: Gillis, Ursula S <(b)(6)@irs.gov>; Shamsie, Afzaal <(b)(6)@irs.gov>; Bumiller, Jason E.

<Jason.E.Bumiller@irs.gov>; [redacted] Treasury (b)(6) [redacted] @treasury.gov>
Subject: Apportionment

Victoria,

Please let me know if there is anything we should be doing on our end to help expedite a new apportionment assuming passage of the Stimulus Bill soon. I've already heard that W&I needs to get a contract in place as soon as possible on the required notice that will go out to all taxpayers related to the stimulus checks.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317- (b)(6)

To: Baker Rick L[(b) (6) irs.gov]
Cc: Page Michele L[(b)(6)@irs.gov]; Moses William A[(b) (6) irs.gov]; Manno Steven (b) (6) irs.gov]; Preston Christie A[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]
From: Jones Cindy[(b) (6) irs.gov]
Sent: Mon 4/6/2020 7:44:28 PM (UTC)
Subject: RE: COVID funding request

To make sure I understand, the cost for printing and mailing the two-sided notice remained the same, $140M, but it's now just one notice? If so, what's the estimated volume to be issued?

Thanks,
Cindy Jones
Chief, Program Management Office
W&I, Operations Support
Phone: 470-639 (b)(6)
Mobile: (b)(6)
cynthia.r.jones@irs.gov

From: Baker Rick L <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 3:35 PM
To: Jones Cindy <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: COVID funding request

Cindy, we will still need the $140M. Even though there is now only one notice, the total volume will remain the same.

Rick L. Baker
Asst to Director
Media & Publications
202-527 (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:26 PM
To: Manno Steven R <(b) (6) irs.gov>; Preston Christie A < (b)(6)@irs.gov>; Baker Rick L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

Agree

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 3:15 PM
To: Preston Christie A (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moses William A < (b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

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From: Preston Christie A < (b)(6)@irs.gov>
Sent: Monday, April 6, 2020 3:06 PM
To: Manno Steven R (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Moses William A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: COVID funding request

Steve,

I think the ask is since we combined the notices do we still need the full 140M that we requested. If not that what are the correct amounts that we need now?

Christie Preston
Chief, Strategic Planning & Analysis
Media and Publication
Christie.A.Preston@irs.gov
Work 202-317- (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 3:05 PM
To: Baker Rick L <(b) (6) irs.gov>; Preston Christie A (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: COVID funding request

Are these the Economic Impact notices being asked about? Yes they will be consolidated in the one Notice 1444 (EN/SP). Yes we still need additional funding to cover the printing and mailing costs.

From: Baker Rick L (b)(6)@irs.gov>
Sent: Monday, April 6, 2020 2:36 PM
To: Preston Christie A (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: COVID funding request
Importance: High

Cindy Jones reached out to me (because of a question received from Treasury) concerning our request for $140M to produce and mail 2 notices (171 notices X 2 mailings X 0.41). Since we consolidated the two notices into one, do we still need the $140M? If not the $140M, then how much?

Cindy needs to provide them an answer today.

Rick L. Baker
Asst to Director
Media & Publications
202-527- (b)(6)

To: Manno Steven R[(b) (6) irs.gov]; Preston Christie A (b)(6) @irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Moses William A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]
From: Baker Rick L (b)(6) @irs.gov]
Sent: Mon 4/6/2020 6:38:56 PM (UTC)
Subject: FW: Spend Plan

Here is the email I just referenced..

Rick L. Baker
Asst to Director
Media & Publications
202-527-(b)(6)

From: Jones Cindy <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 2:37 PM
To: Baker Rick L <(b) (6) irs.gov>
Cc: Dorsey Servonia E (b)(6) @irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: FW: Spend Plan

Rick,
Per my OC. I know this is all very fluid and moving quickly.
Below we have a question about the $140M we received and included in our spend plan for the issuance of two notices. Can you confirm we are still issuing two notices, and if so, what they are? See question from Treasury below. I saw Notice 1444 in the EIP QUAD. Until we have an approved spend plan the COVID-19 funding is being held.

Thanks,
Cindy Jones
Chief, Program Management Office
W&I, Operations Support
Phone: 470-639-(b)(6)
Mobile: (b)(6)
(b)(6) @irs.gov

From: Bumiller Jason E (b)(6) @irs.gov>
Sent: Monday, April 6, 2020 2:10 PM
To: Jones Cindy <(b) (6) irs.gov>; Dorsey Servonia E (b)(6) @irs.gov>
Subject: FW: Spend Plan

I answered the question on the 38M estimate for paper check issuance… Can you guys help with the question on the two notices?

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317-(b)(6) | C: (b)(6)

From: (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov>
Sent: Monday, April 6, 2020 1:06 PM
To: Bumiller Jason E (b)(6) @irs.gov>
Cc: Gillis Ursula S (b)(6) @irs.gov>; Musselman Bryan L <(b) (6) irs.gov>; Shamsie Afzaal H (b)(6) @irs.gov>; Robert.Mahaffie@treasury.gov; William.Sessions@treasury.gov
Subject: RE: Spend Plan

Hi Jason,

There were a couple questions that came up on the spend plan on the section below.

Printing/Postage/Informational Notices-- Stimulus Rebate (FY 2020: $140,000,000)

These funds will be used to send two notices to each eligible taxpayer. The IRS estimates that 171 million taxpayers will be eligible at a cost of 41 cents per notice.

Paper Check Issuance (FY 2020: $38,000,000)

These funds will be used to reimburse the Bureau of the Fiscal Service for costs related to mailing an estimated 81 million paper stimulus checks at a cost of 47 cents per check.

(b)(5) Deliberative Process Privilege

Treasury (b)(5)

If you have any questions, please let me know.

Thank you,

Treasury (b)(6)
Budget Analyst
Office of Performance Budgeting
Desk Phone: (b)(6) Treasury
Cell Phone: (b)(6) Treasury

From: Bumiller Jason E <Jason.E.Bumiller@irs.gov>
Sent: Sunday, April 5, 2020 12:32 AM
To: (b)(6) Treasury @treasury.gov>; (b)(6) Treasury @treasury.gov>
Cc: Gillis, Ursula S < (b)(6) @irs.gov>; Musselman, Bryan <(b) (6) irs.gov>; Shamsie, Afzaal < (b)(6) @irs.gov>
Subject: RE: Spend Plan

Treasury1

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317- (b)(6) | C: (b)(6)

From: Bumiller Jason E
Sent: Sunday, April 5, 2020 12:31 AM
To: Treasury (b)(6) @treasury.gov' Treasury (b)(6) @treasury.gov>; (b)(6) Treasury @treasury.gov
Cc: Gillis Ursula S (b)(6) @irs.gov) < (b)(6) @irs.gov>; Musselman Bryan L <(b) (6) irs.gov>; Shamsie Afzaal H < (b)(6) @irs.gov>
Subject: RE: Spend Plan

Attached is the Coronavirus spend plan. Please let us know if you have any questions.

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317- (b)(6) | C: (b)(6)

From: @treasury.gov Treasury (b)(6) @treasury.gov>
Sent: Friday, April 3, 2020 4:00 PM
To: Musselman Bryan L <(b) (6) irs.gov>
Cc: Bumiller Jason E < (b)(6) @irs.gov>; (b)(6) Treasury @treasury.gov
Subject: RE: Spend Plan

Director Sessions says first thing Monday ☺. I'll take a look if you get it this weekend

From: Musselman Bryan L <(b)(6)@irs.gov>
Sent: Friday, April 3, 2020 3:43 PM
To: (b)(6) Treasury @treasury.gov>
Cc: Bumiller, Jason E. <(b)(6)@irs.gov>
Subject: RE: Spend Plan

Not likely. Sorry. Lot's of churn still happening, and Ursula (and I) want to review before we send.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

From: J Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov>
Sent: Friday, April 3, 2020 3:42 PM
To: Musselman Bryan L (b)(6)@irs.gov>; Bumiller Jason E (b)(6)@irs.gov>
Subject: Spend Plan

Coming today?

Treasury (b)(6)
Budget Analyst
Office of Performance Budgeting
Department of the Treasury
Desk: (b)(6) Treasury
Cell (b)(6) Treasury
(b)(6) Treasury @treasury.gov

Meeting Name	Economic Impact Payment – Notification Working Sessions
Date	**April 6, 2020**
Time	9am Daily
Conference Call	(b)(7)(E)
Executive Sponsors	Rick Baker
Lead	June McHenry

Agenda

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Key Stakeholders:

W&I:	**OTC:**	**Cybersecurity**
SBSE:	**Counsel:**	
PGLD:	**Master File:**	
CFO:	**Publishing:**	

Legislation:

NOTICE TO TAXPAYER. — Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.

Item	Discussion	Action	Owner	Due Date
1	**Notification –** Late Friday we received information the payment amount and method of payment needs to be reflected on the notification. Proposal - Payment amount and payment method will be printed in the header section (top right corner) on the English side ONLY. Although, this header information will only appear on the English side of the notification, Spanish translation will be included.	4/6- Draft sent to PGLD and Counsel for review. Once approved, will send for translation and formatting. The formatted version will then be sent through CARE for Treasury approval.	OTC	
2	**Contract –** Bids will go out by 1:00 pm Monday, April 6. Contracts awarded Tuesday, April 7. IT will work with vendors to test SFTP capabilities as well as vendor ability to receive taxpayer data by encrypted DVD.		Publishing	

	Risk: If revised notice is not accepted by Treasury, contracts will need to be modified. If selected vendors are unable to agree with modifications, there is a risk in funding to these vendors for supplies purchased based on original contract. There could also be a potential of needing to rebid. Subcontractors can print envelope and base print. Imaging must stay with vendor. Drafting contract specifications for second mailing. 33 phases beginning May 8th through December Risk: If the vendor needs to shutdown for COVID 19, what is our plans?	Involve Cyber in future contract negotiations.		
	IT - IT will work with vendors to test SFTP capabilities as well as vendor ability to receive taxpayer data by encrypted DVD. CADE2 – is ready to transmit code and test.			

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
Cc: Busby Virginia K[(b) (6) irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]; Catoggio Jerilyn A - CS[(b)(6)@irs.gov]; Manno Steven R[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Mon 4/6/2020 4:36:50 PM (UTC)
Subject: FW: Revised Notice 1444 (EN-SP) for Review -CONCURRENCE NEEDED BY COB 3/6
n1444_en-sp--2020-04-00--r6.pdf

Good Afternoon,

Sharing the formatted version of the EIP Notice for your review & comment.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file.

Concurrence Needed: While we do have until COB Wednesday 4/8 to make content changes, **we need concurrence on the format change (adding payment amt and type) by COB today.**

We are planning to make vendor selections before the end of the day.

Cheers,

Bill

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 10:56 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: Revised Notice 1444 (EN-SP) for Review

Latest changes incorporated.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

To: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Mon 4/6/2020 3:28:27 PM (UTC)
Subject: RE: Latest Draft of Notice 1444 (EN/SP) Weekly Mailings

I'm thinking one lot

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 11:24 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <Steven.R.Manno@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: Latest Draft of Notice 1444 (EN/SP) Weekly Mailings

One more question regarding on how many lots for this mailings?

From: Pelishek Glenn R
Sent: Monday, April 06, 2020 10:53 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Latest Draft of Notice 1444 (EN/SP) Weekly Mailings

Attached is the weekly mailings specifications. The first phase is mail on May 8 to phase 33 with a mail date of December 18. The grand total is 65,806,000. The contractor will image the mail date of notice for each weekly mailing. Please review the schedule and dates in the contract.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Mon 4/6/2020 2:52:35 PM (UTC)
Subject: Latest Draft of Notice 1444 (EN/SP) Weekly Mailings
.docx

Attached is the weekly mailings specifications. The first phase is mail on May 8 to phase 33 with a mail date of December 18. The grand total is 65,806,000. The contractor will image the mail date of notice for each weekly mailing. Please review the schedule and dates in the contract.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Dix Tina L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Mon 4/6/2020 2:48:02 PM (UTC)
Subject: Notice 1444 (EN-SP) for Review
n1444_en-sp--2020-04-00--r6.pdf

Good Morning,

I have made the changes.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 9:14 AM
To: Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: -Reviewed-RE: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Hi Sheryl,

One more update.....the changes are highlighted in yellow. The changes are only applicable to the English side.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 7:12 AM
To: Dix Tina L <(b)(6)@irs.gov>
Cc: Moses William A <(b)(6)@irs.gov>; Pieger Gerard E <(b) (6) irs.gov>
Subject: FW: -Reviewed-RE: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

See attached.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Bronson Stephen R <(b)(6)@irs.gov>
Sent: Monday, April 06, 2020 9:08 AM
To: Pieger Gerard E <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: *Linguistic Services <Linguistic.Services@irs.gov>; Schaffer Carolyn L <(b)(6)@irs.gov>
Subject: FW: -Reviewed-RE: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Gerard,

Attached please find the reviewed Notice. Thanks.

Steve Bronson
Section Chief
Linguistic Policy, Tools and Services Section (LPTS)

SE:W:CAR:MP:T:M:L
1111 Constitution Ave. NW
Washington, DC 20224
Phone (202) 317-(b)(6)
ID #1000436629
(b)(6)@irs.gov

From: Pieger Gerard E <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 8:26 AM
To: Bronson Stephen R <(b)(6)@irs.gov>
Cc: Aledo Victor <(b) (6) irs.gov>
Subject: FW: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Good morning Steve.

We received one more minor edit needed to be translated quickly. Please see the attached in yellow.

Thanks again.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 8:20 AM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b)(6)@irs.gov>
Cc: Pieger Gerard E <(b) (6) irs.gov>
Subject: RE: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Good Morning Victor,

There was yet another change to the notice, can you please have the yellow highlights translated? Google was used over the weekend so if you could please replace it with the correct translation.

Thank you!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 2:07 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Cc: Pieger Gerard E <(b) (6) irs.gov>
Subject: FW: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

See attached.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Pieger Gerard E <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 4:06 PM
To: Aledo Victor <(b) (6) irs.gov>
Subject: FW: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Here you go.

From: *Linguistic Services <Linguistic.Services@irs.gov>
Sent: Friday, April 03, 2020 3:19 PM
To: Aledo Victor <(b) (6) irs.gov>; Pieger Gerard E (b)(6)@irs.gov>
Cc: *Linguistic Services <Linguistic.Services@irs.gov>
Subject: FW: -Reviewed-RE: EIP Notice 1144 for translation Tracker # 11192 **Translated Document**

Victor,

Attached please find the translated and reviewed Notice. Thanks.

Steve Bronson
Section Chief
Linguistic Policy, Tools and Services Section (LPTS)
SE:W:CAR:MP:T:M:L
1111 Constitution Ave. NW
Washington, DC 20224
Phone (202) 317-(b)(6)
ID #1000436629
(b)(6)@irs.gov

From: Pieger Gerard E <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 12:25 PM
To: Bronson Stephen R (b)(6)@irs.gov>
Subject: FW: EIP Notice 1144 for translation Tracker # 11174 **Translated Document**

Hi Steve – I know you hoped the revision would not come back requiring additional edits - but I think you alluded to the fact that there might be some changes that would come back to us…

Please shoot this back for additional edits – and please remember the time-sensitivity on this.

AND THANKS AGAIN to you and your excellent team!

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 12:06 PM
To: Aledo Victor <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Pieger Gerard E <(b) (6) irs.gov>
Subject: RE: EIP Notice 1144 for translation Tracker # 11174 **Translated Document**

Hi Victor,

More changes were made to the notice, can we please get another translation? I highlighted what areas changed but please double check to ensure I did not miss anything.

Thank you!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 1:34 PM
To: Dix Tina L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Pieger Gerard E <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: FW: EIP Notice 1144 for translation Tracker # 11174 **Translated Document**

Importance: High

Attached is the translated notice.

Questions? Comments?

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Bronson Stephen R <(b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 3:21 PM
To: Aledo Victor <(b) (6) irs.gov>; Pieger Gerard E <(b) (6) irs.gov>
Cc: *Linguistic Services <Linguistic.Services@irs.gov>; Schaffer Carolyn I (b)(6)@irs.gov>
Subject: FW: EIP Notice 1144 for translation Tracker # 11174 **Translated Document**

Victor,

Attached please find the translated EIP Notice. We were able to fit all of the text in one page; however, like the English document, there are two pages in the file, just to keep the current format of the English document. Thanks.

Steve Bronson
Section Chief
Linguistic Policy, Tools and Services Section (LPTS)
SE:W:CAR:MP:T:M:L
1111 Constitution Ave. NW
Washington, DC 20224
Phone (202) 317-(b)(6)
ID #1000436629
(b)(6)@irs.gov

From: Aledo Victor <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 12:15 PM
To: Bronson Stephen R (b)(6)@irs.gov>; Pieger Gerard E <(b)(6)@irs.gov>
Subject: FW: EIP Notice 1144 for translation Tracker #
Importance: High

Steve we need this translated today, to Spanish, and it needs to stay within one page.

We will also receive the same notice, but just half page of content, for us to try to translate it to Spanish and fit the rest of the half.
I know Spanish takes longer, maybe we can do a smaller font?

Gerard will explain.
Thanks!

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Dix Tina L (b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 12:12 PM
To: Aledo Victor <(b) (6) irs.gov>

Subject: EIP Notice 1144 for translation

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

To: Dewey Steve C [(b)(6)]@irs.gov]; Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)]@irs.gov]; Truitt Bartholomew S[(b)(6)]@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)]@irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Dix Tina L[(b)(6)]@irs.gov]; Varnell Julie[(b)(6)]@irs.gov]; Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 7:25:32 PM (UTC)
Subject: RE: EIP notice change

Thanks Steve.....

From: Dewey Steve C [(b)(6)]@irs.gov>
Sent: Saturday, April 04, 2020 3:23 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Thank you, Pedro.

Our request to the CIO to approve our implementing the required changes as negotiated has gone up; if/when we get an answer/response back, I'll share with this group.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-[(b)(6)]
Desk: 240-613-[(b)(6)]
M-F 8:00 AM - 4:30 PM

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 3:17 PM
To: Dewey Steve C [(b)(6)]@irs.gov>; Manno Steven R [(b)(6)]@irs.gov>; Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S <[(b)(6)]@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <[(b)(6)]@irs.gov>; Varnell Julie <[(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Hi....that route will be fine.

From: Dewey Steve C <[(b)(6)]@irs.gov>
Sent: Saturday, April 04, 2020 3:14 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <[(b)(6)]@irs.gov>; Varnell Julie [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Okay, my developers are requesting we go back to the original values for payment type: "Y" = Direct Deposit, " " = Paper Check. It reduces the coding we need to do as we had previously had that coding ready.

As long as the vendors have a unique value to distinguish, I don't think it matters. Is that an acceptable change?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
[(b)(6)]

Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:25 PM
To: Dewey Steve C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>
Subject: RE: EIP notice change

Yes, thank you.

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 1:18 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Did we agree on AD providing a payment type value of "1" for Direct Deposit and a "2" for paper checks, as well as dollars-only for payment amounts?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:09 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Cc: Dix Tina L (b)(6)@irs.gov>; Varnell Julie (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Thank you for a great discussion this morning. I'm summarizing my understanding of decisions made and issues to be resolved. Please feel free to provide your edits or additional thoughts.

- Attendees: Steve Manno, Pedro Mendez, Glenn Pelishek, June McHenry, Steve Dewey, Rick Baker, Dynisha Harrison, Terri Skyrm, Tina Dix, Bart Truitt.
- We recommend the notice be formatted with the generic notice language printing in English on the face and Spanish on the back. ALL the variable taxpayer data (address, payment amount, payment method) would be printed on the English side ONLY, with the $ amount and payment method printing in the header area of the upper right hand corner in both English AND Spanish (see attached concept). This will greatly simplify the print production process, saving time and money.
- This first mailing is to direct deposit recipients only, so the printer will print "Direct Deposit/Deposito Directo" as part of the "base" printing; no variable data imaging is necessary for this component of the mailing.
- GPO has NOT stopped the current bid process and contract amendment language will be provided to GPO Saturday, April 4.
- GPO will release the amendment language this weekend, allowing printers to provide bids by 1:00 pm Monday, April 6.
- The contract schedule will be revised to provide taxpayer data to vendors Wednesday, April 15, with final ship date to USPS no later than Thursday, April 30.

- GPO hopes to award the contract lots to vendors on Tuesday, April 7 before noon.
- IT will work with vendors to test SFTP capabilities as well as vendor ability to receive taxpayer data by encrypted DVD.
- IT will work to provide taxpayer data file as early as Sunday, April 12 or as late as Tuesday, April 14 that will include the taxpayer's payment amount for this initial mailing. Future weekly mailings will require an indicator on the file for direct deposit vs. paper check.
- It may be necessary to make arrangements with UPS to have DVDs picked up on Sunday, April 12, if SFTP transfer of data to printers is not successful, for overnight delivery to vendors.

Steve Manno
Director, Publishing
Cell 202-527 (b)(6)

From: Manno Steven R
Sent: Saturday, April 4, 2020 10:47 AM
To: Mendez Pedro L; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Cc: Dix Tina L (b)(6)@irs.gov>; Varnell Julie (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Good morning & Happy Saturday. If you can meet this morning, thank you!

I'm attaching the latest version of Notice 1444 (EN-SP) for reference. Here is a rough agenda but of course we can talk about whatever needs to be discussed:

1. What are the changes to the notice: adding each taxpayer's payment amount and the payment method.
2. Reasons for stopping the GPO bidding process.
3. Best possibilities for formatting the notice with the new variable data.
4. Schedule: direct deposits date: _____.
5. Schedule: new GPO bid process and award.
6. Schedule: taxpayer data file to vendors.

Steve Manno
Director, Publishing
Cell 202-527 (b)(6)

-----Original Appointment-----
From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A; Dewey Steve C
Cc: Dix Tina L; Varnell Julie; Moses William A; Baker Rick L
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

To: Manno Steven R[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 6:40:51 PM (UTC)
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?
.docx

Hi.....here is the amendment.

Thx

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:25 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Thank you all – fantastic work!

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 1:19 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Thanks Glenn.....

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:18 PM
To: Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Thanks everybody!

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:17 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L [(b)(6)]@irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Yes, ok with me. Thank you!

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 1:16 PM
To: Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Yes. OK to send to GPO?

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:15 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>

Subject: RE: Amendment 1 (412-789) Are we adding the Spanish deposit language?
Importance: High

Can we change all text below to black so GPO doesn't think we are printing in 2-colors now?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 1:10 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: Amendment 1 (412-789) Are we adding the Spanish deposit language?

Award of Contract	IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
4-15-20	Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).
4-16-20	Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit/Deposito Directo" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 186 on the record layout.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
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April 4, 2020

This is Amendment No. 1. The specifications in our invitation for bids on Jacket 412-789, scheduled for opening at 10:00 pm on April 6, 2020, is amended as follows:

1. For the Construction Methods listed under Section 12 Schedule of Prices, contractors are to identify only one construction method, Option "A" or Option "B" with pricing.

2. Production is allowed at multiple locations.

3. The following information has changed under Section 1: Schedule;

   Award of Contract IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.

   4-15-20 Notice 1444 (EN/SP) quantity adjustments (to be received by email).

   4-15-20 Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).

   4-16-20 Imaging samples to IRS for review (Virtual Proof).

4. Under Section 4.3 the following is changed FROM FACE (Notice 1444): Image the first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 147 on the record layout.

   TO FACE (Notice 1444 (EN/SP)): Image "Direct Deposit/Deposito Directo" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 186 on the record layout.

All other specifications remain the same.

If amendment is not acknowledged on bid, direct acknowledgement to:

U.S. Government Publishing Office
Bid Section, Room C848, Stop CSPS
732 North Capitol Street NW
Washington, DC 20401-0001

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.

Sincerely,

DAVID WARD
Contracting Officer

To: Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 5:03:51 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Correct.....

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 1:01 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

I agree.

We will have to revise the notice to remove the static verbiage (direct deposit) and the vendor will need to image "direct deposit" or "paper check" for the weekly mailing.

From: Manno Steven R [(b)(6)]@irs.gov>
Sent: Saturday, April 4, 2020 12:56 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Dewey Steve C [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Excellent idea!

I'm including Steve Dewey into this conversation since it impacts the data file.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:55 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Why don't we just pre-print it since it's a static line.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:54 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Only problem with that it is over the 14 characters Steve Dewey and Tina Dix will have in the record layout.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:51 PM
To: Pelishek Glenn R [(b)(6)]@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Actually we want it in English and Spanish: "Direct Deposit/Deposito Directo"

From: Manno Steven R
Sent: Saturday, April 4, 2020 12:50 PM

To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.

4-15-20 Notice 1444 (EN/SP) quantity adjustments (to be received by email).

4-15-20 Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).

4-16-20 Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image direct deposit, and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Pelishek Glenn R|(b) (6) irs.gov]; Manno Steven R|(b) (6) irs.gov]; Skyrm Theresa L|(b) (6) irs.gov]; Mendez Pedro L|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]
From: Harrison Dynisha T|(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:55:56 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Tina and Steve D. will need to allow for the additional characters. English and Spanish is required.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:54 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Only problem with that it is over the 14 characters Steve Dewey and Tina Dix will have in the record layout.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

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Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract	IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
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4-16-20	Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image direct deposit, and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

Glenn Pelishek
W&I Tax Products

Publishing Division
SE:W:CAR:MP:P:W:T
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Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
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To: Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Harrison Dynisha T[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:53:16 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Should we include Deposito Directo ?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract	IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
4-15-20	Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).
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To: Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T (b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:52:55 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Black only....

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:52 PM
To: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

"Direct Deposit" is in black ink, correct?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:51 PM
To: Pelishek Glenn R (b)(6)@irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Actually we want it in English and Spanish: "Direct Deposit/Deposito Directo"

From: Manno Steven R
Sent: Saturday, April 4, 2020 12:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

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Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract — IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.

4-15-20 — Notice 1444 (EN/SP) quantity adjustments (to be received by email).

4-15-20 — Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).

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To: Pelishek Glenn R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:42:55 PM (UTC)
Subject: FW: Amendment 1 (412-789) Please Review

Oops, I meant to say deposit, not debit---sorry

From: Skyrm Theresa L
Sent: Saturday, April 4, 2020 12:41 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

Why will the record layout include paper check if this mailout is direct debit only?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:40 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

The record layout will have direct deposit or paper checks. Your right, this contract will have all direct deposit.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:37 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

See my edits below

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

Thanks Glenn,

This looks good. We should already have language to image address on outside piece if self-mailer.

I am good with this, anyone else want to weight in so Glenn can send to GPO.
Thx

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:22 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S [redacted](b)(6)@irs.gov>
Subject: Amendment 1 (412-789) Please Review

Award of Contract and CD-ROMS.	IRS will send dummy data to the contractor by Secure File Transfer Protocol (~~STFP~~) (SFTP)or
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
4-15-20	Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).

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From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:38:35 PM (UTC)
Subject: RE: Amendment 1 (412-789) Please Review

Good catch.....

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:37 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <Steven.R.Manno@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

See my edits below

From: Mendez Pedro L <(b) (6) irs.gov>
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To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Please Review

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This looks good. We should already have language to image address on outside piece if self-mailer.

I am good with this, anyone else want to weight in so Glenn can send to GPO.
Thx

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To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Amendment 1 (412-789) Please Review

Award of Contract and CD-ROMS. IRS will send dummy data to the contractor by Secure File Transfer Protocol ~~(STFP)~~ (SFTP)~~or~~

4-15-20 Notice 1444 (EN/SP) quantity adjustments (to be received by email).

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Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
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To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Dewey Steve C (b)(6)@irs.gov]
From: Harrison Dynisha T[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:31:19 PM (UTC)
Subject: RE: Contract Language

If this is the case, the current contract will not need to include language about paper checks and the data from AD will not need to include a Y/N or one/two.
The vendor will be required to image the verbiage "Direct Deposit/Deposito Directo" on all notices (for the 1st mailing), regardless of the option the vendor selects.

The second contract will require the additional language and AD will need to include the Y/N or one/two since the mailing could include both direct deposit and paper checks.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:23 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Subject: RE: Contract Language

No that has not changed. Imaging "Paper Check" would be for the future weekly mailings only.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:22 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Subject: Contract Language

During the call we discussed the vendor imaging direct deposit or check on the notice. From my understanding, the first mailing is for direct deposits only. Has this changed?

Dynisha Harrison
Chief, Tax Products
Stop: SE:W:CAR:MP:P:TP:TP
IRS/NCFB | 5000 Ellin Road Bldg C6-171 Lanham, MD 20706
240-613- (b)(6) Voice
(b)(6)

Find the publishing help you need at our http://publish.no.irs.gov/servc.html

To: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Pelishek Glenn R[(b)(6) irs.gov]
Sent: Sat 4/4/2020 4:21:38 PM (UTC)
Subject: Amendment 1 (412-789) Please Review

Award of Contract	IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
4-15-20	Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).
4-16-20	Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image direct deposit or paper check, and dollars amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444
Payment Amount: $XXXXX
Method of Payment: Direct Deposit/Check
For assistance, you may call: 800-919-9835

I Am Taxpayer
123
Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.
If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 2:40:18 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

That's a good idea to cover ourselves.

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 10:39 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT
Importance: High

Good morning,

For the GPO specs, should imaging language include taxpayer's name, address, amount rec'd, and payment method on both sides of the Notice just to cover us? If the amount of imaging areas are reduced, we are still covered.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 7:34 PM
To: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Some can, but depending on how many imaging heads they have. Hoping just one side. Worried that the brass will want both sides.

From: Manno Steven R <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 7:28 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A (b)(6)@irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Is it possible for the printers to image face & back? Maybe we can image the figures on the English side only and reference them in the Spanish side of the text.

From: Mendez Pedro L <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 7:03 PM
To: Pelishek Glenn R <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S (b)(6)@irs.gov>, McHenry June A (b)(6)@irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Ok....I got a hold of GPO.

Glenn we got to send the change to Dalton, Dave Ward, Sandy M. and Julie H. We need to state what and where the variable image will go.

My question is One side only? Not the Spanish side? We can discuss in the morning .

Thx

From: Pelishek Glenn R <(b) (6) irs.gov>
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To: Manno Steven R <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A <(b)(6)@irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

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From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 6:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

We need to pull the contract from GPO. I just talked with Bill Moses and the Secretary wants the payment amount and the method of delivery (direct deposit or check) included in the notice (see emails below.)

Can anyone make a 7:00 pm call tonight to talk this through? I'll send an invite and if you can make it, great.

Sorry for this!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 5:48 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L <Tina.L.Dix@irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

Sorry, folks.

We now need to include the payment amount AND the means of payment (DD or check).

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 5:33 PM
To: Simon Susan <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Catoggio Jerilyn A - CS <(b)(6)@irs.gov>; Grant Dianne (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: DECISION CHANGE: EIP Notice

Good afternoon- A change in direction on the notice, today on the @5 call the ASTP indicated that Treasury is not comfortable with not doing what the statute requires. The statute requires:

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We have been asked to include the EIP amount and method of payment in the notice. Next steps:

- Update draft notice to include these fields that change

- Provide a new estimated time line on rebid and estimated time frame for first series of notices to be issued.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

To: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 2:39:16 PM (UTC)
Subject: RE: Additional Imaging Requirements for Notice 1444 (EN/SP)

Hi Glenn.....

Thanks. We are pushing for only one side for imaging.

From: Pelishek Glenn R (b)(6) irs.gov>
Sent: Saturday, April 04, 2020 10:38 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: Additional Imaging Requirements for Notice 1444 (EN/SP)

Listed is the imaging requirements we did in Notice 1378. Are we just adding the date of payment and payment amount to the Notice 1444 (EN/SP)?

FACE & BACK (Notice 1378) : Image the date of payment, payment amount, filing status code, SSN, Notice type, Date of Notice, eligible
children, IRS liability indicator, FMS liability indicator, freeze indicator, response service center, type of form, filing status code literal, basic stimulus, Child stimulus, total stimulus, AFI limitation indicator, Child income indicator, Child TIN indicator, First name line, second name line, street address, city state, zip code, and pop-in paragraphs on face & back of notices using position 1 to 300 on the record layout (see exhibit 2).

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Manno Steven R[(b)(6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 1:59:59 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

That would be good.....

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 9:59 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Ok good. And that's my worry too. I'm having a skype conversation now with Tina Dix. She's asking the same question. We should outline the issues of imaging on both sides and push for imaging one side if that's preferred. I'm sure we can figure something out. Tina's talking about placing the variable data on the front in the upper right hand corner header, not as part of the text.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 9:54 AM
To: Manno Steven R <(b)(6)@irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Better to amend before they provide the bids.

If we award and then modify, it might be out of scope. If vendor was doing the self-mailer and bidding with only imaging on the outside. We then modify and let's say they cannot image inside, then we got problems if they bought the paper. Also, we really need to find out if the expectation is to image the dollar amount on the Spanish side. I'm worried that Treasury will want the figure on both sides.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 9:47 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

I know I'm second guessing this but I know it will come up in the discussion – did we need to stop the bidding or would it have been possible to modify the contracts with the new requirements? I'm sure GPO provided good guidance on this, I just want to be sure we understand the issues.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:58 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Yes on the schedule, need to see if this change will add more to Deweys timeline.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 8:56 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Ok good. You'll have to walk us all through how these options work & look. We really need to understand now what schedule we're dealing with. Remember Tina Dix (?) said we had until Maooy 3 (which is a Sunday)? That would mean that direct deposits would start April 18 (which is a Saturday).

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:50 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Yeah, these are the options Glenn came up with to allow for more bids.

Now we do the following:
Option 1. We can include contract clause for imaging on notice
Option 2. We can image on notice, but the vendor will need to guarantee the matching of imaging on the notice and envelope. Just need to include it on the contract clause.

Glenn and I spoke last night about it.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 8:45 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

I was looking at how we figured the English/Spanish version might have been run. Dynisha sent this explanation:

1. Self-mailer - will not image on the Notice
2. Envelope without window - image on envelope only
3. Window envelope – image on Notice (English side only)

Two of these three versions didn't have imaging on the notice at all....

Steve Dewey wrote me this morning, he'll be on the call. See his suggestion attached. It looks like he's asking if we can get away without including any variable data on the notice. I told him it was a very specific request from STM. I've invited Bill Moses to the meeting, but haven't heard back from him yet.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:34 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Good morning....

From: Manno Steven R (b)(6)@irs.gov>
Sent: Friday, April 03, 2020 7:29 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L (b)(6)@irs.gov>
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From: Mendez Pedro L <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 7:03 PM
To: Pelishek Glenn R <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A (b)(6)@irs.gov>
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Ok....I got a hold of GPO.

Glenn we got to send the change to Dalton, Dave Ward, Sandy M. and Julie H. We need to state what and where the variable image will go.

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Thx

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Subject: RE: DECISION CHANGE: EIP Notice -URGENT

OK. We might ask GPO to make an amendment to the contract to add variable imaging for the dollar amount and date of the payment.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 6:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

We need to pull the contract from GPO. I just talked with Bill Moses and the Secretary wants the payment amount and the method of delivery (direct deposit or check) included in the notice (see emails below.)

Can anyone make a 7:00 pm call tonight to talk this through? I'll send an invite and if you can make it, great.

Sorry for this!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 5:48 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
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We now need to include the payment amount AND the means of payment (DD or check).

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From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 5:33 PM
To: Simon Susan <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
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Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

To: Manno Steven R (b)(6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Fri 4/3/2020 10:56:29 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Don't think so since they don't count the weekend. They might just need some hours on Monday.

From: Manno Steven R (b)(6) @irs.gov>
Date: Friday, Apr 03, 2020, 6:55 PM
To: Mendez Pedro L (b)(6) @irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Good move, is it possible we can keep the same bid opening?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 6:42 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Hi...I emailed GPO that we need to amend the contract. I ask that We want to drop in one contract clause to cover the variable image. Trying to keep the same schedule.

Thanks

From: Manno Steven R <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 6:24 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Let's make the meeting time tomorrow morning 11:00 am.

From: Manno Steven R
Sent: Friday, April 3, 2020 6:21 PM
To: 'Mendez Pedro L' <Mendez Pedro L>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L (b)(6) @irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

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Good afternoon- A change in direction on the notice, today on the @5 call the ASTP indicated that Treasury is not comfortable with not doing what the statute requires. The statute requires:

Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

We have been asked to include the EIP amount and method of payment in the notice. Next steps:

- Update draft notice to include these fields that change
- Provide a new estimated time line on rebid and estimated time frame for first series of notices to be issued.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

To: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]; Givens Teresa V [(b)(6)]@irs.gov]
Cc: Aledo Victor[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Preston Christie A [(b)(6)]@irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/3/2020 8:36:30 PM (UTC)
Subject: FW: Updated EIP Notice 1444 REVISED LATEST VERSION
How to UNZIP.html
SecureZIP Attachments.zip

Good Afternoon,

Sharing the English/Spanish version of the EIP notice.

- Updated to include statement regarding use of SSA 1099 or RRB 1099

Cheers,

Bill

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 4:24 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: Updated EIP Notice 1444

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- [(b)(6)]

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:
800-919-9835



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

Para recibir asistencia, puede llamar al:
800-919-9835



Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

(b)(5) Deliberative Process Privilege; (b)(6)

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Economic Impact Payment – Personnel Security Approval Schedule - April 3, 2020

When the contract is awarded, the Contract Officer's Representatives (COR)s will contact the vendor to identify a Point of Contact (POC) with whom the COR can work to obtain necessary investigation from forms and documentation. Contractor employees who will have physical and /or logical access to IRS taxpayer data must be both eligible and suitable to work on an IRS contract as determined by IRS Personnel Security (PS). Vendors are responsible for providing the following forms/documentation for their employees assigned to IRS contracts to COR and PS:

Personal Security Schedule date

April 6, 2020 – Risk Assessment Checklist (RAC) spreadsheet - this spreadsheet should be completed by the vendor point of contact to provide needed information about each employee who will be working on the contract;

1. Publishing will send the RAC to the Vendor POC via email to provide requested data for all contractor employees who will need access to taxpayer data: 1) IT and system administrators. 24 – hour; and 2) low risk employees. 24 - hours

The following forms must be completed by each subject assigned to the contract who will have access to taxpayer data:

2. A completed and signed OF-306, *Declaration for Federal Employment* form;
3. A signed Non-Disclosure Agreement form;
4. A signed Fair Credit Release form;
5. A completed Electronic Questionnaires for Investigations Processing (e-QIP) package. PS will send each subject a separate email with instructions for completing e-QIP. The e-QIP package is only required for those subjects who do not have a favorably adjudicated federal background investigation within the last five (5) years.

April 7, 2020 – Vendor/COR POC returns completed Risk Assessment Checklist. 48 - hours

April 7, 2020 – CORS will review the RACs for accuracy and transmit via email to *HCO PS Contractor Security Onboarding. 24 - hours

April 7, 2020 – Personal Security will coordinate tax compliance check and determine compliance/non-compliance. 24 – hours

April 8, 2020 – PS will create e-QIP invitations and email all subjects who are not already investigated at the appropriate risk level.

April 9, 2020 – PS will determine eligibility/suitability (favorable or unfavorable), and provide determination to the COR. If approved, COR will receive interim access approval memo from PS – subject can then onboard and begin working.

NOTE: For interim to be approved by the next day, the subjects must complete their e-QIP accurately/timely and we would need to have tax check results from ETC for the subject.

Economic Impact Payment – Personnel Security Approval Schedule - April 3, 2020

When the contract is awarded, the Contract Officer Representatives (COR)s will contact the vendor to establish a Point of Contact (POC) Contractor employees who will have physical and **/or** logical access to IRS taxpayer data must be both eligible and suitable to work on an IRS contract as determined by IRS Personnel Security (PS). Vendors are responsible for providing the following forms/documentation for their employees assigned to IRS contracts to COR and PS:

Personal Security Schedule

April 6, 2020 – *Risk Assessment Checklist* (RAC) spreadsheet - offers convenient way to collect employee data, this spreadsheet should be completed by the vendor point of contact to provide needed information about each employee who will be working on the contract;

1. Kickoff meeting with POC, CORs and Physical Security
2. First RAC will be sent to the contractor for IT and system administrators 24 - hour
3. Second RAC will be sent to the contractor for low risk employees. 24 - hours

The following forms must be completed by each subject assigned to the contract:

4. A completed and signed OF-306, *Declaration for Federal Employment* form;
5. A signed Non-Disclosure Agreement form;
6. A signed Fair Credit Release form;
7. A completed Electronic Questionnaires for Investigations Processing (e-QIP) package. PS will send each subject a separate email with instructions for completing *e-QIP*. The *e-QIP* package is only required for those subjects who do not have a favorably adjudicated federal background investigation within the last five (5) years

April 7, 2020 – Contractor returns completed Risk Assessment for both IT and Low Risk Employees 48 - hours

April 7, 2020 – Both CORS will review the RACs for accuracy and upload them to CSM 24 – hours

April 7, 2020 – Personal Security will forward to Employee Tax Check Compliance 24 – hours

April 8, 2020 – *E-QIP*, invite to all employee to complete an Electronic Questionnaires for Investigation

April 9, 2020 – Interim Approval – IT employees and low-risk employees

To: Manno Steven R[(b)(6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b)(6)@irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/2/2020 10:26:57 PM (UTC)
Subject: RE: Notice 1444 contract status

Thanks for the update Steve.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Apr 2, 2020 6:22 PM
To: Moses William A <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: Mendez Pedro L (b)(6)@irs.gov>
Subject: Notice 1444 contract status

I want to alert you to news we received from GPO this afternoon. The specifications did not get released for bidding today as we hoped. GPO is still reviewing and finalizing the specifications. GPO also wants to ensure that they provide vendors enough time to provide us with a good bid. Per their regulations, a bid this size needs more time on the street. They plan to have the contract on the street early tomorrow (Friday) and open it up early on Monday for award Monday afternoon. That way vendors will have all weekend to prepare their bids and required plans. GPO has called all 9 or 10 vendors on the list we provided them to notify them that the solicitation will be out shortly.

While this means we will lose this weekend to work with the vendors to prepare their security clearance responses, we will still be able to accomplish this next week to stay on schedule to deliver the notices with the original schedule. The content file is still due to the vendors on April 9, taxpayer address files are due to vendors on April 14, with final vendor deliveries to USPS by April 30.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Thur 4/2/2020 10:00:12 PM (UTC)
Subject: RE: Notice 1444 jkt 412-789

Yeah, a contract this size we want to get right. Plus if we want to avoid any protests if we don't allow enough time for bidders.

From: Manno Steven R <(b)(6)@irs.gov>
Date: Thursday, Apr 02, 2020, 5:58 PM
To: Mendez Pedro L (b)(6)@irs.gov>, Harrison Dynisha T (b)(6)@irs.gov>, Skyrm Theresa L (b)(6)@irs.gov>, Truitt Bartholomew S <(b)(6)@irs.gov>, Pelishek Glenn R <(b)(6)@irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Ok. Best to get it right. I know this means we lose the weekend time to get printer responses to the RACs but our schedule can still be met.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 5:54 PM
To: Manno Steven R <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: Notice 1444 jkt 412-789

We got problems. It ain't going out today.

From: MacAfee, Sandra K. <(b)(6)@gpo.gov>
Date: Thursday, Apr 02, 2020, 5:48 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Ward, David T. (b)(6)@gpo.gov>
Cc: Hasenfus, Julie A. <(b) (6) >
Subject: RE: Notice 1444 jkt 412-789

Hi Pedro. We were working on this contract all day (that included me personally). Unfortunately it needed a lot of updates as a lot of the information was from 2008 and obsolete so we needed to update it quite a bit. I just received the last draft a couple of minutes ago. However, we still have a few questions for IRS and a little more cleanup. We are meeting at 7:30 to go through it again. We were told by Glenn that IRS does not want a final review. Do you agree with that?

Since IRS gave us until April 30, vs the original April 28 date, we wanted to ensure that we provided our vendors enough time to provide us with a good bid and per our regulations a bid this size needs more time on the street. So we plan to have this on the street early tomorrow and open it up early on Monday. That way they have all weekend to prepare the bid and required plans. We called all 9-10 vendors on our bid list today to put them on alert that the solicitation would be out shortly.

I can provide you a copy tonight if you had planned to review it to see where we are at but we still have some work to do so it is definitely not ready for prime time.

We are almost there. This is a real rushed spec and I wish we had more time but we understand the urgency.

Let me know if you have any questions. Have a nice evening and we will be in touch early tomorrow.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512(b)(6) | mb 202.641(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Mendez Pedro L [mailto:(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 5:37 PM

To: Ward, David T. [(b)(6)]@gpo.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>
Subject: FW: Notice 1444 jkt 412-789

Hi....checking in on latest update.

From: Pelishek Glenn R <[(b)(6)]@irs.gov>
Date: Thursday, Apr 02, 2020, 4:52 PM
To: Mendez Pedro L <[(b)(6)]@irs.gov>
Subject: FW: Notice 1444 jkt 412-789

From: Ward, David T. [(b)(6)]@gpo.gov>
Sent: Thursday, April 02, 2020 4:52 PM
To: Pelishek Glenn R <[(b)(6)]@irs.gov>; Everett, Dalton E. <(b) (6) >
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Not yet Glen We are waiting for someone else's input on this

David Ward | *Manager* Customer Services | APS DC | ph 202.512.[(b)(6)] | mb 202.425.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 4:50 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. [(b)(6)]@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Is the spec's on the GPO bid site?

From: Everett, Dalton E. <(b) (6) >
Sent: Thursday, April 02, 2020 3:32 PM
To: Pelishek Glenn R <[(b)(6)]@irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. [(b)(6)]@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Glenn,

Not yet. Upper management here at GPO & IRS concluded with their meeting a short time ago. Should know something soon.

Thanks,

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 3:28 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Is the spec's out for bid? Not on the GPO bid site.

From: Everett, Dalton E. <(b) (6) gov>
Sent: Thursday, April 02, 2020 7:39 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Good morning Glenn,

Having another quick review. We touch base soon.

Thanks,

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto:(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 6:58 AM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Subject: RE: Notice 1444

What is the status of 412-789?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 6:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. <dward@gpo.gov>
Subject: RE: Notice 1444

Thanks Glenn

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto: (b)(6)@irs.gov]
Sent: Wednesday, April 01, 2020 6:12 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Cat No. 74360R

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 5:33 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Glenn,

Do you have the Catalog No.?

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401

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From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 4:48 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thanks

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 4:48 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Sure, we can do that.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto:(b)(6)@irs.gov]
Sent: Wednesday, April 01, 2020 4:46 PM
To: Everett, Dalton E. <(b) (6) ov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Can you let me know when it will be posted on the GPO bid site?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 3:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thank you.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto:(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 3:31 PM
To: Ward, David T. <(b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. <(b)(6)@gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Notice 1444

Attached is the specifications for Notice 1444.

From: Pelishek Glenn R
Sent: Wednesday, April 01, 2020 3:03 PM
To: Ward, David T. <(b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. ((b) (6) ov) <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

Meeting Name	Economic Impact Payment – Notification Working Sessions
Date	**April 2, 2020**
Time	9am Daily
Conference Call	(b)(7)(E)
Executive Sponsors	Rick Baker
Lead	June McHenry

Agenda

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Key Stakeholders:

W&I:	**OTC:**	**Cybersecurity**
SBSE:	**Counsel:**	
PGLD:	**Master File:**	
CFO:	**Publishing:**	

Legislation:

NOTICE TO TAXPAYER. — Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.

Item	Discussion	Action	Owner	Due Date
	Data File Option 1 (best) Secure FTP Option 2 – Information burnt to DVD's • RISK – The entity file data is scheduled to be ready April 11 or 12. The DVDs will be created at Martinsburg. April 12 is a Sunday. UPS doesn't pick up mail at Martinsburg on Sunday. The timeframes for the vendor to get the data, print, and mail is very tight and UPS is not guaranteeing overnight delivery during the Coronavirus crisis. The loss of a day can have a significant impact on the vendor's ability to mail the notifications within the legislative timeframes. Question- Will test files be sent to vendors?	Action: June will send email to Bill on the risk of UPS delivery.	Applications Development	4/2/2020 - Complete

	▪ Additional information is needed from the vendors and once identified staff ready to work through the weekend to ensure they are set up for the file transfer. Yes, AD would like to send some sort of test file to ensure the vendors can receive and read the information. Questions – Can AD start working with the vendor prior to security assessment. ▪ Goal is to complete assessments by Wednesday ▪ Security doesn't see a problem with AD reaching out to the vendor to gain information for file transfer as no PII information is being shared at this time.			
	Notification – Spanish translation is complete. Currently, the notification is one page, English on one side and Spanish on the other. Will use Austin Service center as the return address. We are still waiting confirmation on the toll-free telephone number. Glenn sent Tina the proof of the return envelope and it looks good. Language is being approved; we believe it has been sent to Treasury	Toll-Free Telephone number needed Awaiting language approval	OTC	
	Contract – At GPO expect vendor award tomorrow. We may have one or more vendors that can take more than one lot. Internal order code is 5T PSR's needed for each lot. First PSR is complete need to complete remaining 4.	Start scheduled for subsequent mailings. Steve will discuss further on 9:30 call Tina Dix will complete the remaining PSRs.	Publishing	

To: Truitt Bartholomew S[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Harrison Dynisha T[(b) (6) irs.gov]
Sent: Thur 4/2/2020 8:50:19 PM (UTC)
Subject: RE: Latest draft of Notice 1444 (EN-SP)

The options are:

Self-mailer - will not image on the Notice
Envelope without window - image on envelope only
Window envelope – image on Notice (English side only)

From: Truitt Bartholomew S <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 4:47 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

Ok I thought that we were not going to image on the letter if it's a self-Mailer. If it's a letter then we will only image on the envelope.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 4:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

Only on the front (English) side

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 02, 2020, 4:36 PM
To: Moe Sheryl M <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Truitt Bartholomew S [redacted](b)(6)@irs.gov>, Dix Tina L <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

Is the taxpayer address going to be printed on the Spanish side of the notice? I thought it would not.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 11:21 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: Latest draft of Notice 1444 (EN-SP)

Good Morning,

Here is the latest draft of the notice with the Spanish translation added and the address updated. Let me know if there are any other changes needed.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)

1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

To: Truitt Bartholomew S[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Mendez Pedro L[(b)(6)@irs.gov]
Sent: Thur 4/2/2020 8:48:33 PM (UTC)
Subject: RE: Latest draft of Notice 1444 (EN-SP)

If in envelope with window, then you have to image the letter.

From: Truitt Bartholomew S (b)(6)@irs.gov>
Date: Thursday, Apr 02, 2020, 4:47 PM
To: Mendez Pedro L (b)(6)@irs.gov>, Manno Steven R (b)(6)@irs.gov>, Moe Sheryl M (b)(6)@irs.gov>, Harrison Dynisha T (b)(6)@irs.gov>, Pelishek Glenn R (b)(6)@irs.gov>, Dix Tina L <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

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Sent: Thursday, April 02, 2020 4:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

Only on the front (English) side

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 02, 2020, 4:36 PM
To: Moe Sheryl M <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, Dix Tina L <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 (EN-SP)

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From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 11:21 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: Latest draft of Notice 1444 (EN-SP)

Good Morning,

Here is the latest draft of the notice with the Spanish translation added and the address updated. Let me know if there are any other changes needed.

Thank you

Sheryl Moe, Publishing Specialist

Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
1-866-XXX-XXXX

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

line up



This example is18pt, Helvetica bold, flush left

Your Recovery Rebate Payment

margins/space as equal as possible

approx. 1 pica space

approx. size of icon - .6875" H x 1.298" W

EIP-00046699

To: Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b)(6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Thur 4/2/2020 3:21:11 PM (UTC)
Subject: Latest draft of Notice 1444 (EN-SP)
_.pdf

Good Morning,

Here is the latest draft of the notice with the Spanish translation added and the address updated. Let me know if there are any other changes needed.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:
866-XXX-XXXX



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus.*

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

Para recibir asistencia, puede llamar al:
866-XXX-XXXX

Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o conocido también como la Ley *CARES*), en inglés, de 2020.

El pago fue emitido por medio de depósito directo a la cuenta bancaria de usted que tenemos en nuestros archivos, o por medio del envío de un cheque del Tesoro a la dirección que aparece en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre Español) o usando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente.

Su pago de alivio por el impacto económico se ha basado en información, tal como el estado civil para efectos de la declaración, la cantidad de hijos calificados y su ingreso bruto ajustado, de su declaración de impuestos federales sobre los ingresos que se ha presentado más recientemente. Su pago de alivio por el impacto económico no se considera como ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si usted recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si usted no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este aviso, por favor, visite *www.irs.gov* o llame al 866-###-#### para más información. Usted puede solicitar aumentos a la cantidad de su pago de alivio por el impacto económico, tal como por tener un hijo en 2020, en su declaración de impuestos federales sobre los ingresos de 2020.

El *IRS* le insta a los contribuyentes a estar pendientes de los estafadores tratando de usar los pagos de alivio por el impacto económico como frente para crear esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal ni bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con correos electrónicos que tengan archivos adjuntos o enlaces que reclamen tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para más información sobre cómo su pago se ha calculado, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Pelishek Glenn R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Thur 4/2/2020 1:36:27 PM (UTC)
Subject: RE: Notice 1444 jkt 412-789

He appears to be very committed. Also, we are used to dealing with Martinsburg regarding transferring of files so what is happening now is new to us.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 9:28 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

He is 110% committed to get this project completed. A good thing!

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 9:23 AM
To: Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Interesting that Steve Dewey is checking the GPO site for the contract. Does he plan on bidding?

From: Truitt Bartholomew S <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 8:50 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

This is wonderful.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 8:47 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Thank you Glenn, great news.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 8:35 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L [redacted](b)(6)@irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Great.....Thanks Glenn

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 8:34 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) @irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Per Yvette Venable-Brooks, we are on schedule for the award of the contract for April 3.

From: Pelishek Glenn R
Sent: Thursday, April 02, 2020 7:43 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Notice 1444 jkt 412-789

FYI

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Thursday, April 02, 2020 7:39 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Good morning Glenn,

Having another quick review. We touch base soon.

Thanks,

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 6:58 AM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Subject: RE: Notice 1444

What is the status of 412-789?

From: Everett, Dalton E. <(b) (6) gov>
Sent: Wednesday, April 01, 2020 6:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Thanks Glenn

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 6:12 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Cat No. 74360R

From: Everett, Dalton E. <(b) (6) gov>
Sent: Wednesday, April 01, 2020 5:33 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>

Subject: RE: Notice 1444

Glenn,

Do you have the Catalog No.?

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto:(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 4:48 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thanks

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 4:48 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>
Subject: RE: Notice 1444

Sure, we can do that.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 4:46 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Can you let me know when it will be posted on the GPO bid site?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 3:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thank you.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 3:31 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Notice 1444

Attached is the specifications for Notice 1444.

From: Pelishek Glenn R
Sent: Wednesday, April 01, 2020 3:03 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) >; Everett, Dalton E. ((b) (6) ov) <(b) (6) o.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Manno Steven R (b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
Cc: Truitt Bartholomew S[(b)(6)@irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven (b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 10:09:21 PM (UTC)
Subject: RE: Notice 1444

Double cross

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 5:01 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Yes.....finger cross.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 4:59 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

That's great news!!

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 4:58 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thanks....heard that there will be a printer that will bid for 60 million (4 lots). I think RRD.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 4:31 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

15 million per lot.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 4:24 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Glenn,

What is the min lot qty you have? Is it 15 million per lot?

From: Pelishek Glenn R <(b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 4:22 PM
To: Mendez Pedro L <(b)(6)@irs.gov>

Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

OK

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Hi....

GPO just called me. They are proposing the following

Bid the job out with over 7 lots with a line item of 10 million minimum and another line item with how much more vendor can handle.

So lets say
Vendor A bids for a lot and can only handle 10 million and no more.
Vendor B bids for a max of 30 million
Vendor C bids for a max of 20 million
Vendor D bids for a max of 15 million

That would be 75 million right there with four vendors.

The draw back would be that we could wind up with 7 + vendors if they only bid for the 10 million.

I am thinking of telling GPO to just keep it as we have it since this could be confusing. This would drive Steve Dewey crazy.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:05 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444

OK

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:04 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Change the complete date to April 30.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:04 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. (b)(6)@gpo.gov>; Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Truitt Bartholomew S[(b)(6)@irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven (b) (6) irs.gov]
From: Harrison Dynisha T[(b) (6) irs.gov]
Sent: Wed 4/1/2020 8:29:21 PM (UTC)
Subject: RE: Notice 1444

The lots are currently 15 million.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 4:24 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
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Sent: Wednesday, April 01, 2020 3:04 PM
To: Ward, David T. [(b)(6)]@gpo.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Everett, Dalton E. ((b) (6) ov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) rs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 [(b)(6)]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 8:28:31 PM (UTC)
Subject: FW: Your Order with the U.S. Government Publishing Office - Jacket #412-789

-----Original Message-----
From: Postell, Waynette K. (b)(6) @gpo.gov>
Sent: Wednesday, April 01, 2020 4:21 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: Your Order with the U.S. Government Publishing Office - Jacket #412-789

To Department Of The Treasury
Internal Revenue Service

Thank you for your order with the U.S. Government Publishing Office.

Your order has been assigned Jacket Number 412-789.

The details of the job are as follows:
Job Title: Notice 1444 (4-2020)
Requisition Number: 0-004978
BAC: 4830-01

For questions or concerns, please contact your GPO Agency Procurement Services Team (APS).
apsdc@gpo.gov 202-512-0307
apsacs@gpo.gov 202-512-2132

****
U.S. GOVERNMENT PUBLISHING OFFICE
Keeping America Informed | www.gpo.gov
****

To: Pelishek Glenn R[(b) (6) irs.gov]; Ward, David T.[(b)(6)]@gpo.gov]; MacAfee, Sandra K.[(b)(6)]@gpo.gov]; Hasenfus, Julie A.[(b)(6)]@gpo.gov]; Everett, Dalton (b)(b) (6) ov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
From: Venable-Brooks, Yvette[(b) (6) gpo.gov]
Sent: Wed 4/1/2020 8:26:09 PM (UTC)
Subject: RE: Notice 1444
_.pdf

Good afternoon,

Attached is a copy of the SF-1 with the jacket number assigned for the subject publication.

A note has been made that the mail complete date is changed to April 30th.

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512[(b)(6)] mb 202.271[(b)(6)]

GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 3:04 PM
To: Ward, David T. <[(b)(6)]@gpo.gov>; MacAfee, Sandra K. <[(b)(6)]@gpo.gov>; Hasenfus, Julie A. <(b) (6) >; Everett, Dalton E. <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
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Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-[(b)(6)]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only): 412-789 | ☐ Red ☐ Black ☐ Blue

REQUISITION NO. *: 20-004978

CLASSIFICATION *: Classified ☐ Yes ☒ No | SBU ☐ Yes ☐ No | PII ☐ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ☒ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (4-2020)

QUALITY LEVEL: IV

DATE PREPARED: 03-30-2020

QUANTITY (Units of Finished Product): 75,000,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ☐ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *: 4830-01

AGENCY LOCATION CODE (ALC): 20-09-0003

APPROPRIATION CHARGEABLE/OBLIGATION NO.: 20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other: See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inkjet (QTY) ☐ High Resolution (QTY) ☐ Prior to Production Samples (QTY) ☐ Electronic Soft Proof

DAYS DEPT. WILL HOLD PROOFS | PRESS SHEET INSPECTION: ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable, include contact phone number):
See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below or in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE: ☐ Yes ☒ No | PRINT: ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT: ☐ 1 ☐ 2 ☐ 3 ☐ 4 | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive): ____ to ____ Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS: X | FOLD TO (Inches): X | SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS: X | NO. OF TEXT PAGES | PAPER COVERS (Self) ☐ (Same as) ☐

STITCH (Side) ☐ (Saddle) ☐ (U/C) ☐ | PASTE ON FOLD ☐ | LOOSELEAF ☐ | TAPE ☐ | COMB ☐ | COIL ☐ | PERFECT BOUND ☐ | SEW ☐ | CASE BOUND ☐ (Material and Color)

PAD/SETS (Position) | (Sheets in Pad) | (Sets in Pad) | (Sheets in Set) | (Chipboard Required) ☐ | CARBON INTERLEAVE ☐ | PUNCH/DRILL ☐ | (No. of Holes) | (Diam.) | (Inches Center to Center) | (Position) | STAMP TITLE (Bindery) Cover ☐ Spine ☐ Foil (Color) ____ Ink (Color) ____

COLLATE (Explain) | TAB DIVIDERS (Height of Tab) | Width of Cut (1/8, etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE: 4/28/2020 | KRAFT WRAP ☐ (QTY) | SHRINK FILM ☐ (QTY) | BAND IN SETS ☐ (QTY) | SUITABLE ☐ | OTHER PACKAGING (Specify) ☐ (QTY) | PACK IN CARTONS ☐

DELIVER PRODUCT TO:
Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

☐ Supplemental Information Attached

ADDITIONAL INFORMATION

SEE A'DDL SPECS IN WORD FORMAT

EST. $10,500,000.

FOR ADDITIONAL INFORMATION CONTACT (Name): Glenn Pelishek

TELEPHONE | ☐ PRICE APPROVAL REQUIRED IF EXCEEDS $____

(b)(6) irs.gov

FAX | ESTIMATE (For GPO Use Only) | INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necess... ...ized Government establishment.

AUTHORIZING SIGNATURE (Must be on file with GI...

acting Director, Media & Publications

Title

Standard Form 1, February 2014
Title 44 of the U.S. Code Control No. 1-1-0

EIP-00046812

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (4-2020)
REQUISITION NO.	BILLING ADDRESS CODE (BAC)
20-004978	4830-01

ADDITIONAL INFORMATION

To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Truitt Bartholomew S[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Wed 4/1/2020 8:03:14 PM (UTC)
Subject: RE: Notice 1444

I agree with all. Is it possible that GPO heard from the Debt Collector printers and they could only produce 10 mil? I also believe 10mil falls [(b)(4)] production range. I also think GPO is afraid they will not receive enough bidders to handle our requirements.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:59 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444

Good point about the increased security checks. We just don't know how many printers we would end up with.

Ok then, good call.
From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:57 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>; Manno Steven R <Steven.R.Manno@irs.gov>
Subject: RE: Notice 1444

Thanks...I agree

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:56 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

I'm thinking we need to leave it as is. I don't want to risk trying to get seven (7) vendors approved with background checks. Also, I agree it would be confusing and Steve D wouldn't be happy with our change.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
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Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@ rs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

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Glenn Pelishek
W&I Tax Products
Publishing Division
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Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Pelishek Glenn R|(b) (6) irs.gov]; Ward, David T.[(b)(6)]@gpo.gov]; MacAfee, Sandra K.[(b)(6)]@gpo.gov]; Hasenfus, Julie A.[(b)(6)]@gpo.gov]; Everett, Dalton E. ((b) (6) (b) (6)]; Venable-Brooks, Yvette|(b) (6) gpo.gov]
Cc: Harrison Dynisha T|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Manno Steven R|(b) (6) irs.gov]; Mendez Pedro L|(b) (6) irs.gov]
From: Skyrm Theresa L|(b) (6) irs.gov]
Sent: Wed 4/1/2020 7:05:46 PM (UTC)
Subject: RE: Notice 1444

Mail complete date is changed to April 30th.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:04 PM
To: Ward, David T.[(b)(6)]@gpo.gov>; MacAfee, Sandra K.[(b)(6)]@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Everett, Dalton E. ((b) (6) ov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <Bartholomew.S.Truitt@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
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SE:W:CAR:MP:P:W:T
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To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 7:02:13 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

OK

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:01 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

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W&I Tax Products
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SE:W:CAR:MP:P:W:T
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Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
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From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Wed 4/1/2020 7:01:43 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

GP, batter up.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:01 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
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From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Wed 4/1/2020 6:53:02 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

Question does this mean that a self-mailer will no longer possible with this now being Notice 1444 (EN-SP), with an language on both sides or is it going to be some many of the English page are printed and so many of the Spanish page printed. Also do we know when the Spanish version copy will be ready.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

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From: Mendez Pedro L[(b)(6)@irs.gov]
Sent: Wed 4/1/2020 6:22:08 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

Ok....can we release to GPO?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 2:21 PM
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From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 6:03:52 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

Ok sounds good.

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Sent: Wednesday, April 01, 2020 2:00 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6) @irs.gov>; Truitt Bartholomew S <Bartholomew.S.Truitt@irs.gov>
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To: Dix Tina L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 5:53:51 PM (UTC)
Subject: RE: Final Numbers

Thank you for your advice.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 1:43 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Final Numbers

I have not received anything final, final, final....:) Would we be safe to do 100M?

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-1892

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 11:38 AM
To: Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: Final Numbers

Any information on the final numbers for the first mailing of Notice 1444? I have it as 80 million, split into 5 lots for bidding.

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Cc: (b)(6)
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 5:26:26 PM (UTC)
Subject: FW: Notice 1444 - Contract Review

FYI

From: Usry Dianne <(b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 11:59 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>
Subject: RE: Notice 1444 - Contract Review

We reviewed the requirements and don't see any problems with the content. Glad to see protections in place for SBU data, including FTI and PII, and requirement to comply with Pub 4812 or 1075.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) ***| 770-364-*** (b)(6) ***(BYOD)***

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 10:36 AM
To: Usry Dianne (b)(6)@irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: Notice 1444

Attached are the latest specifications for the Notice 1444. We are planning on sending these specs to GPO today.

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From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 5:20:06 PM (UTC)
Subject: Latest draft of Notice 1444 Specifications
.doc

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(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

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(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

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(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

Name of Firm

Signature of Bidder

To: Manno Steven R[(b)(6) irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Wed 4/1/2020 4:51:27 PM (UTC)
Subject: RE: Emailing: SF-1 for Notice 1444
.html
.zip

Signed as requested.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 4:04 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Mendez Pedro L <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Notice 1444
Importance: High

Good afternoon Bill, attached is the GPO requisition form SF-1 that will accompany the print contract specifications for the Economic Improvement Payment mailing. By Publishing procedure 122, all requisitions greater than $1 million need to be signed by the M&P director. We are estimating $10.5 million at this time for this project, hopefully a high estimate.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:40 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Notice 1444
Importance: High

Hi Steve,
Signature needed from Bill.

Thx

From: Skyrm Theresa L <(b) (6) irs.gov>
Date: Tuesday, Mar 31, 2020, 3:38 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Notice 1444

Hi Pedro,

Attached is the SF-1 for Notice 1444 and requires Bill Moses signature.

Please have Bill sign and return to me.

Thank you,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1 for Notice 1444

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only) ☐ Red ☐ Black ☐ Blue

REQUISITION NO. *: 20-004978

CLASSIFICATION * Classified ☐ Yes ☒ No | SBU ☒ Yes ☐ No | PII ☐ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ☒ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (4-2020)

QUALITY LEVEL: IV

DATE PREPARED: 03-30-2020

QUANTITY (Units of Finished Product): 80,000,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ☒ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *	AGENCY LOCATION CODE (ALC)	APPROPRIATION CHARGEABLE/OBLIGATION NO.
4830-01	20-09-0003	20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other: See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inklet (QTY) ☐ High Resolution (QTY) ☒ Prior to Production Samples (QTY) ☒ Electronic Soft Proof | DAYS DEPT. WILL HOLD PROOFS | PRESS SHEET INSPECTION ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable, include contact phone number): See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below or in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE ☐ Yes ☒ No | PRINT ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT ☐ 1 ☐ 2 ☐ 3 ☐ 4 | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive) ____ to ____ Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS	FOLD TO (Inches)	SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS	NO. OF TEXT PAGES	PAPER COVERS (Self) ☐	(Separate) ☐
X	X	X			

STITCH (Side) ☐	(Saddle) ☐	(ULC) ☐	PASTE ON FOLD ☐	LOOSELEAF ☐	TAPE ☐	COMB ☐	COIL ☐	PERFECT BOUND ☐	SEW ☐	CASE BOUND ☐	(Material and Color)

PAD/SETS (Position)	(Sheets in Pad)	(Sets in Pad)	(Sheets in Set)	(Chipboard Required) ☐	CARBON INTERLEAVE ☐	PUNCH/ DRILL ☐	(No. of Holes)	(Date)	(Inches Center to Center)	(Position)	STAMP TITLE (Bindery) Cover ☐ Spine ☐ Foil (Color) ____ Ink (Color) ____

COLLATE (Explain) | TAB DIVIDERS (Height of Tab) | Width of Cut (1/5 etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE	KRAFT WRAP ☐ (QTY)	SHRINK FILM ☐ (QTY)	BAND IN SETS ☐ (QTY)	SUITABLE ☐	OTHER PACKAGING (Specify) ☐ (QTY)	PACK IN CARTONS ☐
4/24/2020						

DELIVER PRODUCT TO: Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL INFORMATION

☐ Supplemental Information Attached

SEE A'DDL SPECS IN WORD FORMAT

EST. $10,500,000.

FOR ADDITIONAL INFORMATION CONTACT (Name)	TELEPHONE	☐ PRICE APPROVAL REQUIRED IF EXCEEDS $
Glenn Pelishek		
(b)(6) irs.gov	FAX	ESTIMATE (For GPO Use Only) INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of this above-mentioned Government establishment.

William A. Moses — Digitally signed by William A. Moses Date: 2020.04.01 12:50:17 -04'00' — acting Director, Media & Publications

AUTHORIZING SIGNATURE (Must be on file with GPO) * | Title

Standard Form 1, February 2014 Title 44 of the U.S. Code Control No. 1-1-19

EIP-00046894

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (4-2020)
REQUISITION NO.	BILLING ADDRESS CODE (BAC)
20-004978	4830-01

ADDITIONAL INFORMATION

To: Skyrm Theresa L[(b)(6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 4:30:36 PM (UTC)
Subject: FW: Notice 1444 - Contract Review
.doc

Chief Counsel comments attached.

From: Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>
Sent: Wednesday, April 01, 2020 12:28 PM
To: Usry Dianne (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>; Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>
Subject: RE: Notice 1444 - Contract Review

Thanks, Glenn. I added a few edits/comments, mostly focused on timing issues.

I think you all are better positioned to know if IRS-side procurement needs to review. I know that Dennis Jackson noted he's available to help. Should you end up coordinating with them, please let us know – their counsel may want to be aware of this high-profile matter.
Kelly

From: Usry Dianne (b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 11:59 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>
Subject: RE: Notice 1444 - Contract Review

We reviewed the requirements and don't see any problems with the content. Glad to see protections in place for SBU data, including FTI and PII, and requirement to comply with Pub 4812 or 1075.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) |(b)(6)

From: Pelishek Glenn R (b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 10:36 AM
To: Usry Dianne (b)(6)@irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: Notice 1444

Attached are the latest specifications for the Notice 1444. We are planning on sending these specs to GPO today.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

Jacket
IRS Req.
(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

Jacket 341-xxx
(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

Name of Firm

Signature of Bidder

To: Jacobin John F|(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L|(b) (6) irs.gov]; Moe Sheryl M|(b) (6) irs.gov]; Harrison Dynisha T|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Dangel Paul L|(b) (6) irs.gov]
Sent: Wed 4/1/2020 3:53:57 PM (UTC)
Subject: RE: APPROVED: Notice Update/Printing Contract Update

Nice work!!

Paul Dangel
Chief, ePublishing Branch
IRS, Washington DC

From: Jacobin John F [(b)(6)]@irs.gov>
Date: Wednesday, Apr 01, 2020, 11:11 AM
To: Manno Steven R [(b)(6)]@irs.gov>, Mendez Pedro L [(b)(6)]@irs.gov>, Moe Sheryl M [(b)(6)]@irs.gov>, Harrison Dynisha T [(b)(6)]@irs.gov>, Truitt Bartholomew S [(b)(6)]@irs.gov>, Pelishek Glenn R [(b)(6)]@irs.gov>, Dangel Paul L [(b)(6)]@irs.gov>
Subject: RE: APPROVED: Notice Update/Printing Contract Update

cake and ice cream time!

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager | publish.no.irs.gov/pubsys/design

---

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 11:09 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Jacobin John F <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Dangel Paul L <(b) (6) irs.gov>
Subject: FW: APPROVED: Notice Update/Printing Contract Update

Sharing Ken Corbin's reaction to seeing the Notice 1444 proof with patriotic branding. He also approved the concept of offering options to the printers for self-mailer vs. envelope formatting, as well as paper alternatives.

Thank you all!

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 10:49 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Cc: Givens Teresa V [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: APPROVED: Notice Update/Printing Contract Update

Good morning Bill- You have approval on the 2 options listed below. I love the branding and will share with the leadership.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 6:37 PM
To: Simon Susan [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Cc: Givens Teresa V [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: Notice Update/Printing Contract Update
Importance: High

Good Afternoon,

Sharing the **latest draft of the notice with suggested patriotic branding included.** The branding is one of the designs shared with the Commissioner during the briefing earlier this month. We are assuming that we would include it but can remove or change as necessary. The particular design was chosen by the Publishing team due to the fact that we all together, as a country, impacted by COVID-19. **PLEASE PROVIDE COMMENTS.**

Contract Status:

We are planning to **send the contract specifications to GPO tomorrow afternoon** so they can send it out to bid. This job will be publicly available to all Printers as well as vendors who have already expressed interest in producing the job, or those other IRS functions have provided as potential bidders, i.e., the private debt collection printers provided by Cybersecurity. The contract(s) should all be **awarded by Friday, April 3**.

- Due to the volume of work and the short timeframe we are planning to award the contract to multiple printers in lots although one printer may be awarded more than one lot.

CONCURRENCE/INPUT REQUESTED: To finalize the contract specification and **get it out the door tomorrow afternoon,** we are **looking for concurrence** on the following to ensure we have a larger pool of vendors respond and can select those that best fit our needs:

1. Offer **two options for producing and mailing the notice: a self-mailer (sealed with perforated tabs), or as a letter inserted in an envelope.**
    - Opens the bidding to more vendors, creating more competition, and give us a better selection of able printers. We expect the envelope cost to be higher than the self-mailer but one vendor stated they could do them both for the same price and do the envelopes quicker.
2. Offer the option to **use comparable paper stock, for example, 50# or 60# offset**. The different paper stocks are close in weight and **shouldn't be clearly noticeable to taxpayers**, even if two different notices are compared side by side
    - Offering the option of using these similar weight paper stocks will give the printers more options and more flexibility in procuring paper.

Security Clearance Requirement:

- Based on collaboration in the last day, we are now confident that IRS **will be able to provide security** clearances as needed to any printer we award the contract to.

15-Day Mailing Requirement – Defining the Issue Date

As of today, IT expects it will be the 14th before they can provide the data files to vendor(s) due to the amount of processing time CADE2 will take. If we define the issue date as when IT sends the file to BFS we would have only 10 days to print and mail ~ 65M notices to meet the 15-day requirement.

- We originally assumed the timer would start once IT issues the file to BFS
- Looking into defining refund issued date the same way we do for refunds. Will have more in the morning.

Cheers,

Bill

William A. Moses

Acting Director,W&I Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
Cc: Givens Teresa V[(b)(6)@irs.gov]; Baker Rick L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Wed 4/1/2020 3:06:09 PM (UTC)
Subject: RE: APPROVED: Notice Update/Printing Contract Update

Thanks so much Ken.

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Sent: Wednesday, April 1, 2020 10:49 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
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Cheers,

Bill

William A. Moses

Acting Director W&I Media & Publications
Office: 202 317 (b)(6) *Fax: (855) 547-4491*

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:
1-866-XXX-XXXX



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Harrison Dynisha T|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Mendez Pedro L|(b) (6) irs.gov]; Skyrm Theresa L|(b) (6) irs.gov]; Manno Steven R|(b) (6) irs.gov]
From: Pelishek Glenn R|(b) (6) irs.gov]
Sent: Wed 4/1/2020 2:10:51 PM (UTC)
Subject: FW: Notice 1444

I added the information from James Macke regarding the data transfer of files into the specs.

From: (b)(6)
Sent: Wednesday, April 01, 2020 9:15 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Glenn,

Based upon the current discussion regarding the availability of the data file through data transfer folks, I suggest that they provide the language in Section 4 of the contract. Cyber can review the language to make certain that we have no concerns but, the initial language should come from the Data Transfer team.

We can discuss this after this call.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 8:38 AM
To: (b)(6)
Subject: Notice 1444

It looks like IRS will do the data transfer by STFP to the contractors. MCC does not want the staff to produce CD ROMS. The specs will be going to GPO this morning. We night send test data to the contractors this weekend.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
Cc: Givens Teresa V[(b)(6)@irs.gov]; Baker Rick L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 10:36:49 PM (UTC)
Subject: Notice Update/Printing Contract Update
_.pdf

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- We originally assumed the timer would start once IT issues the file to BFS
- Looking into defining refund issued date the same way we do for refunds. Will have more in the morning.

Cheers,

Bill

William A. Moses
Acting Director, W&I Media & Publications
Office: 202 317-(b)(6) Fax: (855) 547-4491

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

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1-866-XXX-XXXX



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The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at IRS.gov/coronavirus or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, visit IRS.gov/coronavirus.

Meeting Name	Economic Impact Payment – Notification Working Sessions
Date	**March 31, 2020**
Time	9am Daily
Conference Call	(b)(7)(E)
Executive Sponsors	Rick Baker
Lead	June McHenry

Agenda

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Key Stakeholders:

W&I:	**OTC:**	**Cybersecurity**
SBSE:	**Counsel:**	
PGLD:	**Master File:**	
CFO:	**Publishing:**	

Item	Discussion	Action	Owner	Due Date
1	Initiative name change: Economic Impact Payment	• Julie sent the QUAD template to the team- Completed	OTC	
2	Mail out of payment Phase 1: 2019/2018 Direct Deposit Phase 2: 2019/2018 Paper Checks- May be staggered and go out based on the primary taxpayer's SSN. Note: BFS can issue approximately 5 million per cycle	• Tina will send requirement document to team • Tina will send volumes -volumes by cycle would be helpful Urgent information needed for Contracts needed by 9 am ET Wednesday, April 1. • Urgent: Kelly Morrison, Counsel will seek guidance on legislation requirement for mailing timeframes • Urgent: Tina Dix will get information on the time it takes for deposit to reach taxpayer account. • Urgent: June will send email for clarification on what trigger will be used to determine when mailing must be completed. **Legislation:**		Phase 1 by April 9

		NOTICE TO TAXPAYER. — Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.		
3	Envelope vs Self Mailer: Provide a document with both options to Bill • Timeframe • Costing Receiving information from vendors that envelope mailing is more cost effective.	• Provide a document with both options to Bill • Steve will provide more information on envelope cost.	Publishing	
4	Files Data file is almost complete Test sample will be limited due to timeframes.	• Publishing will need addresses by 4/10		
5	Content of the letter Mirror changes are being made. Notice will be sent for approval by Media and Publications, Bill Moses and up through CARE.	• Tina will send copy of the notice for the branding logo insert	OTC	
6	Vendor Background check turnaround timeframes: 24 hours - already vetted 48 hours - with background check within the last 5 years 72 hours - new contract, if vendor provides Resource/Security documents within 24 hours Interviews will need to be completed quickly, consist of 3-4-hour conference call	• GPO is checking to determine expedite approval for current vendors		

To: Harrison Dynisha T[(b)(6)@irs.gov]; Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]
From: Pelishek Glenn R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 8:42:15 PM (UTC)
Subject: Notice 1444
.doc

Please review the latest draft of the specifications. Per Steve Dewey, IRS is having major issues with the STFP transfer of taxpayer data. We have the option to supply the contractor with CD-ROMs.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

Jacket
IRS Reg.
(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(Initials)

(b)(5) Deliberative Process Privilege; (b)(6)

Name of Firm

Signature of Bidder

Jacket
IRS Req.

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(Initials)

(b)(5) Deliberative Process Privilege; (b)(6)

Name of Firm

Signature of Bidder

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at www.irs.gov/coronavirus or by using the "Where's My Stimulus" application on your smart device.

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For more information about how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***www.irs.gov*** *or the "Where's My Stimulus?" Application.*

To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6) rs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Skyrm Theresa L[(b) (6) irs.gov]
Sent: Tue 3/31/2020 12:57:09 PM (UTC)
Subject: RE: Modification of Requirements Payment File for April 9th

Short turnaround times will drive prices up.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:49 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

I hope the other printers aren't as expensive – these prices are 5 times what we estimated.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:42 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T [(b)(6) @irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Yeah.....everything is a premium now, figures.
I have asked for the name.

Once the others come in we can gauge which format is best, self-mailer or letter into envelope.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:40 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T [(b)(6) @irs.gov>; Truitt Bartholomew S [(b)(6) @irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6) @irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Wow, this is a reversal of what we were thinking, but ok. What vendor is this – are they pre-approved? And if they can handle 65 million in 14 days, this should help keep our awards down to 2 or 3 printers which I think is good news.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:33 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Here is one vendor:
Steve, we will need lots of money.
The letter/envelope seems much faster.

Option	Cost	Capacity	Time	Makeready
Self-mailer	73.70/M	2.5 million per day	30 million in 14 days	2 day start up
Letter/Envelope	98.27/M	5.2 million per day	65 million in 14 days	1.5 day start up

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:55 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S < (b)(6) @irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Great news, thank you!

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:49 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Good morning.....by 9AM I will have the estimates from GPO. Three vendors have responded so far.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:47 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: Modification of Requirements Payment File for April 9th

Good morning, lots going on! Of course, there are some changes to the file/mailing process -- See Ginny's note below. I think this might allow us and the vendor more production time to send fewer checks out each week. We'll have to analyze how this impacts the contract specs and vendor production. I provided Bill my initial thoughts, please let me know what you think.

Finally, Bill is asking when we will have an assessment of potential vendors from GPO.

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:36 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

And maybe get lucky with the clearance. Will have an update from GPO on cleared vendors today?

From: Manno Steven R (b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 7:31 AM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

This gives us more time to produce notices if we are going to print and send them following the schedule of when the checks are issued. We have to know if we need to follow this schedule and how the taxpayer notice files for the vendor will be produced and delivered to the vendors: how often will they be run, what schedule are the vendors expected to keep. This may allow us to award the job to fewer vendors if notices can be sent out over a longer period of time.

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 9:40 PM
To: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Modification of Requirements Payment File for April 9th
Importance: High

Heads-up- Will need to assess what this means for our contract approach as it drags out over a number of weeks.

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Mar 30, 2020 8:07 PM
To: Brown Wanda J (b)(6)@irs.gov>; Davenport Felecia S (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Akinpelu Teisha A (b)(6)@irs.gov>; Andrews Cathy R (b)(6)@irs.gov>; Apostolou Christina M (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Brilliant Robyn (b)(6)@irs.gov>; D'Ambrosio John (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Doster Christine M (b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Harp Janet K (b)(6)@irs.gov>; Horan Daniel W (b)(6)@irs.gov>; Kerns Chris D (b)(6)@irs.gov>; Kim Sue-Jean (b)(6)@irscounsel.treas.gov>; Landreth Kristen A (b)(6)@irs.gov>; Linstead James C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Mercado Wayne R (b)(6)@irs.gov>; Mertz Steven (b)(6)@irs.gov>; Motamedi Fazlollah (b)(6)@irs.gov>; Nelms Cynthia

(b)(6)@irs.gov>; Noeller Jennifer A (b)(6)@irs.gov>; Oakley Pamela H (b)(6)@irs.gov>; Ortiz Elizabeth (b)(6)@irs.gov>; Parker Catherine T (b)(6)@irs.gov>; Powell Tammy (b)(6)@irs.gov>; Privett Camille D (b)(6)@irs.gov>; Rodriguez Gonzalez David A (b)(6)@irs.gov>; Schaeffer Stephen J (b)(6)@irscounsel.treas.gov>; Thomas Andrienne H (b)(6)@irs.gov>

Subject: FYI: Modification of Requirements Payment File for April 9th

Changes are afoot....

As of 3/30/2020 we are being asked to modify the Payment File for delivery to BFS on April 9th

1. Modify the requirements to only include TY2019 and TY2018 returns that IRS has ACH information in the file for April 9th.
2. Modify the requirements to issue paper refund checks for TY2019 and TY2018 using the following schedule:

- AGI of $25,000 or less for April 9th
- AGI of $50,000 or less April 16th
- AGI of $75,000 or less April 23rd
- AGI of $100,000 or less April 30th
- AGI of $125,000 or less May 7th
- AGI of $150,000 or less May 14th

For a maximum of 5M checks for each week.

We will be updating the WR once more but the direction to allow for staggering of the payments is great news.

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6)
470-639-(b)(6)(Desk)
Pls consider the environment before printing this email

To: Manno Steven R[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]
From: McHenry June A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 12:51:53 PM (UTC)
Subject: RE: Modification of Requirements Payment File for April 9th

Trying to keep you updated with the latest information....

I'm on a call with Ginger Busby. The plan is still to stagger the paper checks, but the method is still under consideration. Using AGI is probably not the final decision. The last digit of the SSN is another consideration.

June McHenry
Office of Taxpayer Correspondence

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:31 AM
To: Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Yes.

From: Baker Rick L (b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 7:29 AM
To: McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Modification of Requirements Payment File for April 9th
Importance: High

For contract requirements, will we need estimated volumes for each weekly check drop?

Rick L. Baker
Acting Director, Distribution
W&I, Media & Publications

From: Busby Virginia K (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 8:08 PM
To: Brown Wanda J (b)(6)@irs.gov>; Davenport Felecia S (b)(6)@irs.gov>; Moses William A (b)(6)@irs.gov>; Akinpelu Teisha A (b)(6)@irs.gov>; Andrews Cathy R (b)(6)@irs.gov>; Apostolou Christina M (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Brilliant Robyn (b)(6)@irs.gov>; D'Ambrosio John (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Doster Christine M (b)(6)@irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Harp Janet K (b)(6)@irs.gov>; Horan Daniel W (b)(6)@irs.gov>; Kerns Chris D (b)(6)@irs.gov>; Kim Sue-Jean (b)(6)@irscounsel.treas.gov>; Landreth Kristen A (b)(6)@irs.gov>; Linstead James C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Mercado Wayne R (b)(6)@irs.gov>; Mertz Steven (b)(6)@irs.gov>; Motamedi Fazlollah (b)(6)@irs.gov>; Nelms Cynthia (b)(6)@irs.gov>; Noeller Jennifer A (b)(6)@irs.gov>; Oakley Pamela H (b)(6)@irs.gov>; Ortiz Elizabeth (b)(6)@irs.gov>; Parker Catherine T (b)(6)@irs.gov>; Powell Tammy (b)(6)@irs.gov>; Privett Camille D (b)(6)@irs.gov>; Rodriguez Gonzalez David A (b)(6)@irs.gov>; Schaeffer Stephen J (b)(6)@irscounsel.treas.gov>; Thomas Andrienne H (b)(6)@irs.gov>
Subject: FYI: Modification of Requirements Payment File for April 9th
Importance: High

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Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6)
470-639-(b)(6) Desk)
Pls consider the environment before printing this email

To: Waters David C[(b)(6)@irs.gov]; Usry Dianne[(b)(6)@irs.gov]
Cc: Ricketts Gregory T[(b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Davis Paula E (PS)[(b)(6)@irs.gov]; Mains Stephanie L[(b)(6)@irs.gov]; Manno Steven R[(b)(6)@irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 11:37:58 AM (UTC)
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Thanks David.

From: Waters David C <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 7:21 AM
To: Moses William A <(b) (6) irs.gov>; Usry Dianne <(b)(6)@irs.gov>
Cc: Ricketts Gregory T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

The subject must have a favorably adjudicated investigation within the past two years which meets or exceeds the risk level of the position for which the subject is currently applying. This means that if the duties of the new position are assigned a moderate risk level, the subject's prior investigation must be at the moderate or high risk level.

Personnel Security determines the final risk level of these positions based on the duties being performed under contract. This information is provided by the vendor and corroborated by the COR.

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Moses William A <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 6:55 AM
To: Waters David C <(b)(6)@irs.gov>; Usry Dianne <(b)(6)@irs.gov>
Cc: Ricketts Gregory T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Thanks David.

Can you please define "as long as their investigation is current"? Cleared within the last XXXX?

From: Waters David C <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 6:52 AM
To: Moses William A <(b) (6) irs.gov>; Usry Dianne <(b)(6)@irs.gov>
Cc: Ricketts Gregory T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

This really depends on how quickly the vendor gets their employees' information to us. If we receive everything we need up front, we can turn the interims around in a day or two. There are several additional issues that may impact this as well:

1. If we find derogatory information in our initial review of the subject's investigative information, this will delay the subject's onboarding. If the information is egregious enough, it may result in a denial of staff-like access, and the vendor would have to provide a replacement.
2. Because of COVID-19, fingerprinting has become problematic. Personnel Security (PS) is currently awaiting guidance from

the Defense Counterintelligence and Security Agency (DCSA) about how they want bureaus to handle this situation. This is very fluid now, and guidance could come at any time.

We can also quickly approve subjects who have been investigated by IRS or any other federal agency, as long as their investigation is current.

Finally, I've recommended that the PS Staff develop a checklist for the vendors that highlights the exact investigative forms and documentation we require to conduct the initial interim staff-like access determination. We are also available to speak with the vendors to answer any questions they may have. The faster we get what we need, the faster we can complete our work and these folks can onboard.

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Moses William A <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 6:42 AM
To: Waters David C (b)(6)@irs.gov>; Usry Dianne (b)(6)@irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; Mains Stephanie L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Good Morning David,

GPO is working to identify cleared vendors. Given the number of notices that need to go out in the first mailing, I expect we may need a few different vendors. In case we need to expedite the clearance process, what does the process look like as far as timing? We need to get the first round of notices mailed no later than April 23rd and there will be additional mailings each week thereafter.

Please advise.

From: Waters David C (b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 6:07 AM
To: Usry Dianne (b)(6)@irs.gov>; Moses William A (b)(6)@irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; Mains Stephanie L (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Diane, you are correct. Taxpayer PII data is considered SBU, and those who have access to it must be investigated accordingly.

Personnel Security has a team standing by to help expedite the investigation process. Please remember that the subjects only have to receive an initial approved interim staff-like access determination in order to begin work on the contract. The full background investigation is conducted after the interim determination process and does not impact the subject's ability to work on the contract.

The interim process can be handled very quickly, provided the vendor and the IRS COR for these contracts ensures that contractor employees provide needed investigation documentation IMMEDIATELY upon request by Personnel Security. It behooves us to speak directly with the vendor once contracts are awarded and explain to them the security requirements up front. The objective is for them to fully understand what needs to be provided for each of their employees. Personnel Security is available and can participate on those calls if necessary.

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Usry Dianne (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 3:53 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Waters David C (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Bill,
Even if the content is generic, it remains protected IRC 6103 tax information (which is SBU data), and we must have the contract provisions and background investigations in place. And even if the letters are sealed before the vendor employees touch them, they would still have access to the information, requiring the protections to be in place.

Have you had conversations today with the personnel security folks who manage the background investigation process to see how quickly the interim clearances can be issued? I'd be happy to join those conversations.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6)

From: Truitt Bartholomew S <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 1:35 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>; Usry Dianne (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Bill,

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From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 11:16 AM
To: Usry Dianne (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Thanks Diane,

We are working to identify cleared vendors but given the number of notices we need to send in a short period, along with the fact

that vendors are handling Census printing/mailing and CDC is planning on a mailing for COVID-19, we will likely not be able to have folks that are all cleared.

The only Pii/SBU info is the name and address. We are keeping the content generic. All vendors will have GPO required security level and responsibilities will be covered in the contract.

Thoughts?

Bill

From: Usry Dianne (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 9:43 AM
To: Truitt Bartholomew S <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Cc: Ricketts Gregory T (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Good morning!

I am the CPO's POC for this effort, along with my manager Greg Ricketts. I spoke with Bart on Friday. Our privacy policy position is that the vendors with access to the SBU data (including PII and tax information, the elements mentioned below) must have the proper clearance in place and protection clauses in the contract. That clearance can be interim. Those in charge of the clearance process will have to be the ones who answer how fast that can happen.

We suggest starting with the existing vendor employees who have clearance and have them immediately expedite the process to clear any additional employees.

We also will work with you on the content and format of the letters from a privacy and disclosure perspective. Please include us on these discussions moving forward.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6)

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Sent: Monday, March 30, 2020 9:13 AM
To: Sheely Karen A (b)(6)@irs.gov>; Grimes Phyllis T (b)(6)@irs.gov>; Miner Janet R (b)(6)@irs.gov>; Wade Peter C (b)(6)@irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>; Usry Dianne (b)(6)@irs.gov>; Doggette Celia Y (b)(6)@irs.gov>
Cc: Downing Nanette M (b)(6)@irs.gov>; Rasey Courtney L (b)(6)@irs.gov>; Choi Robert S (b)(6)@irs.gov>
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
Importance: High

FYI…I understand that Greg and Diane are already on the implementation team. They will loop-in everyone else.

Rob

Robert Choi
Chief Privacy Officer
Internal Revenue Service
202-317- (b)(6) (Office)
(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Sunday, March 29, 2020 2:33 PM

To: James Sharon C <(b)(6) @irs.gov>; Choi Robert S <(b)(6) @irs.gov>; Meares Naida L <(b)(6) @irs.gov>; Tramble Sylana A <(b) (6) irs.gov>
Subject: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
Importance: High

Good Afternoon,

I hope you are all having a nice weekend and are staying healthy*

I'm reaching out to request your support as we prepare to mail approximately 150M stimulus notices/letters out in a very short timeframe as required by the CARES Act. Each year Media and Publication's Correspondence Production Services (CPS) prints and mails approximately 220M notices and letters. Given the volume of stimulus notices and the requirement to mail them within 15 days of the payment being issued, M&P Publishing is working with the Government Publishing Office (GPO) to procure printing/mailing services. We have been working with GPO for many years, per Title 44 of the US code, to print and ship millions of pages of forms and publications each year. GPO contracts also provided support during the last stimulus effort and ACA.

Our current plan is to send a notice/letter to taxpayers indicating their stimulus payment was issued and whether it was a direct deposited or a check. At a high level:

- An output file(s) will be produced by IT containing the **TP's entity and method of payment (DD, check)**
  - File(s) will be burned to DVD (using a pass phrase) and shipped overnight to vendor via FedEx.
    - Alternatively we could arrange for secure FTP. Almost all vendors use a secure transfer but we understand it would need to be approved.
- The vendor(s) will use a mail merge type process to generate/print the notice/letter and mail via USPS
- We expect this process to repeat multiple times over the next few months until the majority of stimulus payments are completed

As I understand it, we followed a similar process during the last stimulus effort in 2008 and ACA but I am told there may not have been some of the current security/privacy protocols in place back then. I was informed that the process to have a vendor cleared to handle Pii is very lengthy. Given the very short timeframe we are working with to meet these legislative requirements, I am looking for your input/guidance on what we will need to do to get approval to share the entity and method of payment information with GPO vendor(s) in the next 2 weeks.

Thank you in advance for your support.

Cheers,

Bill

William A. Moses
Acting Director, Media & Publications
Office: 202 317-(b)(6) Fax: (855) 547-4491

To: Manno Steven R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Truitt Bartholomew S[(b) (6) irs.gov]
Sent: Tue 3/31/2020 11:11:49 AM (UTC)
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Please review the confirmation regarding interim approval for contractors employees, that can be given rather quickly. We may open this up to new contractor as long as IRS Security components act quickly. Paula has informed me that she is unable to confirm vendors who are validated to do IRS work, but is able to confirm individual contractors.

From: Waters David C [(b)(6)]@irs.gov>
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To: Usry Dianne [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>
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Internal Revenue Service
202-317-(b)(6)(Office)
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Thank you in advance for your support.

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Busby Virginia K[(b) (6) irs.gov]
Cc: Givens Teresa V[(b)(6)@irs.gov]; Baker Rick L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Preston Christie A[(b)(6)@irs.gov]; Alito David P[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 1:43:10 AM (UTC)
Subject: RE: Stimulus Notice Draft & Approach - Input/Feedback requested

Thanks Ginger. We will update the name. We will still have some time to modify app name until middle of next week or so.

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Mar 30, 2020 9:38 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Givens Teresa V [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A [(b)(6)]@irs.gov>; Alito David P <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft & Approach - Input/Feedback requested

Great job! I know things have been moving so quickly but I do have one suggestion/change. I believe the stimulus/recovery rebate payment has been renamed the "economic impact payment". I also believe the WMS application will be renamed but that is not final. I understand you need that info sooner rather than later.

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6)
470-639-[(b)(6)] Desk)
Pls consider the environment before printing this email

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 7:13 PM
To: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A [(b)(6)]@irs.gov>
Subject: Stimulus Notice Draft & Approach - Input/Feedback requested
Importance: High

Good Afternoon,

Sharing draft of stimulus notice/approach for your review and comment.

In the interest of getting these notices out within 15 days of the payment file(s) going to BFS we streamlined the content and complexity of the notice.

- As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
- Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
- Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
- Aligns with feedback from Secretary that we did not have to include payment amount
- Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Print and Mail:

- **Recommend using a self-mailer** (single sheet folded and sealed) with perforated tabs or other secure seal as we did for Notice 1377 in 2008.
    - We have approval from PGLD to use sealed self-mailer. Counsel will support if they confirm final solution is secure
- Will save ~3 days production time as it eliminates additional step of inserting letters in to envelopes. Reduces cost by ~ $750K

Contract/Vendor Support:

- Publishing has been working with GPO to identified vendors with a security clearance. We expect to have a response on cleared vendors who have the capacity to do this work by mid-week.
- We expect we will need multiple vendors to get the notices out timely and while some may have a clearance, we need to be ready to expedite the clearance process or obtain a waiver.
- The current process would take a **minimum of 30 days** (fingerprinting, background checks, etc.) per the HCO Personnel Security Office
    - Need an assist in streamlining process or obtaining a waiver

Support Needed:

- **To enable completion of contract requirements, by COB Tuesday 3/31:**
    - Verify that we do not need to have payment amount or account info in the notice and a single page is acceptable
    - Confirm the use of sealed self-mailer is acceptable
    - Reach out to Human Capital Officer to let them know we may require assistance streamlining the clearance process. We should know by Wednesday what the cleared vendor pool looks like.
- Final notice content/verbiage needs to be set by the middle of next week.
    - Provide feedback on the content/verbiage so we can update for additional required review & approval
    - Provide guidance on the toll free number and return address to be used

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
Cc: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Manno Steven (b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Mon 3/30/2020 10:59:13 PM (UTC)
Subject: RE: Stimulus Notice Potential Printers

Thanks to you all.....get some rest.

From: Skyrm Theresa L (b)(6) @irs.gov>
Date: Monday, Mar 30, 2020, 6:52 PM
To: Truitt Bartholomew S (b)(6) @irs.gov>
Cc: Pelishek Glenn R (b)(6) @irs.gov>, Harrison Dynisha T (b)(6) @irs.gov>, Mendez Pedro L (b)(6) @irs.gov>, Manno Steven R <(b) (6) @irs.gov>
Subject: RE: Stimulus Notice Potential Printers

Bart----thanks so much!

From: Truitt Bartholomew S <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 6:48 PM
To: Skyrm Theresa L <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Potential Printers

Sorry I did get this until now, I just sent an email to Paula. I may not get an answer until tomorrow morning.

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 5:24 PM
To: Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Potential Printers
Importance: High

Hi Bart,

Can you ask Paula Davis to verify the list of contractors below and let us know if they have been vetted previously by IRS and if so, is their risk level previously approved by IRS the same as the risk level needed for this stimulus project? Currently, the files being sent to the contractor(s) for this stimulus will only consist of taxpayer's name and address (PII). If so, will their required revalidation under a new contract be completed within 24hours tops.

I agree with Steve that due to time constraints, I don't think there is enough time to validate **"new"** contractors.

Thanks,
Terri

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 10:20 AM
To: Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Potential Printers

Please add this list to your bid list of potential printers for the Stimulus Mailouts. One contract for direct deposit (approximately 70 million)

and one contract (35 million) for the taxpayers that will receive a check. These numbers will change as IRS /Treasury fine tunes the requirements.

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: McHenry June A[(b) (6) irs.gov]
Cc: Baker Rick L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Ricketts Gregory T[(b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Long Brandy L[(b)(6)@irs.gov]; Cutkomp Gloria M[(b)(6)@irs.gov]; Usry Dianne[(b)(6)@irs.gov]
From: Usry Dianne[(b)(6)@irs.gov]
Sent: Mon 3/30/2020 9:12:11 PM (UTC)
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE - PGLD response

PGLD response to the stimulus letter format options:

With agreement from all functional office executives in PGLD, we approve of the two options presented to us – 1) regular letter in an envelope, or 2) self-sealed postcard/letter sealed with glued and perforated tear-off tabs – with the following caveats:

1. Sealed on all sides
2. No letter content visible from outside
3. No SSN in content of letter
4. Taxpayer name and address and IRS return address on outside, but NO MENTION OF stimulus, payment, or other information on the outside (*unlike* the previous Notice 1377 from 2008). Any such additional information may be an unauthorized disclosure of tax information.
5. Keep PGLD (I'm your POC) at the table as you move forward with this project.

[the following two are related issues we are addressing, although not wholly owned by PGLD]

6. Contract for printing includes clauses for protection of 6103 tax information, Privacy Act information, and SBU data.
7. Vendor employees with access to the letters (physical or digital, sealed or unsealed) must have a minimum of interim background investigations completed.

I'm here to serve as your privacy advocate as we answer this challenge!

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) |(b)(6)

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Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Ricketts Gregory T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

It is postcard that is folded and sealed on all sides. No letter content is visible.

June McHenry
Office of Taxpayer Correspondence

From: Usry Dianne <(b)(6)@irs.gov>
Sent: Monday, March 30, 2020 10:28 AM
To: McHenry June A <(b) (6) irs.gov>
Cc: Baker Rick L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Ricketts Gregory T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

By self-mailer postcard, do you mean an actual open postcard?

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6) [redacted]

From: McHenry June A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 10:27 AM
To: Usry Dianne (b)(6)@irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Attached is the latest draft of the notification content.

Welcome to the team.

June McHenry
Office of Taxpayer Correspondence

From: Usry Dianne (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 10:24 AM
To: McHenry June A <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Ricketts Gregory T (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

I'm your POC for the letter process, and I will bring in others in PGLD as needed. I spoke briefly with Bart Truitt on this Friday afternoon.

One question we have is what exactly will be on the letters?

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6) [redacted]

From: McHenry June A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 10:03 AM
To: Usry Dianne (b)(6)@irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Dianne – Rick and I are leading a team tasked with getting the stimulus notifications issued. We are looking at 2 options for the format, letter in mailer envelop and a self-mailer postcard.

We need guidance from PGLD to the acceptability of the format. Who should we work with on this? We need to make this decision as soon as possible.

Thank you.

June McHenry
Office of Taxpayer Correspondence

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 9:46 AM

To: Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Need to get a call together with PGLD and Cyber reps quickly this morning.

From: Usry Dianne <(b)(6)@irs.gov>
Sent: Monday, March 30, 2020 9:43 AM
To: Truitt Bartholomew S <(b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>
Cc: Ricketts Gregory T <(b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Good morning!

I am the CPO's POC for this effort, along with my manager Greg Ricketts. I spoke with Bart on Friday. Our privacy policy position is that the vendors with access to the SBU data (including PII and tax information, the elements mentioned below) must have the proper clearance in place and protection clauses in the contract. That clearance can be interim. Those in charge of the clearance process will have to be the ones who answer how fast that can happen.

We suggest starting with the existing vendor employees who have clearance and have them immediately expedite the process to clear any additional employees.

We also will work with you on the content and format of the letters from a privacy and disclosure perspective. Please include us on these discussions moving forward.

Thank You,

Dianne Usry, JD, CIPP/G, CIPM, FIP | Privacy Technical Advisor | Privacy Policy and Knowledge Management | Privacy, Governmental Liaison and Disclosure (PGLD) | (b)(6)

From: Choi Robert S <(b)(6)@irs.gov>
Sent: Monday, March 30, 2020 9:13 AM
To: Sheely Karen A <(b)(6)@irs.gov>; Grimes Phyllis T <(b)(6)@irs.gov>; Miner Janet R <(b)(6)@irs.gov>; Wade Peter C <(b)(6)@irs.gov>; Ricketts Gregory T <(b)(6)@irs.gov>; Usry Dianne <(b)(6)@irs.gov>; Doggette Celia Y <(b)(6)@irs.gov>
Cc: Downing Nanette M <(b)(6)@irs.gov>; Rasey Courtney L <(b)(6)@irs.gov>; Choi Robert S <(b)(6)@irs.gov>
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
Importance: High

FYI…I understand that Greg and Diane are already on the implementation team. They will loop-in everyone else.

Rob

Robert Choi
Chief Privacy Officer
Internal Revenue Service
202-317 (b)(6) (Office)
(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Sunday, March 29, 2020 2:33 PM
To: James Sharon C <(b)(6)@irs.gov>; Choi Robert S <(b)(6)@irs.gov>; Meares Naida L <(b)(6)@irs.gov>; Tramble Sylana A <(b) (6) irs.gov>
Subject: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
Importance: High

Good Afternoon,

I hope you are all having a nice weekend and are staying healthy*

I'm reaching out to request your support as we prepare to mail approximately 150M stimulus notices/letters out in a very short timeframe as required by the CARES Act. Each year Media and Publication's Correspondence Production Services (CPS) prints and mails approximately 220M notices and letters. Given the volume of stimulus notices and the requirement to mail them within 15 days of the payment being issued, M&P Publishing is working with the Government Publishing Office (GPO) to procure printing/mailing services. We have been working with GPO for many years, per Title 44 of the US code, to print and ship millions of pages of forms and publications each year. GPO contracts also provided support during the last stimulus effort and ACA.

Our current plan is to send a notice/letter to taxpayers indicating their stimulus payment was issued and whether it was a direct deposited or a check. At a high level:

- An output file(s) will be produced by IT containing the **TP's entity and method of payment (DD, check)**
  - File(s) will be burned to DVD (using a pass phrase) and shipped overnight to vendor via FedEx.
    - Alternatively we could arrange for secure FTP. Almost all vendors use a secure transfer but we understand it would need to be approved.
- The vendor(s) will use a mail merge type process to generate/print the notice/letter and mail via USPS
- We expect this process to repeat multiple times over the next few months until the majority of stimulus payments are completed

As I understand it, we followed a similar process during the last stimulus effort in 2008 and ACA but I am told there may not have been some of the current security/privacy protocols in place back then. I was informed that the process to have a vendor cleared to handle Pii is very lengthy. Given the very short timeframe we are working with to meet these legislative requirements, I am looking for your input/guidance on what we will need to do to get approval to share the entity and method of payment information with GPO vendor(s) in the next 2 weeks.

Thank you in advance for your support.

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Dangel Paul L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Jacobin John F [(b)(6)]@irs.gov]
Sent: Mon 3/30/2020 7:09:44 PM (UTC)
Subject: RE:

Yes the original idea was to lock up with the irs logo which the space there is ½ inch with and 1 ¼ tall and the irs logo and the letters IRS already take most of that space.

We got a better option anyway.
The less we can do logo lock ups the better.

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager | publish.no.irs.gov/pubsys/design

From: Dangel Paul L <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 2:47 PM
To: Manno Steven R <(b) (6) irs.gov>; Jacobin John F <(b) (6) irs.gov>
Subject: RE:

Too small?

Paul Dangel
Chief, ePublishing Branch
IRS, Washington DC

From: Manno Steven R <(b) (6) irs.gov>
Date: Monday, Mar 30, 2020, 2:44 PM
To: Jacobin John F <(b) (6) irs.gov>, Dangel Paul L <(b) (6) irs.gov>
Subject: RE:

Thanks for working this, it would be great to have something added to this notice.

From: Jacobin John F <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 2:43 PM
To: Dangel Paul L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW:

FYI

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Pay

)ear Taxpayer:

'our Recovery Rebate Payment

Been working with Sheryl, Angie and Julie to help get this notice Patriotic
We tired playing around the logo and its just too small .5 wide and 1.5 tall including the irs logo and letters IRS + a patriotic twist is not cool

So now we are going to do the Patriotic map in the to the left of the headline your recovery rebate payment and make it work.

We hope to get her the mock up and files soon today, so she will have something before COB to finish on her end.

We are justing skype, facetime with vendor and a conf call all to visually and chat, just got off the phone and think we have something.

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager |
publish.no.irs.gov/pubsys/design

From: Moe Sheryl M (b)(6) irs.gov>
Sent: Monday, March 30, 2020 2:29 PM
To: Julie Koch-Beinke (b)(6) com>; Jacobin John F <(b) (6) irs.gov>; Rohlfs Angele M (b)(6)

(b)(6)@irs.gov>
Subject: RE:



Department of the Treasury
Internal Revenue Service
Andover, MA 05501

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Pay

)ear Taxpayer:

'our Recovery Rebate Payment

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Julie Koch-Beinke <julie@altny.com>
Sent: Monday, March 30, 2020 2:24 PM
To: Jacobin John F <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Rohlfs Angele M (b)(6)
(b)(6)@irs.gov>
Subject: Re:

From: John Jacobin <(b) (6) irs.gov>
Date: Monday, March 30, 2020 at 2:22 PM
To: Moe Sheryl M <(b) (6) irs.gov>, "julie@altny.com" <julie@altny.com>, Angie Rohlfs <(b)(6)

(b)(6)@irs.gov>
Subject: <no subject>

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager |
publish.no.irs.gov/pubsys/design

To: Manno Steven R[(b) (6) irs.gov]; Dangel Paul L[(b) (6) irs.gov]
From: Jacobin John F[(b) (6) irs.gov]
Sent: Mon 3/30/2020 6:46:16 PM (UTC)
Subject: RE:

We will

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager | publish.no.irs.gov/pubsys/design

---

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 2:45 PM
To: Jacobin John F <(b) (6) irs.gov>; Dangel Paul L <(b)(6)@irs.gov>
Subject: RE:

Thanks for working this, it would be great to have something added to this notice.

From: Jacobin John F <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 2:43 PM
To: Dangel Paul L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW:

FYI

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

I Am Taxpayer
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IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager |
publish.no.irs.gov/pubsys/design

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 2:29 PM
To: Julie Koch-Beinke <julie@altny.com>; Jacobin John F <(b) (6) irs.gov>; Rohlfs Angele M <(b)(6)

(b)(6)@irs.gov>
Subject: RE:

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

I Am Taxpayer
123 Main Street
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Your Recovery Rebate Pay

)ear Taxpayer:

'our Recovery Rebate Payment

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Julie Koch-Beinke <(b)(6)@altny.com>
Sent: Monday, March 30, 2020 2:24 PM
To: Jacobin John F <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Rohlfs Angele M <(b)(6)
(b)(6)@irs.gov>
Subject: Re:

From: John Jacobin <(b) (6) irs.gov>
Date: Monday, March 30, 2020 at 2:22 PM
To: Moe Sheryl M <(b) (6) irs.gov>, "julie@altny.com" <julie@altny.com>, Angie Rohlfs <(b)(6)

(b)(6)@irs.gov>
Subject: <no subject>

IRS Design Services | Washington, DC | John Jacobin | IRS Design Manager |
publish.no.irs.gov/pubsys/design

To: Manno Steven R[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]
Cc: Baker Rick L[(b) (6) irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Mon 3/30/2020 5:33:56 PM (UTC)
Subject: RE: Stimulus Notice Drafts/Decisions needed

Good thought!

Sue Simon
Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 1:28 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Drafts/Decisions needed

FYI, Notice 1377 (attached) produced in 2008 was a self-mailer that was sealed with perforated tabs. June McHenry and I are checking with PGLD on the acceptability of this option. I think it's more than secure enough. This will save us a few days of production time as it eliminates an additional step of inserting letters in to envelopes. It also eliminates the need to procure envelopes for the mailing.

Steve Manno
Director, Publishing
Cell (b)(6)
Desk 202-317-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 1:10 PM
To: Simon Susan <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Drafts/Decisions needed

I agree. Will modify and send back.

From: Simon Susan <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 1:09 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Baker Rick L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Drafts/Decisions needed
Importance: High

As stated, defer to your greater knowledge – don't give them choices, just the one you recommend.

Sue Simon
Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 12:59 PM
To: Simon Susan (b)(6)@irs.gov>

Cc: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Drafts/Decisions needed
Importance: High

Good Afternoon,

Sharing several version of the stimulus notice for review and input. We need to determine which version to go with by COB tomorrow so we can nail down the IT Data file requirements and finalize the contract language. We will still be able to massage the language based on feedback, but would not be able add payment/account info or variable (direct deposit /check). We recommend #1 below as it reduces the risk getting these notices out timely and informs the taxpayer their payment has been issued.

1. The first attachment is the **RECOMMENDED Version** as it informs the Taxpayer that the payment has been issued **(similar to the last stimulus)** without including payment details or account specifics. It is also short and straight forward which aligns with feedback we received from your discussion with Secretary which was basically, keep it clear and simple.

• Not including payment amount and account information removes Pii from the mix, streamlining the process to obtain Vendors. Additionally, not indicating whether the payment was direct deposit or check, reduces the burden on IT and minimizes risk of errors at the Vendor.

2. The 2nd attachment was created with Counsel and includes way too much detail, includes payment and account as well as a variable to state whether the payment was direct deposited or issued by check.

• This approach introduces risk at the vendor due to variable and requires IT to create additional versions of the output file which is outside of their bandwidth. It is also still very wordy/complex

3. The 3rd attachment is a cleaner version of #2 above and removes the payment info but still includes the variable.

• This approach still introduces risk at the vendor due to variable and requires IT to create additional versions of the output file which is outside of their bandwidth. It is a less wordy/complex than #2 above.

Decision Point:

1. We propose notices be sent as a 8x12 folded/sealed mailer rather than a traditional letter in envelope? Counsel would consider any secure method acceptable. Using a folder sealed mailer will **shorten the turnaround time** for Vendors since IRS would not have to order and provide envelopes for vendors. There would also be a **print cost savings of ~$750k.**
2. Alternatively, we can print and mail in windowed envelope. This will require us to order/deliver envelopes to vendors ahead of time so they can print and mail. Could **add 3-5 days** on top of going just with the folded/sealed mailer.

Please advise on preference.

Cheers,

Bill

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 9:25 AM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L (b)(6) @irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>

Subject: FW: Stimulus Notice Drafts

Hi Mr. Bill/Rick,

Please see attached draft from Counsel and explanation below, I see a few decision points that need to be clarified.

some executives want to include part of the bank account number to help taxpayers identify "where" it went.

final decision as to whether to include payment amount is still pending

Can this be sent as a 8x12 folded/sealed mailer rather than a traditional letter in envelope? For a potential sealed mailer, Counsel would consider any secure method acceptable. We suggest, however, that you ask this question when you circulate the notice through clearance

Counsel has also included the SSN, which was decided early on is not necessary to include.

Can you please circulate this up the chain for feedback?

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>
Sent: Monday, March 30, 2020 6:58 AM
To: Dix Tina L <(b) (6) rs.gov>
Cc: Schaeffer Stephen J <(b)(6)@irscounsel.treas.gov>; Kim Sue-Jean <(b)(6)@irscounsel.treas.gov>
Subject: FW: Stimulus Notice Drafts

Tina, please find two draft Notices attached – one with payment information and one without such information. As we understand it, the final decision as to whether to include payment amount is still pending, so we are forwarding both drafts. Based on executive briefings and the most recent press release language, below, we understand the primary purpose of the letter is to be explicit about whether the payment was made by check or by direct deposit, and some executives want to include part of the bank account number to help taxpayers identify "where" it went.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

To answer your earlier questions -

(b)(5) DP/AC

(b)(5) DP

Thank you for your coordination. I have later calls today, so let me know if you want to discuss this morning.
Kelly

From: Schaeffer Stephen J
Sent: Thursday, March 26, 2020 8:18 PM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>

Cc: Kim Sue-Jean (b)(6)@irscounsel.treas.gov>
Subject: FW: 2008 Stimulus notice

Thanks for jumping into the implementation of the CARES Act.

The nearly new section 6428(f)(6) provides (page 149 of the 880-page draft you've been reading):

(6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

Section 2201(d) of the Act (page 154) has the provision about offsets. It seems to allow offsets only for child support debts. Sue-Jean can provide some more background. The IRS doesn't know this in advance (typically). So, the work would fall to Fiscal Service. I've heard that Fiscal Service is asking us to send these payments in separate files so it can know to apply different rules. But, the point is that the letter should likely acknowledge this possibility and provide a phone number for TOP to call.

(d) EXCEPTION FROM REDUCTION OR OFFSET.—Any credit or refund allowed or made to any individual by reason of section 6428 of the Internal Revenue Code of 1986 (as added by this section) or by reason of subsection (c) of this section shall not be—

(1) subject to reduction or offset pursuant to section 3716 or 3720A of title 31, United States Code,

(2) subject to reduction or offset pursuant to subsection (d), (e), or (f) of section 6402 of the Internal Revenue Code of 1986, or

(3) reduced or offset by other assessed Federal taxes that would otherwise be subject to levy or collection.

Section 2201(e) of the Act (pages 154-155) addresses public awareness.

From: Kim Sue-Jean (b)(6)@irscounsel.treas.gov>
Sent: Thursday, March 26, 2020 3:11 PM
To: Schaeffer Stephen J (b)(6)@irscounsel.treas.gov>
Subject: FW: 2008 Stimulus notice

Sue-Jean Kim
Special Counsel to the Division Counsel, Wage & Investment
(202) 317-(b)(6)

From: Dix Tina L
Sent: Thursday, March 26, 2020 12:07 PM
To: Kim Sue-Jean (b)(6)@irscounsel.treas.gov>
Subject: 2008 Stimulus notice

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605(b)(6)

To: Simon Susan](b) (6) irs.gov]
Cc: Baker Rick L](b) (6) irs.gov]; Manno Steven R [redacted](b)(6) irs.gov]
From: Moses William A](b) (6) irs.gov]
Sent: Mon 3/30/2020 4:59:13 PM (UTC)
Subject: FW: Stimulus Notice Drafts/Decisions needed
Stimulus Payment Notice With Payment Amount 03302020.docx
Stimulus Payment Notice With No Payment Amount 03302020.docx
Stimulus Payment Notice RECOMMENDED.docx

Good Afternoon,

Sharing several version of the stimulus notice for review and input. We need to determine which version to go with by COB tomorrow so we can nail down the IT Data file requirements and finalize the contract language. We will still be able to massage the language based on feedback, but would not be able add payment/account info or variable (direct deposit /check). We recommend #1 below as it reduces the risk getting these notices out timely and informs the taxpayer their payment has been issued.

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Bill

From: Dix Tina L <(b) (6) irs.gov>

Sent: Monday, March 30, 2020 9:25 AM
To: Moses William A [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Drafts

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Tina L Dix
Senior Tax Analyst, M&P- Distribution
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Phone: (801)-605-[(b)(6)]

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Sent: Monday, March 30, 2020 6:58 AM
To: Dix Tina L <(b) (6) irs.gov>
Cc: Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>; Kim Sue-Jean <[(b)(6)]@irscounsel.treas.gov>
Subject: FW: Stimulus Notice Drafts

Tina, please find two draft Notices attached – one with payment information and one without such information. As we understand it, the final decision as to whether to include payment amount is still pending, so we are forwarding both drafts. Based on executive briefings and the most recent press release language, below, we understand the primary purpose of the letter is to be explicit about whether the payment was made by check or by direct deposit, and some executives want to include part of the bank account number to help taxpayers identify "where" it went.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

To answer your earlier questions -

(b)(5) DP/AC

(b)(5) DP

Thank you for your coordination. I have later calls today, so let me know if you want to discuss this morning.
Kelly

From: Schaeffer Stephen J
Sent: Thursday, March 26, 2020 8:18 PM
To: Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>
Cc: Kim Sue-Jean <(b)(6)@irscounsel.treas.gov>
Subject: FW: 2008 Stimulus notice

Thanks for jumping into the implementation of the CARES Act.

The nearly new section 6428(f)(6) provides (page 149 of the 880-page draft you've been reading):

(6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

Section 2201(d) of the Act (page 154) has the provision about offsets. It seems to allow offsets only for child support debts. Sue-Jean can provide some more background. The IRS doesn't know this in advance (typically). So, the work would fall to Fiscal Service. I've heard that Fiscal Service is asking us to send these payments in separate files so it can know to apply different rules. But, the point is that the letter should likely acknowledge this possibility and provide a phone number for TOP to call.

> (d) EXCEPTION FROM REDUCTION OR OFFSET.—Any credit or refund allowed or made to any individual by reason of section 6428 of the Internal Revenue Code of 1986 (as added by this section) or by reason of subsection (c) of this section shall not be—
> (1) subject to reduction or offset pursuant to section 3716 or 3720A of title 31, United States Code,
> (2) subject to reduction or offset pursuant to subsection (d), (e), or (f) of section 6402 of the Internal Revenue Code of 1986, or
> (3) reduced or offset by other assessed Federal taxes that would otherwise be subject to levy or collection.

Section 2201(e) of the Act (pages 154-155) addresses public awareness.

From: Kim Sue-Jean <(b)(6)@irscounsel.treas.gov>
Sent: Thursday, March 26, 2020 3:11 PM
To: Schaeffer Stephen J <(b)(6)@irscounsel.treas.gov>
Subject: FW: 2008 Stimulus notice

Sue-Jean Kim
Special Counsel to the Division Counsel, Wage & Investment
(202) 317-(b)(6)

From: Dix Tina L
Sent: Thursday, March 26, 2020 12:07 PM
To: Kim Sue-Jean <(b)(6)@irscounsel.treas.gov>
Subject: 2008 Stimulus notice

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

Taxpayer Identification Number:
Primary: XXX-XX-2222

John M Doe
123 Main Street
Ogden, UT 84401-2222

For assistance, you may call:
1-866-###-####

Understanding Your Recovery Rebate Payment

Please keep a copy of this notice for your records.

Dear Taxpayer:

Your Recovery Rebate Payment

(Option 1: Direct Deposit)
Our records indicate that you received a recovery rebate payment of ($X,XXX) as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was deposited on [April 06], 2020, to a bank account ending in [XXXX]. If you don't see your payment credited to your account, check with your bank to verify they received it.

(Option 2: Paper Check)
Our records indicate that you received a recovery rebate payment of ($X,XXX) as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was issued to you by Treasury check on [April 06], 2020, to the address shown above. If you didn't receive your payment, please check with your post office.

You will not be required to report the amount of your recovery rebate payment as taxable income on your 2020 federal income tax return. However, you will need to remember the amount if you file a 2020 tax return next year. If you receive any federal benefits or federally financed benefits, those benefits generally will not be affected by any recovery rebate payment you receive.

How We Calculated Your Payment

Your payment is based on information you submitted on your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. The next page shows a detailed explanation of how we calculated your recovery rebate payment.

Note: You will not be required to report the amount of your recovery rebate payment as taxable income on your 2020 federal income tax return.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***www.irs.gov*** *or the "Where's My Stimulus?" Application.*

Your Recovery Rebate Payment Calculation	
+ Filing Status	$ #,###
+ For qualifying children	$ #,###
- Reduction for Adjusted Gross Income Limitation	$ #,###.##
= Your **Calculated** Recovery Rebate Payment	$ **#,###.##**

Details of Your Recovery Rebate Payment Calculation
We calculated your recovery rebate payment based on the following rules.

Filing Status
(Option A: MFJ)
Based on your filing status, the amount of the recovery rebate payment is $2,400.

(Option B: HOH)
Based on your filing status, the amount of your recovery rebate payment is $1,200.

(Option C: Other)
Based on your filing status, the amount of your recovery rebate payment is $1,200.

Qualifying Children
The calculation is based on the number of qualifying children multiplied by $500. A child is generally considered a qualifying child if the child was under age 17 at the end of the tax year of your most recently filed tax return and has a Social Security number that is valid for employment or an Adoption Taxpayer Identification Number. The number of qualifying children shown on your most recently filed federal income tax return was (##).
(Qualifying Child Drop In: SSN)
One or more of the children reported on your most recently filed federal income tax return had an IRS Individual Taxpayer Identification Number (ITIN) or a Social Security number that is not valid for employment.

Adjusted Gross Income (AGI)
(Option A: MFJ-AGI> 150K)
Because your adjusted gross income on your most recently filed federal income tax return was above $150,000, we reduced your recovery rebate payment by 5% of the amount of your adjusted gross income exceeding $150,000.
(Option B: Other-AGI> 112.5K)
Because your adjusted gross income on your most recently filed federal income tax return was above $112,500, we reduced your recovery rebate payment by 5% of the amount of your adjusted gross income exceeding $112,500.
(Option C: Other-AGI> 75K)
Because your adjusted gross income on your most recently filed federal income tax return was above $75,000, we reduced your recovery rebate payment by 5% of the amount of your adjusted gross income exceeding $75,000.

(FMS Offset Drop In)
Your calculated recovery rebate payment shown above is before reduction for past due child support. If your recovery rebate payment is reduced because of this debt, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What You Need To Do

If you received your recovery rebate payment, you don't need to call or take any action. If you did not receive your recovery rebate payment, please visit the IRS website for more information at ***www.irs.gov*** or call 866-###-####.

If you have a child in 2020 or have other changes in circumstances for 2020 that may increase the amount of the recovery rebate payment, file your 2020 federal income tax return next year to request any additional payment amount you may be owed.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS will not call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.

Printed on recycled paper

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

Taxpayer Identification Number:
Primary: XXX-XX-2222

John M Doe
123 Main Street
Ogden, UT 84401-2222

For assistance, you may call:
1-866-###-####

Understanding Your Recovery Rebate Payment

Dear Taxpayer:

Your Recovery Rebate Payment

(Option 1: Direct Deposit)
Our records indicate that you received a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was deposited on [April 06], 2020, to a bank account ending in [XXXX]. If you don't see your payment credited to your account, check with your bank to verify they received it.

(Option 2: Paper Check)
Our records indicate that you received a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was issued to you by Treasury check on [April 06], 2020, to the address shown above. If you didn't receive your payment, please check with your post office.

You will not be required to report the amount of your recovery rebate payment as taxable income on your 2020 federal income tax return. However, you will need to remember the amount if you file a 2020 tax return next year. If you receive any federal benefits or federally financed benefits, those benefits generally will not be affected by any recovery rebate payment you receive.

How We Calculated Your Payment

Your recovery rebate payment is based on information you submitted on your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your payment is $1,200 ($2,400 if you filed a joint return with your spouse) plus $500 for each qualifying child under age 17 who has a Social Security number that is valid for employment or an Adoption Taxpayer Identification Number. The amount of your payment was then reduced by $5 for each $100 that your adjusted gross income exceeded $75,000 ($150,000 if you filed a joint return or $112,500 if you filed as head of household).

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***www.irs.gov*** *or the "Where's My Stimulus?" Application.*

(FMS Offset Drop In)
Your recovery rebate payment may have been reduced for past due child support. If your payment was reduced because of this debt, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What You Need To Do

If you received your recovery rebate payment, you don't need to call or take any action. If you did not receive your recovery rebate payment, please visit the IRS website for more information at ***www.irs.gov*** or call 866-###-####.

If you have a child in 2020 or have other changes in circumstances for 2020 that may increase the amount of the recovery rebate payment, file your 2020 federal income tax return next year to claim any additional payment amount you may be owed.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS will not call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.

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Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

For assistance, you may call:
866-###-####

Your Recovery Rebate Payment

Dear Taxpayer:

Your Recovery Rebate Payment

Our records indicate that you received a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Your payment was either deposited in your bank account or issued by Treasury check to the address shown above. You can see how your payment was delivered with the "Where's My Stimulus" application or by viewing "Where's my Stimulus?" at www.irs.gov/coronavirus. If your account hasn't been credited and you haven't received the payment by mail, check with your bank and post office.

Your recovery rebate payment isn't considered taxable income, and you shouldn't report it as taxable income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any recovery rebate payment you receive.

Your recovery rebate payment is based on information you submitted on your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. For more information on how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***www.irs.gov*** *or the "Where's My Stimulus?" Application.*

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Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

For assistance, you may call:
866-###-####

Your Recovery Rebate Payment

Dear Taxpayer:

Your Recovery Rebate Payment

(Option 1: Direct Deposit)
Our records indicate that you received a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was deposited your bank account If you don't see your payment credited to your account, check with your bank to verify they received it.

(Option 2: Paper Check)
Our records indicate that you received a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020. Your payment was issued to you by Treasury check, to the address shown above. If you didn't receive your payment, please check with your post office.

You will not be required to report the amount of your recovery rebate payment as taxable income on your 2020 federal income tax return. However, you will need to remember the amount if you file a 2020 tax return next year. If you receive any federal benefits or federally financed benefits, those benefits generally will not be affected by any recovery rebate payment you receive.

How We Calculated Your Payment

Your recovery rebate payment is based on information you submitted on your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your payment is $1,200 ($2,400 if you filed a joint return with your spouse) plus $500 for each qualifying child under age 17 who has a Social Security number that is valid for employment or an Adoption Taxpayer Identification Number. The amount of your payment was then reduced by $5 for each $100 that your adjusted gross income exceeded $75,000 ($150,000 if you filed a joint return or $112,500 if you filed as head of household).

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To: Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Cockrell Michael K[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]; King Robert M[(b) (6) irs.gov]; Soter Irene E[(b) (6) irs.gov]; Depreo Patricia A[(b)(6)@irs.gov]; McLaurin Ken A[(b) (6) irs.gov]; Taylor Sheryl M [Contractor][(b) (6) irs.gov]; Horne Thomas F[(b)(6)@irs.gov]
Cc: Ireland Rick[(b)(6)@irs.gov]; Pemberton Peter J[(b)(6)@irs.gov]; Levine Steffan A [Contractor][(b)(6)@irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Gresham Adela J[(b) (6) irs.gov]
Sent: Sun 3/29/2020 5:42:32 PM (UTC)
Subject: RE: Stimulus Notices

Hi Bill – thanks for the update. This is very helpful.

Steve D/Tom – for any electronic file transmission options, I believe there may be paperwork involved and we will need to factor in that time to ensure we are all set to transmit, correct?

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)
(b) (6) irs.gov

From: Moses William A <(b) (6) irs.gov>
Sent: Sunday, March 29, 2020 1:26 PM
To: Gresham Adela J <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>; Cockrell Michael K <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>; King Robert M <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Depreo Patricia A (b)(6)@irs.gov>; McLaurin Ken A <(b) (6) irs.gov>; Taylor Sheryl M [Contractor] (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Cc: Ireland Rick (b)(6)@irs.gov>; Pemberton Peter J (b)(6)@irs.gov>; Levine Steffan A [Contractor] (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Stimulus Notices

Good Afternoon Adela,

In response to the questions from yesterday:

- How will we transfer the file from IT to GPO/vendor?
  - we usually burn a DVD with the data and a pass phrase and ship it via small package carrier. We normally don't transmit it over the wire.
  - Optionally, if for security reasons we cannot ship it then we need to arrange for secure FTP. Almost all vendors use a secure transfer but Cybersecurity will need to advise/approve. There is a working meeting tomorrow morning and representative from Cyber is included.
- What testing do we have planned to ensure the vendor produces what we expect?
  - We will get preproduction imaged samples from vendor for IRS to review. M&P OTC will proof & approve as we do now.

I mentioned that due to the number of letters there may be multiple vendors selected to print and mail. If this is the case, we will need to create separate files for each vendor to deliver.

We plan to nail down the contracts this week once we have better volume info and verify the file delivery format.

Will provide an update after the team meeting Monday morning.

Cheers,

Bill

Yes multiple files if more than one vendor.
-----Original Appointment-----
From: Gresham Adela J [(b)(6)]@irs.gov>
Sent: Saturday, March 28, 2020 3:56 PM
To: Gresham Adela J; Moses William A; Baker Rick L; McHenry June A; Dix Tina L; Cockrell Michael K; Dewey Steve C; King Robert M; Soter Irene E; Depreo Patricia A; McLaurin Ken A; Taylor Sheryl M [Contractor]; Horne Thomas F
Cc: Ireland Rick; Pemberton Peter J; Levine Steffan A [Contractor]
Subject: Stimulus Notices
When: Saturday, March 28, 2020 3:30 PM-4:15 PM (UTC-05:00) Eastern Time (US & Canada).
Where: [(b)(7)(E)]

Meeting Objective: quick discussion on the source of the output file for stimulus notices and mechanics of notice distribution

To: Moses William A[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sun 3/29/2020 3:43:37 PM (UTC)
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Also....we will be discussing this on tomorrow's call. We will ask Cybersecurity on the protocol.
Thx

From: Moses William A (b)(6)@irs.gov>
Date: Sunday, Mar 29, 2020, 11:26 AM
To: Mendez Pedro L (b)(6)@irs.gov>, Manno Steven R (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Thanks Pedro,
Given we will be sharing TP name and address, is secure electronic transfer an option? If so, what's that look like?

Please advise.

Bill

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Mar 29, 2020 11:19 AM
To: Manno Steven R (b)(6)@irs.gov>
Cc: Moses William A (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Good morning,
First question: we usually burn a DVD with the data with a pass phase and ship it via small package carrier. We don't transmit it over the wire.

Second question:
We asked this last week if there will be SAT testers. This function of SAT testing has diminished over the years at IRS. We get preproduction imaged samples from vendor for IRS to review. This could be done via pdf to proof and approve. The question is who will be assuming the responsibility to review and proof. The answer is the customer and June should be the one to review and proof as she and her crew know the information and the data elements.

Third question: Yes multiple files if more than one vendor.

Respectfully
Pedro

From: Manno Steven R (b)(6)@irs.gov>
Date: Sunday, Mar 29, 2020, 10:59 AM
To: Mendez Pedro L (b)(6)@irs.gov>
Cc: Moses William A (b)(6)@irs.gov>
Subject: FW: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Hi Pedro, can we provide Bill & IT answers to the questions below about the notice mailing?

Thank you so much.

From: Moses William A <(b) (6) irs.gov>
Sent: Saturday, March 28, 2020 4:39 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L (b)(6) irs.gov>
Subject: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Hi Steve. Hope you are enjoying your weekend.

On a call with IT regarding the notices for the stimulus payments. They have the following questions that we could not address. I need to get back to IT right away with the answers.

- How will we transfer the file from IT to GPO/vendor?
- What testing do we have planned to ensure the vendor produces what we expect?

Also, couple of bits of info to share:

- IT is planning to issue the direct deposits and checks file to BFS at the same time. Right now that date is April 9th
  - We are working with WIOS to nail down numbers next week. I upped the estimate for CFO to 150M based on discussion with WIOS Director
- I asked that IT produce the data file needed to issue the letters as quickly as possible after the 9th. Will come back to you with that date ASAP so we have an idea of when we can get the file to vendor(s)
  - If we have multiple vendors, will we need to have IT create multiple files or is that something we can do?

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Manno Steven R[(b) (6) irs.gov]
Cc: Moses William A[(b) (6) irs.gov]
From: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sun 3/29/2020 3:28:34 PM (UTC)
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Yes, we mentioned this to June on record layout. Also , we need to nail down a quantity for the first wave. We will do a plus minus 30% qty variance. We plan on splitting the contract into several lots to get as much capacity.
I think we will then do another contract to do the other phases/wave. Our plan was to get the specs over to GPO early this week for the first wave.

From: Manno Steven R <(b)(6) @irs.gov>
Date: Sunday, Mar 29, 2020, 11:24 AM
To: Mendez Pedro L (b)(6) @irs.gov>
Cc: Moses William A <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

Thank you Pedro!

IT will need to provide us with a file record layout. This way we can notify the vendors what type of file they will receive and how all the data will be laid out on it.

Bill, it will help to have that ASAP, so we can write the file specifications into the contract that goes out for vendor bidding.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Sunday, March 29, 2020 11:20 AM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Moses William A <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Mailing- URGENT NEED TO GET BACK TO IT THIS WEEKEND

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Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Rosh Andrew L[(b)(6)@irs.gov]; Guduputi Saritha[(b)(6)@irs.gov]; Dewey Steve C(b)(6)@irs.gov]
Cc: Bauss Shalene R[(b)(6)@irs.gov]; Ramunni Leigh(b)(6)@irs.gov]; Waters David C(b)(6)@irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 5/13/2020 3:53:24 PM (UTC)
Subject: RE: Vendor security clearance
RE_ EIP Contracts - Access Approval Update.msg

Hi Andrew, thank you and welcome to the team. I'm attaching the latest update we received from David Waters.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Rosh Andrew L <(b)(6)@irs.gov>
Sent: Wednesday, May 13, 2020 11:39 AM
To: Guduputi Saritha (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>
Cc: Bauss Shalene R (b)(6)@irs.gov>; Ramunni Leigh <(b)(6)@irs.gov>
Subject: RE: Vendor security clearance

Good Morning,

I hope everyone is doing well and staying safe and healthy. My name is Andrew Rosh and I am working on the Economic Stimulus package project and I was wondering if we could get an update on the vendors clearances to see if everyone has completed those?

THANK YOU,
ANDREW ROSH
EOPS/DMPG/PPOR
A2-377
OFFICE PHONE#240-613-(b)(6)
BB# (b)(6)

From: Writt Mike D (b)(6)@irs.gov>
Sent: Wednesday, May 13, 2020 10:37 AM
To: Guduputi Saritha <(b)(6)@irs.gov>
Cc: Bauss Shalene R <(b)(6)@irs.gov>; Rosh Andrew L (b)(6)@irs.gov>; Ramunni Leigh <(b)(6)@irs.gov>
Subject: RE: Vendor security clearance

No, but not something I am tracking as security clearances are not my responsibility as I have stated in the past.

From: Guduputi Saritha <(b)(6)@irs.gov>
Sent: Wednesday, May 13, 2020 10:35 AM
To: Writt Mike D <(b)(6)@irs.gov>
Cc: Bauss Shalene R (b)(6)@irs.gov>; Rosh Andrew L <(b)(6)@irs.gov>; Ramunni Leigh <(b)(6)@irs.gov>
Subject: RE: Vendor security clearance

Good morning Mike,

Any update on vendor waiting on security clearance?

Thanks,

Saritha Guduputi
Office: 816-499-(b)(6)

From: Writt Mike D <(b)(6)@irs.gov>
Sent: Monday, May 11, 2020 9:08 AM
To: Rosh Andrew L <(b)(6)@irs.gov>; Ramunni Leigh <(b)(6)@irs.gov>; Guduputi Saritha (b)(6)@irs.gov>
Cc: Bauss Shalene R <(b)(6)@irs.gov>
Subject: FW: Vendor security clearance

FYI. One vendor is still waiting clearance. The rest have been cleared. As I understand it, request to transfer data is now going to be coming from W&I publishing instead of AD. I am hoping there are no issues as publishing has never submitted the forms.

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Monday, May 11, 2020 10:01 AM
To: Bauss Shalene R <(b)(6)@irs.gov>; Writt Mike D <(b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Horne Thomas F (b)(6)@irs.gcv>; Harrison Dynisha T <(b) (6) irs.gov>; Kaufman Evan (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: Vendor security clearance

Mike, here's the latest vendor clearance information from W&I Publishing.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, May 11, 2020 9:53 AM
To: Dewey Steve C <(b)(6)@irs.gov>
Cc: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: Vendor security clearance

Good morning Steve, three of the four print vendors have been cleared to receive IT data:

(b)(4)

(b)(4)

Steve Manno
Director, Publishing
Cell (b)(6)

To: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 5/7/2020 6:30:01 PM (UTC)
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

The remaining quantity will likely be closer to 30 million or more. We should try and confirm a number on the call tomorrow morning but I doubt if anyone will know.

I'm just being told that we may be asked to print and deliver the entire remaining quantity in the next week's cycle. More to come about that.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, May 7, 2020 2:23 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

GPO was presented with another question. The initial contract was for approximately 65,000,000 names. As we indicated yesterday, we are currently at approximately 48,000,000. Do we anticipate the contract will remain at the 65,000,000 and will end sooner or do we have a new projected quantity to share with GPO?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:39 AM
To: Manno Steven R [redacted](b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

WEEKLY

Original Est Qty:	65,806,000
Currently printed	-48, 272,524
Balance left:	17,533,476

From: Manno Steven R [redacted](b)(6)@irs.gov>
Sent: Wednesday, May 06, 2020 8:21 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T [redacted](b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

If the first 6 P.O.'s have printed 48,272,524, what was the original estimate for these? That will tell us how many more we're printing than estimated.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:16 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T [redacted](b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Good morning.....
So far this is what we have printed and the estimated postage:

The initial mailout was for 81,433,595 pieces
The estimated postage is $33,000,000

For the weekly mailouts, so far we have committed to six print orders:
Print qty for the six P.O's = 48,272,524
Estimated postage for this = $19,000,000

I am not sure of what the original estimated quantity is or was.

We need an estimated balance on what is left to print and then multiple it by $.41 (avg postage per piece) to get the estimated postage.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 06, 2020 7:59 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good morning, this is a request to estimate postage funding needs for the EIP notices, but we'll need to know how many notices will be sent this year. With the increase in daily processing cycles, can we determine how many more notices we've produced to date above the original estimates?

Steve Manno
Director, Publishing
Cell(b)(6) [redacted]

From: Jones Cindy <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 7:51 AM
To: Moses William A <(b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Dorsey Servonia E <(b)(6)@irs.gov>; Younger Tina L <(b)(6)@irs.gov>; Dixon Latanya B <(b)(6)@irs.gov>
Subject: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good morning Bill. We are being asked for a good estimate of the postage funding needed for EIP notices. Originally we received postage funding to send two notices, so CFO is looking to use some of those funds. Can you provide us with a good estimate of the funds needed? To help, in our original estimation of the EIP, we estimated a **minimum** of 156M EIP payments (137M to filers + 19M to non-filers). To date we've released 122.3M EIP. Our original estimated release to DD filers was approximately 60M, we released 81M.

Of course, we need this response as early today as possible. Thanks.

Thanks,
Cindy Jones
Chief, Program Management Office
W&I, Operations Support
Phone: 470-639-(b)(6)
Mobile:(b)(6) [redacted]
cynthia.r.jones@irs.gov

From: Shamsie Afzaal H <(b)(6)@irs.gov>
Sent: Tuesday, May 5, 2020 7:44 PM
To: Morehead Kevin M <(b)(6)@irs.gov>; Dorsey Servonia E <(b)(6)@irs.gov>; Jones Cindy <(b) (6) irs.gov>

Cc: Musselman Bryan L <(b) (6) irs.gov>; Bumiller Jason E (b)(6) @irs.gov>; Skopic Joseph K (b)(6) @irs.gov>
Subject: Covid-19 Allocation Printing Surplus
Importance: High

Kevin – We are developing estimate for additional Covid-19 requirements, including retention bonus and special act award, for a possible next Covid-19 (CARES Act) allocation. We would like to offset excess postage allocation in the current spend plan against these new requirements so that our total request for Covid-19 remains reasonable and defendable. In the current allocation postage was overstated by about $68M. Please let me know how much of the $68M would WAGE be able to make available for these additional requirements.

Thanks

Afzaal Hussain Shamsie
Director, Financial Planning and Analysis
Corporate Budget | 202.317. (b)(6)
Cell (b) (6) 2| (b)(6) @irs.gov

2020 CARES Act Legislation
Notice 1444 Revised Requirements
May 1, 2020

To inform taxpayers of their upcoming 2020 CARES Act Legislation, a notification(letter) will be sent. For each EIP, IRS will issue a letter to the primary taxpayer (only) to inform them of the payment. Beginning cycle 15 and ending cycle 53, The weekly file volume will be divided in to 5 evenly balanced files for distribution to vendors.

Combine all daily files in to a sixth file for distribution to the vendors; deliver on the same day as the weekly file or can make available sooner. Retain these files for a period of not less than 2 years. Make the 6 files available to TIGTA upon request. The 6 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

The letter requirements from IT includes the name lines, addressing information, a country code to identify an international address, amount of the payment issued, and the method of payment. (DD, paper check, etc.) Outside vendors(s) will be used to accomplish the printing and mailing. Secure data files need to be created and provided for the vendor(s) to print and mail the letters. Support any required update to the CADE2 Privacy & Civil Liberties Impact Assessment (PCLIA) as needed, prior to sending production data to the vendors.

Volume estimates are ranging around 75M EIP Notices.

- Develop a report showing volumes contained with all daily and weekly processing files and make available on a weekly basis. Provide the report via email to the following email addresses:
  - (b)(6) IRS.gov
  - (b) (6) IRS.gov
  - (b) (6) IRS.gov
  - (b) (6) IRS.gov
- From the Notices output file, prepare a separate output file with any records that contain a refund (b)(7)(E) and provide the file to the following path:
(b)(7)(E)
- Requesting the weekly prisoner file sent BFS that is provided to the RICS secure portal for IT to provide this file via EFTU to the vendors for EIP notices that need to be pulled.
- When eligibility is determined for EIP payment, do not compute EIP payment on accounts for identified Prisoners or Decedent taxpayers. (this will eliminate the notice from having to be physically pulled by the vendors which results in additional costs)

Revised to reference "blanks" already captured in ICD document.

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount, Last two digits represent the cents. Cannot be blanks
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		Always present
SUPPLEMENTAL NAME	52		35	C		Can be blanks
ADDRESS LINE 1	87		35	C		Populated for Domestic and Foreign Addresses
CITY/COUNTRY NAME	122		25	C		Will contain City for Domestic Addresses and Country Name for Foreign Addresses
STATE	147		2	C		Only populated for Domestic Addresses. Will be blank for Foreign Addresses
ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12-digit ZIP for foreign addresses.
ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		This field can be blanks; Will not be used on the interface. Foreign addresses will be identified with blanks in the state field.
TOTAL	162					

Notice 1444 FINAL Requirements
April 9, 2020

To inform taxpayers of their upcoming 2020 CARES Act Legislation, a notification(letter) will be sent. For each EIP, IRS will issue a letter to the primary taxpayer (only) to inform them of the payment, on a weekly basis beginning cycle 15 and ending cycle 53. The letter requirements from IT includes the name lines, addressing information, a country code to identify an international address, amount of the payment issued, and the method of payment. (DD, paper check, etc.) Outside vendors(s) will be used to accomplish the printing and mailing. Secure data files need to be created and provided for the vendor(s) to print and mail the letters. Support any required update to the CADE2 Privacy & Civil Liberties Impact Assessment (PCLIA) as needed, prior to sending production data to the vendors.

Volume estimates are ranging around 75M EIP Notices. Divide total EIP Notice record volume into 5 evenly balanced files for distribution to vendors. Retain these files for a period of not less than 2 years. Make the 5 files available to TIGTA upon request. The 5 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

Please create a data file based on the CRL below:

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount. Last two digits represent the cents.
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		
SUPPLEMENTAL NAME	52		35	C		
ADDRESS LINE 1	87		35	C		
CITY	122		25	C		Only populated for Domestic Addresses
STATE	147		2	C		Only populated for Domestic Addresses

ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12-digit ZIP for foreign addresses.
ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		Only populated for foreign addresses
TOTAL	162					

To: 'Mendez Pedro L'[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 5/6/2020 7:01:25 PM (UTC)
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus

I'm sending this summary below to share some of the issues still being worked on the IT/file side of things.

We'll have to work out the KISAM issue of telling IT each week who to send the files to. I see that coming to us since we'll be determining which printers should receive lots each week.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Dix Tina L <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 11:49 AM
To: Manno Steven R <(b)(6) irs.gov>
Cc: Moses William A <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

We have a multitude of issues:

1. Notice file

- Currently IT is separating the files in to 5 (requirements will be updated to 6 to include all daily records in to 1 file)
  - Where the files are placed depends on the volumes (balancing report will be included in updated requirements)
  - IT is currently submitting a KISAM to have the files moved to the applicable portal for each vendor
    - IT is proposing they automate this by placing the files in one place and Publishing input KISAM ticket to specify where they need to be moved (for each vendor based on volume)

2. Address review of files sent to the vendor: One possibility- have IT drop them in to CDW for review by OTC employees. (There are a few of us that have access)

  - Place to store the notice files to be reviewed
  - Do the files need to be maintained after the review is completed? If so where?
  - Who is going to review them?
    - What are the parameters in determining if the notice needs to be pulled?
    - How much time will the reviewers have?
  - Do they have the ability to read the file based on the format?
  - If something needs to be pulled, how does get that to the vendor? (it will need to be in the same format of original file)
  - Once the vendor pulls the notices where do they send the file of what was pulled?
  - Where do we store the file from the vendor?

3. (b)(5) DP, (b)(7)(E) [redacted]

(b)(5) Deliberative Process Privilege; (b)(7)(E)

Requirements have been updated to include:

- (b)(5) Deliberative Process Privilege; (b)(7)(E)

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Manno Steven R <(b)(6) irs.gov>
Sent: Wednesday, May 6, 2020 8:27 AM
To: Dix Tina L <(b) (6) irs.gov>
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus

Hi Tina, can you answer these questions from Bill about RICS capabilities and the requirements you're drafting for IT?

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 10:25 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks Steve.

Is the review something RICS can help us with? If not, did we document specific requirements for IT to do the comparison?

Please advise.

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 10:11 AM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Ok, working this. We want to be sure we include additional costs for data verification and prisoner file suppression too.

On that note, it looks like IT will not be able to suppress prisoner/decedent records and the printers will need to do this for the duration of the year. Additionally, we have not been able to establish a server location or process to review the taxpayer or prisoner files before or after the printer suppresses them. M&P does not have server resources to house files this size or with taxpayer PII. M&P personnel don't have the software or skillset needed to review this type of file. More discussion is needed to determine whether this review is feasible by M&P or IT.

Steve Manno
Director, Publishing
Cell *(b) (6)*

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 9:58 AM
To: Manno Steven R <(b) (6) irs.gov>

Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

What is our latest estimate for the vendor costs to do the work?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 9:02 AM
To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A <(b)(6)@irs.gov>
Cc: Sebesky William P <(b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Someone brought up that SSA filers were added to the mix. I'll ask on the call this morning if we can expect these numbers to be good estimates.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:48 AM
To: Manno Steven R <(b) (6) irs.gov>; Mauser Jeffrey A <(b)(6)@irs.gov>
Cc: Sebesky William P <(b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks Steve.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:43 AM
To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A <(b)(6)@irs.gov>
Cc: Sebesky William P <(b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

1st printing:	81,343,594
Estimated weekly quantities through December:	65,806,000
Total:	147,149,594 x $0.41 = $60,331,333.50

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:23 AM
To: Manno Steven R <(b) (6) irs.gov>; Mauser Jeffrey A <(b)(6)@irs.gov>
Cc: Sebesky William P <(b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks Steve. Remember, we expect a majority of the daily cycle runs are direct deposits that were accounted for as checks in the initial estimates so it should not be increasing our total estimated number of notices significantly.

We need to check our notice numbers against the number of actual payments issued to ensure things align also.

Cheers,

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:18 AM

To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Sebesky William P (b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

I'm checking now on how our actual production quantities are comparing to the initial estimates. The daily cycle runs added to the weekly cycles have increased the quantities we're producing, so we'll have to take this increased need in to account. We'll come up with an estimated quantity for the remainder of the year based on these first weeks' runs.

Steve Manno
Director, Publishing
Cell (b) (6) 5

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:15 AM
To: Manno Steven R <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Sebesky William P (b)(6)@irs.gov>
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good Morning Steve & Jeff,

Do we have any refined costs for postage? I believe we based our original estimates at 41 cents per and approximately 160M notices.

Please advise ASAP.

Bill

From: Jones Cindy (b)(6)@irs.gov>
Sent: Wednesday, May 6, 2020 7:51 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Dorsey Servonia E (b)(6)@irs.gov>; Younger Tina L (b)(6)@irs.gov>; Dixon Latanya B (b)(6)@irs.gov>
Subject: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good morning Bill. We are being asked for a good estimate of the postage funding needed for EIP notices. Originally we received postage funding to send two notices, so CFO is looking to use some of those funds. Can you provide us with a good estimate of the funds needed? To help, in our original estimation of the EIP, we estimated a **minimum** of 156M EIP payments (137M to filers + 19M to non-filers). To date we've released 122.3M EIP. Our original estimated release to DD filers was approximately 60M, we released 81M.

Of course, we need this response as early today as possible. Thanks.

Thanks,
Cindy Jones
Chief, Program Management Office
W&I, Operations Support
Phone: 470-639- (b)(6)
Mobile: (b)(6)
(b)(6)@irs.gov

From: Shamsie Afzaal H (b)(6)@irs.gov>
Sent: Tuesday, May 5, 2020 7:44 PM
To: Morehead Kevin M (b)(6)@irs.gov>; Dorsey Servonia E (b)(6)@irs.gov>; Jones Cindy <(b) (6) irs.gov>
Cc: Musselman Bryan L (b)(6)@irs.gov>; Bumiller Jason E (b)(6)@irs.gov>; Skopic Joseph K (b)(6)@irs.gov>

Subject: Covid-19 Allocation Printing Surplus
Importance: High

Kevin – We are developing estimate for additional Covid-19 requirements, including retention bonus and special act award, for a possible next Covid-19 (CARES Act) allocation. We would like to offset excess postage allocation in the current spend plan against these new requirements so that our total request for Covid-19 remains reasonable and defendable. In the current allocation postage was overstated by about $68M. Please let me know how much of the $68M would WAGE be able to make available for these additional requirements.

Thanks

Afzaal Hussain Shamsie
Director, Financial Planning and Analysis
Corporate Budget | 202.317.(b)(6)
Cell (b) (6) (b)(6)@irs.gov

To: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 5/6/2020 2:25:23 PM (UTC)
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Estimated print costs for a total of 160 million notices:

Estimated print cost for the first 81 million pieces	$3,250,000
Estimated print cost for the weekly 79 million pieces	+ $2,950,000
Total estimated print cost for all 160 million pieces	$6,200,000

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A [(b)(6)] irs.gov>
Sent: Wednesday, May 6, 2020 9:58 AM
To: Manno Steven R <(b) (6) irs.gov>
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Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

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To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A [(b)(6)]@irs.gov>
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Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

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Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b)(6)@irs.gov>
Sent: Wednesday, May 6, 2020 8:23 AM
To: Manno Steven R <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Sebesky William P (b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks Steve. Remember, we expect a majority of the daily cycle runs are direct deposits that were accounted for as checks in the initial estimates so it should not be increasing our total estimated number of notices significantly.

We need to check our notice numbers against the number of actual payments issued to ensure things align also.

Cheers,

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:18 AM
To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Sebesky William P (b)(6)@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

I'm checking now on how our actual production quantities are comparing to the initial estimates. The daily cycle runs added to the weekly cycles have increased the quantities we're producing, so we'll have to take this increased need in to account. We'll come up with an estimated quantity for the remainder of the year based on these first weeks' runs.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moses William A (b)(6)@irs.gov>
Sent: Wednesday, May 6, 2020 8:15 AM
To: Manno Steven R <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6)@irs.gov>
Cc: Sebesky William P (b)(6)@irs.gov>
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good Morning Steve & Jeff,

Do we have any refined costs for postage? I believe we based our original estimates at 41 cents per and approximately 160M notices.

Please advise ASAP.

Bill

From: Jones Cindy <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 7:51 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Dorsey Servonia E <(b)(6)@irs.gov>; Younger Tina L (b)(6)@irs.gov>; Dixon Latanya B (b)(6)@irs.gov>
Subject: URGENT: FW: Covid-19 Allocation Printing Surplus
Importance: High

Good morning Bill. We are being asked for a good estimate of the postage funding needed for EIP notices. Originally we received postage funding to send two notices, so CFO is looking to use some of those funds. Can you provide us with a good estimate of the

funds needed? To help, in our original estimation of the EIP, we estimated a **minimum** of 156M EIP payments (137M to filers + 19M to non-filers). To date we've released 122.3M EIP. Our original estimated release to DD filers was approximately 60M, we released 81M.

Of course, we need this response as early today as possible. Thanks.

Thanks,
Cindy Jones
Chief, Program Management Office
W&I, Operations Support
Phone: 470-639-(b)(6)
Mobile: (b)(6)
(b)(6) irs.gov

From: Shamsie Afzaal H <(b)(6)@irs.gov>
Sent: Tuesday, May 5, 2020 7:44 PM
To: Morehead Kevin M <(b)(6)@irs.gov>; Dorsey Servonia E (b)(6)@irs.gov>; Jones Cindy <(b) (6) irs.gov>
Cc: Musselman Bryan L <(b) (6) irs.gov>; Bumiller Jason E <(b)(6)@irs.gov>; Skopic Joseph K (b)(6)@irs.gov>
Subject: Covid-19 Allocation Printing Surplus
Importance: High

Kevin – We are developing estimate for additional Covid-19 requirements, including retention bonus and special act award, for a possible next Covid-19 (CARES Act) allocation. We would like to offset excess postage allocation in the current spend plan against these new requirements so that our total request for Covid-19 remains reasonable and defendable. In the current allocation postage was overstated by about $68M. Please let me know how much of the $68M would WAGE be able to make available for these additional requirements.

Thanks

Afzaal Hassain Shamsie
Director, Financial Planning and Analysis
Corporate Budget | 202.317.(b)(6)
Cell (b)(6)2 | (b)(6)@irs.gov

To: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 5/6/2020 2:22:19 PM (UTC)
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks!

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Mendez Pedro L [redacted (b)(6)] irs.gov>
Sent: Wednesday, May 6, 2020 10:18 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Est Print cost for the first 81 million pieces $3,250,000
Est Print cost for the weekly 79 million pieces + $2,950,000
Total Est Print Cost for all 160 million pieces = $6,200,000

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 06, 2020 10:05 AM
To: Mendez Pedro L < (b) (6) irs.gov>
Subject: FW: URGENT: FW: Covid-19 Allocation Printing Surplus

Can you please work up an estimate for total printer costs? Use the estimated quantities in the attached email Bill sent to Cindy Jones this morning – 160 million.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A [redacted (b)(6)]@irs.gov>
Sent: Wednesday, May 6, 2020 9:58 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

What is our latest estimate for the vendor costs to do the work?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 9:02 AM
To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A [redacted (b)(6)]@irs.gov>
Cc: Sebesky William P [redacted (b)(6)]@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Someone brought up that SSA filers were added to the mix. I'll ask on the call this morning if we can expect these numbers to be good estimates.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:48 AM
To: Manno Steven R [redacted (b)(6)]@irs.gov>; Mauser Jeffrey A [redacted (b)(6)]@irs.gov>
Cc: Sebesky William P [redacted (b)(6)]@irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

Thanks Steve.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, May 6, 2020 8:43 AM
To: Moses William A <(b) (6) irs.gov>; Mauser Jeffrey A (b)(6) @irs.gov>
Cc: Sebesky William P (b)(6) @irs.gov>
Subject: RE: URGENT: FW: Covid-19 Allocation Printing Surplus

1st printing:	81,343,594
Estimated weekly quantities through December:	65,806,000
Total:	147,149,594 x $0.41 = $60,331,333.50

Steve Manno
Director, Publishing
Cell (b)(6)

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Sent: Wednesday, May 6, 2020 8:23 AM
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Cc: Sebesky William P (b)(6) @irs.gov>
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Cc: Manno Steven R <(b) (6) irs.gov>; Dorsey Servonia E (b)(6)@irs.gov>; Younger Tina L (b)(6)@irs.gov>; Dixon Latanya B (b)(6)@irs.gov>
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Of course, we need this response as early today as possible. Thanks.

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Chief, Program Management Office
W&I, Operations Support
Phone: 470-639- (b)(6)
Mobile: (b)(6)
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Subject: Covid-19 Allocation Printing Surplus
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Thanks

Afzaal Hussain Shamsie

Director, Financial Planning and Analysis
Corporate Budget | 202.317. (b)(6)
Cell (b) (6) | (b)(6)@irs.gov

GPO Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO.*	JACKET NO.*	PROGRAM NO.*	PRINT ORDER NO.*
Department of the Treasury/IRS	20-05132/20-05528	411-874	160-M	C0005

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-28-2020		2410

CONTRACTOR	PURCHASE ORDER NO.*	STATE CODE*	CONTRACTOR'S CODE*	SHIP/DELIVERY DATE*
Freedom Graphic Systems	70427	480	34335	5-22-2020 Must

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC)*	AGENCY LOCATION CODE (ALC)	APPROPRIATION CHARGEABLE/OBLIGATION NO.
4830-01	20-09-0003	20200919D-WISK-K111200-4P-2412-2PCVD11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Info to appear on GPO copy only) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS*: Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on PAC as Entered)
		020	2020	2020		0919	000	DISB	

SPECIFICATIONS

PROOFS: ☐ Content ____ (QTY) ☐ Inkjet ____ (QTY) ☐ High Resolution ____ (QTY) ☐ Prior to Production Samples ____ (QTY) ☐ Electronic Soft Proof
DAYS DEPT. WILL HOLD PROOFS | QUALITY LEVEL | QUANTITY (unit of finished product): 8,337,000 + or - 25%

FURNISHED ELECTRONIC MEDIA: ☐ Files to be sent via FTP or Email ☐ CD/DVD ____ (QTY)
OTHER GOVT. FURNISHED MATERIALS: print pdf
PRESS SHEET INSPECTION: ☐ No. of Hours Notice ____
TRIM SIZE: 7-1/2 to 8 X 10-1/2 x 11

COVER PAPER	COLOR OF COVER INKS	COVER COATING TYPE	PAPER COVERS (Self) (Separate)	INDICATE WHICH COVERS PRINT 1 2 3 4
			☐ ☐	☐ ☐ ☐ ☐

TEXT PAPER	COLOR OF TEXT INKS	TEXT COATING TYPE	NUMBER OF TEXT PAGES	PRINT
See comments below	Black			☐ One Side Only ☐ Head to Head ☐ Head to Foot

FOLD-IN PAPER	COLOR OF FOLD-IN INKS	NO. OF FOLD-INS	SIZE OF FOLD-INS
			X

STITCH: ☐ ULC ☐ SIDE ☐ SADDLE
BINDING: ☐ COMB ☐ COIL ☐ PERFECT BOUND ☐ SEW ☐ TAPE ☐ TRIM 4 SIDES ☑ OTHER per contract
☐ PERFORATE ☐ SCORE

PAD/SETS (Position) (Sheets in Pad) (Sets in Pad) (Sheets in Set) (Chipboard Required) ☐
DRILL ____ ROUND HOLES ____ INCHES IN DIAM. ON ____ SIDE ____ IN. CTR TO CTR
BAND UNITS OF ____ SHRINK WRAP UNITS OF ____ ☐ PACK SUITABLE OR ☐ CTY PER CONTAINER ☐ PALLETS REQUIRED
CENTER OF HOLES ____ INCHES FROM ____ EDGE OF SHEET

☐ Supplemental Information Attached

ADDITIONAL INFORMATION

Margins: Follow furnished PDF repro file.

Contractor must utilize the furnished PDF of the IRS Notice 1444 (EN/SP) and the mailer envelope.

Must be 100% mailing. No shortages will be accepted. Please send reports to Glenn.R.Pelishek@irs.gov

DELIVERY

DELIVER PRODUCT TO:
Turnover First Class Mail to USPS.
☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:
IRS Attn: Glenn Pelishek Room 6235
1111 Constitution Ave NW
Washington DC 20224
Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL SHIPPING INSTRUCTIONS FOR GPO COPIES

____ (Use this address to send one copy) US Government Publishing Office, Federal Depository Library Program, Mail Stop: FDLP, 44 H St., NW, Loading Dock, Washington, DC 20401, Item No. ____

____ (QTY) Library of Congress, US/Anglo Division, U.S. Government Documents Section, 101 Independence Ave., SE, Washington, DC 20540-4274, Marked: Depository File Copies

____ (Use this address to send entire shipment) US Government Publishing Office, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986, Item No. ____

____ (QTY) US Government Publishing Office, International Exchange Service (IES), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986

US Government Publishing Office, Documents Warehouse, 8660 Cherry Lane, Laurel, MD 20707
____ (QTY) Marked for "Sales" Req. No. ____
____ (QTY) Marked for "Subscription Stock" Req. No. ____
☐ Individual Printed Mailing Containers are Required
Stock No. ____
Sub. ID No. ____
ISBN No. ____
(Shipping labels for "Sales" or "Subscription" copies must contain Stock No., Sub. ID No. and ISBN No. as indicated.)

FOR ADDITIONAL INFORMATION CONTACT	EMAIL	PHONE NO.
(b)(6)	(b)(6) irs.gov	202-317-(b)(6)

AUTHOR	TITLE	DATE SENT TO CONTRACTOR
Steven Manno file with GPO — Digitally signed by Steven Manno Date: 2020.04.28 13:25:06 -04'00'	Director, Publishing	

THIS FORM MUST BE FURNISHED TO GPO UPON SUBMISSION TO CONTRACTOR.

APRIL 2015

EIP-00050212

GPO

Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO. *	JACKET NO. *	PROGRAM NO. *	PRINT ORDER NO. *
Department of the Treasury/IRS	20-05132/20-05528	411-874	160-M	00005

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-28-2020		2410

CONTRACTOR	PURCHASE ORDER NO. *	STATE CODE *	CONTRACTOR'S CODE *	SHIP/DELIVERY DATE *
Freedom Graphic Systems	70427	480	34335	5-22-2020 Must

ADDITIONAL INFORMATION

NUMBER OF PAGES:

Notice: Face and back.
Envelope: Face only (after construction).

TRIM SIZE:

Notice: 7-1/2 to 8 x 10-1/2 to 11".

Envelope: 4-1/8" to 6" x 8" to 10", plus flap.

BINDING (Notice): Trim four sides. Fold from 7-1/2" to 8" x 10-1/2" to 11" down to 7-1/2" to 8" x 3-1/2" to 3-7/8" Notice:

At the contractor's option, the following stocks/papers may be used: White Uncoated Text, basis weight: 50 or 60 lbs. per 500 sheets, 25 x 38", equal to JCP code A60; or, White Writing, basis weight: 20 lbs. per 500 sheets, 17 x 22", equal to JCP code D10.

Envelope: At contractor's option, the following stocks/papers may be used: White Writing Envelope, basis weight: 24 lbs. per 500 sheets, 17 x 22", equal to JCP Code V20; or, White Uncoated Text, basis weight: 50 or 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

Prior to production samples must be sent to IRS via secured zip with a pass phrase. IRS will reviewed the production proofs within 24 hours.

Adhere to additional information and GPO Term contract 160-M for specifications.

Final quantity adjustments will be made by Monday, May 4, 2020, per contract terms.

GPO Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO. *	JACKET NO. *	PROGRAM NO. *	PRINT ORDER NO. *
Department of the Treasury/IRS	20-05132/20-05364	411-874	160-M	C0003

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-23-2020		2410

CONTRACTOR	PURCHASE ORDER NO. *	STATE CODE *	CONTRACTOR'S CODE *	SHIP/DELIVERY DATE *
Freedom Graphic Systems	70427	480	34335	5-15-2020 MUST

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *	AGENCY LOCATION CODE (ALC)	APPROPRIATION CHARGEABLE/OBLIGATION NO.
4830-01	20-09-0003	202109V9D-WISK-K111200-4P-2411-2PCVD11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Info to appear on GPO copy only) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS*: Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on PAC as Entered)
		020	2020	2020		0919	000	DISB	

SPECIFICATIONS

PROOFS: ☐ Content ____ (QTY) ☐ Inkjet ____ (QTY) ☐ High Resolution ____ (QTY) ☐ Prior to Production Samples ____ (QTY) ☐ Electronic Soft Proof | DAYS DEPT. WILL HOLD PROOFS | QUALITY LEVEL | QUANTITY (unit of finished product): 9,519,000 + or - 25%

FURNISHED ELECTRONIC MEDIA: ☐ Files to be sent via FTP or Email ☐ CD/DVD ____ (QTY) | OTHER GOVT. FURNISHED MATERIALS: print pdf | PRESS SHEET INSPECTION: ☐ No. of Hours Notice ____ | TRIM SIZE: 7-1/2 to 8 X 10-1/2 x 11

COVER PAPER	COLOR OF COVER INKS	COVER COATING TYPE	PAPER COVERS (Self) (Separate)	INDICATE WHICH COVERS PRINT 1 2 3 4
			☐ ☐	☐ ☐ ☐ ☐

TEXT PAPER	COLOR OF TEXT INKS	TEXT COATING TYPE	NUMBER OF TEXT PAGES	PRINT
See comments below	Black			☐ One Side Only ☐ Head to Head ☐ Head to Foot

FOLD-IN PAPER	COLOR OF FOLD-IN INKS	NO. OF FOLD-INS	SIZE OF FOLD-INS
			X

STITCH: ☐ ULC ☐ SIDE ☐ SADDLE

BINDING: ☐ COMB ☐ COIL ☐ PERFECT BOUND ☐ SEW ☐ TAPE ☐ TRIM 4 SIDES ☑ OTHER per contract ☐ PERFORATE ☐ SCORE

PAD/SETS (Position) (Sheets in Pad) (Sets in Pad) (Sheets in Set) (Chipboard Required) ☐

DRILL ____ ROUND HOLES ____ INCHES IN DIAM. ON ____ SIDE ____ IN. CTR TO CTR

BAND UNITS OF ____ SHRINK WRAP UNITS OF ____ ☐ PACK SUITABLE OR ☐ QTY PER CONTAINER ☐ PALLETS REQUIRED

CENTER OF HOLES ____ INCHES FROM ____ EDGE OF SHEET

☐ Supplemental Information Attached

ADDITIONAL INFORMATION

Margins: Follow furnished PDF repro file.

Contractor must utilize the furnished PDF of the IRS Notice 1444 (EN/SP) and the mailer envelope.

Must be 100% mailing. No shortages will be accepted. Please send reports to Glenn.R.Pelishek@irs.gov

DELIVERY

DELIVER PRODUCT TO:
Turnover First Class Mail to USPS.
☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:
IRS Attn: Glenn Pelishek Room 6235
1111 Constitution Ave NW
Washington DC 20224
Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL SHIPPING INSTRUCTIONS FOR GPO COPIES

____ (Use this address to send one copy)
US Government Publishing Office
Federal Depository Library Program
Mail Stop: FDLP
44 H St., NW, Loading Dock
Washington, DC 20401
Item No. ____

____ (Use this address to send entire shipment)
US Government Publishing Office
Federal Depository Library Program (FDLP)
Document Warehouse
8660 Cherry Lane
Laurel, MD 20707-4986
Item No. ____

____ (QTY)
Library of Congress
US/Anglo Division
U.S. Government Documents Section
101 Independence Ave., SE
Washington, DC 20540-4274
Marked: Depository File Copies

____ (QTY)
US Government Publishing Office
International Exchange Service (IES)
Document Warehouse
8660 Cherry Lane
Laurel, MD 20707-4986

US Government Publishing Office, Documents Warehouse
8660 Cherry Lane, Laurel, MD 20707

____ (QTY) Marked for "Sales" Req. No. ____

____ (QTY) Marked for "Subscription Stock" Req. No. ____

☐ Individual Printed Mailing Containers are Required

Stock No. ____
Sub. ID No. ____
ISBN No. ____
(Shipping labels for "Sales" or "Subscription" copies must contain Stock No., Sub. ID No. and ISBN No. as indicated.)

FOR ADDITIONAL INFORMATION CONTACT	EMAIL	PHONE NO.
(b)(6)	(b)(6) irs.gov	202-317- (b)(6)

AUTHOR	TITLE	DATE SENT TO CONTRACTOR
(b)(6) file with GPO Digitally signed by Steven Manno Date: 2020.04.24 10:16:28 -04'00'	Director, Publishing	

THIS FORM MUST BE FURNISHED TO GPO UPON SUBMISSION TO CONTRACTOR.

APRIL 2015

EIP-00050322

GPO

Print Order Form 2511

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated. * Required Fields

DEPARTMENT OR GOVERNMENT ESTABLISHMENT	REQ. NO. *	JACKET NO. *	PROGRAM NO. *	PRINT ORDER NO. *
Department of the Treasury/IRS	20-05132/20-05364	411-874	160-M	00003

PUBLICATION TITLE	DATE PREPARED	ESTIMATE (For GPO Use Only)	OBJECT CLASS
2020 Notice 1444 (EN/SP) Catalog #74360R	4-23-2020		2410

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Freedom Graphic Systems	70427	480	34335	5-15-2020 MUST

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Envelope: At contractor's option, the following stocks/papers may be used: White Writing Envelope, basis weight: 24 lbs. per 500 sheets, 17 x 22", equal to JCP Code V20; or, White Uncoated Text, basis weight: 50 or 60 lbs. per 500 sheets, 25 x 38", equal to JCP Code A60.

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Adhere to additional information and GPO Term contract 160-M for specifications.

Final quantity adjustments will be made by Monday, April 27, 2020, per contract terms.

To: Moses William A [(b)(6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/22/2020 5:53:48 PM (UTC)
Subject: RE: Status of notice 1444 mailing

One of the initial printers, SPC, has provided quantities of mail produced for the "return service requested" envelopes:

SPC printed 27,866,000 envelopes **without** "Return Service Requested"; 5,016,000 envelopes **will print** with "Return Service Requested.

We are still waiting for RRD envelope numbers, as well as itemized costs for mail holding for both printers.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Manno Steven R
Sent: Wednesday, April 22, 2020 1:31 PM
To: Moses William A <(b) (6) irs.gov>
Subject: Status of notice 1444 mailing

- Both printers acknowledged receipt Tuesday evening of the approval to release printed notices to the US Postal Service, and are proceeding with the deliveries today.
- Updated envelope art files were delivered to both printers to begin using "Return service requested" (standard verbiage) immediately.
- Quantities of printed and delivered mail to USPS without the 'return service requested' print line have been requested and will be reported by printers.
- Final costs of mail held-in-storage have been requested by GPO and will be reported by printers.
- Publishing and IT AD discussed a plan this morning to produce and deliver taxpayer address files to print vendors through December 2020:
    - We anticipate that one print vendor, Freedom Graphics, will be able to produce each week's mailing in its entirety, with the exception of the cycle 17 mailing of 23.5 million notices, which will require 2 print vendors (Freedom and NPC).
    - Freedom Graphics will confirm each week their acceptance of the next 2 week's mailings, thereby giving IT a week's notice if we need to send the taxpayer address file to a second print vendor.
    - Therefore, we can establish a scheduled delivery of the taxpayer address files by SFTP to Freedom Graphics each week for the duration of the term contract, but will have advance notice if a week's delivery needs to be to a different print vendor.
    - We discussed the need for Publishing and IT to remain flexible in the event that requirements change – such as increased weekly quantities, or a change in vendor capability.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Dewey Steve C[Steve.Dewey@irs.gov]; Home Thomas F[(b)(6) @irs.gov]; 'Mendez Pedro L'[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/22/2020 5:29:00 PM (UTC)
Subject: Plan for weekly mailing of notice 1444

Thank you all for a good discussion this morning. This is my understanding of our game plan moving forward for producing the weekly production and mailing of notice 1444. This plan covers what we know at this time, but we will need to be flexible in the event that changes in requirements are necessary – such as increased mail quantities or vendor availability:

- Vendor "number 1" for the GPO term contract 160-M is Freedom Graphics. Vendor #2 is NPC, #3 is SG360, and #4 is Quad Graphics.
- Freedom has submitted a production plan that states their expectation that they will be able to print and mail the estimated quantity for every week of the contract (through cycle 52 in December 2020) – with the exception of the estimated 23.5 million quantity for cycle 17.
- We anticipate that only two vendors – Freedom and NPC – will be needed to print and mail the estimated 23.5 million notices for cycle 17.
- When Publishing receives the quantity estimates each Friday, we will confirm with Freedom that they will be able to produce the next 2 weeks of notices. This will allow us additional time to react if they cannot commit to the second week's production.
- We can therefore establish a weekly schedule (with the exception of the cycle 17 mailing) of sending the taxpayer address file by SFTP to Freedom Graphics. In the event that Freedom notifies us that they cannot accept an order for a mailing, it will be two weeks in advance of delivery of the taxpayer address file to the vendor and we will have to adjust the delivery of the file to the next vendor in line.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Moses William A[(b) (6) irs.gov]
Cc: Baker Rick L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/21/2020 12:15:32 PM (UTC)
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

I will confirm but this is a per day cost. I suspect SPC doesn't have the yard space that RRD does and needs to rent a lot to hold the trailers.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b)(6)@irs.gov>
Sent: Tuesday, April 21, 2020 8:05 AM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Thanks Steve,

Please confirm $49,900 per day or is that the total cost to hold through today?

Seems odd that SPC costs are so much higher than RRD. IF they are both printing approximately the same volumes, why does SPC need so many trailers.

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 20, 2020 10:40 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Baker Rick L (b)(6)@irs.gov>
Subject: FW: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Bill, we just received costs for Specialty Printing to hold Notice 1444 at their facility.

Rick, the 3 printers are each printing the notices at a rate of approximately 2 million per day. We are waiting for approval from Treasury (through Ken) to release printed notices to the USPS for mailing.

For Specialty and RR Donnelly combined (3 printer locations total), the costs are as follows:

TOTAL PER DAY UNTIL TUESDAY 4/21: $49,900.

RRD: These charges are per location (Green Bay and RRD Chicago)

- $1,000/day for trailer storage for up to end of day Tuesday.
- **Plus** $2,200 per day for guard service.
- Additional trailers at $250/trailer would apply if the hold goes longer than Tuesday.

SPC:

- Cost to unload and load appx 40 to trailers of mail $187.50 X 40 trucks: $7500
- Cost per truckload for pick up, padlocked storage in a fenced yard with 24 hour security: $900 per truck X 40 trucks = $36,000

Steve Manno
Director, Publishing
Cell (b)(6)

From: Ward, David T. <(b)(6)@gpo.gov>
Sent: Monday, April 20, 2020 9:25 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. (b)(6)@gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Good morning all

The other contractor just sent their costs associated with holding the mail.
See below:

Good morning,

Below are what would be the associated charges if SPC needs to hold all mail to drop on 4/30 along with some notes on this potential desired directive. I am copying Randy Weiler, SPC's Postal and Logistics Director in case there are any questions as this change would affect his two areas of expertise. Please feel free to ask Randy any questions. We will certainly follow you direction but hope we will be given the green light to mail daily until 4/30 based upon the cost and logistics details below.

Cost to unload and load appx 40 to trailers of mail $187.50 X 40 trucks: $7500

Cost per truckload for pick up, padlocked storage in a fenced yard with 24 hour security: $900 per truck X 40 trucks = $36,000

Total Cost: $7,500 + $36,000 = $43,500

Notes:

- Randy contacted the USPS to see if they would pick up and store the mail. They declined doing this either at no cost or to be paid for this service.

- It will take SPC 2-3 days to unload from storage trucks and load into USPS trucks for Postal shipments. Mailing all of these pieces only on 4/30 would be extremely difficult. I believe we would need to mail over a a 2 -3 day window.

- In Randy's communication with the USPS Great Lakes Region Network Operations Manager, they advised against trying to mail all pieces from vendors under a small 1 - 3 day window. They believe the large volume of mail all at once would slow their process and would take longer for mail to get in home.

If you would like me to communicate this to any IRS Team members, please let me know.

Thank you,

Ryan

Ryan LeFebvre
Executive Vice President of Sales

David Ward | *Manager* Customer Services | APS DC | ph 202.512[(b)(6)] mb 202.425[(b)(6)]
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From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: Friday, April 17, 2020 2:52 PM
To: Ward, David T. [(b)(6)]@gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Venable-Brooks, Yvette [(b)(6)] [(b)(6)]@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Thanks Dave.....IRS approves the cost for the trailer storage and guard.

Thanks

From: Ward, David T. [(b)(6)]@gpo.gov>
Sent: Friday, April 17, 2020 2:30 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Venable-Brooks, Yvette [(b)(6)] [(b)(6)]@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>; Hasenfus, Julie A. [(b)(6)]@gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Below are the proposed costs from RRD for storage until product is released for mailing.
I did question the hourly rate for the guards and the explanation was that security costs have almost doubled with the COVID19
Ler me know if you have any questions . Waiting for your response to give the go ahead to RRD

Thank you

Per location; $1,000/day for trailer storage for up to end of day Tuesday. Additional trailers at $250/trailer would apply if the hold goes longer than Tuesday. **Plus** $2,200 per day for guard service. **Again, these charges are per location (Green Bay and RRD Chicago).**

David Ward | *Manager* Customer Services | APS DC | ph 202.512[(b)(6)] mb 202.425[(b)(6)]
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From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: Friday, April 17, 2020 2:09 PM
To: Ward, David T. [(b)(6)]@gpo.gov>; Skyrm Theresa L <[(b)(6)]@irs.gov>; Venable-Brooks, Yvette [(b)(6)] [(b)(6)]@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. [(b)(6)]@gpo.gov>;

Hasenfus, Julie A. <(b) (6) ·; Everett, Dalton E. <(b) (6))v>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Thanks Dave.....

From: Ward, David T. (b)(6)@gpo.gov>
Sent: Friday, April 17, 2020 2:07 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gcv>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ·; Everett, Dalton E. <(b) (6))v>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Thank you Pedro

Working on the cost now

David Ward | *Manager* Customer Services | APS DC | ph 202.512 (b)(6) | mb 202.425 (b)(6)
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From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: Friday, April 17, 2020 2:05 PM
To: Ward, David T. (b)(6)@gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gcv>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ·; Everett, Dalton E. <(b) (6))v>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

Hi Dave,

Please proceed to have RRD hold those pallets in secured trailers with a guard on duty until IRS gives the green light to release. Can RRD provide cost for holding the mail trailer(s).

Thank you for your assistance with this.
Pedro

From: Ward, David T. (b)(6)@gpo.gov>
Sent: Friday, April 17, 2020 11:38 AM
To: Skyrm Theresa L <(b)(6)@irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ·; Everett, Dalton E. <(b) (6))v>
Subject: RE: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices

I just spoke to Gary @ RRD
Their production plan had been to produce 140 pallets per day and they have little in the means of storage space with the amount of work being produced.

We don't want to interrupt production.

Gary suggested that they could place the finished product in sealed trailers with a guard on duty until we release and wants to know if IRS will approve this method. He said they had a similar situation years back and this was the solution There will be a cost involved for all of this.

I'm not sure if the extra volume all at once will have any consequences with mailing

I have not heard any concerns from the other contractor at this point.

Let me know if this method will work so that they can have something in place, as production has started.

Thank you

David Ward | *Manager* Customer Services | APS DC | ph 202.512-(b)(6) | mb 202.425-(b)(6)
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From: Skyrm Theresa L [mailto(b) (6) irs.gov]
Sent: Friday, April 17, 2020 8:53 AM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6))irs.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) >; Everett, Dalton E. <(b) (6) >; Ward, David T. (b)(6)@gpo.gov>
Subject: URGENT---Jkts 412-789/790/791---Please hold-up Mailing Notices
Importance: High

Good Morning,

Please notify contractors **NOT** to mail any Notices until further notice from IRS.

IRS hopes to inform GPO by Monday (4/20) or Tuesday (4/21) when contractors can start dropping mail.

Will this cause any issues with any of the 3 contractors (i.e. storage space)? Will there be a charge for this hold?

PS---IRS wants all contractors to keep producing but please don't drop any pieces in to the USPS yet.

Thank you,
Terri

To: Mendez Pedro L[(b) (6) irs.gov]; MacAfee, Sandra K. (b)(6)@gpo.gov]
Cc: Harrison Dynisha T](b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/17/2020 11:42:50 PM (UTC)
Subject: RE: Contractor Approvals URGENT

Agreed! Thank you Sandy.
Let's talk Monday morning.
Pedro & Dynisha, please invite whoever should be included from the offices that need information from RRD.

Thank you all and have a good weekend.

From: Mendez Pedro L <(b)(6)@irs.gov>
Date: Friday, Apr 17, 2020, 7:32 PM
To: MacAfee, Sandra K. (b)(6)@gpo.gov>
Cc: Manno Steven R <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Contractor Approvals URGENT

Thank You Sandy....we really appreciate you for helping us through this.

From: MacAfee, Sandra K. <(b)(6)@gpo.gov>
Sent: Friday, April 17, 2020 7:23 PM
To: Gary Manganello (b)(6)@rrd.com>
Cc: Ward, David T. <dward@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Jim Forbes <(b)(6)@rrd.com>; Mark Brothers <(b)(6)@rrd.com>; Christine Hertneky (b)(6)@rrd.com>; Truitt Bartholomew S (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>; Everett, Dalton E. <(b) (6) >; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>
Subject: RE: Contractor Approvals URGENT

Thank you Gary. If nothing can be done this evening or weekend we will set up a meeting for Monday morning. Dave or Yvette will be setting that up.

Thank you for all that you and your staff are doing. This is definitely a difficult and trying time and we appreciate all that RRD is doing to assist with the urgency of this notice to get out to the American people. I hope you and your families are keeping healthy.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512 (b)(6) | mb 202.641 (b)(6)
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From: Gary Manganello [mailto (b)(6)@rrd.com]
Sent: Friday, April 17, 2020 7:13 PM
To: MacAfee, Sandra K. (b)(6)@gpo.gov>
Cc: Ward, David T (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Jim Forbes (b)(6)@rrd.com>; Mark Brothers (b)(6)@rrd.com>; Christine Hertneky (b)(6)@rrd.com>; Truitt Bartholomew S (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Venable-Brooks, Yvette (b)(6) (b)(6)@gpo.gov>; Everett, Dalton E. <(b) (6) >; Skyrm Theresa L <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: Re: Contractor Approvals URGENT

We know who is cleared and who was denied clearance. That is not the issue. The issue is getting clearance for employees in the que who we need in order to keep things moving forward. I have asked the production facilities to do the best they can with those cleared employees but essentially losing this weekend is going to create a challenge. Please set up a call for Monday so we can iron this all out and include the RRD associates on this email chain. One immediate form of relief would be to allow truck drives to not require clearance. The trucks will be sealed (like we were allowed to do with the 2020 Census materials) so drivers will not have access to any taxpayer information. We have requested this exemption already and were denied.

The numbers of those employees in que is a moving target but here is the email from earlier today outlining what we need, numbers in the que, etc.

Bart - per our conversation, I'm providing documentation of our urgent staffing approval situation.

412-790
To date, we have submitted approximately 200 employees under this contract number for approval. We have received responses for about 129. 4 were denials and the remaining approved. That leaves approximately 70 outstanding with no determination. We are at a critical point TODAY. We do not have enough staff approved to produce work that is on press NOW. We have 2 options - produce with employees who are not approved OR we will not meet the schedule requirements. It is imperative that the remaining contractors be reviewed and approved immediately.

412-791
Elk Grove Villager is waiting on 38 requests for contractor/driver approvals.
Chicago Letter Shop is waiting for 54 additional approvals.
Again, failure to get these processed and approved will impact our ability to meet schedules.

Please work with your teams to apply the needed resources to push these through for a decision. Thank you.

Gary Manganello | Senior Sales Executive | RRD
7202 Glen Forest Drive Suite 100 | Richmond, Virginia 23226 | phone: 804-281- (b)(6) *mobile: 804-338-* (b)(6) *| email:* (b)(6)*@rrd.com*

On Fri, Apr 17, 2020 at 6:56 PM MacAfee, Sandra K. < (b)(6) @gpo.gov> wrote:
Hi Gary, does this information help?

Below is the status of RRD employees as of yesterday 8pm. Christine Hertneky has the list of all approved employees for both plants as of today at 1:49pm today as well as a separate list of the 26 employees who have missing information. We have recently started to receive the missing information requested from earlier today.

Vendor	Contract Number	Total Cases Received	Total Approved	Total Disapproved	Total Pending
RR Donnelley (Green Bay)	412-790	168	128	7	33
RR Donnelley (Elk Grove)	412-791	148	99	8	41

Is this the same information that you are working with? Will this number of employees keep the presses running this weekend?

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512 (b)(6) | mb 202.641 (b)(6)
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From: MacAfee, Sandra K.
Sent: Friday, April 17, 2020 6:46 PM

To: Gary Manganello [redacted]@rrd.com>; Ward, David T. <[redacted]@gpo.gov>
Cc: Hasenfus, Julie A. <(b) (6) gpo.gov>; Jim Forbes <[redacted]@rrd.com>; Mark Brothers [redacted]@rrd.com>; Christine Hertneky <[redacted]@rrd.com>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Hasenfus, Julie A. [redacted]@gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Everett, Dalton E. <(b) (6) gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R [redacted]@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Contractor Approvals URGENT

Good evening Gary. Based on the emails if have recently viewed it appears that you are saying you cannot continue running this weekend because you do not have the staff required. I have been told that a list of names was provided to RRD at 1:49 with the current list of cleared employees. The ones in red are cleared. Are there any names on that list that you are unaware of that are actually cleared? I have included the IRS staff that are working on this project who can answer your questions now as we do not want to stop production if possible.

Can we clarify that you are all looking at the most current list of cleared employees? If the forms were submitted with missing information, IRS will need 72 hours to clear the employee once they receive everything. I believe that they were very clear in the meetings after award on the information that they needed.

We really want to work with you to keep the presses rolling so please let us know ASAP what your backup plan is in order to continue production or if you do actually have employees cleared that you were unaware of.

Thank you,

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512[redacted] | mb 202.641[redacted]
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From: Gary Manganello [mailto[redacted]@rrd.com]
Sent: Friday, April 17, 2020 6:37 PM
To: Ward, David T. <[redacted]@gpo.gov>
Cc: MacAfee, Sandra K. [redacted]@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Jim Forbes [redacted]@rrd.com>; Mark Brothers [redacted]@rrd.com>; Christine Hertneky [redacted]@rrd.com>
Subject: Re: Contractor Approvals URGENT

Can we get a call set up for Monday morning with GPO and IRS to iron all of this out? Those copied on this email from RRD should be included.

I understand from Bart at IRS that Pedro Mendez is taking this over from IRS so you may want yo consider him attending the call.

Thank you.

On Fri, Apr 17, 2020, 6:26 PM Ward, David T. [redacted]@gpo.gov> wrote:

Checking the status on the ones that you mentioned
I'm not sure of the timeliness in submitting all of the information for the clearances
Requirements of the contract must be followed so if submitted late then no extra time would be allowed
If we get word back on the ones that you mentioned I will let you know
Otherwise you can only use the employees already cleared

David Ward | *Manager* Customer Services | APS DC | ph 202.512[redacted] | mb 202.425-[redacted]
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www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Gary Manganello [mailto[redacted]@rrd.com]
Sent: Friday, April 17, 2020 6:05 PM
To: Ward, David T. [redacted]@gpo.gov>
Subject: Fwd: Contractor Approvals URGENT

Example of communication below....

---------- Forwarded message ---------
From: **Christine Hertneky** <(b)(6)@rrd.com>
Date: Fri, Apr 17, 2020, 12:13 PM
Subject: Contractor Approvals URGENT
To: Truitt Bartholomew S <(b)(6)@irs.gov>, Davis Paula E (PS) <(b)(6)@irs.gov>
Cc: Mark Brothers <(b)(6)@rrd.com>, Gary Manganello <(b)(6)@rrd.com>

Bart - per our conversation, I'm providing documentation of our urgent staffing approval situation.

412-790
To date, we have submitted approximately 200 employees under this contract number for approval. We have received responses for about 129. 4 were denials and the remaining approved. That leaves approximately 70 outstanding with no determination. We are at a critical point TODAY. We do not have enough staff approved to produce work that is on press NOW. We have 2 options - produce with employees who are not approved OR we will not meet the schedule requirements. It is imperative that the remaining contractors be reviewed and approved immediately.

412-791
Elk Grove Villager is waiting on 38 requests for contractor/driver approvals.
Chicago Letter Shop is waiting for 54 additional approvals.
Again, failure to get these processed and approved will impact our ability to meet schedules.

Please work with your teams to apply the needed resources to push these through for a decision. Thank you.

Christine Hertneky | Senior Director - Corporate Human Resources | RR Donnelley
Phone: 610-413-(b)(6) Email: (b)(6)@rrd.com

"Our goal is to help our customers strengthen the bond with their customers."

To: Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b)(6)@irs.gov]
Sent: Fri 4/17/2020 1:28:29 PM (UTC)
Subject: RE: Weekly Notice 1444 (EN/SP)

Thank you. Please confirm that the printers know to use different dates for each letter based on whether the letter is for a direct deposit vs. a check/debit card, and that the direct deposit letters will be produced and mailed first so we know the mail date will be within our 15 day window.

Thanks very much.

Steve Manno
Director, Publishing
Cell(b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 9:22 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Weekly Notice 1444 (EN/SP)

Please see the schedule from Tina.

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 8:00 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Weekly Notice 1444 (EN/SP)

See attached.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 7:34 AM
To: Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: Weekly Notice 1444 (EN/SP)

Can you send us the notice dates in the Spanish language for each phase of the mailing? The contractor will image either the direct deposit date or the check/debit card date on the Notice 1444 (EN/SP). I will add this information to the record layout we provide to the contractor.

From: Pelishek Glenn R
Sent: Thursday, April 16, 2020 2:45 PM
To: Aledo Victor <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP)

We will be imaging the mail dates on the weekly Notice 1444 (EN/SP). Can you send us the Spanish language for the mail dates? I need the information from May 7 – January 16 for the direct deposit and the check/debit card dates.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 12:32 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b)(6)@irs.gov>
Subject: RE: Notice 1444 (EN/SP)

See attached

The notice date was determined by:

- Date sent to BFS +4 for DD or +6 for paper check (business days)

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: McHenry June A <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 9:13 AM
To: Dix Tina L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP)

Tina – How is the notice date to be determined for the weekly mailings?

June McHenry
Office of Taxpayer Correspondence

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 10:36 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP)

Thanks Sheryl,

Who will provide the translation for the date (May – December)?

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 10:05 AM
To: Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP)

Good Morning,

This version of the notice does not have a date.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 9:56 AM
To: Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP)

We will need new copy for the weekly mailings. The contractor will image the notice mail date.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:59 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Here is the updated version based on the new file Steve sent me.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317- (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:57 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Thank you Sheryl, I just sent you the last version we received from the White House to work with.

Glenn, we will be providing an updated file to the vendors. Can you confirm that this will not delay production.

Dynisha, when do you think we'll receive the remaining security approvals so I can give Steve Dewey the approval to release the address files?

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:43 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Here is the updated copy with the signature moved up on the Spanish version.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:29 PM
To: Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L (b)(6) @irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Looping in Sheryl.....
Not sure how long this would take and perhaps another round of proofs might set us back.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:23 PM
To: Mendez Pedro L <(b) (6) irs.gov>; McHenry June A (b)(6) @irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6) @irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Bill is asking us to try and better match the POTUS signature front and back. It looks like the spacing between the last line of the letter and the title line is different between English and Spanish, causing the POTUS signature to overlap the letter content differently between the two. If this is something we can fix with no delays, we should try. If it will cause delays, we can ok them to proceed.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:14 PM
To: McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Steve,

If you concur.....Glenn will go forward with proofs back to vendor with ok on envelope and letter. Let us know if you are ok for us to proceed.
Thx

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:10 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

We do not have to get further approvals. If we addressed Bill's concerns, we are good to go.

June McHenry
Office of Taxpayer Correspondence

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:07 PM

To: McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Any idea when we might get the ok on the proofs? The contractors want to start production today on the envelopes.

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:56 AM
To: Manno Steven R (b)(6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: EIP Notice: Vendor Proofs for Review

Bill wants us to check the signature spacing on the English and Spanish versions match the what was received from the White House. That is his only concern.

June McHenry
Office of Taxpayer Correspondence

From: McHenry June A
Sent: Tuesday, April 14, 2020 8:58 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R (b)(6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: EIP Notice: Vendor Proofs for Review

Attached are the proofs from the vendors for review. The vendors would like to have the approval as soon as possible so they can begin.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317 (b)(6)

To: Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
Cc: McHenry June A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/16/2020 9:00:21 PM (UTC)
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Perfect, thank you.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 4:14 PM
To: Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

OK. I will tell the contractor the imaging is ok and to center the position of the dollar amounts and payment method as much as possible within the space available.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Bill reviewed the proofs and is fine with our approving them for content etc. He is requesting that, if possible, we ask the printers to position the dollar amounts and payment method text as centered as possible within the space available.

Glenn or Terri, can you please approve the proofs and request this? I counseled Bill that the variable data text can and will vary within each printer's production run.

Thank you.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:47 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Thinking the center placement looks better but I will defer to your expertise. Regardless, if both printers can align the same.

Cheers,

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:43 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

The imaging of variable data will definitely move a bit even within same printer's production. I can ask if they can aim for a specific placement. Do you prefer the center placement of the texts?

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:36 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Noticed a difference in the payment amount spacing from one vendor to the next. Jkt looks better. Is this something that can be adjusted?

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:30 PM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Pass phrase (b)(7)(E) [redacted]

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 1:58 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6) [redacted]@irs.gov>; Mendez Pedro L (b)(6) [redacted]@irs.gov>; Manno Steven R (b)(6) [redacted]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Attached is the live production from Specialty Print Communications. Please review and let us know that the live production is ok.

From: Kiki Heron <(b)(6) [redacted]@specialtyprintcomm.com>
Sent: Thursday, April 16, 2020 1:47 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Kim Ziebell <(b)(6) [redacted]@specialtyprintcomm.com>
Subject: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Glenn,

Attached are the encrypted zipped data signoffs for jacket #412-789. The password will be sent in a separate email.

Please review and advise on changes or approval to print by 5 PM ET.

Let me know if you have any questions,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581 (b)(6) Direct

www.specialtyprintcomm.com

To: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/16/2020 7:50:10 PM (UTC)
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Understood!

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:48 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

As long as no delays*

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:47 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

We'll request this if possible.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A (b)(6) [redacted]@irs.gov>
Sent: Thursday, April 16, 2020 3:47 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Thinking the center placement looks better but I will defer to your expertise. Regardless, if both printers can align the same.

Cheers,

Bill

From: Manno Steven R (b)(6) [redacted]@irs.gov>
Sent: Thursday, April 16, 2020 3:43 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

The imaging of variable data will definitely move a bit even within same printer's production. I can ask if they can aim for a specific placement. Do you prefer the center placement of the texts?

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Moses William A (b)(6) [redacted]@irs.gov>
Sent: Thursday, April 16, 2020 3:36 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Noticed a difference in the payment amount spacing from one vendor to the next. Jkt looks better. Is this something that can be adjusted?

Bill

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 3:30 PM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Pass phrase: (b)(7)(E)

Steve Manno
Director, Publishing
Cell (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 1:58 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Attached is the live production from Specialty Print Communications. Please review and let us know that the live production is ok.

From: Kiki Heron (b)(6)@specialtyprintcomm.com>
Sent: Thursday, April 16, 2020 1:47 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Kim Ziebell (b)(6)@specialtyprintcomm.com>
Subject: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Glenn,

Attached are the encrypted zipped data signoffs for jacket #412-789. The password will be sent in a separate email.

Please review and advise on changes or approval to print by 5 PM ET.

Let me know if you have any questions,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581 (b)(6) Direct

www.specialtyprintcomm.com

To: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/16/2020 7:29:18 PM (UTC)
Subject: FW: IRS notice 1444 mailer out of RRD Elk Grove "Proof" , data signoffs
.zip

Pass phrase: (b)(7)(E)

Steve Manno
Director, Publishing
Cell (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 12:15 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: FW: IRS notice 1444 mailer out of RRD Elk Grove "Proof" , data signoffs

Attached is the live production for the Notice 1444 (EN/SP) from RRD Elk Grove. Please review, let us know when the live imaging is ok. The pass phrase will follow.

From: Michael Soszynski (b)(6)@rrd.com>
Sent: Thursday, April 16, 2020 12:00 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Cc: Jim Forbes (b)(6)@rrd.com>; Gary Manganello (b)(6)@rrd.com>; Rich J Black (b)(6)@rrd.com>; Timothy Parson (b)(6)@rrd.com>
Subject: Re: IRS notice 1444 mailer out of RRD Elk Grove "Proof" , data signoffs

Glenn & Theresa,

See attachments - for Data Signoffs , for IRS Notice 1444 mailer from the Elk Grove RR Donnelley facility. Will follow with PW.

Please review and let me know of approval.

Thank you,
Mike

Michael Soszynski / Print Production Account Specialist / **RR Donnelley**
2075 Busse Rd. / Elk Grove Village, IL 60007-5791
847-725-(b)(6) **direct** / 847-725-6074 fax
(b)(6)@rrd.com
http://www.rrdonnelley.com

PLEASE NOTE: My New Phone Number is 847-725-6176.
Please update your records accordingly.

On Wed, Apr 15, 2020 at 5:04 PM Michael Soszynski <michael.soszynski@rrd.com> wrote:
Glenn & Theresa,

See attachments - for Preprint and Test data signoffs with our OE. Insert order from front and back of the OE . for IRS Notice 1444 mailer from the Elk Grove RR Donnelley facility.

Please review and let me know of approval.

Thank you,
Mike

Michael Soszynski / Print Production Account Specialist / **RR Donnelley**
2075 Busse Rd. / Elk Grove Village, IL 60007-5791
847-725- (b)(6) **direct** / 847-725-6074 fax
(b)(6)@rrd.com
http://www.rrdonnelley.com

PLEASE NOTE: My New Phone Number is 847-725-6176.
Please update your records accordingly.

On Mon, Apr 13, 2020 at 5:27 PM Michael Soszynski (b)(6)@rrd.com> wrote:

Glenn & Theresa,

See attached for a pre-print proof of the OE for your Notice 1444 mailer from the Elk Grove RR Donnelley facility.
This is a # 9 , smaller OE, as the letter to insert, will be 7.5" wide. Window placement is so the imaged address on the letter will show through for postal requirements.
Please approve asap, as we need to begin printing these OE"s asap to meet the mailing date.

The imaging proof showing all personalization will follow after data has been received, along with the insertion of the letter into the OE.

Thank you,
Mike

Michael Soszynski / Print Production Account Specialist / **RR Donnelley**
2075 Busse Rd. / Elk Grove Village, IL 60007-5791
847-725- (b)(6) **direct** / 847-725-6074 fax
(b)(6)@rrd.com
http://www.rrdonnelley.com

PLEASE NOTE: My New Phone Number is 847-725-6176.
Please update your records accordingly.

To: McHenry June A[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/16/2020 7:15:33 PM (UTC)
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

These are production proofs and we should all take responsibility for their review. I will approve them if nobody spots anything out of place.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 2:37 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

We found no problems with the proof. Do we need to send to Bill for review?

June McHenry
Office of Taxpayer Correspondence

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 1:58 PM
To: McHenry June A <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6) [redacted]@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Attached is the live production from Specialty Print Communications. Please review and let us know that the live production is ok.

From: Kiki Heron <(b)(6) [redacted]@specialtyprintcomm.com>
Sent: Thursday, April 16, 2020 1:47 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Kim Ziebell <(b)(6) [redacted]@specialtyprintcomm.com>
Subject: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Glenn,

Attached are the encrypted zipped data signoffs for jacket #412-789. The password will be sent in a separate email.

Please review and advise on changes or approval to print by 5 PM ET.

Let me know if you have any questions,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581.(b)(6) [redacted] Direct

www.specialtyprintcomm.com

To: McHenry June A[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/16/2020 6:39:20 PM (UTC)
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

I have a call with him at 2:45 and will get a response from him about how he wants to be included in the process.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 2:37 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: RE: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

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Office of Taxpayer Correspondence

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Subject: FW: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

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To: Pelishek Glenn R <(b) (6) irs.gov>
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Subject: J#73112 Jkt#412-789 GPO Notice 1444 (EN-SP)- Data Signoffs

Glenn,

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Please review and advise on changes or approval to print by 5 PM ET.

Let me know if you have any questions,

Kiki Heron
Account Manager

SPC
SPECIALTY PRINT COMMUNICATIONS

847.581 (b)(6) Direct

www.specialtyprintcomm.com

To: Moses William A[(b) (6) irs.gov]
Cc: McHenry June A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/14/2020 8:37:19 PM (UTC)
Subject: FW: Notice 1444 (EN/SP)
_.pdf

Hi Bill, we were able to provide the printers with an updated version of the letter with repositioned POTUS signature this afternoon. This is the printer's proof which I've approved.

Steve Manno
Director, Publishing
Cell (b)(6) [redacted]

From: Pelishek Glenn R <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 3:54 PM
To: McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: Notice 1444 (EN/SP)
Importance: High

Please review the latest proof for Notice 1444 (EN/SP) from Specialty Print Communications.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

A_73112.indd 1 4/14/20 2:30 PM

Color: Black
Lot: A_73112.p1.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width: 8 Page Height: 10.5

EIP-00050601

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

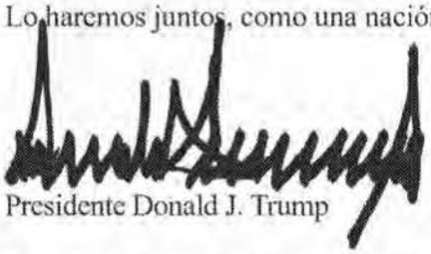
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

A_73112.indd 2 9/14/20 2:30 PM
Color: Black
Lot: A_73112.p2.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width: 8 Page Height: 10.5
EIP-00050601

To: Harrison Dynisha T[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/14/2020 7:18:32 PM (UTC)
Subject: RE: EIP Notice: Vendor Proofs for Review

Does this mean we have everything we need for me to approve the release of the files to the vendors?

The one remaining issue may be the 3 bad notices – I just sent a separate email about that.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 3:15 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Steve,

Dianne has provided the approval to release. We concluded our physical security reviews (RRD, SPC, The Calmark Group) with no major findings. The formal reports will be submitted by Physical Security via CyberSecurity.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:57 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Thank you Sheryl, I just sent you the last version we received from the White House to work with.

Glenn, we will be providing an updated file to the vendors. Can you confirm that this will not delay production.

Dynisha, when do you think we'll receive the remaining security approvals so I can give Steve Dewey the approval to release the address files?

Steve Manno
Director, Publishing
Cell (b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:43 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Here is the updated copy with the signature moved up on the Spanish version.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224

Phone: 202-317-5845

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:29 PM
To: Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Looping in Sheryl.....
Not sure how long this would take and perhaps another round of proofs might set us back.

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 2:23 PM
To: Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Bill is asking us to try and better match the POTUS signature front and back. It looks like the spacing between the last line of the letter and the title line is different between English and Spanish, causing the POTUS signature to overlap the letter content differently between the two. If this is something we can fix with no delays, we should try. If it will cause delays, we can ok them to proceed.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:14 PM
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Cc: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Steve,

If you concur.....Glenn will go forward with proofs back to vendor with ok on envelope and letter. Let us know if you are ok for us to proceed.
Thx

From: McHenry June A <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 2:10 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

We do not have to get further approvals. If we addressed Bill's concerns, we are good to go.

June McHenry
Office of Taxpayer Correspondence

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:07 PM
To: McHenry June A <(b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>

Subject: RE: EIP Notice: Vendor Proofs for Review

Any idea when we might get the ok on the proofs? The contractors want to start production today on the envelopes.

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:56 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: EIP Notice: Vendor Proofs for Review

Bill wants us to check the signature spacing on the English and Spanish versions match the what was received from the White House. That is his only concern.

June McHenry
Office of Taxpayer Correspondence

From: McHenry June A
Sent: Tuesday, April 14, 2020 8:58 AM
To: Moses William A <(b)(6)@irs.gov>
Cc: Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b)(6)@irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>
Subject: EIP Notice: Vendor Proofs for Review

Attached are the proofs from the vendors for review. The vendors would like to have the approval as soon as possible so they can begin.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

To: Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/14/2020 7:00:49 PM (UTC)
Subject: RE: EIP Notice: Vendor Proofs for Review

Thank you, this looks good to my eye. If everyone can please double check this file and let us know if something doesn't appear right, we can use this.

Steve Manno
Director, Publishing
Cell(b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:59 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Here is the updated version based on the new file Steve sent me.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R (b)(6)@irs.gov>
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Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
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Dynisha, when do you think we'll receive the remaining security approvals so I can give Steve Dewey the approval to release the address files?

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Subject: RE: EIP Notice: Vendor Proofs for Review

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Phone: 202-317 (b)(6)

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Subject: RE: EIP Notice: Vendor Proofs for Review

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To: Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
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Director, Publishing
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Office of Taxpayer Correspondence

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To: McHenry June A <(b) (6) irs.gov>
Cc: Manno Steven R <(b) (6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: EIP Notice: Vendor Proofs for Review

Any idea when we might get the ok on the proofs? The contractors want to start production today on the envelopes.

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:56 AM
To: Manno Steven R (b)(6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: FW: EIP Notice: Vendor Proofs for Review

Bill wants us to check the signature spacing on the English and Spanish versions match the what was received from the White House. That is his only concern.

June McHenry
Office of Taxpayer Correspondence

From: McHenry June A
Sent: Tuesday, April 14, 2020 8:58 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Manno Steven R (b)(6) @irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: EIP Notice: Vendor Proofs for Review

Attached are the proofs from the vendors for review. The vendors would like to have the approval as soon as possible so they can begin.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317- (b)(6)

To: Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/14/2020 11:24:55 AM (UTC)
Subject: RE: Imaging Samples Needed

Good idea, thanks.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:04 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Imaging Samples Needed

I asked RRD and Specialty Print Communications to send us imaged samples using the data listed below. We need to review the type size and appearance on the notice.

From: Pelishek Glenn R
Sent: Tuesday, April 14, 2020 6:51 AM
To: Ryan LeFebvre (b)(6)@specialtyprintcomm.com>; 'Kiki Heron' (b)(6)@specialtyprintcomm.com>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: Imaging Samples Needed

Can you send us a sample of the imaging on the Notice 1444 (EN/SP) showing the type size you will be using? Please use James & Andrea Taxpayer, 123 Main Street, Anytown, USA 12345
$2,400.00 Direct Deposit. Another sample showing check/ debit card. Also, show samples of the Spanish notice imaging.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317- (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

RRD Production Plan for Green Bay, WI and DePere, WI Facilities

1. Processing and sorting data as well as the security of the taxpayer information
Customer data will be processed on site in the De Pere/Green Bay data center. This facility is SOC-2 certified (as described in the Section 10 - "Security Requirements").

Processing and sorting will be done in accordance with the instruction in Jacket 412-789.

2. Scheduled start-up dates for all phases of production

Production to begin on before 4/17/20 and complete on 4/30/20. We are planning to produce between 2,500,000 to 3,000,000 packages per day. Due to the scale of the project and to allow for production redundancy we will engage the sister facility to our Green Bay location which is a few miles away in DePere, WI. DePere's contractor code is 480-60400.

Green Bay and DePere's production plan will use a completely inline process for printing the letter, envelope and inserting and sealing. It starts with rolls of paper at one end of the equipment and finished envelope ready to mail at the other end.

Imaged samples will be sent to IRS on 4/16 for approval. Our plan is to start setup for live production once we get approval on 4/16 or 4/17..

3. How coordination/ communication will flow from one production phase to another?

Since the production process in Green Bay is limited to one process. Paper will flow to the beginning of the press and then completed packages will be coming off the back. The completed packages will then be trayed and moved to shipping for pick up by USPS. We expect to have daily pick ups from USPS.

4. Who will be responsible for each phase?

A project manager will be assigned to the project and this manager will work closely with each technical department supervisors/managers including: purchasing,

programming, data processing, composition, quality, press production, scheduling, and warehouse logistics to complete the project on time.

5. How will subcontractors be involved and kept informed,?

There will not be any subcontractors used in production in our Green Bay, WI or DePere, WI facilities.

6. Specific production dates of all subcontractors?

Not applicable

7. How the product will be staged and/or shipped?

Finished product will be staged in the plant where it is produced (SOC-2 security). The plan will be to mail daily from the De Pere and Green Bay plant. The Green Bay Post Office will load out directly from the two plants where the product is being produced.

8. Any other special requirements which are specific to this contract.

The RRD Green Bay plant operations has two manufacturing sites that are a few miles apart. Onesies in Green Bay, WI and one in DePere, WI. Both plants have equal security, quality control, and resources to produce the project. Both plants mail through the Green Bay Post Office.

RRD Production Plan for Elk Grove Village, IL

1. Processing and sorting data files, as well as the security of taxpayer information.

Customer data will be processed on site in the De Pere/Green Bay data center. This facility is SOC-2 certified (as described in the Section 10 - "Security Requirements").

Processing and sorting will be done in accordance with the instruction in Jacket 412-789.

2. Scheduled start-up dates for all phases of production for Elk Grove Village (EGV)

The plan is to have EGV print and image the letter on press. The letter will then be shipped to our RRD's lettershop in Chicago, IL. The window envelopes are being produced by Mackay Mitchell in their Mt. Pleasant IA facility and they are being shipped directly to RRD's lettershop in Chicago.

Printing and imaging of the letters is to begin production in EGV on or before 4/18/20 and complete on 4/25/20.

Printing of the envelopes at Mackay Mitchell will begin on 4/10/20 and complete on or before 4/24/20. The envelopes will begin to ship almost immediately once a truckload quantity is available.

Inserting of the letter into the envelope at RRD's lettershop will begin on 4/20/20 and complete on 4/30/20. As the packages are completed, they will be scheduled for pick up by USPS on a daily basis.

3) How will coordination/ communication flow from one production phase to another.

Daily production information will be communicated through a google doc from a project coordinator for each step. The project coordinator will provide oversight to ensure the deadlines are being met throughout the project.

4) **Who will be responsible for each phase.**

EGV Customer Service Representative, Mike Soszynski will be assigned to provide oversight on this project with his escalation point being Richard Black, Customer Service Manager. In addition, a Customer Service Representative will be assigned at Mackay Mitchell and at RRD's lettershop facility.

5) How will subcontractors be involved and kept informed.

Mackay Mitchell will be the only subcontractor on this project. They will assign a customer service contact and will provide daily updates on their production through the google doc developed to manage this project. We will also be conducting teams calls on a regular basis to monitor progress, address concerns and to keep everyone informed about the project

6) Specific production dates of all subcontractors.

Production for the outer envelopes from Mackay Mitchell will start on 4/10/20 and be completed by 4/24/20.

7) How the product will be staged and/or shipped.

Letters will be packed in Mail Trays on skids, wrapped and loaded on trucks that will use a security tag when transporting to the RRD's lettershop about a 30 minutes drive. RRD lettershop will produce and prepare the mail per USPS specifications and enter these into the mailstream after USPS verification.

To: Aledo Victor[(b) (6) irs.gov]
Cc: Pelishek Glenn R[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pieger Gerard E[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Mon 4/13/2020 4:33:56 PM (UTC)
Subject: RE: Word Doc Version

Thank you!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 12:29 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pieger Gerard E <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Attached is the updated translation.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 10:53 AM
To: Aledo Victor <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>; Mendez Pedro L (b)(6)@irs.gov>
Subject: RE: Word Doc Version

Victor, the Spanish side of the notice we received from you on Friday, lists 3 options for the payment method: [depósito directo] [cheque por correo separado] [tarjeta de débito prepagada].

We are only including two options in the letter. "deposito directo" is one option, but we need a translation for the second option: "check/debit card"

Anything you can do to expedite this would be appreciated.

Thanks very much.

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R (b)(6)@irs.gov>

Sent: Friday, April 10, 2020 5:21 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:20 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We will have the translation ready shortly.

Victor Aledo
Tax Forms and Publications
Desk: (202) 317 (b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Moses William A <(b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 4:34 PM
To: Dix Tina L <(b)(6)@irs.gov>, McHenry June A <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Page Michele L <(b) (6) irs.gov>, Baker Rick L <(b)(6)@irs.gov>, Aledo Victor <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b)(6)@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b)(6)@irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

LA CASA BLANCA

WASHINGTON

FECHA DEL AVISO: ## de abril de 2020
NÚMERO DEL AVISO: CP#### (SP)

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de [$XXXX] por [depósito directo] [cheque por correo separado] [tarjeta de débito prepagada]. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.

Presidente Donald J. Trump

[Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 866-###-####]

To: Moses William A[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sun 4/12/2020 6:02:30 PM (UTC)
Subject: FW: 412-790 & 412-791
n1444_en-sp--2020-04-00--r20.pdf

FYI, letter files have been sent to all 3 print vendor locations. Thank you Bill for your help getting these finalized!

Happy Easter!

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:02 AM
To: Gary Manganello <(b)(6)@rrd.com>; Steven Bridenhagen <(b)(6)@rrd.com>
Cc: Everett, Dalton E. ((b) (6) ov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: 412-790 & 412-791

Attached is the copy for the Notice 1444 (EN/SP).

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

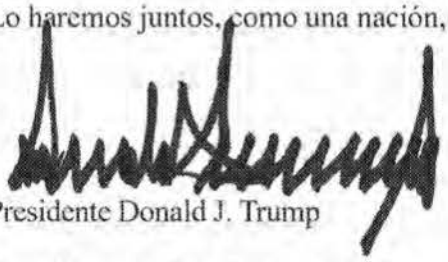
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este periodo.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

To: Moe Sheryl M[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Aledo Victor [(b)(6)]@irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/11/2020 12:36:34 PM (UTC)
Subject: RE: Word Doc Version

Thank you Sheryl. The new White House logo looks great, thank you for going the extra mile to reproduce that.

We received approval last night (thank you Bill) for the following final change: please extend the underscore currently under the payment amount to include the payment method. The underscore for the payment method type should extend 16 characters to allow the longer of the two variable options (check/debit card) to fit:

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Thank you for the great work!

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:17 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I just finished up with what I was doing, so here is what I have. I was able to move the logo from the PDF they provided to this PDF so that should take care of the font issues.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: *(b) (6)* 5

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:12 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A [(b)(6)]@irs.gov>; Page Michele L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sheryl, we're having some issues with the variable data paragraph and how that should be formatted to allow the data to be imaged while keeping the following sentence visually aligned.

Please do not do any more work tonight. We will provide more guidance when we have a decision about that paragraph and its spacing. Thank you!!

From: Manno Steven R
Sent: Friday, April 10, 2020 6:11 PM
To: Moe Sheryl M [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A [(b)(6)]@irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; 'Mendez Pedro L' <Mendez Pedro L>
Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>

Subject: RE: Word Doc Version

Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
- Same sentence, I believe the $ sign should print but not the XXXX.
- There should be only 2 options of payment method: direct deposit or check/debit card.
- The president's signature should be moved to the left to better match the way it is positioned on the letter we received from the White House.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:55 PM
To: Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Baker Rick L <(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 5:39 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Dix Tina L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

I agree. People might be shocked! shocked! to see translating in la Casablanca.

Rick L. Baker
Asst to Director
Media & Publications
202-527-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

I'm thinking no*

From: Manno Steven R <(b) (6) irs.gov>

Sent: Friday, April 10, 2020 5:36 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M [(b)(6)]@irs.gov>
Subject: RE: Word Doc Version

Question: is proper to translate the White House letterhead?

LA CASA BLANCA

WASHINGTON

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M [(b)(6)]@irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-[(b)(6)]
Cell: (b)(6) [redacted]
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:21 PM
To: Aledo Victor [(b)(6)]@irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A [(b)(6)]@irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:20 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We will have the translation ready shortly.

Victor Aledo
Tax Forms and Publications
Desk: (202) 317-[(b)(6)]
Cell: (b)(6) [redacted]
1111 Constitution Ave NW
Washington, DC 20224

From: Moses William A <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 4:34 PM
To: Dix Tina L (b)(6)@irs.gov>, McHenry June A <(b) (6) irs.gov>, Manno Steven R (b)(6)@irs.gov>, Page Michele L <(b) (6) irs.gov>, Baker Rick L (b)(6)@irs.gov>, Aledo Victor <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

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Sent: Friday, April 10, 2020 4:25 PM
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Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

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Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

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Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b)(6)@irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b)(6)@irs.gov>
Cc: Rettig Charles P <(b)(6)@irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Mendez Pedro L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:47:55 PM (UTC)
Subject: RE: n1444_en-sp--2020-04-00--r19-20

It looks like we're leaning towards underscoring the payment method as well as the payment amount.
Talk with you in the morning.

From: Mendez Pedro L (b)(6) @irs.gov>
Date: Friday, Apr 10, 2020, 7:45 PM
To: Manno Steven R < (b)(6) @irs.gov>, Moses William A < (b)(6) @irs.gov>
Subject: RE: n1444_en-sp--2020-04-00--r19-20

Thanks Steve.....we'll circle back in the morning at the 9AM meeting and we will meet with GPO after.

Good night
Pedro

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:30 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Mendez Pedro L <(b) (6) irs.gov>
Subject: n1444_en-sp--2020-04-00--r19-20

3 more options to consider, in addition to making a new paragraph out of the line "We hope this payment provides meaningful...."

1. Page 1 has "We hope..." positioned after 16 spaces to allow "direct deposit" (14 characters long) to be imaged in.
2. Page 2 has "We hope..." positioned after 16 spaces to allow "check/debit card" (16 characters long) to be imaged in.
3. Page 3 has the 16 character space for "direct deposit" or "check/debit card" underlined as the payment amount line is underlined.

I prefer either the new paragraph previously discussed, or option 3 with the payment amount underscored.

To: Moses William A[(b)(6) irs.gov]
Cc: 'Mendez Pedro L'[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:29:47 PM (UTC)
Subject: n1444_en-sp--2020-04-00--r19-20_.docx

3 more options to consider, in addition to making a new paragraph out of the line "We hope this payment provides meaningful...."

1. Page 1 has "We hope..." positioned after 16 spaces to allow "direct deposit" (14 characters long) to be imaged in.
2. Page 2 has "We hope..." positioned after 16 spaces to allow "check/debit card" (16 characters long) to be imaged in.
3. Page 3 has the 16 character space for "direct deposit" or "check/debit card" underlined as the payment amount line is underlined.

I prefer either the new paragraph previously discussed, or option 3 with the payment amount underscored.

THE WHITE HOUSE

WASHINGTON

NOTICE DATE:
NOTICE NUMBER:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

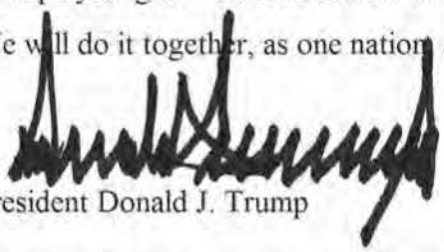
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by direct deposit. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO:
NÚMERO DEL AVISO:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

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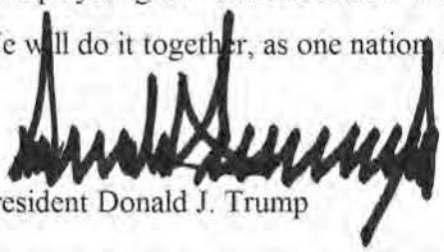

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To: Moe Sheryl M[(b) (6) irs.gov]
Cc: Dix Tina L[(b)(6)@irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 8:49:07 PM (UTC)
Subject: RE: Word Doc Version

Thank you! I'm including Bill Moses in this conversation in case he needs to answer any questions or get involved in this step.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:48 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Dix Tina L[(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yes, I will have it before then.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317[(b)(6)]

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To: Moe Sheryl M <(b) (6) irs.gov>
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Subject: FW: Word Doc Version

Sheryl, attached is an updated draft of the letter from the Bill Moses. There is no seal just "THE WHITE HOUSE" at top and Washington, DC., see attached. TF&P is still working on the translation and that will follow. We'd like to send the files to the vendors tonight if possible. Let's talk if there are any questions tonight. Is a 6 pm EST delivery possible?

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:34 PM
To: Dix Tina L <(b) (6) rs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
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Final_ Finally*

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1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

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Cc: Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 7:39:17 PM (UTC)
Subject: RE: self-mailer vs mailer envelope

Look at the big brain on Pedro!

Good thinking!

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:37 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: self-mailer vs mailer envelope

Perhaps they can outsource the 7 million to Source Link. Less time for the background check.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:36 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
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Subject: RE: self-mailer vs mailer envelope

The quantity sent to SPC will be above the 31 mil which they mentioned below. If they need to outsource the balance, we would need to know immediately as these employee will need to start the
Investigation process.

From: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 3:22 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Cc: Truitt Bartholomew S <(b) (6) irs.gov>; Hasenfus, Julie A. <(b) (6) ·; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. <(b)(6)@gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>
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Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512.[(b)(6)] | mb 202.271.[(b)(6)]

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From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 7:37:03 PM (UTC)
Subject: RE: Specialty Print

If they are meeting the terms of the contract option B, inserting a letter, not a self-mailer, into an envelope, then GPO needs to confirm that and they can approve that.

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Can we give GPO the ok for Specialty Print to use option B, letter format, inserted into a mailer envelope?

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Thank you. I want to be careful about giving them the green light without getting explicit confirmation that the letter is actually a letter. If GPO is comfortable that they are producing option B now, ok.

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Sent: Friday, April 10, 2020 2:47 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: self mailer vs mailer envelope

Can you check the email from Steve Manno below? Please check with Specialty Print. A separate notice with a mailer envelope?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:36 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: self mailer vs mailer envelope

What would this look like? A sealed-with-perforated-tabs self-mailer inserted into a window envelope? I will ask but I don't think this will meet with expectations from the White House. Bill has relayed that the intent is to produce a letter that is as traditional as possible so that it looks like it is being sent from president.

From: Pelishek Glenn R <(b) (6) irs.gov>

Sent: Friday, April 10, 2020 2:29 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: self mailer vs mailer envelope
Importance: High

That would be ok by IRS. Ok by the team?

From: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 2:24 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: self mailer
Importance: High

Good afternoon,

SPC is asking can they just insert the self mailer into a window envelope?

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512 [(b)(6)] | mb 202.271 [(b)(6)]

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To: Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b)(6) @irs.gov]
Sent: Fri 4/10/2020 7:16:30 PM (UTC)
Subject: RE: Specialty Print

They keep referring to a 'self mailer'. "We are good with changing the self mailer size down to the letter size (7.5 to 8 X 10.5 to 11)." It has to be a letter inserted in to an envelope, not a self mailer.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:08 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Specialty Print

From: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Sent: Friday, April 10, 2020 3:01 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T < (b)(6) @irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; MacAfee, Sandra K. < (b)(6) @gpo.gov>; Ward, David T. < (b)(6) @gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: self-mailer vs mailer envelope

All,

Please see SPC response below in reference to converting to Option B.

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512. (b)(6) | mb 202.271 (b)(6)

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From: Ryan LeFebvre [mailto (b)(6) @specialtyprintcomm.com]
Sent: Friday, April 10, 2020 2:57 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Kiki Heron < (b)(6) @specialtyprintcomm.com>
Subject: Re: Purchase Order for Jkt 412-789

We are good with changing the self mailer size down to the letter size (7.5 to 8 X 10.5 to 11). The size change is preferred from a timing perspective of keeping the 4/30 mail by date since we now need to insert into an envelope (OE).

We are OK with getting envelopes on time if we get artwork on the OEs Monday AM and approvals by Tuesday AM. We would subcontract the print of these OEs out and they would then be delivered back to SPC for insertion.

I am confirming a schedule on the insertion of the letter into the OEs with our leadership team right now. I will let you know this afternoon the total qty we can produce. Our absolute goal is to be able to complete all 31mm.

We are working on a revised price and will send when available.

Thanks
Ryan

Ryan LeFebvre
Executive Vice President of Sales

847.600.[(b)(6)] Direct
847.204.[ ] Cell
www.specialtyprintcomm.com

From: Pelishek Glenn R [mailto:(b) (6) irs.gov]
Sent: Friday, April 10, 2020 2:47 PM
To: Venable-Brooks, Yvette <(b) (6) gpo.gov>
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Subject: RE: self mailer vs mailer envelope

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Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512.[(b)(6)] mb 202.271.[(b)(6)]

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To: Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b)(6)@irs.gov]
Sent: Fri 4/10/2020 7:11:39 PM (UTC)
Subject: RE: Specialty Print

My original questions and concerns still stand.

From: Pelishek Glenn R <(b) (6) irs.gov>
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To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Specialty Print

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Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Hasenfus, Julie A. (b)(6)@gpo.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Ward, David T. (b)(6)@gpo.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: self-mailer vs mailer envelope

All,

Please see SPC response below in reference to converting to Option B.

Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512.(b)(6) | mb 202.271.(b)(6)

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Executive Vice President of Sales

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Subject: FW: self mailer vs mailer envelope
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To: Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: self mailer
Importance: High

Good afternoon,

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Yvette Venable-Brooks | Assistant Manager | Customer Services | APS DC | ph 202.512.[(b)(6)] | mb 202.271.[(b)(6)]

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To: Moe Sheryl M[(b) (6) irs.gov]
Cc: Dix Tina L (b)(6)@irs.gov]; 'Mendez Pedro L'[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:30:03 PM (UTC)
Subject: FW: WH letterhead
_.tiff
_.ps
_.ps

Sheryl, attached are White House seals provided by GPO – will this work for your next draft layout of the letter? I understand from Bill Moses that a new revision is coming from them this afternoon.

From: MacAfee, Sandra K. (b)(6)@gpo.gov>
Sent: Friday, April 10, 2020 12:25 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: WH letterhead

Hi Steve, here are the seals that we have. Please let me know if you need anything else or have a question about these files.

Thanks,

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512 (b)(6) | mb 202.641 (b)(6)
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From: Keeney, Ronald J.
Sent: Friday, April 10, 2020 12:21 PM
To: MacAfee, Sandra K. (b)(6)@gpo.gov>
Subject: Re: WH letterhead

Sandy,

I've attached 3 files of the seal that might be useful. The tif is quite rough, but the 2 EPS files are better quality. One has filled stars and the other does not. The seal shown here below is just for your reference, and should not be used. Let me know if I can hunt around for something else, if needed, but this is what we have in the files.

Ron



EOP #2

Ronald Keeney | Manager, *GPO Creative and Digital Media Services* | Customer Services | ph 202.512 (b)(6) ext. (b)(6)

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From: Sandra MacAfee <(b)(6)@gpo.gov>

Date: Friday, April 10, 2020 at 11:59 AM
To: "Keeney, Ronald J." [(b)(6)]@gpo.gov>
Subject: FW: WH letterhead

Here it is.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.[(b)(6)] | mb 202.641.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Manno Steven R [mailto(b) (6) irs.gov]
Sent: Friday, April 10, 2020 11:58 AM
To: MacAfee, Sandra K. <[(b)(6)]@gpo.gov>
Subject: WH letterhead

Hi Sandy, the letter we received from the White House has the president's signature but is not printed on White House stationery. I Googled 'White House stationery' and found a sample (below) that gives us an idea of what is being asked for. We are still waiting for a new revision of the letter from the White House today that we will need to format and return for approval before we can get the vendors final copy. The goal is still to do this by this afternoon. If you can help us find an electronic file of the White House seal, as below, it will help us get this letter finalized and approved.

Thank you for your help.


1 of 1

THE WHITE HOUSE
WASHINGTON

His Excellency
Recep Tayyip Erdogan
President of the Republic of Turkey
Ankara

Dear Mr. President:

Let's work out a good deal! You don't want to be responsible for slaughtering thousands of people, and I don't want to be responsible for destroying the Turkish economy—and I will. I've already given you a little sample with respect to Pastor Brunson.

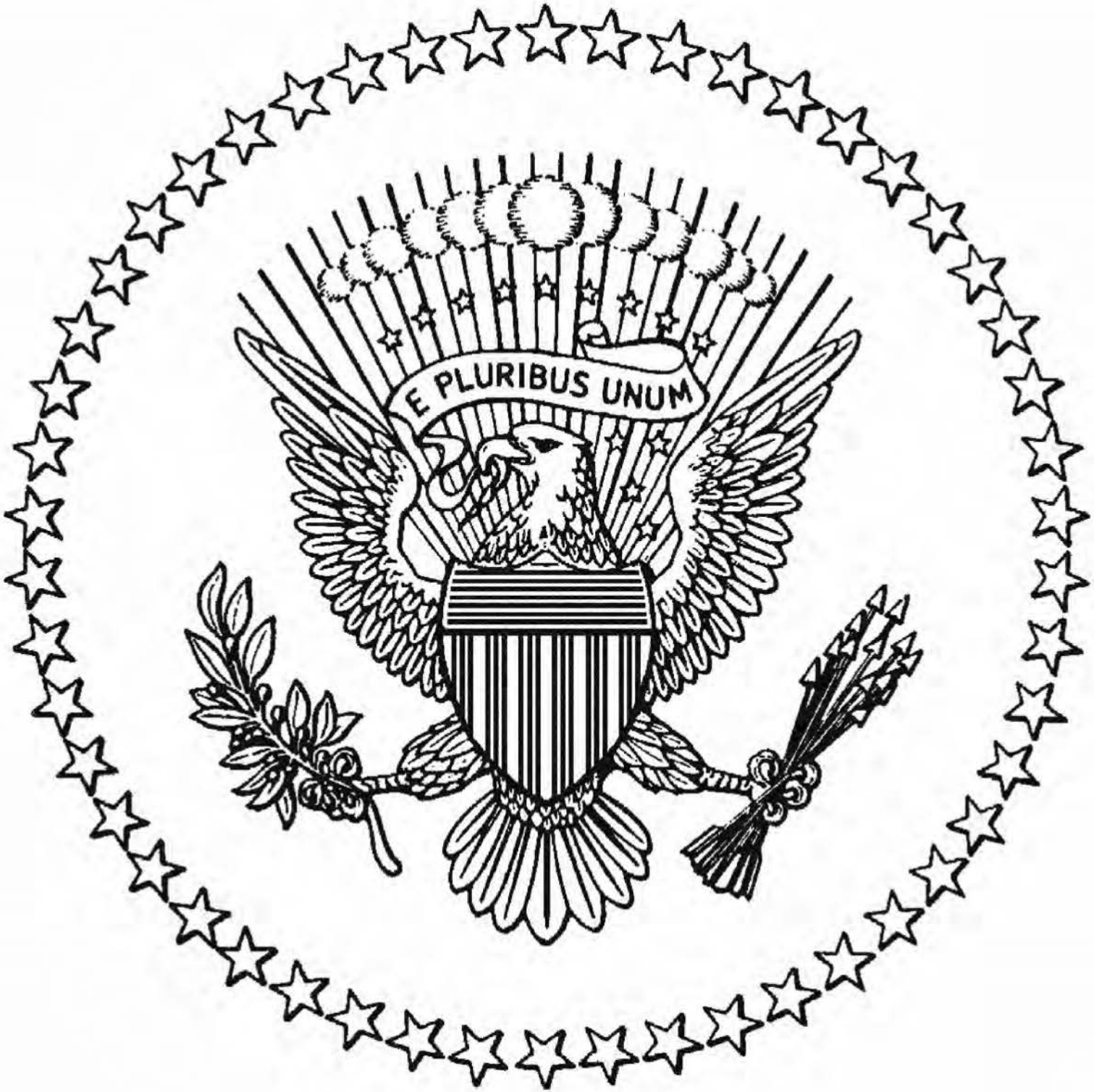
I have worked hard to solve some of your problems. Don't let the world down. You can make a great deal. General Mackenzie is willing to negotiate with you, and he is willing to make concessions that they would never have made in the past. I am confidentially enclosing a copy of his letter to me, just received.

History will look upon you favorably if you get this done the right and humane way. It will look upon you forever as the devil if good things don't happen. Don't be a tough guy. Don't be a fool!

I will call you later.

Sincerely,

Steve Manno
Director, Publishing
Cell (b)(6)



EIP-00050754

To: Moses William A[(b)(6) irs.gov]
Cc: 'Mendez Pedro L'[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 3:02:48 PM (UTC)
Subject: Notice 1444 (EN-SP) decisions

Bill, I'm requesting concurrence to proceed with two actions to allow IRS to produce the Economic Impact Payment taxpayer notice in the most efficient and timely manner:

1. I would like to notify the Government Publishing Office that a self-mailer format will not be an acceptable option for printers to produce the Economic Impact Payment Notice 1444 (EN-SP). When the contract specifications were drafted, IRS offered print vendors the option to produce the notice as either a letter-in-envelope or a self-mailer, i.e., sealing the notice inside a separate sheet of paper sealed by perforated tabs on three sides, in order to allow printers the greatest flexibility and efficiencies in their production capabilities. Three print vendors were awarded the job to produce the first phase of this mailing (currently estimated at 81.4 million notices). One of the selected printers opted to produce the notice as a self-mailer.

I am requesting that we direct GPO to notify this vendor that the self-mailer option is not acceptable now and to terminate their contract for convenience of the government, unless they can produce a letter-in-envelope (which may still be a possibility). If the printer cannot produce a letter-in-envelope and GPO terminates their contract, this may mean that we have to pay for any costs the printer has incurred in their preparation to produce the job, such as any paper the printer may have purchased for this project.

2. The contract schedule stipulated that print vendors would have received the final letter content by Thursday, April 9. We have missed this deadline, which now puts at risk the ability of printers to meet our original delivery date of shipping final quantities of notices to the US Postal Service by April 30. GPO will need to negotiate with each printer to produce the notice with one of 3 conditions:
   a. Maintain the original April 30 final ship date at the same cost,
   b. Maintain the original April 30 final ship date at a higher cost, or
   c. Ship final quantities of notices to USPS with a "day for a day" schedule adjustment, i.e., a 15 day production timeframe, or a vendor's counter proposed schedule, for example, 16 days or 17 days. This would mean that delivery of some quantity of notices to USPS would be made May 1 or later, past the statute's schedule of 15 days after issuance of the first direct deposits. IRS and GPO will still require that as many notices as possible be delivered to USPS by April 30, to keep delivery of notices to taxpayers as timely as possible. This may incur higher cost as well.

I am requesting that we direct GPO to negotiate with all the vendors to produce the notices at greatest efficiency possible to meet the original April 30 ship date or best date possible.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Dix Tina L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:32:24 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Tina. The current direction from the White House is to use their seal as stationery letterhead. I think it will help to have that in position in the next draft to show as closely as possible how the letter will look when printed.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:29 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just FYI.....attached the latest updates sent before I logged off last night.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:26 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b)(6)@irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just between us for now, it doesn't look like the self-mailer option will work. Bill told me that the White House will require a letter in an envelope. I told Bill this will likely mean rebidding the contract --- unless there's the possibility for us to eliminate the self-mailer option for convenience. We'll have to discuss with GPO in the morning. We are still coordinating what the White House will supply to us. They wanted to provide a PDF or Word file for us to send to the printers and we are communicating back that we need to compose a print file for the vendors. The letter format will need to match as closely as possible to the White House layout so we need to review what font we are using, etc. The footer product identification will not be included.

That's all for now, good night and speak with you in the morning.

Steve

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:50 PM
To: Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks....need to figure out what date we will drop in.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 6:46 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Dix Tina L <Tina.L.Dix@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Everyone sign off for the night, no more work.

- Bill Moses will relay to leadership that we missed the contract deadline and will work to provide the material tomorrow.
- The format as of now is that White House letterhead design will be used.
- English front, Spanish reverse. Variable data imaging both sides.
- Payment amount will be included in the letter content as the president's letter was provided to us.
- Payment method will be imaged top right corner as our notice was formatted.
- Taxpayer address will be imaged both sides (for now) to make both sides as equal as possible.
- Envelope content and design still needs to be determined.
- I will send an email to GPO tonight to alert them to this update.

Thank you all and talk with you tomorrow!
Steve

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:18 PM
To: Dix Tina L (b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I have made the changes and I was able to clean up the signature, so that has been added to this vesion.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317- (b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:59 PM
To: Aledo Victor <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi there!

Latest revision is attached.

Sheryl- I have highlighted the changes for you.

Victor- My apologies there have been about 5 more changes since the last translation (Gerard jinxed us* Can you attach your translation to this email string? That way Sheryl can add it to the English.

Thank you!!!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

From: Aledo Victor <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

On the same line, we should remove the English part of the second page (Payment Amount / Method of Payment)

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

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Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just a note that the Spanish translations won't be needed on the front if we're including the Spanish payment amount/method on the reverse side (which we prefer not to do, btw).

From: Dix Tina L <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 4:27 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <(b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Bill,

See attached PDF with payment amount/method and Spanish translation on the reverse side of the notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 10:49 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you*

From: Dix Tina L <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 12:42 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Baker Rick L <(b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with product line information.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence

Phone: (801)-605-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6))irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number(470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b)(6)@irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:
Notice Number: 1444 (EN-SP)
For assistance, you may call:
800-919-9835
Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number(470) 639-(b)(6) Fax Number 855-863-8342

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>

Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:10:40 PM (UTC)
Subject: RE: Contract award quantities

As of now yes. I've shared the current envelope layouts with Bill and told him that we need confirmation on what they should say.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:08 PM
To: Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

Are we still using the IRS address as the return address on the envelopes?

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:00 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S [redacted](b)(6)@irs.gov>
Subject: RE: Contract award quantities
Importance: High

Should we go ahead and notify the contractors and GPO that the pdf repro will not be furnished today per schedule?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:52 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R [redacted](b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

Ok....looks like we will miss our first deliverable of copy to vendor.

From: Manno Steven R [redacted](b)(6)@irs.gov>
Sent: Thursday, April 09, 2020 1:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T [redacted](b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L [redacted](b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

No we're still trying to keep the formatting face side only, that's one of the decisions that we still need to hear.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 1:05 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R [redacted](b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

Hi....Specialty can do imaging face and back.

RRD can do it as well, they just need to order more paper.

GPO wants confirmation that we need imaging face and back. Can I give them the green light that we need imaging face and back?

Thx

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 12:51 PM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b)(6)@irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

We may have to force this issue with GPO.

Update from Bill Moses just now: we will likely need to print the notice/letter on White House "stationery." Bill is working with Tina Dix to provide Sheryl with content updates so different versions are available for a decision as soon as possible – he is still hoping to finalize content and formatting today so we can stay on schedule with the vendors. I told him we need to keep the letter to black-only including the WH letterhead design. I told Bill that if we don't supply vendors with content tonight, we lose that deadline and need to negotiate with vendors on time and money.

As far as the line of communications go: Bill Moses is relaying all changes through Tina Dix and I'm allowing Tina to be official point of contact and communicate all changes directly to Sheryl to streamline communications and avoid complications. Sheryl will work on a WH letterhead version next. Victor has the Spanish translation ready and Tina is sending that to Sheryl as well.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:30 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

I have been scratching my head on that one.

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 11:25 AM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R <(b)(6)@irs.gov>, Skyrm Theresa L <(b)(6)@irs.gov>, Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: Contract award quantities

I'm reviewing the GPO contract specs and while I understand their need to award the job "to be most economical to the Government" I am still unclear how we are binding ourselves to quantities determined by GPO and the vendor. It's in the government's best interests -- and most economical – if IRS determines how we split the taxpayer data file. I don't see anything in the contract that binds us to amounts that cause us undue burden. The bid award determination section 11 is below.

While the contract stipulates that minimum lots will be 15,000,000 it also stipulates that "The Government reserves the right to determine the final lot sizes that will be the most economical to the Government." I think this gives GPO the flexibility to tell the vendors, you will receive whatever quantity the IRS data file determines you will receive.

What am I missing from this logic?

SECTION 11 OFFERS (BIDS):
DETERMINATION OF AWARD AND PLACEMENT OF WORK: The Government will make multiple awards under this solicitation since it is anticipated that one firm will not be able to produce the entire 75,000,000 +/- 25% required by the Government.
Award will be made to the low responsible offer(s) whose prices are determined to be fair and reasonable. Award will be made in the manner that is determined to be the most economical to the Government.
Transportation and mail costs will not be used as a factor in the basis of award.
In order to make multiple awards and to determine the sequence of bidders, the Government will apply the per 1,000 price offered by each bidder in the "Schedule of Prices" for a minimum lot of 15,000,000 notices.
"Fractional parts of 1,000 will be prorated at the per-1,000 rate."
If bidders would like to produce a lot larger than 15,000,000 notices, they are to indicate with their bid the

number of additional copies they would be able to produce per the schedule, at the initial price per 1,000. The Government reserves the right to determine the final lot sizes that will be the most economical to the Government. In making award, the Government will communicate first with the low bidder to confirm the ability to produce the quantity that was offered. The Government will be obligated to place the order with the low contractor first, the next low contractor second, and so on until the complete quantity has been awarded. Note: The quantity remaining for award to the last bidder may be smaller than the minimum lot specified.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Rodriguez Chris P [(b)(6) @irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 7:12:11 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

That's great – thanks!

From: Rodriguez Chris P <(b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 3:11 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We tracked down a manager in IT, and we are on a skype call with him, Will Darding, Sheryl, and Joe (my Branch Chief in Dist). He is trying to get someone who can get loaded on Sheryl's machine ASAP.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 2:21 PM
To: Rodriguez Chris P <(b)(6) @irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Chris, any luck with this? I suggest getting Bill Moses involved – he knows most of the IT players who should be able to get this expedited.

From: Moe Sheryl M <(b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 1:33 PM
To: Manno Steven R <(b) (6) irs.gov>
Cc: Rodriguez Chris P <(b)(6) @irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Steve, I might need you to get involved with getting PhotoShop installed on my laptop so I can get the signature cleaned up. Chris Rodriguez is trying to contact the group that needs to do this but they have not gotten back with him yet. He is giving them until 2 pm.

Thank you.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:46 PM
To: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl, thank you so much for these ongoing updates! If you haven't received word yet, another change is being requested. We're being asked to provide the letter/notice on White House "stationery."

Since Bill Moses is communicating with Tina Dix, your official instructions will come from her. I also asked Victor to provide Tina with the Spanish translation text as well so she will send that to you.

I am allowing Tina to work this with you in order to streamline the communications you get but please let me know if you need my involvement or support in any way and I will be ready.

Thank you! I hope you are doing well and you and your family are all staying safe and healthy!

Steve

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:41 PM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated with the product ID line.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Moe Sheryl M
Sent: Thursday, April 9, 2020 12:21 PM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Question, the statement from the notice as shown below, is this being reworked so it does not have the information that need to be imaged or should I change it so there is just a blank area for imaging.

you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Moe Sheryl M
Sent: Thursday, April 9, 2020 12:18 PM
To: Dix Tina L (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Here is the latest version.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Moe Sheryl M
Sent: Thursday, April 9, 2020 11:28 AM
To: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Here you go.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:57 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Sheryl,

Please remove the patriotic logo.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:55 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

I have made two versions, the one ending if 8a still has the patriotic logo but the product ID line removed. The file ending in 8b has the patriotic logo and product ID line removed. Please let me know which one is the correct one to carried on with.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:18 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Including POTUS signature.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:17 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>

Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we including the signature area or leave it off.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:14 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,
Bill just told us that the commissioner is asking us to format the letter from POTUS as we had originally formatted the N1444: with contact and payment information including translations at top right hand corner on face side only. They will get verification asap but please provide a new draft that keeps latest IRS notice format and include the POTUS letter in place of the original body content. The paragraph that includes variable data will have to be rewritten so include a placeholder for that new content.

Thank you!

From: Manno Steven R
Sent: Thursday, April 9, 2020 9:01 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We're asking about return address now. If we do include a return address it should be above the taxpayer name and address, as a standard letter is formatted.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist

Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: (b)(6)@treasury.gov <Monica.Crowley@treasury.gov>

Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b)(6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Moses William A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Aledo Victor[(b) (6) irs.gov]
From: Manno Steven R [(b)(6) irs.gov]
Sent: Thur 4/9/2020 4:22:16 PM (UTC)
Subject: RE: Quick Chat - EIP Notice

White House letterhead sample:



1 of 1

THE WHITE HOUSE
WASHINGTON
October 9, 2019

His Excellency
Recep Tayyip Erdogan
President of the Republic of Turkey
Ankara

Dear Mr. President:

Let's work out a good deal! You don't want to be responsible for slaughtering thousands of people, and I don't want to be responsible for destroying the Turkish economy—and I will. I've already given you a little sample with respect to Pastor Brunson.

I have worked hard to solve some of your problems. Don't let the world down. You can make a great deal. General Mazloum is willing to negotiate with you, and he is willing to make concessions that they would never have made in the past. I am confidentially enclosing a copy of his letter to me, just received.

History will look upon you favorably if you get this done the right and humane way. It will look upon you forever as the devil if good things don't happen. Don't be a tough guy. Don't be a fool!

I will call you later.

Sincerely,

-----Original Appointment-----
From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:53 AM
To: Moses William A; Manno Steven R; Page Michele L; Baker Rick L; Aledo Victor
Subject: Quick Chat - EIP Notice
When: Thursday, April 9, 2020 12:15 PM-12:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

I.R.S. SPECIFICATIONS **TO BE REMOVED BEFORE PRINTING**

E-194 FOR Notice 1444 (EN-SP). CAT. NO STYLE NO. 1129 PRINTED, OPEN SIDE, HIGH CUT, FLAPS GUMMED AND FOLDED DOWN. STOCK: WHITE SULPHITE, SUB. 24
INK: BLACK
WINDOW: POLYSTYRENE COVERED

DO NOT PRINT — DO NOT PRINT — DO NOT PRINT — DO NOT PRINT

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

INTERNATIONAL PRIORITY AIR MAIL

FIRST-CLASS MAIL
U.S. POSTAGE PAID
INTERNAL REVENUE SERVICE
PERMIT NO. G-48

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

BLACK INK ON 24# WHITE WOVE PROOF 4-2-2020
WINDOW SIZE: 2" X 5" W/ POLY
LOCATION: 7/8" LEFT 1 1/2" BOTTOM
PRINTS W/ BLACK CONFETTI SECURITY TINT

Envelope 194
(Rev. 4-2020)

To: Dix Tina L[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 3:04:37 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Since these directions are being coordinated by Tina with Bill Moses, I concur.

From: Dix Tina L <Tina.L.Dix@irs.gov>
Sent: Thursday, April 9, 2020 10:57 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Sheryl,

Please remove the patriotic logo.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:55 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

I have made two versions, the one ending if 8a still has the patriotic logo but the product ID line removed. The file ending in 8b has the patriotic logo and product ID line removed. Please let me know which one is the correct one to carried on with.

Thank you

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 10:18 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Including POTUS signature.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:17 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>;

Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Are we including the signature area or leave it off.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:14 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,
Bill just told us that the commissioner is asking us to format the letter from POTUS as we had originally formatted the N1444: with contact and payment information including translations at top right hand corner on face side only. They will get verification asap but please provide a new draft that keeps latest IRS notice format and include the POTUS letter in place of the original body content. The paragraph that includes variable data will have to be rewritten so include a placeholder for that new content.

Thank you!

From: Manno Steven R
Sent: Thursday, April 9, 2020 9:01 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We're asking about return address now. If we do include a return address it should be above the taxpayer name and address, as a standard letter is formatted.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b)(6) @irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Moe Sheryl M[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 2:37:47 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

This may require discussion. I don't know what "no branding" means. No product ID? Who is this direction coming from? Bill is working directly with Ken Corbin so I need his direction.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:33 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Steve,

Tina has provided additional changes Please see below.

From: Dix Tina L (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 10:26 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

See below.....The Patriotic logo will need to come off and the information at the bottom. (catalog, IRS, etc.) Absolutely no branding.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Moses William A (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 8:12 AM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI-

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6)@irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C (b)(6)@irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone

number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

To: Newton Scott H [(b)(6)]@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Robinson Cynthia J [(b)(6)]@irs.gov]; Dangel Paul L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 2:31:08 PM (UTC)
Subject: RE: 2001

Thanks for finding this. N1377 was the other product Glenn noted that was written by the White House, but neither was sent as a letter from the president with his signature. So we're breaking new ground with N1444.

From: Newton Scott H <[(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 10:27 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Robinson Cynthia J <[(b)(6)]@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dangel Paul L <[(b)(6)]@irs.gov>
Subject: RE: 2001

It was N1275 Catalog Number 31980B

Checking on it now. We have it in CPM but I don't know what the file format is or if we can even open it. I found a image of it on the internet.

Scott Newton
Chief, Electronic Composition
SE:W:CAR:MP:P:EP:EC
1111 Constitution Ave NW
Washington, DC 20224
O: 202-317 [(b)(6)]
C: (b)(6) [redacted]

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 8:43 AM
To: Newton Scott H [(b)(6)]@irs.gov>; Robinson Cynthia J <[(b)(6)]@irs.gov>
Subject: 2001

Do you remember the 2001 rebate notices? Can you send me a PDF? Steve Manno is looking for it.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 [(b)(6)]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Showalter Paul A [(b)(6)]@irs.gov]
From: Manno Steven R [(b)(6)]@irs.gov]
Sent: Thur 4/9/2020 2:03:25 PM (UTC)
Subject: RE: The CDC postcard was a political statement

Not that I know of. Glenn says N1377 and 2001 rebate notice were written by the White House but I know N1377 was a notice from us (IRS), no signature. I haven't seen the 2001 notice.

From: Showalter Paul A [(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 10:00 AM
To: Manno Steven R [(b)(6)]@irs.gov>
Subject: RE: The CDC postcard was a political statement

Nice political statement...

Did we do this with Bush and Obama... A letter from the president.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:55 AM
To: Showalter Paul A [(b)(6)]@irs.gov>; Dangel Paul L [(b)(6)]@irs.gov>
Subject: RE: The CDC postcard was a political statement

Sharing what we received from Treasury.

From: Showalter Paul A [(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 9:46 AM
To: Manno Steven R [(b)(6)]@irs.gov>; Dangel Paul L [(b)(6)]@irs.gov>
Subject: The CDC postcard was a political statement

I sure hope this letter is not...

But I have the feeling it will be...

Paul Showalter
Technical Advisor
ePublishing Branch, Publishing Division
Badge Number 1000436682
Internal Revenue Service
SE:W:CAR:MP:P:eP
Room 6564 Main IR
1111 Constitution Ave., NW
Washington, DC 20224

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Publishing Services: http://publish.no.irs.gov/ephome.html
For CAPS help, Include "please send to BU-WI-CARE-MEDIA&PUB-DISTRIBUTION" on a GetIT ticket. Forward the IT Service Request email to the *M&P Tech Support mailbox.
For PSD and PSR help: *PSR Helpdesk (PSRHelpdesk@irs.gov)

To: Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:03:59 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

All needs to be decided asap by the White House & Treasury. We're discussing whether this letter can accompany our notice or whether it needs to be standalone. No decision yet on English/Spanish but if it's standalone, then we need it front/back English/Spanish with variable data on both sides. White House letterhead? IRS letterhead? Don't know. More to come.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Moe Sheryl M <(b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C (b)(6) @irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P (b)(6) @irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Mendez Pedro L [(b)(6) irs.gov]
From: Manno Steven R [(b) (6) irs.gov]
Sent: Tue 4/7/2020 6:02:46 PM (UTC)
Subject: RE: Emailing: SF-1 for Weekly Mailings
_.pdf

I received Bill's approval & signature and I've signed for him for GPO.

Thanks.

-----Original Message-----
From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 7, 2020 1:12 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi....for signature. This is for the second contract.

Thx

-----Original Message-----
From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Tuesday, April 07, 2020 1:06 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi Pedro,

The attached SF-1 is ready for signature. Bill's signature is not on file.

Thanks,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only) ☐ Red ☐ Black ☐ Blue

REQUISITION NO. * 20-05132

CLASSIFICATION * Classified ☐ Yes ☒ No | SBU ☐ Yes ☐ No | PII ☐ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ☒ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)

QUALITY LEVEL: IV

DATE PREPARED: 04-07-2020

QUANTITY (Units of Finished Product): 65,800,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ☒ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (Http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *: 4830-01

AGENCY LOCATION CODE (ALC): 20-09-0003

APPROPRIATION CHARGEABLE/OBLIGATION NO.: 20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inklet (QTY) ☐ High Resolution (QTY) ☐ Prior to Production Samples (QTY) ☐ Electronic Soft Proof | DAYS DEPT. WILL HOLD PROOFS | PRESS SHEET INSPECTION ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable, include contact phone number):
See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below or in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE ☐ Yes ☒ No | PRINT ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT ☐ 1 ☐ 2 ☐ 3 ☐ 4 | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive) to | Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS: X | FOLD TO (Inches): X | SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS: X | NO. OF TEXT PAGES | PAPER COVERS (Self) ☐ (Separate) ☐

STITCH (Side)	(Saddle)	(ULC)	PASTE ON FOLD	LOOSELEAF	TAPE	COMB	COIL	PERFECT BOUND	SEW	CASE BOUND	(Material and Color)
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	

PAD/SETS (Position) | (Sheets in Pad) | (Sets in Pad) | (Sheets in Set) | (Chipboard Required) ☐ | CARBON INTERLEAVE ☐ | PUNCH/ DRILL ☐ | (No. of Holes) | (Diam.) | (Inches Center to Center) | (Position)

STAMP TITLE (Bindery) Cover ☐ Spine ☐ Foil (Color) Ink (Color)

COLLATE (Explain) | TAB DIVIDERS (Height of Tab) | Width of Cut (1/8, etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE	KRAFT WRAP (QTY)	SHRINK FILM (QTY)	BAND IN SETS (QTY)	SUITABLE ☐	OTHER PACKAGING (Specify) (QTY)	PACK IN CARTONS ☐
12/18/2020	☐	☐	☐	☐	☐	☐

DELIVER PRODUCT TO:
Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL INFORMATION

☐ Supplemental Information Attached

SEE A'DDL SPECS IN WORD FORMAT

EST. Printing & Binding Cost--$ 4,000,000.

FOR ADDITIONAL INFORMATION CONTACT (Name): Glenn Pelishek

TELEPHONE | ☐ PRICE APPROVAL REQUIRED IF EXCEEDS $

(b)(6) irs.gov

FAX | ESTIMATE (For GPO Use Only) | INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of the above-mentioned Government establishment.

Standard Form 1, February 2014
Title 44 of the U.S. Code Control No. 1-1-19

(b)(6) Digitally signed by Steven Manno Date: 2020.04.07 14:01:02 -04'00' for Acting Director, Media & Publications

AUTHORIZING SIGNATURE (Must be on file with GPO) * | Title

EIP-00050902

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)
REQUISITION NO.	BILLING ADDRESS CODE (BAC)
20-05132	4830-01

ADDITIONAL INFORMATION

To: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/7/2020 11:30:57 AM (UTC)
Subject: RE: EIP Notifications Working Sessions

Perfect.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 7, 2020 6:56 AM
To: Dewey Steve C <(b)(6)@irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; (b)(6) (b)(6)Roths Robert R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Horne Thomas F <(b)(6)@irs.gov>; Kaufman Evan <(b)(6)@irs.gov>; Culp Jerry G <(b)(6)@irs.gov>; Bauss Shalene R <(b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Good morning.....

Glenn Pelishek will be the main IRS POC to communicate with vendor(s) and those at IRS. Glenn will coordinate communications method. Glenn and IRS IT team can exchange contact information. No one in IRS is authorized to communicate with vendor unless it is coordinated with Glenn, Terri or Bart. The vendor will assign someone to work directly with Glenn, Terri and Bart.

Respectfully
Pedro

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Monday, April 06, 2020 2:59 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; (b)(6); Roths Robert R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Horne Thomas F <(b)(6)@irs.gov>; Kaufman Evan <(b)(6)@irs.gov>; Culp Jerry G <(b)(6)@irs.gov>; Bauss Shalene R <(b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Dynisha, sorry for the delayed response.

Here is the agenda IT needs to cover. People to include from IRS/IT are myself, Tom Horne, Evan Kaufman, Shalene Bauss, Jerry Culp, James Macke & Bob Roths. I will be speaking for IRS/IT, and may ask the others to help when needed.

Introducing IRS IT team members and their roles: (5-10 minutes)

- Steve Dewey – IT executive/programmatic oversight
- Tom Horne – my backup
- Evan Kaufman – technical POC for IRS EOPS, also collecting information from vendor(s) to facilitate both SFTP and DVD shipping
- Jerry Culp - SDT technical contact

Timelines for Testing & Production Data Delivery (20-30 minutes)

- Testing SFTP and DVD shipping, including success/failure responses to Evan Kaufman, along with any resolutions needed
- Production dates and estimated timelines as best we can predict
- IRS expecting to use both SFTP and DVD shipments for the first 2-3 cycles (or phases)
- Obtaining necessary information to facilitate DVD shipping and SFTP configuration
- Secure-Zip & Secure-FTP needed
- Vendor weekend POC information is needed

Q&A (15 minutes max)

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 10:53 AM
To: Dewey Steve C (b)(6)@irs.gov>; (b)(6) Roths Robert R <(b) (6) irs.gov>; Waters David C (b)(6)@irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

To assist Publishing with preparing for the required meeting with each vendor, can each of you provide your agenda item and the amount of time needed for the initial meeting?
Our goal is to schedule one initial meeting with each vendor, allowing each of you (IT, Cybersecurity, and Personnel Security) to provide guidance to the vendor staff.
Upon completion of your agenda item, you can drop off the call.

Cybersecurity's assessment meeting (4 hours) will be held at a later time.

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Monday, April 6, 2020 7:59 AM
To: Waters David C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6) Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Absolutely understand. Also, given the rebidding that will need to occur, the meeting I am requesting Publishing set up will probably not be possible on Tuesday, as the rebids are scheduled to be opened by Tuesday at 1PM.

How soon after the awards are given can the vendor call be setup?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Waters David C (b)(6)@irs.gov>
Sent: Monday, April 06, 2020 7:44 AM
To: Dewey Steve C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K (b)(6)@irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6) Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>;

Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Steve, I'm fine with it being a separate call, and I completely understand and your need to establish the communication avenues. All I ask is that Personnel Security not get lost in the shuffle. *

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Monday, April 6, 2020 7:40 AM
To: Waters David C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6); Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Dave, that may need to be a separate call. This focus of the call I would like Publishing to setup would be technical, setting the stage for the vendors to provide any needed information to allow us to setup SFTP and coordinate testing thereof, plus to ensure we have accurate shipping information for also testing the shipping of DVD to them to ensure they are able to read the data, and layout the timelines as best we know them today. Given the timelines, that needs to be the focus of the call.

If we can also squeeze in the need for ensuring Personnel Security, that's fine, though I would ask for that not to be the lead-in topic or primary focus of the call, so that we not lose sight of or inadvertently derail the original intended purpose.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Waters David C (b)(6)@irs.gov>
Sent: Monday, April 06, 2020 6:13 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Dewey Steve C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K (b)(6)@irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6); Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>

Subject: RE: EIP Notifications Working Sessions

At some point, Personnel Security also needs to be on the call with the vendors to explain the background investigation requirements for all of their employees who will have access to this data. We must be certain they understand the sense of urgency with which the required investigative information/documentation must be collected by them and forwarded as quickly as possible to Personnel Security for processing.

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 3:46 PM
To: Dewey Steve C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C (b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6) Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Hi....
We can discuss this on Monday. We still have the 9AM daily call and can discuss or at 2PM.

Publishing will need to be in the meeting when talking to vendor(s). Publishing POC will be Glenn Pelishek, Terri Skyrm and Bart Truitt. Publishing will coordinate all meetings with the vendors.

Thanks

From: Dewey Steve C (b)(6)@irs.gov>
Date: Friday, Apr 03, 2020, 3:19 PM
To: McHenry June A <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Long Brandy L (b)(6)@irs.gov>, Dix Tina L <(b) (6) irs.gov>, Varnell Julie (b)(6)@irs.gov>, Dangel Paul L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Waters David C (b)(6)@irs.gov>, Roths Robert R <(b) (6) irs.gov>, Baker Rick L <(b) (6) irs.gov>, Jackson Dennis W [Contractor] (b)(6)@irs.gov>, Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K (b)(6)@irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Davis Paula E (PS) (b)(6)@irs.gov>, Macke (b)(6) Mains Stephanie L (b)(6)@irs.gov>, Howard Betty J (b)(6)@irs.gov>, Moe Sheryl M <(b) (6) irs.gov>, Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>, Usry Dianne (b)(6)@irs.gov>, Cutkomp Gloria M (b)(6)@irs.gov>, Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Two things I forgot to mention this morning:

Authorization to send PII data is scheduled to be completed and available to IT 4/7 or 4/8?
IT will need to have a required coordination meeting with all vendor POCs as quickly as possible, presumably Tuesday morning, to setup a DVD test process and to gather information to configure SFTP and run an SFTP test to ensure we have the capability ready. Who from the business do you want on that call? If you would like a pre-brief of what will be covered, we can do that over the weekend or on Monday at 2PM (DC time), at your preference.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

-----Original Appointment-----
From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:02 AM
To: McHenry June A; Dewey Steve C; Horne Thomas F; Mendez Pedro L; Harrison Dynisha T; Long Brandy L; Dix Tina L; Varnell Julie; Dangel Paul L; Pelishek Glenn R; Waters David C; Roths Robert R; Baker Rick L; Jackson Dennis W [Contractor]; Floyd Angela
Cc: Busby Virginia K; Skyrm Theresa L; Truitt Bartholomew S; Manno Steven R; Davis Paula E (PS); (b)(6) Mains Stephanie L; Howard Betty J; Moe Sheryl M; Morrison Lee Kelly R; Usry Dianne; Cutkomp Gloria M
Subject: FW: EIP Notifications Working Sessions
When: Friday, April 03, 2020 9:00 AM-10:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call (b)(7)(E)

-----Original Appointment-----
From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, March 26, 2020 11:49 AM
To: McHenry June A; Mendez Pedro L; Harrison Dynisha T; Long Brandy L; Dix Tina L; Varnell Julie; Dangel Paul L; Pelishek Glenn R; Waters David C; Roths Robert R; Baker Rick L; Jackson Dennis W [Contractor]; Floyd Angela
Cc: Busby Virginia K; Skyrm Theresa L; Truitt Bartholomew S; Manno Steven R; Davis Paula E (PS); (b)(6) Mains Stephanie L; Howard Betty J; Moe Sheryl M; Morrison Lee Kelly R; Usry Dianne; Cutkomp Gloria M
Subject: EIP Notifications Working Sessions
When: Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 3/27/2020 until 5/1/2020 from 9:00 AM to 10:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call (b)(7)(E)

3/30 – Attached current Quad Template

This will be our daily call to discuss progress on the development of stimulus notifications. We will cover the following inter-related activities.

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Thank you for your participation.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317- (b)(6)

Recent legislation that authorizes stimulus payments includes a directive to issue a notice to the taxpayer with the amount and date of his/her payment within 15 days of payment. The volume of the notices exceeds CPS capacity. I want to include Publishing in the Payment Team. Publishing's participation will be essential in our ability to send the required notifications using a vendor.

The taxpayers will be identified during a MasterFile account review. We will need MF to create a datafile with entity, payment amount, and to be determined other variables. This will differ from the 2008 stimulus payment; Research identified the taxpayers for the 2008 payments. The volumes of the mailouts are still unknown, but the early estimate for the first mailout is 100M. The other mailouts should be significantly smaller.

I anticipate Treasury contributing significantly to the message of the notifications. We will need to create new products. I think we should have more flexibility in format by using a vendor.

Time is short and we have a lot to do.

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 4/7/2020 1:49:32 AM (UTC)
Subject: RE: EIP Notifications Working Sessions

Good plan, thank you. Steve told us today he looks for risks and things to worry about. We're doing the same thing and there has to be strict lines of communication and rules of conduct with the vendors.

From: Mendez Pedro L <(b)(6)@irs.gov>
Date: Monday, Apr 06, 2020, 8:15 PM
To: Manno Steven R <(b)(6)@irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R <(b)(6)@irs.gov>, Skyrm Theresa L <(b) (6) @irs.gov>, Truitt Bartholomew S <(b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Hi....this is how I plan to address Steve Deweys concerns. See below in yellow. Some items we can keep for vendor meeting.

From: Dewey Steve C <Steve.Dewey@irs.gov>
Sent: Monday, April 06, 2020 2:59 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; (b)(6) Roths Robert R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>
Cc: Manno Steven R (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Horne Thomas F <(b)(6)@irs.gov>; Kaufman Evan (b)(6)@irs.gov>; Culp Jerry G <(b)(6)@irs.gov>; Bauss Shalene R (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Dynisha, sorry for the delayed response.

Here is the agenda IT needs to cover. People to include from IRS/IT are myself, Tom Horne, Evan Kaufman, Shalene Bauss, Jerry Culp, (b)(6) (b)(6) & Bob Roths. I will be speaking for IRS/IT, and may ask the others to help when needed.

Introducing IRS IT team members and their roles: (5-10 minutes)

- Steve Dewey – IT executive/programmatic oversight
- Tom Horne – my backup
- Evan Kaufman – technical POC for IRS EOPS, also collecting information from vendor(s) to facilitate both SFTP and DVD shipping
- Jerry Culp - SDT technical contact

Glenn will be the main IRS POC to communicate with vendor(s) and those above. Glenn will coordinate communication method with those above in regards to the IT data, testing and transfer. Glenn and IRS IT team can exchange contact information. No one in IRS is authorized to communicate with vendor unless it is coordinated with Glenn, Terri or Bart.

Timelines for Testing & Production Data Delivery (20-30 minutes)

- Testing SFTP and DVD shipping, ~~including success/failure responses to Evan Kaufman, along with any resolutions needed~~ We can address in preproduction meeting, Glenn will work with Evan and vendor.)
- Production dates and estimated timelines ~~as best we can predict~~ (Are you asking for vendor schedule?) The vendor is only concerned about the date the data files (April 15) will be available and when to complete the mail date (April 30)
- IRS expecting to use both SFTP and DVD shipments ~~for the first 2-3 cycles (or phases)~~ Only first DD phase, this is in the contract but we will address in preproduction meeting)
- Obtaining necessary information to facilitate DVD shipping and SFTP configuration (Glenn will issue Form 9536 with this information, we can address in preproduction meeting)
- Secure-Zip & Secure-FTP needed (this is in the contract but we can address in preproduction meeting)
- ~~Vendor weekend POC information is needed~~ (Vendor is not required to work weekends and we do not direct them on hours, Glenn is the POC and will give his contact information

Q&A (15 minutes max)

Steve Dewey
Assistant Director, DDS Domain
Applications Development

(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 10:53 AM
To: Dewey Steve C <(b)(6)@irs.gov>; (b)(6) Roths Robert R <(b) (6) irs.gov>; Waters David C (b)(6)@irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>
Cc: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

To assist Publishing with preparing for the required meeting with each vendor, can each of you provide your agenda item and the amount of time needed for the initial meeting?
Our goal is to schedule one initial meeting with each vendor, allowing each of you (IT, Cybersecurity, and Personnel Security) to provide guidance to the vendor staff.
Upon completion of your agenda item, you can drop off the call.

Cybersecurity's assessment meeting (4 hours) will be held at a later time.

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Monday, April 6, 2020 7:59 AM
To: Waters David C (b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6); Mains Stephanie L <(b)(6)@irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Absolutely understand. Also, given the rebidding that will need to occur, the meeting I am requesting Publishing set up will probably not be possible on Tuesday, as the rebids are scheduled to be opened by Tuesday at 1PM.

How soon after the awards are given can the vendor call be setup?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

From: Waters David C <(b)(6)@irs.gov>
Sent: Monday, April 06, 2020 7:44 AM
To: Dewey Steve C (b)(6)@irs.gov>; Mendez Pedro L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; (b)(6) Mains Stephanie L <(b)(6)@irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

Steve, I'm fine with it being a separate call, and I completely understand and your need to establish the communication avenues. All I ask is that Personnel Security not get lost in the shuffle. *

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320-(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Monday, April 6, 2020 7:40 AM
To: Waters David C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L (b)(6)@irs.gov>; Dix Tina L (b)(6)@irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
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Subject: RE: EIP Notifications Working Sessions

Dave, that may need to be a separate call. This focus of the call I would like Publishing to setup would be technical, setting the stage for the vendors to provide any needed information to allow us to setup SFTP and coordinate testing thereof, plus to ensure we have accurate shipping information for also testing the shipping of DVD to them to ensure they are able to read the data, and layout the timelines as best we know them today. Given the timelines, that needs to be the focus of the call.

If we can also squeeze in the need for ensuring Personnel Security, that's fine, though I would ask for that not to be the lead-in topic or primary focus of the call, so that we not lose sight of or inadvertently derail the original intended purpose.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Waters David C <(b)(6)@irs.gov>
Sent: Monday, April 06, 2020 6:13 AM
To: Mendez Pedro L (b)(6)irs.gov>; Dewey Steve C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>; Dangel Paul L (b)(6)@irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L (b)(6)@irs.gov>; Jackson Dennis W [Contractor] (b)(6)@irs.gov>; Floyd Angela (b)(6)@irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; (b)(6) Mains Stephanie L (b)(6)@irs.gov>; Howard Betty J (b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>; Usry Dianne (b)(6)@irs.gov>; Cutkomp Gloria M (b)(6)@irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: RE: EIP Notifications Working Sessions

At some point, Personnel Security also needs to be on the call with the vendors to explain the background investigation

requirements for all of their employees who will have access to this data. We must be certain they understand the sense of urgency with which the required investigative information/documentation must be collected by them and forwarded as quickly as possible to Personnel Security for processing.

(b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 3:46 PM
To: Dewey Steve C <(b)(6)@irs.gov>; McHenry June A <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Baker Rick L <(b)(6)@irs.gov>; Jackson Dennis W [Contractor] <(b)(6)@irs.gov>; Floyd Angela <(b)(6)@irs.gov>
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Subject: RE: EIP Notifications Working Sessions

Hi....
We can discuss this on Monday. We still have the 9AM daily call and can discuss or at 2PM.

Publishing will need to be in the meeting when talking to vendor(s). Publishing POC will be Glenn Pelishek, Terri Skyrm and Bart Truitt. Publishing will coordinate all meetings with the vendors.

Thanks

From: Dewey Steve C <(b)(6)@irs.gov>
Date: Friday, Apr 03, 2020, 3:19 PM
To: McHenry June A <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Long Brandy L <(b)(6)@irs.gov>, Dix Tina L <(b) (6) irs.gov>, Varnell Julie <(b)(6)@irs.gov>, Dangel Paul L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>, Waters David C <(b)(6)@irs.gov>, Roths Robert R <(b) (6) irs.gov>, Baker Rick L <(b) (6) irs.gov>, Jackson Dennis W [Contractor] <(b)(6)@irs.gov>, Floyd Angela <(b)(6)@irs.gov>
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Two things I forgot to mention this morning:

Authorization to send PII data is scheduled to be completed and available to IT 4/7 or 4/8?
IT will need to have a required coordination meeting with all vendor POCs as quickly as possible, presumably Tuesday morning, to setup a DVD test process and to gather information to configure SFTP and run an SFTP test to ensure we have the capability ready. Who from the business

do you want on that call? If you would like a pre-brief of what will be covered, we can do that over the weekend or on Monday at 2PM (DC time), at your preference.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

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- Notification content
- External printing/mailing

Thank you for your participation.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317- (b)(6)

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amount, and to be determined other variables. This will differ from the 2008 stimulus payment; Research identified the taxpayers for the 2008 payments. The volumes of the mailouts are still unknown, but the early estimate for the first mailout is 100M. The other mailouts should be significantly smaller.

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To: 'Mendez Pedro L'[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R (b)(6) @irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Mon 4/6/2020 7:07:49 PM (UTC)
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
n1444_en-sp--2020-04-00--r6.pdf

Ken Corbin and the commissioner have approved the new Notice 1444 format. Hopefully this will get approval as well from Treasury.

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:38 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Ken and CIR approved the format.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:19 PM
To: Simon Susan <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K (b)(6) @irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Catoggio Jerilyn A - CS (b)(6) @irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

I approve the format and placement of payment amount and type, below is the note I sent to the top leadership asking for Treasury approval.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Corbin Kenneth C < (b)(6) @irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne < (b)(6) @irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

Para recibir asistencia, puede llamar al:



Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Mon 4/6/2020 4:56:40 PM (UTC)
Subject: RE: Revised Notice 1444 (EN-SP) for Review -CONCURRENCE NEEDED BY COB 3/6

Well put. Increases the pool of capable printers to ensure us success, saves us time, risk, cost.

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 12:43 PM
To: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Catoggio Jerilyn A - CS (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: Revised Notice 1444 (EN-SP) for Review -CONCURRENCE NEEDED BY COB 3/6

Included on the English side only ensure pool of printers have the ability to deliver. All will not have the capability to print on both sides. Also, reduces risk of error that variable will not be printed on both sides exactly the same and removes the need to verify. Allows for more efficient and faster completion of the work.

From: Simon Susan <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 12:39 PM
To: Moses William A <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Catoggio Jerilyn A - CS <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: Revised Notice 1444 (EN-SP) for Review -CONCURRENCE NEEDED BY COB 3/6
Importance: High

Why is the payment amount and type on the English language page only

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 12:37 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b)(6)@irs.gov>; Garibotto Dianne T <(b)(6)@irs.gov>; Catoggio Jerilyn A - CS (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>
Subject: FW: Revised Notice 1444 (EN-SP) for Review -CONCURRENCE NEEDED BY COB 3/6
Importance: High

Good Afternoon,

Sharing the formatted version of the EIP Notice for your review & comment.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file.

Concurrence Needed: While we do have until COB Wednesday 4/8 to make content changes, **we need concurrence on the format change (adding payment amt and type) by COB today.**

We are planning to make vendor selections before the end of the day.

Cheers,

Bill

From: Dix Tina L (b)(6) irs.gov>
Sent: Monday, April 6, 2020 10:56 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: Revised Notice 1444 (EN-SP) for Review

Latest changes incorporated.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605 (b)(6)

To: 'Mendez Pedro L'[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]
Cc: 'Dix Tina L'[(b) (6) irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 5:09:20 PM (UTC)
Subject: RE: EIP notice change
_.docx

Thank you for a great discussion this morning. I'm summarizing my understanding of decisions made and issues to be resolved. Please feel free to provide your edits or additional thoughts.

- Attendees: Steve Manno, Pedro Mendez, Glenn Pelishek, June McHenry, Steve Dewey, Rick Baker, Dynisha Harrison, Terri Skyrm, Tina Dix, Bart Truitt.
- We recommend the notice be formatted with the generic notice language printing in English on the face and Spanish on the back. ALL the variable taxpayer data (address, payment amount, payment method) would be printed on the English side ONLY, with the $ amount and payment method printing in the header area of the upper right hand corner in both English AND Spanish (see attached concept). This will greatly simplify the print production process, saving time and money.
- This first mailing is to direct deposit recipients only, so the printer will print "Direct Deposit/Deposito Directo" as part of the "base" printing; no variable data imaging is necessary for this component of the mailing.
- GPO has NOT stopped the current bid process and contract amendment language will be provided to GPO Saturday, April 4.
- GPO will release the amendment language this weekend, allowing printers to provide bids by 1:00 pm Monday, April 6.
- The contract schedule will be revised to provide taxpayer data to vendors Wednesday, April 15, with final ship date to USPS no later than Thursday, April 30.
- GPO hopes to award the contract lots to vendors on Tuesday, April 7 before noon.
- IT will work with vendors to test SFTP capabilities as well as vendor ability to receive taxpayer data by encrypted DVD.
- IT will work to provide taxpayer data file as early as Sunday, April 12 or as late as Tuesday, April 14 that will include the taxpayer's payment amount for this initial mailing. Future weekly mailings will require an indicator on the file for direct deposit vs. paper check.
- It may be necessary to make arrangements with UPS to have DVDs picked up on Sunday, April 12, if SFTP transfer of data to printers is not successful, for overnight delivery to vendors.

Steve Manno
Director, Publishing
Cell (b)(6)

From: Manno Steven R
Sent: Saturday, April 4, 2020 10:47 AM
To: Mendez Pedro L; Harrison Dynisha T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C <(b)(6)@irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Good morning & Happy Saturday. If you can meet this morning, thank you!

I'm attaching the latest version of Notice 1444 (EN-SP) for reference. Here is a rough agenda but of course we can talk about whatever needs to be discussed:

1. What are the changes to the notice: adding each taxpayer's payment amount and the payment method.
2. Reasons for stopping the GPO bidding process.
3. Best possibilities for formatting the notice with the new variable data.
4. Schedule: direct deposits date: _____.
5. Schedule: new GPO bid process and award.
6. Schedule: taxpayer data file to vendors.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----
From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A; Dewey Steve C
Cc: Dix Tina L; Varnell Julie; Moses William A; Baker Rick L
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444 (EN/SP)
For assistance, you may call: 800-919-9835

Payment Amount/Monto del pago: $XXXX
Method of Payment/Forma de pago:
Direct Deposit/Deposito Directo *or* Check/Cheque de Papel

I Am Taxpayer
123
Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.
If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Mendez Pedro L[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 5:08:31 PM (UTC)
Subject: RE: EIP notice change

Ok, that works. Thanks.

From: Mendez Pedro L <(b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 1:06 PM
To: Dewey Steve C <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change

I agree.....vendor can ignore it.

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Saturday, April 04, 2020 1:04 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change

Steve, AD will provide the indicator for all mailings, including the first. We do not want to inject any unnecessary risk by changing our production code for a 1 byte indicator, which would require additional coding, testing, production deployments, etc. Better to include it from the beginning; the vendors can ignore the payment type indicator for the first cycle.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498 (b)(6)
Desk: 240-613 (b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Saturday, April 04, 2020 12:54 PM
To: Dewey Steve C <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change

Hi Steve, we'd like to verify that the record layout for our initial mailing will not include an indicator "direct deposit vs paper check". We don't need this indicator for the initial mailing since all recipients are receiving direct deposit.

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 12:39 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change
Importance: High

Good afternoon and thank you for the discussion. I had requested notes for clear and consistent understanding, and to help describe the approach to our CIO. We need to obtain those notes as quickly as possible, since there will be a 3 o'clock discussion with the CIO on this exact topic.

Who will be providing those notes and when?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

-----Original Appointment-----
From: Manno Steven R <(b)(6)@irs.gov>
Sent: Friday, April 03, 2020 8:12 PM
To: Manno Steven R; Dewey Steve C; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: FW: EIP notice change
When: Saturday, April 04, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

Hi Steve, I'm not sure if you've heard yet, but there's a change in the notice we'll have to make, see more details below. If you want to be on the call tomorrow, please join us, and include anyone else you'd like to ask.

-----Original Appointment-----
From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

To: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:55:21 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

This is what we agreed to. Pending leadership approval but we need to move forward with this concept.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:54 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Only problem with that it is over the 14 characters Steve Dewey and Tina Dix will have in the record layout.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 12:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Actually we want it in English and Spanish: "Direct Deposit/Deposito Directo"

From: Manno Steven R
Sent: Saturday, April 4, 2020 12:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract	IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.
4-15-20	Notice 1444 (EN/SP) quantity adjustments (to be received by email).
4-15-20	Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).
4-16-20	Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image direct deposit, and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

Glenn Pelishek
W&I Tax Products

Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Skyrm Theresa L[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:53:01 PM (UTC)
Subject: RE: EIP notice change

Will do.

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:50 PM
To: Manno Steven R <(b) (6) irs.gov>; Dewey Steve C <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: EIP notice change
Importance: High

Hi Steve,

Can Steve D verify that the record layout for our initial mailing will not include an indicator "direct deposit vs paper checks". We don't need this indicator for the initial mailing since all recipients are receiving monies via direct deposit.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:44 PM
To: Dewey Steve C (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change

I'm working the notes now and should have them sent within 15-20 minutes.

From: Dewey Steve C (b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 12:39 PM
To: Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: RE: EIP notice change
Importance: High

Good afternoon and thank you for the discussion. I had requested notes for clear and consistent understanding, and to help describe the approach to our CIO. We need to obtain those notes as quickly as possible, since there will be a 3 o'clock discussion with the CIO on this exact topic.

Who will be providing those notes and when?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

-----Original Appointment-----
From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 8:12 PM
To: Manno Steven R; Dewey Steve C; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: FW: EIP notice change
When: Saturday, April 04, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where (b)(7)(E)

Hi Steve, I'm not sure if you've heard yet, but there's a change in the notice we'll have to make, see more details below. If you want to be on the call tomorrow, please join us, and include anyone else you'd like to ask.

-----Original Appointment-----
From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

To: Skyrm Theresa L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:52:52 PM (UTC)
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Correct

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:52 PM
To: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

"Direct Deposit" is in black ink, correct?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:51 PM
To: Pelishek Glenn R [(b)(6)]@irs.gov>; Harrison Dynisha T [(b)(6)]@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Actually we want it in English and Spanish: "Direct Deposit/Deposito Directo"

From: Manno Steven R
Sent: Saturday, April 4, 2020 12:50 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Maybe this would be clearer?

FACE (Notice 1444 (EN/SP)): Image "Direct Deposit" and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 12:46 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: FW: Amendment 1 (412-789) Thank you for looking at it. Is it ok to send to GPO?

Award of Contract — IRS will send dummy data to the contractor by Secure File Transfer Protocol (STFP) or CD-ROMS.

4-15-20 — Notice 1444 (EN/SP) quantity adjustments (to be received by email).

4-15-20 — Address data sent by IRS (estimated quantity 75,000,000 (minimum 15,000,000 per lot to contractor)).

4-16-20 — Imaging samples to IRS for review (Virtual Proof).

FACE (Notice 1444 (EN/SP)): Image direct deposit, and dollar amount, and first name line, second name line, street address, city state, zip code, on face of notices using position 1 to 172 on the record layout.

Glenn Pelishek

W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317-(b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Dix Tina L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]
Cc: Varnell Julie[(b)(6)@irs.gov]; Moses William A[(b) (6) irs.gov]; Baker Rick L[(b)(6)@irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 3:24:35 PM (UTC)
Subject: RE: EIP notice change
PROPOSED EIP Notice 1144 v1 4-4-2020 CLEAN_.docx

Here's a concept layout if we can include both English and Spanish translation for the variable data on the front side only.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 10:58 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C <(b)(6)@irs.gov>
Cc: Varnell Julie <(b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Hi all,

See attached proposed draft of the notice adding the additional fields and a draft of the scheduled mailings.

Thanks!

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:47 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) rs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C <(b)(6)@irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Good morning & Happy Saturday. If you can meet this morning, thank you!

I'm attaching the latest version of Notice 1444 (EN-SP) for reference. Here is a rough agenda but of course we can talk about whatever needs to be discussed:

1. What are the changes to the notice: adding each taxpayer's payment amount and the payment method.
2. Reasons for stopping the GPO bidding process.
3. Best possibilities for formatting the notice with the new variable data.
4. Schedule: direct deposits date: _____.
5. Schedule: new GPO bid process and award.
6. Schedule: taxpayer data file to vendors.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----

From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A; Dewey Steve C
Cc: Dix Tina L; Varnell Julie; Moses William A; Baker Rick L
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444
For assistance, you may call: 800-919-9835

Payment Amount/Monto del pago: $XXXXX
Method of Payment/Forma de pago:
Direct Deposit/Deposito Directo *or* Check/Cheque

I Am Taxpayer
123
Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.
If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Dewey Steve C [(b)(6)]@irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Sat 4/4/2020 1:22:35 PM (UTC)
Subject: RE: EIP notice change

The latter—we had GPO stop the bid process last night. With this new directive we need to change the contract specs and we'll put it out for new bid, hopefully Monday.

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 9:20 AM
To: Manno Steven R <(b)(6)@irs.gov>
Subject: RE: EIP notice change

Steve, is the plan going forward to allow the current bids and awards to go forward and then do an immediate contract mod? Or is the plan to cancel the current contract request, modify the language and requirements, then put it out for bidding later in the week?

Steve Dewey
Assistant Director, DDS Domain
Applications Development
NCFB/A7-402
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Saturday, April 04, 2020 8:29 AM
To: Dewey Steve C <(b)(6)@irs.gov>
Subject: RE: EIP notice change

Good morning Steve, thank you. I'm inviting Bill Moses as well, director of Media & Publications, who is in the STM discussion when the decision was made. I believe it's a very specific ask for the payment amount and the method of payment for each taxpayer. I hope he can make it.

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Saturday, April 4, 2020 6:47 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: EIP notice change

Good morning, Steve, I'll be there.

I did hear, and have some ideas. If the additional fields are placed on the notice on the upper right corner, in what we call the header space, such as we do with other more typical IRS notices, then does the language really need to be specific to payment types? Standardizing the language reduces significant burden across IT, as we won't need to separate data on payment type; less coding, less file management, less testing, less data transfer management, less potential for vendors to confuse which data goes with which notice. Modifying contracts rather than stopping the current process allows the vendors to be identified, which allows IT to move forward on data transfer configuration.

Current directive is that the CIO must approve all changes before we can begin work, and we expect to get word one way or the other around noon, maybe before. We haven't evaluated for full impacts from these changes, so we'll need to do that if/once Nancy gives her approval.

Thanks for including me.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

-----Original Appointment-----
From: Manno Steven R (b)(6)@irs.gov>
Sent: Friday, April 03, 2020 8:12 PM
To: Dewey Steve C

Subject: FW: EIP notice change
When: Saturday, April 04, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

Hi Steve, I'm not sure if you've heard yet, but there's a change in the notice we'll have to make, see more details below. If you want to be on the call tomorrow, please join us, and include anyone else you'd like to ask.

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From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

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Please forward this invite to anyone else who you want to include.

From: Dewey Steve C <(b)(6)@irs.gov>
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: EIP notice change
Sent: Sat, 4 Apr 2020 05:46:59 -0500

Good morning, Steve, I'll be there.

I did hear, and have some ideas. If the additional fields are placed on the notice on the upper right corner, in what we call the header space, such as we do with other more typical IRS notices, then does the language really need to be specific to payment types? Standardizing the language reduces significant burden across IT, as we won't need to separate data on payment type; less coding, less file management, less testing, less data transfer management, less potential for vendors to confuse which data goes with which notice. Modifying contracts rather than stopping the current process allows the vendors to be identified, which allows IT to move forward on data transfer configuration.

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Thanks for including me.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498- (b)(6)
Desk: 240-613- (b)(6)
M-F 8:00 AM - 4:30 PM

-----Original Appointment-----
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Sent: Friday, April 03, 2020 8:12 PM
To: Dewey Steve C
Subject: FW: EIP notice change
When: Saturday, April 04, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

Hi Steve, I'm not sure if you've heard yet, but there's a change in the notice we'll have to make, see more details below. If you want to be on the call tomorrow, please join us, and include anyone else you'd like to ask.

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Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

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Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

To: Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/2/2020 10:55:38 PM (UTC)
Subject: RE: Notice 1444 jkt 412-789

Meanwhile, the Post has this headline: **Coronavirus stimulus payments begin April 9, but some won't receive checks until September.**

https://www.washingtonpost.com/world/2020/04/02/coronavirus-latest-news/

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 6:28 PM
To: Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Yeah, this is typical.
Glenn would always say:
Houston, we got a problem!

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 02, 2020, 6:24 PM
To: Truitt Bartholomew S <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Skyrm Theresa L <(b) (6) irs.gov>, Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Thank you Bart.

There are always glitches. This is a fairly small one.

From: Truitt Bartholomew S <(b)(6)@irs.gov>
Sent: Thursday, April 2, 2020 6:24 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) @irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Steve, you are correct we will work to get the job done next week. Once the contract is awarded, Cyber Security can move forward before the interim access is given.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 02, 2020 5:59 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444 jkt 412-789

Ok. Best to get it right. I know this means we lose the weekend time to get printer responses to the RACs but our schedule can still be met.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 5:54 PM
To: Manno Steven R <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>
Subject: FW: Notice 1444 jkt 412-789

We got problems. It ain't going out today.

From: MacAfee, Sandra K. [(b)(6)]@gpo.gov>
Date: Thursday, Apr 02, 2020, 5:48 PM
To: Mendez Pedro L <(b) (6))irs.gov>, Ward, David T. [(b)(6)]@gpo.gov>
Cc: Hasenfus, Julie A. <(b) (6) >
Subject: RE: Notice 1444 jkt 412-789

Hi Pedro. We were working on this contract all day (that included me personally). Unfortunately it needed a lot of updates as a lot of the information was from 2008 and obsolete so we needed to update it quite a bit. I just received the last draft a couple of minutes ago. However, we still have a few questions for IRS and a little more cleanup. We are meeting at 7:30 to go through it again. We were told by Glenn that IRS does not want a final review. Do you agree with that?

Since IRS gave us until April 30, vs the original April 28 date, we wanted to ensure that we provided our vendors enough time to provide us with a good bid and per our regulations a bid this size needs more time on the street. So we plan to have this on the street early tomorrow and open it up early on Monday. That way they have all weekend to prepare the bid and required plans. We called all 9-10 vendors on our bid list today to put them on alert that the solicitation would be out shortly.

I can provide you a copy tonight if you had planned to review it to see where we are at but we still have some work to do so it is definitely not ready for prime time.

We are almost there. This is a real rushed spec and I wish we had more time but we understand the urgency.

Let me know if you have any questions. Have a nice evening and we will be in touch early tomorrow.

Sandra MacAfee | *Managing Director* | Customer Services | ph 202.512.[(b)(6)] | mb 202.641.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Mendez Pedro L [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 5:37 PM
To: Ward, David T. <[(b)(6)]@gpo.gov>; MacAfee, Sandra K. <[(b)(6)]@gpo.gov>
Subject: FW: Notice 1444 jkt 412-789

Hi....checking in on latest update.

From: Pelishek Glenn R <(b) (6) @irs.gov>
Date: Thursday, Apr 02, 2020, 4:52 PM
To: Mendez Pedro L <[(b)(6)]@irs.gov>
Subject: FW: Notice 1444 jkt 412-789

From: Ward, David T. [(b)(6)]@gpo.gov>
Sent: Thursday, April 02, 2020 4:52 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Everett, Dalton E. <(b) (6) iv>
Cc: Venable-Brooks, Yvette [(b)(6)]@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Not yet Glen We are waiting for someone else's input on this

David Ward | *Manager* Customer Services | APS DC | ph 202.512.[(b)(6)] mb 202.425.[(b)(6)]
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 4:50 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. <(b)(6)@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Is the spec's on the GPO bid site?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Thursday, April 02, 2020 3:32 PM
To: Pelishek Glenn R <(b)(6)@irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. <(b)(6)@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Glenn,

Not yet. Upper management here at GPO & IRS concluded with their meeting a short time ago. Should know something soon.

Thanks,

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Thursday, April 02, 2020 3:28 PM
To: Everett, Dalton E. <(b) (6) gov>
Cc: Venable-Brooks, Yvette <(b)(6)@gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Is the spec's out for bid? Not on the GPO bid site.

From: Everett, Dalton E. <(b) (6) v>
Sent: Thursday, April 02, 2020 7:39 AM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Venable-Brooks, Yvette <(b) (6) gpo.gov>
Subject: RE: Notice 1444 jkt 412-789

Good morning Glenn,

Having another quick review. We touch base soon.

Thanks,

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto:(b)(6)@irs.gov]
Sent: Thursday, April 02, 2020 6:58 AM
To: Everett, Dalton E. <(b) (6) gov>
Subject: RE: Notice 1444

What is the status of 412-789?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 6:34 PM

To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Thanks Glenn

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 6:12 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Cat No. 74360R

From: Everett, Dalton E. <(b) (6) ov>
Sent: Wednesday, April 01, 2020 5:33 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>; Ward, David T. (b)(6)@gpo.gov>
Subject: RE: Notice 1444

Glenn,

Do you have the Catalog No.?

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 4:48 PM
To: Everett, Dalton E. <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thanks

From: Everett, Dalton E. <(b) (6) >
Sent: Wednesday, April 01, 2020 4:48 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Sure, we can do that.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512.(b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 4:46 PM

To: Everett, Dalton E. <(b) (6) >
Cc: Harrison Dynisha T <(b) (6) irs.gov>
Subject: RE: Notice 1444

Can you let me know when it will be posted on the GPO bid site?

From: Everett, Dalton E. <(b) (6) gpo.gov>
Sent: Wednesday, April 01, 2020 3:34 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Thank you.

Dalton Everett | *Publishing Services Specialist* | Customer Services/APS-DC | **ph** 202.512 (b)(6)
GPO | OFFICIAL | DIGITAL | SECURE 732 North Capitol Street, NW, Washington, DC 20401
www.gpo.gov | facebook.com/USGPO | twitter.com/usgpo

From: Pelishek Glenn R [mailto(b) (6) irs.gov]
Sent: Wednesday, April 01, 2020 3:31 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Everett, Dalton E. <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Notice 1444

Attached is the specifications for Notice 1444.

From: Pelishek Glenn R
Sent: Wednesday, April 01, 2020 3:03 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. <(b) (6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Harrison Dynisha T](b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Thur 4/2/2020 2:55:14 PM (UTC)
Subject: RE: PSR #145351 : New Product : Denied by Funding Approver

No, my bad, I hit Deny by accident and asked Tina to resubmit, which she has.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 10:54 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: PSR #145351 : New Product : Denied by Funding Approver

Steve,

PSR 145351 was denied. Should Tina wait for a new internal org code before submitting the PSRs?

From: Dix Tina L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 10:52 AM
To: Harrison Dynisha T <(b) (6) irs.gov>
Subject: FW: PSR #145351 : New Product : Denied by Funding Approver

?????

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605 (b)(6)

From: PUBLISHING SERVICES REQUEST <no_reply@irs.gov>
Sent: Thursday, April 2, 2020 8:50 AM
To: Dix Tina L (b)(6)@irs.gov>
Subject: PSR #145351 : New Product : Denied by Funding Approver

PSR #145351 - New Product

Title: Notice 1444

This request has been denied by the Funding Approver for the following reason:

Funding Approver Notes:

Internal order code may change based on guidance to come.

If you choose to resubmit the request, click the link below to return to the resubmit page. If you have questions regarding the denial you should contact the Funding Approver.

- Funding Approver: Steven Manno (202-317- (b)(6)
- Link to Resubmit PSR #145351

IRS DESIGN STANDARDS

A Visual Information Specialist can apply IRS design standards to improve your product.

- Document 12999 provides an overview of IRS design standards.
- More information is on the IRS Design Office site.

SECTION 508

Section 508, an amendment to the United States Workforce Rehabilitation Act of 1973, is a federal law mandating that all electronic and information technology developed by the federal government be accessible to people with disabilities.

You can help make your product Section 508 compliant by providing content that makes this process easier. Ask your publishing, visual information or communications specialist how you can help comply with this law.

- Information about making your content Section 508 compliant.
- More information about the Section 508 law.

This is a system generated Email
Please DO NOT REPLY TO THIS EMAIL

To: Dix Tina L[(b) (6) irs.gov]
From: Manno Steven R[(b)(6) @irs.gov]
Sent: Thur 4/2/2020 2:51:32 PM (UTC)
Subject: FW: PSR #145351 : New Product : Funding Approval Required

Tina, I stupidly hit "Deny" by accident. Please resubmit this PSR? Sorry for the mixup!

From: PUBLISHING SERVICES REQUEST <no_reply@irs.gov>
Sent: Thursday, April 2, 2020 10:49 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: PSR #145351 : New Product : Funding Approval Required

PSR #145351 - New Product

Title: Notice 1444

This request has received Business Approval and has been routed to you for Funding Approval. Click the link below to review the request. If you have questions about this request you should contact the requester:

Instructions on how to approve or deny the request are available when you enter the Publishing Services Request system.

- Requester: Tina Dix (801-605- (b)(6)
- Link to Funding Approval for PSR #145351

IRS DESIGN STANDARDS

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- Information about making your content Section 508 compliant.
- More information about the Section 508 law.

This is a system generated Email
Please DO NOT REPLY TO THIS EMAIL

To: Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 8:27:18 PM (UTC)
Subject: RE: Notice 1444

Or can 15M be reduced by 25% to 11,250,000?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 4:24 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [redacted](b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Glenn,

What is the min lot qty you have? Is it 15 million per lot?

From: Pelishek Glenn R <[redacted](b)(6)@irs.gov>
Sent: Wednesday, April 01, 2020 4:22 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

OK

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S [redacted](b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Hi....

GPO just called me. They are proposing the following:

Bid the job out with over 7 lots with a line item of 10 million minimum and another line item with how much more vendor can handle.

So lets say
Vendor A bids for a lot and can only handle 10 million and no more.
Vendor B bids for a max of 30 million
Vendor C bids for a max of 20 million
Vendor D bids for a max of 15 million

That would be 75 million right there with four vendors.

The draw back would be that we could wind up with 7 + vendors if they only bid for the 10 million.

I am thinking of telling GPO to just keep it as we have it since this could be confusing. This would drive Steve Dewey crazy.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:05 PM
To: Mendez Pedro L <(b) (6) irs.gov>

Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: RE: Notice 1444

OK

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:04 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Change the complete date to April 30.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:04 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. (b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 7:56:45 PM (UTC)
Subject: RE: Notice 1444

Interesting. I like the concept, and I don't see why IT couldn't adjust the file quantities like this.

But I will leave this call to your judgement.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:51 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: RE: Notice 1444

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Vendor C bids for a max of 20 million
Vendor D bids for a max of 15 million

That would be 75 million right there with four vendors.

The draw back would be that we could wind up with 7 + vendors if they only bid for the 10 million.

I am thinking of telling GPO to just keep it as we have it since this could be confusing. This would drive Steve Dewey crazy.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:05 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Notice 1444

OK

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 3:04 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444

Change the complete date to April 30.

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Sent: Wednesday, April 01, 2020 3:04 PM
To: Ward, David T. (b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. (b)(6)@gpo.gov>; Everett, Dalton E. (b) (6) ov) <(b) (6) >; Venable-Brooks, Yvette <(b) (6) gpo.gov>

Cc: Harrison Dynisha T [(b)(6)]@irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R [(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 [(b)(6)]
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Moses William A[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 7:49:07 PM (UTC)
Subject: FW: Notice 1444
.doc

FYI, this is the specifications contract sent to GPO this afternoon.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 3:31 PM
To: Ward, David T. <(b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) ; Everett, Dalton E. (b) (6) ov) < >; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Notice 1444

Attached is the specifications for Notice 1444.

From: Pelishek Glenn R
Sent: Wednesday, April 01, 2020 3:03 PM
To: Ward, David T. <(b)(6)@gpo.gov>; MacAfee, Sandra K. <(b)(6)@gpo.gov>; Hasenfus, Julie A. <(b) (6) gpo.gov>; Everett, Dalton E. ((b) (6) gpo.gov) <(b) (6) gpo.gov>; Venable-Brooks, Yvette <(b) (6) gpo.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Notice 1444

Attached is the SF-1 for Notice 1444.

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

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(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege

(b)(5) Deliberative Process Privilege; (b)(6)

Name of Firm

Signature of Bidder

To: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 6:00:13 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications
Latest estimates from WICS as of this morning.eml

I think we'd be safer to reduce the estimated quantity from 80,000,000 to 75,000,000. This would change the lots to 15 million each. See attached estimates from WIOS this morning.

Glenn I know this conflicts with what Tina Dix just told you.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 1:20 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6) @irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6) @irs.gov>
Subject: Latest draft of Notice 1444 Specifications

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

Message

From: Moses William A [(b)(6)@irs.gov]
Sent: 4/1/2020 4:56:55 PM
To: Baker Rick L [(b) (6) irs.gov]; Manno Steven R [(b) (6) irs.gov]; Aledo Victor [(b) (6) irs.gov]
CC: Preston Christie A [(b)(6)@irs.gov]; Magruder-Matthews Robyn T [(b)(6) (b)(6)@irs.gov]
Subject: Latest estimates from WIOS as of this morning

Sharing. I guess these are not official until Treasury signs off but our estimate of 150M should still suffice.

- **137M** taxpayers are eligible for the Economic Impact Payment. Our TY18 numbers exclude F1040NR, F1040PR, F1040SS. Exclude ITIN returns except for those with military personnel. Exclude returns with dependent filers.
- **19M** are non-filers (taxpayers whose tax liability in TY2018 was below the standard deduction)
- **156M** is our total population of Economic Impact Payment Eligible.
- **141M** are eligible population based on the phaseout from Filing Status and AGI
    - Of the **141M, 62M** will require a paper check (or update data on the portal), **60M** are eligible for Direct Deposit and **19M** non-filers who we don't know at this point

William A. Moses

Acting Director, W&I Media & Publications
Office: 202 317 (b)(6) Fax: (855) 547-4491

To: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Wed 4/1/2020 12:40:33 PM (UTC)
Subject: RE: EIP Notification Mail Date HR748 CARES Act

The way I read it, we need to complete mailing for any deposits received 15 days before. I'm assuming IRS (or BFS) will be depositing millions of taxpayers' payments in to their bank accounts all at once, say it's April 10. That means those taxpayers notices all need to be in the mail by April 25.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 8:36 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: EIP Notification Mail Date HR748 CARES Act

Hi....i would avoid that as it will most likely limit the amount of bids with such a short timeline, and maybe no bids.

I was thinking last night about this 15 day notification. Does that mean we "start" to issue notices within the 15 days and complete it so many days after?

Even using the 24th as mail complete date, those letters will not show up in the mailboxes until three days later. The Chief Counsel rep was looking into this after yesterday's call.

Its all in the interpretation of the language and we need some guidance.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 8:29 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: FW: EIP Notification Mail Date HR748 CARES Act

FYI, still don't know when the payments will start being deposited. I think we may still want to consider shortening the production time from 14 days to 13 or even 12.

Just something to consider today as Glenn finalizes the specs.

From: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Sent: Wednesday, April 1, 2020 8:21 AM
To: McHenry June A <(b) (6) irs.gov>
Cc: Usry Dianne (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b)(6)@irs.gov>; Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>; Kim Sue-Jean <(b)(6) (b)(6)@irscounsel.treas.gov>
Subject: RE: EIP Notification Mail Date HR748 CARES Act

Hi, June. Thank you for referring these questions. Steve pointed me to the BFS Greenbook, which provided some additional insight into the ACH process. Per our reading of the CARES Act language below, "distribution" occurs

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege; (b)(6)

6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.

(b)(5) DP, AC

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Please let me know if you have any additional questions for discussion. I will be on the 9am call.
Kelly

Kelly Morrison-Lee
Special Counsel to the Division Counsel (Wage and Investment) (on detail from EEE)
IRS Office of Chief Counsel
Direct: (202) 317-4776
W&I Front Office: (202) 622-5777
EEFax: (855) 592-9845

From: McHenry June A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:48 PM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Usry Dianne (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Subject: EIP Notification Mail Date HR748 CARES Act

Kelly – We are requesting Counsel's guidance on the timeframes for the mailing of the Economic Impact Payment notification to taxpayers. IRS will transmit the payment file to Bureau of Fiscal Services for distribution of EIP. BFS will distribute the payments 1 or more days from receipt of the file. Legislation requires the following:

> 6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Publishing needs this information the morning of Wednesday, April 1 to include in the contracts for the printing and mailing of the notices.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

To: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 8:49:11 PM (UTC)
Subject: RE: Emailing: SF-1 for Notice 1444

Thanks, will do.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 4:17 PM
To: Manno Steven R [(b)(6)]@irs.gov>
Subject: RE: Emailing: SF-1 for Notice 1444

Hi....his signature is not on file with GPO. Once he signs it, best if you can sign it as well since your signature is on file at GPO.

Thx

From: Manno Steven R <(b) (6) irs.gov>
Date: Tuesday, Mar 31, 2020, 4:03 PM
To: Moses William A <(b) (6))irs.gov>
Cc: Mendez Pedro L <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Notice 1444

Good afternoon Bill, attached is the GPO requisition form SF-1 that will accompany the print contract specifications for the Economic Improvement Payment mailing. By Publishing procedure 122, all requisitions greater than $1 million need to be signed by the M&P director. We are estimating $10.5 million at this time for this project, hopefully a high estimate.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:40 PM
To: Manno Steven R [(b)(6)]@irs.gov>
Subject: FW: Emailing: SF-1 for Notice 1444
Importance: High

Hi Steve,
Signature needed from Bill.

Thx

From: Skyrm Theresa L <(b) (6) irs.gov>
Date: Tuesday, Mar 31, 2020, 3:38 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Notice 1444

Hi Pedro,

Attached is the SF-1 for Notice 1444 and requires Bill Moses signature.

Please have Bill sign and return to me.

Thank you,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1 for Notice 1444

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-

mail security settings to determine how attachments are handled.

To: Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 8:08:03 PM (UTC)
Subject: RE: Economic Improvement Payment printing update

Thank you Bill! The 16 million quantity per lot is based on GPO discussions with a handful of print vendors to alert them to this project and get feedback on their capabilities and willingness to bid on this contract. Some printers can produce as many as 20-25 million pieces per week, but we want to be sure we're asking printers to produce a doable amount in a reasonable amount of time to ensure we get a good number of printers bidding on the project at competitive prices.

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:47 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Economic Improvement Payment printing update

Thanks Steve,

Please see response in BLUE.

Thanks Bill.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 2:55 PM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L (b)(6) @irs.gov>; Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Subject: Economic Improvement Payment printing update

Publishing team just got off the phone with GPO representatives. Some updates and undetermined issues:

- We will send the contract specifications to GPO tomorrow (April 1) to send out to bid. In addition to this job being publicly available to all printers, GPO will notify a list of vendors that have either already expressed interest in producing the job, or IRS has provided as potential bidders, i.e., the private debt collection printers provided by Cybersecurity. The contracts should all be awarded by Friday, April 3.
- We are planning to award the contract to multiple printers, in lots of 16 million each. One printer may be awarded more than one lot. If the initial mailing is for 80 million, then 5 contracts will be awarded. Latest projection from WIOS is DD ~60M and Checks (5M 1st mailing) for a total of 65M. What is the thinking behind 16 million in 5 lots?
- We are working under the assumption that the notice content will fit on one side of one sheet of 8 ½" x 11" paper and print in black ink only. Yes
- We would like to offer all print vendors the option of producing and mailing the notice in one of two options: a self-mailer (sealed with perforated tabs), or as a letter inserted in an envelope. This will open the bidding to more vendors, creating more competition, and give us a better selection of able printers. Will verify, I think we are okay but need to verify there are no concerns.
- We would like to offer all print vendors the option of using comparable paper stock, for example, 50# or 60# offset. Offering the option of using these similar weight paper stocks will give the printers more options and more flexibility in procuring paper. The different paper stocks are close in weight and shouldn't be clearly noticeable to taxpayers, even if two different notices are compared side by side. My sense is this is okay.
- We will not know the total cost of printing for the initial 80 million notices, or the subsequent weekly amounts, until the contract bids are opened and awarded, but initial printer estimates indicate the cost per thousand pieces can range from $40/thousand to $100/thousand. Using an average cost of $70/thousand, the print cost for the total mailing of 150 million would cost $10,500,000. ~ 8M more. I gave Sue a heads up.
- We are confident that IRS will be able to provide security clearances to any printer we award the contract to. Even "new" contractors should have security clearances from Personnel Security, Physical Security and Cybersecurity within 72 hours, well within the timeframe needed to produce the mailing. Great*

Questions:

• We need clarification on when the taxpayer address files will be ready to send to the printers, and hopefully this will come in tomorrow's 9:00 am call from Steve Dewey.

• We need clarification on when the clock starts for our 15-calendar-day production timeframe; does this start on the day the first direct deposits are issued? We will discuss this also on tomorrow's 9:00 call. Curious when BFS will actually issue the deposit. We provide estimates on refund delivery based on how long it takes BSF to get it out the door. I suggest we do the same. See what IT thinks.

Steve Manno
Director, Publishing
Cell (b)(6)
Desk 202-317- (b)(6)

To: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 4:54:03 PM (UTC)
Subject: RE: Economic Impact Payment discussion

Just planning here, feel free to add or change during the discussion:

Agenda

- Vendor responses
  - Does each vendor have security validation and when was it performed?
  - Is it possible to ask for faster production delivery given the files may not be ready by April 10?
  - What other options might we want to include in the contract specs in order to make this easier to produce?
  - Were the private debt collection printers responsive and/or qualified?

- Without GPO:
  - Discuss file transfer date, procedures and options
  - Discuss options in how many vendors to award the contract to
  -

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:37 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: Economic Impact Payment discussion

Great....

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:37 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: Economic Impact Payment discussion

Yes, good idea, we can cover everything we need to with them and then continue the discussion among ourselves for the other issues we need to discuss.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:33 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: Economic Impact Payment discussion

Hi....At our 1PM meeting, do you want me to invite GPO so we are all on the same page?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:22 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>
Subject: RE: Economic Impact Payment discussion

Thanks. I think we can assume that all the vendors will have to produce one format of the mailing, i.e., either the self-mailer or the envelope version. So, it looks like we have multiple vendors who can produce envelope mailers and we can meet the initial 80 million quantity (if that holds) with 4 vendors? I'm assuming we would award the contracts in low-to-high-bid order (vendors C, D, B, A).

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:14 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S

(b)(6) @irs.gov>; Skyrm Theresa L <(b)(6) @irs.gov>; Pelishek Glenn R (b)(6) @irs.gov>
Subject: RE: Economic Impact Payment discussion

Here is the latest from GPO:

Letter into envelope looks like the best option to get production but cost more.

Notes/considerations
No estimated pricing included the GPO charges.

All contractors are asking for purchase order ASAP to secure paper/materials.

Some contractors could be utilizing multiple plants.

Only one contractor had suggested an alternate stock weight. It could be beneficial to offer that - 50-60 lb white offset.

Vendor	Option	Cost	Capacity	Time	Makeready
A	Self-mailer	73.70/M	2.5 million per day	30 million in 14 days	2 day start up
A	Letter/Envelope	98.27/M	5.2 million per day	65 million in 14 days	1.5 day start up
B	Letter/Envelope	80/M	350,000 per day	5 million in 14 days	
C	Letter/Envelope	59.08/M	1,375,000 per day	20 million in 14 days	
D	Letter/Envelope	67/M	1,750,000 per day	25 million in 14 days	
E	Self-mailer	37/M	1,375,000 per day	20 million in 14 days	

-----Original Appointment-----
From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:58 AM
To: Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Skyrm Theresa L; Pelishek Glenn R
Subject: Economic Impact Payment discussion
When: Tuesday, March 31, 2020 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss EIP contracts, product, planning.

To: Mendez Pedro L[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 4:53:25 PM (UTC)
Subject: RE: Economic Impact Payment discussion

Good question, we'd like to get some confirmation if possible about what response they got from those printers.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:52 PM
To: Skyrm Theresa L <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Economic Impact Payment discussion

Dave only said he got prices from the list that we provided. He would not give up the name.

From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:50 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>
Subject: RE: Economic Impact Payment discussion
Importance: High

Do we know if the Public Debt contractors submitted pricing, daily qty produced, etc to GPO?

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:14 PM
To: Manno Steven R (b)(6)@irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Pelishek Glenn R (b)(6)@irs.gov>
Subject: RE: Economic Impact Payment discussion

Here is the latest from GPO:

Letter into envelope looks like the best option to get production but cost more.

Notes/considerations
No estimated pricing included the GPO charges.

All contractors are asking for purchase order ASAP to secure paper/materials.

Some contractors could be utilizing multiple plants.

Only one contractor had suggested an alternate stock weight. It could be beneficial to offer that - 50-60 lb white offset.

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B	Letter/Envelope	80/M	350,000 per day	5 million in 14 days	
C	Letter/Envelope	59.08/M	1,375,000 per day	20 million in 14 days	
D	Letter/Envelope	67/M	1,750,000 per day	25 million in 14 days	
E	Self-mailer	37/M	1,375,000 per day	20 million in 14 days	

-----Original Appointment-----
From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:58 AM
To: Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Skyrm Theresa L; Pelishek Glenn R

Subject: Economic Impact Payment discussion
When: Tuesday, March 31, 2020 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where (b)(7)(E)

To discuss EIP contracts, product, planning.

To: Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 1:30:50 PM (UTC)
Subject: RE: Modification of Requirements Payment File for April 9th

We should be able to find out but this is a market driven situation – supply and demand for paper and press time.

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:29 AM
To: Manno Steven R [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

Wow. Sounds like they are jacking the price up. Wonder what the Census and CDC mailings are costing?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:13 AM
To: Moses William A [(b)(6)]@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

This is just one vendor's response to GPO's inquiry but I wanted to share this with you, not to alarm you – we will have more printer responses from GPO this morning. However, if this is indicative of things, the cost estimates we provided were vastly underestimated. -- $74 per thousand for the self-mailer as opposed to our estimated $15 per thousand, and $98 per thousand for the letter-in-envelope as opposed to $20 per thousand. Note that this vendor prefers the letter-in-envelope method -- more expensive, but they can produce 65 million pieces in 14 days. We will have to weigh these factors in to the final decision on formatting.

The high prices are likely because of the short production schedule as well as the demand in the current market for paper that is a result of the Census and CDC mailings currently in progress.

As I said, more vendor responses will be in this morning, and will share as soon as possible.

Option	Cost	Capacity	Time	Makeready
Self-mailer	73.70/M	2.5 million per day	30 million in 14 days	2 day start up
Letter/Envelope	98.27/M	5.2 million per day	65 million in 14 days	1.5 day start up

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:36 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

And maybe get lucky with the clearance. Will have an update from GPO on cleared vendors today?

From: Manno Steven R [(b)(6)]@irs.gov>
Sent: Tuesday, March 31, 2020 7:31 AM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

This gives us more time to produce notices if we are going to print and send them following the schedule of when the checks are issued. We have to know if we need to follow this schedule and how the taxpayer notice files for the vendor will be produced and delivered to the vendors: how often will they be run, what schedule are the vendors expected to keep. This may allow us to award the job to fewer vendors if notices can be sent out over a longer period of time.

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 9:40 PM
To: Baker Rick L <(b) (6) irs.gov>; Manno Steven R [(b)(6)]@irs.gov>
Subject: FW: Modification of Requirements Payment File for April 9th
Importance: High

Heads-up- Will need to assess what this means for our contract approach as it drags out over a number of weeks.

From: Busby Virginia K (b)(6)@irs.gov>
Sent: Mar 30, 2020 8:07 PM
To: Brown Wanda J (b)(6)@irs.gov>; Davenport Felecia S (b)(6)@irs.gov>; Moses William A (b)(6)@irs.gov>; Akinpelu Teisha A (b)(6)@irs.gov>; Andrews Cathy R (b)(6)@irs.gov>; Apostolou Christina M (b)(6)@irs.gov>; Baker Rick L (b)(6)@irs.gov>; Brilliant Robyn (b)(6)@irs.gov>; D'Ambrosio John (b)(6)@irs.gov>; Dix Tina L (b)(6)@irs.gov>; Doster Christine M (b)(6)@irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Harp Janet K (b)(6)@irs.gov>; Horan Daniel W (b)(6)@irs.gov>; Kerns Chris D (b)(6)@irs.gov>; Kim Sue-Jean (b)(6)@irscounsel.treas.gov>; Landreth Kristen A (b)(6)@irs.gov>; Linstead James C (b)(6)@irs.gov>; McHenry June A (b)(6)@irs.gov>; Mercado Wayne R (b)(6)@irs.gov>; Mertz Steven (b)(6)@irs.gov>; Motamedi Fazlollah (b)(6)@irs.gov>; Nelms Cynthia (b)(6)@irs.gov>; Noeller Jennifer A (b)(6)@irs.gov>; Oakley Pamela H (b)(6)@irs.gov>; Ortiz Elizabeth (b)(6)@irs.gov>; Parker Catherine T (b)(6)@irs.gov>; Powell Tammy (b)(6)@irs.gov>; Privett Camille D (b)(6)@irs.gov>; Rodriguez Gonzalez David A (b)(6)@irs.gov>; Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>; Thomas Andrienne H (b)(6)@irs.gov>
Subject: FYI: Modification of Requirements Payment File for April 9th

Changes are afoot....

As of 3/30/2020 we are being asked to modify the Payment File for delivery to BFS on April 9th

1. Modify the requirements to only include TY2019 and TY2018 returns that IRS has ACH information in the file for April 9th.
2. Modify the requirements to issue paper refund checks for TY2019 and TY2018 using the following schedule:

- AGI of $25,000 or less for April 9th
- AGI of $50,000 or less April 16th
- AGI of $75,000 or less April 23rd
- AGI of $100,000 or less April 30th
- AGI of $125,000 or less May 7th
- AGI of $150,000 or less May 14th

For a maximum of 5M checks for each week.

We will be updating the WR once more but the direction to allow for staggering of the payments is great news

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6)
470-639- (b)(6) (Desk)
Pls consider the environment before printing this email

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Mon 3/30/2020 12:24:15 PM (UTC)
Subject: RE: Stimulus Notifications: Action Plan

I sent this to Bill already. He'll need to ask for a waiver, and if we can't get one, everyone will understand the delays in producing the mailout.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 8:20 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Stimulus Notifications: Action Plan

Good morning.....

Not sure what to say. We don't have time for finger printing etc....Does this need to be run up the flag pole?

From: Waters David C <(b)(6)@irs.gov>
Sent: Sunday, March 29, 2020 7:41 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; <(b)(6) Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: RE: Stimulus Notifications: Action Plan

Taxpayer PII data (Name, address, etc.) is considered sensitive but unclassified (SBU) data. Any contractor who will have access to this data must undergo an initial eligibility and suitability assessment prior to being granted access to the data. This initial determination will be followed by a full background investigation conducted by the Defense Counterintelligence and Security Agency (DCSA), unless the contractors will be working on this initiative less than 180 days.

IRM 10.23.2.2.3, (2)(b) states: "If the duration of employment is less than 180 calendar days per year and the contractor employee requires staff-like access to IT systems, facilities, Personally Identi?able Information (PII) or SBU information, the contractor employee is subject to the following prior to beginning work on the IRS contract: 1. Must meet the eligibility requirements for access outlined in section 10.23.2.2.2 above; and, 2. Must have an approved staff-like access determination (meet the eligibility requirements and have a favorably adjudicated FBI ?ngerprint check).

Dave Waters
Senior Technical Advisor, IRS Personnel Security
(859) 320 (b)(6)

"The best leader is the one who has sense enough to pick good people to do what needs done, and self-restraint enough to keep from meddling with them while they do it!"

~ *Theodore Roosevelt*

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 3:15 PM
To: McHenry June A <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L

<(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; (b)(6); Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: RE: Stimulus Notifications: Action Plan

Bart and I are on the phone with PGLD/Privacy Policy. They will have to research this and get back with us.

From: McHenry June A <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 2:47 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; (b)(6); Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: RE: Stimulus Notifications: Action Plan

Does this change the security/PGLD considerations?

June McHenry
Office of Taxpayer Correspondence

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 2:25 PM
To: Manno Steven R <(b) (6) irs.gov>; McHenry June A <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; (b)(6); Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b)(6)@irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: RE: Stimulus Notifications: Action Plan

Yes....this would help. Less imaging, only the address portion.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 2:22 PM
To: McHenry June A <(b)(6)@irs.gov>; Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Howard Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; (b)(6); Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b)(6)@irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: RE: Stimulus Notifications: Action Plan

I just got a skype message from Bill Moses that we may be able to send a generic notice to taxpayers just notifying them that we issued a payment. No payment amount or method included. More to come. This should simplify the production process and printing greatly, but may not necessarily increase the speed of the printing.

From: McHenry June A <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 2:11 PM
To: Dangel Paul L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Waters David C <(b)(6)@irs.gov>; Roths Robert R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Howard

Betty J <(b)(6)@irs.gov>; Long Brandy L <(b)(6)@irs.gov>; Dix Tina L <(b)(6)@irs.gov>; Varnell Julie <(b)(6)@irs.gov>; Davis Paula E (PS) <(b)(6)@irs.gov>; Mains Stephanie L <(b)(6)@irs.gov>; <(b)(6)> Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Cutkomp Gloria M <(b)(6)@irs.gov>
Subject: Stimulus Notifications: Action Plan

I wanted to work on the action today, but it isn't going to happen. I would like to spend part of our time on Monday discussing actions timeline, and responsible office/person to build the plan. If you have any timelines or action plans for your work, would you send to me please? I will consolidate and we will use that as our starting point.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

Cost estimates for printing and mailing 65 million stimulus letters in 3 different formats				
Product Type	**Print cost estimate**	**Estimated cost per thousand**	**Total Postage Cost**	**Postage Cost Per Piece**
Postcard	$650,000	$10 per thousand	$24,050,000	$0.37
Self-mailer letter	$975,000	$15 per thousand	$26,650,000	$0.41
Letter in envelope	$1,300,000	$20 per thousand	$26,650,000	$0.41

stimulus letters in 3 different formats	
Total Estimated Cost	**Notes**
$24,700,000	Printed front and back, sealed
$27,625,000	One sheet, printed front and back, sealed
$27,950,000	One sheet, printed front and back, in window envelope

To: Moses William A[(b)(6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 3/27/2020 5:49:43 PM (UTC)
Subject: Stimulus letter cost estimates

Bill, below is a table for an estimated 100 million letters mailed, with estimated price ranges for three different format options. I think the most likely format will be a letter placed into an envelope (#3 below) with a total cost of $43 million for printing and postage.

Product Type	Print Estimate Range	$/M Range	Postage	Average postage	
Postcard	$700,000 to $1,000,000	$7/M - $10/M	$37,000,000	$ 0.37	Face and back, sealed
Self Mailer Letter	$1,200,000 to $1,500,000	$12/M - $15/M	$41,000,000	$ 0.41	One sheet face and back, s
Letter into envelope	$1,600,000 to $2,000,000	$16/M - $20/M	$41,000,000	0.41	One sheet face and back, ir

If we're going to meet the mailing deadline, it will be imperative that we forego lengthy background/security checks on print vendors by IRS offices (Cybersecurity/HCO). I will have these offices identified for you with POCs hopefully this afternoon.

We have alerted GPO to our need for expedited contracting, bidding and award to multiple printers. We're thinking that 4 or 5 contract awards are a best path forward to allow multiple printers to bid on the contracts to split the work up (though a printer may bid on more than one contract if they have the capacity to produce and mail the millions of letters in a one to two week production schedule.)

As some additional background, our GPO printing procurement regulations, mandated by the Congressional Joint Committee on Printing and Title 44 of the U.S. Code, are not the same as Procurement's federal acquisition regulations. Publishing is the only office in the IRS authorized to procure printing of any kind, and GPO is the vehicle we, as all federal agencies, must use to do this.

Steve Manno
Director, Publishing
Cell (b)(6)
Desk 202-317-(b)(6)

From: Bumiller Jason E (b)(6) @irs.gov>
To: Jones Cindy <(b) (6) irs.gov>, Dorsey Servonia E (b)(6) @irs.gov>
Subject: FW: Spend Plan
Sent: Mon, 6 Apr 2020 13:09:37 -0500

I answered the question on the 38M estimate for paper check issuance… Can you guys help with the question on the two notices?

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317-(b)(6) | C: (b)(6)

From: Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov>
Sent: Monday, April 6, 2020 1:06 PM
To: Bumiller Jason E < (b)(6) @irs.gov>
Cc: Gillis Ursula S (b)(6) @irs.gov>; Musselman Bryan L <(b) (6) irs.gov>; Shamsie Afzaal H (b)(6) @irs.gov>; Robert.Mahaffie@treasury.gov; William.Sessions@treasury.gov
Subject: RE: Spend Plan

Hi Jason,

There were a couple questions that came up on the spend plan on the section below.

Printing/Postage/Informational Notices-- Stimulus Rebate (FY 2020: $140,000,000)
These funds will be used to send two notices to each eligible taxpayer. The IRS estimates that 171 million taxpayers will be eligible at a cost of 41 cents per notice.
Paper Check Issuance (FY 2020: $38,000,000)
These funds will be used to reimburse the Bureau of the Fiscal Service for costs related to mailing an estimated 81 million paper stimulus checks at a cost of 47 cents per check.

(b)(5) Deliberative Process Privilege

Treasury (b)(5)

If you have any questions, please let me know.

Thank you,

Treasury (b)(6)
Budget Analyst
Office of Performance Budgeting
Desk Phone: (b)(6) Treasury
Cell Phone: (b)(6) Treasury

From: Bumiller Jason E < (b)(6) @irs.gov>
Sent: Sunday, April 5, 2020 12:32 AM
To: (b)(6) Treasury @treasury.gov>; (b)(6) Treasury @treasury.gov>
Cc: Gillis, Ursula S (b)(6) @irs.gov>; Musselman, Bryan (b)(6) @irs.gov>; Shamsie, Afzaal (b)(6) @irs.gov>
Subject: RE: Spend Plan

Treasury1

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317-(b)(6) | C: (b)(6)

From: Bumiller Jason E
Sent: Sunday, April 5, 2020 12:31 AM
To: Treasury (b)(6) @treasury.gov' <Treasury (b)(6) @treasury.gov>; (b)(6) Treasury @treasury.gov
Cc: Gillis Ursula S (b)(6)@irs.gov) (b)(6)@irs.gov>; Musselman Bryan L <(b) (6) irs.gov>; Shamsie Afzaal H (b)(6)@irs.gov>
Subject: RE: Spend Plan

Attached is the Coronavirus spend plan. Please let us know if you have any questions.

Jason Bumiller
Director, Budget Execution
IRS | CFO | Corporate Budget
W: 202-317-(b)(6) | C: (b)(6)

From: Treasury (b)(6) @treasury.gov <Treasury (b)(6) @treasury.gov>
Sent: Friday, April 3, 2020 4:00 PM
To: Musselman Bryan L <(b) (6) irs.gov>
Cc: Bumiller Jason E (b)(6)@irs.gov>; (b)(6) Treasury @treasury.gov
Subject: RE: Spend Plan

Director Sessions says first thing Monday ☺. I'll take a look if you get it this weekend

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 3:43 PM
To: (b)(6) Treasury @treasury.gov>
Cc: Bumiller, Jason E. (b)(6)@irs.gov>
Subject: RE: Spend Plan

Not likely. Sorry. Lot's of churn still happening, and Ursula (and I) want to review before we send.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

From: Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov>
Sent: Friday, April 3, 2020 3:42 PM
To: Musselman Bryan L <(b) (6) irs.gov>; Bumiller Jason E (b)(6)@irs.gov>
Subject: Spend Plan

Coming today?

(b)(6) Treasury
Budget Analyst
Office of Performance Budgeting
Department of the Treasury
Desk: (b)(6) Treasury
Cell: (b)(6) Treasury
(b)(6) Treasury @treasury.gov

To: Moses William A](b) (6) irs.gov]; Manno Steven R (b)(6) irs.gov]
From: Moses William A](b) (6) irs.gov]
Sent: Tue 4/14/2020 6:23:09 PM (UTC)
Subject: Conversation with Moses William A

Moses William A 1:18 PM:
Hi Steve. Can you chat for a sec?
Manno Steven R 1:18 PM:
yes
1:18 PM Connected to Moses William A (william.a.moses@irs.gov).
1:21 PM Call with Moses William A (william.a.moses@irs.gov) has ended. Duration: 0:03:13
Moses William A 2:03 PM:
Steve. When do we expect to have the vendors ready to receive files?
Manno Steven R 2:04 PM:
Sometime today. We are close to finalizing the few remaining security approvals.
Moses William A 2:04 PM:
Nice. Thanks Steve.
Manno Steven R 2:05 PM:
I'm trying to keep track of various items. I believe June is asking for your ok on the envelopes and POTUS signatures.
Moses William A 2:12 PM:
asked her to compare the POTUS signature to original. Looks different from English to Spanish version. Larger/more space.
Moses William A 2:12 PM:
other than that, you all reviewed for content and formatting, correct?
Manno Steven R 2:12 PM:
yes
Manno Steven R 2:12 PM:
if we need to resubmit the files, this may delay
Manno Steven R 2:13 PM:
the printers can't make that adjustment, we need to
Manno Steven R 2:14 PM:
i think the signatures are the same size but the line spacing between last line of the letter and the title is different
Moses William A 2:14 PM:
can that be fixed
Manno Steven R 2:14 PM:
so there's less overlapping of type on the spanish version
Moses William A 2:15 PM:
yes, need to look at original from WH to see how much overlap.
Manno Steven R 2:15 PM:
not without a revision done by us
Manno Steven R 2:15 PM:
on the english or spanish?
Moses William A 2:16 PM:
so that was in our print version
Manno Steven R 2:16 PM:
the english matches what white house sent
Manno Steven R 2:16 PM:
the spanish we created, so it's essentially a separate letter with new signature
Moses William A 2:17 PM:
If we can fix, would like to. If causes delay, don't worry about it.
Manno Steven R 2:17 PM:
i will confirm
Manno Steven R 2:18 PM:
the envelopes i'd like to get ok's to the vendors now since they want to start running
Moses William A 2:18 PM:
if you've verified they are the specs we requested, go ahead
Manno Steven R 2:18 PM:
ok good, thanks

To: McHenry June A[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Long Brandy L[(b)(6)@irs.gov]; Dix Tina L[(b)(6)@irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Dangel Paul L; Pelishek Glenn R[(b) (6) irs.gov]; Waters David C[(b)(6)@irs.gov]; Roths Robert R[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Jackson Dennis W [Contractor][(b)(6)@irs.gov]; Floyd Angela[(b)(6)@irs.gov]
Cc: Busby Virginia K[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Davis Paula E (PS)[(b)(6)@irs.gov]; [(b)(6)@irs.gov]; Mains Stephanie L[(b)(6)@irs.gov]; Howard Betty J[(b)(6)@irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Morrison Lee Kelly R[(b)(6)@irscounsel.treas.gov]; Usry Dianne[(b)(6)@irs.gov]; Cutkomp Gloria M[(b)(6)@irs.gov]; Dewey Steve C[(b)(6)@irs.gov]; Horne Thomas F[(b)(6)@irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]; Cockrell Michael K[(b) (6) irs.gov]; Moses William A[(b)(6)@irs.gov]
Sent: Sat 4/11/2020 2:23:55 PM (UTC)
Subject: RE: EIP Notifications Working Sessions

Our discussion with GPO this morning was encouraging and we are able to maintain the original contractor awards of Specialty Printing and RR Donnelly. No new vendors (i.e., [(b)(4)] will be needed. Specialty Printing will be subcontracting a portion of the letter inserting to The Calmark Group, 6755 Sayre Ave Bedford Park, FL 60638, and we will provide employee names for background checks as soon as possible.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----
From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, March 26, 2020 1:56 PM
To: McHenry June A; Mendez Pedro L; Harrison Dynisha T; Long Brandy L; Dix Tina L; Varnell Julie; Dangel Paul L; Pelishek Glenn R; Waters David C; Roths Robert R; Baker Rick L; Jackson Dennis W [Contractor]; Floyd Angela
Cc: Busby Virginia K; Skyrm Theresa L; Truitt Bartholomew S; Manno Steven R; Davis Paula E (PS); [(b)(6)] Mains Stephanie L; Howard Betty J; Moe Sheryl M; Morrison Lee Kelly R; Usry Dianne; Cutkomp Gloria M; Dewey Steve C; Horne Thomas F; Garibotto Dianne T; Cockrell Michael K; Moses William A
Subject: EIP Notifications Working Sessions
When: Saturday, April 11, 2020 9:00 AM-10:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Ca [(b)(7)(E)]

4/10: Adding Saturday and Sunday...for those of you lucky enough to be working on this.

3/30 – Attached current Quad Template

This will be our daily call to discuss progress on the development of stimulus notifications. We will cover the following inter-related activities.

- MF file with taxpayer entity, stimulus payment amount, payment date, and payment method.
- Notification content
- External printing/mailing

Thank you for your participation.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-[(b)(6)]

Recent legislation that authorizes stimulus payments includes a directive to issue a notice to the taxpayer with the amount and date of his/her payment within 15 days of payment. The volume of the notices exceeds CPS capacity. I want to include Publishing in the Payment Team. Publishing's participation will be essential in our ability to send the required notifications using a vendor.

The taxpayers will be identified during a MasterFile account review. We will need MF to create a datafile with entity, payment amount, and to be determined other variables. This will differ from the 2008 stimulus payment; Research identified the taxpayers for the 2008 payments. The volumes of the mailouts are still unknown, but the early estimate for the first mailout is 100M. The other mailouts should be significantly smaller.

I anticipate Treasury contributing significantly to the message of the notifications. We will need to create new products. I think we should have more flexibility in format by using a vendor.

Time is short and we have a lot to do.

To: Moe Sheryl M[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Aledo Victor [(b)(6)]@irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
Sent: Sat 4/11/2020 12:26:50 PM (UTC)
Subject: RE: Word Doc Version

Thank you Sheryl. The new White House logo looks great.

We received approval last night (thank you Bill) for the following final change: please extend the underscore currently under the payment amount to include the payment method. The underscore should extend 16 characters to allow the longer of the two variable options (check/debit card) to fit:

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Thank you for the great work!

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:17 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L [(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I just finished up with what I was doing, so here is what I have. I was able to move the logo from the PDF they provided to this PDF so that should take care of the font issues.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-[(b)(6)]

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:12 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor [(b)(6)]@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <[(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sheryl, we're having some issues with the variable data paragraph and how that should be formatted to allow the data to be imaged while keeping the following sentence visually aligned.

Please do not do any more work tonight. We will provide more guidance when we have a decision about that paragraph and its spacing. Thank you!!

From: Manno Steven R
Sent: Friday, April 10, 2020 6:11 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; 'Mendez Pedro L' <Mendez Pedro L>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L [(b)(6)]@irs.gov>
Subject: RE: Word Doc Version

Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
- Same sentence, I believe the $ sign should print but not the XXXX.
- There should be only 2 options of payment method: direct deposit or check/debit card.
- The president's signature should be moved to the left to better match the way it is positioned on the letter we received from the White House.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:55 PM
To: Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317-(b)(6)

From: Baker Rick L (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 5:39 PM
To: Moses William A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I agree. People might be shocked! shocked! to see translating in la Casablanca.

Rick L. Baker
Asst to Director
Media & Publications
202-527-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I'm thinking no*

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:36 PM

To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b)(6)@irs.gov>; McHenry June A <(b)(6)@irs.gov>; Page Michele L <(b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Question: is proper to translate the White House letterhead?



From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b)(6)@irs.gov>; Dix Tina L <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b) (6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:21 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:20 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We will have the translation ready shortly.

Victor Aledo
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Moses William A <(b)(6)@irs.gov>

Date: Friday, Apr 10, 2020, 4:34 PM
To: Dix Tina L [(b)(6)]@irs.gov>, McHenry June A <(b) (6) irs.gov>, Manno Steven R [(b)(6)]@irs.gov>, Page Michele L [(b)(6)]@irs.gov>, Baker Rick L [(b)(6)]@irs.gov>, Aledo Victor <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P [(b)(6)]@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P [(b)(6)]@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A [(b)(6)]@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C [(b)(6)]@irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C [(b)(6)]@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he

shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P (b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Moses William A[(b) (6) irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]
From: Manno Steven R[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:29:30 PM (UTC)
Subject: n1444_en-sp--2020-04-00--r19-20 .docx

3 more options to consider, in addition to making a new paragraph out of the line "We hope this payment provides meaningful...."

1. Page 1 has "We hope..." positioned after 16 spaces to allow "direct deposit" (14 characters long) to be imaged in.
2. Page 2 has "We hope..." positioned after 16 spaces to allow "check/debit card" (16 characters long) to be imaged in.
3. Page 3 has the 16 character space for "direct deposit" or "check/debit card" underlined as the payment amount line is underlined.

I prefer either the new paragraph previously discussed, or option 3 with the payment amount underscored.

At this stage

To: Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Manno Steven R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]
From: Moe Sheryl M[(b) (6) irs.gov]
Sent: Fri 4/10/2020 10:42:27 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Record Layout

Do we have an idea about the dollar amounts we are look at, I want to get an idea about how much space I need to leave.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:39 PM
To: Truitt Bartholomew S <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>
Subject: Notice 1444 (EN/SP) Record Layout

Payment Type
Y = Direct Deposit
If that field is blank image Check

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount. Last two digits represent the cents.
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		
SUPPLEMENTAL NAME	52		35	C		
ADDRESS LINE 1	87		35	C		
CITY	122		25	C		Only populated for Domestic Addresses
STATE	147		2	C		Only populated for Domestic Addresses
ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12 digit ZIP for foreign addresses.
ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		Only populated for foreign addresses

TOTAL	162					

To: Moe Sheryl M[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Aledo Victor (b)(6)@irs.gov]; Dix Tina L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Cc: Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 10:22:57 PM (UTC)
Subject: RE: Word Doc Version

- The letter should be dated April 15, 2020.
- Please also alter the payment method for this version to say direct deposit, as this first mailing will be 100% direct deposit.
- Please insert double spaces after each sentence, as in the White House letter.
- I know you tried to match the fonts as closely as possible, but is there any other possibilities to accomplish this?

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:14 PM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

What is the date needed on the notice.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 6:11 PM
To: Moe Sheryl M <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L (b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>
Cc: Harrison Dynisha T (b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
- Same sentence, I believe the $ sign should print but not the XXXX.
- There should be only 2 options of payment method: direct deposit or check/debit card.
- The president's signature should be moved to the left to better match the way it is positioned on the letter we received from the White House.

From: Moe Sheryl M <(b) (6) irs.gov>
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To: Baker Rick L <(b) (6) irs.gov>; Moses William A (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>; Page Michele L (b)(6)@irs.gov>

Subject: RE: Word Doc Version

Here is the latest version, I tried my best to match the white house text but I did not have one of the fonts, but I think it looks close. Let me know if everything is approved.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
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Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

I agree. People might be shocked! shocked! to see translating in la Casablanca.

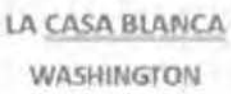
Rick L. Baker
Asst to Director
Media & Publications
202-527-(b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:37 PM
To: Manno Steven R <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I'm thinking no*

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:36 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: Word Doc Version

Question: is proper to translate the White House letterhead?



From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A (b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>

Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:21 PM
To: Aledo Victor <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:20 PM
To: Moses William A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We will have the translation ready shortly.

Victor Aledo
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6)
1111 Constitution Ave NW
Washington, DC 20224

From: Moses William A <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 4:34 PM
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Subject: FW: Word Doc Version

Final_ Finally*

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Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>

Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
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If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C (b)(6)@irs.gov>
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To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

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Sent: Fri 4/10/2020 10:06:46 PM (UTC)
Subject: RE: Word Doc Version

Thank you Sheryl.

My notes:

- We should include the Notice Date and Notice Number at the top.
- In the 4th paragraph the following sentence is underlined: you are receiving an Economic Impact Payment of [$XXXX] –the "y" in "you" should also be underlined.
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Asst to Director
Media & Publications
202-527 (b)(6)

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Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Question: is proper to translate the White House letterhead?

LA CASA BLANCA

WASHINGTON

From: Aledo Victor <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:30 PM
To: Manno Steven R <(b) (6) irs.gov>; Moses William A <(b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Cc: Moe Sheryl M <(b)(6)@irs.gov>
Subject: RE: Word Doc Version

Attached is the Spanish version.

Victor Aledo
Acting Director
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6) [redacted]
1111 Constitution Ave NW
Washington, DC 20224

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Ok, thank you Victor!

From: Aledo Victor <(b) (6) irs.gov>
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Victor Aledo
Tax Forms and Publications
Desk: (202) 317-(b)(6)
Cell: (b)(6) [redacted]
1111 Constitution Ave NW

Washington, DC 20224

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Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P (b)(6)@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
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Subject: RE: Word Doc Version

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He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P <(b) (6))irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b)(6)@irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b)(6)@irs.gov>, Corbin Kenneth C <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Moe Sheryl M[(b) (6) irs.gov]
Cc: Dix Tina L[(b)(6)@irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b)(6)@irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 8:43:34 PM (UTC)
Subject: FW: Word Doc Version
_.html
_.zip

Sheryl, attached is an updated draft of the letter from the Bill Moses. There is no seal just "THE WHITE HOUSE" at top and Washington, DC., see attached.

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:34 PM
To: Dix Tina L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Final_ Finally*

From: Moses William A
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P[(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

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To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

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Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J (b)(6)@irscounsel.treas.gov>, Colbert Amalia C (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

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THE WHITE HOUSE

WASHINGTON

Draft/Pre-decisional

NOTICE DATE: April #, 2020
NOTICE NUMBER: CP ####

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

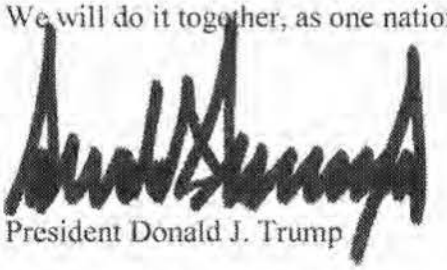
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by [direct deposit] [check in a separate mailing] [pre-paid debit card]. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:50:54 PM (UTC)
Subject: RE: FYI Only: Potential Delay in Transfer of Notice File

The team is working as fast as possible on this – the contract stipulated that contractors would have 24 hours (or until 4:30 pm yesterday) to get the form 14606, Contractor Risk Assessment Checklist (RACs) completed. RR Donnelly has over 250 employees with one HR person to collect required documentation (proof of citizenship, legal status) and have employees complete and sign three forms. She has to obtain this information for three shifts from two different plant locations. Specialty Print also has one person assigned to collect this information, and they have three shifts with 37 people assigned to this project. We have contacted GPO this afternoon to help enforce this deadline as well as have vendor staff available over the weekend to answer any questions related to the background investigations.

If this project needs to be awarded to additional vendors, this will mean more clearance work will be needed (Specialty Print is the vendor that may be terminated because of the new restrictions on letter format.)

We will be working on this with the vendors through the weekend to keep this moving as fast as possible.

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:37 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: FYI Only: Potential Delay in Transfer of Notice File

Hi Steve,

Heads-up. Please send me some talking points to address if Peter Wade reaches out to me.

Thanks,

Bill

From: McHenry June A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Dix Tina L (b)(6)@irs.gov>
Subject: FYI Only: Potential Delay in Transfer of Notice File

Heads up...you may be getting a reach in from Peter Wade. Steve Dewey has raised a concern about the final security sign-offs for the transfer of EIP notice data files.

The necessity to get another vendor in place and all background security cleared may adversely impact the ability of IT to deliver the notice file timely to all vendors. The need to do additional security clearances, personnel and physical security, will require work this weekend. PGLD seems hesitant to provide weekend support.

All parties, IT, PGLD, Cyber, etc, are still in discussions and trying to work this out. I don't want you to be surprised if you are contacted by Peter.

June McHenry
Chief, Office of Taxpayer Correspondence
SE:W:CARE:MP:DIST:OTC
202-317-(b)(6)

To: Moses William A[(b) (6) irs.gov]
Cc: Mendez Pedro L[(b)(6)@irs.gov]
Sent: Fri 4/10/2020 1:23:39 PM (UTC)
Subject: Notice 1444 (EN-SP) decisions

Bill, I'm requesting concurrence to proceed with two actions to allow IRS to produce the Economic Impact Payment taxpayer notice in the most efficient and timely manner:

1. I would like to notify the Government Publishing Office that a self-mailer format will not be an acceptable option for printers to produce the Economic Impact Payment Notice 1444 (EN-SP). When the contract specifications were drafted, IRS offered print vendors the option to produce the notice as either a letter-in-envelope or a self-mailer, i.e., sealing the notice inside a separate sheet of paper sealed by perforated tabs on three sides, in order to allow printers the greatest flexibility and efficiencies in their production capabilities. Three print vendors were awarded the job to produce the first phase of this mailing (currently estimated at 81.4 million notices). One of the selected printers opted to produce the notice as a self-mailer.

I am requesting that we direct GPO to notify this vendor that the self-mailer option is not acceptable now and to terminate their contract for convenience of the government, unless they can produce a letter-in-envelope (which may still be a possibility). If the printer cannot produce a letter-in-envelope and GPO terminates their contract, this may mean that we have to pay for any costs the printer has incurred in their preparation to produce the job, such as any paper the printer may have purchased for this project.

2. The contract schedule stipulated that print vendors would have received the final letter content by Thursday, April 9. We have missed this deadline, which now puts at risk the ability of printers to meet our original delivery date of shipping final quantities of notices to the US Postal Service by April 30. GPO will need to negotiate with each printer to produce the notice with one of 3 conditions:
   a. Maintain the original April 30 final ship date at the same cost,
   b. Maintain the original April 30 final ship date at a higher cost, or
   c. Ship final quantities of notices to USPS with a "day for a day" schedule adjustment, i.e., a 15 day production timeframe, or a vendor's counter proposed schedule, for example, 16 days or 17 days. This would mean that delivery of some quantity of notices to USPS would be made May 1 or later, past the statute's schedule of 15 days after issuance of the first direct deposits. IRS and GPO would still require that as many notices as possible be delivered to USPS by April 30, to keep delivery of notices to taxpayers as timely as possible.

I am requesting that we direct GPO to negotiate with all the vendors to produce the notices at greatest efficiency possible to meet the original April 30 ship date or best date possible.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Ward, David T (b)(6)@gpo.gov]; MacAfee, Sandra K. (b)(6)@gpo.gov]; Everett, Dalton (b)(b) (6)];
Hasenfus, Julie (b) (6) @gpo.gov]; Venable-Brooks, Yvette|(b) (6) gpo.gov]; Mendez Pedro
L|(b) (6) irs.gov]; Harrison Dynisha T|(b) (6) irs.gov]; Pelishek Glenn R|(b) (6) irs.gov]; Skyrm
Theresa L|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Moe Sheryl M|(b) (6) irs.gov]
Sent: Thur 4/9/2020 10:57:07 PM (UTC)
Subject: Status of 412-789

I'm providing a status update on this project, as of 6:30 pm. IRS will not be able to deliver content to the print vendors today per the original contract schedule. We anticipate that we will be able to finalize the letter file by tomorrow, 4/10, and have the files delivered to the vendors by COB.

We will require that variable data be imaged on both sides of the letter.

I appreciate everyone's patience as IRS works with Treasury on finalizing the content and format.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:15:04 PM (UTC)
Subject: RE: Contract award quantities

We may have to force this issue with GPO.

Update from Bill Moses just now: we will likely need to print the notice/letter on White House "stationery." Bill is working with Tina Dix to provide Sheryl with content updates so different versions are available for a decision as soon as possible – he is still hoping to finalize content and formatting today so we can stay on schedule with the vendors. I told him we need to keep the letter to black-only including the WH letterhead design.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:30 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Contract award quantities

I have been scratching my head on that one.

From: Manno Steven R <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 11:25 AM
To: Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Pelishek Glenn R (b)(6)@irs.gov>, Skyrm Theresa L (b)(6)@irs.gov>, Truitt Bartholomew S (b)(6)@irs.gov>
Subject: Contract award quantities

(b)(5) Deliberative Process Privilege

What am I missing from this logic?

SECTION 11 OFFERS (BIDS):
DETERMINATION OF AWARD AND PLACEMENT OF WORK: The Government will make multiple awards under this solicitation since it is anticipated that one firm will not be able to produce the entire 75,000,000 +/- 25% required by the Government.
Award will be made to the low responsible offer(s) whose prices are determined to be fair and reasonable. Award will be made in the manner that is determined to be the most economical to the Government.
Transportation and mail costs will not be used as a factor in the basis of award.
In order to make multiple awards and to determine the sequence of bidders, the Government will apply the per 1,000 price offered by each bidder in the "Schedule of Prices" for a minimum lot of 15,000,000 notices.
"Fractional parts of 1,000 will be prorated at the per-1,000 rate."
If bidders would like to produce a lot larger than 15,000,000 notices, they are to indicate with their bid the number of additional copies they would be able to produce per the schedule, at the initial price per 1,000. The Government reserves the right to determine the final lot sizes that will be the most economical to the Government. In making award, the Government will communicate first with the low bidder to confirm the ability to produce the quantity that was offered. The Government will be obligated to place the order with the

low contractor first, the next low contractor second, and so on until the complete quantity has been awarded.
Note: The quantity remaining for award to the last bidder may be smaller than the minimum lot specified.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Harrison Dynisha T[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 2:09:52 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,
Bill just told us that the commissioner is directing us to format the letter from POTUS as we had originally formatted the N1444: with contact and payment information on face side only at top right hand corner. They will get verification asap but please provide a new draft that keeps latest IRS notice format and include the POTUS letter in place of the original body content. The paragraph that includes variable data will have to be rewritten so include a placeholder for that new content.

Thank you!

From: Manno Steven R
Sent: Thursday, April 9, 2020 9:01 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We're asking about return address now. If we do include a return address it should be above the taxpayer name and address, as a standard letter is formatted.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:49 AM
To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b)(6)@irs.gov>; Baker Rick L <(b)(6)@irs.gov>; Page Michele L <(b)(6)@irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number(**470) 639** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b)(6)@irs.gov>
Cc: Rettig Charles P <(b)(6)@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b)(6)@irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:29:57 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
_.pdf
_.pdf

Bill, another aspect to confirm again is the envelopes being used to mail the notice. Attached are the two current envelope designs. They are our standard envelope format and both have the same "Department of the Treasury / Internal Revenue Service / Austin, TX 73301-0003" return address as we are currently planning to use on the letter.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:08 AM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 9:01 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b)(6)@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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To: Moe Sheryl M <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl,

Please revise, keep the branding with the new content.
Notice number, catalog, and rev date at the bottom.
We don't have any information regarding the return address.

From: Moe Sheryl M <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:00 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Do we included the IRS logo information or leave it off and just keep the branding with this new content.

Sheryl Moe, Publishing Specialist
Functional Publishing - (SE:W:CAR:MP:P:PS:FP)
1111 Constitution Ave., NW, Room 6231, Washington, DC 20224
Phone: 202-317 (b)(6)

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:30 AM

To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b)(6)@irs.gov>; Skyrm Theresa L <(b)(6)@irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI, I'm meeting with Bill Moses at 7:30 am to discuss. Please evaluate the changes and what it will take to modify the contract and we might want to raise this issue with GPO at 8:00.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P (b)(6)@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Pelishek Glenn R|(b) (6) irs.gov]; Harrison Dynisha T|(b) (6) irs.gov]; Mendez Pedro L|(b) (6) irs.gov]; Truitt Bartholomew S|(b) (6) irs.gov]; Skyrm Theresa L|(b) (6) irs.gov]; Moe Sheryl M|(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:52:44 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sheryl, here is what we know right now about the new formatting:

1. No IRS or White House letterhead.
2. We'll keep the standard identifier information in the footer.
3. Content change: We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government
agencies.
-with-
You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:44 AM
To: Harrison Dynisha T <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 8:27 AM
To: Pelishek Glenn R (b)(6)@irs.gov>; Manno Steven R <(b) (6) rs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Did Notice 1377 contain a signature?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:49 AM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Notice 1377 and the 2001 Rebate notices were written by the White House.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 7:30 AM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

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Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

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Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L (b)(6)@irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,

Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Moses William A [(b)(6)]@irs.gov]
Sent: Tue 4/7/2020 5:26:46 PM (UTC)
Subject: FW: Emailing: SF-1 for Weekly Mailings
.zip

Good afternoon Bill, attached for your signature is the GPO requisition for the weekly mailings of notice 1444 that will follow the initial mailing currently in production. Estimated cost is $4 million. We are requesting award to one contractor, as opposed to the multiple lots bid in this first production run.

-----Original Message-----
From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, April 7, 2020 1:12 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi....for signature. This is for the second contract.

Thx

-----Original Message-----
From: Skyrm Theresa L <(b) (6) irs.gov>
Sent: Tuesday, April 07, 2020 1:06 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Cc: Pelishek Glenn R <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Weekly Mailings
Importance: High

Hi Pedro,

The attached SF-1 is ready for signature. Bill's signature is not on file.

Thanks,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only) | ☐ Red ☐ Black ☐ Blue | REQUISITION NO. *: 20-05132

CLASSIFICATION *: Classified ☐ Yes ☒ No | SBU ☐ Yes ☐ No | PII ☐ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ☒ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)

QUALITY LEVEL: IV

DATE PREPARED: 04-07-2020

QUANTITY (Units of Finished Product): 65,800,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ☒ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC) *	AGENCY LOCATION CODE (ALC)	APPROPRIATION CHARGEABLE/OBLIGATION NO.
4830-01	20-09-0003	20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inklet (QTY) ☐ High Resolution (QTY) ☐ Prior to Production Samples (QTY) ☐ Electronic Soft Proof | DAYS DEPT. WILL HOLD PROOFS | PRESS SHEET INSPECTION ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable, include contact phone number): See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below or in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE ☐ Yes ☒ No | PRINT ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT ☐ 1 ☐ 2 ☐ 3 ☐ 4 | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive) to | Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS: X | FOLD TO (Inches): X | SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS: X | NO. OF TEXT PAGES | PAPER COVERS (Self) ☐ (Separate) ☐

STITCH (Side)	(Saddle)	(ULC)	PASTE ON FOLD	LOOSELEAF	TAPE	COMB	COIL	PERFECT BOUND	SEW	CASE BOUND	(Material and Color)
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	

PAD/SETS (Position)	(Sheets in Pad)	(Sets in Pad)	(Sheets in Set)	(Chipboard Required)	CARBON INTERLEAVE	PUNCH/ DRILL	(No. of Holes)	(Diam.)	(Inches Center to Center)	(Position)
				☐	☐	☐				

STAMP TITLE (Bindery): Cover ☐ Spine ☐ Foil (Color) Ink (Color)

COLLATE (Explain) | TAB DIVIDERS (Height of Tab) | Width of Cut (1/5 etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE	KRAFT WRAP	SHRINK FILM	BAND IN SETS	SUITABLE	OTHER PACKAGING (Specify)	PACK IN CARTONS
12/18/2020	☐ (QTY)	☐ (QTY)	☐ (QTY)	☐	☐ (QTY)	☐

DELIVER PRODUCT TO: Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL INFORMATION

☐ Supplemental Information Attached

SEE A'DDL SPECS IN WORD FORMAT

EST. Printing & Binding Cost--$ 4,000,000.

FOR ADDITIONAL INFORMATION CONTACT (Name): Glenn Pelishek | TELEPHONE | ☐ PRICE APPROVAL REQUIRED IF EXCEEDS $

(b)(6) irs.gov | FAX | ESTIMATE (For GPO Use Only) | INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of the above-mentioned Government establishment.

Standard Form 1, February 2014
Title 44 of the U.S. Code Control No. 1-1-19

AUTHORIZING SIGNATURE (Must be on file with GPO) * | Title: acting Director, Media & Publications

EIP-00052321

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (EN-SP) (4-2020) Cat# 74360R (Weekly Mailings)
REQUISITION NO.	BILLING ADDRESS CODE (BAC)
20-05132	4830-01

ADDITIONAL INFORMATION

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]
Cc: Dix Tina L[(b) (6) irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Moses William A[(b)(6)@irs.gov]; Baker Rick L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 4:22:21 PM (UTC)
Subject: RE: EIP notice change
_.docx

Thank you for a great discussion this morning. I'm summarizing my understanding of decisions made and issues to be resolved. Please feel free to provide your edits or additional thoughts.

- Attendees: Steve Manno, Pedro Mendez, Glenn Pelishek, June McHenry, Steve Dewey, Rick Baker, Dynisha Harrison, Terri Skyrm, Tina Dix, Bart Truitt.
- We recommend the notice be formatted with the generic notice language printing in English on the face and Spanish on the back. ALL the variable taxpayer data (address, payment amount, payment method) would be printed on the English side ONLY, with the $ amount and payment method printing in the header area of the upper right hand corner in both English AND Spanish (see attached concept). This will greatly simplify the print production process, saving time and money.
- This first mailing is to direct deposit recipients only, so the printer will print "Direct Deposit/Deposito Directo" as part of the "base" printing; no variable data imaging is necessary for this component of the mailing.
- GPO has NOT stopped the current bid process and contract amendment language will be provided to GPO Saturday, April 4.
- GPO will release the amendment language this weekend, allowing printers to provide bids by 1:00 pm Monday, April 6.
- The contract schedule will be revised to provide taxpayer data to vendors Wednesday, April 15, with final ship date to USPS no later than Thursday, April 30.
- GPO hopes to award the contract lots to vendors on Tuesday, April 7 before noon.
- IT will work with vendors to test SFTP capabilities as well as vendor ability to receive taxpayer data by encrypted DVD.
- IT will work to provide taxpayer data file as early as Sunday, April 12 or as late as Tuesday, April 14 that will include the taxpayer's payment amount for this initial mailing. Future weekly mailings will require an indicator on the file for direct deposit vs. paper check.
- It may be necessary to make arrangements with UPS to have DVDs picked up on Sunday, April 12, if SFTP transfer of data to printers is not successful, for overnight delivery to vendors.

Steve Manno
Director, Publishing
Cell (b) (6) 5

From: Manno Steven R
Sent: Saturday, April 4, 2020 10:47 AM
To: Mendez Pedro L; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dewey Steve C <(b)(6)@irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Varnell Julie <Julie.Varnell@irs.gov>; Moses William A <William.A.Moses@irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: EIP notice change

Good morning & Happy Saturday. If you can meet this morning, thank you!

I'm attaching the latest version of Notice 1444 (EN-SP) for reference. Here is a rough agenda but of course we can talk about whatever needs to be discussed:

1. What are the changes to the notice: adding each taxpayer's payment amount and the payment method.
2. Reasons for stopping the GPO bidding process.
3. Best possibilities for formatting the notice with the new variable data.
4. Schedule: direct deposits date: _____.
5. Schedule: new GPO bid process and award.
6. Schedule: taxpayer data file to vendors.

Steve Manno
Director, Publishing
Cell (b)(6)

-----Original Appointment-----
From: Manno Steven R
Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A; Dewey Steve C
Cc: Dix Tina L; Varnell Julie; Moses William A; Baker Rick L
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444 (EN/SP)
For assistance, you may call: 800-919-9835

Payment Amount/Monto del pago: $XXXX
Method of Payment/Forma de pago:
Direct Deposit/Deposito Directo *or* Check/Cheque de Papel

I Am Taxpayer
123
Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.
If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Skyrm Theresa L[(b)(6)@irs.gov]; McHenry June A[(b) (6) irs.gov]; Dewey Steve C[(b)(6)@irs.gov]
Cc: Dix Tina L[(b) (6) irs.gov]; Varnell Julie[(b)(6)@irs.gov]; Moses William A[(b)(6)@irs.gov]; Baker Rick L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 2:45:35 PM (UTC)
Subject: RE: EIP notice change
_.pdf

Good morning & Happy Saturday. If you can meet this morning, thank you!

I'm attaching the latest version of Notice 1444 (EN-SP) for reference for this morning's meeting. Below is a rough agenda but of course we can talk about whatever needs to be discussed:

1. Changes to the notice: adding each taxpayer's payment amount and the payment method.
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Steve Manno
Director, Publishing
Cell [(b)(6)]

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Sent: Friday, April 3, 2020 6:33 PM
To: Manno Steven R; Mendez Pedro L; Harrison Dynisha T; Truitt Bartholomew S; Pelishek Glenn R; Skyrm Theresa L; McHenry June A; Dewey Steve C
Cc: Dix Tina L; Varnell Julie; Moses William A; Baker Rick L
Subject: EIP notice change
When: Saturday, April 4, 2020 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: [(b)(7)(E)]

To discuss changes necessary to revise notice 1444 to include payment amount and payment method (direct deposit or check) in Notice 1455 per Secretary of the Treasury's directive.

Publishing is stopping the contract bid process as of 6:30 pm Friday night in order to revise the contract specifications for new vendor bids.

Please forward this invite to anyone else who you want to include.

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

NOT FOR RELEASE

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Fecha del aviso: ## de abril de 2020
Número del aviso: 1444 (EN-SP)

Para recibir asistencia, puede llamar al:
800-919-9835

NOT FOR RELEASE

Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 12:54:19 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Ok good. You'll have to walk us all through how these options work & look. We really need to understand now what schedule we're dealing with. Remember Tina Dix (?) said we had until May 3 (which is a Sunday)? That would mean that direct deposits would start April 18.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:50 AM
To: Manno Steven R <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Yeah, these are the options Glenn came up with to allow for more bids.

Now we do the following:
Option 1. We can include contract clause for imaging on notice
Option 2. We can image on notice, but the vendor will need to guarantee the matching of imaging on the notice and envelope. Just need to include it on the contract clause.

Glenn and I spoke last night about it.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Saturday, April 04, 2020 8:45 AM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

I was looking at how we figured the English/Spanish version might have been run. Dynisha sent this explanation:

1. Self-mailer - will not image on the Notice
2. Envelope without window - image on envelope only
3. Window envelope – image on Notice (English side only)

Two of these three versions didn't have imaging on the notice at all….

Steve Dewey wrote me this morning, he'll be on the call. See his suggestion attached. It looks like he's asking if we can get away without including any variable data on the notice. I told him it was a very specific request from STM. I've invited Bill Moses to the meeting, but haven't heard back from him yet.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Saturday, April 4, 2020 8:34 AM
To: Manno Steven R <(b) (6) rs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Good morning….

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Friday, April 03, 2020 7:29 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6))irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Is it possible for the printers to image face & back? Maybe we can image the figures on the English side only and reference them in

the Spanish side of the text.

From: Mendez Pedro L <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 7:03 PM
To: Pelishek Glenn R <(b) (6) irs.gov>, Manno Steven R <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A <(b)(6)@irs.gov>
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Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Ok....I got a hold of GPO.

Glenn we got to send the change to Dalton, Dave Ward, Sandy M. and Julie H. We need to state what and where the variable image will go.

My question is One side only? Not the Spanish side? We can discuss in the morning .

Thx

From: Pelishek Glenn R <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 6:25 PM
To: Manno Steven R <(b) (6) irs.gov>, Mendez Pedro L <(b) (6) irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b) (6) irs.gov>, McHenry June A <(b)(6)@irs.gov>
Cc: Skyrm Theresa L <(b)(6)@irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

OK. We might ask GPO to make an amendment to the contract to add variable imaging for the dollar amount and date of the payment.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 6:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>
Cc: Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

We need to pull the contract from GPO. I just talked with Bill Moses and the Secretary wants the payment amount and the method of delivery (direct deposit or check) included in the notice (see emails below.)

Can anyone make a 7:00 pm call tonight to talk this through? I'll send an invite and if you can make it, great.

Sorry for this!

From: Moses William A <(b) (6))irs.gov>
Sent: Friday, April 3, 2020 5:48 PM
To: Manno Steven R <(b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b)(6)@irs.gov>
Subject: FW: DECISION CHANGE: EIP Notice -URGENT
Importance: High

Sorry, folks.

We now need to include the payment amount AND the means of payment (DD or check).

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>

Sent: Friday, April 3, 2020 5:33 PM
To: Simon Susan <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Catoggio Jerilyn A - CS <(b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: DECISION CHANGE: EIP Notice

Good afternoon- A change in direction on the notice, today on the @5 call the ASTP indicated that Treasury is not comfortable with not doing what the statute requires. The statute requires:

Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

We have been asked to include the EIP amount and method of payment in the notice. Next steps:

- Update draft notice to include these fields that change
- Provide a new estimated time line on rebid and estimated time frame for first series of notices to be issued.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

To: Mendez Pedro L[(b) (6) irs.gov]
Sent: Sat 4/4/2020 12:43:04 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

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Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

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Cc: Aledo Victor|(b) (6) irs.gov]; Baker Rick L|(b) (6) irs.gov]; Manno Steven R|(b) (6) irs.gov]; Page Michele L|(b) (6) irs.gov]; Preston Christie A|[(b)(6)]@irs.gov]
From: Moses William A|(b) (6) irs.gov]
Sent: Fri 4/3/2020 8:33:53 PM (UTC)
Subject: FW: Updated EIP Notice 1444
n1444_en-sp--2020-04-00--r5.pdf

Good Afternoon,

Sharing the English/Spanish version of the EIP notice.

- Updated to include statement regarding use of SSA 1099 or RRB 1099

Cheers,

Bill

From: Dix Tina L <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 4:24 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Page Michele L <(b) (6) irs.gov>; Baker Rick L <[(b)(6)]@irs.gov>; McHenry June A <(b) (6) irs.gov>
Subject: Updated EIP Notice 1444

*

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-[(b)(6)]

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:
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NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

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Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Moses William A[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b)(6)@irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]
Sent: Thur 4/2/2020 10:18:01 PM (UTC)
Subject: Notice 1444 contract status

I wanted to alert you to news we received from GPO this afternoon. The specifications did not get released for bidding today as we hoped. GPO is still reviewing and finalizing the specifications. GPO also wants to ensure that they provide vendors enough time to provide us with a good bid. Per their regulations, a bid this size needs more time on the street. They plan to have the contract on the street early tomorrow (Friday) and open it up early on Monday for award Monday afternoon. That way vendors will have all weekend to prepare their bids and required plans. GPO has called all 9 or 10 vendors on the list we provided them to notify them that the solicitation will be out shortly.

While this means we will lose this weekend to work with the vendors to prepare their security clearance responses, we will still be able to accomplish this next week to stay on schedule to deliver the notices with the original schedule. The content file is still due to the vendors on April 9, taxpayer address files are due to vendors on April 14, with final vendor deliveries to USPS by April 30.

Steve Manno
Director, Publishing
Cell (b)(6)

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Moe Sheryl M[(b) (6) irs.gov]
Sent: Wed 4/1/2020 6:52:52 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications

Yes, let's issue the req.

Thank you all for getting us to this launch point.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 2:49 PM
To: Manno Steven R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

Ok.....Glenn has everything ready to go to GPO.

Steve, can we give Glenn the green light to issue to GPO?

From: Manno Steven R [(b)(6)]@irs.gov>
Sent: Wednesday, April 01, 2020 2:27 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

Right.

From: Harrison Dynisha T <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 2:25 PM
To: Manno Steven R [(b)(6)]@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

We will need to update the product id to Notice 1444 EN/SP.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 2:21 PM
To: Mendez Pedro L <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

Spanish version is still ON. We'll have to do what we can to keep both English and Spanish to one page each. So final format is one page, face and back.

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Wednesday, April 1, 2020 2:19 PM
To: Manno Steven R <(b) (6) irs.gov>; Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T [(b)(6)]@irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S [(b)(6)]@irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

Ok...looks like we have settled on a quantity.

Are we settled with the page count? We are really running out of time if we want this awarded on Friday.

From: Manno Steven R <(b) (6) irs.gov>
Sent: Wednesday, April 01, 2020 2:00 PM
To: Pelishek Glenn R <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>
Subject: RE: Latest draft of Notice 1444 Specifications

I think we'd be safer to reduce the estimated quantity from 80,000,000 to 75,000,000. This would change the lots to 15 million each. See attached estimates from WIOS this morning.

Glenn I know this conflicts with what Tina Dix just told you.

From: Pelishek Glenn R <(b)(6)@irs.gov>
Sent: Wednesday, April 1, 2020 1:20 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b)(6)@irs.gov>; Truitt Bartholomew S (b)(6)@irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
Subject: Latest draft of Notice 1444 Specifications

Glenn Pelishek
W&I Tax Products
Publishing Division
SE:W:CAR:MP:P:W:T
Phone: (202) 317 (b)(6)
Hours: Monday - Friday 7:00 a.m. to 3:30 p.m.
Visit the Publishing Web site

To: Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Truitt Bartholomew S[(b)(6)@irs.gov]
Sent: Wed 4/1/2020 5:28:41 PM (UTC)
Subject: RE: Latest draft of Notice 1444 Specifications
Latest estimates from WICS as of this morning.eml

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Sent: Wednesday, April 1, 2020 1:20 PM
To: Harrison Dynisha T <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>
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Visit the Publishing Web site

To: Moses William A[(b)(6) irs.gov]
Cc: Mendez Pedro L[(b) (6) irs.gov]
Sent: Tue 3/31/2020 7:46:27 PM (UTC)
Subject: FW: Emailing: SF-1 for Notice 1444
.zip

Good afternoon Bill, attached is the GPO requisition form SF-1 that will accompany the print contract specifications for the Economic Improvement Payment mailing. By Publishing procedure 122, all requisitions greater than $1 millicn need to be signed by the M&P director. We are estimating $10.5 million

---

From: Mendez Pedro L <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:40 PM
To: Manno Steven R <(b) (6) irs.gov>
Subject: FW: Emailing: SF-1 for Notice 1444
Importance: High

Hi Steve,
Signature needed from Bill.

Thx

From: Skyrm Theresa L <(b) (6) irs.gov>
Date: Tuesday, Mar 31, 2020, 3:38 PM
To: Mendez Pedro L <(b) (6) irs.gov>
Subject: Emailing: SF-1 for Notice 1444

Hi Pedro,

Attached is the SF-1 for Notice 1444 and requires Bill Moses signature.

Please have Bill sign and return to me.

Thank you,
Terri
Your message is ready to be sent with the following file or link attachments:

SF-1 for Notice 1444

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

SF-1 PRINTING AND BINDING REQUISITION

to the Public Printer of the United States

* Required Fields

JACKET NO. (For GPO Use Only) | ☐ Red ☐ Black ☐ Blue | REQUISITION NO. *: 20-004978

CLASSIFICATION *: Classified ☐ Yes ■ No | SBU ■ Yes ☐ No | PII ■ Yes ☐ No

EXEMPT FROM REQUIRED DISTRIBUTION TO FEDERAL DEPOSITORY LIBRARIES: ■ Strictly for administrative or operational purposes ☐ Copyright restriction ☐ Not published with Federal funds

FROM (Department or Government Establishment): Department of the Treasury

BUREAU/OFFICE: IRS

PUBLICATION TITLE: Notice 1444 (4-2020)

QUALITY LEVEL: IV

DATE PREPARED: 03-30-2020

QUANTITY (Units of Finished Product): 80,000,000 (approx)

FINISHED PRODUCT: ☐ Books/Pamphlets ☐ Forms (Sheets) ☐ Labels ☐ Sets ☐ Pads ☐ CD/DVD ☐ Envelopes ■ Other

☐ Rush (Premium Surcharge Authorized) ☐ Open Requisition

PREVIOUS JACKET/REQ. NO. (If Reprint) | FORM NO. | ISBN | IF AVAILABLE ONLINE (http://)

THIS ORDER RIDES (Department) | (Requisition No.) | (Jacket No.) | STRAP WITH REQUISITION NO.

GPO IN-HOUSE SERVICES (Prior contact required for each service—attach estimate): ☐ Graphic and Multimedia Design ☐ Web Services ☐ Preflight ☐ Other

GPO In-House Distribution Services: ☐ Mailing ☐ Storage ☐ Mailing List Maintenance

Security & Intelligent Documents: ☐ Secure Federal Credentials

BILLING INFO (Component TAS/BETC)

BILLING ADDRESS CODE (BAC)*: 4830-01

AGENCY LOCATION CODE (ALC): 20-09-0003

APPROPRIATION/CHARGEABLE/OBLIGATION NO.: 20200919D-WISK-K111200-4P-2411-2PE5T11K111

☐ PURCHASE CARD | PURCHASE CARD NO. (Call for Card No.) | EXP. DATE | NAME AS IT APPEARS ON PURCHASE CARD | PHONE NO. OF CARDHOLDER

TAS* Sub-level Prefix/Code	Allocation Transfer Agency Identifier	Agency Identifier	Beginning Period of Availability	Ending Period of Availability	Availability Type Code	Main Account Code	Sub-Account Code	BETC*	LINE OF ACCOUNTING/DOCUMENT REFERENCE NUMBER (Info Will Appear on IPAC as Entered)
		020	2020	2020		0919	000	DISB	

PRE-PRESS & PROOFS

FURNISHED (Electronic media must include Form 952): ☐ Files sent via FTP or Email ☐ CD/DVD ☐ Copy ☐ Negative ☐ Other: See Add'l Word file | Qty. | ☐ Materials to be furnished by (date)

PROOFS: ☐ Content (QTY) ☐ Inkjet (QTY) ☐ High Resolution (QTY) ■ Prior to Production Samples (QTY) ■ Electronic Soft Proof | DAYS DEPT WILL HOLD PROOFS | PRESS SHEET INSPECTION ☐ No. of Hours Notice

DELIVER PROOFS TO (PO Box not acceptable; include contact phone number): See Add'l Word file

PAPER & INK

COVER PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight)	COVER INK(S) (Black, 4-Color Process, Pantone #)	COVER COATING TYPE	☐ List Other Paper & Ink Materials Below in Additional Information
TEXT PAPER (JCP number [If Known] and Grade, Color, Finish and Basis Weight): Please see below	TEXT INK(S) (Black, 4-Color Process, Pantone #): Black	TEXT COATING TYPE	

PRESS & BINDERY

DIGITAL PRINT ACCEPTABLE: ☐ Yes ■ No | PRINT: ☐ One Side Only ☐ Head to Head ☐ Head to Foot | INDICATE WHICH COVERS PRINT: 1 ☐ 2 ☐ 3 ☐ 4 ☐ | EMBOSS ☐ | PERFORATE ☐ | SCORE ☐ | POSITION | NUMBERING (Inclusive) to | Ink (Color)

SIZE FLAT (Inches) FORMS, SETS, PADS	FOLD TO (Inches)	SIZE TRIMMED PAGE (Inches) BOOKS/PAMPHLETS	NO. OF TEXT PAGES	PAPER COVERS (Self) ☐	(Separate) ☐
X	X	X			

STITCH (Side) ☐	(Saddle) ☐	(UIC) ☐	PASTE ON FOLD ☐	LOOSELEAF ☐	TAPE ☐	COMB ☐	COIL ☐	PERFECT BOUND ☐	SEW ☐	CASE BOUND ☐	(Material and Color)

PADS/SETS (Position)	(Sheets in Pad)	(Sets in Pad)	(Sheets in Set)	(Chipboard Required) ☐	CARBON INTERLEAVE ☐	PUNCH/ DRILL ☐	(No. of Holes)	(Diam.)	(Inches Center to Center)	(Position)	STAMP TITLE (Bindery) Cover ☐	Spine ☐	Foil (Color)	Ink (Color)

COLLATE (Explain)

TAB DIVIDERS: (Height of Tab) | Width of Cut (1/5 etc.) | (Position)

PACKAGING & DELIVERY

REQUESTED DELIVERY DATE	KRAFT WRAP ☐ (QTY)	SHRINK FILM ☐ (QTY)	BAND IN SETS ☐ (QTY)	SUITABLE ☐	OTHER PACKAGING (Specify) ☐ (QTY)	PACK IN CARTONS ☐
4/24/2020						

DELIVER PRODUCT TO: Paper---50# or 60# White Offset, or 20lb White Writing.

☐ Distribution List Attached

RETURN FURNISHED MATERIALS TO:

Digital Deliverables Requested - Format: ☐ Native ☐ PDF

ADDITIONAL INFORMATION

☐ Supplemental Information Attached

SEE A'DDL SPECS IN WORD FORMAT

EST. $10,500,000.

FOR ADDITIONAL INFORMATION CONTACT (Name)	TELEPHONE	■ PRICE APPROVAL REQUIRED IF EXCEEDS $
Glenn Pelishek		
(b)(6) irs.gov	FAX	ESTIMATE (For GPO Use Only) INCLUDES FREIGHT ☐ Yes ☐ No

I certify that this work is authorized by law and necessary to the conduct of the business of the above-mentioned Government establishment.

Standard Form 1, February 2014
Title 44 of the U.S. Code Control No. 1-110

AUTHORIZING SIGNATURE (Must be on file with GPO) * | Title: acting Director, Media & Publications

EIP-00052350

SF-1 PRINTING AND BINDING REQUISITION
to the Public Printer of the United States

Supplemental Instructions PAGE 2

FROM (Department or Government Establishment)	PUBLICATION TITLE
Department of the Treasury	Notice 1444 (4-2020)
REQUISITION NO.	BILLING ADDRESS CODE (BAC)
20-004978	4830-01

ADDITIONAL INFORMATION

To: Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; Page Michele L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Mendez Pedro L[(b) (6) irs.gov]
Sent: Tue 3/31/2020 6:39:51 PM (UTC)
Subject: Economic Improvement Payment update

Publishing team just got off the phone with GPO representatives. Some updates and undetermined issues:

- We will send the contract specifications to GPO tomorrow (April 1) to send out to bid. In addition to this job being publicly available to all printers, GPO will notify a list of vendors that have either already expressed interest in producing the job, or IRS has provided as potential bidders, i.e., the private debt collection printers provided by Cybersecurity. The contracts should all be awarded by Friday, April 3.
- We are working under the assumption that the notice content will fit on one side of one sheet of 8 ½" x 11" paper and print in black ink only.
- We are planning to award the contract to multiple printers, in lots of 16 million each. One printer may be awarded more than one lot. If the initial mailing is for 80 million, then 5 contracts will be awarded. We would like to offer all print vendors the option of mailing the notice in one of two options: a self-mailer (sealed with perforated tabs), or as a letter inserted in an envelope. This will open the bidding to more vendors, creating more competition, and give us a better selection of able printers.
- We would like to offer all print vendors the option of using comparable paper stock, for example, 50# or 60# offset. Offering the option of using these similar weight paper stocks will give the printers more options and more flexibility in procuring paper. The different paper stocks are close in weight and shouldn't be clearly noticeable to taxpayers, even if two different notices are compared side by side.
- We are confident that IRS will be able to provide security clearances to any printer we award the contract to. Even "new" contractors should have security clearances from Personnel Security, Physical Security and Cybersecurity within 72 hours, well within the timeframe needed to produce the mailing.
- We need clarification on when the taxpayer address files will be ready to send to the printers, and hopefully this will come in tomorrow's 9:00 am call.
- We need clarification on when the clock starts for our 15-calendar-day production timeframe; does this start on the day the first direct deposits are issued?
- We will not know the total cost of printing for the initial 80 million notices, or the subsequent weekly amounts, until the contract bids are opened and awarded, but initial printer estimates indicate the cost per thousand pieces range from $40/thousand to $100/thousand. Using an average cost of $70/thousand, the print cost for the total mailing of 150 million would cost

Steve Manno
Director, Publishing
Cell (b)(6)
Desk 202-317-5826

To: Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]
Sent: Tue 3/31/2020 1:01:03 PM (UTC)
Subject: RE: Modification of Requirements Payment File for April 9th

This is just one vendor's response to GPO's inquiry but I wanted to share this with you, not necessarily to alarm you – we expect a more printer responses from GPO this morning. However, if this is indicative of things, the cost estimates we provided were vastly underestimated the costs provided below -- $78 per thousand for the self-mailer as opposed to our estimated $15 per thousand, and $98 per thousand for the letter-in-envelope as opposed to $20 per thousand. Note that this vendor prefers the letter-in-envelope method and can produce 65 million pieces in 14 days.

As I said, more vendor responses will be in this morning, and will

Option	Cost	Capacity	Time	Makeready
Self-mailer	73.70/M	2.5 million per day	30 million in 14 days	2 day start up
Letter/Envelope	98.27/M	5.2 million per day	65 million in 14 days	1.5 day start up

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:36 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

And maybe get lucky with the clearance. Will have an update from GPO on cleared vendors today?

From: Manno Steven R <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:31 AM
To: Moses William A <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>
Subject: RE: Modification of Requirements Payment File for April 9th

This gives us more time to produce notices if we are going to print and send them following the schedule of when the checks are issued. We have to know if we need to follow this schedule and how the taxpayer notice files for the vendor will be produced and delivered to the vendors: how often will they be run, what schedule are the vendors expected to keep. This may allow us to award the job to fewer vendors if notices can be sent out over a longer period of time.

From: Moses William A (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 9:40 PM
To: Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>
Subject: FW: Modification of Requirements Payment File for April 9th
Importance: High

Heads-up- Will need to assess what this means for our contract approach as it drags out over a number of weeks.

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Mar 30, 2020 8:07 PM
To: Brown Wanda J (b)(6)@irs.gov>; Davenport Felecia S (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>; Akinpelu Teisha A (b)(6)@irs.gov>; Andrews Cathy R (b)(6)@irs.gov>; Apostolou Christina M (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Brilliant Robyn (b)(6)@irs.gov>; D'Ambrosio John (b)(6)@irs.gov>; Dix Tina L <(b) (6) irs.gov>; Doster Christine M (b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Harp Janet K (b)(6)@irs.gov>; Horan Daniel W (b)(6)@irs.gov>; Kerns Chris D (b)(6)@irs.gov>; Kim Sue-Jean (b)(6)@irscounsel.treas.gov>; Landreth Kristen A (b)(6)@irs.gov>; Linstead James C (b)(6)@irs.gov>; McHenry June A <(b) (6) irs.gov>; Mercado Wayne R (b)(6)@irs.gov>; Mertz Steven (b)(6)@irs.gov>; Motamedi Fazlollah (b)(6)@irs.gov>; Nelms Cynthia (b)(6)@irs.gov>; Noeller Jennifer A (b)(6)@irs.gov>; Oakley Pamela H (b)(6)@irs.gov>; Ortiz Elizabeth (b)(6)@irs.gov>; Parker Catherine T (b)(6)@irs.gov>; Powell Tammy (b)(6)@irs.gov>; Privett Camille D (b)(6)@irs.gov>; Rodriguez Gonzalez David A (b)(6)@irs.gov>; Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>; Thomas Andrienne H (b)(6)@irs.gov>
Subject: FYI: Modification of Requirements Payment File for April 9th

Changes are afoot....

As of 3/30/2020 we are being asked to modify the Payment File for delivery to BFS on April 9th

1. Modify the requirements to only include TY2019 and TY2018 returns that IRS has ACH information in the file for April 9th.
2. Modify the requirements to issue paper refund checks for TY2019 and TY2018 using the following schedule:

- AGI of $25,000 or less for April 9th
- AGI of $50,000 or less April 16th
- AGI of $75,000 or less April 23rd
- AGI of $100,000 or less April 30th
- AGI of $125,000 or less May 7th
- AGI of $150,000 or less May 14th

For a maximum of 5M checks for each week.

We will be updating the WR once more but the direction to allow for staggering of the payments is great news.

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) Desk)
Pls consider the environment before printing this email

To: Mendez Pedro L[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; Skyrm Theresa L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]
Sent: Tue 3/31/2020 11:45:36 AM (UTC)
Subject: FW: Modification of Requirements Payment File for April 9th

Good morning, lots going on, and of course, there are some changes to the mailing See Ginny's note below about changes to the file/mailing process. I think this might allow us and the vendor more production time and be able to send fewer checks out each week. We'll have to analyze how this impacts the contract specs and vendor production. I provided Bill my initial thoughts, please let me know what you think.

Finally, Bill is asking when we will have an assessment of potential vendors from GPO.

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:36 AM
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Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) (Desk)

Pls consider the environment before printing this email

To: Moses William A (b)(6) irs.gov]
Sent: Fri 3/27/2020 5:05:09 PM (UTC)
Subject: Stimulus letter cost estimates

Bill, below is a table for an estimated 100 million letters mailed, with estimated price ranges for three different format options. I think the most likely format will be a letter placed into an envelope (#3 below) with a total cost of $43 million for printing and postage.

Product Type	Print Estimate Range	$/M Range	Postage	Average postage	
Postcard	$700,000 to $1,000,000	$7/M - $10/M	$37,000,000	$ 0.37	Face and back, sealed
Self Mailer Letter	$1,200,000 to $1,500,000	$12/M - $15/M	$41,000,000	$ 0.41	One sheet face and back, s
Letter into envelope	$1,600,000 to $2,000,000	$16/M - $20/M	$41,000,000	0.41	One sheet face and back, ir

If we're going to meet the mailing deadline, it will be imperative that we forego lengthy background/security checks on print vendors by IRS offices (Cybersecurity/HCO). I will have these offices identified for you with POCs hopefully this afternoon.

We have alerted GPO to the need for expedited contracting, bidding and award to multiple printers. We are estimating that 4 or 5 contract awards are a best path forward to allow multiple printers to bid on the contracts to split the work up (though a printer may bid on more than one contract if they have the capacity to produce the millions of letters in a one to two week production schedule.)

Our GPO procurement process, mandated by the Congressional Joint Committee on Printing and Title 44 of the U.S. Code, is not the same as Procurement's federal acquisition regulations. Publishing is the only office in the IRS authorized to procure printing of any kind, and GPO is the vehicle we, as all federal agencies, must use to do this.

Steve Manno
Director, Publishing
Cell (b)(6)
Desk 202-317- (b)(6)

To: Dix Tina L (b)(6) irs.gov]
From: Manno Steven R (b) (6) irs.gov]
Sent: Fri 4/10/2020 4:30:05 PM (UTC)
Subject: Read: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

To: Mendez Pedro L[(b) (6) irs.gov]; Pelishek Glenn R[(b) (6) irs.gov]; Harrison Dynisha T[(b) (6) irs.gov]; Truitt Bartholomew S[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]
Cc: Skyrm Theresa (b) (6) irs.gov]
Sent: Fri 4/3/2020 11:28:52 PM (UTC)
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

Is it possible for the printers to image face & back? Maybe we can image the figures on the English side only and reference them in the Spanish side of the text.

From: Mendez Pedro L <(b)(6)@irs.gov>
Date: Friday, Apr 03, 2020, 7:03 PM
To: Pelishek Glenn R <(b)(6)@irs.gov>, Manro Steven R <(b)(6)@irs.gov>, Harrison Dynisha T <(b) (6) irs.gov>, Truitt Bartholomew S <(b)(6)@irs.gov>, McHenry June A <(b)(6)@irs.gov>
Cc: Skyrm Theresa L <(b)(6)@irs.gov>
Subject: RE: DECISION CHANGE: EIP Notice -URGENT

From: Dewey Steve C[Dewey Steve C<(b)(6)@irs.gov>]
Location: (b)(7)(E)
Importance: Normal
Subject: REVISED EIP Notice Requirements TD 5-7-2020
Start Time: Fri 5/8/2020 3:30:00 PM (UTC)
End Time: Fri 5/8/2020 4:30:00 PM (UTC)
Required Attendees: Dewey Steve C; Dix Tina L; Manno Steven R; Mendez Pedro L; Harrison Dynisha T; McHenry June A; Horne Thomas F

_.docx

Update time from 10:30 to 11:30 DC time

Discuss & clarify draft requirements
Discuss vendor management

REVISED EIP Notice Requirements_Data file for vendor Notice 1444 TD 5-7-2020.docx

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7 PM

equirements TD 5-7-2020
e Requirements_Data file for vendor Notice 1444 TD 5-7-2020.docx

Tina L Dix

Senior Tax Analyst, M&P- Distribution

Office of Taxpayer Correspondence

Phone: (801)-605-(b)(6)

2020 CARES Act Legislation
Notice 1444 Revised Requirements
May 7, 2020

To inform taxpayers of their upcoming 2020 CARES Act Legislation, a notification(letter) will be sent. For each EIP, IRS will issue a letter to the primary taxpayer (only) to inform them of the payment. Beginning cycle 15 and ending cycle 53, The weekly file volume will be divided in to 5 evenly balanced files for distribution to vendors.

Combine all daily files in to a sixth file for distribution to the vendors; deliver on the same day as the weekly file or can make available sooner. Retain these files for a period of not less than 2 years. Make the 6 files available to TIGTA upon request. The 6 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

The letter requirements from IT includes the name lines, addressing information, a country code to identify an international address, amount of the payment issued, and the method of payment. (DD, paper check, etc.) Outside vendors(s) will be used to accomplish the printing and mailing. Secure data files need to be created and provided for the vendor(s) to print and mail the letters. Support any required update to the CADE2 Privacy & Civil Liberties Impact Assessment (PCLIA) as needed, prior to sending production data to the vendors.

Volume estimates are ranging around 75M EIP Notices.

- Develop a report showing volumes contained with all daily and weekly processing files and make available on a weekly basis. Provide the report via email to the following email addresses:
  - [HYPERLINK "mailto:(b)(6)@IRS.gov"]
  - [HYPERLINK "mailto:(b)(6)@IRS.gov"]
  - [HYPERLINK "mailto:(b) (6) IRS.gov"]
  - (b) (6) IRS.gov
- From the Notices output file, prepare a separate output file with any records that contain a refund amount and provide the file to the following path:
  (b)(7)(E)
- Requesting the weekly prisoner file sent BFS that is provided to the RICS secure portal for IT to provide this file via EFTU to the vendors for EIP notices that need to be pulled.
- When eligibility is determined for EIP payment, do not compute EIP payment on accounts for identified Prisoners or Decedent taxpayers. (this will eliminate the notice from having to be physically pulled by the vendors which results in additional costs)

Revised to reference "blanks" already captured in ICD document.

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount, Last two digits represent the cents. Cannot be blanks
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		Always present
SUPPLEMENTAL NAME	52		35	C		Can be blanks
ADDRESS LINE 1	87		35	C		Populated for Domestic and Foreign Addresses
CITY/COUNTRY NAME	122		25	C		Will contain City for Domestic Addresses and Country Name for Foreign Addresses
STATE	147		2	C		Only populated for Domestic Addresses. Will be blank for Foreign Addresses
ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12-digit ZIP for foreign addresses.
ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		This field can be blanks; Will not be used on the interface. Foreign addresses will be identified with blanks in the state field.
TOTAL	162					

2020 CARES Act Legislation
Notice 1444 FINAL Requirements
April 9, 2020

To inform taxpayers of their upcoming 2020 CARES Act Legislation, a notification(letter) will be sent. For each EIP, IRS will issue a letter to the primary taxpayer (only) to inform them of the payment, on a weekly basis beginning cycle 15 and ending cycle 53. The letter requirements from IT includes the name lines, addressing information, a country code to identify an international address, amount of the payment issued, and the method of payment. (DD, paper check, etc.) Outside vendors(s) will be used to accomplish the printing and mailing. Secure data files need to be created and provided for the vendor(s) to print and mail the letters. Support any required update to the CADE2 Privacy & Civil Liberties Impact Assessment (PCLIA) as needed, prior to sending production data to the vendors.

Volume estimates are ranging around 75M EIP Notices. Divide total EIP Notice record volume into 5 evenly balanced files for distribution to vendors. Retain these files for a period of not less than 2 years. Make the 5 files available to TIGTA upon request. The 5 files will be provided to the vendors on a weekly basis beginning cycle 15 and ending cycle 53.

Please create a data file based on the CRL below:

ELEMENT NAME	DEC	HEX	LENGTH	TYPE	REF	REMARKS
REFUND AMOUNT	1		15	C		First 13 digits represent the dollar amount, Last two digits represent the cents.
PAYMENT TYPE	16		1	C		IF EFT bank information is populated then set to "Y" else set to blanks.
AS FILED NAMELINE	17		35	C		
SUPPLEMENTAL NAME	52		35	C		
ADDRESS LINE 1	87		35	C		
CITY	122		25	C		Only populated for Domestic Addresses
STATE	147		2	C		Only populated for Domestic Addresses

ZIP	149		5	C		NOTE: CONCATENATE ZIP, ZIP_PLUS_FOUR_CD, and DELIVERY_POINT_BAR_CD to get the 12-digit ZIP for foreign addresses.
ZIP_PLUS_FOUR_CD	154		4	C		
DELIVERY_POINT_BAR_CD	158		3	C		
FOREIGN COUNTRY CD	161		2	C		Only populated for foreign addresses
TOTAL	162					

To: Corbin Kenneth C[(b) (6) irs.gov]; Pandya (b) (6) v]
Cc: Alito David P[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
From: Sieger Nancy[(b) (6) irs.gov]
Sent: Fri 5/8/2020 8:38:50 PM (UTC)
Subject: RE: The notice process and time line

This is very helpful. Thank you Ken.

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) (cell)

For scheduling contac (b)(6) @irs.gov
202-317-5000

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, May 8, 2020 3:54 PM
To: Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Cc: Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: The notice process and time line

We are preparing a table to show the dates for each cycle but I wanted to address general notice date questions:

Notice file to Vendor: Our goal is to get the notice file to the vendors by COB the following Monday so they can do their setup and begin running NLT than the following Wednesday (payment file to BFS plus 4 working days or BFS+4 days)

- Notice Date: The date on the notice each cycle is fixed:
  - Direct deposit notices use the Wednesday after the payment file goes to BFS (BFS+4 days)
  - Check/debit card notices us the Friday after payment file goes to BFS (BFS+6 days)

See sample excerpt from the notice below on the fixed fields:

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

To: Gilpin Linda[(b) (6) irs.gov]; Pandya Kaschit (b) (6) .gov]
Cc: Smith Tommy A[(b) (6) irs.gov]
From: Sieger Nancy[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:05:04 AM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Fyi

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov
202-317-5000

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:57 PM
To: Sieger Nancy (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Verified. This is the notice they want.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:53 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Tribiano Jeffrey J <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

A very quick response back from Monica:

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Terry,

(b)(5) Deliberative Process Privilege

Thank you.

From: Lemons Terry L
Sent: Wednesday, April 8, 2020 7:46 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I've followed up with Monica seeking clarification.

Also, does the printer even have the capability to insert the dollar amount or the IRS telephone number in the indicated locations in

the letter? Or would that require additional modifications?

I will let you know when I hear more.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

Sent: Fri 5/8/2020 5:17:37 PM (UTC)
Subject: EIP Follow Ups from Treasury call

2. Is there a date on the EIP checks? Is it the same as the pay date?

EIP payment date for paper is placed on the checks by BFS, and is generally 6 days after IMF issues the payment file. PVS certification and W&I set the date during certification, and it can be adjusted if needed at that time.

1. Notices: What is the timing of the EIP notice mailout from the payment date?

The notice date is determined by:

- Date sent to BFS +4 for Direct Deposit, or +6 for paper check (business days)

2. Is there a date on the EIP checks? Is it the same as the pay date?

EIP payment date for paper is placed on the checks by BFS, and is generally 6 days after IMF issues the payment file. PVS certification and W&I set the date during certification, and it can be adjusted if needed at that time.

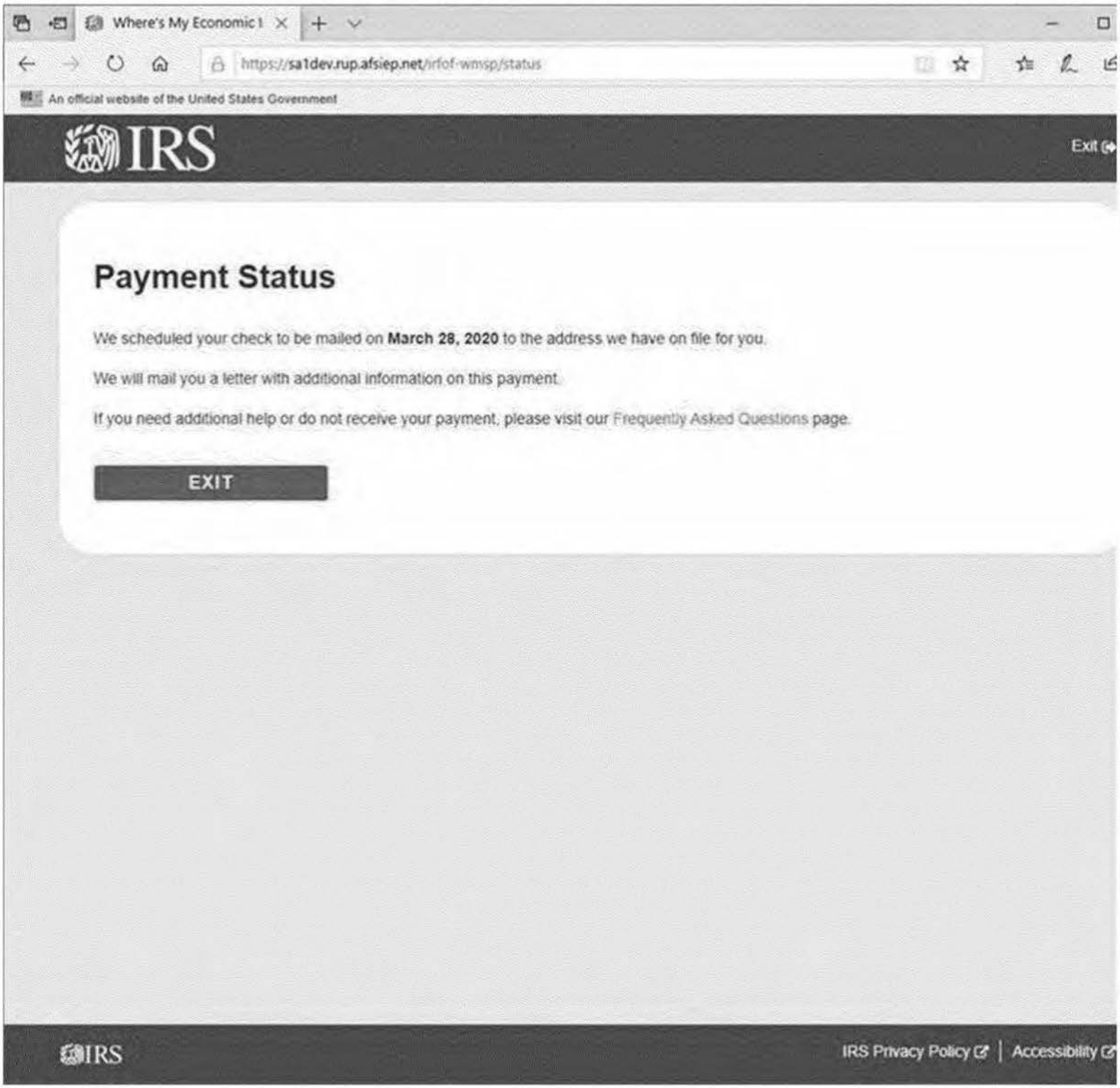
3. If necessary, can we modify the GMP page below to say something like "please allow additional time for postal delivery".

We are looking at what is possible this morning, stay tuned.

Notices: What is the timing of the EIP notice mailout from the payment date?
The notice date is determined by: Date files sent to BFS +6 for paper check (business days).

Is there a date on the EIP checks? Is it the same as the pay date? EIP payment date for paper is placed on the checks by Fiscal Services, and is generally 6 business days after IMF issues the payment file. For example, the separate check file will go to Fiscal between 1pm on May 14 and 7am on May 15, so let's use May 15. The checks will have May 26 (since May 25 is a holiday).

If necessary, can we modify the GMP page below to say something like "please allow additional time for postal delivery". We recommend adding a statement to the payment status page below. Here is what the FAQ on irs.gov says about checks. "Typically it will take up to 14 days to receive the payment (standard mailing time)."



(b) (6) irs.gov
Acting IRS CIO
202-317 (b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6) @irs.gov
202-317 (b)(6)

Sent: Fri 5/8/2020 11:39:24 AM (UTC)
Subject: FW: EIP Follow Ups from Treasury call

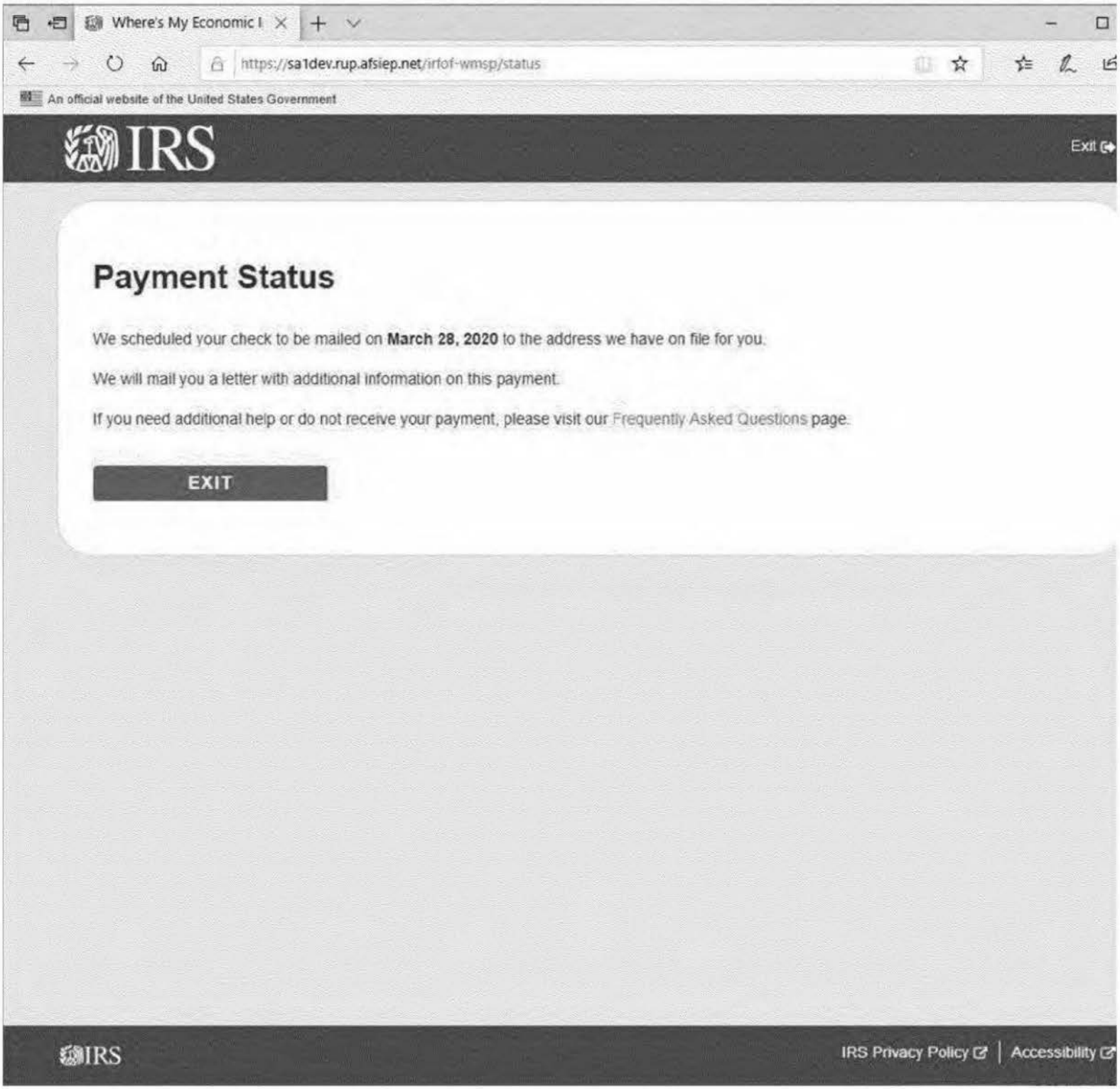
(b) (6) irs.gov
Acting IRS CIO
202-317 (b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6) @irs.gov
202-317 (b)(6)

From: Sieger Nancy
Sent: Thursday, May 7, 2020 6:59 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Smith Tommy A <(b) (6) irs.gov>; Pandya Kaschit (b) (6) v) < v>
Subject: EIP Follow Ups from Treasury call

I have a few questions as follow ups from the 5pm Treasury meeting. Fiscal may experience a delay in issuing debit cards from the 5/15 payment file depending on volume. If more that 15M or so, Fiscal may need more than 2 weeks.

1. Notices: What is the timing of the EIP notice mailout from the payment date?***[NAS]***
2. Is there a date on the EIP checks? Is it the same as the pay date?
3. If necessary, can we modify the GMP page below to say something like "please allow additional time for postal delivery".



(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) cell)

For scheduling contact (b)(6)@irs.gov
202-317-(b)(6)

To: Sieger Nancy[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Mon 4/13/2020 12:47:50 PM (UTC)
Subject: RE: Check Images

I understand but none of this is "standard".

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:43 AM
To: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Check Images

IRS creates the payment file and sends it to BFS. My position would be that we attempt to get Fiscal Services to step up to changes to standard processes; adding the memo field is a standard IRS process.

Maybe these conversatoins at 5pm would be more effective if the CIO / CTO from Fiscal Services is in attendance at the 5pm?

From: Lough Sunita B <(b) (6) rs.gov>
Sent: Monday, April 13, 2020 8:19 AM
To: Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>
Subject: RE: Check Images

Why does the IRS need the final text? BFS knows that it is and they print the checks. Sorry about being dense here.

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:08 AM
To: Tribiano Jeffrey J [(b)(6)]@irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Good morning, as a reminder we need final text for this checks by Tuesday morning. Do we have a final decision?

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Confirmed. The IT team is standing down on making this change.

Nancy Sieger
Acting CIO, IRS IT
202-317-[(b)(6)]

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Apr 11, 2020 1:17 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury
INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B [(b)(6)]@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317-[(b)(6)] (office)
(b) (6) (cell)

For scheduling contact [(b)(6)]@irs.gov
202-317-[(b)(6)]

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P <[(b)(6)]@irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David <(b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. <(b)(6)@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b)(6)@irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David <(b)(6)@treasury.gov>, Kautter, David <(b)(6)@treasury.gov>, Eisner, David <(b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. <(b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor [(b)(6)@treasury.gov]
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David [(b)(6)@treasury.gov]
Subject: Check Images

This is it.

To: Smith Tommy A[(b) (6) irs.gov]; Leach Adina H[(b)(6)@irs.gov]; Pandya (b) (6) v]
Cc: Drake Craig D[(b)(6)@irs.gov]
From: Sieger Nancy[(b) (6) irs.gov]
Sent: Sun 3/29/2020 6:37:40 PM (UTC)
Subject: RE: Timing Question

I agree this is excellent. Thank you for the wonderful news.

From: Smith Tommy A <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 3:38 PM
To: Leach Adina H <(b)(6)@irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Cc: Drake Craig D <(b)(6)@irs.gov>
Subject: RE: Timing Question

Excellent! Thanks for sharing.

Tommy Smith
DCIO Strategy & Modernization, IT
(W) (202)317-(b)(6) (C) (b) (6)
1111 Constitution NW, Suite 3137 Washington, DC

From: Leach Adina H <(b)(6)@irs.gov>
Sent: Friday, March 27, 2020 3:29 PM
To: Sieger Nancy <(b)(6)@irs.gov>; Smith Tommy A <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Cc: Drake Craig D <(b)(6)@irs.gov>
Subject: FW: Timing Question

Hi,

Sharing some positive news related to COVID supplemental funds. GLS opinion below states

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Thanks,
Adina

From: Witter Kirsten N <(b)(6)@irscounsel.treas.gov>
Sent: Friday, March 27, 2020 10:22 AM
To: Musselman Bryan L <(b)(6)@irs.gov>
Cc: Shamsie Afzaal H <(b)(6)@irs.gov>; Bumiller Jason E <(b)(6)@irs.gov>; Gillis Ursula S <(b)(6)@irs.gov>; Hunter Teresa R <(b)(6)@irs.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Bendoraitis Kathryn M <(b)(6)@IRSCOUNSEL.TREAS.GOV>
Subject: RE: Timing Question

Bryan –

(b)(5) DP AC

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 9:08 AM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Cc: Shamsie Afzaal H <(b)(6)@irs.gov>; Bumiller Jason E <(b)(6)@irs.gov>; Gillis Ursula S

(b)(6)@irs.gov>; Hunter Teresa R <(b)(6)@irs.gov>
Subject: Timing Question

Kirsten,

W&I is pushing Procurement to expedite a contract that will be required to manage the notices that will be going out to all individual taxpayers related to the stimulus check. Although OMB was quick to apportion the $15M we got for the first Coronavirus bill that was passed last week, this second one is going to be a lot more complex (we're expecting $756M), and I suspect OMB is going to be asking a lot of questions that'll take time to resolve.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

I've attached a conversation with Kevin Morehead as background, and Ken's email to Procurement is pasted in below.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317 (b)(6)

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S <(b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

So general notice information:

1. Taxpayers IRS has 2019/2018 Tax Return and DD Information- Notice to send to taxpayers to inform them of the amount of their payment and refer them to the WMS application on IRS.gov (Population 70M)
2. Taxpayers IRS has 2019/2018 Tax Return and no DD information- This population would be reduced by cross checking with SSA benefit data, but would instruct the taxpayer to go to IRS.gov and use WMS application to input DD information. After 60 no reply, assume we would send a paper check.
3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Coronavirus Implementation Estimates -- All "Phases"

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total				
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
	(b)(5) Deliberative Process Privilege														
Programming, Applications, Systems															
Service Calls and Taxpayer Support															
Verification and Collection															

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total				
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
															(b)(5) Deliberative Process Privilege
Forms and Publications															
Printing/Postage/Informatic nal Notices-- Form 941															
Printing/Postage/Informatic nal Notices-- Stimulus Rebate															
Program Management															
Paper Check Issuance															
Stimulus Return Processing															
Taxpayer Advocate															
Continuity of Operations															

Comments

Assumes 2-year funding made available.
Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

For an additional amount for the Internal Revenue Service, $X, to remain available until September 30, 2021, to prevent, prepare for, and respond to coronavirus, domestically or internationally, including costs associated with implementation of the Families First Coronavirus Response Act and the extended filing season: *Provided,* That in addition to the transfer authority provided in section 101 of division C of Public Law 116-93, such funds may be transferred by the Commissioner to the ''Taxpayer Services,'' ''Enforcement,'' or ''Operations Support'' accounts of the Internal Revenue Service upon notification of the Committees on Appropriations of the House of Representatives and Senate: *Provided further*, That not later than 30 days after the date of enactment of this Act, the Commissioner shall submit to the Committees on Appropriations of the House of Representatives and the Senate a spending plan for such funds: *Provided further*, That such amount is designated by the Congress as being for an emergency requirement pursuant to section 251(b)(2)(A)(i) of the Balanced Budget and Emergency Deficit Control Act of 1985.

Summary of Coronavirus Funding Requests vs. Funding Received/In Bills

(dollars in millions)

Description	Taxpayer Service	Enforcement	Operations Support	Total	Received	Comments
Requested (Cumulative as of 3/21)	$359.9	$79.2	$317.2	$756.3		
P.L. 116-127, Families First Coronavirus Response Act	$0.0	$0.0	$15.0	$15.0	Yes	
DIVISION B—EMERGENCY APPROPRIATIONS FOR CORONAVIRUS HEALTH RESPONSE AND AGENCY OPERATIONS	$66.4	$42.0	$141.6	$250.0	No	$250M total which may be used in any fund. Spread displayed was created to match request in TS and ENF.
Coronavirus Aid, Relief, and Economic Security Act' or the "CARES Act"	$293.5	$37.2	$170.0	$500.7	No	
Total Possibly "Appropriated"	$359.9	$79.2	$326.6	$765.7	No	

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Tribiano Jeffrey J[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
From: (b) (6) irs.gov[(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:42:34 PM (UTC)
Subject: RE: Check Images

The IRS sends the characters that are printed in the memo field on the check in the file we send to Fiscal Services. Fiscal Services prints what we give them. Hope that helps.

Nancy Sieger
Acting CIO, IRS IT
202-317-(b)(6)

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Apr 11, 2020 1:26 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b)(6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Notes from status call 4/4/2020:

EIP

- M1 – EIP for 4/9 for Dir Dep
  - Code (98%) and JCL delivered to EST except for remaining dev and UT of scenarios related to injured spouse and military, to be delivered by Sun 7am;
  - EST testing is being done in parallel – Aaron to provide EST % complete for 4/9 delivery
  - color stays the same, and will turn to green on Monday if EST testing progresses as planned without significant issues
  - shout out to UNS for getting Myrna a lap top today!!!!!!!!!!
- M2 - EIP for Paper Checks for 4/16 still green
- M3 (EIP Notices requirements) and m4 (delivery)
  - Friday - new requirements to include pmt type and amt so letters match legislation;
  - Procurement Going back to the vendors to revise or rebid based on new requirements
  - Team met this morning and determined there is a straightforward way for IRS to do this and the BFS offer would lengthen, not shorten, the timeline. Working this without impacting those working 4/9 or 4/16 delivery
  - Steve D. to send recap of activities and timeline from when we get the final requirements from vendors to when we can send them the secure file transfer (or dvd)
- M5 – SSA/RRB 1099 = requirements being discussed; initial estimate with moderate confidence is to deliver by 4/24; IRPS team has part of this and they are are fresh, but IMF team will also have to work on Run 12; we are looking to see who else can help with this, so the team working the DD and Paper deliveries are not distracted.
- M7 -WMEIP: Green – all on track;
  - performance measures and testing results chart coming;
  - Playbook IP for 4/12 capacity test in Prod environment during extended maint window
  - On track to have internal access to URL starting 4/13;
  - Confirm – will go through normal (but accelerated) go/no and GB and SD ESC approvals week of 4/13
- Fyi CFO has agreed to not send in non-critical transactions during April and into May to leave bandwith for EIP

Extension to file/pay

- Friday – new draft requirements driven by notice sent by Treasury, for family of forms with Interest and Penalty calculation implications, impacting multiple MFTs e.g 706 990 1041 1065 and others
- From 4/15 to date new requirements deployed, I&P and notices will not reflect new rules and calculation. Clean up will have to be done, e.g. activate modules and force through P&I, when the 'bad' P&I would be reversed.
- We propose to stay course and deliver current scope and Making this a new MS with (probably) different delivery date
- Randi will meet with SBSE on Monday to confirm requirements and confirm if agree to 2 drops – current scope then part 2. We can then assess; give delivery date for part 2

Refundable credit

- M2 will be deployed and available Monday 6Am
- Testing of resequencing is in progress; completed as of fri afternoon!

- M4 requirements and solution/approach for 941 done
- M6 – green because 90% received and schedule R layout receive; a minor questions remains to be worked on Monday (bus to determine if Line by Line balancing required vs. partial validation) but does not impact ability to proceed with M4 dev work next week.

To: Rittman Randi S [(b)(6)]@irs.gov]
From: Gilpin Linda[(b) (6) irs.gov]
Sent: Tue 4/14/2020 1:48:25 PM (UTC)
Subject: RE: final triple confirmation about paper check logic

no... I'm glad you asked. see something say something!!! water under the bridge if there was a BRE, or devs misinterpreted something. I've heard both versions. don't care.... just want to be absolutely sure we are solid.

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Rittman Randi S <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 9:26 AM
To: Gilpin Linda <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Thank you Linda
I'm sorry about the spin yesterday I just got worried

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 9:24 AM
To: Rittman Randi S <(b)(6)@irs.gov>
Subject: FW: final triple confirmation about paper check logic

fyi and I'll fwd the email recap and confirmation response. I got the verbal yesterday that all was aligned, but I want it in writing!
thx

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Gilpin Linda
Sent: Tuesday, April 14, 2020 7:56 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: final triple confirmation about paper check logic

I understand that there was a confusion yesterday about the logic for processing paper checks, re processing just 2019 vs. both 2019 and if no return, then 2018. I believe from conversations late yesterday that all was sorted out, but I have asked Adela to recap the logic for this that we are coding and testing to. We are down to the wire and cannot afford any disconnects or misinterpretations that could cause a failure for the 4/16 processing of paper check transactions.
Please confirm by email either that it is correct, or that we need to discuss to further clarify.

FYI:
We received the new table for AGI thresholds, and coding/testing are in progress for that.

We received the new memo line text late last night and that is in progress to be:
Economic Impact Payment
President Donald J. Trump

We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it.

I do not know if you have provided more information to the team about the questions around [redacted] (b)(5) DP Please advise if this needs further drill down. (b)(5) Deliberative Process Privilege

Please let us know if any questions/concerns and Thank you for your great partnership!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271- (b)(6)
Personal cell: (b)(6)

Sent: Wed 4/8/2020 5:11:53 PM (UTC)
Subject: FW: EIP Notices - Changing Requirements & Requirements Gap

We have heard verbally that the requirements for the EIP Print Notices have changed, from evenly split files between the vendors, to specified volumes per specific vendor. we've requested W&I to send requirements in writing. We believe this will require a code change which would delay deploying the code planned for Thursday. The impact assessment is TBD. This has been noted on the Quad chart coming to you today, so this is just a heads up.
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Dewey Steve C <(b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 12:59 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Cockrell Michael K <(b) (6) irs.gov>; King Robert M <(b) (6) irs.gov>; Horne Thomas F (b)(6)@irs.gov>
Subject: EIP Notices - Changing Requirements & Requirements Gap

Linda, Tracy,

We heard this morning from W&I Publishing that business requirements have changed from the 5 evenly balanced files (equal number of records per each of 5 files) as discussed with W&I by IT as a requirement from our first EIP Notices meetings with them early last week and every business day since. Today, we were informed they want 3 files with very specific volumes per vendor. In addition, we heard W&I Publishing provided a total volume estimate of 75M EIP Notices to GPO. We were told the volumes for each vendors should be:

Specialty Print - 31M EIP Notices
RR Donnelly Elk Grove plant 14M EIP Notices
RR Donnelly Green Bay plant 30M EIP Notices.

That is a very different lift for IT to accomplish, especially given that we are planning to deploy our code in Thursday morning. If we must decouple our code to extract the EIP Notice data from any code to break the data out differently than expected, we will need a few hours to analyze how to get this accomplished and may require an additional deployment.

We still need the business to define how to balance volumes across these vendors if actual volume goes over/under the 75M estimate. This morning, I heard an IT estimated volume of ~82M Economic Impact Payments which will result in an approx.. 7M overage.

I am raising all of the above requirements concerns/issues/gaps to W&I shortly and will share that with you.

Steve Dewey
Assistant Director, DDS Domain
Applications Development
(b)(6)
Work Cell: (202) 498-(b)(6)
Desk: 240-613-(b)(6)
M-F 8:00 AM - 4:30 PM

To: Corbin Kenneth C[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Haines Michelle C[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]; Tonuzi Drita[(b)(6) @irscounsel.treas.gov]; Schaeffer Stephen J[(b)(6) @irscounsel.treas.gov]; Morrison Lee Kelly R[(b)(6) @irscounsel.treas.gov]
From: Desmond Michael J[(b)(6) @irscounsel.treas.gov]
Sent: Mon 4/6/2020 10:46:56 PM (UTC)
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Ken,

Confirming the notice meets the statutory requirements.

Thanks,

Mike

From: Corbin Kenneth C
Sent: Monday, April 06, 2020 2:17 PM
To: Rettig Charles P; Lough Sunita B; Tribiano Jeffrey J; Haines Michelle C; Colbert Amalia C; Lemons Terry L; Grant Dianne; Desmond Michael J
Cc: Alito David P
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

To: Colbert Amalia C[(b) (6) irs.gov]
Cc: Lough Sunita B[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]; Desmond Michael J[(b)(6)]@irscounsel.treas.gov]; Lemons Terry L[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:39:50 PM (UTC)
Subject: RE: Word Doc Version

Will do, thanks

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:22 PM
To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Ken/David – there are probably multiple streams going, and apologize if so, but if you need anything at all on the WH graphic or to keep this moving, please make sure you holler so we can help run it to ground if needed. Terry can connect w/Treasury PA, and we can call Baylor directly. Just shout if you need anything.

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Sent: Friday, April 10, 2020 11:50 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Word Doc Version

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Thanks,

Mike

Michael J. Desmond
IRS Chief Counsel
(202) 317-[(b)(6)]
[(b)(6)]@irscounsel.treas.gov

From: Colbert Amalia C
Sent: Friday, April 10, 2020 11:33 AM
To: Lemons Terry L; Corbin Kenneth C; Alito David P
Cc: Lough Sunita B; Tribiano Jeffrey J; Desmond Michael J; Colbert Amalia C; Grant Dianne
Subject: FW: Word Doc Version
Importance: High

Team- see attached.
Terry – if you already forwarded, apologies for any duplication. Just trying to keep this moving. Terry, I presume you continue to be point w/Baylor or Monica.

Please confirm.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>, (b)(6) treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

COVID-19 Supplemental Spending through 5/11/2020

Fund	BU	Spend Plan Line Item	Appropriation	Budget	COED	Balance
TS	W&I	Service Calls and Taxpayer Support	CARES Rebates	153,230,000		153,230,000
		Service Calls and Taxpayer Support	CARES Supplemental	55,400,000		55,400,000
		Stimulus Return Processing	CARES Rebates	90,000,000		90,000,000
		Paper Check Issuance	CARES Rebates	43,070,000	43,070,000	0
		Forms and Publications	CARES Rebates	4,000,000		4,000,000
		Forms and Publications	CARES Supplemental	2,000,000		2,000,000
	W&I Subtotal			**347,700,000**	**43,070,000**	**304,630,000**
	TAS	Taxpayer Advocate	CARES Rebates	3,200,000		3,200,000
	Corporate Reserve	Program Management	CARES Supplemental	2,000,000		2,000,000
TS Total				**352,900,000**	**43,070,000**	**309,830,000**
ENF	SB/SE	Verification and Collection	CARES Supplemental	42,000,000		42,000,000
		Verification and Collection	CARES Rebates	28,500,000		28,500,000
	W&I Subtotal			**70,500,000**	**0**	**70,500,000**
	W&I	Service Calls and Taxpayer Support	CARES Rebates	8,700,000		8,700,000
ENF Total				**79,200,000**	**0**	**79,200,000**
OS	IT	Continuity of Operations	FFCRA	15,000,000	15,000,000	0
		Programming, Applications, Systems	CARES Rebates	25,000,000	8,140,727	16,859,273
		Programming, Apps, Systems / Continuity of Operations	CARES Supplemental	127,000,000	28,290,445	98,709,555
		e-Learning	CARES Supplemental	3,590,000		3,590,000
	IT Subtotal			**170,590,000**	**51,431,172**	**119,158,828**
	W&I	Printing/Postage/Informational Notices: Stimulus Rebate	CARES Rebates	135,000,000	57,000,000	78,000,000
		Form 941	CARES Rebates	10,000,000	6,500,000	3,500,000
	W&I Subtotal			**145,000,000**	**63,500,000**	**81,500,000**
	FMSS	Other Needs: Ensure Facilities Are Safe for IRS Employees	CARES Supplemental	10,000,000	3,039,426	6,960,574
	Procurement	Other Needs: Procurement	CARES Supplemental	7,500,000		7,500,000
	HCO	Other Needs: Medical Expertise	CARES Supplemental	510,000		510,000
OS Total				**333,600,000**	**117,970,598**	**215,629,402**
GRAND TOTAL				**765,700,000**	**161,040,598**	**604,659,402**

To: Colbert Amalia C[(b) (6) irs.gov]
From: Tribiano Jeffrey J[(b) (6) irs.gov]
Sent: Sat 4/11/2020 8:52:00 PM (UTC)
Subject: RE: Check Images

We are on hold per phone call.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 4:29 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>
Subject: RE: Check Images

You have probably got this well under control. But the email below that CIR forwarded at 12:51, (that I highlighted in yellow... it appears to be the confirmation. It's not worded as a question.) And CIR forwarded it to the group...
Ignore me if you and cir have already worked this out.

From: Tribiano Jeffrey J [(b)(6)]@irs.gov>
Sent: Saturday, April 11, 2020 3:18 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury
INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B [(b)(6)]@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317-[(b)(6)](office)
[(b)(6)](cell)

For scheduling contact [(b)(6)]@irs.gov
202-317-5000

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>

Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P [(b)(6)]@irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David [(b)(6)]@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David [(b)(6)]@treasury.gov>, Lebryk, David [(b)(6)]@treasury.gov>, Tribiano, Jeffrey J. [(b)(6)]@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P [(b)(6)]@irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David [(b)(6)]@treasury.gov>, Kautter, David [(b)(6)]@treasury.gov>, Eisner, David [(b)(6)]@treasury.gov>
Cc: Tribiano, Jeffrey J. [(b)(6)]@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Corbin Kenneth C[(b) (6) irs.gov]
From: Tribiano Jeffrey J[(b) (6) irs.gov]
Sent: Tue 3/31/2020 12:30:23 PM (UTC)
Subject: RE: Stimulus Notice Draft and Naming Convention of payment

Good morning. Two quick things. First I heard the term "Rebate Check" a lot. The sample notice you sent uses it as well. It looks like we have three terms to are being used. I just saw the CIR email about checking with Treasury so hopefully we will get an answer soon. Second, the first 5M check run is being sent when we send the EFT file correct or is it the week after?

Thanks.

From: Corbin Kenneth C [(b)(6) irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

Attached is the draft of the notice that is required to be sent per the legislation. We are requesting edits to the notice today, but understand that the STM will want to review. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

To: Colbert Amalia C[(b) (6) irs.gov]
Sent: Sat 4/11/2020 8:48:27 PM (UTC)
Subject: RE: Check Images

The CIR called and left me a voice mesasage areounf 2:30 And told me that not to have them work on the changes. General Counsel had no

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 4:29 PM
To: Tribiano Jeffrey J <(b) (6) Irs.gov>
Subject: RE: Check Images

You have probably got this well under control. But the email below that CIR forwarded at 12:51, (that I highlighted in yellow... it appears to be the confirmation. It's not worded as a question.) And CIR forwarded it to the group...
Ignore me if you and cir have already worked this out.

From: Tribiano Jeffrey J (b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 3:18 PM
To: Sieger Nancy (b)(6)@irs.gov>; Rettig Charles P (b)(6)@irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury
INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317 (b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov
202-317-5000

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>

Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P (b)(6)@irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David (b)(6)@treasury.gov>, Lebryk, David (b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P (b)(6)@irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David (b)(6)@treasury.gov>, Kautter, David (b)(6)@treasury.gov>, Eisner, David (b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David <(b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:12:10 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Did Counsel push back on this? Did anyone raise the

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 8:24 PM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We may want to do a (b)(5) Deliberative Process Privilege

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 8, 2020 8:23 PM
To: Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

(b)(5) DP

Sunita
Sunita Lough

From: Grant Dianne <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 8:21 PM
To: Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

In 2001 and 2003 Treasury revised the IRS notice to state in the opening paragraph that President Bush signed... (b)(5) DP

(b)(5) DP

From: Lough Sunita B <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 8:13 PM
To: Grant Dianne <(b) (6) irs.gov>, Holland Carrie Y <(b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Wednesday, April 8, 2020 8:13 PM
To: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Mike: Does it meet the requirements of the statute? Thanks

Sunita
Sunita Lough

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Gresham Adela J[(b) (6) irs.gov]; Soter Irene E[(b) (6) irs.gov]; McLaurin Ken A[(b) (6) irs.gov]
From: Villaras Edward[(b) (6) irs.gov]
Sent: Wed 4/15/2020 12:39:58 PM (UTC)
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Need more troops! Can't be everywhere!

Edward B. Villaras
Chief, Business Master Files & Extracts Branch
OS:IT:AD:CP:B
(b)(6)
Flex – Mon & Fri
Office # (240) 613-(b)(6)
Flex # (b)(6)
Cell # (b)(6)
E-Mail: (b)(6) irs.gov
TOD: Mon - Fri 7:00AM - 4:00PM
Engage Now!

From: Gresham Adela J (b)(6)@irs.gov>
Sent: Wednesday, April 15, 2020 8:29 AM
To: Villaras Edward (b)(6)@irs.gov>; Soter Irene E (b)(6)@irs.gov>; McLaurin Ken A <(b)(6)@irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Ed – there are a host of folks across the IRS on this call so it would be difficult to reschedule.

The topic of the meeting is discuss results of W&I RICS matching with BFS and next steps on Rep Payee.

This is one of the gaps between agency's that need to be worked out.

If there is direct impact to 701 on rep payee, I suggest someone attends.

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613(b)(6)(D) | (b)(6)(C)
(b) (6) irs.gov

From: Villaras Edward <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:23 AM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Adela; We need developers also. They need to reschedule.

Edward B. Villaras
Chief, Business Master Files & Extracts Branch
OS:IT:AD:CP:B
(b)(6)
Flex – Mon & Fri
Office # (240) 613-(b)(6)
Flex # (b)(6)
Cell #
E-Mail: (b) (6) irs.gov
TOD: Mon - Fri 7:00AM - 4:00PM
Engage Now!

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:22 AM
To: Villaras Edward <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Ed – it would be helpful if you and Ben can divide an conquer. One attend the scrum and the other attend the 9A SSA call considering the concerns from 701 on the requirements.

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)(C)
(b)(6)@irs.gov

From: Villaras Edward (b)(6)@irs.gov>
Sent: Wednesday, April 15, 2020 8:21 AM
To: Soter Irene E (b)(6)@irs.gov>; Gresham Adela J (b)(6)@irs.gov>; McLaurin Ken A (b)(6)@irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Irene;

701 can't be at the meeting with W&I at 9:00AM, We have a daily scrum meeting to keep all critical partners informed. This meeting has kept project partners across IT in sync, and is a valuable form to resolve technical issues fostering progress.

Please have Mirna take good notes.

Too Many Meetings;

Ed

Edward B. Villaras
Chief, Business Master Files & Extracts Branch
OS:IT:AD:CP:B
(b)(6)
Flex – Mon & Fri
Office # (240) 613-(b)(6)
Flex #(b)(6)
Cell #
E-Mail: (b) (6) irs.gov
TOD: Mon - Fri 7:00AM - 4:00PM
Engage Now!

From: Soter Irene E <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 8:08 AM
To: Villaras Edward <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Ed,

I forwarded the invites to you earlier – you should have them now

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613(b)(6) or OCS
Fax: 240-613-3368
(b)(6)

OS:CIO:AD:CP:I
Engage Now!

From: Villaras Edward <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:45 AM
To: Soter Irene E <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Irene;
Received, no attachment. The invitation is to a working session. Bottom line is that we do not have final requirements 4/15.
Let's Keep It Real;

Ed

Edward B. Villaras
Chief, Business Master Files & Extracts Branch
OS:IT:AD:CP:B
(b)(6)
Flex – Mon & Fri
Office # (240) 613- (b)(6)
Flex # (b)(6)
Cell #
E-Mail: (b) (6) irs.gov
TOD: Mon - Fri 7:00AM - 4:00PM
Engage Now!

From: Soter Irene E <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:30 AM
To: Villaras Edward <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: SSA Impact = FW: final triple confirmation about paper check logic

Ed,

I just forwarded the meeting invite to you, Adela and Ken.

The meeting is scheduled from 11:30am to 12pm.

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613- (b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Villaras Edward <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:27 AM
To: Gresham Adela J (b)(6) @irs.gov>; McLaurin Ken A (b)(6) @irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: SSA Impact = FW: final triple confirmation about paper check logic

Good Morning;

This is also a complexity to be addressed with the non-work SSN requirements. The 701 EIP 2020 extract current code is using TY2019 Only. Non-work SSN current requirements are TY2018 & TY2019.

The complexity and timeline to final requirements is a significant risk to delivery by 701 4/23.

Sharing;

Ed

Edward B. Villares
Chief, Business Master Files & Extracts Branch
OS:IT:AD:CP:B
(b)(6)
Flex – Mon & Fri
Office # (240) 613-(b)(6)
Flex #
Cell # (b)(6)
E-Mail: (b) (6) irs.gov
TOD: Mon - Fri 7:00AM - 4:00PM
Engage Now!

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 7:15 AM
To: Soter Irene E <(b) (6) irs.gov>; Villaras Edward <(b)(6)@irs.gov>; King Robert M <(b) (6) irs.gov>; Phillips Randall S [Contractor] <(b) (6) irs.gov>
Cc: Cockrell Michael K <(b)(6)@irs.gov>; McLaurin Ken A (b)(6)@irs.gov>
Subject: FW: final triple confirmation about paper check logic

Good morning,

Please see the confirmation from Virginia on TY2019.

Also there will be follow-up sessions on a few items that we are tracking that will need to be addressed that resulted from last week's deployment.

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)(C)
(b) (6) irs.gov

From: Gilpin Linda <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 6:19 PM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

thanks so much for confirming about paper, and your other input.
hang in there!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 6:17 PM

To: Gilpin Linda <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b)(6)@irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

See below

> As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only
>
> We received the new memo line text late last night and that is in progress to be:
> Economic Impact Payment
> President Donald J. Trump
> This is news to me, but I have an email from Ronda Kent in BFS that confirms
>
> We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow
>
> I do not know if you have provided more information to the team about the questions around Universal Bank Acct requirements or the "99 dependents". Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Sorry for the delay. Hope this is helps

Thank you,
Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) (Desk)
Pls consider the environment before printing this email

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 5:49 PM
To: Gresham Adela J <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Virginia,
Please see below and confirm that we are all aligned. we are out of runway if there is any remaining disconnect.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

> **From:** Gresham Adela J <(b)(6)@irs.gov>
> **Sent:** Tuesday, April 14, 2020 2:47 PM
> **To:** Busby Virginia K <(b)(6)@irs.gov>
> **Cc:** Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b)(6)@irs.gov>; Francesconi Aaron <(b)(6)@irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>

Subject: RE: final triple confirmation about paper check logic

Hi Virginia,

As of 4/3, we have been working from the attached IMF Requirements for 2020 EIP. Based on the requirements and to recap we have coded as outlined below:

- The IMF code looks at 2019 / 2018 but 701 performs the check on 2019 only.
- IMF master file programs will not consider 2018 if the EIP Payments from 701 is based on TY2019 Returns only.
- 701 is based on TY2019 Returns only

As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:05 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

+ Aaron for EST

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Gilpin Linda
Sent: Tuesday, April 14, 2020 7:56 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: final triple confirmation about paper check logic

I understand that there was a confusion yesterday about the logic for processing paper checks, re processing just 2019 vs. both 2019 and if no return, then 2018. I believe from conversations late yesterday that all was sorted out, but I have asked Adela to recap the logic for this that we are coding and testing to. We are down to the wire and cannot afford any disconnects or misinterpretations that could cause a failure for the 4/16 processing of paper check transactions.
Please confirm by email either that it is correct, or that we need to discuss to further clarify.

FYI:
We received the new table for AGI thresholds, and coding/testing are in progress for that.

We received the new memo line text late last night and that is in progress to be:

Economic Impact Payment
President Donald J. Trump
This is news to me but I have an email from Ronda Kent in BFS that confirms

We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow

I do not know if you have provided more information to the team about the questions around Universal Bank Acct requirements or the "99 dependents". Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Please let us know if any questions/concerns and Thank you for your great partnership!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271 (b)(6)
Personal cell (b)(6)

From: Gilpin Linda <(b)(6)@irs.gov>
To: Busby Virginia K <(b) (6) irs.gov>, Gresham Adela J <(b) (6) irs.gov>, Garibotto Dianne T <(b) (6) irs.gov>, Soter Irene E <(b) (6) irs.gov>, Francesconi Aaron <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic
Sent: Tue, 14 Apr 2020 07:05:26 -0500

+ Aaron for EST

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Gilpin Linda
Sent: Tuesday, April 14, 2020 7:56 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: final triple confirmation about paper check logic

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Please let us know if any questions/concerns and Thank you for your great partnership!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

To: Soter Irene E[(b) (6) irs.gov]
From: Sotomayor Edwin[(b) (6)]irs.gov]
Sent: Tue 4/14/2020 11:18:30 AM (UTC)
Subject: RE: Check Images

I think 2 more after this,

EOPs ACIO and then DCIO

Edwin S. Sotomayor
IMF Outputs Section Chief
(b)(6)
240 613-(b)(6) Tuesdays and Wednesdays
(b)(6) Mondays and Thursdays

From: Soter Irene E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:15 AM
To: Sotomayor Edwin (b)(6)@irs.gov>
Subject: RE: Check Images

Ed – thank you – Does need Eops approval and then one more level up I believe

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Sotomayor Edwin <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:12 AM
To: Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images

This is where it is at in the approval process

Additional Approvals

Approval Type	Approval Status	# Approved
ChM CR - Schedule & Approve - Mainframe	Pending	0

Approval Log

Action	Approver/Operator	By	Date/Time
Approved	(b)(6)	SOTER, IRENE E	04/10/20 15:45
Approved	AD Director Corporate Approvers	DEPREO, PATRICIA ANN	04/11/20 11:12
Approved	AD ACIO	DELEON, TRACY L	04/13/20 19:26

Edwin S. Sotomayor
IMF Outputs Section Chief
(b)(6)
240 613 (b)(6) Tuesdays and Wednesdays
(b)(6) Mondays and Thursdays

From: Soter Irene E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:07 AM
To: Sotomayor Edwin <(b) (6) irs.gov>
Subject: RE: Check Images

Ed, Thank you for pointed that out

So you will make sure it get's approved and moves forward -Right?

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Sotomayor Edwin <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:03 AM
To: Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images

I created the C-ticket last week.

Edwin S. Sotomayor
IMF Outputs Section Chief

(b)(6)
240 613- (b)(6) Tuesdays and Wednesdays
(b)(6) Mondays and Thursdays

From: Soter Irene E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:00 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b) (6) irs.gov>; Atchison-Rice Cyneatria <(b) (6) irs.gov>; Draine Michele C <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: Check Images

Good morning Chris.

We have a check legend text decision. Please see red and let us know if you have questions.

The change must be SAT tested so I included SAT folks and IMF internal testing on this email chain.

Please let me know when testing is done so we can inform Linda the change is ready to promote into production.

Curt will take care of the C-Ticket.

Thank you

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 11:21 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Here is the desired text for the 2 memo lines:

Economic Impact Payment
President Donald J. Trump

please let me know if we can still get this change in.
thank you
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271 (b)(6)
Personal cell: (b)(6)

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613- (b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:34 PM
To: Soter Irene E (b)(6) @irs.gov>

Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Subject: RE: Check Images

Sure thing – I'll wait until next week.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:32 PM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images
Importance: High

Chris – please stand down – we await new instructions

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:29 PM
To: Soter Irene E (b)(6)@irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Subject: RE: Check Images

Yep looks like that will replace both lines. So right now it's this:

" MCDO ANDOVE 12/2020 EIP 2020 30 "
" ECONOMIC IMPACT PAYMENT "

And it will change to:

" PRESIDENT DONALD J. TRUMP "
" ECONOMIC IMPACT PAYMENT "

That's no problem to change – I can do it next week anytime.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:03 PM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: FW: Check Images

Chris,

Please see approved memo line.

It appears the revision takes up the 2 lines?

Let me know Chris – thank you

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-27(b)(6)
Personal cell: (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy (b)(6)@irs.gov>
Cc: Pandya Kaschit (b)(6)@irs.gov>; Smith Tommy A <(b)(6)@irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

To: Gresham Adela J[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]; Baker Rick L[(b) (6) irs.gov]; McHenry June A[(b) (6) irs.gov]; Dix Tina L[(b) (6) irs.gov]; Cockrell Michael K[(b) (6) irs.gov]; Dewey Steve C[Steve.Dewey@irs.gov]; King Robert M[(b) (6) irs.gov]; Soter Irene E[(b) (6) irs.gov]; McLaurin Ken A[(b) (6) irs.gov]; Taylor Sheryl M [Contractor][(b)(6)@irs.gov]; Horne Thomas F[(b)(6)@irs.gov]
Cc: Ireland Rick[(b)(6)@irs.gov]; Pemberton Peter J[(b)(6)@irs.gov]; Levine Steffan A [Contractor][(b)(6)@irs.gov]
From: Depreo Patricia A[(b)(6)@irs.gov]
Sent: Sun 3/29/2020 12:09:11 AM (UTC)
Subject: MEETING NOTES: Stimulus Notes
.docx

BLUF: AD Corp Data facilitated a meeting with W&I Media and Pubs today to coordinate transmission of data and associated activities for stimulus notices.

A meeting was facilitated by Corp Data with W&I Media and Pub to discuss coordination of AD deliverables and associated activities for stimulus notices. DDS CADE2 team was present. Topics of discussion were associated with: printing; notice content; and data transfer to print vendors. Please see a summary and next step below. More details are provided in the attached notes.

Summary:

- Concerns with anticipated volume which could consist of a year's worth of work for current IRS staff. Contractors were used during 2008 stimulus. W&I seeking approval to do the same with the COVID-19 stimulus notices.
- Business conducted review of 2008 stimulus CRL. Limited use of data elements (Name, address, payment type) included on notice to avoid potential fraud.
- Content of notices is still being worked.
- First output file to be produced and delivered by CADE2 4/17 with daily file deliver beginning 4/18.
- W&I Media and Pub has an established process regarding use of outside print vendors.
- Some requirement gaps were noted further discussion is required to ensure business and IT are aligned.

Next Steps:

- W&I Media and Pub seeking approval from Cyber, PGLD, HCO and FMSS regarding PII concerns tied to using contractors and vendors to assist with delivering stimulus notices.
- AD to work with W&I to clarify requirement gaps (I.e. Treasury directive associated with Stimulus Payments)
- Discuss how to handle data transfer after initial drop to BFS and Printing, meeting to be scheduled.

Please let me know if any corrections are needed.

Thank you,

Patricia Depreo
Assistant Director, Corporate Data
OS:IT:AD:CD
801-620-(b)(6) (Office)
(b)(6) (Cell)

Me 2 we

Engage Now!

AD Vision Connect

-----Original Appointment-----
From: Gresham Adela J <(b) (6) irs.gov>
Sent: Saturday, March 28, 2020 1:56 PM
To: Gresham Adela J; Moses William A; Baker Rick L; McHenry June A; Dix Tina L; Cockrell Michael K; Dewey Steve C; King Robert M; Soter Irene E; Depreo Patricia A; McLaurin Ken A; Taylor Sheryl M [Contractor]; Horne Thomas F
Cc: Ireland Rick; Pemberton Peter J; Levine Steffan A [Contractor]
Subject: Stimulus Notices

When: Saturday, March 28, 2020 3:30 PM-4:15 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(7)(E)

Meeting Objective: quick discussion on the source of the output file for stimulus notices and mechanics of notice distribution

Notes
Stimulus Notices Coordination
(AD Corp Data, DDS and W&I Media and Pub
03282020

- **Printing: (Bill Moses)**
  - Concerned with the potential print volume. Anticipated volume is a year's worth of work for the current IRS staff level.
  - Gaining approval to bring contractors on staff. **(Next Step)**
    - Concerns with PII, W&I seeking approval from Cyber, PGLD, HCO and FMSS.
      - Contractors used during 2008 stimulus.
      - Details should be available to share with IT by Wednesday, April 1.
    - **Working with Government Printing Office (GPO) to find contractors engaged in this type of work who are currently cleared.**

- **Notice Content: (Tina Dix, June McHenry)**
  - Review completed of 2008 stimulus CRL.
    - Removed requirements not needed for this Stimulus.
    - Fields retained:
      - Name,
      - Address,
      - City,
      - State, Zip code,
      - primary SSN, and
      - how it was issued (paper, EFT).
  - First output file expected 4/17 from CADE2.
  - Daily file produced starting 4/18.
  - Data elements Provided to vendor to build letter:
    - Name of Taxpayer
    - Address
    - Deposited (how)?
      - Still working verbiage of letter.
      - No PII will be supplied in the letter.
    - Letter includes fields above:
      - Two options for printed notification:
        - 8 ½ x 11 folded letter
        - Smaller perforated insert
  - Letter to be provided 15 days after payment.
    - If payment not received notify IRS ... language, phone number yet to be worked out.
    - English only, no Spanish version created at this time.

- **Data Transfer: How does the file get from us to the vendor? (Adela)**
  - Per Tina, delivery of file coordinated with Forms and Publications
    - Per Bill established process used for file delivery to print vendor.
    - Email being sent to Publishing Director this weekend for confirmation.

- **What is being done to continue to move forward:**
  - Pre-coordination with vendor is occurring to relay information currently known to ensure vendor can comply with our deadlines. (delivery timeline, methods, and volumes)
  - Testing (included in established process – test data, etc.) – Tom
    - Test data supplied for vendor.
    - Would need to go through GPO and publishing.
  - How many notices: (3 to 4)
    - Condition and verbiage yet to be determined. Following most likely included:
      - Return but no direct deposit information
        - Go to website and provide direct-deposit information
    - Taking an agile approach, priority is first wave out the door.

- **Brief Discussion on requirements:**
  - Emphasized IT direction is that BFS will receive one drop with paper and EFT stimulus payments for information we have now. This limits the need for programming given tight deadlines.
    - BFS can explore other options once they get the file, but IRS is providing the same format that is used today for payments.
    - Don't have a sense for volume now, that is dependent on the eligibility requirement from the business.
    - Reminder, we'll continue to receive information following the initial file to BFS and will need to determine how to address **(Next Step)**
    - Notice information provided to business by 4/17 will be associated with the file delivered to BFS on 4/9.

  - Business indicated their requirements Include instruction to hold paper checks.
    - AD is not modifying any requirements (no hold on paper checks) per Treasury direction we are to provide the same format to BFS that is provided for payments today (Paper and EFT).

To: Lopes Hollie M [(b)(6)]@irs.gov]; Keating Kelly A [Contractor] [(b)(6)]@irs.gov]; Patterson Neil P II(b) (6) irs.gov]
From: Soter Irene E(b) (6) irs.gov]
Sent: Tue 4/14/2020 4:11:41 PM (UTC)
Subject: RE: Check Images

Thank you

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-[(b)(6)]or OCS
Fax: 240-613-3368
[(b)(6)]
OS:CIO:AD:CP:I
Engage Now!

From: Lopes Hollie M <[(b)(6)]@irs.gov>
Sent: Tuesday, April 14, 2020 12:00 PM
To: Soter Irene E <(b) (6) irs.gov>; Keating Kelly A [Contractor] <[(b)(6)]@irs.gov>; Patterson Neil P II <(b) (6) irs.gov>
Subject: FW: Check Images

Michele has been notify and EST will begin testing soon.

Thank You

Hollie Lopes
Chief, IMF Requirements & Control
Corporate Data Domain | Applications Development
OS:IT:AD:CP:I:IC
[(b)(6)]@irs.gov
Office: 240-613-[(b)(6)] | Mobile: [(b)(6)]
[(b)(6)]

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:58 AM
To: Lopes Hollie M <[(b)(6)]@irs.gov>
Cc: Atchison-Rice Cyneatria <[(b)(6)]@irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

I got my USS and QAS mixed up. The program is on USS now. When the C ticket is approved and the Q20IE025A package executed it will be moved to QAS. Thanks.

From: Lopes Hollie M [(b)(6)]@irs.gov>
Sent: Tuesday, April 14, 2020 11:19 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Atchison-Rice Cyneatria <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <[(b)(6)]@irs.gov>
Subject: RE: Check Images

Thank you

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:06 AM
To: Lopes Hollie M <(b)(6)@irs.gov>
Cc: Atchison-Rice Cyneatria <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

It's usually pretty quick and I put in the memo that it can be moved immediately. I'll keep an eye on it and let you know when the endevor people execute it.

From: Lopes Hollie M <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 11:04 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Atchison-Rice Cyneatria <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

Thank you Chris.

What is the normal time frame to get to USS? Will it be there by 11:30?

Thank You

Hollie Lopes
Chief, IMF Requirements & Control
Corporate Data Domain | Applications Development
OS:IT:AD:CP:I:IC
(b)(6)@irs.gov
Office: 240-613-(b)(6) | Mobile: (b)(6)
(b)(6)

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:03 AM
To: Lopes Hollie M <(b)(6)@irs.gov>
Cc: Atchison-Rice Cyneatria <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

Transmittal Q20IE025A has been cast and approved by Ed. Should be on USS soon. Thanks.

From: Lopes Hollie M <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 9:30 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Atchison-Rice Cyneatria <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

Thank you Chris.
Please let us know when it hits USS.

Thank You

Hollie Lopes
Chief, IMF Requirements & Control
Corporate Data Domain | Applications Development
OS:IT:AD:CP:I:IC
(b)(6)@irs.gov
Office: 240-613-(b)(6) Mobile: (b)(6)

(b)(6)

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:51 AM
To: Lopes Hollie M <(b)(6)@irs.gov>
Cc: Atchison-Rice Cyneatria <(b)(6)@irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Simms Pam B <(b) (6) irs.gov>
Subject: RE: Check Images

How about by 11AM today – it's not a complicated change.

From: Lopes Hollie M <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 8:49 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Atchison-Rice Cyneatria <(b)(6)@irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>
Subject: FW: Check Images

Hi Chris,

Quick question – What is the anticipated time will you have this change on USS?

Thank You

Hollie Lopes
Chief, IMF Requirements & Control
Corporate Data Domain | Applications Development
OS:IT:AD:CP:I:IC
(b)(6)@irs.gov
Office: 240-613-(b)(6) Mobile: (b)(6)

(b)(6)

From: Atchison-Rice Cyneatria <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:08 AM
To: Lopes Hollie M <(b)(6)@irs.gov>
Subject: FW: Check Images

FYI

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:09 AM
To: Soter Irene E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b)(6)@irs.gov>; Atchison-Rice

Cyneatria <(b) (6) irs.gov>; Draine Michele C <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) !irs.gov>
Subject: RE: Check Images

No problem – I'll get it coded and ready for testing today.

From: Soter Irene E <(b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 7:00 AM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J (b)(6)@irs.gov>; Soter Irene E <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>; Malloy Daneen M <(b) (6) irs.gov>; Atchison-Rice Cyneatria (b)(6)@irs.gov>; Draine Michele C <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: RE: Check Images

Good morning Chris.

We have a check legend text decision. Please see red and let us know if you have questions.

The change must be SAT tested so I included SAT folks and IMF internal testing on this email chain.

Please let me know when testing is done so we can inform Linda the change is ready to promote into production.

Curt will take care of the C-Ticket.

Thank you

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 11:21 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Here is the desired text for the 2 memo lines:

Economic Impact Payment
President Donald J. Trump

please let me know if we can still get this change in.
thank you
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell (b)(6)

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Caldwell Christopher E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:34 PM
To: Soter Irene E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
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Subject: RE: Check Images
Importance: High

Chris – please stand down – we await new instructions

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
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Subject: RE: Check Images

Yep looks like that will replace both lines. So right now it's this:

" MCDO ANDOVE 12/2020 EIP 2020 30 "
" ECONOMIC IMPACT PAYMENT "

And it will change to:

" PRESIDENT DONALD J. TRUMP "
" ECONOMIC IMPACT PAYMENT "

That's no problem to change – I can do it next week anytime.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:03 PM
To: Caldwell Christopher E <(b) (6) irs.gov>
Cc: Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; Sotomayor Edwin <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Subject: FW: Check Images

Chris,

Please see approved memo line.

It appears the revision takes up the 2 lines?

Let me know Chris – thank you

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
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From: Gilpin Linda <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:46 PM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Check Images

Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-27(b)(6)
Personal cell: (b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 2:40 PM
To: Gilpin Linda <(b) (6) irs.gov>; DeLeon Tracy <(b) (6) irs.gov>
Cc: Pandya Kaschit <(b) (6) irs.gov>; Smith Tommy A <(b) (6) irs.gov>
Subject: FW: Check Images

See attached for memo language on on the EIP checks.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
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Subject: FW: Check Images

To: Sotomayor Edwin[(b) (6) irs.gov]
From: Soter Irene E[(b) (6) irs.gov]
Sent: Tue 4/14/2020 11:12:10 AM (UTC)
Subject: RE: Check Images

Thank you

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
Fax: 240-613-3368
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Sent: Tuesday, April 14, 2020 7:10 AM
To: Soter Irene E <(b) (6) irs.gov>
Subject: RE: Check Images

Yes, you already approved it and next level has too

Edwin S. Sotomayor
IMF Outputs Section Chief
(b)(6)
240 613-(b)(6) Tuesdays and Wednesdays
(b)(6) Mondays and Thursdays

From: Soter Irene E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 7:07 AM
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Subject: RE: Check Images

Ed, Thank you for pointed that out

So you will make sure it get's approved and moves forward -Right?

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development
New Carrollton Office & Alt Office #: 240-613-(b)(6) or OCS
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I created the C-ticket last week.

Edwin S. Sotomayor
IMF Outputs Section Chief
(b)(6)
240 613-(b)(6) Tuesdays and Wednesdays

(b)(6) Mondays and Thursdays

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Work cell: 240-271-(b)(6)
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Please see the attached image as our approved requirements for the check memo lines, as directed by the Treasury Secretary. Please make the required programming changes per this direction.
thanks
linda

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ACIO, Application Development
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Subject: FW: Check Images

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/24/2020 7:54:36 PM (UTC)
Subject: RE: NEW QUESTION: Immediate turn around: Notice

Sharing some good news for the end of the week*

GPO just informed us there would be no additional charges for holding the notices.

Have a peaceful weekend.

Bill

From: Moses William A
Sent: Friday, April 24, 2020 12:35 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: NEW QUESTION: Immediate turn around: Notice

Sorry, I thought I had hit send on this.

We did not incur any additional printing costs due to the change in the notice. The additional cost incurred was the holding of the notice @ approximately 50K per day. We are working to obtain a total on that.

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Friday, April 24, 2020 11:32 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: NEW QUESTION: Immediate turn around: Notice

I believe the answer is no. This is about the change in notice from our draft to final.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 24, 2020 11:29 AM
To: Corbin Kenneth C (b)(6)@irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: NEW QUESTION: Immediate turn around: Notice

UPDATE: This was not referenced in last night's POTUS briefing; but it may come out tonight.

Ken/team – there was one follow up question I just received: Was there any additional cost specific to the notice changes we received from Treasury. If there was a cost differential, we need to provide to Treasury.

Please advise. Tx.

From: Colbert Amalia C
Sent: Thursday, April 23, 2020 1:19 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Immediate turn around: Notice

Acknowledged; I will share if anything else is needed. (for example, if there is any issue w/the date- that they couldn't simply mitigate by covering if needed...again, unsure that's even a potential issue at all). Thanks. (and thanks to Sue and Bill for the

immediate turn).

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 23, 2020 1:14 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Immediate turn around: Notice

Lia- Attached in the embedded email is the confirmed final notice. Please advise if this meets the request. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 23, 2020 12:54 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lough Sunita B (b)(6)@irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b)(6)@irs.gov>
Subject: Immediate turn around: Notice
Importance: High

Team – the President may plan on sharing the Notice during today's daily WH briefing. This email is the final email I have. Please confirm there were no additional emails to pull from (for example, I see the 4/15 date on the attached, is there a version that should be shared w/no date?). Please advise so that I can share w/Baylor who will forward to STM for POTUS. Immediate turn around requested here. Thanks.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:02 AM
To: Rettig Charles P (b)(6)@irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>; Garibotto Dianne T (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Subject: Final EIP Notice and envelope to Vendor

Good morning- Attached is the final notice that IRS will be sharing with vendor on Monday. Share with Treasury or others as appropriate. We will have a better assessment of timeliness of notices to citizens after we get the vendor in production.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

To: Catoggio Jerilyn A - CS [(b)(6)]@irs.gov]
Cc: Morgan Bart J [(b)(6)]@irs.gov]; Stone Lisa M [(b)(6)]@irs.gov]; Busby Virginia K [(b)(6)]@irs.gov]; Alito David P[(b) (6) irs.gov]; Simon Susan|(b) (6) irs.gov]
From: Corbin Kenneth C|(b) (6) irs.gov]
Sent: Fri 4/17/2020 5:13:35 PM (UTC)
Subject: FW: Question

Jerilyn-Open item for spreadsheet. Action is on Treasury.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Corbin Kenneth C
Sent: Friday, April 17, 2020 1:10 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Question

This is to confirm that we will hold the notices until next week. Additional cost has been incurred since the vendors and our ask did not include storage of the letters. We are now paying for tractor trailer to store the letters on site and provide security. The are producing 6M letters per day, cost will increase as we continue to hold. Our plan is to have the vendor hold the notices until Treasury tells IRS to begin mailing. Treasury assumes the understanding of the statutory requirement to mail notices within 15 days.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 5:12 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: FW: Question

See below.

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 5:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Question

Can we please hold them for a few days until I talk to the Secretary about timing?

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 5:00 PM
To: Kautter, David [(b)(6)]@treasury.gov>
Subject: RE: Question

Per Ken, the first mailings could go out to USPS as early as **Saturday the 18th.**

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 1:57 PM
To: Rettig Charles P <(b) (6) irs.gov>

Subject: Question

Chuck

When do you expect the first EIP letters to go out?

Dave

David J Kautter
Assistant Secretary of the Treasury (Tax Policy)
Office (202) 622 (b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/17/2020 5:10:36 PM (UTC)
Subject: RE: Question

Sorry, yes. Holding until we inform them to release.

The other sites may run into space constraints if we hold past Tuesday but we will deal with it as necessary.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 1:00 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Yes, sounds good. So we are confirmed on letter hold?

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 12:59 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Good Afternoon,

One of the vendor sites has a space constraint and will need to bring in a trailer to hold the notices and schedule security to watch over the trailer. Although we do not have an estimated cost yet, I can't imagine it will be too much so we are moving forward since they must act quickly.

Will let you know if there are any changes

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 9:10 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Okay that makes sense. Let us know if they can hold.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Friday, Apr 17, 2020, 8:24 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>
Cc: Alito David P (b)(6)@irs.gov>
Subject: RE: Question

Just to clarify, 2 vendors were awarded the contracts. One vendor (RRD) is printing in 2 sites so, there are 3 total sites actually doing the work. **Total production at this time is ~6M notices per day.**

Cheers,

Bill

From: Moses William A
Sent: Friday, April 17, 2020 8:11 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Thank Ken. Vendors are printing about 2M per day. We will be speaking with them this morning about holding turnover to USPS until Monday or Tuesday.

Will let you know.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 8:02 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P (b)(6)@irs.gov>
Subject: RE: Question

No Treasury wants to share the notice with Hill before they hit the mail.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Sent: Thursday, April 16, 2020 6:13 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

I think we can. Will verify and come back to you.

Are you thinking we will need to pull some of them?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Apr 16, 2020 5:52 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P (b)(6)@irs.gov>
Subject: FW: Question

Sorry Bill can we ask the vendor to hold mailing them until Monday or Tuesday?

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 5:00 PM
To: Kautter, David (b)(6)@treasury.gov>
Subject: RE: Question

Per Ken, the first mailings could go out to USPS as early as **Saturday the 18th.**

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 1:57 PM
To: Rettig Charles P (b)(6) rs.gov>
Subject: Question

Chuck

When do you expect the first EIP letters to go out?

Dave

David J Kautter
Assistant Secretary of the Treasury (Tax Policy)
Office (202) 622- (b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Moses William A[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Fri 4/17/2020 5:01:15 PM (UTC)
Subject: RE: Question

Yes, holding until you tell us otherwise

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639- (b)(6) **Cell** (b)(6)

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 1:00 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Yes, sounds good. So we are confirmed on letter hold?

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 12:59 PM
To: Corbin Kenneth C (b)(6)@irs.gov>; Simon Susan (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Good Afternoon,

One of the vendor sites has a space constraint and will need to bring in a trailer to hold the notices and schedule security to watch over the trailer. Although we do not have an estimated cost yet, I can't imagine it will be too much so we are moving forward since they must act quickly.

Will let you know if there are any changes

Cheers,

Bill
From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Friday, April 17, 2020 9:10 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Okay that makes sense. Let us know if they can hold.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Friday, Apr 17, 2020, 8:24 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Just to clarify, 2 vendors were awarded the contracts. One vendor (RRD) is printing in 2 sites so, there are 3 total sites actually doing the work. **Total production at this time is ~6M notices per day.**

Cheers,

Bill

From: Moses William A
Sent: Friday, April 17, 2020 8:11 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

Thank Ken. Vendors are printing about 2M per day. We will be speaking with them this morning about holding turnover to USPS until Monday or Tuesday.

Will let you know.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 17, 2020 8:02 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

No Treasury wants to share the notice with Hill before they hit the mail.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 6:13 PM
To: Corbin Kenneth C (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Question

I think we can. Will verify and come back to you.

Are you thinking we will need to pull some of them?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Apr 16, 2020 5:52 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: Question

Sorry Bill can we ask the vendor to hold mailing them until Monday or Tuesday?

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 5:00 PM
To: Kautter, David (b)(6)@treasury.gov>

Subject: RE: Question

Per Ken, the first mailings could go out to USPS as early as **Saturday the 18th.**

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 1:57 PM
To: Rettig Charles P (b)(6)@irs.gov>
Subject: Question

Chuck

When do you expect the first EIP letters to go out?

Dave

David J Kautter
Assistant Secretary of the Treasury (Tax Policy)
Office (202) 622-(b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
From: Grant Dianne[(b) (6) irs.gov]
Sent: Mon 4/13/2020 4:51:12 PM (UTC)
Subject: FW: Treasury check stock -- legend

If you want me to get Mike's comments, send me the language for the check.

From: Grant Dianne
Sent: Monday, April 13, 2020 12:41 PM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Treasury check stock -- legend

I didn't send it to Mike.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 12:41 PM
To: Grant Dianne <(b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: Treasury check stock -- legend

We sent this to Mike D. right? Hard to track all of the moving parts.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Ronda L. Kent <(b) (6) fiscal.treasury.gov>
Sent: Monday, April 13, 2020 11:13 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: James J. Regan <(b) (6) fiscal.treasury.gov>
Subject: FW: Treasury check stock -- legend

Ken –

Do you have the name of counsel that advised you on the inclusion of the language on the Treasury check?

Ronda

Ronda Kent
Assistant Commissioner for Payment Management
Bureau of the Fiscal Service, U.S. Department of the Treasury
Office: (202) 874-(b)(6)
Mobile: (b)(6)
Email: (b) (6) fiscal.treasury.gov
www.fiscal.treasury.gov
www.fmvision.fiscal.treasury.gov

From: James J. Regan <(b) (6) fiscal.treasury.gov>
Sent: Monday, April 13, 2020 11:09 AM
To: Ronda L. Kent <(b) (6) fiscal.treasury.gov>
Subject: Treasury check stock -- legend

Ronda, do you have the contact information for the IRS counsel analyzing the check legend issue? James

To: Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Mon 4/13/2020 12:59:53 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Mailer Envelope Copy

Looks fine.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Alito David P <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:57 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Does this work?

Lia,

My takeaway from Friday 10:30 call was that the decision Mike came back with from Treasury was that we will not add a WH logo to the envelope nor the address and that IRS would use our traditional envelope for mailing. There have been a lot of back and forth and want to be sure this is the final guidance. We will use the Austin address so any undelivered mail will come back to a single location. Attached are the versions of the envelopes that would be used. If these need to be cleared or if there is a change please advise.

From: Moses William A [(b)(6) irs.gov>
Sent: Friday, April 10, 2020 5:42 PM
To: Alito David P <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

This is the standard IRS envelope we plan on using.

To: Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Mon 4/13/2020 12:25:15 PM (UTC)
Subject: FW: Check Images

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:19 AM
To: Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Subject: RE: Check Images

Why does the IRS need the final text? BFS knows that it is and they print the checks. Sorry about being dense here.

Sunita
Sunita Lough

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:08 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Good morning, as a reminder we need final text for this checks by Tuesday morning. Do we have a final decision?

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:23 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Confirmed. The IT team is standing down on making this change.

Nancy Sieger
Acting CIO, IRS IT
202-317- (b)(6)

From: Tribiano Jeffrey J <(b)(6)@irs.gov>
Sent: Apr 11, 2020 1:17 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Hold off until you hear from the CIR. It might have to wait another day.

Jeffrey J. Tribiano
Deputy Commissioner
For Operations

U.S. Department of the Treasury

INTERNAL REVENUE SERVICE
1111 Constitution Ave
Washington, DC 20224

From: Sieger Nancy <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 2:37 PM
To: Rettig Charles P <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317-(b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov
202-317-(b)(6)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b)(6)@irs.gov>
Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P (b)(6)@irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David (b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David (b)(6)@treasury.gov>, Lebryk, David (b)(6)@treasury.gov>, Tribiano, Jeffrey J. (b)(6)@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David <(b)(6)@treasury.gov>, Kautter, David <(b)(6)@treasury.gov>, Eisner, David <(b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. <(b) (6))irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b)(6)@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David <(b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Alito David P[(b) (6) irs.gov]
Cc: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:55:49 PM (UTC)
Subject: RE: Word Doc Version INPUT REQUESTED
.docx
.pdf

On other option is the move the sentence after payment type down to it's own paragraph. My thought is this is a bigger change from the WH version. Example attached along with last approved WH.

From: Moses William A
Sent: Friday, April 10, 2020 7:46 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version INPUT REQUESTED
Importance: High

Thanks David. Everybody has*

We have another challenge with the payment type variable. Since **direct deposit** and **check/debit card** are different character lengths we need to insert a fixed field for the printer to populate. Similar to what we have for the payment amount. We would need to make the fixed field long enough to display **check/debit card,** which is 16 characters. If the payment type is **direct deposit** there will be additional blank space between the end of the sentence and the beginning of the next which could be interpreted as a formatting error.

- To address this, we are proposing we underline the payment type. The payment amount from the WH version is already underlined so we would do the same with payment type. This would cover the space between the end of "deposit" and the period at the end of the sentence. It is a very minor change to the WH formatting and looks like it belongs anyway. **See attached word document.**

1. Page 1 shows the additional space at the end of the sentence when the payment type is **direct deposit.**
2. Page 2 has the proper spacing at the end of the sentence when the payment type is **check/debit card.**
3. Page 3 uses an underline to cover the extra space between the two sentences when payment type is **direct deposit.**

Decision point:

- If the extra space between the sentences is acceptable we do nothing. This would be no change at all from the WH approved version.
- If not acceptable, we recommend using the underline.

In my view the underlined one looks better but it would be a change. Flip a coin?

Please advise.

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:09 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Also, you all have been incredible through this

From: Moses William A (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 4:56 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>

Subject: RE: Word Doc Version

I think we will be good with just copying it. I will share an example of the updated notice in the next hour so you can see the quality.

We are scrambling to get everything to the vendors tonight so we are only 1 day off*

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:54 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill there was discussion of us receiving a jpeg but have not seen it yet. If you can proceed with what you have then do. If we receive an update JPEG can it be substituted later?

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b)(6)@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,

The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P <(b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic

Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

THE WHITE HOUSE

WASHINGTON

NOTICE DATE:
NOTICE NUMBER:

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by direct deposit.

We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE
HOUSE

WASHINGTON

THE WHITE HOUSE

WASHINGTON

Dra t/Pre-decisional

NOTICE DATE: April #, 2020
NOTICE NUMBER: CP ####

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

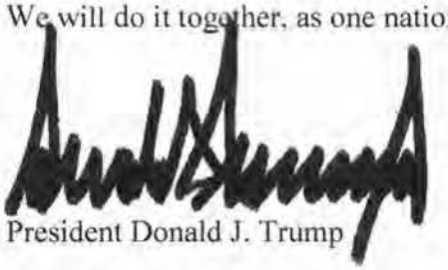
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by [direct deposit] [check in a separate mailing] [pre-paid debit card]. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Corbin Kenneth C[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 11:27:42 PM (UTC)
Subject: RE: Word Doc Version

We ran into a slight challenge. Sending you an explanation and sample of how we propose to address.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:13 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill- Do we need anything for the notice?

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 5:49 PM
To: Alito David P <(b) (6) irs.gov>, Lemons Terry L <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

David or ken— if you have a minute, can one of you quickly call my cell: (b)(6)

I really want to make sure you have everything you need from treasury and I want to be crystal clear on what you still need/may be waiting for. I will call Baylor back immediately tonight once I know exactly what you still need.

Thx

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 4:56 PM
To: Colbert Amalia C <(b) (6) irs.gov>, Lemons Terry L <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

Thanks we are moving forward. We haven't rec'd the JPEG image Ken spoke of this morning so they will try to use an image from the letter received just to keep the process moving.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b)(6)@irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Alito David P[(b) (6) irs.gov]
Cc: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Moses William A[(b)(6)@irs.gov]
Sent: Fri 4/10/2020 4:42:04 PM (UTC)
Subject: RE: Word Doc Version

Wanted to share a couple of other constraints:

- Regarding the paper weight/type- Current contract states 20# writing (standard paper weight) or similar (close in weight and feel). These are the most commonly used and available. If we need to use something other, the vendors may not be able to source quickly.
- The WH Letterhead in the example is blue. Current contract calls for black & white only. We would reproduce the letterhead in black & white. This is pretty standard but wanted to make sure I called it out.

Cheers,

Bill

From: Moses William A
Sent: Friday, April 10, 2020 12:09 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version
Importance: High

Thanks David,

Only concern is there is an addition payment type has been added **[direct deposit] [check in a separate mailing] [pre-paid debit card].**

The IT data file only provides us with 2 values that basically indicate Direct Deposit or other. In the letter, we had planned to define other as Check/Debit but we can call them whatever we want. The key is there are only 2 options.

Adding additional payment type (another option) will require IT to modify the programming. This will be a huge issue at this late date.

Recommend we either stick with **[Direct Deposit or Check/Debit]** or we use **[Direct Deposit or Mail].**

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:42 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
Here is the final version we just rec'd. Please take a look and let us know what questions remain. Thanks

David

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM

To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6) @irs.gov>; (b)(6) Treasury treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

To: Alito David P[(b) (6) irs.gov]
Cc: Catoggio Jerilyn A - CS [(b)(6)]@irs.gov]; Busby Virginia K [(b)(6)]@irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Fri 4/10/2020 3:36:14 PM (UTC)
Subject: FW: Word Doc Version
_.pdf

Can you take the ball on coordinating with Bill?

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:33 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Desmond Michael J <[(b)(6)]@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Sharing.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; [(b)(6) Treasury]@treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 1:38:40 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thank you sir*

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 9:24 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes CIR is in agreement and we should proceed with the Spanish version.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 7:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
Importance: High

One final question for the day:

We are still planning to provide a Spanish translation of the notice on the back of the English. Do that the WH is in agreement with that approach?

Given all the changes, I did not want to assume. Also, would like to nail down the contract specs one last time*

Please advise.

Have a good evening!

Bill

From: Moses William A
Sent: Thursday, April 9, 2020 7:40 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Sharing 2 versions of the EIP Letter.

1. **The 1st version/attachment is basically the WH letter with the Payment Type variable added to it.** The return address will be printed on the envelope.
2. The 2nd version/attachment is based on the discussion after the 5pm call

Both of these versions vary from the current contract specs in that:

- there are additional variable fields with providing payment and type information on both the English and Spanish sides. We had originally scoped adding it only to the English side put defining the field in English and Spanish.

- The requirement to use envelope may discount one of the selected vendors. Originally we had offered option of envelope or self-mailer. One of the vendors selected was using self-mailers.

We will talk with GPO in the morning and GPO will work with vendors to determine if we can modify the contract to accommodate the changes. Per the contract, any changes could lead to increased costs or lengthened delivery time. We should have details tomorrow afternoon.

In response to Terry's questions:

We are creating a print file for the vendors to use since we have variables (Entity, payment amount & type). We are not just making copies of the WH letter. What we need to create print file

- A Word document so we don't have to retype and can add variable fields. We will match the font and layout to the print file
- Image file of the WH letterhead so we can incorporate into the file we send to vendor along with any specifications on placement on the envelope
- Image file of the POTUS signature so we can add to the print file

My sense is we are going with the WH version* Please let me know by 8am if there is different direction so we can set the proper requirement with GPO.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:46 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI

Internal Revenue Service | Office Number **(470) 639-** (b)(6) | Fax Number 855-863-8342

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 6:45 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Baylor also just shared this; what the White House is working with.

From: Lemons Terry L
Sent: Thursday, April 9, 2020 6:44 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C (b)(6) @irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updating this. Baylor just called and said the staff secretary at the White House is working to put the letter on WH masthead with a digital signature.

Question he had is whether what they're preparing will be adequate for the W&I contractor/printer given the needs of inserting dollar amounts and other info.

This will likely will come over in a pdf, possibly as a Word document. They also have some concerns around being careful with the

digital signature.

Please advise.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:14 PM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

All – trying to get a call scheduled so we are all clear w/the latest.

Mike -can you be free at 4:30 to give us an update?

I will set it up w/this group here. And we can keep it short.

Tx.

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:12 PM
To: Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Did we hear back from Treasury on the graphic for the Whitehouse and the envelopes?

JJT

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:52 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I thought we were going to not change the text of the letter re how the payment was sent. We were going to put the direct deposit/check/card as a footnote.

Plus, do we want the info on the top left (IRS letterhead) and the phone #s. etc.

Sorry – we are back to this morning. I may be missing something.

Sunita
Sunita Lough

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 3:47 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J

<(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bumping back up to the top. We need to know the graphic for the letter head and envelope. Asking for Treasury to provide. Attached is the draft on the approved notice. Need today if possible

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B (b)(6)@irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>

Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) !irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) !irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) !irs.gov>; Simon Susan < (b)(6) @irs.gov>
Cc: Alito David P <(b) (6) !irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Rettig Charles P < (b)(6) @irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6) @irs.gov>, Corbin Kenneth C < (b)(6) @irs.gov>, Lough Sunita B < (b)(6) @irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L < (b)(6) @irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Simon Susan[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:54:46 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I don't think so. I think it comes down the graphic and ensuring that the mailing address is IRS because of undeliverable mail and 6103

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Simon Susan <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:54 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I am almost afraid to ask this question – are we going to have any issues with type, weight, style of paper stock?

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639- (b)(6) **Cell** (b)(6)

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 12:52 PM
To: Alito David P (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Keeping you in the loop.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:50 PM
To: Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Looping. Terry will update us w/response and keep Ken looped w/any graphics updates from Monica. If we need to schedule a call to discuss, please advise and I will set up a quick touchpoint. Tx. Lia

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:28 PM
To: Monica.Crowley@treasury.gov
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

Thanks, Terry

From: Colbert Amalia C <(b)(6) irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
From: Grant Dianne[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:52:06 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

WH envelopes but with an IRS address? Undeliverable mail will have to come back to IRS cause there is 6103 info in the notice.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 12:50 PM
To: Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Looping. Terry will update us w/response and keep Ken looped w/any graphics updates from Monica. If we need to schedule a call to discuss, please advise and I will set up a quick touchpoint. Tx. Lia

From: Lemons Terry L (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 12:28 PM
To: Monica.Crowley@treasury.gov
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b)(6)

To: Simon Susan[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 3:14:21 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

New developments. Share verbally but stay tuned.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Colbert Amalia C <(b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 11:06 AM
To: Lemons Terry L <(b)(6)@irs.gov>
Cc: Tribiano Jeffrey J <(b)(6)@irs.gov>, Corbin Kenneth C <(b)(6)@irs.gov>, Lough Sunita B <(b)(6)@irs.gov>, Colbert Amalia C <(b)(6)@irs.gov>, Rettig Charles P <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – please confirm w/Monica Crowley asap that this letter will be on WH letterhead and in WH envelopes. While it's clear from the new notice that this is the direction, we will need WH graphics to send to the printer, etc. Need help moving that forward so that we can work those specifics *immediately*.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness.

Tx – lia

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:53 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

A very quick response back from Monica:

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Terry,

(b)(5) Deliberative Process Privilege

Thank you.

From: Lemons Terry L
Sent: Wednesday, April 8, 2020 7:46 PM
To: Rettig Charles P <(b) (6) rs.gov>
Cc: Colbert Amalia C <(b)(6)@irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I've followed up with Monica seeking clarification.

Also, does the printer even have the capability to insert the dollar amount or the IRS telephone number in the indicated locations in the letter? Or would that require additional modifications?

I will let you know when I hear more.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b)(6)@irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 1:12:40 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs - Final Questions

Final questions Ken*

1. We would normally include a return mail address. This would go above the TP address. So as not to draw attention from POTUS, suggest we go without the IRS logo. Are we okay adding that?



Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

2. Notice identifier will remain at the bottom as our standard footer. Is this ok?

www.irs.gov Catalog Number 74360R Notice **1444 (EN-SP)** (4-2020)

GPO is reaching out to selected Vendors now to see if we can modify the contract. We believe the biggest challenge is adding the variables to both versions/sides of the notice. Will provide update as soon as we hear back from GPO.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:51 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes I will confirm with Counsel.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Moses William A
Sent: Thursday, April 9, 2020 8:25 AM

To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks*

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:24 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

No letter head either IRS or WH
No banner, we cannot reference the web app since it was edited out of the letter. I would include Notice number on top.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:21 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes. So we will replace the sentence stating payment options with a variable that will show payment type as listed below.

Couple of other questions:

- Will this be on WH letterhead or IRS?
- Do we want to include any other info from our notice (notice number, reference to web app, banner)?

My take is we only modify the sentence for the payment type and issue this on WH letterhead?

Thoughts?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:07 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Sorry, yes make it a variable field. I think we want it to be either:

Direct Deposit
Check/Card

Two variable fields. Does that make sense?

Internal Revenue Service | Office Number **(470) 639-3500** | Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:05 AM
To: Corbin Kenneth C (b)(6) @irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Great. So we do not need to add the variable for payment type, just the payment amount?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:02 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I asked that last night and the answer was no. I will send you some edited versions of the email, but it is decided that this is the letter and meets the statutory requirements.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:59 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan (b)(6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Ken.

One thought. Could we include the POTUS letter as an insert with our letter. This allows us to meet all legal requirements (our letter) and get POTUS message out there. This would also be the least risk to the contract and 15-day turnaround. Just a thought?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:34 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

The signature is fine, talked with Counsel and they do not see it as a problem.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:13 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning Ken,

Talking with my folks at 7:30 to determine how we can make this happen. Call at 8am to discuss with GPO. It looks like we will need to include the payment amount in both the English and Spanish version which will be a challenge. We could copy and paste POTUS signature with approval, maybe?

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b)(6)@irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6)@treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Moses William A[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:45:45 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes, I agree that English and Spanish versions need to include payment amounts.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:13 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
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Good Morning Ken,

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Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P (b)(6) @irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P (b)(6) @irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:05:34 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We tried that approach and I believe we got the answer back that it does not. Can you frame that in a question to Mike Desmond to confirm and copy me. I don't think we have that in our records. I looked quickly.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:03 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Maybe I'm missing it. Doesn't the statute give us room to include all 3 as it does in the letter. The wording seems to cover all the situations. I don't read the language as requiring it to be specific to each payment? I know it is specific about the amount but seems like the sentence say it comes in one of 3 ways covers us. I'm not an attorney *

"(6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Regarding CIR question below, could we provide as an insert with the letter? Either way, it will still require a variable and translation. Also, the letter does not specifically state what type of payment. If we need to include that, we will need to modify the letter. Would that then require review and approval from POTUS?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

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Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b)(6)@irs.gov>
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Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) @treasury.gov
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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Corbin Kenneth C|(b) (6) irs.gov]; Alito David P|(b) (6) irs.gov]
From: Morehead Kevin M [(b)(6)]@irs.gov]
Sent: Wed 4/8/2020 11:41:40 AM (UTC)
Subject: FW: CADE2 PCLIA Update for Economic Impact Payment Notices

Ski called me late yesterday afternoon about this issue. He had some concerns approving, but told him that the vendor should be approved by GPO. Just making sure we are good to go with this.

Kevin Morehead
Director, W&I Operations Support
470-639-[(b)(] office
[(b)(6)] cell

From: Anuszewski Robert D [(b)(6)]@irs.gov>
Sent: Tuesday, April 7, 2020 6:27 PM
To: Morehead Kevin M [(b)(6)]@irs.gov>
Cc: Torrence Nicole A [(b)(6)]@irs.gov>; Donovan Teresa M [(b)(6)]@irs.gov>
Subject: CADE2 PCLIA Update for Economic Impact Payment Notices

Kevin,

I had a meeting with IT, Privacy, and Cyber about how the agency is going to utilize GPO approved companies to mail out the Economic Impact Payment Notices. The plan is to extract the necessary taxpayer data (name, address, type of payment, etc) from CADE2, split it into multiple data files, store the data in location that the companies can retrieve electronically using a secure connection, and mail a DVD in a manner that meets the IRS standards in case there is an issue electronically retrieving the data file.

Before the agency can start that process the Privacy & Civil Liberties Impact Assessment (PCLIA) for CADE2 needs to be updated to reflect that CADE2 is going to disseminate SBU/PII data to an "other" category Source outside the IRS or another federal/state agency. Since I'm the Authorizing Official for CADE2 it's my responsibility to approve the changes to the CADE2 PCLIA.

Since the agency has a time limit to distribute these notices based on the CARES Act and the data is being provided to a GPO approved company, below is a draft of the information we're planning on putting on the PCLIA:

> Does this system disseminate SBU/PII to other Sources? Yes
> If **yes**, identify the other source(s) that receive SBU/PII from this system, and if there is an Inter-Agency Agreement (ISA) /Memorandum of Understanding (MOU).
> (List the company name(s) based on the contract. If the companies aren't identified there we could keep the language more generic with just "GPO approved companies")
>
> Identify the authority: 6103(n) and the CARES Act
>
> Identify the routine use in the applicable SORN (or Privacy Act exception) Will be covered by the contract with the companies.
>
> For what purpose? To mail Economic Impact Payment notices on behalf of the IRS

I would feel more comfortable approving this change to the PCLIA if you can confirm that this solution has been approved by all of W&I leadership. There's a certain level of risk but I understand the operational need. I'm hoping that Cyber can document the risks but all these documents might need to be updated while they are performing their analysis. I don't want the PCLIA to slow down the process since sending that notices is a priority of the agency.

Any assistance you can provide would be appreciated.

Respectfully,

ROBERT D ANUSZEWSKI
Acting Director
Modernization, Tools & Technology
W&I Operations Support
Office: (240) 613 [(b)(6)]
Email: [(b)(6)]@irs.gov

To: Busby Virginia K](b) (6) irs.gov]; Alito David P](b) (6) irs.gov]
Cc: Garibotto Dianne T](b) (6) irs.gov]
From: Corbin Kenneth C](b) (6) irs.gov]
Sent: Mon 4/6/2020 10:44:31 PM (UTC)
Subject: RE: Question: Possible change to Paper Check memo line

No reason to not agree.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Busby Virginia K <(b)(6)@irs.gov>
Date: Monday, Apr 06, 2020, 6:20 PM
To: Corbin Kenneth C <(b)(6)@irs.gov>, Alito David P <(b)(6)@irs.gov>
Cc: Garibotto Dianne T <(b) (6) @irs.gov>
Subject: Question: Possible change to Paper Check memo line

Is there a reason we should not agree with the check legend reflecting the following information?
1st line – "EIP 2020"
2nd line – "ECONOMIC IMPACT PAYMENT"

Dianne and I agree, CFO agrees, and this is how IT currently has it programmed. Just let us know if something needs to be changed.

Thank you,
Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) (Desk)
Pls consider the environment before printing this email

From: Cruz Mirna (b)(6)@irs.gov>
Sent: Monday, April 06, 2020 5:43 PM
To: Privett Camille D (b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: FW: Possible change to Paper Check memo line
Importance: High

See below. It looks like the request came from Ken C.

From: Soter Irene E <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 5:13 PM
To: Cruz Mirna (b)(6)@irs.gov>; Caldwell Christopher E <(b) (6) irs.gov>; Hohn Curtis P <(b) (6) irs.gov>
Cc: Soter Irene E (b)(6)@irs.gov>; Taylor Sheryl M [Contractor] <(b) (6) irs.gov>; McLaurin Ken A <(b) (6) irs.gov>
Subject: FW: Possible change to Paper Check memo line
Importance: High

Hi Team - See below communication to Ken Corbin concerning adding test to 2nd legend field – we told the business we need their legend change sent to IMF no later than 04/13. Refer to the red test.

Did Camille, Virginia, or Dianne provide the new verbiage an was the verbiage approved by Ken Corbin?

Irene Soter
Individual Master File (IMF) Branch Chief
Information Technology, Applications Development

New Carrollton Office & Alt Office #: 240-613-3367 or OCS
Fax: 240-613-3368
(b)(6)
OS:CIO:AD:CP:I
Engage Now!

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 9:09 AM
To: Gilpin Linda (b)(6)@irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: RE: Possible change to Paper Check memo line

Agree and thanks so much!

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)(C)
(b)(6)@irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Friday, April 03, 2020 9:05 AM
To: Gresham Adela J <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: FW: Possible change to Paper Check memo line

fyi – the msg I sent, I mace the NLT date to be 4/13 for any changes. there is no reason to put final testing and deployment any more at risk than it already is.

thank you for the quick response.
linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-27(b)(6)
Personal cell (b)(6)

From: Gilpin Linda
Sent: Friday, April 3, 2020 8:47 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) irs.gov>; Morehead Kevin M <(b)(6)@irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: Possible change to Paper Check memo line

Per the question on our 7:30:
We CAN change the text in the 2nd "memo" line on the paper checks without impacting 4/16 delivery, if we have the final text requirement NLT 4/13 COB. Also, the second memo line accommodates 55 characters (not 40, as I think I said on the call.)

We did not share anything about what the text might change to say.

We will await W&I's final requirement on the 2nd line text content. Please let me know if questions.
Thanks
Linda

Linda Gilpin
ACIO, Application Development

Work cell: 240-271- (b)(6)
Personal cell: (b)(6)

To: Rettig Charles P[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Mon 4/6/2020 8:17:32 PM (UTC)
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Treas Public Affairs has this.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:24 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B (b)(6)@irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L (b)(6)@irs.gov>; Grant Dianne (b)(6)@irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Alito David P (b)(6)@irs.gov>; Rettig Charles P (b)(6)@irs.gov>
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Okay to forward to Treasury Public Affairs.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L (b)(6)@irs.gov>; Grant Dianne (b)(6)@irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date: April ##, 2020
Notice Number: 1444 (EN/SP)
For assistance, you may call: 800-919-9835

Payment Amount/Monto del pago: $XXXX
Method of Payment/Forma de pago:
Direct Deposit/Deposito Directo *or* Check/Cheque de Papel

I Am Taxpayer
123
Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.
If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

Stimulus Eligibility Escalation Questions – 3/31/2020

#	Question	Question Date	Responder	Response Date	Response	Status	Date Elevated
	(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege	3/23/2020	Ken Corbin	3/26/2020	Get an official answer from Counsel and document. Requirements should be built around that document. We will share up for awareness.	Closed	3/25/2020
			Sue-Jean Kim	3/30/2020	**Counsel response:** Under (b)(5) DP, AC		
112	(b)(5) DP	3/30/2020				Elevate	3/30/2020

113	(b)(5) Deliberative Process Privilege	3/30/2020				Elevate	3/30/2020
116		3/30/2020	AM			Elevate	3/30/2020

14	(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege Counsel (Sue Jean Kim) - [redacted] (b)(5) DP, AC	3/23/2020	Ken Corbin	3/26/2020	Agree with Sue Jean, we [redacted] (b)(5) DP, AC Ken said to close Issue raised again – even [redacted] (b)(5) DP, AC		Closed

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b)(6) @irs.gov]
From: Grant Dianne[(b) (6) irs.gov]
Sent: Tue 3/31/2020 7:39:23 PM (UTC)
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

That's the way I took it.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:32 PM
To: Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

What does this mean? I assume leave it as we have presented.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 1:07 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

I am OK.

Sunita
Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:20 PM
To: Lough Sunita B <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

We will update the sentence. Two reminders about toll-free numbers, one RRA 98 requires it. This is a single page notice and unlike the discussion that have on the CP-14 the number will have to be on page one. Second point, we are pushing people away from live assistance toll-free, but over 50% of our calls and questions are answered through automation (recorded messages). We should still offer that service channel to help educate citizens. Below is the legal context from RRA 98. If you all want to override putting the number, just let us know.

RRA 98 Language
The language from the Internal Revenue Service Restructuring and Reform Act of 1998 ("RRA 98") that sets the requirements for telephone numbers in IRS notices. Section 3705(a)(2) applies to notices such as the CP14 and requires them to "include in a prominent manner a telephone number that the taxpayer may contact."

SEC. 3705. INTERNAL REVENUE SERVICE EMPLOYEE CONTACTS.
(a) NOTICE.—The Secretary of the Treasury or the Secretary's delegate shall provide that—
(1) any manually generated correspondence received by a taxpayer from the Internal Revenue Service shall include in a prominent manner the name, telephone number, and unique identifying number of an Internal Revenue Service employee the taxpayer may contact with respect to the correspondence;
(2) any other correspondence or notice received by a taxpayer from the Internal Revenue Service shall include in a prominent manner a telephone number that the taxpayer may contact; and
(3) an Internal Revenue Service employee shall give a taxpayer during a telephone or personal contact the employee's name and unique identifying number.
(b) SINGLE CONTACT.—The Secretary of the Treasury or the Secretary's delegate shall develop a procedure under which, to the extent practicable and if advantageous to the taxpayer, one Internal Revenue Service employee shall be assigned to handle a taxpayer's matter until it is resolved.
(c) TELEPHONE HELPLINE IN SPANISH.—The Secretary of the Treasury or the Secretary's delegate shall provide, in appropriate circumstances, that taxpayer questions on telephone helplines of the Internal Revenue Service are answered in

Spanish.
(d) OTHER TELEPHONE HELPLINE OPTIONS.—The Secretary of the Treasury or the Secretary's delegate shall provide, in appropriate circumstances, on telephone helplines of the Internal Revenue Service an option for any taxpayer to talk to an Internal Revenue Service employee during normal business hours. The person shall direct phone questions of the taxpayer to other Internal Revenue Service personnel who can provide assistance to the taxpayer.
(e) EFFECTIVE DATES.—
(1) IN GENERAL.—Except as otherwise provided in this subsection, this section shall take effect 60 days after the date of the enactment of this Act.
(2) SUBSECTION (c).—Subsection (c) shall take effect on January 1, 2000.
(3) SUBSECTION (d).—Subsection (d) shall take effect on January 1, 2000.
(4) UNIQUE IDENTIFYING NUMBER.—Any requirement under this section to provide a unique identifying number shall take effect 6 months after the date of the enactment of this Act.
https://www.congress.gov/105/plaws/publ206/PLAW-105publ206.pdf

One part of the legislative history stated the following reason for the change: "The Committee believes that it is important that taxpayers receive prompt answers to their questions about their tax liability. Many taxpayers report frustration because they cannot determine the appropriate IRS employee to contact for information."

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:06 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

Hi there – couple thoughts.
Can we not put the phone # on the top right had corner? It is in the text of the Notice.
Also please see the revised sentence – feel free to play with it.

Thanks

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Tuesday, March 31, 2020 12:04 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

Ah – good point!

If you believe the amount of the economic impact payment should be greater that what you received, such as, due to another child in 2020, you may request the increase to your economic impact amount with your 2020 federal income tax return.

Sunita
Sunita Lough

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:33 AM
To: Lough Sunita B <(b)(6)@irs.gov>; Grant Dianne (b)(6)@irs.gov>
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

Sunita – you have discussed before not advertising for IRS to call. Believe you may have suggested removing the phone number

from top right on other notices. Is there a reason not to do that here? I am just being you for a minute: why are we driving them to call us?

Ignore if there's a reason we have to do it...

Lastly – this sentence isn't as kindergartner clear as perhaps it could be:

You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return

I feel like you are going to have everyone who is birthing in 2020 call with questions about how to get more money.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:27 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6) @irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Duder John C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

Any reason to not share this and below in advance of the 5pm?

I'm a fan of bold (some of us only read what jumps out at us!) and might suggest bolding ***IRS.gov/coronavirus*** *at end of the Notice. GREAT JOB!.*

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:23 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6) @irs.gov>
Cc: Haines Michelle C (b)(6) @irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Duder John C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Methodology for Paper Check disbursement

Attached is the draft of the notice that is required to be sent per the legislation. We have incorporated the feedback, including changing the naming convention. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Our action for this email is to share this with Fiscal and Treasury leadership. We can discuss at the 5 call.

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 3:12:47 PM (UTC)
Subject: RE: Stimulus Notice Draft and Naming Convention of payment
.docx

Here is the updated notice to include:

- Sunita's input below
- naming changed from Stimulus to Economic Impact Statement

Cheers,

Bill

From: Corbin Kenneth C (b)(6) irs.gov>
Sent: Tuesday, March 31, 2020 10:34 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Naming Convention of payment

FYI

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 10:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Naming Convention of payment

Other than changing the name of the payments as directed by Treasury, I just have one comment in red. I don't know when the notices will go out and since the checks are issued by BFS and sent by mail, giving some time before people start calling. The notice may get to them before the check.

If you haven't received your recovery rebate payment [within 1 week of this letter], please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

Sunita
Sunita Lough

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C (b)(6)@irs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

Attached is the draft of the notice that is required to be sent per the legislation. We are requesting edits to the notice today, but understand that the STM will want to review. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
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Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Economic Impact Payment

What you need to know
The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

To: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b)(6)@irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 2:53:26 PM (UTC)
Subject: RE: Stimulus Notice Draft and Naming Convention of payment - CLARIFICATION

That was how I read it first also. We will go with that. It can always be changed if need be. Will send update in a few.

From: Simon Susan <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 10:51 AM
To: Moses William A <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Naming Convention of payment - CLARIFICATION
Importance: High

I read it as one week of the receipt of the letter.

Sue Simon
Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 10:50 AM
To: Corbin Kenneth C (b)(6)@irs.gov>; Simon Susan <(b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Naming Convention of payment - CLARIFICATION

Is Sunita's comment intended as "1 week of the letter date (sent)" or "1 week of receiving the letter". The latter would provide a bigger window and possibly eliminate some calls.

Please advise.

Bill

From: Moses William A
Sent: Tuesday, March 31, 2020 10:40 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Naming Convention of payment

Thanks. Will include in update.

The plan to get all the notices out in the 15 day period with a release to USPS at the end of each week. That should allow time for the payment to arrive in most cases. This may help to hold some folks off if they receive the notice before the payment*

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 10:34 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Naming Convention of payment

FYI

Internal Revenue Service | Office Number **(470) 639-(b)(6)** Fax Number 855-863-8342

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 10:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Grant Dianne [(b)(6)]@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Naming Convention of payment

Other than changing the name of the payments as directed by Treasury, I just have one comment in red. I don't know when the notices will go out and since the checks are issued by BFS and sent by mail, giving some time before people start calling. The notice may get to them before the check.

If you haven't received your recovery rebate payment [within 1 week of this letter], please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

Sunita
Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <[(b)(6)]@irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) rs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

Attached is the draft of the notice that is required to be sent per the legislation. We are requesting edits to the notice today, but understand that the STM will want to review. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

To: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Tue 3/31/2020 2:28:39 PM (UTC)
Subject: RE: Stimulus Notice Draft and Naming Convention of payment

Thanks. Will have it back to you ASAP.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 10:20 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Bill can you update the notice based on the decision on the naming convention, so we can clear it in Treasury?

Internal Revenue Service | Office Number **(470) 639-** (b)(6) | Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:28 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Changing term for payment, I think the notice is great, very clear.

Use of SSNs is fine.

"The IRS team needs three additional decisions today." What is #3?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>; Haines Michelle C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

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IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

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~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500** | Fax Number 855-863-8342

To: Busby Virginia K](b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
Cc: Alito David P](b) (6) irs.gov]
From: Corbin Kenneth C](b) (6) irs.gov]
Sent: Tue 3/31/2020 1:59:47 PM (UTC)
Subject: FW: Follow up from 7:30am questions

FYI

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:50 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) >; Morehead Kevin M (b)(6)@irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: Follow up from 7:30am questions

Follow-ups from this morning's conversation:

- We will change the name on the Where's My Stimulus (WMS) app, to be "Where's My Economic Impact Payment", per the email this morning from CIR.
- WMS will request the Taxpayer for shared secrets from their "most recent return". if they have filed 2019 they must use that; if they have not filed 2019, then they would use shared secrets from 2018.
- We confirmed that IT needs the final requirements for printing notices for stimulus payments by 4/3, to meet the required timeframe.

Also, to document what I shared on the 7:30am call today:

- If we get a decision by noon today, we can add the logic to use last 2 SSN digits for weekly subset of paper check processing, and still meet 4/9 delivery.
- The MeF team understands that we have a "GO" for the "$1 return" processing and is reaching out to the W&I team to quickly define requirements, and to provide a target date by when we can deliver the changes (to MeF and any downstream processing). They will include any requirement related to whether returns are rejected if it is not a refund return, but banking direct deposit info is provided.

Please let me know if questions.
thanks,
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271 (b)(6)
Personal cell (b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
Cc: Beebe Michael C[(b)(6)@irs.gov]; Busby Virginia K[(b)(6)@irs.gov]; Catoggio Jerilyn A - CS[(b)(6)@irs.gov]; Emmons MaryBeth[(b)(6)@irs.gov]; Freeman Anne C[(b)(6)@irs.gov]; Grant Dietra D[(b)(6)@irs.gov]; LaPosta Patricia A[(b)(6)@irs.gov]; Lowe Pamala S[(b)(6)@irs.gov]; Minsky Joanne B[(b)(6)@irscounsel.treas.gov]; Morehead Kevin M[(b)(6)@irs.gov]; Morgan Bart J[(b)(6)@irs.gov]; Pitter Yvonne A[(b)(6)@irs.gov]; Rice Karin M[(b)(6)@irs.gov]; Schaeffer Stephen J[(b) (6) irscounsel.treas.gov]; Simon Susan[(b) (6) irs.gov]; Stone Lisa M[(b)(6)@irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Fri 3/27/2020 2:14:36 PM (UTC)
Subject: FW: Procurement and funding

Ken and David,
Bill has provided some key information that should be considered as we ramp up to produce notices.

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 10:11 AM
To: Simon Susan <(b) (6) irs.gov>
Cc: Baker Rick L <(b) (6) irs.gov>
Subject: RE: Procurement and funding

Hi Sue,

Just want to make sure everyone has the info below and understands it is more complicated than the 2008 stimulus based on notice content. The work in 2008 was done through GPO and coordinated through Publishing. Those notice did not include any calculations or account specific information, only the TP name and address was shared with the vendor. No waiver was required as those processes were not yet in place for the IRS

Regarding notice 1 below, the specific payment amount is a system calculation. There are 2 challenges that we are working to overcome so we could have a vendor do this work:

1. Pii - This notice content currently includes additional Pii on top of name and address. We will need to get approval to share this information externally. The IRS requires a vendor to be approved to handle Pii and this process is lengthy. We are determining who in the IRS needs to be engaged in discussion to determine the minimum requirements and also the process of obtaining a waiver. We are also clarifying the contacts/path to obtain any waivers to share Pii with contractors that may not already be certified by IRS. The plan is to engage these folks in discussion on the Pii waiver and expediting the approval process if we cannot waive or work with previously approved vendors. I expect to have this info this afternoon.
2. Including the amount of the stimulus payment for each taxpayer requires a systemic calculation based on their account. On top of this information being Pii, we need to determine if there is a way for to produce an output file in a format that could be handed off to a vendor.
    a. A quicker solution is the direct the TP to the WMS website to get their individual payment information.

We appreciate any assistance Procurement can provide but ask that it is in collaboration with Publishing as they are already engaging GPO in discussions.

Please let me know if there are any questions or if we need to modify our approach.

Cheers,

Bill

From: Simon Susan <(b) (6) irs.gov>

Sent: Friday, March 27, 2020 9:19 AM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: Procurement and funding
Importance: High

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Webbers Shanna R <(b)(6)@irs.gov>
Sent: Friday, March 27, 2020 9:15 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Gillis Ursula S (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Smith Hampden H IV <(b)(6)@irs.gov>; Bonds George L Jr <(b)(6)@irs.gov>
Subject: RE: Procurement and funding

Ken,

Acknowledge receipt. I asked Lee (cc'd) to have someone reach out to get a better understanding of the requirement.

Shanna

Shanna R. Webbers
Chief Procurement Officer | 202.317(b)(6) (b)(6)@irs.gov

May contain proprietary information, contractor bid or proposal information or source selection information related to the conduct of a Federal agency procurement. In accordance with FAR 3.104-4 (f)(1) disclosure of the information is restricted by 41 U.S.C. chapter 21.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R <(b)(6)@irs.gov>; Gillis Ursula S <(b)(6)@irs.gov>
Cc: Alito David P <(b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

So general notice information:

1. Taxpayers IRS has 2019/2018 Tax Return and DD Information- Notice to send to taxpayers to inform them of the amount of their payment and refer them to the WMS application on IRS.gov (Population 70M)
2. Taxpayers IRS has 2019/2018 Tax Return and no DD information- This population would be reduced by cross checking with SSA benefit data, but would instruct the taxpayer to go to IRS.gov and use WMS application to input DD information. After 60 no reply, assume we would send a paper check.
3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to

IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out

4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

To: Morehead Kevin M [(b)(6)]@irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Fri 3/27/2020 12:30:35 PM (UTC)
Subject: RE: Procurement and funding

If memory is correct, we didn't put an amount on the 2008 – but I believe it was a flat amount so no computation was needed.

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639 (b)(6) Cell (b)(6)

From: Morehead Kevin M <(b)(6)@irs.gov>
Sent: Friday, March 27, 2020 8:11 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: RE: Procurement and funding

I think it had an amount, but we had more time to work this. Sue or Bill may need to weigh in on complexities.

Kevin Morehead
Director, W&I Operations Support
470-639 (b)(6) office
(b)(6) cell

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:58 AM
To: Morehead Kevin M (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>; Simon Susan (b)(6)@irs.gov>
Subject: RE: Procurement and funding

What did we do in 2008? Maybe we just tell them to do nothing and check IRS.gov at XXX date.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Morehead Kevin M (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 7:54 AM
To: Corbin Kenneth C (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: RE: Procurement and funding

I think the ability to put an amount on the notices makes the printing much more complicated.

Kevin Morehead
Director, W&I Operations Support
470-639 (b)(6) office
(b)(6) cell

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan (b)(6)@irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population

exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

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3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639-3500** | Fax Number 855-863-8342

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b) (6) irs.gov]
Cc: Busby Virginia K[(b) (6) irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]; Catoggio Jerilyn A - CS[(b)(6)@irs.gov]; Moses William A[(b) (6) irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Mon 5/11/2020 8:03:49 PM (UTC)
Subject: FW: Draft Notes: May 7 EIP / Stimulus Discussion

Ken and Dave,
I am sorry for the delay in this response – you had asked for a timeline on the process for EIP notices after a question Dave received from the 8. The following information is provided:

Here are the activities/timing showing what a normal cycle of notices should look like.

- **Thursday evening**: IT issues the weekly payment file to BFS
- **Monday:**
  - IT transfers notice file to print vendors
  - BFS delivers Prisoner/Decedents "Pull" File to IRS who securely transfers to print vendors
- **Tuesday:** Print Vendor queries Prisoner/Decedents pull file against notice file and pulls records as appropriate
- **Wednesday:** 4 business days after IRS delivers payment file to BFS (BFS+4)
  - Print Vendor process the data files, perform logic, write code/script/pre-sort etc., usually within 48 to 72 hours from the Monday file transfer
  - Notice Date:
    - Direct Deposit Notices- BFS+4 date is used as mail date on notices
    - Check/Debit Card- BFS+6 date is used as mail date on notices
- **Thursday:** Per contract, print vendors have 15-days to get all notices to USPS
  - Print vendor may deliver notices in lots to USPS across the 15 days usually once they have the first 500,000 pieces inserted and loaded onto mail trays and pallets. This is the vendors decision and not dictated by the contract.

At start-up we had a number of delays getting the notice files from IT but the process is now stable. Obtaining the BFS Prisoner/Decedents "pull" file on schedule has been inconsistent but we have been able to work through without any delay in mailing completion so far.

Please let me know if any additional information is needed.

Sue Simon
Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Friday, May 8, 2020 8:07 AM
To: Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Catoggio Jerilyn A - CS <(b)(6)@irs.gov>
Subject: FW: Draft Notes: May 7 EIP / Stimulus Discussion

Good morning- Below is the highlight and background on David's request at the 8 about a time line or process for notices.

Internal Revenue Service | Office Number **(470) 639-(b)(6)** Fax Number 855-863-8342

From: Gavin Michael R [Contractor] <(b)(6)@irs.gov>
Sent: Thursday, May 7, 2020 6:05 PM
To: Lough Sunita B <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) >; Grant Dianne (b)(6)@irs.gov>
Cc: Duder John C <(b)(6)@irs.gov>
Subject: Draft Notes: May 7 EIP / Stimulus Discussion

Sunita, Ken, Nancy, Kaschit, and Dianne,

Please find the notes from this afternoon's EIP / Stimulus Discussion below and let me know if you have any questions, concerns, or revisions. A draft summary of today's discussion and an updated version of our running list of decisions made to-date is also attached for your review.

Best,
Michael

+ + + May 7 EIP / Stimulus Discussion Notes + + +

Payment Delivery Updates:

- IRS is in the process of generating this week's payment files. This week's files will include payments for SSI and VA benefit recipients and the check payment file (with the AGI threshold increased to $60K).
    - All activities remain on track.
- Next week's payment file will include the remaining check payments (no threshold applied).
- There is still an open item with regard to SSA, RRB, SSI and VA representative payees. These individuals were filtered out of the initial payment files. IRS (W&I and IT) are working through issues associated with how to receive and process this information for the purpose of generating the payment file for Fiscal Services. Only programming issues remain; there is no legal / authority issue with regard to being able to make EIPs to these individuals.

Communications:

- National and local press asking questions regarding decedents and what actions the IRS will take if an EIP has been issued (and not returned) in these instances. This is also resulting in additional Congressional inquiries.
    - IRS has developed additional information regarding this issue (e.g. talking points) that are with Treasury Public Affairs for review / clearance.
- There are a few other news releases with Treasury Public Affairs for review (e.g. long form news release on why payment amounts might be different than what an individual expected, state-by-state EIP volumes.)
- Another press release is in development regarding the availability of the Get My Payment Portal in Spanish; this will be sent to Treasury Public Affairs tomorrow.
- Finally, IRS is coordinating with Fiscal Services on messaging regarding debit cards (press release and robust set of FAQs).
    - Once more is known regarding which region will receive debit cards instead of checks, IRS and Fiscal Services can localize communication and outreach efforts.

Walk On Items:

(b)(5) Deliberative Process Privilege

- Final Payment File Considerations: If next week's final check payment file is very large, additional planning may be needed as it relates to:
    - 1. the Get My Payment Portal experience
        - Individuals should not have the ability to provide their bank account information after the final check file is

created. This is assumed to be the current programming / logic in the portal.

- **Action**: Jeff Tribiano to confirm the Get My Payment Portal does not permit individuals to provide their bank account information once the payment file has been generated.

- The date range associated with when a person may receive their check payment may need to be extended to allow Fiscal Services time to process all payments. Fiscal Services can process 7M checks and 2M debit cards a week.
- Individuals should be given notice that they have an opportunity to accelerate their payment if they use the Get My Payment Portal before next Wednesday to provide their bank account information.
  - **Action:** Terry Lemons to draft a "soft message" news release indicating people have an opportunity to use the Portal to get their payment faster, but they must take action soon.

o 2. Notices

- Individuals may receive their EIP notice before they receive the payment itself. It's assumed that the notice file is generated directly after the payment file is generated and sent to Fiscal Services. The notice file is generated and sent to the print / mail vendor. There may be an opportunity to hold certain notices and send them in waves when Fiscal Services releases the payments (e.g. prints and mails checks).
  - **Action**: Ronda Kent to share information with Jeff Tribiano and Sunita Lough regarding what information Fiscal Services sends back to IRS based on Fiscal Services payment process.
- Additional conversations are required to determine (1) what triggers the notice being generated and (2) how notices can be held / mailed in waves timed with when Fiscal Services will be able to release the payments.

- Completed Payment Volumes: Program stakeholders will have to be careful in their communications regarding how many payments have been made while Fiscal Services is still processing the final payment file. It may take 2 – 3 weeks to process the file depending on the size. Therefore, just because the payment records have been sent from IRS to Fiscal Services, it does not necessarily mean that same volume of payments have been made.

Closing:

- These calls will be extended into next week; they will be scheduled as daily calls at least through next Friday (5/15) and will be removed if there are no topics requiring discussion.

Michael Rees Gavin
Mobile (b)(6)
(b)(6)@irs.gov

IRS

Department of the Treasury
Internal Revenue Service

Integrated CARES and FFCRA Acts Aggregated Risk Register - DRAFT

(Data as of 5/4/2020)

IRS

Economic Impact Payment - Open Risks

Sorted: Org, Date Risk Reported

ID	Originating Organization	Date Risk Reported	Risk Name	Risk Description	Mitigation Activities	Notes / Decision Points	Risk Due Date	Status
CTR017	C&L	3/31/2020		(b)(5) Deliberative Process Privilege				Green
CTR018	C&L	3/31/2020						Green
CTR027	C&L	4/2/2020						Green
CTR031	C&L	4/6/2020						Green
CTR038	C&L	4/20/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green

IRS

Economic Impact Payment - Open Risks

Sorted: Org, Date Risk Reported

ID	Originating Organization	Date Risk Reported	Risk Name	Risk Description	Mitigation Activities	Notes / Decision Points	Risk Due Date	Status
	W&I	5/6/2020		(b)(5) Deliberative Process Privilege				Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green
	W&I	5/6/2020						Green

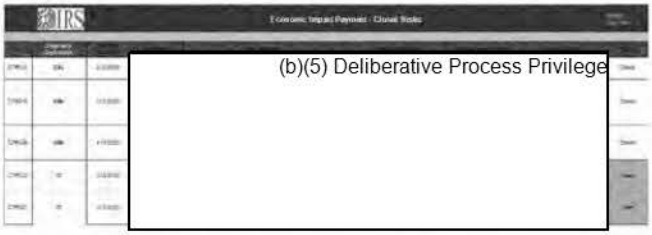
IRS

Employer Tax Credits - Open Risks

Sorted:

ID	Originating Organization	Date Risk Reported	Risk Name	Risk Description	Mitigation Activities	Notes / Decision Points	Risk Due Date	Status
CTR006	SBSE	3/20/2020				(b)(5) Deliberative Process Privilege		Green
CTR007	SBSE	3/20/2020						Green
CTR009	SBSE	3/20/2020						Green
CTR023	SBSE	3/23/20						Green
CTR025	SBSE	4/1/2020						Green
CTR047	SBSE	4/1/2020						Green
CTR048	SBSE	4/8/2020						Green
CTR035	SBSE	4/9/2020						Green
CTR049	SBSE	4/14/2020						Green

EIP-00145623


IRS
Economic Impact Payments - Closed Risks
(b)(5) Deliberative Process Privilege

IRS

Employee Tax Credits - Closed Risks

(b)(5) Deliberative Process Privilege

ID	Originating Organization	Date Issue Reported	Issue Name
	C&L	4/1/20	
	C&L	4/1/20	
	C&L	4/3/20	
	C&L	4/6/20	
	C&L	4/8/20	
	IT	4/1/20	
	IT	4/1/20	
	IT	4/1/20	
	W&I	5/6/20	

	W&I	5/6/20	
	W&I	5/6/20	
	W&I	5/6/20	
	W&I	5/6/20	

Issue Description	Mitigation Activities
(b)(5) Deliberative Process Privilege	

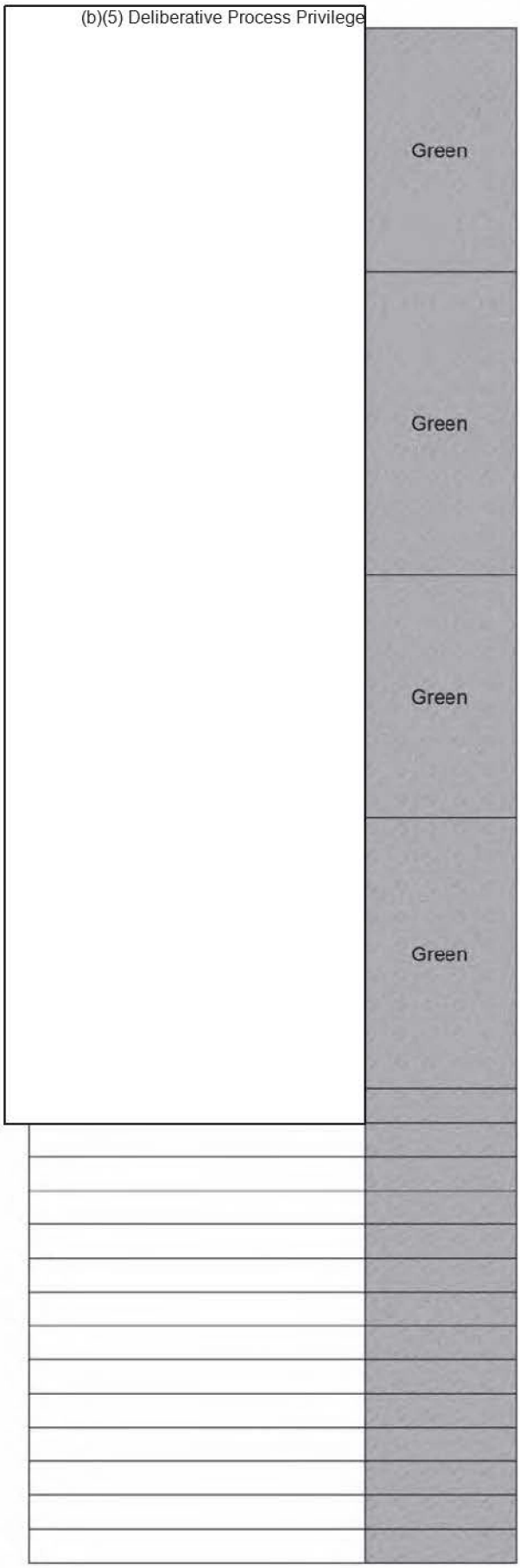
(b)(5) Deliberative Process Privilege

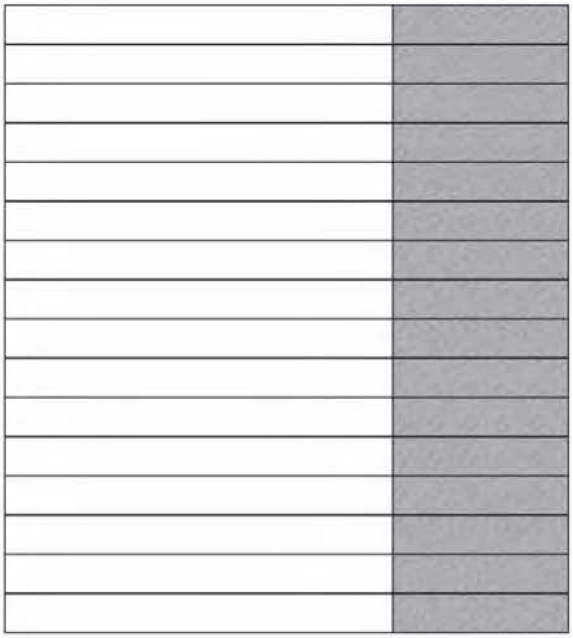
Issue Description	Mitigation Activities
(b)(5) Deliberative Process Privilege	

(b)(5) Deliberative Process Privilege

Sorted: Org, Date

Notes / Decision Points	Status as of 04.23.20
(b)(5) Deliberative Process Privilege	Green
	Green
	Green
	Green
	Green
	Green
	Green
	Green
	Green
	Closed


(b)(5) Deliberative Process Privilege
Green
Green
Green
Green



Employer Tax Credits - Issues

ID	Originating Organization	Date Issue Reported	Issue Name
	SBSE	3/20/20	
	SBSE	3/23/2020	
	SBSE	3/23/2020	

Employer Tax Credits - Issues

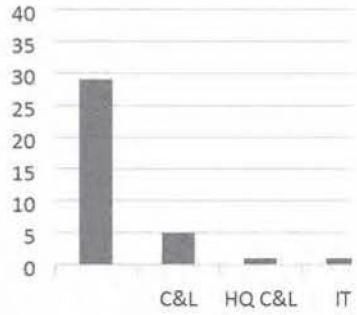
Issue Description	Mitigation Activities
(b)(5) Deliberative Process Privilege	

Sorted: Date

Notes / Decision Points	Status
(b)(5) Deliberative Process Privilege	Green
	Green
	Green

Summary of EIP and ET Credits Risks

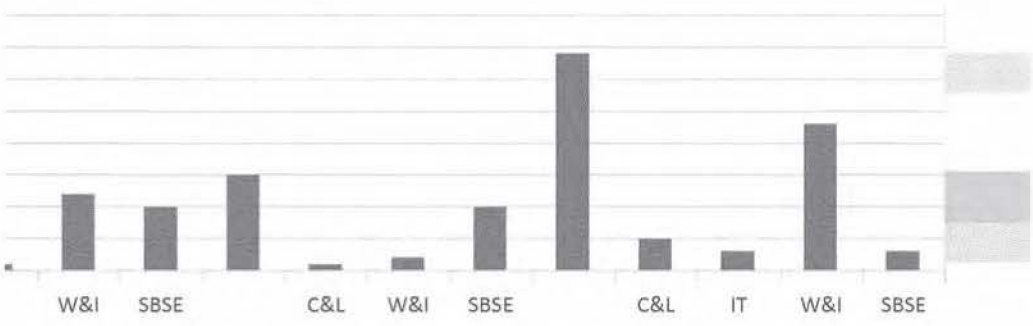
	May 1	May 8	May 15	May 22	May 29	June 5
Open Risks	**29**					
EIP						
C&L	5					
HQ C&L	1					
IT	1					
W&I	12					
ET						
SBSE	10					
Closed Risks	**15**					
EIP						
C&L	1					
HQ C&L	0					
IT	2					
W&I	2					
ET						
SBSE	10					
Issues	**34**					
EIP						
C&L	5					
HQ C&L	0					
IT	3					
W&I	23					
ET						
SBSE	3					



ks

June 12 June 19 June 26

Snapshot: May 1, 2020



DEPARTMENT OF THE TREASURY
BUREAU OF THE FISCAL SERVICE
WASHINGTON, DC 20227

NOTICE: Treasury Checks for Economic Impact Payments and Treasury Check Verification Application

Treasury Checks for Economic Impact Payments: The U.S. Department of the Treasury's Bureau of the Fiscal Service (Fiscal Service) will start printing and mailing economic impact payment checks, beginning with checks with a pay date of April 22, 2020, and weekly thereafter. Checks will be mailed daily beginning on Saturday, April 18, 2020, until the checks are delivered, with twice daily mail pick-ups beginning Monday, April 20, 2020. Estimated check volume is approximately 5 to 7 million checks per week.

The Treasury check for an economic impact payment will be the same as the Treasury check for a tax refund payment, except that the check will have identifying text in the memo field stating "Economic Impact Payment" on the first line and the President's name on the second line. As usual, the checks will be signed by a Fiscal Service disbursing official. The check symbol will either be 40381 or 40414 and will be displayed in the MICR line.

Sample images of the front and back of economic impact payment checks are included at the end of this message.

U.S. Treasury Check Security Features: Financial institutions can also learn more about the security features of U.S. Treasury checks at https://tcva.fiscal.treasury.gov.

Treasury Check Verification Applications Enhancements: Fiscal Service has made enhancements to its Treasury Check Verification Application (TCVA). Beginning April 24, 2020, TCVA will have extended availability to support queries from Sunday 1:00 pm to Saturday 11:59 pm EST.

TCVA is a tool to help the financial industry verify U.S. Treasury checks, and may be found at https://tcva.fiscal.treasury.gov.

TCVA provides single query search capability for financial organizations, providing one of four results based upon a given Symbol, Serial Number, Dollar Amount and Routing Transit Number:

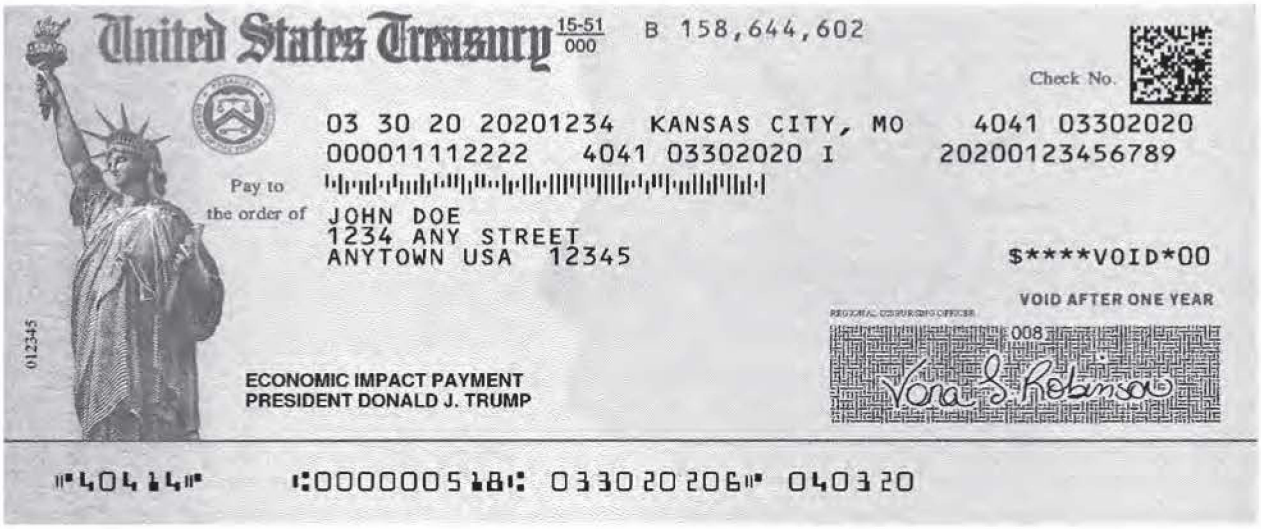
1. U.S. Treasury Check was issued for the amount entered.
2. U.S. Treasury Check has already been paid.
3. The amount entered does not match Fiscal Service records.
4. No match.

NOTE: TCVA is unable to provide assurance that the check being presented is genuine (not counterfeit) or payable. Check information is not real-time and may not reflect that a check has already been presented for payment and is in process.

Fiscal Service is also enhancing TCVA to allow financial institutions to obtain the same information provided by the single query search capability described above through an application programming interface (or API) instead, when preferred. More information about this upcoming capability will be available at https://tcva.fiscal.treasury.gov by April 24, 2020.

For more information about TCVA's capabilities, please visit https://tcva.fiscal.treasury.gov or contact Fiscal Service at (855) 868-0151 option #1 or paymentintegrity@fiscal.treasury.gov.

Sample Economic Impact Payment Check Front



Sample Economic Impact Payment Check Back



THE **FEDERAL RESERVE**
Treasury Services

This communication was sent by the Federal Reserve Banks on behalf of the U.S. Department of the Treasury, Bureau of the Fiscal Service.

April 17, 2020

Treasury Checks for Economic Impact Payments and Treasury Check Verification Application

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April 17, 2020

Treasury Checks for Economic Impact Payments and Treasury Check Verification Application

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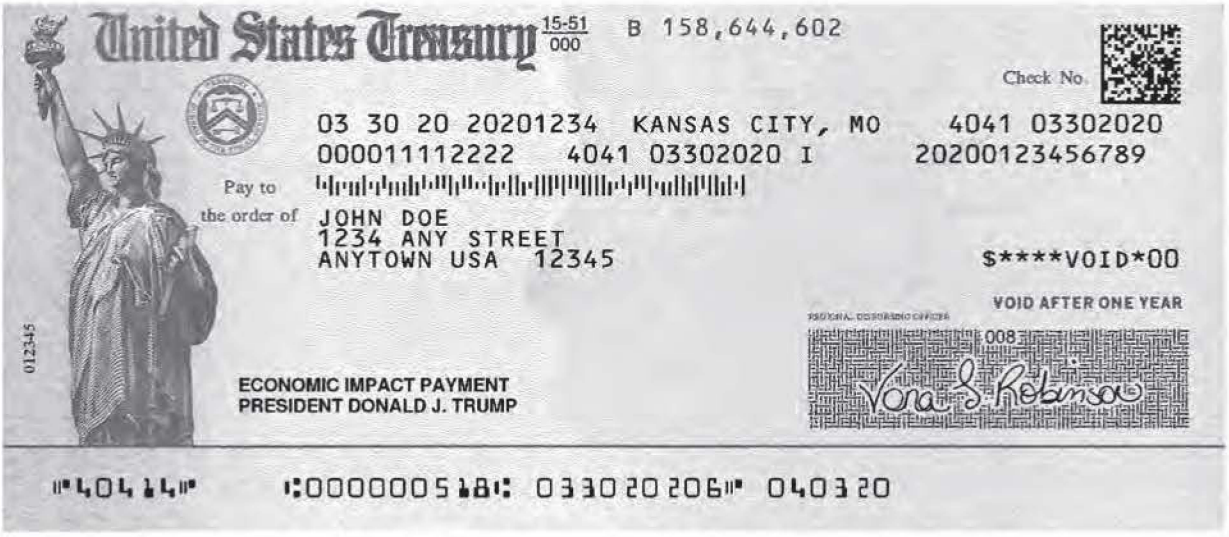


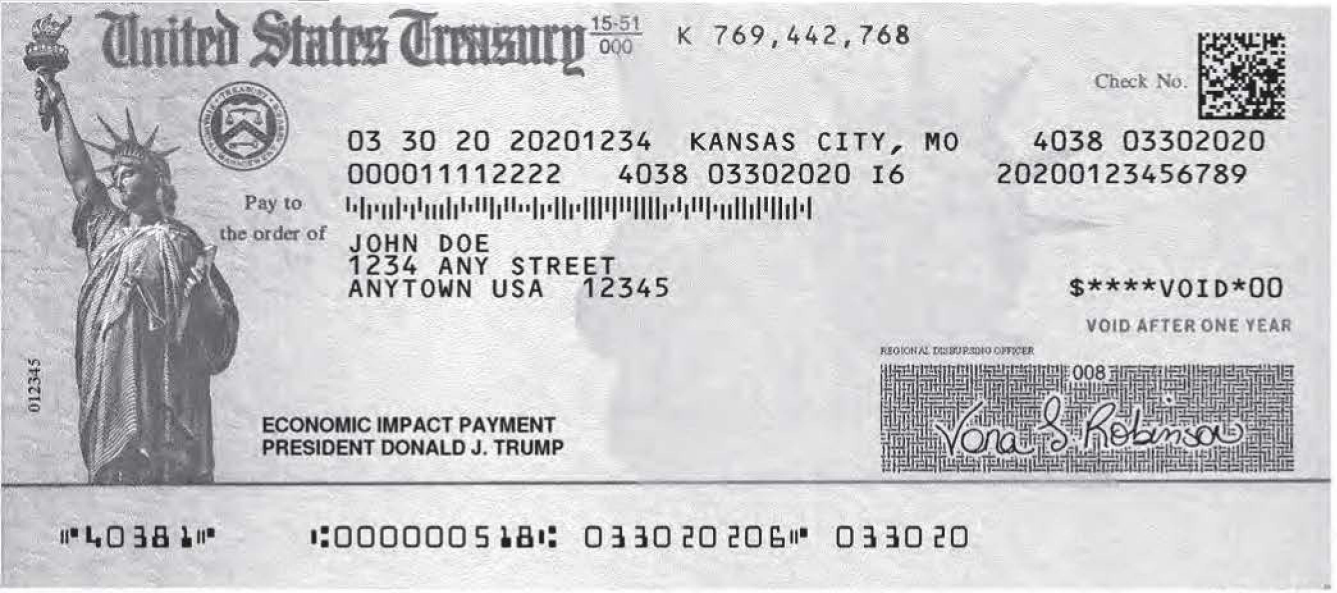
Sample Economic Impact Payment Check Back

April 17, 2020

Treasury Checks for Economic Impact Payments and Treasury Check Verification Application



This communication was sent by the Federal Reserve Banks on behalf of the U.S. Department of the Treasury, Bureau of the Fiscal Service.



United States Treasury 15-51/000 K 769,442,768

Check No.

03 30 20 20201234 KANSAS CITY, MO 4038 03302020
000011112222 4038 03302020 I6 20200123456789

Pay to the order of

JOHN DOE
1234 ANY STREET
ANYTOWN USA 12345

$****VOID*00

VOID AFTER ONE YEAR

REGIONAL DISBURSING OFFICER

008

Vona S. Robinson

012345

ECONOMIC IMPACT PAYMENT
PRESIDENT DONALD J. TRUMP

⑈4038⑈ ⑆000000518⑆ 033020206⑈ 033020

EIP-00147623

To: Lough Sunita B[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Corbin Kenneth C[(b) (6) irs.gov]
Sent: Sat 4/11/2020 8:47:31 PM (UTC)
Subject: RE: OGE review

Okay makes sense

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b)(6)@irs.gov>
Date: Saturday, Apr 11, 2020, 4:03 PM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: OGE review

Re-reading. I can ask Mike Desmond. We will probably first ask our Ethics folks in GLS.

Sunita
Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:49 AM
To: Lough Sunita B <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: OGE review

A few bumps from financial institutions this weekend but all seems good. The one thing I want to document and get for us on the IRS side is a position from the OGE that the IRS is not violating the HATCH act and our team who working and process the notice are not liable in respect to Hatch and the law. I imagine we want this cover for all parties at the IRS. I think what we have cleared is that the IRS is okay to have POTUS sign the letter and use WH logo.

Is this something you can talk with CIR and others about and approach OGE that we are okay?

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

To: Alito David P[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Garibotto Dianne T[(b) (6) irs.gov]
From: Busby Virginia K[(b) (6) irs.gov]
Sent: Fri 4/10/2020 8:15:10 PM (UTC)
Subject: RE: Word Doc Version - the notice will reflect incorrect information

This is whether BFS issues direct deposit or debit card.

We either have to:

- Revert to the bank share that was ruled out earlier today

OR

- Make the notice generic

Let me know if you would like to discuss

Thank you,

Virginia K. Busby

Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) Desk)
Pls consider the environment before printing this email

From: Busby Virginia K
Sent: Friday, April 10, 2020 4:12 PM
To: Alito David P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: Word Doc Version - the notice will reflect incorrect information
Importance: High

Here are the steps:

- The IRS is marking as a mailed check and sending to BFS
- BFS is going to send it as a direct deposit
  - Our current processes do not allow for BFS to pass the change in payment delivery back to us (out of scope for IT – Tracy DeLeor said if they needed to build something on the back end we could pursue that with them – even if we were to pursue building it, the pass back of the information from BFS would not occur in time to update the Notice)
- The Notice will reflect the payment delivery as check

Thank you,

Virginia K. Busby

Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
470-639-(b)(6) Desk)
Pls consider the environment before printing this email

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:32 PM
To: Busby Virginia K (b)(6)@irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

To clarify, we pass the file to BFS they will issue check or bank card (in the future), then pass back to us which type of payment they issued and we update that to issue the notice?

From: Alito David P
Sent: Friday, April 10, 2020 2:56 PM
To: Busby Virginia K (b) (6) irs.gov) <(b) (6) irs.gov>; Garibotto Dianne T <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Just to confirm, will we distinguish?

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Sent: Friday, April 10, 2020 2:32 PM
To: Lough Sunita B <(b) (6) irs.gov>; Alito David P (b)(6)@irs.gov>; Lemons Terry L (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Should it say "check/debit card"? And I'm assuming IRS does not distinguish between the two although BFS might?

Thanks,

Mike

From: Lough Sunita B
Sent: Friday, April 10, 2020 2:27 PM
To: Alito David P; Lemons Terry L; Desmond Michael J; Colbert Amalia C
Cc: Rettig Charles P; Tribiano Jeffrey J; Corbin Kenneth C
Subject: RE: Word Doc Version

OK. Thanks. Looks fine

Sunita
Sunita Lough

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Alito David P[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:52:25 PM (UTC)
Subject: FW: Word Doc Version
.pdf

Including latest version-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:35 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks Bill. The debit card option is being worked by BFS and isn't avail yet, but anticipate it will be. Would use Direct Deposit or check/debit.

To be clear, how will that read in the actual sentence? Attaching most recent version for ease

Current Sentence:

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **[$XXXX]** by [direct deposit] [check in a separate mailing] [pre-paid debit card].

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:09 PM
To: Alito David P <[(b)(6)]@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version
Importance: High

Thanks David,

Only concern is there is an addition payment type has been added **[direct deposit] [check in a separate mailing] [pre-paid debit card].**

The IT data file only provides us with 2 values that basically indicate Direct Deposit or other. In the letter, we had planned to define other as Check/Debit but we can call them whatever we want. The key is there are only 2 options.

Adding additional payment type (another option) will require IT to modify the programming. This will be a huge issue at this late date.

Recommend we either stick with **[Direct Deposit or Check/Debit]** or we use **[Direct Deposit or Mail].**

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:42 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
Here is the final version we just rec'd. Please take a look and let us know what questions remain. Thanks

David

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; (b)(6) Treasury @treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

THE WHITE HOUSE

WASHINGTON

Dra t/Pre-decisional

NOTICE DATE: April #, 2020
NOTICE NUMBER: CP ####

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

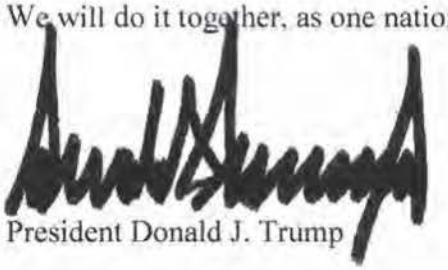
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by [direct deposit] [check in a separate mailing] [pre-paid debit card]. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Corbin Kenneth C[(b) (6) irs.gov]; Busby Virginia K[(b)(6)@irs.gov]; Garibotto Dianne T[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
From: Moses William A[(b) (6) irs.gov]
Sent: Thur 4/9/2020 6:27:22 PM (UTC)
Subject: RE: Impact of possible change to Notice "pmt type"

Thanks Ken.

Pending requirements, that we know of, will not impact IT.

Cheers,

Bll

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 2:22 PM
To: Busby Virginia K <(b) (6) irs.gov>; Moses William A <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Cc: Alito David P <(b)(6)@irs.gov>
Subject: FW: Impact of possible change to Notice "pmt type"

FYI

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:55 AM
To: Corbin Kenneth C (b)(6)@irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: Impact of possible change to Notice "pmt type"

The proposed change on EIP Notices for payment type, from "check" to "check or debit card" (or whatever desired text) would have **no impact on IRS IT programming or schedule.** We designed this to use an indicator to tell the vendor which payment type text to insert; we do not send them the literal text.

This means the impact is completely on the business and the vendors to agree on different payment type text than previously agreed, and for the vendors to say what impact that would have on their delivery schedule.

Please let me know if you have questions.
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

To: Corbin Kenneth C[(b) (6) irs.gov]; Alito David P[(b)(6)]@irs.gov]
From: Simon Susan[(b) (6) irs.gov]
Sent: Wed 4/8/2020 7:18:06 PM (UTC)
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Ken and David,

Following is draft wording for IRS/Treasury in response to the question posed by Patricia McLaughlin:

There is a statutory requirement with PL 116-136 (HR 748) CARES Act which requires a mailed notice to taxpayers of the payment within 15 days of distribution:

Under **new Code section 6428(f)(6)**, not later than 15 days after the date on which **the Secretary** distributed any payment to an eligible taxpayer pursuant to new Code section 6428(f), notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the IRS to report any failure to receive such payment.

Payments to individuals who filed a 2018 or 2019 tax return, who meet the income limitations for the payment, and who provided direct deposit information, are to be made by the Bureau of Fiscal Services (BFS) by Direct Deposit starting April 15, 2020. This is based on a delivery of data of taxpayer data to BFS on April 9, 2020 and provides a four work day window for processing of the deposits by the banks.

The written notices will be printed and mailed by Government Publishing Office contract vendors. Printing contracts would require modifications if there is a change in the current format after April 9, or a change in wording after April 14, 2020. Not meeting either date will either require a delay in payment delivery, or result in not meeting the statutory requirement.

Sue Simon

Director, Customer Assistance, Relationships and Education
Atlanta, GA
(470) 639-(b)(6) Cell (b)(6)

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 2:35 PM
To: Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

FYI

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Treasury (b)(6) @treasury.gov <Treasury (b)(6) @treasury.gov>
Sent: Wednesday, April 8, 2020 1:11 PM
To: Lemons Terry L <(b) (6) irs.gov>; Brian.Morgenstern@treasury.gov; Eldridge Michelle L (b)(6) @irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Hey guys— trying to get an understanding for the reason behind today's deadline? What is the 15 day mailing requirement? Deputy chief is asking.

POTUS is going to have to look at this new letter

From: Lemons Terry L <(b) (6) irs.gov>

Sent: Wednesday, April 8, 2020 12:39 PM
To: Morgenstern, Brian <Brian.Morgenstern@treasury.gov>; (b)(6) Treasury @treasury.gov>; Eldridge, Michelle L. <(b) (6) irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Brian / (b)(6) Treasury just wanted to send a reminder about today's printer deadline for any comments on the EIP notice that will be mailed out to taxpayers after they receive their payment. Will need any feedback by COB.

Thanks.

From: Lemons Terry L
Sent: Monday, April 6, 2020 4:17 PM
To: Brian.Morgenstern@treasury.gov; Treasury (b)(6) @treasury.gov' <Treasury (b)(6) @treasury.gov>; Eldridge Michelle L (b)(6) @irs.gov>; Reynolds Jodie M ((b) (6) irs.gov) <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Brian / (b)(6) Treasury - Commissicner asked that we forward this along to Public Affairs for review and approval. This is the letter that will be mailed to taxpayers after their EIP goes out. Front page is English and back side is Spanish.

Need any edits/comments back by COB on Wednesday to meet the contractor/printing deadlines.

Thanks.

From: Corbin Kenneth C (b)(6) @irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L (b)(6) @irs.gov>; Grant Dianne <(b) (6) irs.gov>; Desmond Michael J (b)(6) @irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

+ + + April 3, 2020 EIP / Stimulus Discussion Notes + + +

PAYMENT DELIVERY UPDATE:

- SSI 1099 and RRB 1099 Method
  - There is a been press about how the government will obtain direct deposit information for additional individuals (SSI and SSDI).

(b)(5) Deliberative Process Privilege

PORTAL LAUNCH - WHERE'S MY ECONOMIC IMPACT PAYMENT? UPDATE:

- IRS is still on target for a launch of the Where's my Economic Impact Payment? application on 4/17/2020; the IRS IT organization is heavily focused on performance testing (anticipating 43M visits a day).

COMMUNICATION UPDATE:

(b)(5) Deliberative Process Privilege

- **Communications:**
  - IRS Communications and Liaison shared its short-term communications and outreach strategy with Treasury Public Affairs and is happy to answer any questions or concerns.
    - This strategy demonstrates C&L's approach to sharing information as quickly as possible.

EIP-00148268

(b)(5) Deliberative Process Privilege

ECONOMIC IMPACT PAYMENT PROJECTED VOLUMES:

- The Secretary is looking for additional clarity regarding the anticipate EIP volumes, specifically how many individuals will fall into each bucket (e.g. direct deposit, checks, non-filers, etc.).
- IRS has performed an initial analysis based on TY18 data and is working with Treasury OTA to ensure consistency on the methods being used to size these populations.
  - **Action**: IRS W&IS and Treasury OTA will work together next week (Monday 4/6 and/or Tuesday 4/7) to finalize these estimates.
- Note: even with these estimates, there are unknowns associated with (1) how many people will use the Where's my Economic Impact Payment? application and (2) how many people will use the Free File application to provide their baking information.

CLOSING:

- There is an enormous amount of appreciation at the very senior level for what the IRS is doing to make these payments ("the real unsung hero is the IRS. They are moving mountains to get this done.").
- There is an understand of how significant this is in terms of the level of effort and senior officials know they are asking a lot of the IRS – particularly in the middle of filing season. This is being recognized and appreciated.

To: Simon Susan[(b) (6) irs.gov]
Cc: Moses William A[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Mon 4/13/2020 3:30:26 PM (UTC)
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy
_.pdf
_.pdf

Confirmation of the envelopes selected.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 9:53 AM
To: Alito David P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Mailer Envelope Copy

Your understanding below is correct. Nothing has changed since the discussion w/Mike Friday on our 10:30 call. Confirmed again on a call w/Mike that is ongoing currently. No additional clearance on these envelopes is required.

From: Alito David P <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 9:06 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Lia,

My takeaway from Friday 10:30 call was that the decision Mike came back with from Treasury was that we will not add a WH logo to the envelope nor the address and that IRS would use our traditional envelope for mailing. There have been a lot of back and forth and want to be sure this is the final guidance. If so, we will use the Austin address so any undelivered mail will come back to a single location. Attached are the versions of the envelopes that would be used. If these need to be cleared or if there is a change please advise. Thanks!

To: Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Sun 4/12/2020 6:59:46 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Mailer Envelope Copy

Agree and it is tied to your other email on oge. They told us verbally that the decision was to use an IRS envelope and no WH emblem and I passed that to Bill Moses verbally so there is not a trail of the decision other than the meeting.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 4:49 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Notice 1444 (EN/SP) Mailer Envelope Copy

Yeah I agree. Maybe we sent this print email and not ask for anything back

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Alito David P <(b) (6) irs.gov>
Date: Saturday, Apr 11, 2020, 3:49 PM
To: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Thinking we need to have some confirmation that this is the final request? Thoughts?

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:42 PM
To: Alito David P <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

This is the standard IRS envelope we plan on using.

From: Manno Steven R <(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 5:38 PM
To: Moses William A <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Are these envelopes acceptable for the mailings?

From: Pelishek Glenn R <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:31 PM
To: Manno Steven R <(b)(6)@irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b)(6)@irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Attached is the last approved copy for the mailer envelopes.

From: Mack Evelyn J <(b)(6)@irs.gov>
Sent: Thursday, April 02, 2020 2:30 PM
To: Pelishek Glenn R <(b) (6) irs.gov>
Subject: RE: Notice 1444 Mailer International

See Attached, corrections made per your request; proofread before sending to vendor.

Evelyn J. Mack
Composition Analyst
1111 Constitution Ave, NW
Room 6231
Washington, DC 20224

To: Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Sat 4/11/2020 7:38:27 PM (UTC)
Subject: RE: Check Images

What is the image?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 3:33 PM
To: Alito David P <(b) (6) irs.gov>
Subject: FW: Check Images

FYI

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 3:27 PM
To: Sieger Nancy <(b) (6) irs.gov>; Rettig Charles P <(b)(6)@irs.gov>; Corbin Kenneth C <(b)(6)@irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

Stupid question here – if the checks are printed by the mint after BFS does whatever it does, why is the IRS involved in this? I thought all we were required to do was transmit, the name/ein/address/amount of EIP (as the "File") and BFS takes it from there. Thanks

Sunita
Sunita Lough

From: Sieger Nancy <(b)(6)@irs.gov>
Sent: Saturday, April 11, 2020 3:22 PM
To: Rettig Charles P <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

IT will hold off on executing on this change until further confirmation.

Nancy Sieger
Acting CIO, IRS IT
202-317-(b)(6)

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Apr 11, 2020 12:35 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Check Images

We will executive on the words in the memo line of the attached.

(b) (6) irs.gov
Acting IRS CIO
202-317 (b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov

202-317-(b)(6)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 12:51 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Check Images

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Saturday, April 11, 2020 12:43 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Eisner@treasury.gov
Cc: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov; Tribiano Jeffrey J <(b) (6) irs.gov>; Baylor.Myers@treasury.gov
Subject: RE: Check Images

Chuck, Confirming: this was a direct instruction from the Secretary.

Dave

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 11, 2020 at 12:31:33 PM EDT
To: Eisner, David <(b)(6)@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Kautter, David <(b)(6)@treasury.gov>, Lebryk, David <(b)(6)@treasury.gov>, Tribiano, Jeffrey J. <(b)(6)@irs.gov>
Subject: RE: Check Images

Not yet, we are looking for a firm confirmation that IRS is being instructed by the Secretary to include the specific language provided on memo portion of the paper checks. From Dave Lebryk's email below, it seems that is the intention but we need a clear, firm instruction to proceed. IT needs that confirmation by Tuesday morning.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Eisner@treasury.gov <David.Eisner@treasury.gov>
Sent: Friday, April 10, 2020 10:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Check Images

Was this confirmed?

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 10, 2020 at 8:01:40 PM EDT
To: Lebryk, David <(b)(6)@treasury.gov>, Kautter, David <(b)(6)@treasury.gov>, Eisner, David <(b)(6)@treasury.gov>
Cc: Tribiano, Jeffrey J. <(b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>

Subject: RE: Check Images

Confirming that is a direct instruction from the Secretary.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024
Cell: (b)(6)

From: David.Lebryk@treasury.gov <David.Lebryk@treasury.gov>
Sent: Friday, April 10, 2020 6:42 PM
To: Rettig Charles P <(b) (6) irs.gov>; David.Kautter@treasury.gov
Subject: FW: Check Images

Chuck – We got word from the Secretary that he would like the memo line on Economic Impact Payments to read consistent with the attached image.

Thanks and, again, what a great achievement today.

Dave

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David (b)(6)@treasury.gov>
Subject: Check Images

This is it.

To: Moses William A[(b) (6) irs.gov]
Cc: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Sat 4/11/2020 12:55:45 AM (UTC)
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy
_.pdf
_.pdf

Thanks Bill!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:42 PM
To: Alito David P <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

This is the standard IRS envelope we plan on using.

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Sent: Friday, April 10, 2020 5:38 PM
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Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

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Sent: Friday, April 10, 2020 5:31 PM
To: Manno Steven R <(b) (6) irs.gov>; Mendez Pedro L <(b) (6) irs.gov>; Harrison Dynisha T <(b) (6) irs.gov>; Truitt Bartholomew S <(b) (6) irs.gov>; Moe Sheryl M <(b) (6) irs.gov>; Skyrm Theresa L <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Attached is the last approved copy for the mailer envelopes.

From: Mack Evelyn J [(b)(6)]@irs.gov>
Sent: Thursday, April 02, 2020 2:30 PM
To: Pelishek Glenn R [(b)(6)]@irs.gov>
Subject: RE: Notice 1444 Mailer International

See Attached, corrections made per your request; proofread before sending to vendor.

Evelyn J. Mack
Composition Analyst
1111 Constitution Ave, NW
Room 6231
Washington, DC 20224

To: Moses William A|(b) (6) irs.gov]; Corbin Kenneth C|(b) (6) irs.gov]
Cc: Simon Susan|(b) (6) irs.gov]
From: Alito David P|(b) (6) irs.gov]
Sent: Sat 4/11/2020 12:37:48 AM (UTC)
Subject: RE: Word Doc Version INPUT REQUESTED

This is a perfect example that there is no "minor or little" change. The smallest of details change a lot!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 8:07 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Simon Susan (b)(6)@irs.gov>
Subject: RE: Word Doc Version INPUT REQUESTED

Awesome. Thanks Ken. We will be handing this over to the vendors in the morning.

We will continue working with the vendors tomorrow to gather their security paperwork so physical can work on clearances on Monday. RR Donnelly is planning to have over 200 folks working this initial mailout. That's a lot of paperwork.

Wishing you all a peaceful weekend and Happy Easter*

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 7:59 PM
To: Moses William A <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>
Subject: RE: Word Doc Version INPUT REQUESTED

Thanks Bill. I agree with the underline and that will not require us to send it back up.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 7:55 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version INPUT REQUESTED

On other option is the move the sentence after payment type down to it's own paragraph. My thought is this is a bigger change from the WH version. Example attached along with last approved WH.

From: Moses William A
Sent: Friday, April 10, 2020 7:46 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version INPUT REQUESTED
Importance: High

Thanks David. Everybody has*

We have another challenge with the payment type variable. Since **direct deposit** and **check/debit card** are different character lengths we need to insert a fixed field for the printer to populate. Similar to what we have for the payment amount. We would need to make the fixed field long enough to display **check/debit card,** which is 16 characters. If the payment type is **direct deposit** there will be additional blank space between the end of the sentence and the beginning of the next which could be interpreted as a formatting error.

- To address this, we are proposing we underline the payment type. The payment amount from the WH version is already

underlined so we would do the same with payment type. This would cover the space between the end of "deposit" and the period at the end of the sentence. It is a very minor change to the WH formatting and looks like it belongs anyway. **See attached word document.**

1. Page 1 shows the additional space at the end of the sentence when the payment type is **direct deposit.**
2. Page 2 has the proper spacing at the end of the sentence when the payment type is **check/debit card.**
3. Page 3 uses an underline to cover the extra space between the two sentences when payment type is **direct deposit.**

Decision point:

- If the extra space between the sentences is acceptable we do nothing. This would be no change at all from the WH approved version.
- If not acceptable, we recommend using the underline.

In my view the underlined one looks better but it would be a change. Flip a coin?

Please advise.

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 5:09 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <[redacted](b)(6) irs.gov>
Subject: RE: Word Doc Version

Also, you all have been incredible through this

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:56 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I think we will be good with just copying it. I will share an example of the updated notice in the next hour so you can see the quality.

We are scrambling to get everything to the vendors tonight so we are only 1 day off*

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:54 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill there was discussion of us receiving a jpeg but have not seen it yet. If you can proceed with what you have then do. If we receive an update JPEG can it be substituted later?

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 4:33 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry, resending this with the correct file name so as not to confuse anybody. It is the same version you sent me with highlights and notes to make changes. Once I have an update with changes will send it out.

From: Moses William A
Sent: Friday, April 10, 2020 4:25 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks David.

- We will update to type to [direct deposit or check/debit card]
- We are going with standard paper and envelope
- I think we can work with the White House letterhead text and just copy. It will be in black and white instead of blue
- We can copy the signature

If there is a concern with us copying the letterhead/text and signature, we will need to image files asap. I think we will be okay just copying.

I'll keep my ears on for any changes but our plan is to get this to GPO tonight if we can make it. If not, first thing in the morning.

Cheers,

Bill

From: Alito David P [(b)(6)] irs.gov>
Sent: Friday, April 10, 2020 4:01 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
The only change is what was sent to you previously that we will update check/debit to check debit/card. Looks like all other comments below are approved. And of course remove "draft pre-decisional" What else do you need here? Are we good to go?

From: Colbert Amalia C <[(b)(6)]@irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) rs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>

Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

---

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Moses William A[(b) (6) irs.gov]
Cc: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Fri 4/10/2020 6:54:22 PM (UTC)
Subject: RE: Word Doc Version

Thanks, I will hold before responding to see if there are other questions or comments. Thanks

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:48 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

We can call it "check/debit card". That is all within our control. No IT mods.

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:45 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
What does this entail?

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Sent: Friday, April 10, 2020 2:32 PM
To: Lough Sunita B <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Should it say "check/debit card"? And I'm assuming IRS does not distinguish between the two although BFS might?

Thanks,

Mike

From: Lough Sunita B
Sent: Friday, April 10, 2020 2:27 PM
To: Alito David P; Lemons Terry L; Desmond Michael J; Colbert Amalia C
Cc: Rettig Charles P; Tribiano Jeffrey J; Corbin Kenneth C
Subject: RE: Word Doc Version

OK. Thanks. Looks fine

Sunita
Sunita Lough

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>; Desmond Michael J <(b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Moses William A[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Fri 4/10/2020 6:22:26 PM (UTC)
Subject: RE: Word Doc Version

Not yet, sending up now

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 1:57 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

No worries.

So we are good on the content.

Do we have agreement on the paper, envelope and that the letterhead will not be color?

From: Alito David P <(b)(6) irs.gov>
Sent: Friday, April 10, 2020 1:52 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thank you Bill, just so many flying it saves a step!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:56 PM
To: Alito David P (b)(6)@irs.gov>
Subject: RE: Word Doc Version

No worries. Makes sense.

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:50 PM
To: Moses William A <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Asking a favor and I know this is extra, but each time we go back and forth please include the letter, it is going different places and much quicker just to have it in the email for reference. Thanks Bill!

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:47 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:35 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Thanks Bill. The debit card option is being worked by BFS and isn't avail yet, but anticipate it will be. Would use Direct Deposit or check/debit.

To be clear, how will that read in the actual sentence? Attaching most recent version for ease

Current Sentence:

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **[$XXXX]** by [direct deposit] [check in a separate mailing] [pre-paid debit card].

From: Moses William A <(b)(6) irs.gov>
Sent: Friday, April 10, 2020 12:09 PM
To: Alito David P <(b)(6)@irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version
Importance: High

Thanks David,

Only concern is there is an addition payment type has been added **[direct deposit] [check in a separate mailing] [pre-paid debit card].**

The IT data file only provides us with 2 values that basically indicate Direct Deposit or other. In the letter, we had planned to define other as Check/Debit but we can call them whatever we want. The key is there are only 2 options.

Adding additional payment type (another option) will require IT to modify the programming. This will be a huge issue at this late date.

Recommend we either stick with **[Direct Deposit or Check/Debit]** or we use **[Direct Deposit or Mail].**

Cheers,

Bill

From: Alito David P <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:42 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
Here is the final version we just rec'd. Please take a look and let us know what questions remain. Thanks

David

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L (b)(6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; (b)(6) Treasury @treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

To: Corbin Kenneth C[(b)(6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Fri 4/10/2020 5:59:46 PM (UTC)
Subject: FW: Word Doc Version
.pdf

1. There would be two variable fields in the letter. One with amount and noting Direct Deposit and the other noting the amount and check/debit.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. Decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the letter paper stock our vendor contract would use standard paper weight to our current notices.
3. Our current contract calls for black and white only for printing the letters.

To: Moses William A[(b)(6) irs.gov]
Cc: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:15:42 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill,
To clarify I think it is 3 variables. The amount and the type in the corner. And the amount in the body of the letter. They type of payment that was a variable in earlier versions will be replaced with the sentence from the very first version noted below. How much of a lift to find out for 3 variable rather than 2. I cant authorize pulling the amount out of the body of the letter without approval. So would want to put up the choice of either use 3 variables and cost $$ or time vs. pulling it out of the body. If this is not clear, lets talk. Ken clean me up if necessary

You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies.

Also:
We will use WH letterhead to be purchased and provided. On the envelope, it will have the WH logo, some type of space or separation below it then c/o Internal Revenue Service, Austin Tx address. We need the IRS address on it for UD mail.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:04 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

In the contract we planned for 2 variable fields. If we have amount/type in the body of the letter and in the corner, that is 4 variables. I cannot say what the impact will be until we go back to GPO and vendors. I know there will be an impact.

I think at this point it is best to tell us what is needed, and we will come back with the impact after working with vendor.

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:59 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b)(6)@irs.gov>; Simon Susan <(b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill,
So what does that do to us? If we keep the $ amount in the body of the letter AND at the top right is it just cost etc? We have to have the method in the right corner, it may look funny to have that and not dollar amount. Not sure we have approval to remove the $ amount from the body of the letter so need to know the choice to present up

First can they put the $amount in the body and in the top right
If they can what does that cost/cause etc
If they cannot then seems like the choice is to pull the $amount out of the body and have both the dollar amount and method in the top right

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 4:45 PM
To: Alito David P <(b) (6) irs.gov>

Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Had not planned to do both originally. It adds a 3rd variable field for the Vendor to deal with.

If we need to keep it in the body of the email, I propose we just keep it all in the body and do away with the info in the right hand corner. This will make it a cleaner look anyway.

Thoughts

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:42 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just asked. The amount stays in both places

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 4:35 PM
To: Alito David P <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Dave. We will update.

Along those same lines, since we are putting the payment amount up in the corner, suggest we modify the payment amount line to reflect:

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment.

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:30 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill the highlighted section in the attached will be replaced with the original sentence below from the original first draft letter. Counsel said since the method of payment is at the top we have met the stat requirement.

You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies.

From: Moses William A <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 1:00 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Sharing POTUS letter with the updates discussed for review/feedback. Thinking we would want to omit the catalog and other info in the footer but wanted you to see what it would look like included.

We are working to assess the other possible changes communicated this morning. If we can nail down the scope by COB today, we may still be able to make the 15 day commitment. **If we don't nail down scope today, the vendors' schedule will be impacted and they may request additional time, or additional funds to complete the work.**

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

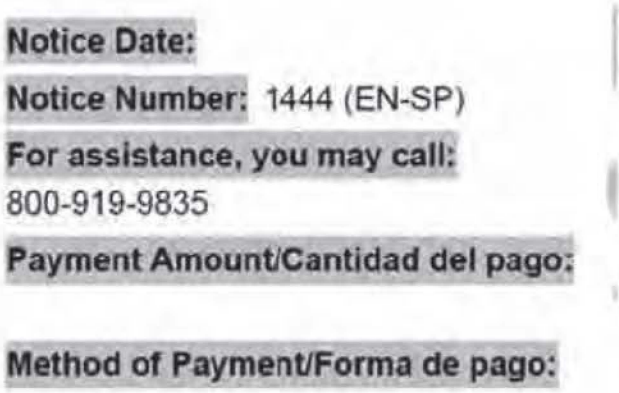
Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Moses William A (b)(6)@irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan (b)(6)@irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract



From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C (b)(6)@irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) | Fax Number 855-863-8342

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P (b)(6)@irs.gov>; Grant Dianne <(b) (6) Irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) | Fax Number 855-863-8342

From: Moses William A <(b) (6) Irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number (470) 639-(b)(6) | Fax Number 855-863-8342

From: Rettig Charles P <(b)(6)@irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b)(6)@irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b)(6)@irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Corbin Kenneth C[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Tue 3/31/2020 11:38:06 AM (UTC)
Subject: FW: Stimulus Notice Draft & Approach - Input/Feedback requested
.docx

From: Moses William A <(b)(6) irs.gov>
Sent: Monday, March 30, 2020 7:13 PM
To: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A (b)(6)@irs.gov>
Subject: Stimulus Notice Draft & Approach - Input/Feedback requested
Importance: High

Good Afternoon,

Sharing draft of stimulus notice/approach for your review and comment.

In the interest of getting these notices out within 15 days of the payment file(s) going to BFS we streamlined the content and complexity of the notice.

- As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
- Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
- Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
- Aligns with feedback from Secretary that we did not have to include payment amount
- Minimizes the risk of sharing PII and streamlining the process to obtain vendors.

Print and Mail:

- **Recommend using a self-mailer** (single sheet folded and sealed) with perforated tabs or other secure seal as we did for Notice 1377 in 2008.
  - We have approval from PGLD to use sealed self-mailer. Counsel will support if they confirm final solution is secure
- Will save ~3 days production time as it eliminates additional step of inserting letters in to envelopes. Reduces cost by ~ $750K

Contract/Vendor Support:

- Publishing has been working with GPO to identified vendors with a security clearance. We expect to have a response on cleared vendors who have the capacity to do this work by mid-week.
- We expect we will need multiple vendors to get the notices out timely and while some may have a clearance, we need to be ready to expedite the clearance process or obtain a waiver.
- The current process would take a **minimum of 30 days** (fingerprinting, background checks, etc.) per the HCO Personnel Security Office
  - Need an assist in streamlining process or obtaining a waiver

Support Needed:

- **To enable completion of contract requirements, by COB Tuesday 3/31:**
  - Verify that we do not need to have payment amount or account info in the notice and a single page is acceptable
  - Confirm the use of sealed self-mailer is acceptable
  - Reach out to Human Capital Officer to let them know we may require assistance streamlining the clearance process. We should know by Wednesday what the cleared vendor pool looks like.
- Final notice content/verbiage needs to be set by the middle of next week.
  - Provide feedback on the content/verbiage so we can update for additional required review & approval

- Provide guidance on the toll free number and return address to be used

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317 (b)(6) *Fax: (855) 547-4491*

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Payment

What you need to know
The U.S. Department of the Treasury issued you a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at www.irs.gov/coronavirus or by using the "Where's My Stimulus" application on your smart device.

Your recovery rebate payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your recovery rebate payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any recovery rebate payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your recovery rebate payment, you don't need to call or take any action.

If you haven't received your recovery rebate payment, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.
For more information about how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***www.irs.gov*** *or the "Where's My Stimulus?" Application.*

PROJECTED STIMULUS TIMELINE

Action item	Completion Date	Target Date[1]	Taxpayer	IT Agreement
(b)(5) Deliberative Process Privilege				

[1] Legislation is signed into law and mirrors Senate version

[2] Due to the reliance on a contractor and the additional time needed to address security requirements, background checks, and print time, assuming 15 business days meets this requirement.

March 27, 2020

To: Morehead Kevin M[(b)(6)@irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Busby Virginia K[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]
From: Alito David P[(b) (6) irs.gov]
Sent: Fri 3/27/2020 1:21:14 PM (UTC)
Subject: RE: Procurement and funding

And I want to say that we sent a pre notice/generic letter telling them it was coming. But we had more time back then. I do recall feedback as to why send a letter to tell us money is coming rather than just send the money. I've searched but cant find that and not sure it is necessary given this timeframe

From: Alito David P
Sent: Friday, March 27, 2020 9:18 AM
To: Morehead Kevin M (b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: RE: Procurement and funding

In 2008 it had an amount

From: Morehead Kevin M (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 8:11 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Simon Susan (b)(6)@irs.gov>
Subject: RE: Procurement and funding

I think it had an amount, but we had more time to work this. Sue or Bill may need to weigh in on complexities.

Kevin Morehead
Director, W&I Operations Support
470-639(b)(6) office
(b)(6) cell

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 7:58 AM
To: Morehead Kevin M (b)(6)@irs.gov>
Cc: Alito David P (b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Simon Susan (b)(6)@irs.gov>
Subject: RE: Procurement and funding

What did we do in 2008? Maybe we just tell them to do nothing and check IRS.gov at XXX date.

Internal Revenue Service | Office Number **(470) 639** (b)(6) Fax Number 855-863-8342

From: Morehead Kevin M (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 7:54 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: RE: Procurement and funding

I think the ability to put an amount on the notices makes the printing much more complicated.

Kevin Morehead
Director, W&I Operations Support
470-639(b)(6) office
(b)(6) cell

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

So general notice information:

1. Taxpayers IRS has 2019/2018 Tax Return and DD Information- Notice to send to taxpayers to inform them of the amount of their payment and refer them to the WMS application on IRS.gov (Population 70M)
2. Taxpayers IRS has 2019/2018 Tax Return and no DD information- This population would be reduced by cross checking with SSA benefit data, but would instruct the taxpayer to go to IRS.gov and use WMS application to input DD information. After 60 no reply, assume we would send a paper check.
3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Sent: Mon 4/13/2020 1:05:18 PM (UTC)
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy
_.pdf
_.pdf

Lia,

My takeaway from Friday 10:30 call was that the decision Mike came back with from Treasury was that we will not add a WH logo to the envelope nor the address and that IRS would use our traditional envelope for mailing. There have been a lot of back and forth and want to be sure this is the final guidance. If so, we will use the Austin address so any undelivered mail will come back to a single location. Attached are the versions of the envelopes that would be used. If these need to be cleared or if there is a change please advise. Thanks!

I.R.S. SPECIFICATIONS **TO BE REMOVED BEFORE PRINTING**

E-194 FOR Notice 1444 (EN-SP). CAT. NO STYLE NO. 1129 PRINTED, OPEN SIDE, HIGH CUT, FLAPS GUMMED AND FOLDED DOWN. STOCK: WHITE SULPHITE, SUB. 24
INK: BLACK
WINDOW: POLYSTYRENE COVERED

DO NOT PRINT — DO NOT PRINT — DO NOT PRINT — DO NOT PRINT

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

INTERNATIONAL PRIORITY AIR MAIL

FIRST-CLASS MAIL
U.S. POSTAGE PAID
INTERNAL REVENUE SERVICE
PERMIT NO. G-48

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

BLACK INK ON 24# WHITE WOVE PROOF 4-2-2020
WINDOW SIZE: 2" X 5" W/ POLY
LOCATION: 7/8" LEFT 1 1/2" BOTTOM
PRINTS W/ BLACK CONFETTI SECURITY TINT

Envelope 194
(Rev. 4-2020)

EIP-00151363

Sent: Mon 4/13/2020 12:39:37 PM (UTC)
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy
_.pdf
_.pdf

Lia,

My takeaway from Friday 10:30 call was that the decision Mike came back with from Treasury was that we will not add a WH logo to the envelope nor the address and that IRS would use our traditional envelope for mailing. There are a flurry of emails and want to be sure this is the guidance

From: Moses William A <(b)(6) irs.gov>
Sent: Friday, April 10, 2020 5:42 PM
To: Alito David P <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

This is the standard IRS envelope we plan on using.

I.R.S. SPECIFICATIONS **TO BE REMOVED BEFORE PRINTING**

E-194 FOR Notice 1444 (EN-SP). CAT. NO STYLE NO. 1129 PRINTED,
OPEN SIDE, HIGH CUT, FLAPS GUMMED AND FOLDED DOWN. STOCK:
WHITE SULPHITE, SUB. 24
INK: BLACK
WINDOW: POLYSTYRENE COVERED

DO NOT PRINT — DO NOT PRINT — DO NOT PRINT — DO NOT PRINT

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

PRESORTED
FIRST-CLASS MAIL
Postage and Fees Paid
Internal Revenue Service
PERMIT NO. G-48

Envelope 194
(Rev. 4-2020)

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

INTERNATIONAL PRIORITY AIR MAIL

FIRST-CLASS MAIL
U.S. POSTAGE PAID
INTERNAL REVENUE SERVICE
PERMIT NO. G-48

Official Business
Penalty for Private Use, $300

Notice 1444 (EN-SP)

BLACK INK ON 24# WHITE WOVE PROOF 4-2-2020
WINDOW SIZE: 2" X 5" W/ POLY
LOCATION: 7/8" LEFT 1 1/2" BOTTOM
PRINTS W/ BLACK CONFETTI SECURITY TINT

Envelope 194
(Rev. 4-2020)

EIP-00151366

To: Lemons Terry L[(b) (6) irs.gov]; Desmond Michael J [(b)(6)] @irscounsel.treas.gov]; Colbert Amalia C[(b) (6) irs.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]; Lough Sunita B[(b) (6) irs.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Sent: Fri 4/10/2020 6:12:14 PM (UTC)
Subject: FW: Word Doc Version
_.pdf

Sharing how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **There would be two payment type options for the sentence in the letter that advises of payment amount and type of payment. One with amount and noting Direct Deposit and the other noting the amount and check/debit depending on the form of payment. Either sentence would read as below.**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the letter, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **Our current contract calls for black and white only for printing the letters.**

Sent: Fri 4/10/2020 5:56:16 PM (UTC)
Subject: FW: Word Doc Version
_.pdf

1. There would be two variable fields in the letter. One with amount and noting Direct Deposit and the other noting the amount and check/debit.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. Decision this morning was to use an IRS envelope with no WH

Wanted to share a couple of other constraints:

- Regarding the paper weight/type- Current contract states 20# writing (standard paper weight) or similar (close in weight and feel). These are the most commonly used and available. If we need to use something other, the vendors may not be able to source quickly.
- The WH Letterhead in the example is blue. Current contract calls for black & white only. We would reproduce the letterhead in black & white. This is pretty standard but wanted to make sure I called it out.

To: Moses William A [(b)(6) irs.gov]
Cc: Simon Susan[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:29:26 PM (UTC)
Subject: RE: Word Doc Version
.pdf

Thanks Bill. The debit card option is being worked by BFS and isn't avail yet, but anticipate it will be. Would use Direct Deposit or check/debit.

To be clear, how will that read in the actual sentence? Attaching most recent version for ease

From: Moses William A <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:09 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version
Importance: High

Thanks David,

Only concern is there is an addition payment type has been added **[direct deposit] [check in a separate mailing] [pre-paid debit card].**

The IT data file only provides us with 2 values that basically indicate Direct Deposit or other. In the letter, we had planned to define other as Check/Debit but we can call them whatever we want. The key is there are only 2 options.

Adding additional payment type (another option) will require IT to modify the programming. This will be a huge issue at this late date.

Recommend we either stick with **[Direct Deposit or Check/Debit]** or we use **[Direct Deposit or Mail].**

Cheers,

Bill

From: Alito David P <(b)(6)@irs.gov>
Sent: Friday, April 10, 2020 11:42 AM
To: Moses William A <(b) (6) irs.gov>
Cc: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

Bill,
Here is the final version we just rec'd. Please take a look and let us know what questions remain. Thanks

David

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; (b)(6) Treasury @treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

THE WHITE HOUSE

WASHINGTON

Draft/Pre-decisional

NOTICE DATE: April #, 2020
NOTICE NUMBER: CP ####

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

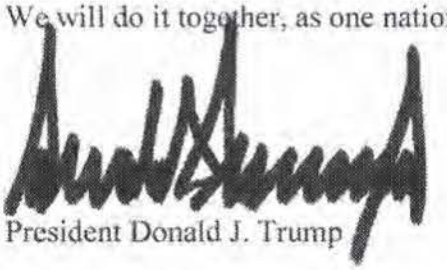
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX] by [direct deposit] [check in a separate mailing] [pre-paid debit card]. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.



President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Moses William A[(b) (6) irs.gov]
Cc: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:08:59 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

To clarify I think 3 variables. The amount and type in the corner and the amount in the letter. The select field for type will be replaced with the general sentence I

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 5:04 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

In the contract we planned for 2 variable fields. If we have amount/type in the body of the letter and in the corner, that is 4 variables. I cannot say what the impact will be until we go back to GPO and vendors. I know there will be an impact.

I think at this point it is best to tell us what is needed, and we will come back with the impact after working with vendor.

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:59 PM
To: Moses William A <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill,
So what does that do to us? If we keep the $ amount in the body of the letter AND at the top right is it just cost etc? We have to have the method in the right corner, it may look funny to have that and not dollar amount. Not sure we have approval to remove the $ amount from the body of the letter so need to know the choice to present up

First can they put the $amount in the body and in the top right
If they can what does that cost/cause etc
If they cannot then seems like the choice is to pull the $amount out of the body and have both the dollar amount and method in the top right

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:45 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b)(6)@irs.gov>; Busby Virginia K <(b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Had not planned to do both originally. It adds a 3rd variable field for the Vendor to deal with.

If we need to keep it in the body of the email, I propose we just keep it all in the body and do away with the info in the right hand corner. This will make it a cleaner look anyway.

Thoughts
From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:42 PM
To: Moses William A <(b) (6) irs.gov>

Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just asked. The amount stays in both places

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:35 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Dave. We will update.

Along those same lines, since we are putting the payment amount up in the corner, suggest we modify the payment amount line to reflect:

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment.

From: Alito David P <(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 4:30 PM
To: Moses William A <(b)(6)@irs.gov>
Cc: Corbin Kenneth C (b)(6)@irs.gov>; Simon Susan <(b)(6)@irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill the highlighted section in the attached will be replaced with the original sentence below from the original first draft letter. Counsel said since the method of payment is at the top we have met the stat requirement.

You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies.

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 1:00 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Afternoon,

Sharing POTUS letter with the updates discussed for review/feedback. Thinking we would want to omit the catalog and other info in the footer but wanted you to see what it would look like included.

We are working to assess the other possible changes communicated this morning. If we can nail down the scope by COB today, we may still be able to make the 15 day commitment. **If we don't nail down scope today, the vendors' schedule will be impacted and they may request additional time, or additional funds to complete the work.**

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 10:09 AM
To: Moses William A (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Date: Thursday, Apr 09, 2020, 10:04 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Simon Susan <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Okay, just to be clear:

We will include the payment amount and type in the right hand corner of the English side only. We would update the phone number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

Notice Date:
Notice Number: 1444 (EN-SP)
For assistance, you may call:
800-919-9835
Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 9:48 AM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Let's go with the recommendation below so we don't change the language from leadership.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
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To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

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Cc: Alito David P (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>

Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury@treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Moses William A[(b) (6) irs.gov]
Cc: Corbin Kenneth C[(b) (6) irs.gov]; Simon Susan[(b) (6) irs.gov]; Busby Virginia K[(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:08:00 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Also:
From the last call it was determined that the envelope will have the WH logo, some type of space or separation below that, then c/o Internal Revenue Service, Austin, TX address so that UD mail will not go back to the WH. The WH letterhead is being ordered from GPI to be provided. Ken clean me up if I missed it.

From: Alito David P
Sent: Thursday, April 9, 2020 4:59 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill,
So what does that do to us? If we keep the $ amount in the body of the letter AND at the top right is it just cost etc? We have to have the method in the right corner, it may look funny to have that and not dollar amount. Not sure we have approval to remove the $ amount from the body of the letter so need to know the choice to present up

First can they put the $amount in the body and in the top right
If they can what does that cost/cause etc
If they cannot then seems like the choice is to pull the $amount out of the body and have both the dollar amount and method in the top right

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:45 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Had not planned to do both originally. It adds a 3rd variable field for the Vendor to deal with.

If we need to keep it in the body of the email, I propose we just keep it all in the body and do away with the info in the right hand corner. This will make it a cleaner look anyway.

Thoughts
From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:42 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just asked. The amount stays in both places

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:35 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Thanks Dave. We will update.

Along those same lines, since we are putting the payment amount up in the corner, suggest we modify the payment amount line to reflect:

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment.

From: Alito David P <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 4:30 PM
To: Moses William A <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bill the highlighted section in the attached will be replaced with the original sentence below from the original first draft letter. Counsel said since the method of payment is at the top we have met the stat requirement.

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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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We are working to assess the other possible changes communicated this morning. If we can nail down the scope by COB today, we may still be able to make the 15 day commitment. **If we don't nail down scope today, the vendors' schedule will be impacted and they may request additional time, or additional funds to complete the work.**

Cheers,

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From: Corbin Kenneth C <(b) (6) irs.gov>
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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes that is it. Sorry for the round robin.

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

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number into the POTUS letter and not include at the top with payment amt and type. This will definitely mitigate risk to the contract

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Notice Number: 1444 (EN-SP)

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Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Cc: Alito David P <(b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b)(6)@irs.gov>, Lough Sunita B <(b) (6) irs.gov>
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Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Corbin Kenneth C|(b) (6) irs.gov]
Sent: Thur 4/9/2020 12:01:16 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Maybe I'm missing it. Doesn't the statute give us room to include all 3 as it does in the letter. The wording seems to cover all the situations. I don't read the language as requiring it to be specific to each payment?

"(6) NOTICE TO TAXPAYER.—Not later than 15 days after the date on which the Secretary distributed any payment to an eligible taxpayer pursuant to this subsection, notice shall be sent by mail to such taxpayer's last known address. Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.

From: Moses William A <(b) (6) irs.gov>
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To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Regarding CIR question below, could we provide as an insert with the letter? Either way, it will still require a variable and translation. Also, the letter does not specifically state what type of payment. If we need to include that, we will need to modify the letter. Would that then require review and approval from POTUS?

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Rettig Charles P (b)(6)@irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
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Dear Commissioner:

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Busby Virginia K](b) (6) irs.gov]
Cc: Garibotto Dianne T [redacted](b)(6)@irs.gov]
Sent: Thur 4/2/2020 7:49:05 PM (UTC)
Subject: FW: EIP Notice English/Spanish

Thinking. For the 16M nonfiler no requirement bucket that we send to SSA/BFS for those with 1099 SSA or RRB, will IRS send this notice or does SSA/BFS send the notice? Thinking that since it starts with our payment file, we would, but now not sure

---

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 3:44 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V [redacted](b)(6)@irs.gov>
Cc: Aledo Victor <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A [redacted](b)(6)@irs.gov>
Subject: RE: EIP Notice English/Spanish

Ken,

Drop dead date is **COB Wednesday April 8th**. We need to get the notice to the printer on the 9th so they can begin setting up for the job.

Cheers,

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 3:18 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan [redacted](b)(6)@irs.gov>; Alito David P [redacted](b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V [redacted](b)(6)@irs.gov>
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Subject: RE: EIP Notice English/Spanish

Thank you, can you give me the drop dead date we need the final approval of text from the STM?

Internal Revenue Service | Office Number **(470) 639-** [redacted](b)(6) Fax Number 855-863-8342

From: Moses William A [redacted](b)(6)@irs.gov>
Sent: Thursday, April 2, 2020 3:16 PM
To: Simon Susan [redacted](b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P [redacted](b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V [redacted](b)(6)@irs.gov>
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Subject: EIP Notice English/Spanish

Good Afternoon,

Sharing the English/Spanish version of the EIP notice.

Cheers,

Bill

William A. Moses

Acting Director, W&I Media & Publications
Office: 202 317- [redacted](b)(6) *Fax: (855) 547-4491*

To: Corbin Kenneth C [(b)(6) irs.gov]
Sent: Tue 3/31/2020 8:22:40 PM (UTC)
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

How dare you quote the law.....

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:20 PM
To: Lough Sunita B <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

We will update the sentence. Two reminders about toll-free numbers, one RRA 98 requires it. This is a single page notice and unlike the discussion that have on the CP-14 the number will have to be on page one. Second point, we are pushing people away from live assistance toll-free, but over 50% of our calls and questions are answered through automation (recorded messages). We should still offer that service channel to help educate citizens. Below is the legal context from RRA 98. If you all want to override putting the number, just let us know.

RRA 98 Language

The language from the Internal Revenue Service Restructuring and Reform Act of 1998 ("RRA 98") that sets the requirements for telephone numbers in IRS notices. Section 3705(a)(2) applies to notices such as the CP14 and requires them to "include in a prominent manner a telephone number that the taxpayer may contact."

> SEC. 3705. INTERNAL REVENUE SERVICE EMPLOYEE CONTACTS.
> (a) NOTICE.—The Secretary of the Treasury or the Secretary's delegate shall provide that—
> (1) any manually generated correspondence received by a taxpayer from the Internal Revenue Service shall include in a prominent manner the name, telephone number, and unique identifying number of an Internal Revenue Service employee the taxpayer may contact with respect to the correspondence;
> (2) any other correspondence or notice received by a taxpayer from the Internal Revenue Service shall include in a prominent manner a telephone number that the taxpayer may contact; and
> (3) an Internal Revenue Service employee shall give a taxpayer during a telephone or personal contact the employee's name and unique identifying number.
> (b) SINGLE CONTACT.—The Secretary of the Treasury or the Secretary's delegate shall develop a procedure under which, to the extent practicable and if advantageous to the taxpayer, one Internal Revenue Service employee shall be assigned to handle a taxpayer's matter until it is resolved.
> (c) TELEPHONE HELPLINE IN SPANISH.—The Secretary of the Treasury or the Secretary's delegate shall provide, in appropriate circumstances, that taxpayer questions on telephone helplines of the Internal Revenue Service are answered in Spanish.
> (d) OTHER TELEPHONE HELPLINE OPTIONS.—The Secretary of the Treasury or the Secretary's delegate shall provide, in appropriate circumstances, on telephone helplines of the Internal Revenue Service an option for any taxpayer to talk to an Internal Revenue Service employee during normal business hours. The person shall direct phone questions of the taxpayer to other Internal Revenue Service personnel who can provide assistance to the taxpayer.
> (e) EFFECTIVE DATES.—
> (1) IN GENERAL.—Except as otherwise provided in this subsection, this section shall take effect 60 days after the date of the enactment of this Act.
> (2) SUBSECTION (c).—Subsection (c) shall take effect on January 1, 2000.
> (3) SUBSECTION (d).—Subsection (d) shall take effect on January 1, 2000.
> (4) UNIQUE IDENTIFYING NUMBER.—Any requirement under this section to provide a unique identifying number shall take effect 6 months after the date of the enactment of this Act.
> https://www.congress.gov/105/plaws/publ206/PLAW-105publ206.pdf

One part of the legislative history stated the following reason for the change: "The Committee believes that it is important that taxpayers receive prompt answers to their questions about their tax liability. Many taxpayers report frustration because they cannot determine the appropriate IRS employee to contact for information."

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 12:06 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

Hi there – couple thoughts.
Can we not put the phone # on the top right had corner? It is in the text of the Notice.
Also please see the revised sentence – feel free to play with it.

Thanks

Sunita
Sunita Lough

From: Lough Sunita B
Sent: Tuesday, March 31, 2020 12:04 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

Ah – good point!

If you believe the amount of the economic impact payment should be greater that what you received, such as, due to another child in 2020, you may request the increase to your economic impact amount with your 2020 federal income tax return.

Sunita
Sunita Lough

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:33 AM
To: Lough Sunita B <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Methodology for Paper Check disbursement

Sunita – you have discussed before not advertising for IRS to call. Believe you may have suggested removing the phone number from top right on other notices. Is there a reason not to do that here? I am just being you for a minute: why are we driving them to call us?

Ignore if there's a reason we have to do it...

Lastly – this sentence isn't as kindergartner clear as perhaps it could be:

You may request increases to the amount of your economic impact payment, such as having a child in 2020, with your 2020 federal income tax return

I feel like you are going to have everyone who is birthing in 2020 call with questions about how to get more money.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 11:27 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne (b)(6)@irs.gov>; Alito David P <(b) (6) irs.gov>; Duder John C <(b)(6)@irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Stimulus Notice Draft and Methodology for Paper Check disbursement

Any reason to not share this and below in advance of the 5pm?

I'm a fan of bold (some of us only read what jumps out at us!) and might suggest bolding ***IRS.gov/coronavirus*** *at end of the Notice. GREAT JOB!.*

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Corbin Kenneth C <(b)(6) irs.gov>
Sent: Tuesday, March 31, 2020 11:23 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Duder John C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Methodology for Paper Check disbursement

Attached is the draft of the notice that is required to be sent per the legislation. We have incorporated the feedback, including changing the naming convention. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Our action for this email is to share this with Fiscal and Treasury leadership. We can discuss at the 5 call.

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

To: Corbin Kenneth C|(b) (6) irs.gov]
Cc: Busby Virginia K|(b) (6) irs.gov]
Sent: Tue 3/31/2020 7:46:37 PM (UTC)
Subject: FW: Updated: For Your Review: Integrated IRS EIP Implementation Dashboard: 3/31/20
_.pptx

My thoughts:suggestions in blue

Provide direct deposit to as many tax payers as possible using the info currently held by the IRS on 18 and 19 accounts. Suggestion: Provide the initial direct deposit payment file representing as many taxpayers as possible using tax return data held by IRS for 2019 and 2018

Deliver remaining payments files Deliver initial payment file for paper checks

Deliver app to collect direct deposit information and provide the status of Economic Impact payments Deliver app to provide the status of Economic Impact Payments and collect direct deposit information for taxpayers that filed 2019 or 2019

From: Duder John C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:34 PM
To: Sieger Nancy <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: Updated: For Your Review: Integrated IRS EIP Implementation Dashboard: 3/31/20

Thank you all for your input today.

Updates based on your input today include:

- Included IRS Version 1.1 in the Report Date field
- Renamed Stimulus Payment to Economic Impact Payment
- Payment Distribution: added Accomplishment & clarified needing IRS Counsel on data sources
- Communication: Press Release in blue/completed status noting items published/updated in the Accomplishments column (news releases & IRS.gov updates; EIP info shared through social media)
- Communication: Added additional Next Steps including needing to decide how to print & mail Notices
- Removed reference to debit cards
- Added a potential risk to Communication related to a press release from Ways & Means Chairman Neal released today (3/31)

I plan to send this Integrated IRS chart to Treasury at 3:45pm, for addition of BFS/etc input, for the 5pm Executive call. If you have last minute significant changes needed, please let me know.

John C. Duder
Director, Services & Enforcement Program Management Office
(b)(6) (telework phone)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:09 PM
To: Sieger Nancy <(b) (6) irs.gov>; Duder John C <(b)(6)@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Lemons Terry L (b)(6)@irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: RE: For Your Review: Integrated IRS EIP Implementation Dashboard: 3/31/20

Agreed, debit cards no longer being considered.

From: Sieger Nancy <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 3:08 PM
To: Duder John C <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b)(6)@irs.gov>; Pandya Kaschit <(b) (6) ; Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>
Subject: RE: For Your Review: Integrated IRS EIP Implementation Dashboard: 3/31/20

John, here are my comments:

I thought debit cards were off the table; if they are, the reference should be removed from the quad.
It is my understand we need a Counsel option about sharing data / using BFS provided data from SSA and VA.
The quad says "Program Economic Impact Notice". It needs to be program and IRS needs to find a way to print / mail them. The quad should be updated.

Thank you for the opportunity to review. Our dates are indeed consistent (that's a good thing).

(b) (6) irs.gov
Acting IRS CIO
202-317 (b)(6) (office)
(b)(6) (cell)

For scheduling contact (b)(6)@irs.gov
202-317-5000

From: Duder John C <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 2:24 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>
Subject: For Your Review: Integrated IRS EIP Implementation Dashboard: 3/31/20

Good afternoon:
Following the daily update cycle I outlined in my email this morning, attached is today's ***Draft IRS Economic Impact Payments Implementation Dashboard*** for your review.
I will forward the updated chart to Treasury at 3:30pm so BFS and other input can be added for today's 5pm Executive Call.

Please provide comments or concerns back to me by 3pm (email).

Updates today include:

- Included IRS Version 1.0 in the Report Date field
- Renamed Stimulus Payment to Economic Impact Payment
- Payment Distribution: added Accomplishment
- Communication: Press Release in blue/completed status noting items published/updated in the Accomplishments column
- Communication: Added additional Next Steps

Thank you,

John C. Duder

Director, Services & Enforcement Program Management Office
(b)(6) **(telework phone)**

Audit Risk Assessment Template

CARES-Related Audit Risk Considerations – This template is used to assist in the identification of risks related to the IRS's implementation of the CARES Act that could be raised in the course of audits. The information compiled in this template is intended to assist with management's overall preparedness in addressing potential audit questions. The OCRO is collecting information from multiple sources so the "Explanation" column will be iterative and may not contain complete information unless otherwise noted.

Topic	Explanation and Any Relevant Documentation (Memo, Guidance, Email, etc.)
1. Decisions regarding payment of EIPs to prisoners and decedents.	EIP was modeled following process used with the 2008 stimulus payments, which provided starting point for programming. 3/31 Bureau of Prisoners alerted IRS to concerns about prisoner advocacy groups encouraging prisoners to file returns to get an EIP. 4/7 5 p.m. call with Treasury it was mentioned that a technical correction may be needed to disallow payments to prisoners. 4/15 5 p.m. call question was raised about payments to decedents. 4/17 STM directed that payments to prisoners and decedents should be excluded from EIPs. 5/11 CC emailed DCSE guidance providing, in part: "Based on our preliminary analysis, we (b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege 4/17 and subsequent 5 pm calls - Because it would take IRS at least two weeks to complete the programming changes required, which would have delayed SSA and RRB payments, BFS was tasked with developing procedures to filter out these payments. BFS first began filtering out these payments on 4/27 and sending the accounts back to the IRS for review and resolution. (BFS applied imperfect methods, such as holding payments to zip codes that included prisons and withholding the entire payment, even if it included eligible spouse and dependents. These will all have to be reviewed and reworked by the IRS). As of 5/15, IRS will remove prisoners and decedents from information sent to BFS for any remaining EIPs. At the same time, IRS developed FAQs to provide instructions on how EIPs made to prisoners and decedents should be returned to the IRS, for both paper checks and direct deposits. Prisons may still make use of "Blue Bag" program to catch any EIPs and return those to the IRS. Note: We need to interview Ken C to confirm above for accuracy and completeness. Note: CC (Drita Tonuzi) is completing a RAFT.

2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered out in advance?	While there were some media reports along these lines, there is no awareness of this problem being related to IRS/BFS payments. It may have been an error occurring at the bank level in one or two instances, but deposits were quickly reversed or the error corrected. Seems most media stories relate back to one example: https://www.cnn.com/2020/04/17/us/million-dollar-atm-receipt-trnd/index.html
3. How were payments handled to filers with identity theft indicators on their accounts	Understanding is that these payments were set aside until the ID Theft issue could be resolved. (Confirm with Ken C)
4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Pursuant to Core Record Layout information that IRS provides, third party preparers are supposed to notate when bank account information they provide to the IRS is not the taxpayer's account, but is instead a temporary account set up for purposes of a Refund Anticipation Loan or Check (RALs and RACs) – but many of the preparers did not follow those instructions for 2018 and 2019. At least one large preparer acknowledged that they failed to include the code on RAL/RAC e-file returns they submitted to the IRS in 2018. This caused the IRS to unknowingly cause EIPs to be made to temporary accounts. Note: We need to interview Ken C to ensure this is accurate and complete. Note: Need Core Record Layout info.
5. Placing President's name on checks and whether there was any delay to processing as a result	
6. Issuing Form 1444 on WH Stationery, with President's signature	W&I prepared a standard draft notice to satisfy the requirement in the legislation and that draft was shared with Treasury. Treasury revised the language in the notice and the version they returned was on WH letterhead and with the President's signature.
7. Can we explain why the IRS is not able to issue amended payments to account for missing information (e.g., dependents) or mistakes, deferring resolution until 2020 tax return is filed	
8. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?	Yes, these payments were withheld per Statute. IRC § 6428(g)(1)(B), (2)(A).

9. Was an over-ride programmed to the situation described in Q#9 to allow payments to be made in situations where one or both filers received military income	Yes, per the Statute, payments were allowed if one or both individuals received military income. IRC § 6428(g)(3).
10. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444	
11. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 tax returns. That information may have made them eligible then and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR
12. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	
13. Garnishment of EIPs for past due Child Support Payments – who is responsible for that policy decision?	Per Statute (CARES Act § 2201(d)(2) (cross referencing IRC § 6402) offset of EIPs is allowed for past-due child support payments. In addition, EIPs can be garnished under state law for certain debts if they because EIPs are not subject to Title 31 limitations applicable to other federal benefit payments.

From: "Baylor.Myers@treasury.gov" [(b)(6)]@treasury.gov>
To: Rettig Charles P <(b) (6) irs.gov>, "David.Kautter@treasury.gov" <David.Kautter@treasury.gov>, "David.Lebryk@treasury.gov" <David.Lebryk@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Subject: Re: Check Images
Sent: Mon, 13 Apr 2020 19:08:09 -0500

Yes

From: Rettig Charles P <(b) (6) irs.gov>
Date: April 13, 2020 at 7:36:05 PM EDT
To: Kautter, David [(b)(6)]@treasury.gov>, Kautter, David [(b)(6)]@treasury.gov>, Lebryk, David [(b)(6)]@treasury.gov>, Myers, Baylor [(b)(6)]@treasury.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Tribiano, Jeffrey J. <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Desmond, Michael J. [(b)(6)]@irscounsel.treas.gov>
Subject: FW: Check Images

Baylor,

Confirming these are direct instructions from the Secretary - that IRS is being instructed by the Secretary to include the specific language provided below on the memo portion of the paper checks.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Monday, April 13, 2020 7:25 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: David.Lebryk@treasury.gov
Subject: FW: Check Images

From Baylor

From: Myers, Baylor [(b)(6)]@treasury.gov>
Sent: Monday, April 13, 2020 7:13 PM
To: Lebryk, David [(b)(6)]@treasury.gov>; Kautter, David [(b)(6)]@treasury.gov>
Cc: Callanan, Brian [(b)(6)]@treasury.gov>
Subject: FW: Check Images

Please flip the two lines on the memo to read:

Economic Impact Payment
President Donald J. Trump

From: Myers, Baylor [(b)(6)]@treasury.gov>

Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David [(b)(6)]@treasury.gov>
Subject: Check Images

This is it.

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
From: Preston Arlene[(b)(6)]@irscounsel.treas.gov]
Sent: Wed 4/29/2020 9:26:15 PM (UTC)
Subject: 'My Fellow American': Donald Trump letter to stimulus check recipients raises objections (Nina Olson)

https://www.yahoo.com/news/fellow-american-donald-trump-letter-205900551.html

To: Grant Dianne[(b)(6)@irs.gov]
From: Desmond Michael J[(b)(6)@irscounsel.treas.gov]
Sent: Tue 4/14/2020 2:15:16 PM (UTC)
Subject: FW: Check Images
image.jpeg

Dianne,

This e-mail chain from late yesterday is the final word on the EIP memo line, note the discussion about flipping the order that appears in the image. I understand that Jeff, Nancy and all have what they need on EIP checks.

I have seen no reference at all to similar language on the employment tax credit checks so IT may be conflating the two issue, understand Sunita is running that to ground.

Thanks,

Mike

From: Rettig Charles P
Sent: Monday, April 13, 2020 7:36 PM
To: Dave Kautter (b)(6)@treasury.gov); Dave Kautter (b)(6)@treasury.gov); David.Lebryk@treasury.gov; Baylor.Myers@treasury.gov
Cc: Rettig Charles P; Tribiano Jeffrey J; Lough Sunita B; Desmond Michael J
Subject: FW: Check Images

Baylor,

Confirming these are direct instructions from the Secretary - that IRS is being instructed by the Secretary to include the specific language provided below on the memo portion of the paper checks.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: David.Kautter@treasury.gov (b)(6)@treasury.gov>
Sent: Monday, April 13, 2020 7:25 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: David.Lebryk@treasury.gov
Subject: FW: Check Images

From Baylor

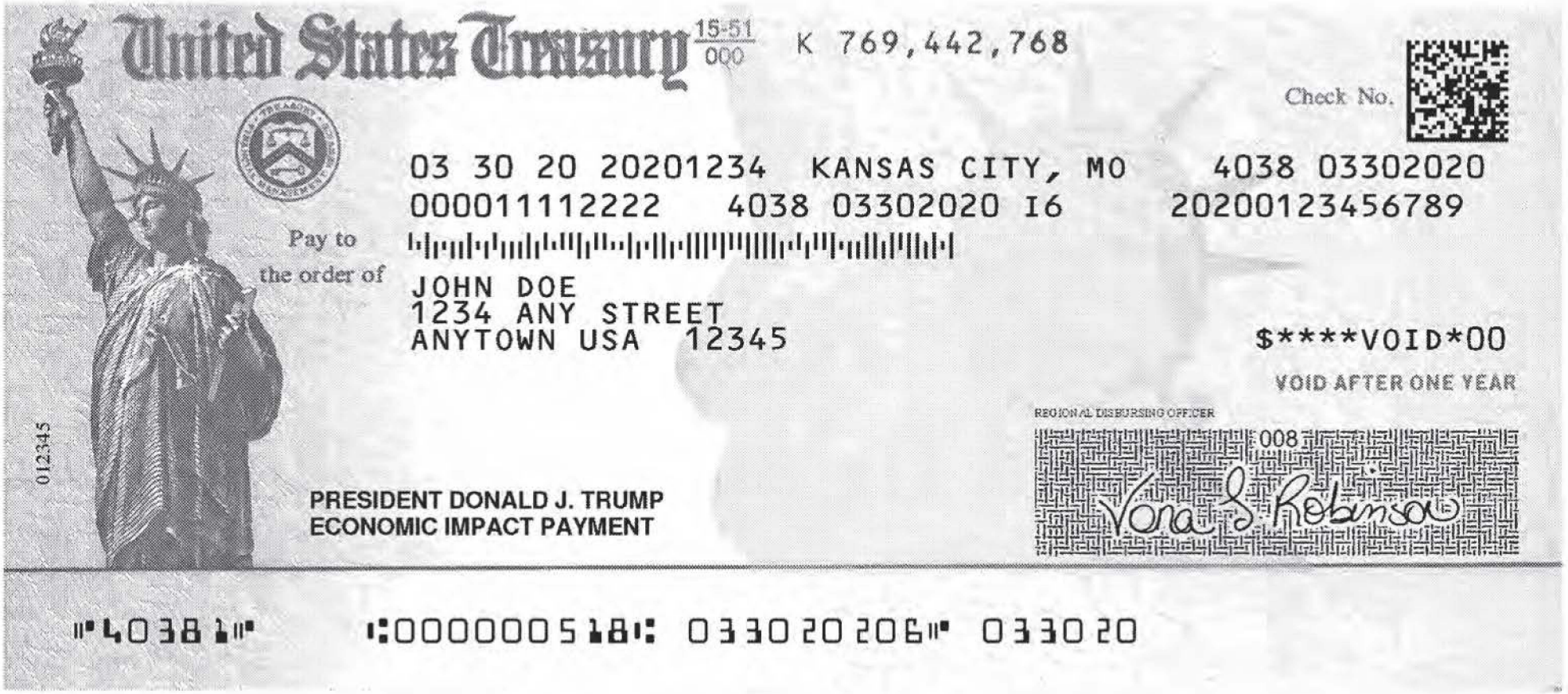
From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Monday, April 13, 2020 7:13 PM
To: Lebryk, David (b)(6)@treasury.gov>; Kautter, David (b)(6)@treasury.gov>
Cc: Callanan, Brian (b)(6)@treasury.gov>
Subject: FW: Check Images

Please flip the two lines on the memo to read:

Economic Impact Payment
President Donald J. Trump

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 6:24 PM
To: Lebryk, David <(b)(6)@treasury.gov>
Subject: Check Images

This is it.



EIP-00153875

To: Brian.Sonfield@treasury.gov[Brian.Sonfield@treasury.gov]; Paul.Wolfteich2@treasury.gov[Paul.Wolfteich2@treasury.gov]; Brian.Morrissey@treasury.gov[Brian.Morrissey@treasury.gov]
Cc: Michael.Briskin@treasury.gov[Michael.Briskin@treasury.gov]; Eric.Froman@treasury.gov[Eric.Froman@treasury.gov]
From: Desmond Michael J[(b)(6)@irscounsel.treas.gov]
Sent: Sun 4/12/2020 7:53:25 PM (UTC)
Subject: RE: Sample EIP checks updated

Sounds good, I'll dial to Brian's number in momentarily.

Mike

From: Brian.Sonfield@treasury.gov [mailto:(b)(6)@treasury.gov]
Sent: Sunday, April 12, 2020 3:41 PM
To: Desmond Michael J; Paul.Wolfteich2@treasury.gov; Brian.Morrissey@treasury.gov
Cc: Michael.Briskin@treasury.gov; Eric.Froman@treasury.gov
Subject: RE: Sample EIP checks updated

How about those who are available talk at 4:00? We can use(b)(6) Treasury

---

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Date: April 12, 2020 at 1:11:33 PM EDT
To: Wolfteich, Paul <(b)(6)@treasury.gov>, Sonfield, Brian <(b)(6)@treasury.gov>, Morrissey, Brian <(b)(6)@treasury.gov>
Cc: Briskin, Michael <(b)(6)@treasury.gov>, Froman, Eric <(b)(6)@treasury.gov>
Subject: RE: Sample EIP checks updated

I could talk at 4 or after 5:30 also works.

Mike

From: Paul.Wolfteich2@treasury.gov <Paul.Wolfteich2@treasury.gov>
Date: Sunday, Apr 12, 2020, 1:01 PM
To: Brian.Sonfield@treasury.gov <Brian.Sonfield@treasury.gov>, Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Brian.Morrissey@treasury.gov <Brian.Morrissey@treasury.gov>
Cc: Michael.Briskin@treasury.gov <Michael.Briskin@treasury.gov>, Eric.Froman@treasury.gov <Eric.Froman@treasury.gov>
Subject: RE: Sample EIP checks updated

3-4:30 or after 5:30 works for me. Go ahead without me if those times don't work for most of you.

From: Sonfield, Brian <(b)(6)@treasury.gov>
Sent: Sunday, April 12, 2020 12:51 PM
To: Desmond, Michael J. <(b)(6)@irscounsel.treas.gov>; Morrissey, Brian <(b)(6)@treasury.gov>
Cc: Briskin, Michael <(b)(6)@treasury.gov>; Froman, Eric <(b)(6)@treasury.gov>; Wolfteich, Paul <(b)(6)@treasury.gov>
Subject: RE: Sample EIP checks updated

Deliberative and predecisional

Mike Briskin (copied here) and I have been discussing. (b)(5) Deliberative Process Privilege Treasury (b)(5) Any time to talk today?

From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Sent: Saturday, April 11, 2020 8:46 PM
To: Sonfield, Brian <(b)(6)@treasury.gov>; Morrissey, Brian <(b)(6)@treasury.gov>; Wolfteich, Paul <(b)(6)@treasury.gov>
Cc: Froman, Eric <(b)(6)@treasury.gov>
Subject: RE: Sample EIP checks updated

Deliberative and predecisional:

We should also confirm (b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

From: Brian.Sonfield@treasury.gov [mailto:Brian.Sonfield@treasury.gov]
Sent: Saturday, April 11, 2020 8:25 PM
To: Brian.Morrissey@treasury.gov; Desmond Michael J; Paul.Wolfteich2@treasury.gov
Cc: Eric.Froman@treasury.gov
Subject: Re: Sample EIP checks updated

Deliberative and predecisional

(b)(5) Treasury

From: Morrissey, Brian (b)(6)@treasury.gov>
Date: April 11, 2020 at 7:04:37 PM EDT
To: Desmond, Michael J. (b)(6)@irscounsel.treas.gov>, Sonfield, Brian (b)(6)@treasury.gov>, Wolfteich, Paul (b)(6)@treasury.gov>
Subject: Re: Sample EIP checks updated

Adding Paul's correct email.

From: Morrissey, Brian (b)(6)@treasury.gov>
Date: April 11, 2020 at 6:57:49 PM EDT
To: Desmond, Michael J. (b)(6)@irscounsel.treas.gov>, Sonfield, Brian (b)(6)@treasury.gov>, Paul G. Wolfteich (b)(6)@fiscal.treasury.gov>
Subject: FW: Sample EIP checks updated
Importance: High

Mike, Brian, Paul,

Dave gave me a call about this sample economic impact payment check shared with the Secretary today. He wanted to make sure you had been consulted and had the chance to review. He understood that to be the case from the BFS team, but the project has been moving quickly, so wanted to be sure.

Treasury (b)(5)

Thanks.

Deliberative/Predecisional

From: Lebryk, David (b)(6)@treasury.gov>
Date: April 11, 2020 at 6:30:15 PM EDT
To: Morrissey, Brian (b)(6)@treasury.gov>
Subject: FW: Sample EIP checks updated
Importance: High

[redacted]

To: Lemons Terry L[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
From: Desmond Michael J[(b)(6)@irscounsel.treas.gov]
Sent: Fri 4/10/2020 9:43:42 PM (UTC)
Subject: RE: Word Doc Version

I did not discuss the mechanics of the image files, other than to note to GC that I thought Baylor was navigating the files from the e-mail traffic yesterday.

Mike

From: Lemons Terry L
Sent: Friday, April 10, 2020 5:37 PM
To: Colbert Amalia C; Desmond Michael J
Subject: RE: Word Doc Version

No - nothing specifically. Had the definite impression earlier they had something that work; wasn't aware of the jpeg issue until Dave's 4:56.

From: Colbert Amalia C <(b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 5:30 PM
To: Desmond Michael J <(b)(6)@irscounsel.treas.gov>, Lemons Terry L <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

Mike, you mentioned this digital signature JPEG this morning, was somebody planning on sending that forward? We have the draft letter from Baylor that you have seen from David and Ken, but they never received a separate JPEG file.

Sounds like they're going to try to make it work, below from David, but believe folks left this morning thinking someone was going to send something. I have no information specifically on that, do you? If not I will follow up with Baylor.

Terry— i presume you have no update on this? I know you were copied below.

— PS, thinking out loud, were they really going to feel comfortable sending around a JPEG with the presidents signature? Was that your understanding from general counsel?

From: Alito David P <(b)(6)@irs.gov>
Date: Friday, Apr 10, 2020, 4:56 PM
To: Colbert Amalia C <(b) (6) @irs.gov>, Lemons Terry L <(b)(6)@irs.gov>
Cc: Corbin Kenneth C <(b)(6)@irs.gov>
Subject: FW: Word Doc Version

Thanks we are moving forward. We haven't rec'd the JPEG image Ken spoke of this morning so they will try to use an image from the letter received just to keep the process moving.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:58 PM
To: Alito David P <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.

He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Corbin Kenneth C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Saw Mikes' comment and can make that change to check/debit card. Can you confirm if this had to go anywhere else for approval or since there are no other comments do we consider what is below approved?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 3:46 PM
To: Alito David P <(b) (6) irs.gov>
Subject: RE: Word Doc Version

You've got the draft/pre-decsional off by now, yes? Just triple checking. Thx

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 2:24 PM
To: Lemons Terry L <(b) (6) irs.gov>, Desmond Michael J (b)(6) @irscounsel.treas.gov>, Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Lough Sunita B (b)(6) @irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Word Doc Version

I wanted to share how the current version of the letter would roll out. If there are any concerns or if this needs additional approvals please advise. Thanks!

1. **Each notice contains a sentence in the body of the letter identifying the amount and payment type. One of two sentences would appear in the letter. One with dollar amount and noting Direct Deposit or one with dollar amount and noting check/debit. Either sentence would read as below:**

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **direct deposit**.

-or-

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of **$1200** by **check/debit**.

2. **A decision this morning was to use an IRS envelope with no WH logo on the envelope. Regarding the notice itself, the paper stock our vendor contract would use is a standard paper weight stock which is similar to our current notices.**

3. **The letters would be printed in black and white only.**

To: Colbert Amalia C[(b) (6) irs.gov]
From: Desmond Michael J[(b)(6)@irscounsel.treas.gov]
Sent: Fri 4/10/2020 2:15:51 PM (UTC)
Subject: RE: Mock Up

Let's do 10:30, should only take 5 mins.

Mike

-----Original Message-----
From: Colbert Amalia C
Sent: Friday, April 10, 2020 10:15 AM
To: Desmond Michael J
Subject: RE: Mock Up

The suspects have a call w/STM at 10:45 re: portal. Could set something up at 10:30 w/the group yesterday from 4:30 call. But is 10-15 mins enough? STM and Ken have a call w/SSA Commissioner after that call and not free again until noon.

-----Original Message-----
From: Desmond Michael J <(b)(6)@irscounsel.treas.gov>
Sent: Friday, April 10, 2020 10:04 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Mock Up

Can we do a quick conference call with the usual suspects for a preview of what we will be receiving from Treasury shortly?

Mike

-----Original Message-----
From: Colbert Amalia C
Sent: Thursday, April 09, 2020 2:02 PM
To: Desmond Michael J
Subject: FW: Mock Up

What number can I call you? I am just off w/Baylor.

-----Original Message-----
From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Thursday, April 9, 2020 1:53 PM
To: Colbert Amalia C (b)(6)@irs.gov>
Cc: Lemons Terry L (b)(6)@irs.gov>;
(b)(6) Treasury @treasury.gov; David.Kautter@treasury.gov; Monica.Crowley@treasury.gov
Subject: Mock Up

Please see attached for a mock up. It needs to be centered etc., but this is design. Call me with questions. Thanks.

To: Schaeffer Stephen J [(b)(6)]@irscounsel.treas.gov]
From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Sent: Thur 4/9/2020 1:30:48 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Steve,

Here is my response back to Ken, I'm not yet clear whether the language of the letter is inflexible. Two thoughts if it is, to better align with the statute:

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

I'll keep you posted.

Thanks,

Mike

From: Desmond Michael J
Sent: Thursday, April 09, 2020 9:18 AM
To: Corbin Kenneth C; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639** [(b)(6)] Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P (b)(6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number (470) 639 (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6) @irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lough Sunita B|(b) (6) irs.gov]; Corbin Kenneth C|(b) (6) irs.gov]
Cc: Schaeffer Stephen J|(b) (6) irscounsel.treas.gov]
From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Sent: Thur 4/9/2020 1:39:20 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Mike

From: Lough Sunita B
Sent: Wednesday, April 08, 2020 9:16 PM
To: Desmond Michael J; Corbin Kenneth C
Cc: Schaeffer Stephen J
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes. That issue and what ken raised. Is there a policy issue re president signing the notice.

From: Desmond Michael J <[(b)(6)]@irscounsel.treas.gov>
Date: Wednesday, Apr 08, 2020, 9:07 PM
To: Corbin Kenneth C <[(b)(6)]@irs.gov>, Lough Sunita B <[(b)(6)]@irs.gov>
Cc: Schaeffer Stephen J [(b)(6)]@irscounsel.treas.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

The statute requires that the letter specify the "method of payment." The draft Form 1444 Counsel previously vetted had a box for entry/inclusion of that specific information whereas this letter says "by direct deposit, check or prepaid debit card, depending . . ."

Let me know if we need to look at this more closely, depending on what is technically feasible.

Thanks,

Mike

From: Corbin Kenneth C
Sent: Wednesday, April 08, 2020 8:48 PM
To: Lough Sunita B; Desmond Michael J
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Additional question. May not be a legs one. Are we able to send a notice with the POTUS signature.

Internal Revenue Service | Office Number (470) 639-[(b)(6)] Fax Number 855-863-8342

From: Lough Sunita B <[(b)(6)]@irs.gov>
Date: Wednesday, Apr 08, 2020, 8:13 PM
To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Cc: Corbin Kenneth C [(b)(6)]@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Mike: Does it meet the requirements of the statute? Thanks

Sunita

Sunita Lough

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

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Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

Audit Risk Assessment Template

CARES-Related Audit Risk Considerations – This template is used to assist in the identification of risks related to the IRS's implementation of the CARES Act that could be raised in the course of audits. The information compiled in this template is intended to assist with management's overall preparedness in addressing potential audit questions. The OCRO is collecting information from multiple sources so the "Explanation" column will be iterative and may not contain complete information unless otherwise noted.

Topic	Explanation and Any Relevant Documentation (Memo, Guidance, Email, etc.)
1. Decisions regarding payment of EIPs to prisoners and decedents.	EIP was modeled following process used with the 2008 stimulus payments, which provided starting point for programming. 3/31 Bureau of Prisoners alerted IRS to concerns about prisoner advocacy groups encouraging prisoners to file returns to get an EIP. 4/7 5 p.m. call with Treasury it was mentioned that a technical correction may be needed (b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege 4/17 and subsequent 5 pm calls - Because it would take IRS at least two weeks to complete the programming changes required, which would have delayed SSA and RRB payments, BFS was tasked with developing procedures to filter out these payments. BFS first began filtering out these payments on 4/27 and sending the accounts back to the IRS for review and resolution. (BFS applied imperfect methods, such as holding payments to zip codes that included prisons and withholding the entire payment, even if it included eligible spouse and dependents and withholding tax refund payments. These will all have to be reviewed and reworked by the IRS). As of 5/15, IRS will remove prisoners and decedents from information sent to BFS for any remaining EIPs. At the same time, IRS developed FAQs to provide instructions on how EIPs made to prisoners and decedents should be returned to the IRS, for both paper checks and direct deposits. Prisons may still make use of "Blue Bag" program to return Treasury checks, tax returns, and other correspondence, such as request for blank forms and instructions to the IRS.

	Attached is alert sent to Prisons after Treasury approved on 4/24. CARES.ACT.BBP.Info .04.22.20.v4.docx Note: We need to interview Ken C to confirm above for accuracy and completeness. Note: CC (Drita Tonuzi) is completing a RAFT.
2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered out in advance?	While there were some media reports along these lines, there is no awareness of this problem being related to IRS/BFS payments. It may have been an error occurring at the bank level in one or two instances, but deposits were quickly reversed or the error corrected. Seems most media stories relate back to one example: https://www.cnn.com/2020/04/17/us/million-dollar-atm-receipt-trnd/index.html
3. How were payments handled to filers with identity theft indicators on their accounts	Understanding is that these payments were set aside until the ID Theft issue could be resolved. (Confirm with Ken C)
4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Pursuant to E-Filing Requirements that IRS issues, third party preparers are supposed to notate when bank account information they provide to the IRS is not the taxpayer's account, but is instead a temporary account set up for purposes of a Refund Anticipation Loan or Check (RALs and RACs) and they are to provide an ultimate bank account for the taxpayer – but preparers often did not follow those instructions for 2018 and 2019. At least one large preparer acknowledged that they failed to include the code on RAL/RAC e-file returns they submitted to the IRS in 2018. This caused the IRS to unknowingly cause EIPs to be made to temporary accounts. Note: We need to interview Ken C to ensure this is accurate and complete. Note: Need Core Record Layout info.
5. Placing President's name on checks and whether there was any delay to processing as a result	
6. Issuing Form 1444 on WH Stationery, with President's signature	W&I prepared a standard draft notice to satisfy the requirement in the legislation and that draft was shared with Treasury. Treasury revised the language in the notice and the version they returned was on WH letterhead and with the President's signature.

7. Can we explain why the IRS is not able to issue amended payments to account for missing information (e.g., dependents) or mistakes, deferring resolution until 2020 tax return is filed	
8. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?	Yes, these payments were withheld per Statute. IRC § 6428(g)(1)(B), (2)(A).
9. Was an over-ride programmed to the situation described in Q#9 to allow payments to be made in situations where one or both filers received military income	Yes, per the Statute, payments were allowed if one or both individuals received military income. IRC § 6428(g)(3).
10. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444	
11. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 Form 1040 tax returns. No EIPs were issued to filers of Forms 1040NR, 1040PR or 1040SS. Form 1040 information may have made them eligible and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR
12. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	
13. Garnishment of EIPs for past due Child Support Payments – who is responsible for that policy decision?	Per Statute (CARES Act § 2201(d)(2) (cross referencing IRC § 6402) offset of EIPs is allowed for past-due child support payments. In addition, EIPs can be garnished under state law for certain debts if they because EIPs are not subject to Title 31 limitations applicable to other federal benefit payments.

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2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered out in advance?	While there were some media reports along these lines, there is no awareness of this problem being related to IRS/BFS payments. It may have been an error occurring at the bank level in one or two instances, but deposits were quickly reversed or the error corrected. Seems most media stories relate back to one example: https://www.cnn.com/2020/04/17/us/million-dollar-atm-receipt-trnd/index.html
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4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Pursuant to Core Record Layout information that IRS provides, third party preparers are supposed to notate when bank account information they provide to the IRS is not the taxpayer's account, but is instead a temporary account set up for purposes of a Refund Anticipation Loan or Check (RALs and RACs) – but many of the preparers did not follow those instructions for 2018 and 2019. At least one large preparer acknowledged that they failed to include the code on RAL/RAC e-file returns they submitted to the IRS in 2018. This caused the IRS to unknowingly cause EIPs to be made to temporary accounts. Note: We need to interview Ken C to ensure this is accurate and complete. Note: Need Core Record Layout info.
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8. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?	Yes, these payments were withheld per Statute. (add Statute number)

9. Was an over-ride programmed to the situation described in Q#9 to allow payments to be made in situations where one or both filers received military income	Yes, per the Statute, payments were allowed if one or both individuals received military income. (add Statute number)
10. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444	
11. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 tax returns. That information may have made them eligible then and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR
12. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	
13. Garnishment of EIPs for past due Child Support Payments – who is responsible for that policy decision?	Per Statute (add Statute number), garnishment of EIPs is allowed for child support payments. In addition, states can also garnish EIPs for certain debts if they choose because EIPs are not subject to Title 31 provisions.

April 21, 2020

MEMORANDUM

To: File

From: Department of the Treasury, Office of General Counsel
Internal Revenue Service, Office of Chief Counsel

Re: *Economic Impact Payment letter and check*

This memorandum briefly memorializes analysis provided by the Internal Revenue Service (IRS) Office of Chief Counsel, with which the Treasury Department Office of General Counsel (OGC) concurs, regarding the form of required recipient notices of rebate payments under section 2201 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, (P.L. 116-136, Mar. 27, 2020). This analysis concerns the provision of notice in the form of a letter from the President of the United States. A draft notification template letter taking this form has been prepared. In addition, this memorandum memorializes related analysis concerning notations on rebate checks to be sent by the IRS that refer to the President, with which OGC also concurs.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Page 0299

Withheld pursuant to exemption

(b)(5) Deliberative Process Privilege

of the Freedom of Information and Privacy Act

To: Desmond Michael J [redacted]@irscounsel.treas.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Wed 4/15/2020 12:44:40 AM (UTC)
Subject: FW: Wash Post Inquiry - Name on Memo Line of EIP Paper Checks

Just realized you weren't on this thread. No reference by the reporter to the Notice.

From: Lemons Terry L
Sent: Tuesday, April 14, 2020 7:50 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Wash Post Inquiry - Name on Memo Line of EIP Paper Checks

To a smaller group. No reference about the Notice.

From: Lemons Terry L
Sent: Tuesday, April 14, 2020 7:49 PM
To: Rettig Charles P <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P [redacted]@irs.gov>; Grant Dianne <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Eldridge Michelle L [redacted]@irs.gov>; Reynolds Jodie M ((b) (6) irs.gov) <(b) (6) irs.gov>
Subject: Wash Post Inquiry - Name on Memo Line of EIP Paper Checks

Washington Post is preparing a story expected to run in the next hour. We're referring to Treasury for comment. If anything additional needed, let us know.

Here's a recap from Jodie in the press shop on what she was able to discern. Reporter says she has sources at Treasury and IRS IT employees.

***

Lisa Rein from the Washington Post called asking for comment on the following. She received a tip that Treasury directed IRS to put POTUS name on the EIP checks. It was determined the President can't be on the signature line as he is not legally authorized to disperse funds so his name will be on the memo line. Lisa contacted a Treasury source and they confirmed on background that this is true. She made more calls throughout the day and was able to obtain screenshots of emails between IRS IT employees discussing the changes in programming needed to fulfill this directive. Lisa was also told that this change will cause a delay in the mailing of the first batch of paper checks. She is seeking IRS comment. Her story will hit in less than an hour.

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]; Cullinan Thomas A[(b)(6)]@irscounsel.treas.gov]
From: Rettig Charles P[(b) (6) irs.gov]
Sent: Sun 4/12/2020 2:41:11 PM (UTC)
Subject: FW: Update

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:38 AM
To: Tribiano Jeffrey J [(b)(6)]@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Update

Absolutely, Treasury created the entire Letter Notice in response to the previous draft IRS Notice that had been provided for their approval.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | [(b)(6)]@IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Tribiano Jeffrey J <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:32 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: Update

I am in agreement. This is a Treasury notice.

JJT

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:11 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>
Subject: FW: Update

Team – see below from Terry. We have previously discussed/touched on this, but Terry and I talked yesterday. This is re: Treasury owning messaging on Notice. Baylor looking for Agency leadership consensus that our preference is to have Treasury own this messaging. This would appear to make sense as it then leaves IRS out of the answering of questions around this notice, and will push those inbounds and the framing of that messaging towards Treasury and perhaps WH – as would seem to be the appropriate location for comms around this given the President's direction on the notice so far).

Commissioner – this may take a discussion w/you and STM (see below from Baylor) so if you want to discuss first, we can do that in small team tomorrow.

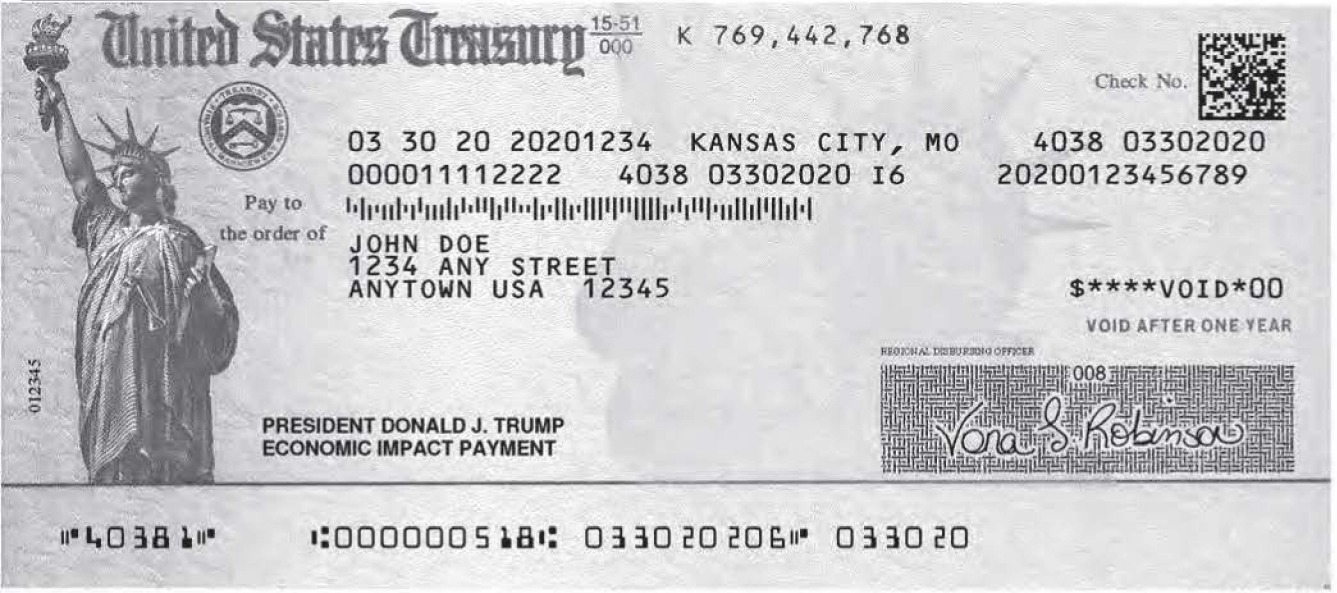
From: Lemons Terry L <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 5:51 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Update

So dropped an email to Monica earlier asking if we could touch base at some point. Got a call back a short time later from Baylor, who then patched in Monica.

I shared with them 1) that the risk for a leak is rapidly increasing this weekend as the Notice moves downstream toward printing. More people are seeing it, including union members who could ultimately share with press or the Hill. 2) To be prepared for that probability of a leak and whether they want to consider pro-actively sharing the existence of the letter through Treasury or other channels before a leak occurs. I also said that scenario could simplify things from our standpoint.

Following that, Baylor asked if that was the consensus view of the agency leadership (the Treasury ownership of message). I said I'd discussed with you and thought others shared the view. He said this would require consensus among our leadership and a Commissioner to Secretary discussion. I said I would relay that message along.

Let me know if you want to discuss further.



United States Treasury 15-51 / 000 K 769,442,768

Check No.

03 30 20 20201234 KANSAS CITY, MO 4038 03302020
000011112222 4038 03302020 I6 20200123456789

Pay to the order of

JOHN DOE
1234 ANY STREET
ANYTOWN USA 12345

$****VOID*00

VOID AFTER ONE YEAR

REGIONAL DISBURSING OFFICER 008

Vona S. Robinson

012345

PRESIDENT DONALD J. TRUMP
ECONOMIC IMPACT PAYMENT

⑈4038⑈ ⑆000000518⑆ 033020206⑈ 033020

EIP-00157855

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
From: Schaeffer Stephen J[(b) (6) irscounsel.treas.gov]
Sent: Thur 4/9/2020 7:06:53 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
.pdf

The 2008 notice is attached. It was mailed before the recovery rebate advance payment.

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 10:11 AM
To: Schaeffer Stephen J [(b)(6)]@irscounsel.treas.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

FYI,

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:47 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Agreed. We will go with that.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C [(b)(6)]@irs.gov>, Rettig Charles P [(b)(6)]@irs.gov>
Cc: Lough Sunita B [(b)(6)]@irs.gov>, Tribiano Jeffrey J [(b)(6)]@irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne [(b)(6)]@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer.

(b)(5) Deliberative Process Privilege

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L (b)(6)@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C (b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: May #, ####
Notice Number: CP 1378

Taxpayer Identification Number:
Primary: XXX-XX-2222

John M Doe
123 Main Street
Ogden, UT 84401-2222

For assistance, you may call:
1-866-234-2942

Understanding Your Economic Stimulus Payment

Please keep a copy of this notice for your records.

Dear Taxpayer:

Your Economic Stimulus Payment

You are entitled to an economic stimulus payment of ($X,XXX) as provided by the Economic Stimulus Act of 2008. You can expect your payment by (XX/XX/XX). If you do not receive it within six weeks of this notice, please contact us at the number shown above. You will not be required to report the amount of your stimulus payment as taxable income on your 2008 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally will not be affected by any stimulus payment you receive.

What You Need To Do

You do not need to do anything. If you received a refund on your 2007 federal income tax return and had it directly deposited into a bank account, we will directly deposit your stimulus payment into the same bank account. If not, your stimulus payment check will be mailed to you. If your tax refund was directly deposited into a refund anticipation loan account, your stimulus payment check will be mailed to you.

How We Calculated Your Payment

Your payment is based on information you submitted on your 2007 federal income tax return such as your filing status, the number of qualifying children, and your net income tax liability. The next page shows a detailed explanation of how we calculated your stimulus payment.

Note: You will not be required to report the amount of your stimulus payment as taxable income on your 2008 federal income tax return.

For general information, tax forms, and publications or to view "Where is My Stimulus Payment", visit ***www.irs.gov***

EIP-00157995

Your Stimulus Payment Calculation

+ Filing Status	$	#,###
+ For qualifying children	$	#,###
- Reduction for Adjusted Gross Income Limitation	$	#,###.##
= Your **Calculated** Stimulus Payment	$	**#,###.##**

Details of Your Stimulus Payment Calculation

We calculated your stimulus payment based on the following rules.

Filing Status

(Option A: MFJ)

Based on your filing status, the amount of the stimulus payment is $1,200 or your 2007 net income tax liability, whichever is less. Net income tax liability is your tax before credits, including the alternative minimum tax, less all non-refundable credits other than the allowable child tax credit.

However, if the net income tax liability on your 2007 federal income tax return is less than $600 and you had $3,000 or more in qualifying income, the amount of your stimulus payment is $600. "Qualifying Income" refers to wages, net earnings from self-employment that is includible in taxable income, Social Security benefits, certain tier 1 Railroad Retirement benefits, certain disability compensation, disability pension or survivors' benefits received from the Department of Veterans Affairs, and nontaxable combat pay (if it was listed on your tax return).

(Option B: Other)

Based on your filing status, the amount of your stimulus payment is $600 or your 2007 net income tax liability, whichever is less. Net income tax liability is your tax before credits, including the alternative minimum tax, less all non-refundable credits other than the allowable child tax credit.

However, if the net income tax liability on your 2007 federal income tax return is less than $300 and you had $3,000 or more in qualifying income, the amount of your stimulus payment is $300. "Qualifying Income" refers to wages, net earnings from self-employment that is includible in taxable income, Social Security benefits, certain tier 1 Railroad Retirement benefits, certain disability compensation, disability pension or survivors' benefits received from the Department of Veterans Affairs, and nontaxable combat pay (if it was listed on your tax return).

Qualifying Children

The calculation is based on the number of qualifying children multiplied by $300. A child is generally considered a qualifying child for the calculation of your 2008 stimulus payment if the child was born after December 31, 1990, and has a valid Social Security Number. The number of qualifying children shown on your 2007 federal income tax return was (##).

(Drop in A: SSN)

One or more of the children reported on your 2007 federal income tax return did not have a valid Social Security Number.

(Drop in B: Gross Income Test)

You did not receive the stimulus payment for your qualifying children because your gross income reported on your 2007 federal income tax return was not greater than ($###).

Adjusted Gross Income (AGI)

(Option A: MFJ-AGI> 150K)

Because your adjusted gross income on your 2007 federal income tax return was above $150,000, we reduced your stimulus payment by 5% of the amount of your adjusted gross income exceeding $150,000.

(Option B: Other-AGI> 75K)

Because your adjusted gross income on your 2007 federal income tax return was above $75,000, we reduced your stimulus payment by 5% of the amount of your adjusted gross income exceeding $75,000.

Under Review

(Optional paragraph if payment applied to federal taxes owed.)

(Tax Offset Drop In)

Your calculated stimulus payment shown above is before reduction for federal income taxes that you owed. You will receive another notice about this reduction. If you have any questions about this reduction, please call us at the telephone number shown on that notice.

(FMS Offset Drop In)

Your calculated stimulus payment shown above is before reduction for certain outstanding non-tax debt you owe, such as past due child support or student loan, or a delinquent State income tax obligation. If your stimulus payment is reduced because of this debt, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

(Drop in for Freeze Code)

Your stimulus payment has been delayed for review. If you do not receive your stimulus payment or a notice explaining the delay within 60 days, call us at 1-866-234-2942.

Whom You Can Contact With Questions

If you need additional information, please visit the IRS website at *www.irs.gov* or call 1-866-234-2942.

Printed on recycled paper

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]
Cc: Tonuzi Drita [(b)(6)]@irscounsel.treas.gov]
From: Schaeffer Stephen J[(b) (6) irscounsel.treas.gov]
Sent: Thur 4/9/2020 1:02:05 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
RE_ FINAL_ APPROVED_ Letter from the President to Taxpayers on their EIPs.eml

Will do right now.

I attached the comments that our office just passed back to the Office of Taxpayer Correspondence.

Steve
[(b)(6)](telework)

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 8:59 AM
To: Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Steve,

See below, following up on the e-mail traffic from last night regarding the taxpayer notice. Could you give me a call to discus?

Thanks,

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer.

(b)(5) Deliberative Process Privilege

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

From: Moses William A <[(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C [(b)(6)]@irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <[(b)(6)]@irs.gov>; Simon Susan [(b)(6)]@irs.gov>

Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number (470) 639-(b)(6) | Fax Number 855-863-8342

From: Rettig Charles P <(b)(6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

From: Morrison Lee Kelly R <(b)(6)@irscounsel.treas.gov>
To: McHenry June A <(b) (6) irs.gov>
Cc: Dix Tina L <(b) (6) irs.gov>, Varnell Julie <(b)(6)@irs.gov>, Schaeffer Stephen J <(b) (6) irscounsel.treas.gov>, Kim Sue-Jean <(b)(6)@irscounsel.treas.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
Sent: Thu, 9 Apr 2020 07:57:02 -0500

June, thanks for hosting the call this morning to clarify where are on this. To confirm, the preferred option would be for this letter

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege Please let me know if you have further questions. I will be on the 9am call.
Kelly

Kelly Morrison-Lee
Special Counsel to the Division Counsel (Wage and Investment) (on detail from EEE)
IRS Office of Chief Counsel
Direct: (202) 317-4776
W&I Front Office: (202) 622 (b)(6)
EEFax: (855) 592-9845

From: McHenry June A <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 7:40 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Cc: Dix Tina L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Varnell Julie (b)(6)@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Kelly – We have a new version of the letter we need to work immediately. POTUS wants to sign the letter. From a legal standpoint, can this be done?

June McHenry
Office of Taxpayer Correspondence

From: Moses William A (b)(6)@irs.gov>
Sent: Thursday, April 09, 2020 7:14 AM
To: Manno Steven R <(b) (6) irs.gov>; Baker Rick L <(b) (6) irs.gov>; Page Michele L <(b) (6) irs.gov>; Aledo Victor <(b) (6) irs.gov>
Cc: McHenry June A <(b) (6) irs.gov>; Dix Tina L <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Good Morning,

We have a curveball here. As you can see, the letter from POTUS is nothing like what we drafted. We need to quickly determine

how we can implement this one. Looks like the only variable is the payment amount but it is in the content of the letter so we probably need to have it on both English and Spanish versions.

Also need a Spanish translation and figure out how we capture POTUS signature.

Bill

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan (b)(6) @irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk. Can we legally sign the letter with POTUS?

Internal Revenue Service | Office Number (470) 639- (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

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From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Desmond Michael J [(b)(6)@irscounsel.treas.gov]
Cc: Tonuzi Drita [(b)(6)@irscounsel.treas.gov]; Morrison Lee Kelly R [(b)(6)@irscounsel.treas.gov]
From: Schaeffer Stephen J[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/6/2020 10:43:55 PM (UTC)
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
n1444_en-sp--2020-04-00--r6.pdf

Confirmed.

It meets the requirements of section 6428(f)(6) ("Such notice shall indicate the method by which such payment was made, the amount of such payment, and a phone number for the appropriate point of contact at the Internal Revenue Service to report any failure to receive such payment.") The phone number listed may be the only IRS toll-free phone number answered this month.

Our detailee Kelly Morrison-Lee has been part of the team developing this notice. She reports that Treasury has seen drafts of the notice over the past week. Thanks, Kelly!

Steve Schaeffer
Acting Division Counsel (Wage & Investment)
[(b)(6)](telework)

From: Desmond Michael J [(b)(6)@irscounsel.treas.gov>
Sent: Monday, April 6, 2020 6:33 PM
To: Schaeffer Stephen J [(b)(6)@irscounsel.treas.gov>
Cc: Tonuzi Drita [(b)(6)@irscounsel.treas.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Steve,

Ken is asking for confirmation that this meets the taxpayer notification requirement of section 6428(f)(6), could you review and confirm?

Thanks,

Mike

From: Corbin Kenneth C
Sent: Monday, April 06, 2020 2:17 PM
To: Rettig Charles P; Lough Sunita B; Tribiano Jeffrey J; Haines Michelle C; Colbert Amalia C; Lemons Terry L; Grant Dianne; Desmond Michael J
Cc: Alito David P
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Notice Date:

Notice Number:

For assistance, you may call:

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

DRAFT COPY

NOT FOR RELEASE

Department of the Treasury
Internal Revenue Service

IRS

Fecha del aviso:

Número del aviso:

Para recibir asistencia, puede llamar al:

Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

Audit Risk Assessment Template

CARES-Related Audit Risk Considerations – This template is used to assist in the identification of risks related to the IRS's implementation of the CARES Act that could be raised in the course of audits. The information compiled in this template is intended to assist with management's overall preparedness in addressing potential audit questions. The OCRO is collecting information from multiple sources so the "Explanation" column will be iterative and may not contain complete information unless otherwise noted.

Topic	Explanation and Any Relevant Documentation (Memo, Guidance, Email, etc.)
1. Decisions regarding payment of EIPs to prisoners and decedents.	EIP was modeled following process used with the 2008 stimulus payments, which provided starting point for programming. 3/31 Bureau of Prisoners alerted IRS to concerns about prisoner advocacy groups encouraging prisoners to file returns to get an EIP. 4/7 5 p.m. call with Treasury it was mentioned that a technical correction may be needed (b)(5) Deliberative Process Privilege Because it would take IRS at least two weeks to complete the programming changes, which would have delayed SSA and RRB payments, BFS was tasked with developing procedures to filter out these payments. BFS first began filtering out these payments on 4/27 and sending the accounts back to the IRS for review and resolution. (BFS applied imperfect methods, such as holding payments to zip codes that included prisons and withholding the entire payment, even if it included eligible spouse and dependents. These will all have to be reviewed and reworked by the IRS). As of 5/15, IRS will remove prisoners and decedents from information sent to BFS for any remaining EIPs. At the same time, IRS developed FAQs to provide instructions on how EIPs made to prisoners and decedents should be returned to the IRS, for both paper checks and direct deposits. Prisons may still make use of "Blue Bag" program to catch any EIPs and return those to the IRS. Note: We need to interview Ken C to confirm above for accuracy and completeness. Note: CC (Drita Tonuzi) is completing a RAFT.
2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered	While there were some media reports along these lines, there is no awareness of this problem being related to IRS/BFS payments. It may have been an error occurring at the bank level in one or two instances, but deposits were quickly reversed or the error corrected. Seems most media stories relate back to one example:

out in advance?	https://www.cnn.com/2020/04/17/us/million-dollar-atm-receipt-trnd/index.html
3. How were payments handled to filers with identity theft indicators on their accounts	Understanding is that these payments were set aside until the ID Theft issue could be resolved. (Confirm with Ken C)
4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Pursuant to Core Record Layout information that IRS provides, third party preparers are supposed to notate when bank account information they provide to the IRS is not the taxpayer's account, but is instead a temporary account set up for purposes of a Refund Anticipation Loan or Check (RALs and RACs) – but many of the preparers did not follow those instructions for 2018 and 2019. At least one large preparer acknowledged that they failed to include the code on RAL/RAC e-file returns they submitted to the IRS in 2018. This caused the IRS to unknowingly cause EIPs to be made to temporary accounts. Note: We need to interview Ken C to ensure this is accurate and complete. Note: Need Core Record Layout info.
6. Placing President's name on checks and whether there was any delay to processing as a result	
7. Issuing Form 1444 on WH Stationery, with President's signature	-W&I prepared a standard draft notice to satisfy the requirement in the legislation and that draft was shared with Treasury. Treasury revised the language in the notice and the version they returned was on WH letterhead and with the President's signature.
8. Can we explain why the IRS is not able to issue amended payments to account for missing information (e.g., dependents) or mistakes, deferring resolution until 2020 tax return is filed	
9. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?	Yes, these payments were withheld per Statute. (add Statute number)
10. Was an over-ride programmed to the situation described in Q#9 to allow	Yes, per the Statute, payments were allowed if one or both individuals received military income. (add Statute number)

payments to be made in situations where one or both filers received military income	
11. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444	
12. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 tax returns. That information may have made them eligible then and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR
13. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	- App locked after three tries and cannot be accessed again for 24 hours - Validation checks performed against information on IRS systems -
14. Garnishment of EIPs for past due Child Support Payments – who is responsible for that policy decision?	Per Statute (add Statute number), garnishment of EIPs is allowed for child support payments. In addition, states can also garnish EIPs for certain debts if they choose because EIPs are not subject to Title 31 provisions.

Audit Risk Assessment Template

<u>CARES-Related Audit Risk Considerations</u> – This template is used to assist in the identification of risks related to the IRS's implementation of the CARES Act that could be raised in the course of audits. The information compiled in this template is intended to assist with management's overall preparedness in addressing potential audit questions. The OCRO is collecting information from multiple sources so the "Explanation" column will be iterative and may not contain complete information unless otherwise noted.

Topic	Explanation and Any Relevant Documentation (Memo, Guidance, Email, etc.)	Point of Contact
1. Decision not to apply usual controls and checks to initial economic impact payments (e.g., death file, prisoners)	EIP was modeled following process used with the 2008 stimulus payments, which provided starting point for programming. There is no statutory language prohibiting payments to decedents and prisoners.	
2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered out in advance?		
3. How were payments handled to filers with identity theft indicators on their accounts		
4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Third party preparers were supposed to notate when bank account information they provided to the IRS was not the taxpayer's account – but many of them did not follow those instructions, so IRS had no way of knowing that the bank account information was not that of the taxpayer.	
5. Procedures for recouping improper EIPs – guidance being issued that will allow for retrieval of these payments	Guidance has been posted as of 5/6 to FAQ's on irs.gov on how taxpayers can return payments (paper checks and direct deposits) to the IRS.	
6. Placing President's name on checks and whether there was any delay to processing as a result		
7. Issuing Form 1444 on WH Stationery, with President's signature	W&I prepared a standard draft notice to satisfy the requirement in the legislation and that draft was shared with Treasury. Treasury revised	

	the language in the notice and the version they returned was on WH letterhead and with the President's signature.	
8. Can we explain why the IRS is not able to issue amended payments to account for missing information (e.g., dependents) or mistakes, deferring resolution until 2020 tax return is filed		
9. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?		
10. Was an over-ride programmed to the situation described in Q#9 to allow payments to be made in situations where one or both filers received military income		
11. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444		
12. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 tax returns. That information may have made them eligible then and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR	
13. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	- App locked after three tries and cannot be accessed again for 24 hours - Validation checks performed against information on IRS systems -	
14. Garnishment of EIPs for past due Child		

Support Payments – who is responsible for that policy decision?		

Audit Risk Assessment Template

<u>CARES-Related Audit Risk Considerations</u> – This template is used to assist in the identification of risks related to the IRS's implementation of the CARES Act that could be raised in the course of audits. The information compiled in this template in intended to assist with management's overall preparedness in addressing potential audit questions.

Topic	Explanation and Any Relevant Documentation (Memo, Guidance, Email, etc.)	Point of Contact
1. Decision not to apply usual controls and checks to initial economic impact payments (e.g., death file, prisoners)	EIP was modeled following process used with the 2008 stimulus payments, which provided starting point for programming. There is no statutory language prohibiting payments to decedents and prisoners.	
2. There were some media stories about a handful of multi-million $ EIPs. Were those correct? If yes, were there very many instances and how were those not filtered out in advance?		
3. How were payments handled to filers with identity theft indicators on their accounts		
4. Economic Impact Payment procedures for taxpayers whose refund was paid through a third-party preparer (confusion over how those payments were being made)	Third party preparers were supposed to notate when bank account information they provided to the IRS was not the taxpayer's account – but many of them did not follow those instructions, so IRS had no way of knowing that the bank account information was not that of the taxpayer.	
5. Procedures for recouping improper EIPs – guidance being issued that will allow for retrieval of these payments	Guidance has been posted as of 5/6 to FAQ's on irs.gov on how taxpayers can return payments (paper checks and direct deposits) to the IRS.	
6. Placing President's name on checks and whether there was any delay to processing as a result		
7. Issuing Form 1444 on WH Stationery, with President's signature	W&I prepared a standard draft notice to satisfy the requirement in the legislation and that draft was shared with Treasury. Treasury revised the language in the notice and the version they returned was on WH	

	letterhead and with the President's signature.	
8. Can we explain why the IRS is not able to issue amended payments to account for missing information (e.g., dependents) or mistakes, deferring resolution until 2020 tax return is filed		
9. Were economic impact payments withheld from citizens who filed jointly with an ITIN holder?		
10. Was an over-ride programmed to the situation described in Q#9 to allow payments to be made in situations where one or both filers received military income		
11. Inability to respond to questions related to Economic Impact Payments; use of automated phone line on the Form 1444		
12. Payments to foreign non-residents who are not currently eligible to receive the payments.	- Payments were made based on information from 2018 or 2019 tax returns. That information may have made them eligible then and IRS would have no way of knowing if their eligibility had since changed. - Some foreign non-residents may have accidentally filed a 1040 in 2018 or 2019 instead of the correct 1040NR	
13. Measures instituted to prevent fraudulent use of Nonfiler and Get My Payment portals	- App locked after three tries and cannot be accessed again for 24 hours - Validation checks performed against information on IRS systems -	
14. Garnishment of EIPs for past due Child Support Payments – who is responsible for		

that policy decision?		

To: Cullinan Thomas A [(b)(6)]@irscounsel.treas.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Thur 4/16/2020 1:32:36 PM (UTC)
Subject: FW: Economic Impact Payments

Sunita
Sunita Lough

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Sent: Tuesday, April 14, 2020 9:35 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Tonuzi Drita [(b)(6)]@irscounsel.treas.gov>; Witter Kirsten N [(b)(6)]@irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: Economic Impact Payments

This responds to your request that we review a proposed letter from the White House to be included in the IRS's notice to taxpayer regarding the Economic Impact Payment and a proposed memo line for the Economic Impact Payment checks. The Secretary of Treasury has provided the IRS a letter from the White House to include when the IRS notifies taxpayers of their Economic Impact Payments. The Secretary has also directed that the checks state in the memo line "President Donald J. Trump" above "Economic Impact Payment." For the reasons discussed below, we find no clear legal prohibition that would preclude the IRS from including the letter with the IRS notice or from including the memo line on the checks. We have consulted with the Treasury Office of the General Counsel and they concur with the analysis.

The Letter

You have asked whether the letter violates the Hatch Act, relevant appropriations law provisions, or the Anti-Deficiency Act. We find no violation.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

The Memo Line

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Mark

To: Tonuzi Drita [(b)(6)]@irscounsel.treas.gov]
From: Barsa Kimberly [(b)(6)]@irscounsel.treas.gov]
Sent: Wed 4/22/2020 9:58:15 AM (UTC)
Subject: Law360: Wyden Probes Decision To Print Trump's Name On Checks
_.pdf

By Dylan Moroses

Sen. Ron Wyden, the Senate Finance Committee's top Democrat, pressed Treasury Secretary Steven Mnuchin on Tuesday regarding the decision to include President Donald Trump's name on coronavirus economic relief checks and sought answers on whether it would delay their distribution.

Wyden, D-Ore., the Finance Committee's ranking member, asked Mnuchin in a letter (attached) to explain in detail the rationale for including Trump's name on the checks and which officials were involved in reaching that decision. Wyden said the "unprecedented" choice to include Trump's name on the relief checks may have benefited the president politically at the expense of delaying the payments' delivery to Americans who desperately need them.

"I am concerned that the decision to gratuitously affix the president's name to checks disbursing taxpayer funds may have delayed delivery of money urgently needed by millions of Americans to meet basic needs," Wyden said.

Wyden also asked Mnuchin to acknowledge whether the decision to add Trump's name to the checks was the Treasury secretary's idea.

The U.S. Department of the Treasury and Wyden weren't immediately available for comment.

Last week, the IRS announced that the payments would be mailed to recipients on time after reports suggested adding Trump's name to the paper checks could delay the process. The Washington Post's report cited unnamed IRS officials who said the decision could delay the mailing of the checks by a few days.

The stimulus payments were authorized by the Coronavirus Aid, Relief and Economic Security Act (116 P.L. 136) that Trump signed into law in March. The legislation directs the IRS to send $1,200 to individual taxpayers and $2,400 to couples filing joint tax returns. The payments are reduced for those with incomes above $75,000 or $150,000 for couples. They are eliminated for people with incomes of more than $99,000 and $198,000 for couples.

The law also includes additional tax measures to help businesses navigate the economic consequences of the coronavirus outbreak, such as an increase on the limit for business interest deductions, an employer-based worker retention tax credit and changes to the tax treatment of business losses.

Economic impact payments, as they have been called, are being directly deposited into the accounts of people whose banking information is on file with the Internal Revenue Service. Otherwise, the agency will send paper checks.

The payments will be automatically disbursed for several groups of people that typically haven't filed tax returns with the IRS, including those who receive Supplemental Security Income, military veteran benefits and Social Security benefits (2020 Law360 92-125), Mnuchin has said.

Kim Barsa
Special Counsel to the Deputy Chief Counsel (Operations)
IRS Office of Chief Counsel, Room 3034
202-317-[(b)(6)]

To: Colbert Amalia C[(b)(6)irs.gov]
Sent: Thur 4/16/2020 3:38:47 PM (UTC)
Subject: FW: Daily calls with top executives,

Hey Lia,
I think we should let CIR know I have not attended one of those calls

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-(b)(6)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 11:11 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: Daily calls with top executives,

Sharing . . .

From: Rettig Charles P
Sent: Thursday, April 16, 2020 10:58 AM
To: Dave Kautter (b)(6)@treasury.gov) <David.Kautter@treasury.gov>; David.Eisner@treasury.gov; David.Lebryk@treasury.gov
Cc: Charles Rettig ((b) (6) irs.gov) <(b) (6) irs.gov>; Tribiano Jeffrey J ((b) (6) irs.gov) <(b) (6) irs.gov>
Subject: Daily calls with top executives,

(b)(5) Deliberative Process Privilege

Chuck

Politics

Add to list

Trump denied he wanted his name on stimulus checks. Here's how it happened.

By
Toluse Olorunnipa and Lisa Rein
April 15, 2020 at 7:43 p.m. EDT

When President Trump publicly denied on April 3 that he wanted his signature on stimulus checks that would be sent to millions of Americans struggling amid a pandemic, officials in the Treasury Department were already secretly working on a plan to get the president's name on the payments. Trump, who was reportedly musing about placing his signature on the checks as early as late March, defended the unprecedented move Wednesday.

"I don't know too much about it. But I understand my name is there," Trump said. "I don't know where they're going, how they're going. I do understand it's not delaying anything, and I'm satisfied with that. I don't imagine it's a big deal. I'm sure people will be very happy to get a big, fat, beautiful check and my name is on it."

The effort to put Trump's name on millions of "Economic Impact Payment" checks began shortly after the president on March 27 signed the bipartisan $2 trillion legislation aimed at stemming the financial fallout from a global pandemic that has halted much of the economy. It will be the first time a president's name appears on an Internal Revenue Service disbursement.

While Trump has spent recent weeks talking with friends and supporters about his coronavirus response and his reelection campaign, the effort to place his name on the checks was largely kept secret until this week, with top White House officials in the dark until the plan became public. The White House press office did not respond to requests for comment Wednesday.

Some senior officials at the IRS did not find out about the plan until Tuesday morning, underscoring the unorthodox process that has turned Trump's desire into reality.

After privately suggesting to Treasury Secretary Steven Mnuchin that he be allowed to formally sign the checks, Trump settled for having his name printed in the memo section, according to administration officials, who spoke on the condition of anonymity to discuss internal deliberations.



President Trump hands a pen to Senate Majority Leader Mitch McConnell (R-Ky.) after signing the Cares Act for coronavirus relief on March 27. (Erin Schaff/Bloomberg News)

The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to two government officials. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his daily calls with his top executives, senior agency officials said.

When the decision came down from the Treasury Department late Monday that the first batch of paper checks would include "Donald J. Trump" on the memo line, it was announced to just five senior IRS officials.

The IRS, already tasked with quickly disbursing hundreds of billions of dollars in payments to Americans, is now rushing to prepare checks that bear Trump's name. The signature line will continue to feature the name of a civil servant, keeping with long-standing practice, but the IRS must change the computer code to add Trump's name before the Bureau of the Fiscal Service can print the checks, officials said.

On Wednesday, working remotely on laptops in their homes across the country, the computer code developers and testers on the IRS's technology teams raced to program the agency's mainframe

computers to add the president's name to the template for millions of paper stimulus checks. They're the first batch to be issued to Americans whose banking information the IRS does not have. With many Americans struggling to pay their bills, making the change and testing the new system must be done under a time crunch. The process is supposed to start on Thursday. The IRS and the Treasury Department said the last-minute change would not delay the payments.

Democratic leaders seized on a report in The Washington Post that the decision to put Trump's name on the relief checks could delay the delivery of some of the payments.

"Delaying direct payments to vulnerable families just to print his name on the check is another shameful example of President Trump's catastrophic failure to treat this crisis with the urgency it demands," House Speaker Nancy Pelosi (D-Calif.) said in a statement Wednesday.

House Majority Leader Steny H. Hoyer (D-Md.), said the potential delay reflected the "height of insecurity" by Trump. "In the midst of this crisis, President Trump is doing what he always tends to do: make it all about Trump," he said.

Rep. Ayanna Pressley (D-Mass.) took to Twitter to voice her displeasure, calling the move "a cruel political stunt from a petulant man who's failing our families."

Some Republicans defended Trump.

Sen. Charles E. Grassley (R-Iowa) said previous presidents took steps to show the public their role in stimulus efforts. Grassley issued a statement defending the decision as nothing out of the ordinary and carrying a "negligible expense."

"Presidents regularly associate their name with economic stimulus programs," the statement said.

The Treasury Department and the IRS pushed back against claims that Trump's decision to add his name to the stimulus checks could delay their delivery.

"Thanks to hard work and long hours by dedicated #IRS employees, Economic Impact Payments are going out on schedule, as planned, without delay, to the nation," the IRS said Wednesday on Twitter. "The IRS employees are delivering these payments in record time."

Millions of Americans began receiving payments of up to $1,200 on Wednesday via direct deposit. Those electronic payments, which were part of a $2 trillion bipartisan coronavirus rescue package, did not include Trump's name.

But for Americans who receive paper checks by mail — about 70?million of the 150 million who qualify — Trump's name will feature prominently in the memo section.

On April 3, the president was asked about a Wall Street Journal report that said he had spoken to friends about wanting to sign the checks. He denied it.

"No. Me sign? No. There's millions of checks," Trump said. "I'm going to sign them? No. It's a Trump administration initiative. But do I want to sign them? No."

But the president often personalizes the pandemic response. In his daily news briefings, he spends considerable time describing what his administration has done to combat the pandemic.

On March 27, Trump lashed out against state governors who had criticized his response, saying any criticism of him amounts to criticism of the broader federal effort.

"I think they should be appreciative because you know what? When they're not appreciative to me, they're not appreciative to the Army Corps," he said. "They're not appreciative to FEMA."

Trump has also indicated a desire to have the federal government provide unemployment checks to millions of out-of-work individuals, seeking to take over the role traditionally played by states. It's not clear if the president also wanted to sign such federally provided unemployment checks.

Millions of Americans have already opened their mailboxes to find Trump's name. In March, the Centers for Disease Control and Prevention sent out postcards with the headline "PRESIDENT TRUMP'S CORONAVIRUS GUIDELINES FOR AMERICA." The card included several recommendations for slowing the spread of the virus, including washing hands and avoiding

recreational travel.

According to a person familiar with the conversations, Pelosi pushed Mnuchin during negotiations on the economic rescue package to ensure that as many checks as possible were deposited though direct deposit; she told House Democrats that she had told Mnuchin that to the extent there had to be paper checks, she didn't want to see them held up for Trump's signature or anything similar.

While several senior Trump administration officials said they did not know where Trump got the idea for putting his name on the stimulus checks, many said they were not surprised by the move. Trump has long exhibited a desire for featuring his signature prominently on objects, including newspaper clippings, stock market charts and even Bibles.

Hours after the House of Representatives impeached him in December, Trump signed copies of the two impeachment articles for a supporter, the Detroit Free Press reported.

While visiting Houston in the aftermath of Hurricane Harvey in 2017, Trump signed the wall of an events center that was being used to house storm victims and the homeless.

Josh Dawsey and Erica Werner contributed to this report.

https://www.washingtonpost.com/politics/trump-denied-he-wanted-his-name-on-stimulus-checks-heres-how-it-happened/2020/04/15/df6272c8-7f35-11ea-a3ee-13e1ae0a3571_story.html

COVID-19 and EIP-related translations by LPTS

	Tracker #	Date received	Date completed	BOD
Interal translation	11207	4/7/20	4/14/20	SPEC
Interal translation	11208	4/7/20		TAS
JOC annoucement	11209	4/8/20	4/8/20	JOC
JOC annoucement	11210	4/8/20	4/8/20	JOC
C&L translation of critical content	11211	4/8/20	4/9/20	OLS
EIP notice for mailing	11212	4/9/20	4/9/20	M&P
OLS COVID-related terminology	11213	4/9/20	4/14/20	OLS
Interal translation	11214	4/9/20	4/14/20	SB/SE
OLS COVID-related terminology	11215	4/9/20	4/9/20	OLS
OLS COVID-related terminology	11216	4/9/20	4/9/20	OLS
OLS COVID-related terminology	11220	4/8/20	4/10/20	M&P
OLS COVID-related terminology	11222	4/9/20	4/10/20	OLS
OLS COVID-related terminology	11225	4/10/20	4/10/20	OLS
OLS COVID-related terminology	11226	4/10/20	4/10/20	OLS
JOC annoucement	11227	4/10/20	4/13/20	JOC
EIP notice for mailing	11228	4/10/20	4/10/20	M&P
C&L translation of critical content	11231	4/10/20	4/13/20	C&L
OLS COVID-related terminology	11232	4/10/20	4/10/20	OLS
OLS COVID-related terminology	11233	4/10/20	4/10/20	OLS
Interal translation	11236	4/13/20	4/14/20	TAS
Interal translation	11237	4/13/20	4/14/20	TAS
Interal translation	11238	4/13/20		M&P
OLS COVID-related terminology	11244	4/13/20	4/14/20	OLS
OLS COVID-related terminology	11247	4/13/20	4/14/20	W&I
OLS COVID-related terminology	11248	4/13/20	4/14/20	OLS
OLS COVID-related terminology	11249	4/13/20	4/14/20	OLS
EIP status app	11250	4/13/20	4/14/20	OLS
Interal translation	11251	4/13/20	4/14/20	M&P
Interal translation	11254	4/14/20		SPEC
C&L translation of critical content	11255	4/14/20		C&L
OLS COVID-related terminology	11256	4/15/20	4/15/20	OLS
OLS COVID-related terminology	11257	4/15/20	4/15/20	OLS
OLS COVID-related terminology	11265	4/15/20	4/16/20	OLS
Interal translation	11271	4/15/20		TAS
Interal translation	11272	4/15/20		TAS
Interal translation	11274	4/16/20		TAS
OLS COVID-related terminology	11279	4/17/20	4/17/20	OLS

The following CAREs Act and overall COVID-19 multilingual work h

- Developed and released Form 7200 and Instructions in Spanish
- Developed Spanish version of the notice that will be mailed to all A

- Supported C&L with translation of critical information content to the
- Translated JOC announcements into Spanish
- Internally translated most of the COVID information to Spanish

In flight COVID-19 multilingual support includes:

- Working to develop Form 941 and related forms in Spanish
- Supporting On-Line Services to translate COVID-19 related termino
- Collaborating real-time with OLS to translate a new app being deve

COVID-19 and EIP-related translations by LPTS

Translation name	Languages
Pub 5408	Spanish
Advocate Page Alert 3/23/2020	Spanish
Coronavirus Announcement	Spanish
FINAL Coronovirus Announcement	Spanish
Coronavirus Pages	Spanish
Letter from the President	Spanish
Canned response	Spanish
Disaster	Spanish
SB/SE landing page	Spanish
SB/SE landing page	Chinese
More help	K, VN, RU, HC
Alert 06	K, VN, RU, HC
Global navigation	Spanish
Global navigation	Chinese
CR 2020-062=7	Spanish
Latest	Spanish
1 news release	Chinese
Non-filers	Spanish
Non-filers	Chinese
Common Issues	Spanish
Advocate Page 4.10.2020	Spanish
Training material	Spanish
Global navigation	K, VN, RU, HC
Alert 07	K, VN, RU
Homepage Top Task	Spanish
Homepage Top Task	Chinese
Get My Paymet	K, VN, RU, HC
Extensions RDA	Spanish
P5410	Spanish
CL News Release 18	K, VN, RU
Homepage Promo	Spanish
Homepage Promo	Chinese
Homepage Promo	K, VN, RU, HC
Local	Spanish
Alert Box	Spanish
Advocate Page 4.16.2020	Spanish
Non-filer alert	Spanish

as been completed:

mericans, informing them of the Economic Impact Payment (EIP)

top 5 languages

logy in the top 5 languages
loped so taxpayers can see the status of their EIP

ions by LPTS

Description
Information about curtailed VITA site hours
TAS is still open, how to get in touch
How and when EIP will be distributed
Revised message about how and when EIP will be distributed
Six web pages related to coronavirus
President's letter to recipients of EIP
Announcement that you cannot speak to a live agent at this time
Disaster Assistance and Emergency Relief for Individuals and Businesses
"Your small business may be eligible for coronavirus tax relief."
"Your small business may be eligible for coronavirus tax relief."
Terms related to COVID-19 or EIP
Terms related to COVID-19 or EIP
Urgent translations for [today's] EIP release
Urgent translations for today's EIP release
Your eligibility for a payment is based on your tax returns
Updated President's letter to recipients of EIP
Treasury, IRS launch new tool to help non-filers register for [EIPs]
"Non-Filers: Enter Payment Info Here"
"Non-Filers: Enter Payment Info Here"
Includes Coronavirus tax updates
Covid tax updates and avoiding scams
Training material related to EIP
Urgent translations for [today's] EIP release
Terms related to COVID-19 or EIP
"Get My Payment"
"Get My Payment"
"Get My Payment"
Taxpayer Relief for Certain Tax-Related Deadlines Due to [Covid-19] Pandemic
FSA Remote Process for Partners
Non-filer tool to help non-filers register for Economic Impact Payments.
Check on your payment status
Check on your payment status
Check on your payment status
Limited Services and Delays due to Coronavirus (COVID-19)
Limited Services and Delays due to Coronavirus (COVID-19)
Speed up payments, avoid scams, updates
Enter payment information

To: Jaiman Alice[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Haines Michelle C[(b) (6) irs.gov]
Cc: Stockton Kimberly M[(b) (6) irs.gov]
From: Kornegay Risa W[(b)(6)@irs.gov]
Sent: Thur 4/16/2020 3:44:45 PM (UTC)
Subject: RE: Stimulus Checks

This is definitely doable. Kevin has reached out to IT and they are going to work on it. I don't believe anyone needs to be in the office.

Allen Pinkerton is our POC in IT who will work on this. Alice, he may reach out to you shortly. In the meantime, let connect and make sure we have the appropriate language established for the outgoing message.

-Risa

From: Jaiman Alice <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 11:12 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Kornegay Risa W (b)(6)@irs.gov>
Cc: Stockton Kimberly M <(b) (6) irs.gov>
Subject: RE: Stimulus Checks

Risa suggested the same thing to me…I'm willing to give it a shot, however once people find out you can get a "live" person, they may skip the prompts.

For people with disabilities and elderly, it may present a challenge but we can definitely give it a try.

Can we work with telecom to get something like this activated or do we have to be in the office?

Alice Jaiman
Office of the Commissioner
202-317-(b)(6)

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 5:17 PM
To: Haines Michelle C <(b) (6) irs.gov>; Jaiman Alice <(b) (6) irs.gov>; Kornegay Risa W (b)(6)@irs.gov>
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I agree.
Also, what is the possibility of simply putting a recorded message on the phones. If you are calling about any questions re: Stimulus, press 1 and then a recorded message about the website, etc etc...

I am open to any exploration about the front office phones. I have long hated that the CIR's office number is a number for everything and the kitchen sink. So I am up to any creative way forward...

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Subject: RE: Stimulus Checks

Hi Alice,
First, let me say thank you for taking these calls and navigating them as you have and as Risa advised below. Secondly, you should

absolutely not answer calls around the clock, use a cut off time and then silent your phone.

With regard to the delayed payments, you can encourage folks to write into the Exec Sec mail box or to continue to keep an eye for updates on our websites but you shouldn't be entertaining those concerns/questions. Especially since we have not confirmed payments will be delayed.

Thanks again!

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-(b)(6)

From: Jaiman Alice <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 3:08 PM
To: Kornegay Risa W (b)(6)@irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>; Stockton Kimberly M (b)(6)@irs.gov>
Subject: RE: Stimulus Checks

Thank you, Risa – this week the phone calls have picked up and as I mentioned to you, they are also calling between 7:00 and 10:00pm (I don't answer any calls after 5:00, sometimes 5:30). I'm afraid it will pick up even more, as more people receive their checks and others will not.

For your awareness, people are now calling to complain about the checks being held back because the president wants his name on them.

Thanks for chatting with me earlier…it helped.

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202-317-(b)(6)

From: Kornegay Risa W <(b)(6)@irs.gov>
Sent: Wednesday, April 15, 2020 2:44 PM
To: Jaiman Alice <(b) (6) irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>; Stockton Kimberly M <(b)(6)@irs.gov>
Subject: RE: Stimulus Checks

No. You're doing the right thing.

I would direct them to https://www.irs.gov/coronavirus/economic-impact-payment-information-center. Everything they need to know about eligibility is there. If they want to know the status of their payment, they can find that via the new "Get My Payment" feature here: https://www.irs.gov/coronavirus/get-my-payment.

If they do not have access to the internet, then their local TAS office is the best place to send them.

If the volume of calls is unmanageable, you can certainly send them to the ESCO number and one the analysts will get back to them.

Hopefully, as more press gets out about the Get My Payment feature, the calls will slow down.

-Risa

From: Jaiman Alice <(b) (6) irs.gov>
Sent: Wednesday, April 15, 2020 11:59 AM
To: Kornegay Risa W (b)(6)@irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>
Subject: Stimulus Checks

Hi Risa,

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Thank you ~

Alice Jaiman
Office of the Commissioner
Main Number: (202) 317 (b)(6)
EFax: (866) 258-6452

Internal Revenue Service
1111 Constitution Ave., NW
Washington, DC 20224

To: Jaiman Alice[(b) (6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]; Haines Michelle C[(b) (6) irs.gov]
Cc: Stockton Kimberly M[(b) (6) irs.gov]
From: Kornegay Risa W[(b)(6)@irs.gov]
Sent: Thur 4/16/2020 3:16:06 PM (UTC)
Subject: RE: Stimulus Checks

I'll investigate this. Stay tuned!

-Risa

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Sent: Thursday, April 16, 2020 11:12 AM
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Office of the Commissioner
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Thank you ~

Alice Jaiman
Office of the Commissioner
Main Number: (202) 317-(b)(6)
EFax: (866) 258-6452

Internal Revenue Service
1111 Constitution Ave., NW
Washington, DC 20224

From: *Chief of Staff Advisor <chief.of.staff.advisor@irs.gov>
To: Grant Dianne <(b) (6) irs.gov>
Cc: Haines Michelle C <(b) (6) irs.gov>, Stockton Kimberly M <(b) (6) irs.gov>
Subject: RE: Executive Secretariat Correspondence Office Daily Correspondence for 4/16/2020
Sent: Tue, 21 Apr 2020 12:27:22 -0500
C-Beyer 2020-21983.pdf

Dianne,

I'd be inclined to assign this one to W&I. MaryBeth indicated that there may be IT and policy concerns that are beyond what they could provide. How should we handle this one?

Jason Kristall
Chief of Staff Advisor (on detail)
Room 3013A
(202) 317-(b)(6)

From: Hinton Irma D (b)(6)@irs.gov>
Sent: Thursday, April 16, 2020 3:14 PM
To: *Chief of Staff Advisor <chief.of.staff.advisor@irs.gov>; *Executive Secretariat <executive.secretariat@irs.gov>; Baldwin Cavell L (b)(6)@irs.gov>; Boston Jerice M (b)(6)@irs.gov>; Cannady Joyce A (b)(6)@irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Cullinan Thomas A (b)(6)@irscounsel.treas.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Dugger Elizabeth A (b)(6)@irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>; Guest-Joyner Sabrina (b)(6)@irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Hinton Irma D (b)(6)@irs.gov>; Holland Carrie Y (b)(6)@irs.gov>; Jaiman Alice <(b) (6) irs.gov>; Kihiu Karen N (b)(6)@irs.gov>; Klonsky Amy E (b)(6)@irs.gov>; Kornegay Risa W (b)(6)@irs.gov>; Landes Scott S (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Paul William M (b)(6)@IRSCOUNSEL.TREAS.GOV>; Rettig Charles P <(b) (6) irs.gov>; Skinner David W (b)(6)@irscounsel.treas.gov>; Stockton Kimberly M <(b) (6) irs.gov>; Tapia Frances (b)(6)@irs.gov>; Taylor Tanya (b)(6)@irs.gov>; Toles Antonia L (b)(6)@irs.gov>; Tonuzi Drita (b)(6)@irscounsel.treas.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Washington Carolyn G (b)(6)@irs.gov>; Winkler Joshua M (b)(6)@irs.gov>
Subject: Executive Secretariat Correspondence Office Daily Correspondence for 4/16/2020

Attached for your information is correspondence received on 4/16/2020.

2020-21983 – Assigned to COS, Due date 5/6/2020
Representative Donald Beyer asked us to update the Economic Impact Payment portal to add additional fields to accommodate Americans living abroad.

2020-21991 – Assigned to COS, Due date 5/7/2020
Representative Frank Lucas asked us for information on wage verification on tax returns.

2020- 21993 – Assigned to COS, Due date 5/7/2020
Representative Jack Bergman asked us about the status of taxpayer's returns who filed some 21 days ago. Some were told the IRS is shut down and not processing any returns.

2020-21995 – Assigned to COS, Due date 5/7/2020
Representative Mike Gallagher asked if J-1's who paid taxes, eligible for Economic Impact Payments.

2020-22000 – Assigned to COS, Due date 5/7/2020
Chairmen John Lewis and Mike Thompson wrote to the Treasury Secretary about the possible delays to Americans receiving their Economic Impact Payment (EIP) due to Treasury printing the President's name on EIP paper checks. They asked for a response to several questions by April 16, 2020.

2020-22002 – Assigned to COS, Due date 5/7/2020
Representative Marsha Blackburn wrote about Economic Impact Payments being deposited into the wrong bank accounts causing significant delays to constituents.

2020-22020 – Assigned to COS, Due date 5/7/2020
Senator Chris Coons asked how IRS views the debt relief payment provision in the CARES Act.

2020-22023 – Assigned to COS, Due date 5/7/2020
Seventy members of Congress wrote to the Secretary of Treasury and the CIR asking that we prohibit financial institutions from garnishing the Economic Impact Payments to taxpayers to pay debts owed ensuring they receive their cash payments.

2020-22026 – Assigned to COS, Due date 5/7/2020
Representative Jackie Speier asked how to treat Economic Impact Payments issued to deceased taxpayers.

Irma Hinton
Internal Revenue Service
Executive Secretariat
Correspondence Office (ESCO)
202-317- (b)(6)
(b)(6) *@irs.gov*

To: Colbert Amalia C [(b)(6) irs.gov]
From: Haines Michelle C [(b) (6) irs.gov]
Sent: Thur 4/16/2020 3:39:30 PM (UTC)
Subject: FW: Daily calls with top executives,

So are we just going to keep pointing fingers about who has the worst leaks?

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-(b)(6)

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 11:11 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: Daily calls with top executives,

Sharing . . .

From: Rettig Charles P
Sent: Thursday, April 16, 2020 10:58 AM
To: Dave Kautter (b)(6)@treasury.gov) <David.Kautter@treasury.gov>; David.Eisner@treasury.gov; David.Lebryk@treasury.gov
Cc: Charles Rettig ((b) (6) irs.gov) <(b) (6) irs.gov>; Tribiano Jeffrey J ((b) (6) irs.gov) <(b) (6) irs.gov>
Subject: Daily calls with top executives,

(b)(5) Deliberative Process Privilege

Chuck

Politics

Add to list

Trump denied he wanted his name on stimulus checks. Here's how it happened.

By
Toluse Olorunnipa and Lisa Rein
April 15, 2020 at 7:43 p.m. EDT

When President Trump publicly denied on April 3 that he wanted his signature on stimulus checks

that would be sent to millions of Americans struggling amid a pandemic, officials in the Treasury Department were already secretly working on a plan to get the president's name on the payments. Trump, who was reportedly musing about placing his signature on the checks as early as late March, defended the unprecedented move Wednesday.

"I don't know too much about it. But I understand my name is there," Trump said. "I don't know where they're going, how they're going. I do understand it's not delaying anything, and I'm satisfied with that. I don't imagine it's a big deal. I'm sure people will be very happy to get a big, fat, beautiful check and my name is on it."

The effort to put Trump's name on millions of "Economic Impact Payment" checks began shortly after the president on March 27 signed the bipartisan $2 trillion legislation aimed at stemming the financial fallout from a global pandemic that has halted much of the economy. It will be the first time a president's name appears on an Internal Revenue Service disbursement.

While Trump has spent recent weeks talking with friends and supporters about his coronavirus response and his reelection campaign, the effort to place his name on the checks was largely kept secret until this week, with top White House officials in the dark until the plan became public. The White House press office did not respond to requests for comment Wednesday.

Some senior officials at the IRS did not find out about the plan until Tuesday morning, underscoring the unorthodox process that has turned Trump's desire into reality.

After privately suggesting to Treasury Secretary Steven Mnuchin that he be allowed to formally sign the checks, Trump settled for having his name printed in the memo section, according to administration officials, who spoke on the condition of anonymity to discuss internal deliberations.



President Trump hands a pen to Senate Majority Leader Mitch McConnell (R-Ky.) after signing the Cares Act for coronavirus relief on March 27. (Erin Schaff/Bloomberg News)

The placement of Trump's name on the stimulus checks was taken out of the hands of the IRS early in the process, according to two government officials. The plan has been closely held within the IRS, and Commissioner Charles Rettig has not discussed it on his daily calls with his top executives, senior agency officials said.

When the decision came down from the Treasury Department late Monday that the first batch of paper checks would include "Donald J. Trump" on the memo line, it was announced to just five senior IRS officials.

The IRS, already tasked with quickly disbursing hundreds of billions of dollars in payments to Americans, is now rushing to prepare checks that bear Trump's name. The signature line will continue to feature the name of a civil servant, keeping with long-standing practice, but the IRS must change the computer code to add Trump's name before the Bureau of the Fiscal Service can print the checks, officials said.

On Wednesday, working remotely on laptops in their homes across the country, the computer code developers and testers on the IRS's technology teams raced to program the agency's mainframe computers to add the president's name to the template for millions of paper stimulus checks.

They're the first batch to be issued to Americans whose banking information the IRS does not have. With many Americans struggling to pay their bills, making the change and testing the new system must be done under a time crunch. The process is supposed to start on Thursday. The IRS and the Treasury Department said the last-minute change would not delay the payments.

Democratic leaders seized on a report in The Washington Post that the decision to put Trump's name on the relief checks could delay the delivery of some of the payments.

"Delaying direct payments to vulnerable families just to print his name on the check is another shameful example of President Trump's catastrophic failure to treat this crisis with the urgency it demands," House Speaker Nancy Pelosi (D-Calif.) said in a statement Wednesday.

House Majority Leader Steny H. Hoyer (D-Md.), said the potential delay reflected the "height of insecurity" by Trump. "In the midst of this crisis, President Trump is doing what he always tends to do: make it all about Trump," he said.

Rep. Ayanna Pressley (D-Mass.) took to Twitter to voice her displeasure, calling the move "a cruel political stunt from a petulant man who's failing our families."

Some Republicans defended Trump.

Sen. Charles E. Grassley (R-Iowa) said previous presidents took steps to show the public their role in stimulus efforts. Grassley issued a statement defending the decision as nothing out of the ordinary and carrying a "negligible expense."

"Presidents regularly associate their name with economic stimulus programs," the statement said.

The Treasury Department and the IRS pushed back against claims that Trump's decision to add his name to the stimulus checks could delay their delivery.

"Thanks to hard work and long hours by dedicated #IRS employees, Economic Impact Payments are going out on schedule, as planned, without delay, to the nation," the IRS said Wednesday on Twitter. "The IRS employees are delivering these payments in record time."

Millions of Americans began receiving payments of up to $1,200 on Wednesday via direct deposit. Those electronic payments, which were part of a $2 trillion bipartisan coronavirus rescue package, did not include Trump's name.

But for Americans who receive paper checks by mail — about 70?million of the 150 million who qualify — Trump's name will feature prominently in the memo section.

On April 3, the president was asked about a Wall Street Journal report that said he had spoken to friends about wanting to sign the checks. He denied it.

"No. Me sign? No. There's millions of checks," Trump said. "I'm going to sign them? No. It's a Trump administration initiative. But do I want to sign them? No."

But the president often personalizes the pandemic response. In his daily news briefings, he spends considerable time describing what his administration has done to combat the pandemic.

On March 27, Trump lashed out against state governors who had criticized his response, saying any criticism of him amounts to criticism of the broader federal effort.

"I think they should be appreciative because you know what? When they're not appreciative to me, they're not appreciative to the Army Corps," he said. "They're not appreciative to FEMA."

Trump has also indicated a desire to have the federal government provide unemployment checks to millions of out-of-work individuals, seeking to take over the role traditionally played by states. It's not clear if the president also wanted to sign such federally provided unemployment checks.

Millions of Americans have already opened their mailboxes to find Trump's name. In March, the Centers for Disease Control and Prevention sent out postcards with the headline "PRESIDENT TRUMP'S CORONAVIRUS GUIDELINES FOR AMERICA." The card included several recommendations for slowing the spread of the virus, including washing hands and avoiding recreational travel.

According to a person familiar with the conversations, Pelosi pushed Mnuchin during negotiations on the economic rescue package to ensure that as many checks as possible were deposited though direct deposit; she told House Democrats that she had told Mnuchin that to the extent there had to be paper checks, she didn't want to see them held up for Trump's signature or anything similar.

While several senior Trump administration officials said they did not know where Trump got the idea for putting his name on the stimulus checks, many said they were not surprised by the move. Trump has long exhibited a desire for featuring his signature prominently on objects, including newspaper clippings, stock market charts and even Bibles.

Hours after the House of Representatives impeached him in December, Trump signed copies of the two impeachment articles for a supporter, the Detroit Free Press reported.

While visiting Houston in the aftermath of Hurricane Harvey in 2017, Trump signed the wall of an events center that was being used to house storm victims and the homeless.

Josh Dawsey and Erica Werner contributed to this report.

https://www.washingtonpost.com/politics/trump-denied-he-wanted-his-name-on-stimulus-checks-heres-how-it-happened/2020/04/15/df6272c8-7f35-11ea-a3ee-13e1ae0a3571_story.html

To: Colbert Amalia C [(b)(6)]irs.gov]
From: Haines Michelle C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 11:50:07 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Got it.

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-[(b)(6)]

From: Colbert Amalia C [(b)(6)]@irs.gov>
Sent: Thursday, April 09, 2020 7:48 AM
To: Haines Michelle C <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

STM wants BFS to continue to explore debit cards. Sc they have that homework. Won't be first round of payments, but perhaps still a possibility for some. All on BFS.

From: Haines Michelle C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 7:44 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Wow this is drastically different from our notice.

And in the 5pm calls did we decide that debit cards are an option again, in the calls I've heard I thought the options were direct deposit of checks?

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-[(b)(6)]

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Wednesday, April 08, 2020 9:35 PM
To: Haines Michelle C [(b)(6)]@irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Looping to the final notice...

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>

Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P (b)(6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lemons Terry L[(b) (6) irs.gov]; Eldridge Michelle [(b)(6)]@irs.gov]
Cc: Colbert Amalia C[(b) (6) irs.gov]
From: Haines Michelle C[(b) (6) irs.gov]
Sent: Mon 4/6/2020 9:41:17 PM (UTC)
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Perfect!

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-[(b)(6)]

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 5:41 PM
To: Haines Michelle C [(b)(6)]@irs.gov>; Eldridge Michelle L [(b)(6)]@irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Already sent! Sent it over this afternoon.

From: Haines Michelle C <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 5:40 PM
To: Lemons Terry L <(b) (6) irs.gov>; Eldridge Michelle L [(b)(6)]@irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Hey Terry,
Tossing back to the top of your inbox. I believe the ball is in your court to get this to Treasury PA and I hadn't seen anything go out just yet.

Please ignore if this is already in motion.

Michelle C. Haines
Deputy Chief of Staff, COS Office
Phone: (202) 317-[(b)(6)]

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Monday, April 06, 2020 2:24 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L [(b)(6)]@irs.gov>; Grant Dianne [(b)(6)]@irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Cc: Alito David P [(b)(6)]@irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Okay to forward to Treasury Public Affairs.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

Department of the Treasury – Internal Revenue Service
Coronavirus Response Discretionary Spending Plan
Revised May X, 2020

Coronavirus Response Discretionary Appropriations - Internal Revenue Service

Appropriation	FY 2020 - 2021	Treasury Account Fund Symbol
Taxpayer Services	**$352,900,000**	
Families First Coronavirus Response Act (P.L. 116-127)[1]	$0	20-0912 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$293,500,000	20-0912 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$59,400,000	20-0912 2020/2021
Enforcement	**$79,200,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$37,200,000	20-0913 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$42,000,000	20-0913 2020/2021
Operations Support	**$333,600,000**	
Families First Coronavirus Response Act (P.L. 116-127)[1]	$15,000,000	20-0919 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$170,000,000	20-0919 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$148,600,000	20-0919 2020/2021
Total Funding	**$765,700,000**	

1. $15 million transferred from Taxpayer Services to Operations Support for customer service representative telework per P.L. 116-127.

(b)(5) Deliberative Process Privilege

EIP-00196761

(b)(5) Deliberative Process Privilege

EIP-00196761

(b)(5) Deliberative Process Privilege

EIP-00196761

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(b)(5) Deliberative Process Privilege

EIP-00196761

(b)(5) Deliberative Process Privilege

EIP-00196761

Coronavirus Implementation
Estimates -- All "Phases"

($ Millions)

Requirement	Taxpayer Services			Enforcement			Operations Support			Total				
	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
Programming, Applications, Systems	(b)(5) Deliberative Process Privilege													
Service Calls and Taxpayer Support														
Verification and Collection														
Forms and Publications														
Printing/Postage/Informational Notices-- Form 941														
Printing/Postage/Informational Notices-- Stimulus Rebate														
Program Management														
Paper Check Issuance														
Stimulus Return Processing														
Taxpayer Advocate														
Continuity of Operations														
Other Needs														
TOTAL														

Comments

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

EIP-00196761

Department of the Treasury – Internal Revenue Service
Coronavirus Response Discretionary Spending Plan
April 10, 2020

Coronavirus Response Discretionary Appropriations - Internal Revenue Service

Appropriation	FY 2020 - 2021	Treasury Account Fund Symbol
Taxpayer Services	**$352,900,000**	
Families First Coronavirus Response Act (P.L. 116-127)[1]	$0	20-0912 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$293,500,000	20-0912 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$59,400,000	20-0912 2020/2021
Enforcement	**$79,200,000**	
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CARES Act - Rebates (H.R. 748, P.L. 116-136)	$37,200,000	20-0913 2020/2021
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CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$148,600,000	20-0919 2020/2021
Total Funding	**$765,700,000**	

1. $15 million transferred from Taxpayer Services to Operations Support for customer service representative telework per P.L. 116-127.

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

(b)(5) Deliberative Process Privilege

EIP-00197202

Coronavirus Implementation
Estimates -- All "Phases"

($ Millions)

Requirement	Taxpayer Services			Enforcement			Operations Support			Total				
	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
Programming, Applications, Systems	(b)(5) Deliberative Process Privilege													
Service Calls and Taxpayer Support														
Verification and Collection														
Forms and Publications														
Printing/Postage/Informational Notices-- Form 941														
Printing/Postage/Informational Notices-- Stimulus Rebate														
Program Management														
Paper Check Issuance														
Stimulus Return Processing														
Taxpayer Advocate														
Continuity of Operations														
Other Emerging and Future Needs														
TOTAL														

Comments

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

EIP-00197202

To: Musselman Bryan L[(b) (6) irs.gov]
Cc: Gillis Ursula S[(b)(6)@irs.gov]; Contos George[(b)(6)@irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Morehead Kevin M[(b)(6)@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/29/2020 5:01:02 PM (UTC)
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Thanks—and thanks for ignoring all my typos.:)

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 12:53 PM
To: Klonsky Amy E <(b) (6) irs.gov>
Cc: Gillis Ursula S <(b)(6)@irs.gov>; Contos George <(b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Ellen got it directly from Lauren. See the attached.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

From: Klonsky Amy E <(b)(6)@irs.gov>
Sent: Wednesday, April 29, 2020 12:47 PM
To: Musselman Bryan L <(b) (6) irs.gov>
Cc: Gillis Ursula S (b)(6)@irs.gov>; Contos George (b)(6)@irs.gov>; Lemons Terry L (b)(6)@irs.gov>; Morehead Kevin M <(b)(6)@irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Just FYI, Lauren didn't copy me when she sent the pan, and I got it from here later. I am going to send a reply to Ellen, and then forward it to Lauren for awareness. Wanted you to be aware I'm letting Treasury know about the questions. Let me know if I should also loop in Bob?

Thanks!

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 12:01 PM
To: Klonsky Amy E <(b) (6) irs.gov>
Cc: Gillis Ursula S <(b)(6)@irs.gov>; Contos George <(b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Amy,

This was not a BFS expense but an IRS expense and was in our spend plan that was submitted to Congress. We pay BFS to print/mail the paper checks, but we were responsible for printing/postage related to this notice (although the specific language in the notice came from Treasury). We assume 171M will be mailed out at $0.41 each. We have it budgeted for in the Taxpayer Services Account. No FTEs were part of the costing assumption as this is all contracted out through the Government Printing Office.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

From: Klonsky Amy E (b)(6)@irs.gov>
Sent: Wednesday, April 29, 2020 10:02 AM
To: Gillis Ursula S (b)(6)@irs.gov>; Musselman Bryan L (b)(6)@irs.gov>
Cc: Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

I'm assuming that's a BFS expense, and I should steer her there?

Thanks!

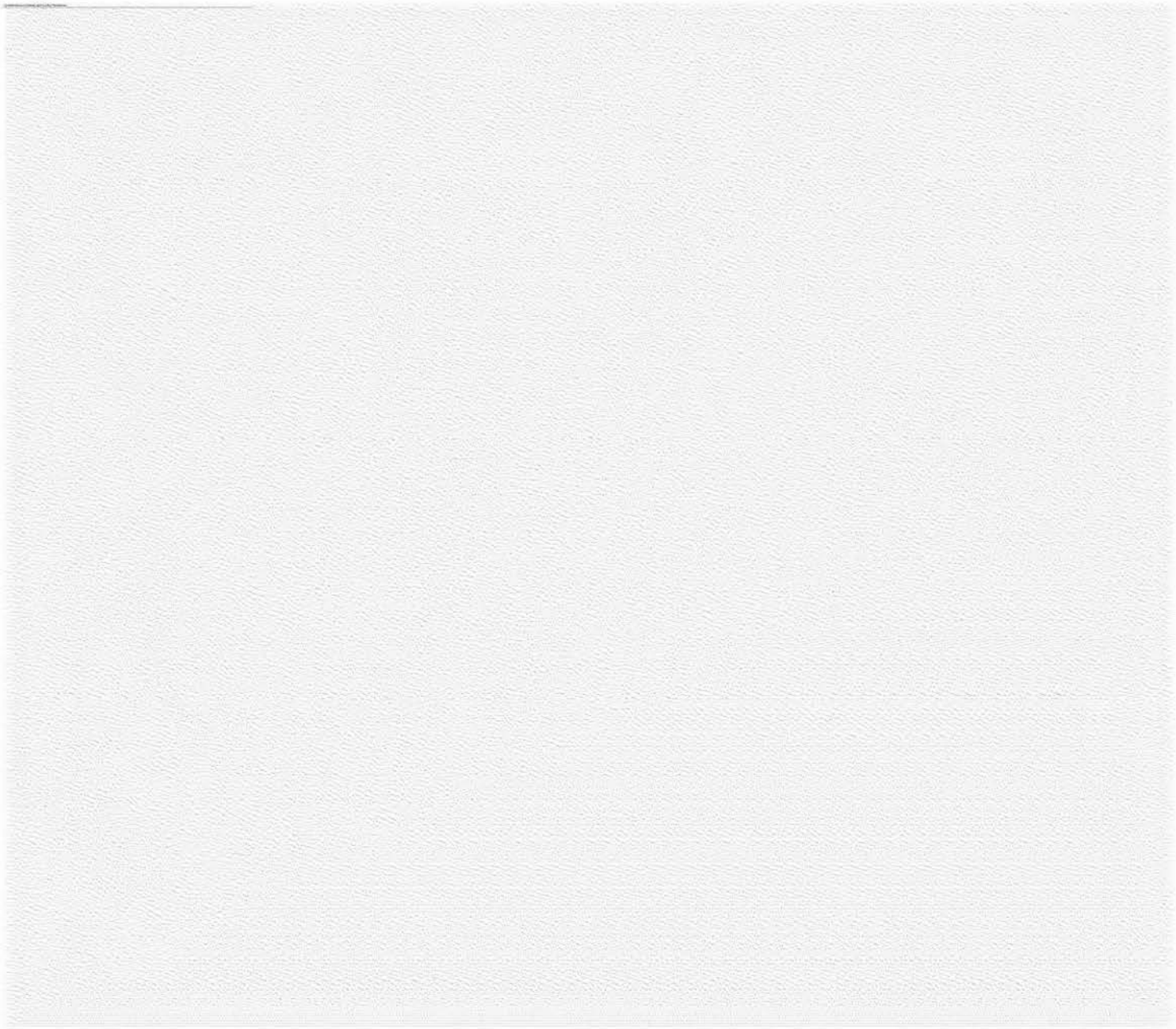
From: Murray, Ellen (Appropriations) [(b)(6)]@appro.senate.gov>
Sent: Wednesday, April 29, 2020 9:58 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Re letter from the President to recipients of rebate checks – see article below.

Do you have an estimate of the totals costs of mailing the letter – postage, printing, FTE, etc

Which appropriation account was used?

Thanks,
Ellen



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(Charles Krupa/AP)

His name on stimulus checks, Trump sends a gushing letter to 90 million people

The president is now sending letters required by law to those who have received economic relief payments. Some recipients say the letter seems political.

By Lisa Rein and Michelle Singletary ? Read more »

Fact checking the sexual allegations against Joe Biden: The corroborators

Before publishing allegations of sexual misconduct, reporters seek out people who heard about the incidents at the time.

Analysis ? By Glenn Kessler ? Read more »

Not 'a great moment in American leadership:' Romney criticizes government response to coronavirus

Without directly criticizing President Trump, Sen. Mitt Romney shared his assessment of the poor job the federal government did in responding to the coronavirus.

By Colby Itkowitz ? Read more »

Push to reopen economy runs up against workers and consumers worried about risk

Some states and the White House forge ahead, but many business owners, workers and consumers are wary of what happens next.

By David Lynch and Abha Bhattarai ? Read more »

Pence meets with Mayo Clinic patients, staff while not wearing face mask

Of the more than half a dozen people visible in a video of Pence's visit, the vice president is the only one not wearing a face covering.

By Felicia Sonmez ? Read more »

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Rep. Justin Amash to seek Libertarian Party nomination for president

It is unclear whether a bid by Amash would have a greater effect on Joe Biden or on President Trump.

By David Weigel ? Read more »

House drops plans to return to D.C., citing virus risk; McConnell vows Senate will vote Monday

The decision by House Democratic leaders stands in stark contrast to the plan from Senate Majority Leader Mitch McConnell (R-Ky.), who said the Senate will reconvene to confirm judicial nominees and to start a new coronavirus relief bill.

By Mike DeBonis and Seung Min Kim ? Read more »

Matthew Pottinger faced Communist China's intimidation as a reporter. He's now at the White House

shaping Trump's hard line policy toward Beijing.

The deputy national security adviser urged Trump to adopt the term "Wuhan virus" and has promoted a confrontational approach in the midst of the pandemic.

By David Nakamura, Carol Leonnig and Ellen Nakashima ? Read more »

Pence's mask-free visit to the Mayo Clinic speaks volumes about Trump's coronavirus stance

Pence declined to wear a mask during a visit to the Mayo Clinic on Tuesday. It's difficult to divorce that from Trump's personal position on masks.

Analysis ? By Aaron Blake ? Read more »

Will Trump's name on stimulus checks help win him votes in November?

What we know about the consequences of taking personal credit for public policy.

Analysis ? By Virginia Oliveros, Rebecca Weitz-Shapiro and Matthew S. Winters ? Read more »

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Most Americans are not willing or able to use an app tracking coronavirus infections. That's a problem for Big Tech's plan to slow the pandemic.

Nearly 3 in 5 Americans say they are either unable or unwilling to use the infection-alert apps under development by Google and Apple, a Washington Post-University of Maryland poll finds.

By Craig Timberg, Drew Harwell and Alauna Safarpour ? Read more »

Democrats react to Biden assault allegation with pleas for explanation — or with silence

Many in the party have been caught between the desire to support women alleging misconduct and to protect their party's presumptive presidential nominee.

By Sean Sullivan, Matt Viser and Annie Linskey ? Read more »

Recall of West Point cadets for Trump address creates logistics hurdles and health concerns

Health experts say plans for testing and isolating cadets prior to June 13 event may not be fail safe.

By Missy Ryan, Alex Horton and Robert Costa ? Read more »

Sanders's campaign alumni create super PAC to support Joe Biden's presidential run

The new political organization will also aim to push Joe Biden to support progressive policies.

By Colby Itkowitz ? Read more »

Biden wins Democratic primary in Ohio; Rep. Joyce Beatty holds off challenge in 3rd district

After the March 17 election was postponed, most Ohioans voted by mail as the state is under a stay-at-home order.

By Felicia Sonmez and David Weigel ? Read more »

Pence's mask-free visit to the Mayo Clinic speaks volumes about Trump's coronavirus stance

Pence declined to wear a mask during a visit to the Mayo Clinic on Tuesday. It's difficult to divorce that from Trump's personal position on masks.

Analysis ? By Aaron Blake ? Read more »

Sen. Tom Cotton suggested Chinese STEM students head home after studying in the U.S. The research shows otherwise.

There's little evidence of a reverse Chinese brain drain in AI and other cutting-edge fields.

Analysis ? By Remco Zwetsloot ? Read more »

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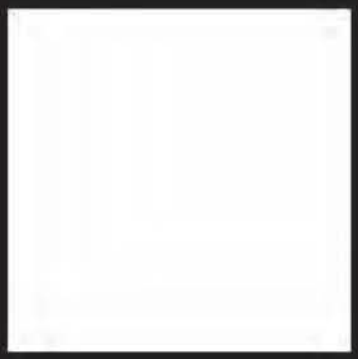

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From: <Lauren.Nunnally@treasury.gov>
To: <(b) (6) appro.senate.gov>, <(b) (6) appro.senate.gov>, (b)(6) appro.senate.gov>, <Laura.Cylke@mail.house.gov>, <Matthew.Smith@mail.house.gov>, <John.Martens@mail.house.gov>, <Marybeth.Nassif@mail.house.gov>
Cc: <Robert.Mahaffie@treasury.gov>, <William.Sessions@treasury.gov>, <Frederick.Vaughan@treasury.gov>
Subject: BFS and IRS Covid-19 Spend Plans
Sent: Fri, 10 Apr 2020 22:03:04 +0000
FY 2020 Fiscal Service Coronavirus Spend Plan.Final.pdf
IRS COVID-19 Spend Plan Final.pdf

All,

Please find attached the IRS and BFS spend plans for the appropriations in Title II of P.L. 116-136.

Let us know if you have questions.

Thanks,
Lauren

Department of the Treasury – Internal Revenue Service
Coronavirus Response Discretionary Spending Plan
April 10, 2020

Coronavirus Response Discretionary Appropriations - Internal Revenue Service

Appropriation	FY 2020 - 2021	Treasury Account Fund Symbol
Taxpayer Services	**$352,900,000**	
Families First Coronavirus Response Act (P.L. 116-127)[1]	$0	20-0912 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$293,500,000	20-0912 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$59,400,000	20-0912 2020/2021
Enforcement	**$79,200,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$37,200,000	20-0913 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$42,000,000	20-0913 2020/2021
Operations Support	**$333,600,000**	
Families First Coronavirus Response Act (P.L. 116-127)[1]	$15,000,000	20-0919 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$170,000,000	20-0919 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$148,600,000	20-0919 2020/2021
Total Funding	**$765,700,000**	

1. $15 million transferred from Taxpayer Services to Operations Support for customer service representative telework per P.L. 116-127.

Families First Coronavirus Response Act (Public Law 116-127): $15,000,000

Continuity of Operations (FY 2020: $15,000,000)

The $15 million in Operations Support will allow the IRS to offer maximum telework flexibilities for employees to work from home to minimize community spread of the Coronavirus. The IRS quickly implemented polices to "telework enable" thousands of employees starting with the Customer Service Representatives (CSRs) in call sites to address existing and anticipated significantly increased toll-free demand.

Information Technology (IT) will use the funds to purchase laptops, headsets, and other equipment necessary for employees to become telework ready to perform their work. This funding partially addresses the equipment needed to "telework enable" employees and the remaining requirement is reflected under the CARES Act — Supplemental (P.L. 116-136), *Continuity of Operations* section.

EIP-00197574

Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law 116-136) Appropriations to Carry Out Rebates: $500,700,000

Programs, Applications, Systems (FY 2020: $23,000,000)

Extension for Tax Year 2019 Income Tax Returns for Individuals and Businesses: IRS will use funds to modify systems/applications and testing to set conditions on all taxpayer accounts so they calculate correctly based on a filing due date of July 15, 2020, and a payment due date of October 15, 2020.

Economic Impact Payments: Funds will be used for programming and system changes to enable the IRS to issue Economic Impact Payments. New capabilities will enable the IRS to review previously filed returns and data available to IRS to calculate payments and process requests for direct deposits and paper checks as quickly and effectively as possible. Capabilities will include steps to mitigate risks for erroneous payments and fraud.

Service Calls and Taxpayer Support (FY 2020: $7,000,000, FY 2021: $160,000,000)

This will fund about 2,400 seasonal FTE (and an additional 975 seasonal FTE will be funded using CARES Title V for a total of 3,375 seasonal FTE). These additional FTE are needed to process increased call volumes with minimal holding times. The Economic Stimulus Act of 2008 included a refundable tax credit that increased the IRS toll-free demand by 83 percent in the year of enactment. The IRS assumes similar increases in volume related to the Economic Impact Payments. It also anticipates taxpayers will inquire about economic impact payment checks and/or the status of their filing requirements; businesses and tax professionals will seek legal certainty for organization-specific issues and technical guidance; taxpayers will reschedule existing appointments and deadlines; taxpayers will expedite refund requests to access funds and offset unpaid leave; and the IRS will receive other inquiries about credit eligibility, penalty relief, and interest relief. This will help pay for recovery efforts from work that was not completed while buildings were closed and while employees were on weather and safety leave. The IRS expects to extend the year for the existing seasonal workforce, increase overtime, and hire additional seasonal employees later in the fiscal year. This funding provides 100 FTE for Taxpayer Assistance Centers to expand virtual service delivery in critical areas affected by closures and to use mobile units in rural areas, if feasible. In Enforcement, this supports 100 FTE for return integrity and identity verification compliance, including overtime, to reduce fraud.

Verification and Collection (FY 2020: $2,500,000, FY 2021: $26,000,000)

These resources will be used to support Title II, Phase 3 of the CARES Act, including 68 FTE for Examination and 92 FTE for Collection, plus $6.5 million for overtime. Administering $250 billion to $500 billion in additional payments, credits, and tax-related loans will require Examination and Collection resources to ensure program integrity and compliance-related services. Rebates and provisions that allow for tax credits against payroll deposits will increase the volume of calls and will generate a significant increase in paper documents for Collection. In the examination function, IRS will need more staff to review claims for the sick and family leave tax credits for both employers and self-employed workers and the employee retention credit, to

EIP-00197574

conduct compliance contacts and full examinations where appropriate. Examination also will conduct compliance activities across relief provisions allowing for increased deductions or exemptions from taxable income.

Forms and Publications (FY 2021: $4,000,000)

These funds will be used to provide timely interpretation of provisions and updates to forms, instructions, publications, and internal guidance documents along with updates to irs.gov, the Internal Revenue Manual, and training materials. In addition, this funding will support recovery efforts from the work that was not completed while buildings were closed and employees were on weather and safety leave.

Printing/Postage/Informational Notices-- Form 941 (FY 2020: $10,000,000)

These funds will be used to print, issue, and mail about 25 million Form 941, *Employer's Quarterly Federal Tax Return*, informational notifications.

Printing/Postage/Informational Notices-- Stimulus Rebate (FY 2020: $137,000,000)

These funds will be used to send notices to each eligible taxpayer. The IRS estimates that 171 million taxpayers will be eligible.

Paper Check Issuance (FY 2020: $38,000,000)

These funds will be used to reimburse the Bureau of the Fiscal Service for costs related to mailing an estimated 81 million paper economic impact payment checks.

Stimulus Return Processing (FY 2020: $60,000,000, FY 2021: $30,000,000)

The IRS will need about 1,215 FTEs (about 607 in FY 2020 and 608 in FY 2021) for Submission Processing to extend seasonal employees terms. This funding will support processing the additional information IRS expects to receive from 10-12 million non-filers who will file electronically or by paper. These additional returns will not include Social Security Old Age Disability Insurance or Railroad Retirement Board recipients, who will receive their economic impact payments automatically. These FTEs also will support recovery efforts from the work that was not completed while buildings were closed. Individual returns filed increased by 11.7 percent in 2008 mostly due to the Economic Stimulus Act of 2008, which required a return to be filed to qualify for a payment. IRS will extend the existing seasonal workforce year, increase overtime, and begin some hiring in later stages to support the extension of the April 15 filing date to July 15 and estimated tax payments to October 15.

Taxpayer Advocate (FY 2020: $3,200,000)

This will fund about 30 additional Taxpayer Advocate staff to help resolve issues arising from the various law changes related to the coronavirus response.

EIP-00197574

Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law 116-136)
IRS Administrative Provision – Coronavirus Response: $250,000,000

Programs, Applications, Systems (FY 2020: $89,000,000, FY 2021: $18,000,000)

Funds will be used for labor and non-labor requirements to address the expansion of telework capabilities, support IRS operations, and program changes to systems and applications needed to implement the coronavirus legislation as follows:

Network/Remote Access: Due to the expansion of telework, IT must expand the network infrastructure to ensure no degradation of service for employees accessing the network remotely to execute mission essential work affecting both IRS operations and taxpayers. Also, the IRS needs additional software licenses for employees to access the network remotely and obtain critical support from the IT Enterprise Service Desk and Enterprise Field Operations staff. Funds will be used to support the monitoring of devices employees use for teleworking to identify issues and resolve problems quickly.

Video/Audio Conferencing and Webcast Services: Funds will be used to expand the bandwidth of the Voice Over Internet Protocol (VOIP) circuitry to accommodate the communications needs of IRS teleworkers; provide additional audio/video conference equipment and maintenance as more conference calls are held; expand audio, video and Webcast Services to support the increase in the number of large virtual meetings; and expand the use of audio conferences.

System/Application Development and Enhancements: Funds will be used to deliver programming, applications, and infrastructure modifications, as well as end-to-end testing to ensure all changes are implemented properly. These changes will accommodate processing of the *Refundable Credit to Employers for Sick Leave Paid to Employees*. They also will assist businesses in receiving refunds for sick leave paid and for retaining employees before filing their return via the submission of Form 7200 *Advance Payment of Employer Credit Due to COVID-19*; provide the ability to claim a refundable credit for sick leave paid quarterly via Form 941 *Employer's Quarterly Federal Tax Return*; and provide the ability to claim a refundable credit for sick leave via Forms 943, *Employer's Annual Federal Tax Return for Agricultural Employees*, and Form 944, *Employer's Annual Federal Tax Return*. Additionally, IRS will change its downstream compliance systems to detect, deter, and address potential abuse of the coronavirus-related credits and payments.

Customer Callback: Toll-free demand increases significantly during times of tax changes and the IRS expects a similar demand increase with the coronavirus tax relief. To help address increased call volume, the IRS will use funds to expand the customer callback capability. Customer callback allows taxpayers choose between waiting on the line or receiving a return phone call when an assistor becomes available. This will improve the caller's experience and will help manage high call volumes.

Contact Recording Centralization: The IRS call sites are being configured manually to enable customer service representatives to telework and to ensure all taxpayer contacts are recorded per

EIP-00197574

Congressional Mandate. Funds will be used to migrate the IRS Contact Centers to a centralized contact recording platform.

Conversion of Paper Processes to Electronic/Digital Processes: Funds will be used to digitize and modernize how the IRS collects forms. Currently the IRS receives tens of millions of fax transmittals each year. The IRS will use these resources to develop a solution that will read the faxed information and automate its capture and loading to the receiving system. For example, IRS currently receives, prints, distributes and transcribes more than 15 million fax documents annually, including Form 2848 *Power of Attorney and Declaration of Representative*, Form 8821 *Tax Information Authorization*, and Form 706 *United States Estate (and Generation Skipping Transfer)*.

In addition, the IRS will accelerate and expand the implementation of Secure Messaging/File Transfer capabilities to additional IRS employees. The Secure Messaging/File Transfer capability allows certain IRS employees to securely share files and messages with taxpayers and other third parties. In some instances, the capability allows taxpayers to send documents to the IRS electronically. This would allow the IRS to continue to meet taxpayers' needs during a period when IRS's ability to retrieve and process mail is severely limited because of the crisis.

Notices: IRS will implement IT system changes to allow for new and modified notices needed because of the coronavirus legislation.

Infrastructure/Telecommunication: Funds will be used to expand the telecom infrastructure environment, including hardware and software costs for the enterprise, and to implement solutions to enable coronavirus-related legislation. For example, establishing the *"Get my Payment?"* capability for taxpayers to check on the status of their payment and provide additional direct deposit bank information. Funds will be used to cover increased telecommunication costs and toll-free phone demand.

Service Calls and Taxpayer Support (FY 2020: $55,400,000)

The IRS plans to hire 975 seasonal FTE to process additional call volumes quickly. The IRS expects additional calls from small business and self-employed taxpayers who will have questions about Section 7001—*Payroll Credit for Required Paid Sick Leave*, Section 7002—*Credit for Sick Leave for Certain Self-Employed Individuals*, Section 7003—Payroll Credit for Required Paid Family Leave, and Section 7004—*Credit for Family Leave for Certain Self-Employed Individuals*. The IRS expects to extend the existing seasonal workforce year, increase overtime, and hire additional staff in later stages.

Verification and Collection (FY 2020: $4,000,000, FY 2021: $38,000,000)

These resources will be used to hire 240 FTE including 102 FTE for Examination and 138 FTE for Collection. Of these resources, IRS will use $9.5 million for overtime and $1.5 million for contractor support to conduct data analysis. Administering $250 billion to $500 billion in additional payments, credits, and tax-related loans will require Exam and Collection resources to ensure program integrity and compliance-related services. Rebates and provisions that allow for tax credits against payroll deposits will increase the volume of calls and will generate a

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significant increase in paper documents for Collection. In the examination function, IRS will need more staff to review claims for the sick and family leave tax credits for both employers and self-employed workers and the employee retention credit, to conduct compliance contacts where appropriate, and to conduct full examinations where appropriate. Examination also will conduct compliance activities across relief provisions allowing for increased deductions or exemptions from taxable income.

Forms and Publications (FY 2020: $2,000,000)

These funds will be used to provide timely interpretation of provisions and updates to forms, instructions, publications, and internal guidance documents along with updates to irs.gov, the Internal Revenue Manual, and training materials.

Program Management (FY 2020: $2,000,000)

This funding will be used to develop a comprehensive strategy to ensure that the IRS implements the various tax provisions and significant changes quickly and accurately.

Continuity of Operations (FY 2020: $20,000,000)

These funds will be used to purchase more wireless devices, additional software license, and laptops for IRS employees. This will allow IRS to meet taxpayer expectation and ensure the safety of its workforce. In addition, the IRS will use these funds to support the IRS Continuity of Operations Planning (COOP).

Other Emerging and Future Needs (FY 2020: $21,600,000)

The IRS has set aside $21.6 million of the $765.7 million appropriated for emerging and future needs. The IRS may use these resources for deep cleaning services in locations that may have been contaminated by COVID-19; personal protective equipment for those dealing with mail-handling; trailers to store mail at closed building sites; and additional equipment to facilitate telework. The IRS also is continuing to evaluate IT and staffing requirements to implement tax credits and other tax changes and equipment needs for those teleworking. IRS will notify the Committees on the use of these funds through a second spending plan before obligation.

EIP-00197574

Coronavirus Implementation
Estimates -- All "Phases"

($ Millions)

Requirement	Taxpayer Services			Enforcement			Operations Support			Total				
	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
Programming, Applications, Systems			$0.0			$0.0	$107.0	$23.0	$130.0	$107.0	$23.0	$130.0	$112.0	$18.0
Service Calls and Taxpayer Support	$55.4	$158.3	$213.7		$8.7	$8.7			$0.0	$55.4	$167.0	$222.4	$62.4	$160.0
Verification and Collection			$0.0	$42.0	$28.5	$70.5			$0.0	$42.0	$28.5	$70.5	$6.5	$64.0
Forms and Publications	$2.0	$4.0	$6.0			$0.0			$0.0	$2.0	$4.0	$6.0	$2.0	$4.0
Printing/Postage/Informational Notices-- Form 941			$0.0			$0.0		$10.0	$10.0	$0.0	$10.0	$10.0	$10.0	$0.0
Printing/Postage/Informational Notices-- Stimulus Rebate			$0.0			$0.0		$137.0	$137.0	$0.0	$137.0	$137.0	$137.0	$0.0
Program Management	$2.0		$2.0			$0.0			$0.0	$2.0	$0.0	$2.0	$2.0	$0.0
Paper Check Issuance		$38.0	$38.0			$0.0			$0.0	$0.0	$38.0	$38.0	$38.0	$0.0
Stimulus Return Processing		$90.0	$90.0			$0.0			$0.0	$0.0	$90.0	$90.0	$60.0	$30.0
Taxpayer Advocate		$3.2	$3.2			$0.0			$0.0	$0.0	$3.2	$3.2	$0.0	$3.2
Continuity of Operations			$0.0			$0.0	$35.0		$35.0	$35.0	$0.0	$35.0	$35.0	$0.0
Other Emerging and Future Needs			$0.0			$0.0	$21.6		$21.6	$21.6	$0.0	$21.6	$21.6	$0.0
TOTAL	$59.4	$293.5	$352.9	$42.0	$37.2	$79.2	$163.6	$170.0	$333.6	$265.0	$500.7	$765.7	$486.5	$279.2

Comments

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.

All non-labor assumed to be obligated by 9/30/20.

EIP-00197574

To: Lauren.Nunnally@treasury.gov[Lauren.Nunnally@treasury.gov]; Robert.Mahaffie@treasury.gov[Robert.Mahaffie@treasury.gov]
Cc: Gillis Ursula S[(b)(6)@irs.gov]; Musselman Bryan L[(b) (6) irs.gov]; Inam Saif N[(b)(6)@irs.gov]; Contos George[(b)(6)@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/29/2020 4:51:19 PM (UTC)
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people
_.pdf

For everyone's awareness....

From: Klonsky Amy E
Sent: Wednesday, April 29, 2020 12:50 PM
To: 'Murray, Ellen (Appropriations)' <(b) (6) appro.senate.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Good afternoon. I hope you are well and staying safe.

Per the attached spend plan, we pay BFS to print/mail the paper checks and notice, and are responsible the costs. We assume 171M notices will be mailed out at $0.41 each. We have it budgeted in the Taxpayer Services Account. No FTEs were part of the costing assumption, as this is all contracted out through the Government Printing Office.

Please let me know if I have addressed your questions.

Take care.

From: Murray, Ellen (Appropriations) [(b)(6)]@appro.senate.gov>
Sent: Wednesday, April 29, 2020 9:58 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Re letter from the President to recipients of rebate checks – see article below.

Do you have an estimate of the totals costs of mailing the letter – postage, printing, FTE, etc

Which appropriation account was used?

Thanks,
Ellen



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(Charles Krupa/AP)

His name on stimulus checks, Trump sends a gushing letter to 90 million people

The president is now sending letters required by law to those who have received economic relief payments. Some recipients say the letter seems political.

By Lisa Rein and Michelle Singletary ? Read more »

Fact checking the sexual allegations against Joe Biden: The corroborators

Before publishing allegations of sexual misconduct, reporters seek out people who heard about the incidents at the time.

Analysis ? By Glenn Kessler ? Read more »

Not 'a great moment in American leadership:' Romney criticizes government response to coronavirus

Without directly criticizing President Trump, Sen. Mitt Romney shared his assessment of the poor job the federal government did in responding to the coronavirus.

By Colby Itkowitz ? Read more »

Push to reopen economy runs up against workers and consumers worried about risk

Some states and the White House forge ahead, but many business owners, workers and consumers are wary of what happens next.

By David Lynch and Abha Bhattarai ? Read more »

Pence meets with Mayo Clinic patients, staff while not wearing face mask

Of the more than half a dozen people visible in a video of Pence's visit, the vice president is the only one not wearing a face covering.

By Felicia Sonmez ? Read more »

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Rep. Justin Amash to seek Libertarian Party nomination for president

It is unclear whether a bid by Amash would have a greater effect on Joe Biden or on President Trump.

By David Weigel ? Read more »

House drops plans to return to D.C., citing virus risk; McConnell vows Senate will vote Monday

The decision by House Democratic leaders stands in stark contrast to the plan from Senate Majority Leader Mitch McConnell (R-Ky.), who said the Senate will reconvene to confirm judicial nominees and to start a new coronavirus relief bill.

By Mike DeBonis and Seung Min Kim ? Read more »

Matthew Pottinger faced Communist China's intimidation as a reporter. He's now at the White House

shaping Trump's hard line policy toward Beijing.

The deputy national security adviser urged Trump to adopt the term "Wuhan virus" and has promoted a confrontational approach in the midst of the pandemic.

By David Nakamura, Carol Leonnig and Ellen Nakashima ? Read more »

Pence's mask-free visit to the Mayo Clinic speaks volumes about Trump's coronavirus stance

Pence declined to wear a mask during a visit to the Mayo Clinic on Tuesday. It's difficult to divorce that from Trump's personal position on masks.

Analysis ? By Aaron Blake ? Read more »

Will Trump's name on stimulus checks help win him votes in November?

What we know about the consequences of taking personal credit for public policy.

Analysis ? By Virginia Oliveros, Rebecca Weitz-Shapiro and Matthew S. Winters ? Read more »

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Most Americans are not willing or able to use an app tracking coronavirus infections. That's a problem for Big Tech's plan to slow the pandemic.

Nearly 3 in 5 Americans say they are either unable or unwilling to use the infection-alert apps under development by Google and Apple, a Washington Post-University of Maryland poll finds.

By Craig Timberg, Drew Harwell and Alauna Safarpour ? Read more »

Democrats react to Biden assault allegation with pleas for explanation — or with silence

Many in the party have been caught between the desire to support women alleging misconduct and to protect their party's presumptive presidential nominee.

By Sean Sullivan, Matt Viser and Annie Linskey ? Read more »

Recall of West Point cadets for Trump address creates logistics hurdles and health concerns

Health experts say plans for testing and isolating cadets prior to June 13 event may not be fail safe.

By Missy Ryan, Alex Horton and Robert Costa ? Read more »

Sanders's campaign alumni create super PAC to support Joe Biden's presidential run

The new political organization will also aim to push Joe Biden to support progressive policies.

By Colby Itkowitz ? Read more »

Biden wins Democratic primary in Ohio; Rep. Joyce Beatty holds off challenge in 3rd district

After the March 17 election was postponed, most Ohioans voted by mail as the state is under a stay-at-home order.

By Felicia Sonmez and David Weigel ? Read more »

Pence's mask-free visit to the Mayo Clinic speaks volumes about Trump's coronavirus stance

Pence declined to wear a mask during a visit to the Mayo Clinic on Tuesday. It's difficult to divorce that from Trump's personal position on masks.

Analysis ? By Aaron Blake ? Read more »

Sen. Tom Cotton suggested Chinese STEM students head home after studying in the U.S. The research shows otherwise.

There's little evidence of a reverse Chinese brain drain in AI and other cutting-edge fields.

Analysis ? By Remco Zwetsloot ? Read more »

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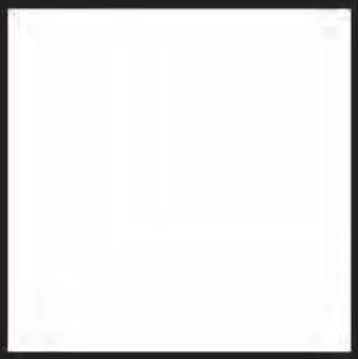

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To: Gillis Ursula S[(b)(6)]@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/29/2020 4:49:57 PM (UTC)
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

thanks

From: Gillis Ursula S <(b)(6)s@irs.gov>
Sent: Wednesday, April 29, 2020 12:48 PM
To: Klonsky Amy E <(b) (6) irs.gov>; Musselman Bryan L <(b) (6) irs.gov>
Cc: Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Probably wouldn't hurt.

Ursula Gillis, IRS Chief Financial Officer

1111 Constitution Ave., NW, Washington, D.C. 20224 | **Soft phone: 202.317** (b)(6) exts: (b)(6) (b)(6)@irs.gov

From: Klonsky Amy E (b)(6)@irs.gov>
Sent: Wednesday, April 29, 2020 12:47 PM
To: Musselman Bryan L (b)(6)@irs.gov>
Cc: Gillis Ursula S (b)(6)@irs.gov>; Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Just FYI, Lauren didn't copy me when she sent the pan, and I got it from here later. I am going to send a reply to Ellen, and then forward it to Lauren for awareness. Wanted you to be aware I'm letting Treasury know about the questions. Let me know if I should also loop in Bob?

Thanks!

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 12:01 PM
To: Klonsky Amy E <(b) (6) irs.gov>
Cc: Gillis Ursula S (b)(6)@irs.gov>; Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Amy,

This was not a BFS expense but an IRS expense and was in our spend plan that was submitted to Congress. We pay BFS to print/mail the paper checks, but we were responsible for printing/postage related to this notice (although the specific language in the notice came from Treasury). We assume 171M will be mailed out at $0.41 each. We have it budgeted for in the Taxpayer Services Account. No FTEs were part of the costing assumption as this is all contracted out through the Government Printing Office.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317 (b)(6)

From: Klonsky Amy E (b)(6)@irs.gov>
Sent: Wednesday, April 29, 2020 10:02 AM
To: Gillis Ursula S (b)(6)@irs.gov>; Musselman Bryan L <(b) (6) irs.gov>
Cc: Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

I'm assuming that's a BFS expense, and I should steer her there?

Thanks!

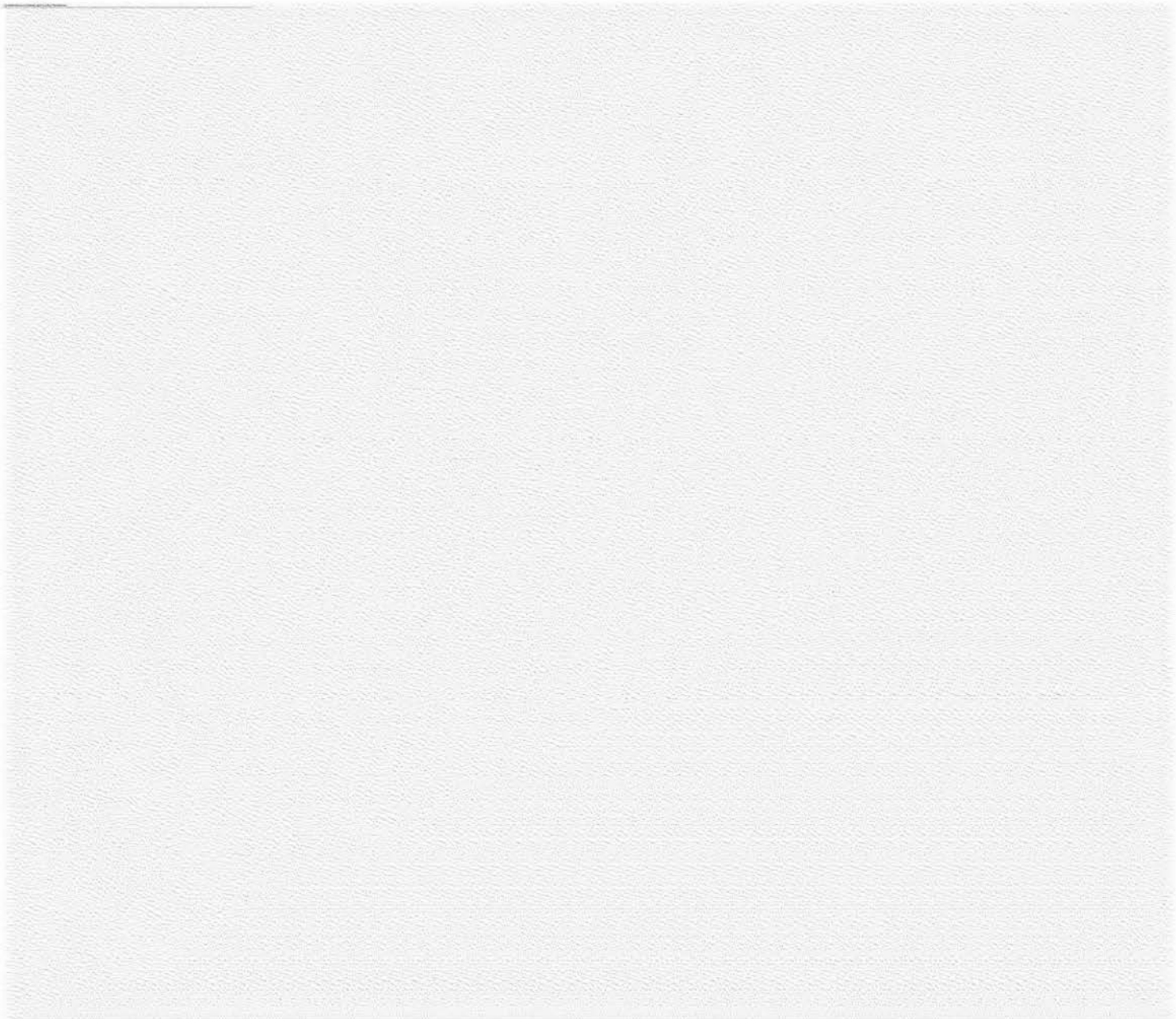
From: Murray, Ellen (Appropriations) [(b)(6)]@appro.senate.gov>
Sent: Wednesday, April 29, 2020 9:58 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Re letter from the President to recipients of rebate checks – see article below.

Do you have an estimate of the totals costs of mailing the letter – postage, printing, FTE, etc

Which appropriation account was used?

Thanks,
Ellen



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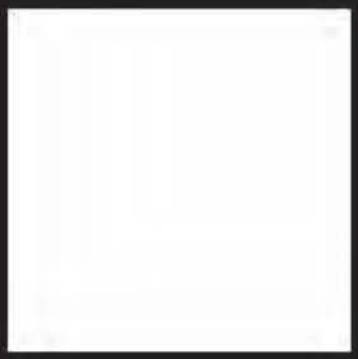

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Cc: Gillis Ursula S [(b)(6)]@irs.gov]; Contos George [(b)(6)]@irs.gov]; Lemons Terry L[(b) (6) irs.gov]; Morehead Kevin M [(b)(6)]@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/29/2020 4:11:28 PM (UTC)
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Thanks—forgot about the reimbursable. I'lll resend the plan with the response below.

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 12:01 PM
To: Klonsky Amy E <(b) (6) irs.gov>
Cc: Gillis Ursula S [(b)(6)]@irs.gov>; Contos George [(b)(6)]@irs.gov>; Lemons Terry L <(b) (6) irs.gov>; Morehead Kevin M [(b)(6)]@irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Amy,

This was not a BFS expense but an IRS expense and was in our spend plan that was submitted to Congress. We pay BFS to print/mail the paper checks, but we were responsible for printing/postage related to this notice (although the specific language in the notice came from Treasury). We assume 171M will be mailed out at $0.41 each. We have it budgeted for in the Taxpayer Services Account. No FTEs were part of the costing assumption as this is all contracted out through the Government Printing Office.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-[(b)(6)]

From: Klonsky Amy E <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 10:02 AM
To: Gillis Ursula S [(b)(6)]@irs.gov>; Musselman Bryan L <(b) (6) irs.gov>
Cc: Contos George [(b)(6)]@irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

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Thanks!

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Sent: Wednesday, April 29, 2020 9:58 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

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Do you have an estimate of the totals costs of mailing the letter – postage, printing, FTE, etc

Which appropriation account was used?

Thanks,
Ellen

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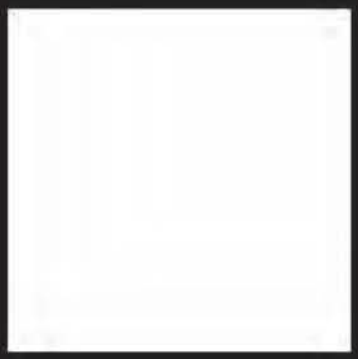

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To: Musselman Bryan L[(b) (6) irs.gov]
Cc: Gillis Ursula S[(b)(6)@irs.gov]
From: Morehead Kevin M[(b)(6)@irs.gov]
Sent: Wed 4/29/2020 3:16:04 PM (UTC)
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Yes, IRS pays for notices to be sent, I think our normal budget is at 41 cents, but not sure as this one was contracted by GPO. Think if you say about it helps. I also, believe the actual language used in that notice was directed by Treasury.

Kevin Morehead
Director, W&I Operations Support
470-639-(b)(6) office
(b)(6) cell

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 10:45 AM
To: Morehead Kevin M (b)(6)@irs.gov>
Cc: Gillis Ursula S (b)(6)@irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Kevin, here's a draft response to Leg Affairs answering a question from one of the 4 corners staffers. Any issues?

Nope, it's ours. We pay BFS to print/mail the paper checks, but this notice was on us. We assume 171M will be mailed out at $0.40 each. We have it budgeted for in the Taxpayer Services Account. No FTEs as this is all contracted out through the Government Printing Office.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317-(b)(6)

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Sent: Wednesday, April 29, 2020 10:02 AM
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Cc: Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>
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Thanks!

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Sent: Wednesday, April 29, 2020 9:58 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

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Ellen

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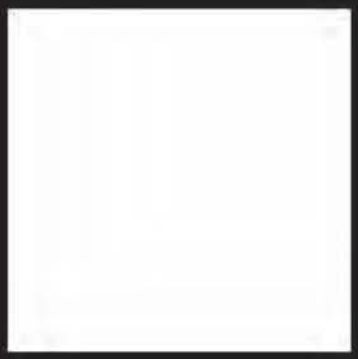

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To: Gillis Ursula S[(b)(6)@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/29/2020 2:49:07 PM (UTC)
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Ok--thnx

From: Gillis Ursula S <(b)(6)@irs.gov>
Sent: Wednesday, April 29, 2020 10:46 AM
To: Klonsky Amy E <(b) (6) irs.gov>
Subject: RE: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

Don't think so. We're in a meeting right now. Bryan will get back to you later.

Ursula Gillis, IRS Chief Financial Officer

1111 Constitution Ave., NW, Washington, D.C. 20224 | **Soft phone: 202.317**(b)(6) Texts: (b)(6) (b)(6)@irs.gov

---

From: Klonsky Amy E <(b) (6) irs.gov>
Sent: Wednesday, April 29, 2020 10:02 AM
To: Gillis Ursula S (b)(6)@irs.gov>; Musselman Bryan L <(b) (6) irs.gov>
Cc: Contos George (b)(6)@irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Subject: FW: Politics A.M.: His name on stimulus checks, Trump sends a gushing letter to 90 million people

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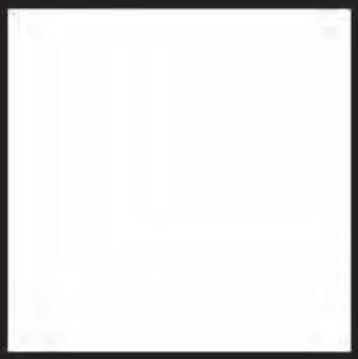

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To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Cc: Shamsie Afzaal H [(b)(6)]@irs.gov]; Bumiller Jason E [(b)(6)]@irs.gov]; Gillis Ursula S [(b)(6)]@irs.gov]; Hunter Teresa R [(b)(6)]@irs.gov]
From: Musselman Bryan L[(b) (6) irs.gov]
Sent: Fri 3/27/2020 1:08:26 PM (UTC)
Subject: Timing Question
Conversation with Morehead Kevin M.eml

Kirsten,

W&I is pushing Procurement to expedite a contract that will be required to manage the notices that will be going out to all individual taxpayers related to the stimulus check. Although OMB was quick to apportion the $15M we got for the first Coronavirus bill that was passed last week, this second one is going to be a lot more complex (we're expecting $756M), and I suspect OMB is going to be asking a lot of questions that'll take time to resolve.

Can you opine on

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

I've attached a conversation with Kevin Morehead as background, and Ken's email to Procurement is pasted in below.

Bryan L. Musselman
Associate CFO for Corporate Budget
202-317- [(b)(6)]

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R [(b)(6)]@irs.gov>; Gillis Ursula S [(b)(6)]@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M [(b)(6)]@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

So general notice information:

1. Taxpayers IRS has 2019/2018 Tax Return and DD Information- Notice to send to taxpayers to inform them of the amount of their payment and refer them to the WMS application on IRS.gov (Population 70M)
2. Taxpayers IRS has 2019/2018 Tax Return and no DD information- This population would be reduced by cross checking with SSA benefit data, but would instruct the taxpayer to go to IRS.gov and use WMS application to input DD information. After 60 no reply, assume we would send a paper check.
3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

From: Musselman Bryan L <(b) (6) irs.gov>
To: Morehead Kevin M <(b)(6)@irs.gov>, Musselman Bryan L <(b) (6) irs.gov>
Subject: Conversation with Morehead Kevin M
Sent: Fri, 27 Mar 2020 08:04:42 -0500

Musselman Bryan L 8:40 AM:

Good morning, Kevin. Ursula forwarded to me Ken's email re: contract. I'm going to email Victoria to see what she would need to quickly apportion our funding. Can you let me know what this contract would be for? I'm assuming some sort of contract to print/mail the notices. Also, the notice to the T/Ps where you already have the info you need and the DD info -- Can I assume this notice is the one mentioned in the law that goes out AFTER the deposit is made?

Morehead Kevin M 8:41 AM:

Right, It is associated with the required notice we must send them.

Musselman Bryan L 8:42 AM:

Are you also sending notices BEFORE payment to those who either don't have a DD on-file with us, and/or those that didn't file a return last year?

Morehead Kevin M 8:43 AM:

Do not think so. Those that did not file we probably do not have a good address. We will use external communications to help with that. On the no DD we will also use external communications.

Morehead Kevin M 8:44 AM:

Working up a communications plan with C&L right now.

Musselman Bryan L 8:46 AM:

OK. So the contractor is really just dealing with the notice we are required to send after payment is made per this section of the law:

Musselman Bryan L 8:46 AM:

"(6) NOTICE TO TAXPAYER.—Not later than 15
13 days after the date on which the Secretary distrib14
uted any payment to an eligible taxpayer pursuant
15 to this subsection, notice shall be sent by mail to
16 such taxpayer's last known address. Such notice
17 shall indicate the method by which such payment
18 was made, the amount of such payment, and a
19 phone number for the appropriate point of contact
20 at the Internal Revenue Service to report any failure
21 to receive such payment.

Morehead Kevin M 8:47 AM:

Correct.

Morehead Kevin M 8:47 AM:

We will use existing funds for now and journal voucher charges if needed.

Musselman Bryan L 8:48 AM:

That's a problem!!!!

Musselman Bryan L 8:48 AM:

We can't do that. That's why I need to grease the skids with Victoria.

Musselman Bryan L 8:48 AM:

Are you thinking of a contractor as well for the Public Awareness Campaign?

Musselman Bryan L 8:48 AM:

(e) PUBLIC AWARENESS CAMPAIGN.—The Secretary
24 of the Treasury (or the Secretary's delegate) shall conduct
25 a public awareness campaign, in coordination with the
155
O:\HEN\HEN20312.xml [file 1 of 2] S.L.C.
1 Commissioner of Social Security and the heads of other
2 relevant Federal agencies, to provide information regard3
ing the availability of the credit and rebate allowed under
4 section 6428 of the Internal Revenue Code of 1986 (as
5 added by this section), including information with respect

6 to individuals who may not have filed a tax return for tax7
able year 2018 or 2019.

Morehead Kevin M 8:49 AM:

We do that all the time. We did it with ACA,

Morehead Kevin M 8:50 AM:

WE HAVE A GIANT PROBLEM then. ALL the TPS funds will have difficulty charging.

Musselman Bryan L 8:50 AM:

The money has to be appropriated per the appropriation law "time" principal.

Musselman Bryan L 8:50 AM:

You can't spend money that hasn't yet been appropriated.

Morehead Kevin M 8:51 AM:

So can't make a purchase before appropriated, but once appropriated we are OK in moving charges

Musselman Bryan L 8:53 AM:

Once appropriated, you'll have the money as soon as I can get it from OMB. We got the $15M for IT in record time, so it's not going to be an issue, but I need her to understand we have immediate needs in order to expedite this.

Morehead Kevin M 8:54 AM:

OK, I think the notices Ken is talking about are the required notice. I think C&L is working on the awareness campaign.

Musselman Bryan L 8:55 AM:

On your question above, maybe we can get some flexibility in the interrim between the President signing and the actual apportionment received. I'll check with Kristen Witter on that one.

Morehead Kevin M 8:55 AM:

OK

Coronavirus Implementation Estimates -- All "Phases"

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total			Total Obligated by		
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	09/30/20	12/31/20	09/30/21
	Total Potential Funding Need															
Programming, Applications, Systems	IRS anticipates about $25M in Hardware / Software costs for equipment and $7M in FTE Labor including OT and $9M contractors for expanded telework for call sites and to enable Services & Enforcement personnel to share files remotely with taxpayers. For Legislative changes including filing and payment extensions for Individuals & Businesses, Relief for Small Businesses and Advance of funds for Businesses - $15M in labor (including OT) and $9M in contractors. For telecom needs related to additional toll-free phone demand and telework, $25M. We assume $30M in additional costs are needed for policy and legislative changes still forthcoming that have not been fully evaluated nor costed.															
Service Calls and Taxpayer Support	Approximately 3,400 seasonal employees are required to quickly process additional call volumes with minimal holding times as taxpayers potentially inquire about stimulus checks and/or the status of their filing requirements, businesses and tax professionals seek legal certainty for organization-specific issues and technical guidance, taxpayers reschedule existing appointments and deadlines, taxpayers expedite refund requests to access funds and offset unpaid leave, and to field other potential inquires about credit eligibility, penalty relief, and interest relief. The Economic Stimulus Act of 2008 included a refundable tax credit which increased the IRS toll-free demand by 83% in the year of enactment, and we assume similar increases in volume amongst small business and self-employed taxpayers who will have questions about Section 7001--Payroll Credit for Required Paid Sick Leave, Section 7002--Credit for Sick Leave for Certain Self-Employed Individu+B8als, Section 7003--Payroll Credit for Required Paid Family Leave, and Section 7004--Credit for Family Leave for Certain Self-Employed Individuals, and questions related to economic stimulus checks. IRS will plan to extend the existing seasonal workforce year, increase overtime, and attempt some hiring in later stages. Potentially innovate with services to operate in the current environment, e.g., if feasible attempt to continue and expand previous Customer Service Representative telework solution to protect employees in nation-wide call centers. Provides 100 FTE for Taxpayer Assistance Centers to attempt expansion of virtual service delivery in critical areas affected by closures, and explore mobile units for rural coverage. Pilot tech costs not included. Provides 100 FTE for return integrity and identity verification compliance. Estimate may be overstated if labor cost is driven down by mandatory closures.															
Verification and Collection	SBSE requires 160 FTE for Exam's campus operation, 40 FTE for Specialty Exam, 66 FTE for the Automated Collection System (ACS), 43 FTE for Automated Collection System Support (ACSS), and 91 FTE for Compliance Services Collection Operations (CSCO). Contractor support to conduct data analysis is also needed ($1.5M), as well as overtime ($16M). IRS assumes that the extension to pay provisions will increase the volume of calls for the ACS unit, and will generate a significant increase in paper documents into ACSS and CSCO. In the examination function, IRS will require additional staffing to review claims for the small business employment tax credit, to conduct compliance contacts where appropriate, and to conduct full examinations where appropriate. The economic stimulus proposal will add additional responsibilities to IRS, as they will be responsible for administering $250B to $500B in additional payments, credits, and tax-related loans, which will require Exam resources to ensure program integrity and compliance-related service.															
Forms and Publications	Timely interpretation of provisions and updates to forms, instructions, publications, and internal guidance documents along with updates to irs.gov, the Internal Revenue Manual, and training materials.															
Printing/Postage/Informational Notices-- Form 941	Estimated cost to print/issue/mail about 25M Form 941 informational notifications.															

(b)(5) Deliberative Process Privilege

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total			Total Obligated by		
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	09/30/20	12/31/20	09/30/21
	Total Potential Funding Need	(b)(5) Deliberative Process Privilege														
Printing/Postage/Informational Notices-- Stimulus Rebate	Estimated cost for two notices each taxpayer. Estimated eligible taxpayers 171M. Estimated cost per notice of .41 cents															
Program Management	Funding to coordinate responses within and outside of IRS across multiple agencies and a broad tax base.															
Paper Check Issuance	Treasury estimates 101M paper stimulus checks at $0.47 per check.															
Stimulus Return Processing	Approximately 1,215 Submission Processing seasonal employees are required to process the additional 15M returns expected from taxpayers who previously had no filing requirement but will now need to file a return to claim the stimulus payment for both FY 2020 and FY 2021. Individual returns filed increased by 11.7% in 2008 mostly due to the Economic Stimulus Act of 2008, which also required a return to be filed in order to quality for the refund. SFC section 2102 extends the April 15 filing date to July 15 and estimated tax payments to October 2020.															
Taxpayer Advocate	Approximately 30 Taxpayer Advocates will be needed to help resolve issues arising from the various law changes related to the coronavirus response.															
Continuity of Operations	In order to comply with the OMB guidance for employees to work at home if possible in order to minimize community spread, 20,600 laptops for employees who are telework eligible, 20,900 24" monitors, 3,100 headsets, and 2,000 roller bags.															

Comments

Assumes 2-year funding made available.
Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

For an additional amount for the Internal Revenue Service, $X, to remain available until September 30, 2021, to prevent, prepare for, and respond to coronavirus, domestically or internationally, including costs associated with implementation of the Families First Coronavirus Response Act and the extended filing season: *Provided,* That in addition to the transfer authority provided in section 101 of division C of Public Law 116-93, such funds may be transferred by the Commissioner to the ''Taxpayer Services,'' ''Enforcement,'' or ''Operations Support'' accounts of the Internal Revenue Service upon notification of the Committees on Appropriations of the House of Representatives and Senate: *Provided further*, That not later than 30 days after the date of enactment of this Act, the Commissioner shall submit to the Committees on Appropriations of the House of Representatives and the Senate a spending plan for such funds: *Provided further*, That such amount is designated by the Congress as being for an emergency requirement pursuant to section 251(b)(2)(A)(i) of the Balanced Budget and Emergency Deficit Control Act of 1985.

Coronavirus Implementation Estimates -- All "Phases"

Requirement	Description	Total		
		Phase 2	Phase 3	All
	Total Potential Funding Need	(b)(5) Deliberative Process Privilege		
Programming, Applications, Systems	IRS anticipates about $25M in Hardware / Software costs for equipment and $7M in FTE Labor including OT and $9M contractors for expanded telework for call sites and to enable Services & Enforcement personnel to share files remotely with taxpayers. For Legislative changes including filing and payment extensions for Individuals & Businesses, Relief for Small Businesses and Advance of funds for Businesses - $15M in labor (including OT) and $9M in contractors. For telecom needs related to additional toll-free phone demand and telework, $25M. We assume $30M in additional costs are needed for policy and legislative changes still forthcoming that have not been fully evaluated nor costed.			
Service Calls and Taxpayer Support	Approximately 3,400 seasonal employees are required to quickly process additional call volumes with minimal holding times as taxpayers potentially inquire about stimulus checks and/or the status of their filing requirements, businesses and tax professionals seek legal certainty for organization-specific issues and technical guidance, taxpayers reschedule existing appointments and deadlines, taxpayers expedite refund requests to access funds and offset unpaid leave, and to field other potential inquires about credit eligibility, penalty relief, and interest relief. The Economic Stimulus Act of 2008 included a refundable tax credit which increased the IRS toll-free demand by 83% in the year of enactment, and we assume similar increases in volume amongst small business and self-employed taxpayers who will have questions about Section 7001--Payroll Credit for Required Paid Sick Leave, Section 7002--Credit for Sick Leave for Certain Self-Employed Individu+B8als, Section 7003--Payroll Credit for Required Paid Family Leave, and Section 7004--Credit for Family Leave for Certain Self-Employed Individuals, and questions related to economic stimulus checks. IRS will plan to extend the existing seasonal workforce year, increase overtime, and attempt some hiring in later stages. Potentially innovate with services to operate in the current environment, e.g., if feasible attempt to continue and expand previous Customer Service Representative telework solution to protect employees in nation-wide call centers. Provides 100 FTE for Taxpayer Assistance Centers to attempt expansion of virtual service delivery in critical areas affected by closures, and explore mobile units for rural coverage. Pilot tech costs not included. Provides 100 FTE for return integrity and identity verification compliance. Estimate may be overstated if labor cost is driven down by mandatory closures.			

Requirement	Description	Total		
		Phase 2	Phase 3	All
	Total Potential Funding Need	(b)(5) Deliberative Process Privilege		
Verification and Collection	SBSE requires 160 FTE for Exam's campus operation, 40 FTE for Specialty Exam, 66 FTE for the Automated Collection System (ACS), 43 FTE for Automated Collection System Support (ACSS), and 91 FTE for Compliance Services Collection Operations (CSCO). Contractor support to conduct data analysis is also needed ($1.5M), as well as overtime ($16M). IRS assumes that the extension to pay provisions will increase the volume of calls for the ACS unit, and will generate a significant increase in paper documents into ACSS and CSCO. In the examination function, IRS will require additional staffing to review claims for the small business employment tax credit, to conduct compliance contacts where appropriate, and to conduct full examinations where appropriate. The economic stimulus proposal will add additional responsibilities to IRS, as they will be responsible for administering $250B to $500B in additional payments, credits, and tax-related loans, which will require Exam resources to ensure program integrity and compliance-related service.			
Forms and Publications	Timely interpretation of provisions and updates to forms, instructions, publications, and internal guidance documents along with updates to irs.gov, the Internal Revenue Manual, and training materials.			
Printing/Postage/Informational Notices-- Form 941	Estimated cost to print/issue/mail about 25M Form 941 informational notifications.			
Printing/Postage/Informational Notices-- Stimulus Rebate	Estimated cost for two notices each taxpayer. Estimated eligible taxpayers 171M. Estimated cost per notice of .41 cents			
Program Management	Funding to coordinate responses within and outside of IRS across multiple agencies and a broad tax base.			
Paper Check Issuance	Treasury estimates 101M paper stimulus checks at $0.47 per check.			
Stimulus Return Processing	Approximately 1,215 Submission Processing seasonal employees are required to process the additional 15M returns expected from taxpayers who previously had no filing requirement but will now need to file a return to claim the stimulus payment for both FY 2020 and FY 2021. Individual returns filed increased by 11.7% in 2008 mostly due to the Economic Stimulus Act of 2008, which also required a return to be filed in order to quality for the refund. SFC section 2102 extends the April 15 filing date to July 15 and estimated tax payments to October 2020.			
Taxpayer Advocate	Approximately 30 Taxpayer Advocates will be needed to help resolve issues arising from the various law changes related to the coronavirus response.			
Continuity of Operations	In order to comply with the OMB guidance for employees to work at home if possible in order to minimize community spread, 20,600 laptops for employees who are telework eligible, 20,900 24" monitors, 3,100 headsets, and 2,000 roller bags.			

Comments

Assumes 2-year funding made available.

Requirement	Description	Total		
		Phase 2	Phase 3	All
	Total Potential Funding Need	(b)(5) Deliberative Process Privilege		

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.
Funding was added for Taxpayer Advocate, which was not included in the 3/20/20 submission.

For an additional amount for the Internal Revenue Service, $X, to remain available until September 30, 2021, to prevent, prepare for, and respond to coronavirus, domestically or internationally, including costs associated with implementation of the Families First Coronavirus Response Act and the extended filing season: *Provided,* That in addition to the transfer authority provided in section 101 of division C of Public Law 116-93, such funds may be transferred by the Commissioner to the ''Taxpayer Services,'' ''Enforcement,'' or ''Operations Support'' accounts of the Internal Revenue Service upon notification of the Committees on Appropriations of the House of Representatives and Senate: *Provided further*, That not later than 30 days after the date of enactment of this Act, the Commissioner shall submit to the Committees on Appropriations of the House of Representatives and the Senate a spending plan for such funds: *Provided further*, That such amount is designated by the Congress as being for an emergency requirement pursuant to section 251(b)(2)(A)(i) of the Balanced Budget and Emergency Deficit Control Act of 1985.

Coronavirus Implementation Estimates -- All "Phases"

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total		
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All
	Total Potential Funding Need												
Programming, Applications, Systems	IRS anticipates about $25M in Hardware / Software costs for equipment and $7M in FTE Labor including OT and $9M contractors for expanded telework for call sites and to enable Services & Enforcement personnel to share files remotely with taxpayers. For Legislative changes including filing and payment extensions for Individuals & Businesses, Relief for Small Businesses and Advance of funds for Businesses - $15M in labor (including OT) and $9M in contractors. For telecom needs related to additional toll-free phone demand and telework, $25M. We assume $30M in additional costs are needed for policy and legislative changes still forthcoming that have not been fully evaluated nor costed.												
Service Calls and Taxpayer Support	Approximately 2,800 seasonal employees are required to quickly process additional call volumes with minimal holding times as taxpayers potentially inquire about stimulus checks and/or the status of their filing requirements, businesses and tax professionals seek legal certainty for organization-specific issues and technical guidance, taxpayers reschedule existing appointments and deadlines, taxpayers expedite refund requests to access funds and offset unpaid leave, and to field other potential inquires about credit eligibility, penalty relief, and interest relief. The Economic Stimulus Act of 2008 included a refundable tax credit which increased the IRS toll-free demand by 83% in the year of enactment, and we assume similar increases in volume amongst small business and self-employed taxpayers who will have questions about Section 7001--Payroll Credit for Required Paid Sick Leave, Section 7002--Credit for Sick Leave for Certain Self-Employed Individu+B8als, Section 7003--Payroll Credit for Required Paid Family Leave, and Section 7004--Credit for Family Leave for Certain Self-Employed Individuals, and questions related to economic stimulus checks. IRS will plan to extend the existing seasonal workforce year, increase overtime, and attempt some hiring in later stages. Potentially innovate with services to operate in the current environment, e.g., if feasible attempt to continue and expand previous Customer Service Representative telework solution to protect employees in nation-wide call centers. Provides 80 FTE for Taxpayer Assistance Centers to attempt expansion of virtual service delivery in critical areas affected by closures, and explore mobile units for rural coverage. Pilot tech costs not included. Provides 80 FTE for return integrity and identity verification compliance. Estimate may be overstated if labor cost is driven down by mandatory closures.												
Verification and Collection	SBSE requires 128 FTE for Exam's campus operation, 31 FTE for Specialty Exam, 53 FTE for the Automated Collection System (ACS), 34 FTE for Automated Collection System Support (ACSS), and 73 FTE for Compliance Services Collection Operations (CSCO). Contractor support to conduct data analysis is also needed ($1.5M), as well as overtime ($16M). IRS assumes that the extension to pay provisions will increase the volume of calls for the ACS unit, and will generate a significant increase in paper documents into ACSS and CSCO. In the examination function, IRS will require additional staffing to review claims for the small business employment tax credit, to conduct compliance contacts where appropriate, and to conduct full examinations where appropriate. The economic stimulus proposal will add additional responsibilities to IRS, as they will be responsible for administering $250B to $500B in additional payments, credits, and tax-related loans, which will require Exam resources to ensure program integrity and compliance-related service.												
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	Total Potential Funding Need												(b)(5) Deliberative Process Privilege
Program Management	Funding to coordinate responses within and outside of IRS across multiple agencies and a broad tax base.												
Paper Check Issuance	Treasury estimates 101M paper stimulus checks at $0.47 per check.												
Stimulus Return Processing	Approximately 972 Submission Processing seasonal employees are required to process the additional 15M returns expected from taxpayers who previously had no filing requirement but will now need to file a return to claim the stimulus payment for both FY 2020 and FY 2021. Individual returns filed increased by 11.7% in 2008 mostly due to the Economic Stimulus Act of 2008, which also required a return to be filed in order to quality for the refund. SFC section 2102 extends the April 15 filing date to July 15 and estimated tax payments to October 2020.												
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Comments				0.8									

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(b)(5) Deliberative Process Privilege

Requirement	Description	Taxpayer Services			Enforcement			Operations Support			Total		
		Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All
	Total Potential Funding Need	(b)(5) Deliberative Process Privilege											
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Continuity of Operations	In order to comply with the OMB guidance for employees to work at home if possible in order to minimize community spread, 20,600 laptops for employees who are telework eligible, 20,900 24" monitors, 3,100 headsets, and 2,000 roller bags.												

Comments

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Department of the Treasury – Internal Revenue Service
Coronavirus Response Discretionary Spending Plan
April x, 2020

Coronavirus Response Discretionary Appropriations - Internal Revenue Service

Appropriation	FY 2020 - 2021	Treasury Account Fund Symbol
Taxpayer Services	**$349,900,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	20-0912 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$283,500,000	20-0912 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$66,400,000	20-0912 2020/2021
Enforcement	**$79,200,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$37,200,000	20-0913 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$42,000,000	20-0913 2020/2021
Operations Support	**$336,600,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$15,000,000	20-0919 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$180,000,000	20-0919 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$141,600,000	20-0919 2020/2021
Total Funding	**$765,700,000**	

1. $15 million transferred from Taxpayer Services to Operations Support for customer service representative telework.

(b)(5) Deliberative Process Privilege

EIP-00205933

(b)(5) Deliberative Process Privilege

EIP-00205933

(b)(5) Deliberative Process Privilege

EIP-00205933

(b)(5) Deliberative Process Privilege

EIP-00205933

(b)(5) Deliberative Process Privilege

EIP-00205933

(b)(5) Deliberative Process Privilege

EIP-00205933

Coronavirus Implementation
Estimates -- All "Phases"

Requirement	Taxpayer Services			Enforcement			Operations Support			Total				
	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
Programming, Applications, Systems	(b)(5) Deliberative Process Privilege													
Service Calls and Taxpayer Support														
Verification and Collection														
Forms and Publications														
Printing/Postage/Informational Notices-- Form 941														
Printing/Postage/Informational Notices-- Stimulus Rebate														
Program Management														
Paper Check Issuance														
Stimulus Return Processing														
Taxpayer Advocate														
Continuity of Operations														
Other Emerging Needs														

Comments

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

EIP-00205933

Department of the Treasury – Internal Revenue Service
Coronavirus Response Discretionary Spending Plan
April x, 2020

Coronavirus Response Discretionary Appropriations - Internal Revenue Service

Appropriation	FY 2020 - 2021	Treasury Account Fund Symbol
Taxpayer Services	**$349,900,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	20-0912 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$283,500,000	20-0912 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$66,400,000	20-0912 2020/2021
Enforcement	**$79,200,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$0	
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$37,200,000	20-0913 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$42,000,000	20-0913 2020/2021
Operations Support	**$336,600,000**	
Families First Coronavirus Response Act (P.L. 116-127)	$15,000,000	20-0919 2020/2022
CARES Act - Rebates (H.R. 748, P.L. 116-136)	$180,000,000	20-0919 2020/2021
CARES Act - Supplemental (H.R. 748, P.L. 116-136)	$141,600,000	20-0919 2020/2021
Total Funding	**$765,700,000**	

1. $15 million transferred from Taxpayer Services to Operations Support for customer service representative telework.

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

(b)(5) Deliberative Process Privilege

EIP-00206014

Coronavirus Implementation
Estimates -- All "Phases"

Requirement	Taxpayer Services			Enforcement			Operations Support			Total				
	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	Total	Phase 2	Phase 3	All	FY 2020	FY 2021
Programming, Applications, Systems														
Service Calls and Taxpayer Support														
Verification and Collection														
Forms and Publications														
Printing/Postage/Informational Notices-- Form 941														
Printing/Postage/Informational Notices-- Stimulus Rebate														
Program Management														
Paper Check Issuance														
Stimulus Return Processing														
Taxpayer Advocate														
Continuity of Operations														
Other Emerging Needs														

(b)(5) Deliberative Process Privilege

Comments

Perm labor assumed to come on board by 10/1/20, with 25% of the total expended by 12/31/20, and 100% by 9/30/21.
All non-labor assumed to be obligated by 9/30/20.

EIP-00206014

To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Musselman Bryan L[(b) (6) irs.gov]
Cc: Shamsie Afzaal H[(b)(6)@irs.gov]; Bumiller Jason E[(b)(6)@irs.gov]; Hunter Teresa R[(b)(6)@irs.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Bendoraitis Kathryn M[(b)(6)@IRSCOUNSEL.TREAS.GOV]
From: Gillis Ursula S[(b)(6)@irs.gov]
Sent: Fri 3/27/2020 2:41:51 PM (UTC)
Subject: RE: Timing Question

Excellent news! Thank you.

Ursula Gillis, IRS Chief Financial Officer

1111 Constitution Ave., NW, Washington, D.C. 20224 | **Soft phone: 202.317**(b)(6) Texts: (b)(6) (b)(6)@irs.gov

From: Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Sent: Friday, March 27, 2020 10:22 AM
To: Musselman Bryan L <(b) (6) irs.gov>
Cc: Shamsie Afzaal H <(b)(6) irs.gov>; Bumiller Jason E <(b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>; Hunter Teresa R <(b)(6)@irs.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Bendoraitis Kathryn M <(b)(6)@IRSCOUNSEL.TREAS.GOV>
Subject: RE: Timing Question

Bryan –

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317(b)(6)

From: Musselman Bryan L <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 9:08 AM
To: Witter Kirsten N(b)(6)@irscounsel.treas.gov>
Cc: Shamsie Afzaal H(b)(6)@irs.gov>; Bumiller Jason E(b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>; Hunter Teresa R(b)(6)@irs.gov>
Subject: Timing Question

Kirsten,

W&I is pushing Procurement to expedite a contract that will be required to manage the notices that will be going out to all individual taxpayers related to the stimulus check. Although OMB was quick to apportion the $15M we got for the first Coronavirus bill that was passed last week, this second one is going to be a lot more complex (we're expecting $756M), and I suspect OMB is going to be asking a lot of questions that'll take time to resolve.

Can you opine on

(b)(5) DP, AC

I've attached a conversation with Kevin Morehead as background, and Ken's email to Procurement is pasted in below.

Bryan L. Musselman

Associate CFO for Corporate Budget
202-317-(b)(6)

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S <(b)(6)@irs.gov>
Cc: Alito David P <(b)(6)@irs.gov>; Busby Virginia K <(b) (6) irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

Good morning Shanna- We have an short runway procurement action needed to support the proposes stimulus bill that will likely pass today or over the weekend. Back in 2008, the IRS sent notices to eligible taxpayers for rebate payments. The population exceeded the IRS capacity and desire of the administration to send almost 100K notices within a 14 day window. The current proposed legislation has similar language. We have a notice sub team, working but need your help in expediting a request to find and fund assistance for the IRS. Virginia Busby is leading for the W&I Commissioner's office and June McHenry is working on the notice. Kevin please work with CFO to identify amount of funding needed and get that process completed and work with Procurement to get the process started.

So general notice information:

1. Taxpayers IRS has 2019/2018 Tax Return and DD Information- Notice to send to taxpayers to inform them of the amount of their payment and refer them to the WMS application on IRS.gov (Population 70M)
2. Taxpayers IRS has 2019/2018 Tax Return and no DD information- This population would be reduced by cross checking with SSA benefit data, but would instruct the taxpayer to go to IRS.gov and use WMS application to input DD information. After 60 no reply, assume we would send a paper check.
3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) | Fax Number 855-863-8342

To: Webbers Shanna R [(b)(6)]@irs.gov]; Musselman Bryan L[(b) (6) irs.gov]; Bumiller Jason E [(b)(6)]@irs.gov]
Cc: Hunter Teresa R [(b)(6)]@irs.gov]
From: Gillis Ursula S [(b)(6)]@irs.gov]
Sent: Fri 3/27/2020 1:16:29 PM (UTC)
Subject: RE: Procurement and funding

Bryan has reached out to GLS about the timing issue related to obligating the funds and to W&I about more specifics surrounding the needs (but probably still don't have the level of detail that you'll need...)

Ursula Gillis, IRS Chief Financial Officer

1111 Constitution Ave., NW, Washington, D.C. 20224 | **Soft phone: 202.317** [(b)(6)] Texts [(b)(6)] [(b)(6)]@irs.gov

From: Webbers Shanna R <[(b)(6)]@irs.gov>
Sent: Friday, March 27, 2020 9:14 AM
To: Gillis Ursula S [(b)(6)]@irs.gov>; Musselman Bryan L [(b)(6)]@irs.gov>; Bumiller Jason E [(b)(6)]@irs.gov>
Cc: Hunter Teresa R [(b)(6)]@irs.gov>
Subject: RE: Procurement and funding

I asked my team to go ahead and reach out to try to figure out the requirement. We are getting too many urgent requests to "buy something" but the need isn't clear. It's difficult to ask for contractor support when we don't really know what we want.

Thanks for keeping me in the loop.

Shanna

Shanna R. Webbers
Chief Procurement Officer | 202.317 [(b)(6)] [(b)(6)]@irs.gov

May contain proprietary information, contractor bid or proposal information or source selection information related to the conduct of a Federal agency procurement. In accordance with FAR 3.104-4 (f)(1) disclosure of the information is restricted by 41 U.S.C. chapter 21.

From: Gillis Ursula S [(b)(6)]@irs.gov>
Sent: Friday, March 27, 2020 7:57 AM
To: Musselman Bryan L <(b) (6) irs.gov>; Bumiller Jason E [(b)(6)]@irs.gov>
Cc: Hunter Teresa R [(b)(6)]@irs.gov>; Webbers Shanna R [(b)(6)]@irs.gov>
Subject: FW: Procurement and funding

Team,

I can't really decipher Ken's message, below. Perhaps it's clearer to you. I'm not sure what it is that he's asking money for.

One thing that I hope Ken realizes is that we need to wait for Covid/Stimulus funding availability before obligating any funds on a contract, per our discussions earlier that we wouldn't be able to transfer obligations after the fact. Perhaps we'll be good legally as soon as the President signs the bill but before OMB apportions the funds?

I sure hope that Ken's #1 refers to mailing notices after the checks have gone out per the requirements in the bill. I'd followed up with Kevin Morehead over the weekend, who confirmed to me that IRS's costs of mailing those notices were included in the funding we'd requested.

Ursula Gillis, IRS Chief Financial Officer

1111 Constitution Ave., NW, Washington, D.C. 20224 | **Soft phone: 202.317** [(b)(6)] Texts: [(b)(6)] [(b)(6)]@irs.gov

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Friday, March 27, 2020 7:49 AM
To: Webbers Shanna R (b)(6)@irs.gov>; Gillis Ursula S (b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>; Busby Virginia K (b)(6)@irs.gov>; Morehead Kevin M (b)(6)@irs.gov>; Simon Susan <(b) (6) irs.gov>
Subject: Procurement and funding

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3. Taxpayers with no 2019/2018 Tax Return but could potential provide DD information- Notice should send taxpayers to IRS.gov or ask them to file a no liability return. Not sure what direction we are going with these folks. Probably need to flush out
4. Taxpayers with no 2019/2018 Tax Return and are unbanked- These tax payers would be offered the Debit Card Solution. Still no real means to identify these folks. Probably need to flush this out too.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) | Fax Number 855-863-8342

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]
Sent: Fri 4/24/2020 6:23:46 PM (UTC)
Subject: FW: notices

For your informai

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b)(6)

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Friday, April 24, 2020 2:20 PM
To: Baylor.Myers@treasury.gov; Colbert Amalia C <(b) (6) irs.gov>
Cc: Monica.Crowley@treasury.gov
Subject: RE: notices

(b)(5) Deliberative Process Privilege

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 2:11 PM
To: Kautter, David <(b)(6)@treasury.gov>; Colbert, Amalia <(b) (6) irs.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

Got it. (b)(5) Treasury

From: Kautter, David <(b)(6)@treasury.gov>
Date: April 24, 2020 at 2:03:14 PM EDT
To: Myers, Baylor <(b)(6)@treasury.gov>, Colbert, Amalia <(b) (6) irs.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

Treasury (b)(5)

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 1:22 PM
To: Colbert, Amalia <(b) (6) irs.gov>; Kautter, David <(b)(6)@treasury.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

Dave – could you please explain the reason for the holding? (b)(5) Treasury

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 24, 2020 1:18 PM
To: Myers, Baylor <(b)(6)@treasury.gov>
Subject: notices

To your question, we did not incur any additional printing costs *due to the change in the notice* (we did not submit to printer until we had the final, approved version).

For your awareness: An additional cost was incurred for *holding* the notice @ approximately 50K per day. At a cost of Friday (4/17) through Tuesday (4/22), the total is $250K estimated cost.

To: Rettig Charles P[(b) (6) irs.gov]; Lough Sunita B (b)(6) irs.gov]
Sent: Fri 4/24/2020 6:07:39 PM (UTC)
Subject: FW: notices

I think it's important to share this response. If you would like to talk, I will set up a quick call. Otherwise, I am just

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Friday, April 24, 2020 2:03 PM
To: Baylor.Myers@treasury.gov; Colbert Amalia C <(b) (6) irs.gov>
Cc: Monica.Crowley@treasury.gov
Subject: RE: notices

(b)(5) Deliberative Process Privilege

From: Myers, Baylor (b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 1:22 PM
To: Colbert, Amalia <(b) (6) irs.gov>; Kautter, David (b)(6)@treasury.gov>
Cc: Crowley, Monica (b)(6)@treasury.gov>
Subject: RE: notices

Dave – could you please explain the reason for the holding? (b)(5) Treasury

From: Colbert Amalia C (b)(6)@irs.gov>
Sent: Friday, April 24, 2020 1:18 PM
To: Myers, Baylor (b)(6)@treasury.gov>
Subject: notices

To your question, we did not incur any additional printing costs *due to the change in the notice* (we did not submit to printer until we had the final, approved version).

For your awareness: An additional cost was incurred for *holding* the notice @ approximately 50K per day. At a cost of Friday (4/17) through Tuesday (4/22), the total is $250K estimated cost.

To: Rettig Charles P[(b) (6) irs.gov]
Sent: Fri 4/24/2020 5:28:53 PM (UTC)
Subject: FW: Question

Is there any documentation you have, where we conveyed cost back to Treasury? I know there have been a lot of verbal discussions and a lot of one-off emails. I have the dots connected through to the below, but I don't have the last dot of *advising Treasury, in writing that there was cost to be incurred here.*

From: Corbin Kenneth C (b)(6) irs.gov>
Sent: Friday, April 17, 2020 1:10 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Question

This is to confirm that we will hold the notices until next week. Additional cost has been incurred since the vendors and our ask did not include storage of the letters. We are now paying for tractor trailer to store the letters on site and provide security. The are producing 6M letters per day, cost will increase as we continue to hold. Our plan is to have the vendor hold the notices until Treasury tells IRS to begin mailing. Treasury assumes the understanding of the statutory requirement to mail notices within 15 days.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Thursday, April 16, 2020 5:12 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: FW: Question

See below.

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 5:07 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Question

Can we please hold them for a few days until I talk to the Secretary about timing?

From: Rettig Charles P (b)(6) @irs.gov>
Sent: Thursday, April 16, 2020 5:00 PM
To: Kautter, David (b)(6) @treasury.gov>
Subject: RE: Question

Per Ken, the first mailings could go out to USPS as early as **Saturday the 18th.**

From: David.Kautter@treasury.gov <David.Kautter@treasury.gov>
Sent: Thursday, April 16, 2020 1:57 PM
To: Rettig Charles P <(b) (6) irs.gov>
Subject: Question

Chuck

When do you expect the first EIP letters to go out?

Dave

David J Kautter
Assistant Secretary of the Treasury (Tax Policy)
Office (202) 622 (b)(6)

To: Colbert Amalia C[(b) (6) irs.gov]
From: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Wed 4/15/2020 10:16:25 AM (UTC)
Subject: Fwd: Post inbound

From: Crowley, Monica <(b)(6)@treasury.gov>
Date: April 14, 2020 at 10:31:10 PM EDT
To: Lemons, Terry L <(b)(6)@irs.gov>, (b)(6) Treasury @treasury.gov>, Eldridge, Michelle L. (b)(6)@irs.gov>, Reynolds Jodie M <(b)(6)@irs.gov>
Cc: Myers, Baylor <Baylor.Myers@treasury.gov>
Subject: RE: Post inbound

Please let us know when you have a cleared statement. Thank you.

From: Lemons Terry L (b)(6)@irs.gov>
Date: April 14, 2020 at 10:13:34 PM EDT
To: (b)(6) Treasury @treasury.gov>, Eldridge, Michelle L. <(b) (6) irs.gov>, Reynolds Jodie M <(b) (6) irs.gov>
Cc: Crowley, Monica (b)(6)@treasury.gov>
Subject: RE: Post inbound

Copy. Trying to clear a statement here right now.

From: Treasury (b)(6) @treasury.gov Treasu au(6) @treasury.gov>
Date: Tuesday, Apr 14, 2020, 9:52 PM
To: Lemons Terry L (b)(6)@irs.gov>, Eldridge Michelle L <(b)(6)@irs.gov>, Reynolds Jodie M <(b) (6) irs.gov>
Cc: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Subject: Re: Post inbound

Terry,

(b)(5) Deliberative Process Privilege

Happy to discuss further Treasury (b)(6)

From: Lemons Terry L <(b)(6)@irs.gov>
Date: April 14, 2020 at 7:51:59 PM EDT
To: (b)(5) Treasury treasury.gov>, Eldridge, Michelle L. (b)(6)@irs.gov>, Reynolds Jodie M <(b) (6) irs.gov>
Subject: Post inbound

(b)(5) Treasury I just heard from Jodie about a sensitive Post inbound from Lisa Rein that may be headed your way involving the EIP paper checks and signatures. She may be calling over there if she hasn't yet. Assessing here – Treasury (b)(5)

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Tue 4/14/2020 9:49:35 PM (UTC)
Subject: RE: dates

(b)(5) Deliberative Process Privilege

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 5:45 PM
To: Colbert Amalia C (b)(6) irs.gov>
Subject: RE: dates

Yes, unless they need to see it before then.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 5:38 PM
To: Myers, Baylor (b)(6) @treasury.gov>
Subject: RE: dates

Monday 4/20?
(**after** Notices are in the mail and received by taxpayers as early as 4/17?)

Just confirming my understanding.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 5:29 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Re: dates

Let's share on Monday as that's consistent with checks too.

From: Colbert Amalia C <(b) (6) irs.gov>
Date: April 14, 2020 at 5:26:49 PM EDT
To: Myers, Baylor (b)(6) @treasury.gov>
Subject: dates

First printing date of Notices is 4/16; could be received in an actual mailbox as early at 4/17.

To: Colbert Amalia C[(b) (6) irs.gov]
From: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Tue 4/14/2020 5:46:39 PM (UTC)
Subject: RE: Following up

Just tried you.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 1:39 PM
To: Myers, Baylor <Baylor.Myers@treasury.gov>
Subject: FW: Following up

Let me know if you have a minute to talk live.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 12:59 PM
To: Lemons Terry L <(b) (6) irs.gov>; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C [(b)(6)]@irs.gov>
Subject: RE: Following up

None on my end. Thanks.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:47 AM
To: Myers, Baylor [(b)(6)]@treasury.gov>; Crowley, Monica [(b)(6)]@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: RE: Following up

Baylor / Monica – wanted to make you aware there's a Hill request to see the Notice came. Request was sent to our Leg Affairs office last night from House Appropriations staff, with a copy to Ways and Means staff.

Per the normal protocol on EIP issues, our Leg Affairs office sent this over to Treasury Legislative Affairs to respond. Fritz and Julia are on those emails.

This remains close hold over here. No one else in the Leg Affairs and Communications chains is aware of the Notice or the status. My understanding is the Notice is currently at the printer, awaiting specific information to be relayed about payments around 4/16 with printing and mailing to begin as early as Friday.

We will continue to refer inquiries over to your appropriate LA and PA shops. Please advise if any additional follow-up is needed.

Thanks.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 3:50 PM
To: Baylor.Myers@treasury.gov; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Following up

(b)(5) Deliberative Process Privilege

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Date: Sunday, Apr 12, 2020, 3:12 PM
To: Lemons Terry L [(b)(6)]@irs.gov>, Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: Re: Following up

(b)(5) Deliberative Process Privilege

From: Lemons Terry L <(b) (6) irs.gov>
Date: April 12, 2020 at 2:28:48 PM EDT
To: Myers, Baylor (b)(6)@treasury.gov>, Crowley, Monica (b)(6)@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: Following up

Baylor – following up on the discussion yesterday, if there's a need to have a call with the Secretary as you mentioned, you can reach out to Lia or the Commissioner to schedule.

Thanks.

To: Colbert Amalia C[(b) (6) irs.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Tue 4/14/2020 5:23:16 PM (UTC)
Subject: RE: Following up

Sorry I meant *Baylor. Too much multi-tasking!

From: Colbert Amalia C [(b)(6) irs.gov>
Sent: Tuesday, April 14, 2020 1:22 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Following up

I didn't even know Fritz was on the weekend calls, I thought it was just Baylor and Monica. Please give me a call so that I know exactly where those calls left off so I can pick them up directly.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 1:15 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Following up

Fritz made it pretty clear what the next step was when I talked to him over the weekend. If you want to give this a shot by calling him, I'd recommend that.

Based on what I'm seeing, I don't see any indication of a traditional comm strategy on this. And perhaps it could be to leave it to us and the Commissioner to deal with.

In that case, I fear that when the issue arises in a public setting, their response will be that Treasury consulted with the IRS Commissioner and Chief Counsel, and the IRS agreed the approach taken with the Notice was legal and within the guidelines of the legislation. Or something along those lines.

From: Colbert Amalia C [(b)(6) @irs.gov>
Sent: Tuesday, April 14, 2020 1:09 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Following up

I just was hoping someone could talk to someone directly. I am happy to jump in and call Fritz or Monica... Baylor can be pulled in (but seems first should be Treasury PA needs to be running/developing a plan asap – in coordination w/their LA shop.) Happy to chat if easier.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 1:06 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Following up

That Treasury needs to take ownership of this? I anticipate he will say that this is a discussion between the Commissioner and the Secretary. Any thoughts on how to deal with that?

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 1:03 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: FW: Following up

Can you call Monica or someone or Fritz asap. To expound upon the discussion from the weekend.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 12:59 PM
To: Lemons Terry L <(b) (6) irs.gov>; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Following up

None on my end. Thanks.

From: Lemons Terry L (b)(6)@irs.gov>
Sent: Tuesday, April 14, 2020 11:47 AM
To: Myers, Baylor (b)(6)@treasury.gov>; Crowley, Monica (b)(6)@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: RE: Following up

(b)(5) Deliberative Process Privilege

Thanks.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 3:50 PM
To: Baylor.Myers@treasury.gov; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C (b)(6)@irs.gov>
Subject: RE: Following up

Treasury (b)(5)

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Date: Sunday, Apr 12, 2020, 3:12 PM
To: Lemons Terry L (b)(6)@irs.gov>, Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: Re: Following up

Treasury (b)(5)

From: Lemons Terry L (b)(6)@irs.gov>
Date: April 12, 2020 at 2:28:48 PM EDT
To: Myers, Baylor (b)(6)@treasury.gov>, Crowley, Monica (b)(6)@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: Following up

Baylor – following up on the discussion yesterday, if there's a need to have a call with the Secretary as you mentioned, you can reach out to Lia or the Commissioner to schedule.

Thanks.

To: Colbert Amalia C[(b) (6) irs.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Tue 4/14/2020 5:01:55 PM (UTC)
Subject: RE: Ways and Means

I think she got confused in the middle of this – when Treas pushed back.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 12:58 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Ways and Means

I thought we talked about Amy NOT sending this around... and starting this chain...

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 12:30 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne (b)(6)@irs.gov>; Rettig Charles P (b)(6)@irs.gov>
Subject: RE: Ways and Means

Yes, I did earlier. They haven't responded.

On the email thread below, Amy's team sent the Hill request to TLA. TLA then sent it back to us to handle - I don't think everyone in the TLA shop is aware of the situation.

I've shared with Treasury we will continue sending these types of requests to them.

Will let you know when I hear more.

From: Rettig Charles P <(b) (6) irs.gov>
Date: Tuesday, Apr 14, 2020, 12:23 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>, Rettig Charles P (b)(6)@irs.gov>
Subject: FW: Ways and Means

Terry,

See below, you should follow up on your earlier discussion of April 10 with Treasury PA about them pro-actively sharing the existence of their letter through Treasury or their other channels.

I think Treasury PA / Treasury Leg Affairs should respond to W&M request (perhaps Treas. Leg Affairs didn't know it is a Treasury letter notice rather than an IRS notice).

From: Grant Dianne <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:43 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Subject: FW: Ways and Means

Ken: Assume letters either haven't gone in the mail or some are in the mail but haven't been delivered. May want to mention on the 5pm call that W&M has requested a copy of the notice.

From: Klonsky Amy E <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:35 AM
To: Grant Dianne <(b) (6) irs.gov>; Desmond Michael J [redacted](b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6))irs.gov>
Subject: Ways and Means

Good morning.

As a follow-up to the request on the number of files we sent to BFS, W&M Democrat staff asked if they could see a "copy of the letter that has gone out (guessing it has or soon will be) to tell eligible taxpayers that a payment has been deposited into their account? Needless to say, no taxpayer information – just the letter."

Staff also asked: "How many of these letters will go out on the payments made in the first round (this weekend)? (1 letter each, now, correct?)."

My understanding, based on earlier correspondence, was to refer these inquiries to Treasury. I looped in Treasury LegAff, who looped in BFS, who pointed back at us. How shall I respond?

To: Lemons Terry L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:21:52 PM (UTC)
Subject: RE: Word Doc Version

Baylor seems to have you as point person, w/Monica, at least on drafts, so I just want to make sure if Ken/David have questions or graphic needs that you can run them down. (ie w/Monica if needed).

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:14 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sounds like there's conversations taking place with others on this. Mike, etc. Can serve as a conduit to share, but certainly don't have the full picture.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:11 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Just need you to confirm you have all future actions w/graphic on this.... I think you do as the go between w/monica... I am just trying to triple check that ken/David immediately get what they need on this. Tx.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 11:53 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry – we crossed mid-stream. And Outlook is acting up...

From: Colbert Amalia C (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 11:33 AM
To: Lemons Terry L <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P (b)(6)@irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne (b)(6)@irs.gov>
Subject: FW: Word Doc Version
Importance: High

Team- see attached.
Terry – if you already forwarded, apologies for any duplication. Just trying to keep this moving. Terry, I presume you continue to be point w/Baylor or Monica.

Please confirm.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Patricia.McLaughlin@treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

To: Colbert Amalia C[(b) (6) irs.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Fri 4/10/2020 4:13:56 PM (UTC)
Subject: RE: Word Doc Version

Sounds like there's conversations taking place with others on this. Mike, etc. Can serve as a conduit to share, but certainly don't have the full picture.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 10, 2020 12:11 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Just need you to confirm you have all future actions w/graphic on this.... I think you do as the go between w/monica... I am just trying to triple check that ken/David immediately get what they need on this. Tx.

From: Lemons Terry L (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 11:53 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Word Doc Version

Sorry – we crossed mid-stream. And Outlook is acting up...

From: Colbert Amalia C (b)(6)@irs.gov>
Sent: Friday, April 10, 2020 11:33 AM
To: Lemons Terry L <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Colbert Amalia C <(b) (6) irs.gov>; Grant Dianne (b)(6)@irs.gov>
Subject: FW: Word Doc Version
Importance: High

Team- see attached.
Terry – if you already forwarded, apologies for any duplication. Just trying to keep this moving. Terry, I presume you continue to be point w/Baylor or Monica.

Please confirm.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 11:25 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Colbert Amalia C (b)(6)@irs.gov>; Patricia.McLaughlin@treasury.gov; Monica.Crowley@treasury.gov
Subject: Fwd: Word Doc Version

Ready to go. Call with questions.

To: Lough Sunita B[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Tribiano Jeffrey J[(b)(6)@irs.gov]; Desmond Michael J[(b)(6)@irscounsel.treas.gov]; Lemons Terry L[(b)(6)@irs.gov]; Grant Dianne[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
Sent: Thur 4/9/2020 8:05:42 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Mike – will you have an

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:52 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I thought we were going to not change the text of the letter re how the payment was sent. We were going to put the direct deposit/check/card as a footnote.

Plus, do we want the info on the top left (IRS letterhead) and the phone #s. etc.

Sorry – we are back to this morning. I may be missing something.

Sunita
Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 3:47 PM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Desmond Michael J (b)(6)@irscounsel.treas.gov>; Lemons Terry L <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Bumping back up to the top. We need to know the graphic for the letter head and envelope. Asking for Treasury to provide. Attached is the draft on the approved notice. Need today if possible

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Date: Thursday, Apr 09, 2020, 9:42 AM
To: Corbin Kenneth C <(b) (6) irs.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B (b)(6)@irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Alito David P <(b) (6) irs.gov>, Grant Dianne (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

An alternative would be to leave the text as is but follow the model of our draft Notice 1444, which had boxes in the upper right hand corner for amount and method of payment. The language of the text would stay the same, with that information added or included in a header/footer, etc.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 9:32 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

So we will make that modification. Do we need to go back through to notify Treasury? It is minor but I know everything matters.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Desmond Michael J (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 9, 2020 9:18 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: Lough Sunita B (b)(6)@irs.gov>; Tribiano Jeffrey J (b)(6)@irs.gov>; Alito David P (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Ken,

The sentence Bill Moses suggests aligns better with the text of the statute if there is any flexibility to make that change. If the language is not flexible, there are other considerations that we can evaluate and discuss.

Mike

From: Corbin Kenneth C
Sent: Thursday, April 09, 2020 8:54 AM
To: Desmond Michael J; Rettig Charles P
Cc: Lough Sunita B; Tribiano Jeffrey J; Alito David P; Grant Dianne
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

We are changing this one sentence in the notice to provide the method of payment as interchangeable depending on the taxpayer. If the first sentence meets the statutory requirement we can leave as presented in the final letter. The question is does the first sentence meet the requirement of the law. If yes, we will leave as approved from Treasury.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Moses William A <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 8:32 AM
To: Corbin Kenneth C <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Just to be clear. We are replacing:

You will receive this money by direct deposit, check, or pre-paid, debit card, depending on your information on file with the IRS or other government agencies. -with-

You will receive this money by [Direct Deposit or Check/Card] based on your information on file with the IRS or other government agencies.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:23 PM
To: Moses William A <(b) (6) irs.gov>; Simon Susan <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Final approved letter. Need to be translated. Let's talk.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Rettig Charles P (b)(6) @irs.gov>
Date: Wednesday, Apr 08, 2020, 6:19 PM
To: Lemons Terry L (b)(6) @irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Tribiano Jeffrey J <(b) (6) irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lemons Terry L(b) (6) irs.gov]
Sent: Thur 4/9/2020 3:39:05 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Updated verbiage to T

From: Colbert Amalia C (b)(6) irs.gov>
Sent: Thursday, April 9, 2020 11:07 AM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
Importance: High

Terry – please confirm w/Monica Crowley asap that this letter will be on WH letterhead and in WH envelopes. While it's clear from the new notice that this is the direction, we will need WH graphics to send to the printer, etc. Need help moving that forward so that we can work those specifics *immediately*.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness.

Tx – lia

From: Lemons Terry L (b)(6)@irs.gov>
Sent: Wednesday, April 8, 2020 7:53 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>; Lough Sunita B (b)(6)@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

A very quick response back from Monica:

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L <(b) (6) irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Hi Terry,

This is to be issued in lieu of the IRS Notice you shared earlier. If we need to include the form of payment, I could restructure that sentence to accommodate that input. But this is the Notice the President and Secretary have approved to go out per the Statute.

Thank you.

From: Lemons Terry L
Sent: Wednesday, April 8, 2020 7:46 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I've followed up with Monica seeking clarification.

Also, does the printer even have the capability to insert the dollar amount or the IRS telephone number in the indicated locations in

the letter? Or would that require additional modifications?

I will let you know when I hear more.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J [redacted](b)(6)@irs.gov>; Corbin Kenneth C [redacted](b)(6)@irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; [redacted](b)(6) Treasury treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Colbert Amalia C [(b)(6)]irs.gov]
From: Grant Dianne [(b)(6)]@irs.gov]
Sent: Thur 4/9/2020 1:50:41 PM (UTC)
Subject: RE: Letter From POTUS

Yes 317-4078

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Thursday, April 09, 2020 9:49 AM
To: Grant Dianne <(b) (6) irs.gov>
Subject: RE: Letter From POTUS

Yep; will make time. Off this call by 10:00. Are you free then?

From: Grant Dianne [(b)(6)]@irs.gov>
Sent: Thursday, April 9, 2020 9:34 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Letter From POTUS

Do you have a few minutes to talk?

To: Lough Sunita B[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]
Sent: Tue 3/31/2020 2:07:33 PM (UTC)
Subject: FW: Stimulus Notice Draft and Naming Convention of payment
.docx

Sunita – you have discussed before not advertising for IRS to call. Believe you may have suggested removing the phone number from top right. Is there a reason not to do that here?

From: Corbin Kenneth C [(b)(6)]@irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Lough Sunita B [(b)(6)]@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

Attached is the draft of the notice that is required to be sent per the legislation. We are requesting edits to the notice today, but understand that the STM will want to review. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500**| Fax Number 855-863-8342

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Payment

What you need to know
The U.S. Department of the Treasury issued you a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at www.irs.gov/coronavirus or by using the "Where's My Stimulus" application on your smart device.

Your recovery rebate payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your recovery rebate payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any recovery rebate payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your recovery rebate payment, you don't need to call or take any action.

If you haven't received your recovery rebate payment, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.
For more information about how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***[HYPERLINK "http://www.irs.gov/" \h]*** *or the "Where's My Stimulus?" Application.*

To: David.Kautter@treasury.gov[David.Kautter@treasury.gov]; Colbert Amalia C|(b) (6) irs.gov]
Cc: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
From: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Fri 4/24/2020 6:38:33 PM (UTC)
Subject: RE: notices

Thanks.
Monica – please share with WH.

From: Kautter, David <(b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 2:20 PM
To: Myers, Baylor <(b)(6)@treasury.gov>; Colbert, Amalia <(b) (6) irs.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

(b)(5) Deliberative Process Privilege

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 2:11 PM
To: Kautter, David <(b)(6)@treasury.gov>; Colbert, Amalia <(b) (6) irs.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

Got it. (b)(5) Treasury

From: Kautter, David <(b)(6)@treasury.gov>
Date: April 24, 2020 at 2:03:14 PM EDT
To: Myers, Baylor <(b)(6)@treasury.gov>, Colbert, Amalia <(b)(6)@irs.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

The reason the notice was held until Tuesday (4/22) was that the first checks did not go in the mail until late on the evening of Saturday, April 18th. We did not want taxpayers to receive a notice saying a payment had been made to them before they actually received their payment.

From: Myers, Baylor <(b)(6)@treasury.gov>
Sent: Friday, April 24, 2020 1:22 PM
To: Colbert, Amalia <(b)(6)@irs.gov>; Kautter, David <(b)(6)@treasury.gov>
Cc: Crowley, Monica <(b)(6)@treasury.gov>
Subject: RE: notices

Dave – could you please explain the reason for the holding? (b)(5) Treasury

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, April 24, 2020 1:18 PM
To: Myers, Baylor <(b)(6)@treasury.gov>
Subject: notices

To your question, we did not incur any additional printing costs *due to the change in the notice* (we did not submit to printer until we had the final, approved version).

For your awareness: An additional cost was incurred for *holding* the notice @ approximately 50K per day. At a cost of Friday (4/17) through Tuesday (4/22), the total is $250K estimated cost.

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Cc: Colbert Amalia C (b)(6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/23/2020 5:23:16 PM (UTC)
Subject: see attached - notice
_.pdf

Baylor – the attached is the final notice (2 sided: English/Spanish) the vendors are working with. Please advise if this meets your request or if you need anything additional.

(this notice/template does have 4/15 on it, but I believe you could cover that if that date needs to be covered... unsure if that's an issue on your end or not...).

To: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
Cc: David.Kautter@treasury.gov[David.Kautter@treasury.gov];
Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov];
Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov]; Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
From: Lemons Terry L(b) (6) irs.gov]
Sent: Thur 4/9/2020 9:00:18 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – sharing some additional information on this. Mike Desmond discussed with Treasury General Counsel at 430 that this Notice could be printed on White House letterhead.

We need to get the White House graphics as soon as possible given the deadline.

Also, just a reminder that we will need to do a Spanish-language version of the letter on the back of the Notice.

Thanks.

From: Lemons Terry L
Sent: Thursday, April 9, 2020 12:28 PM
To: 'Monica.Crowley@treasury.gov' <Monica.Crowley@treasury.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

Thanks, Terry

From: Colbert Amalia C (b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317 (b)(6)

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Fri 4/10/2020 7:54:20 PM (UTC)
Subject: RE: Return address should be IRS per Treasury GC

Acknowledged.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Friday, April 10, 2020 3:53 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Return address should be IRS per Treasury GC

J. BAYLOR MYERS
DEPUTY CHIEF OF STAFF
o: 202-622-(b)(6) | c: (b)(6)
U.S. Department of the Treasury, Washington, D.C. 20220

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
From: Colbert Amalia C [(b)(6)]irs.gov]
Sent: Fri 4/10/2020 12:56:21 AM (UTC)
Subject: RE: Word Doc Version

Acknowledged.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Date: Thursday, Apr 09, 2020, 8:44 PM
To: Lemons Terry L [(b)(6)]@i
Cc: Treasury (b)(6) @treasury.gov <[(b)(6)]@treasury.gov>, Colbert Amalia C <[(b)(6)]@irs.gov>, Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>, David.Kautter@treasury.gov <(b) (6) /treasury.gov>
Subject: Re: Word Doc Version

I spoke with Terry. This is not final. Please do not distribute.

From: Myers, Baylor [(b)(6)]@treasury.gov>
Date: April 9, 2020 at 8:03:48 PM EDT
To: Lemons, Terry L <[(b)(6)]@irs.gov>
Cc: (b)(6) Treasury treasury.gov>, Colbert, Amalia <(b) (6) irs.gov>, Crowley, Monica <[(b)(6)]@treasury.gov>, Kautter, David [(b)(6)]@treasury.gov>
Subject: Fwd: Word Doc Version

Please see attached. Call with questions.

From: Lyons, Derek S. EOP/WHO <[(b)(6)]@who.eop.gov>
Date: April 9, 2020 at 8:01:44 PM EDT
To: Callanan, Brian [(b)(6)]@treasury.gov>, Myers, Baylor [(b)(6)]@treasury.gov>
Subject: RE: Word Doc Version

** **Caution:** External email. Pay attention to suspicious links and attachments. Send suspicious email to suspect@treasury.gov **

See attached

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Thursday, April 9, 2020 6:29 PM
To: Lyons, Derek S. EOP/WHO <Derek.S.Lyons@who.eop.gov>
Subject: Word Doc Version

Please see attached.

To: Lemons Terry L [(b)(6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:24:55 PM (UTC)
Subject: RE: revised

Yep. Go. Tx.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:23 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: revised

Lia – ok here's the revised. I made a few adjustments on your message below – just for style (spelled out w/, capitalized Lia.)
Here's what I'd send:

**

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

Thanks, Terry

From: Colbert Amalia C [(b)(6)@irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b)(6)

To: Lemons Terry L[(b) (6) irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:19:00 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I think you can just forward along w/o the thread. I can't tell if you changed anything (when you mention see if this works, I wasn't sure if there was an edit there)..

I would suggest you not say "Please let us know if any further questions." I would suggest saying "Please let me know when we can discuss graphics or if you have a file you can simply share w/me for the printer. That is urgently needed to keep the printing moving at the pace required by the statute".

Or something like that.

From: Lemons Terry L (b)(6) irs.gov>
Sent: Thursday, April 9, 2020 12:14 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

See if this works. Would send on top of the thread below. Or I can just simply forward your message along without the thread.

Monica – sharing a message from our Chief of Staff on the Notices. Please let us know if any further questions.

From: Colbert Amalia C (b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice w/the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317- (b)(6)

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L (b)(6) @irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

(b)(5) Deliberative Process Privilege

Thank you.

From: Lemons Terry L <(b) (6) irs.gov>
Date: April 8, 2020 at 7:42:53 PM EDT
To: Crowley, Monica (b)(6) @treasury.gov>, Rettig Charles P <(b) (6) irs.gov>
Cc: Kautter, David (b)(6) @treasury.gov>, Morgenstern, Brian (b)(6) @treasury.gov>, (b)(6) Treasury (b)(6) Treasury @treasury.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – I'm sharing a couple of questions and points of clarification about the letter:

- Would this replace the Notice we shared earlier in English and Spanish (attached)? Or would this letter accompany the IRS Notice? Or is this something else?
- The CARES Act includes a requirement to indicate to the taxpayer how the deposit was made. This letter doesn't have that specificity.
- There may be some technical issues with the format of this letter as far as being able to print the dollar amount and the IRS phone number at the indicated locations. We are doing a quick check on that, but it could be an issue.

Thanks,
Terry

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Grant Dianne [(b)(6)]@irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Thur 4/9/2020 3:02:04 PM (UTC)
Subject: RE: Letter From POTUS

CIR wants WH letterhead

From: Grant Dianne <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 11:02 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Letter From POTUS

Ken likes the idea of using Treasury letterhead to send this letter.

To: Grant Dianne [(b)(6)@irs.gov]
From: Colbert Amalia C[(b) (6) irs.gov]
Sent: Fri 3/27/2020 10:34:40 PM (UTC)
Subject: RE: are you still around?

I was on the call and I heard the discussion and i am looking for a way around it.

Which I guess there isn't any...I want to tell tps it's in their account (meet the intent of the legislation), I just don't want to be the one to have to do it especially if they're filing via preparers or others who could (perhaps) easily tell tps they've been notified on behalf of them...
I get it. Can't happen. Sometimes you just can't build a better boat...

From: Grant Dianne <(b)(6)@irs.gov>
Date: Friday, Mar 27, 2020, 6:10 PM
To: Colbert Amalia C <(b)(6)@irs.gov>
Subject: RE: are you still around?

Were you on the 12:30 STM call? STM asked about sending letter to tp's telling them their stimulus has been deposited into their account. In addition, the statute {cause the President has now signed the bill] says " not later than 15 days after the date on which the payment is distributed, a notice shall be sent by mail to the tp's address". So we have to mail. That would be our answer to any media headline or reporter's question – Congress mandated the mailing of a notice.

Still happy to have a call on Monday.

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 5:19 PM
To: Grant Dianne <(b) (6) irs.gov>
Subject: RE: are you still around?

Maybe we could quick connect Monday morning. I have stupid questions about mailing all the letters. Feel a headline coming: "IRS wastes half of stimulus money on postage, 12 years after 2008 stimulus IRS still has to mail letters to taxpayers."

And maybe only a small percentage are getting letters but you can't tell that from terry's press release...

Just wondered if there had been brainstorming about letting paid preparers tell the tp's the money was there or the software companies, or the trusted transmitters or anyone, but I haven't been on calls so that's why it's a stupid question I am sure...

...but I thought maybe you could talk me through it for five minutes or 10 minutes on Monday morning.

Certainly not urgent. Hang in there, you were juggling a ton. Have a lot of wine this weekend!

From: Grant Dianne <(b) (6) irs.gov>
Date: Friday, Mar 27, 2020, 5:13 PM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: are you still around?

Yes but on 5pm call

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Friday, March 27, 2020 5:10 PM
To: Grant Dianne [(b)(6)@irs.gov>
Subject: are you still around?

From: (b)(6) @treasury.g (b) (6) @treasury.gov (b) (6) @treasury.gov>]
Location: Secretary's Large Conference Room/DIAL-IN: (b)(6)
Importance: Normal
Subject: Meeting/Conference Call Re: Checks
Start Time: Fri 3/27/2020 4:30:00 PM (UTC)
End Time: Fri 3/27/2020 5:00:00 PM (UTC)
Required Attendees: (b)(6) @treasury.gov; David.Kautter@treasury.gov; David.Lebryk@treasury.gov; (b)(6) Treasury reasury.gov; Rettig Charles P; Adam.Lerrick@treasury.gov; Lough Sunita B; Gregory.Till@treasury.gov; Corbin Kenneth C

DIAL-I (b)(6)
CODE:

Manifest:
Secretary Mnuchin
Dave Kautter
Dave Lebryk
Greg Till
Adam Lerrick

IRS:
Commissioner Chuck Rettig
Sunita Lough
Ken Corbin

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Cc: Amalia Colbert (b)(6) irs.gov]
Sent: Thur 4/23/2020 5:22:24 PM (UTC)
Subject: see attached - notice
_.pdf

Baylor – the attached is the final notice the vendors are working with. Please advise if this meets your request or if you need anything additional.

(this notice/template does have 4/15 on it, but I believe you could cover that if that date needs to be covered...

(b)(5) Deliberative Process Privilege

Treasury (b)(5)

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $ _____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

A_73112.indd 1 4/14/20 2:30 PM
Color: Black
Lot: A_73112.p1.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width: 8 Page Height: 10.5
EIP-00217305

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran pais experimenta un desafio económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del dia para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

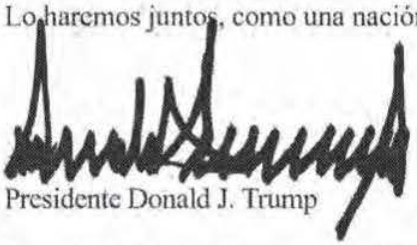
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $_____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más---y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

A_73112.indd 2 4/14/20 2:30 PM
Color: Black
Lot: A_73112.p2.pdf Job Name: 73112 GPO
Date: Apr-14-2020 TIME: 14:32:23 Page Width: 8 Page Height: 10.5

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]; Lemons Terry L|(b) (6) irs.gov]
Cc: Frederick.Vaughan@treasury.gov[Frederick.Vaughan@treasury.gov]; Daniel.Kowalski@treasury.gov[Daniel.Kowalski@treasury.gov]
Sent: Tue 4/14/2020 6:05:46 PM (UTC)
Subject: RE: Following up

Acknowledged. Thanks - lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317 (b)(6)

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 2:02 PM
To: Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L <(b) (6) irs.gov>
Cc: Frederick.Vaughan@treasury.gov; Daniel.Kowalski@treasury.gov
Subject: RE: Following up

Treasury's Office of Legislative Affairs will handle this item. Thanks!

From: Colbert Amalia C <(b)(6) irs.gov>
Sent: Tuesday, April 14, 2020 1:39 PM
To: Myers, Baylor (b)(6) @treasury.gov>
Subject: FW: Following up

Let me know if you have a minute to talk live.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Tuesday, April 14, 2020 12:59 PM
To: Lemons Terry L <(b) (6) irs.gov>; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C (b)(6) @irs.gov>
Subject: RE: Following up

None on my end. Thanks.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 11:47 AM
To: Myers, Baylor <(b)(6) @treasury.gov>; Crowley, Monica <Monica.Crowley@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: RE: Following up

(b)(5) Deliberative Process Privilege

From: Lemons Terry L <(b)(6) @irs.gov>

Sent: Sunday, April 12, 2020 3:50 PM
To: Baylor.Myers@treasury.gov; Monica.Crowley@treasury.gov
Cc: Colbert Amalia C (b)(6)@irs.gov>
Subject: RE: Following up

(b)(5) Deliberative Process Privilege

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Date: Sunday, Apr 12, 2020, 3:12 PM
To: Lemons Terry L <(b) (6) irs.gov>, Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Cc: Colbert Amalia C <(b) (6) irs.gov>
Subject: Re: Following up

Treasury (b)(5)

From: Lemons Terry L <(b) (6) irs.gov>
Date: April 12, 2020 at 2:28:48 PM EDT
To: Myers, Baylor <Baylor.Myers@treasury.gov>, Crowley, Monica <Monica.Crowley@treasury.gov>
Cc: Colbert, Amalia <(b) (6) irs.gov>
Subject: Following up

Baylor – following up on the discussion yesterday, if there's a need to have a call with the Secretary as you mentioned, you can reach out to Lia or the Commissioner to schedule.

Thanks.

To: Lemons Terry L [(b)(6) irs.gov]
Sent: Tue 4/14/2020 2:42:06 PM (UTC)
Subject: RE: Follow-up

None that I am aware of. Your discussion is the last one..
(other than you saw the traffic from the weekend... where we confirmed that IRS leadership that we had consensus – per Baylor's email ask on this – that we completely see Treasury needing to take point on this and IRS not feeling like they have any role in the comms around the notices.

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:37 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: RE: Follow-up

I think that makes sense. Just covered the first point with Leg Affairs. On the second point, have there been any discussions with Treasury I need to be aware of before I send the message to Baylor and Monica?

From: Colbert Amalia C [(b)(6)]@irs.gov>
Sent: Tuesday, April 14, 2020 10:30 AM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: Follow-up

As long as our leg. Affairs didn't shoot it around on email for action... (ie sending to wage team...Dianne...others...) We need to ensure Treasury takes point w/o putting anything in motion on our end.

I would suggest we also directly loop Baylor/Monica, as this would seem to followup your discussion w/them on Saturday. About their needing to get out there on this.

Thoughts?

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 10:27 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Subject: Follow-up

Lia – wanted to make you aware the first Hill request to see the Notice came in last night. Request was sent to our Leg Affairs office from House Appropriations Majority, with a copy to Ways and Means Majority.

Per the normal protocol on EIP, our Leg Affairs office sent this over to Treasury Legislative Affairs to respond.

Beyond myself, no one else in the Leg Affairs and Communications chains is aware of the Notice or status.

Please advise if any additional follow-up is needed.

Thanks.

To: Alito David P (b)(6) irs.gov]
Cc: Lough Sunita B(b) (6) irs.gov]; Corbin Kenneth C(b) (6) irs.gov]
Sent: Mon 4/13/2020 1:48:35 PM (UTC)
Subject: RE: Notice 1444 (EN/SP) Mailer Envelope Copy

From: Alito David P <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 9:06 AM
To: Colbert Amalia C <(b) (6) irs.gov>
Cc: Lough Sunita B <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Notice 1444 (EN/SP) Mailer Envelope Copy

Lia,

My takeaway from Friday 10:30 call was that the decision Mike came back with from Treasury was that we will not add a WH logo to the envelope nor the address and that IRS would use our traditional envelope for mailing. There have been a lot of back and forth and want to be sure this is the final guidance. If so, we will use the Austin address so any undelivered mail will come back to a single location. Attached are the versions of the envelopes that would be used. If these need to be cleared or if there is a change please advise. Thanks!

To: Lough Sunita B[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Tribiano Jeffrey J[(b)(6)@irs.gov]
Cc: Rettig Charles P[(b) (6) irs.gov]
Sent: Sun 4/12/2020 4:33:30 PM (UTC)
Subject: RE: Update

Yep. Good. This was the hope. I'll reconnect w/Terry and if any discussion is needed w/STM we can

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 11:02 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Update

Agree.

From: Rettig Charles P <(b) (6) irs.gov>
Date: Sunday, Apr 12, 2020, 10:37 AM
To: Tribiano Jeffrey J <(b) (6) irs.gov>, Colbert Amalia C <(b) (6) irs.gov>, Lough Sunita B <(b) (6) irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>
Subject: RE: Update

Absolutely, Treasury created the entire Letter Notice in response to the previous draft IRS Notice that had been provided for their approval.

Best,
Chuck

Charles P. Rettig | 202.317.7070 | (b) (6) @IRS.gov
Commissioner | Internal Revenue Service
1111 Constitution Avenue, N.W.
Washington, D.C. 20024

From: Tribiano Jeffrey J [(b)(6)]@irs.gov>
Sent: Sunday, April 12, 2020 10:32 AM
To: Colbert Amalia C <(b) (6) irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>; Lough Sunita B [(b)(6)]@irs.gov>
Subject: RE: Update

I am in agreement. This is a Treasury notice.

JJT

From: Colbert Amalia C <(b) (6) irs.gov>
Sent: Sunday, April 12, 2020 10:11 AM
To: Rettig Charles P <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>
Subject: FW: Update

Team – see below from Terry. We have previously discussed/touched on this, but Terry and I talked yesterday. This is re: Treasury owning messaging on Notice. Baylor looking for Agency leadership consensus that our preference is to have Treasury own this messaging. This would appear to make sense as it then leaves IRS out of the answering of questions around this notice, and will push those inbounds and the framing of that messaging towards Treasury and perhaps WH – as would seem to be the appropriate location for comms around this given the President's direction on the notice so far).

Commissioner – this may take a discussion w/you and STM (see below from Baylor) so if you want to discuss first, we can do that in small team tomorrow.

From: Lemons Terry L (b)(6) irs.gov>
Sent: Saturday, April 11, 2020 5:51 PM
To: Colbert Amalia C (b)(6) @irs.gov>
Subject: Update

So dropped an email to Monica earlier asking if we could touch base at some point. Got a call back a short time later from Baylor, who then patched in Monica.

I shared with them 1) that the risk for a leak is rapidly increasing this weekend as the Notice moves downstream toward printing. More people are seeing it, including union members who could ultimately share with press or the Hill. 2) To be prepared for that probability of a leak and whether they want to consider pro-actively sharing the existence of the letter through Treasury or other channels before a leak occurs. I also said that scenario could simplify things from our standpoint.

Following that, Baylor asked if that was the consensus view of the agency leadership (the Treasury ownership of message). I said I'd discussed with you and thought others shared the view. He said this would require consensus among our leadership and a Commissioner to Secretary discussion. I said I would relay that message along.

Let me know if you want to discuss further.

To: Lough Sunita B[(b) (6) irs.gov]; Grant Dianne[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Rettig Charles P[(b) (6) irs.gov]; Desmond Michael J[(b)(6)]@irscounsel.treas.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Lemons Terry L[(b) (6) irs.gov]
Sent: Thur 4/9/2020 4:48:34 PM (UTC)
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Looping. Terry will update w/response and keep Ken looped w/any graphics updates from Monica. If we need to schedule a call to discuss, please advise and I will set up a quick touchpoint. Tx. Lia

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 9, 2020 12:28 PM
To: Monica.Crowley@treasury.gov
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

Thanks, Terry

From: Colbert Amalia C <(b)(6) irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b)(6)

To: Lemons Terry L [(b)(6) irs.gov]
Sent: Thur 4/9/2020 3:49:51 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice w/the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Tx – lia

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 7:53 PM
To: Rettig Charles P <(b) (6) irs.gov>
Cc: Colbert Amalia C [(b)(6)]@irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

A very quick response back from Monica:

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 7:50 PM
To: Lemons Terry L [(b)(6)]@irs.gov>; Rettig Charles P [(b)(6)]@irs.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; [(b)(6) Treasury] treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

(b)(5) Deliberative Process Privilege

From: Lemons Terry L
Sent: Wednesday, April 8, 2020 7:46 PM
To: Rettig Charles P [(b)(6)]@irs.gov>
Cc: Colbert Amalia C [(b)(6)]@irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Corbin Kenneth C [(b)(6)]@irs.gov>; Lough Sunita B [(b)(6)]@irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

I've followed up with Monica seeking clarification.

Also, does the printer even have the capability to insert the dollar amount or the IRS telephone number in the indicated locations in the letter? Or would that require additional modifications?

I will let you know when I hear more.

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Wednesday, April 8, 2020 6:20 PM
To: Lemons Terry L [(b)(6)]@irs.gov>
Cc: Rettig Charles P <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>
Subject: FW: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry,

Can you coordinate with Monica and Ken - is this to replace the Notice that was in English and Spanish or go along with the Notice? If it's the Notice, it needs to also state where deposit occurred. Unsure how vendor prints this to distribute with specific information.

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P <(b)(6)@irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6)@treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]; Lemons Terry L [(b)(6)] irs.gov]
Sent: Fri 4/10/2020 9:30:23 PM (UTC)
Subject: FW: Word Doc Version

Mike, you mentioned this digital signature JPEG this morning, was somebody planning on sending that forward? We have the draft letter from Baylor that you have seen from David and Ken, but they never received a separate JPEG file.
Sounds like they're going to try to make it work, below from David, but believe folks left this morning thinking someone was going to send something. I have no information specifically on that, do you? If not I will follow up with Baylor.

Terry— i presume you have no update on this? I know you were copied below.

— PS, thinking out loud, were they really going to feel comfortable sending around a JPEG with the presidents signature? Was that your understanding from general counsel?

From: Alito David P <(b) (6) irs.gov>
Date: Friday, Apr 10, 2020, 4:56 PM
To: Colbert Amalia C [(b)(6)]@irs.gov>, Lemons Terry L [(b)(6)]@irs.gov>
Cc: Corbin Kenneth C [(b)(6)]@irs.gov>
Subject: FW: Word Doc Version

To: Alito David P[(b) (6) irs.gov]
Cc: Corbin Kenneth C[(b)(6) irs.gov]; Colbert Amalia C[(b) (6) irs.gov]
Sent: Fri 4/10/2020 7:57:52 PM (UTC)
Subject: RE: Word Doc Version

Yep. Just talked to Baylor at treasury and he 1.) confirmed there were 100 percent no additional changes since the version he shared earlier with the White House at top and 2.) advised they are looking for nothing else from us.
He asked me to reconfirm we understood using IRS return address, which I did.

From: Alito David P <(b) (6) @irs.gov>
Date: Friday, Apr 10, 2020, 3:50 PM
To: Colbert Amalia C <(b) (6) @irs.gov>
Cc: Corbin Kenneth C <(b)(6) @irs.gov>
Subject: RE: Word Doc Version

From: Corbin Kenneth C <(b) (6) irs.gov>
To: Lough Sunita B <(b)(6)@irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: OGE review
Sent: Sat, 11 Apr 2020 15:47:31 -0500

Okay makes sense

Internal Revenue Service | Office Number (470) 639-(b)(6) Fax Number 855-863-8342

From: Lough Sunita B <(b)(6)@irs.gov>
Date: Saturday, Apr 11, 2020, 4:03 PM
To: Corbin Kenneth C <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: RE: OGE review

Re-reading. I can ask Mike Desmond. We will probably first ask our Ethics folks in GLS.

Sunita
Sunita Lough

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Saturday, April 11, 2020 8:49 AM
To: Lough Sunita B <(b) (6) irs.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: OGE review

A few bumps from financial institutions this weekend but all seems good. The one thing I want to document and get for us on the

(b)(5) Deliberative Process Privilege

Is this something you can talk with CIR and others about and approach OGE that we are okay?

Internal Revenue Service | Office Number (470) 639-3500 | Fax Number 855-863-8342

To: Moses William A[(b)(6) irs.gov]; Simon Susan[(b) (6) irs.gov]
Cc: Alito David P[(b) (6) irs.gov]
Sent: Tue 3/31/2020 2:19:48 PM (UTC)
Subject: FW: Stimulus Notice Draft and Naming Convention of payment
.docx

Bill can you update the notice based on the decision on the naming convention.

Internal Revenue Service | Office Number **(470) 639-**(b)(6) Fax Number 855-863-8342

From: Rettig Charles P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 9:28 AM
To: Corbin Kenneth C <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Changing term for payment, I think the notice is great, very clear.

Use of SSNs is fine.

"The IRS team needs three additional decisions today." What is #3?

From: Corbin Kenneth C (b)(6)@irs.gov>
Sent: Tuesday, March 31, 2020 8:13 AM
To: Rettig Charles P <(b) (6) irs.gov>; Tribiano Jeffrey J <(b) (6) irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Grant Dianne (b)(6)@irs.gov>
Cc: Sieger Nancy <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) ; Gilpin Linda <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Haines Michelle C <(b) (6) irs.gov>
Subject: Stimulus Notice Draft and Naming Convention of payment
Importance: High

Good morning,
The IRS team needs three additional decisions today. In different communications the naming of payment has been inconsistent. We need an official decision for purposes of the Portal (Where's My XXXXX?) and title of the notice that the IRS will send. Please confirm a final decision on the name as either, the *Stimulus Payment* or the *Economic Impact Payment*.

Attached is the draft of the notice that is required to be sent per the legislation. We are requesting edits to the notice today, but understand that the STM will want to review. Some concepts to consider in the review process:

1. As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
2. Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
3. Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
4. Aligns with feedback from Secretary that we did not have to include payment amount
5. Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Circling back on the payment of paper checks in the first cycle and limiting the number of checks to 5M, as agreed last evening. The IRS explored different requirements from changing the AGI by increments to a flat AGI dollar amount each week and determined that to meet the April 9th date, the solution used in 2008 to issue by SSN can be completed. We need to confirm within the IRS that this solution is acceptable. A sample of how we would stagger the payments is below (Sample requirements):

	~~Direct Deposit Payments DDRC = 10 and EFT info present)~~	
~~Cycle~~	~~If the last two digits of your Social Security number are :~~	~~Your economic stimulus payment deposit should be sent to your bank account by:~~
~~17~~	~~00 – 20~~	~~April 29~~
~~18~~	~~21 – 75~~	~~May 06~~
~~19~~	~~76 – 99~~	~~May 13~~
	Paper Check (DDRC is not 10 and/or EFT is not present	
	If the last two digits of your Social Security number are	Your check should be in the mail by:
19??	00 –09	May 16
20??	10 – 18	May 23
21??	19 – 25	May 30
22??	26 – 38	June 6
23??	39 – 51	June 13
24??	52 – 63	June 20
25??	64 – 75	June 27
26??	76 – 87	July 4
27??	88 – 99	July 11

Looking for IRS leans this morning and then I will send this over to the Assistant Secretaries in Treasury for concurrence. Time is critical for us to stay on track for delivery. Thanks, did I say good morning? *

Internal Revenue Service | Office Number **(470) 639-3500** | Fax Number 855-863-8342

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Payment

What you need to know
The U.S. Department of the Treasury issued you a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at www.irs.gov/coronavirus or by using the "Where's My Stimulus" application on your smart device.

Your recovery rebate payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your recovery rebate payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any recovery rebate payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your recovery rebate payment, you don't need to call or take any action.

If you haven't received your recovery rebate payment, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.
For more information about how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***[HYPERLINK "http://www.irs.gov/" \h]*** *or the "Where's My Stimulus?" Application.*

Sent: Tue 3/31/2020 11:46:29 AM (UTC)
Subject: Stimulus Notice Draft and Naming Convention of payment
.docx

Good morning,
The IRS team needs two additional decisions today. In different communications are naming the *Stimulus Payment* the *Economic Impact Payment*.

Internal Revenue Service | Office Number **(470) 639-** (b)(6) Fax Number 855-863-8342

From: Alito David P <(b) (6) irs.gov>
Sent: Tuesday, March 31, 2020 7:38 AM
To: Corbin Kenneth C (b)(6) irs.gov>
Subject: FW: Stimulus Notice Draft & Approach - Input/Feedback requested
Importance: High

From: Moses William A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 7:13 PM
To: Simon Susan <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Alito David P <(b) (6) irs.gov>
Cc: Busby Virginia K <(b) (6) irs.gov>; Givens Teresa V (b)(6)@irs.gov>; Baker Rick L <(b) (6) irs.gov>; Manno Steven R <(b) (6) irs.gov>; Preston Christie A (b)(6)@irs.gov>
Subject: Stimulus Notice Draft & Approach - Input/Feedback requested
Importance: High

Good Afternoon,

Sharing draft of stimulus notice/approach for your review and comment.

In the interest of getting these notices out within 15 days of the payment file(s) going to BFS we streamlined the content and complexity of the notice.

- As was done in previous stimulus notice, "payment was issued as a direct deposit or check" is used, simplifying the data we provide to the vendor
- Is similar to prior stimulus notice and simplifies the data that we provide to Vendor
- Is short (1 page) straight forward and aligns with feedback we received from discussion with the Secretary to keep it clear and simple
- Aligns with feedback from Secretary that we did not have to include payment amount
- Minimizes the risk of sharing Pii and streamlining the process to obtain vendors.

Print and Mail:

- **Recommend using a self-mailer** (single sheet folded and sealed) with perforated tabs or other secure seal as we did for Notice 1377 in 2008.
  - We have approval from PGLD to use sealed self-mailer. Counsel will support if they confirm final solution is secure
- Will save ~3 days production time as it elimirates additional step of inserting letters in to envelopes. Reduces cost by ~ $750K

Contract/Vendor Support:

- Publishing has been working with GPO to identified vendors with a security clearance. We expect to have a response on cleared vendors who have the capacity to do this work by mid-week.
- We expect we will need multiple vendors to get the notices out timely and while some may have a clearance, we need to be ready to expedite the clearance process or obtain a waiver.
- The current process would take a **minimum of 30 days** (fingerprinting, background checks, etc.) per the HCO Personnel Security Office
  - Need an assist in streamlining process or obtaining a waiver

Support Needed:

- **To enable completion of contract requirements, by COB Tuesday 3/31:**
    - Verify that we do not need to have payment amount or account info in the notice and a single page is acceptable
    - Confirm the use of sealed self-mailer is acceptable
    - Reach out to Human Capital Officer to let them know we may require assistance streamlining the clearance process. We should know by Wednesday what the cleared vendor pool looks like.
- Final notice content/verbiage needs to be set by the middle of next week.
    - Provide feedback on the content/verbiage so we can update for additional required review & approval
    - Provide guidance on the toll free number and return address to be used

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

Department of the Treasury
Internal Revenue Service
Andover, MA 05501

Notice Date: April ##, 2020
Notice Number: CP ####

For assistance, you may call:
866-###-####

I Am Taxpayer
123 Main Street
Ogden, UT 84401-2222

Your Recovery Rebate Payment

What you need to know
The U.S. Department of the Treasury issued you a recovery rebate payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's my Stimulus?" at www.irs.gov/coronavirus or by using the "Where's My Stimulus" application on your smart device.

Your recovery rebate payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your recovery rebate payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any recovery rebate payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do
If you received your recovery rebate payment, you don't need to call or take any action.

If you haven't received your recovery rebate payment, please visit www.irs.gov or call 866-###-#### for more information. You may request increases to the amount of your recovery rebate payment, such as having a child in 2020, with your 2020 federal income tax return

The IRS urges taxpayers to be on the lookout for scam artists trying to use the recovery rebate payments as cover for schemes to steal personal information and money. ***Remember, the IRS won't call or otherwise contact you asking for personal or bank account information*** – even related to the recovery rebate payments. Also, watch out for emails with attachments or links claiming to have special information about recovery rebate payments or refunds.
For more information about how your payment was calculated, visit www.irs.gov/coronavirus.

For general information, tax forms, and publications or to view "Where's My Stimulus?", visit ***[HYPERLINK "http://www.irs.gov/" \h]*** *or the "Where's My Stimulus?" Application.*

To: Soter Irene E|(b) (6) irs.gov]; Villaras Edward|(b) (6) irs.gov]; King Robert M|(b) (6) irs.gov]; Phillips Randall S [Contractor]|(b) (6) irs.gov]
Cc: Cockrell Michael K|(b) (6) irs.gov]; McLaurin Ken A|(b) (6) irs.gov]
Sent: Tue 4/14/2020 10:49:59 PM (UTC)
Subject: FW: final triple confirmation about paper check logic

Hi – sharing....

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6)(D) | (b)(6)(C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 6:19 PM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

thanks so much for confirming about paper, and your other input.
hang in there!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Busby Virginia K <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 6:17 PM
To: Gilpin Linda <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

See below

> As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only
>
> We received the new memo line text late last night and that is in progress to be:
> Economic Impact Payment
> President Donald J. Trump
> This is news to me, but I have an email from Ronda Kent in BFS that confirms
>
> We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow
>
> I do not know if you have provided more information to the team about the questions around Universal Bank Acct requirements or the "99 dependents". Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Sorry for the delay. Hope this is helps

Thank you,

Virginia K. Busby
Senior Operations Advisor
Office of the Commissioner,
Wage and Investment Division
(b)(6) (Cell)
(b)(6) (Desk)

Pls consider the environment before printing this email

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 5:49 PM
To: Gresham Adela J <(b) (6) irs.gov>; Busby Virginia K (b) (6) @irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Virginia,
Please see below and confirm that we are all aligned. we are out of runway if there is any remaining disconnect.
thanks
linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271-(b)(6)
Personal cell: (b)(6)

From: Gresham Adela J <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 2:47 PM
To: Busby Virginia K <(b) (6) irs.gov>
Cc: Gilpin Linda <(b)(6)@irs.gov>; DeLeon Tracy <(b) (6) irs.gov>; Francesconi Aaron <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>
Subject: RE: final triple confirmation about paper check logic

Hi Virginia,

As of 4/3, we have been working from the attached IMF Requirements for 2020 EIP. Based on the requirements and to recap we have coded as outlined below:

- The IMF code looks at 2019 / 2018 but 701 performs the check on 2019 only.
- IMF master file programs will not consider 2018 if the EIP Payments from 701 is based on TY2019 Returns only.
- 701 is based on TY2019 Returns only

As a result, the paper checks going out this week will only go if there is TY2019 return. – correct currently we are issuing paper checks for TY 2019 only

Thanks,

Adela J. Gresham
Director, Corporate Data
IT – Applications Development
240-613-(b)(6) (D) | (b)(6) (C)
(b) (6) irs.gov

From: Gilpin Linda <(b) (6) irs.gov>
Sent: Tuesday, April 14, 2020 8:05 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>; Francesconi Aaron (b)(6)@irs.gov>
Cc: DeLeon Tracy (b)(6)@irs.gov>
Subject: RE: final triple confirmation about paper check logic

+ Aaron for EST

Linda Gilpin
ACIO, Application Development
Work cell: 240-271- (b)(6)
Personal cell: (b)(6)

From: Gilpin Linda
Sent: Tuesday, April 14, 2020 7:56 AM
To: Busby Virginia K <(b) (6) irs.gov>; Gresham Adela J <(b) (6) irs.gov>; Garibotto Dianne T <(b) (6) irs.gov>; Soter Irene E <(b) (6) irs.gov>
Cc: DeLeon Tracy <(b) (6) irs.gov>
Subject: final triple confirmation about paper check logic

I understand that there was a confusion yesterday about the logic for processing paper checks, re processing just 2019 vs. both 2019 and if no return, then 2018. I believe from conversations late yesterday that all was sorted out, but I have asked Adela to recap the logic for this that we are coding and testing to. We are down to the wire and cannot afford any disconnects or misinterpretations that could cause a failure for the 4/16 processing of paper check transactions.
Please confirm by email either that it is correct, or that we need to discuss to further clarify.

FYI:
We received the new table for AGI thresholds, and coding/testing are in progress for that.

We received the new memo line text late last night and that is in progress to be:
Economic Impact Payment
President Donald J. Trump
This is news to me but I have an email from Ronda Kent in BFS that confirms

We got approval and direction late last night that Treasury wants us to launch GMP app on Wed. We will provide the 'opening time' as soon as we have defined it. That is our understanding the GMP app goes live tomorrow

I do not know if you have provided more information to the team about the questions around Universal Bank Acct requirements or the "99 dependents". Please advise if this needs further drill down. We are still looking into these two issues and hope to have a meeting tomorrow with IT to discuss.

Please let us know if any questions/concerns and Thank you for your great partnership!
Linda

Linda Gilpin
ACIO, Application Development
Work cell: 240-271- (b)(6)
Personal cell: (b)(6)

To: Lemons Terry L[(b) (6) irs.gov]
From: Eldridge Michelle L[(b)(6)@irs.gov]
Sent: Thur 4/30/2020 12:52:44 PM (UTC)
Subject: WA Post story: read before 9:30

The Washington Post

April 30, 2020

Lawyers say Trump's name shouldn't be on checks

Joe Davidson; Lisa Rein; Michelle Singletary;

Is President Trump guilty of a crime because he has his name on the coronavirus relief checks?

While some might excuse that as an example of Trump's narcissism, a letter from three prominent lawyers, who represent disparate points on the political spectrum, says it is more serious than that.

The administration's action, they argue, warrants the appointment of a special prosecutor to investigate the improper use of government employees and property to promote the president's reelection campaign. That would be a criminal violation of the Hatch Act.

Checks to individuals and organizations from the $2 trillion relief effort are meant to combat the calamitous economic impact of the COVID-19 pandemic. It is the first time a president's name is on an IRS disbursement check.

"President Trump is actively seeking re-election. The signature of President Trump on United States Treasury checks is superfluous to their value, legality, or authenticity. The signature serves no official government purpose," reads the letter to Attorney General William Barr. "It does serve Mr. Trump's 2020 re-election campaign by making it appear that he is responsible for a monetary windfall to tens of millions of voters."

The letter was signed by Ralph Nader, a progressive icon; Louis Fisher, a constitutional scholar who served both parties for four decades with the Library of Congress and who now is with the College of William & Mary; and Bruce Fein, an attorney who worked in Ronald Reagan's Justice Department and for congressional Republicans. The Justice Department and the White House did not respond to requests for comment.

Nader, Fisher, and Fein requested a special counsel to investigate Trump's name on the checks because it would be a conflict for Barr's staff to investigate his boss.

Trump should be investigated, their letter said, "for allegedly commanding a federal employee to engage in political activity, the unprecedented, gratuitous placement of Mr. Trump's signature on the memo line of tens of millions of United States Treasury checks disbursed to eligible citizens under the Coronavirus Aid, Relief, and Economic Security Act (CARES)."

Trump's name, not his signature, is printed on the lower left side of the checks. Be it his printed name or his distinctive scrawl is of no matter, the three said in separate interviews. The impact is the same.

Directing a "Treasury employee to place [Trump's name] on CARES checks for the purpose of affecting the 2020 presidential election," Fein said, is a violation of federal law that prohibits the "use of official authority or influence for the purpose . . . of affecting the result of an election."

Meanwhile, Trump has written a gushing letter to almost 90 million people, with his jagged signature in thick black Sharpie-pen.

The one-page letter, with one side printed in English and the other in Spanish, was required by the coronavirus economic package approved by Congress as a record of a deposit from the Treasury Department. The law does not say who should mail the letter.

But in classic Trump style, the letters now arriving in mailboxes across the country carry no shortage of brio, underscoring the president's penchant to personalize his administration's response to the pandemic.

"My Fellow American," begins the letter, on a copy of White House letterhead, arriving in an envelope from the Treasury

Department and the Internal Revenue Service from Austin, Texas. "Our great county is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety."

"As we wage total war on this invisible enemy," Trump continues, "we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown."

Trump thanks a bipartisan Congress for fast-tracking $2.2 trillion in economic relief, announces the amount of the check the recipient is getting, and ends by somewhat acknowledging his famous campaign slogan, "Make America Great Again."

"Just as we have before, America will triumph yet again - and rise to new heights of greatness," Trump wrote.

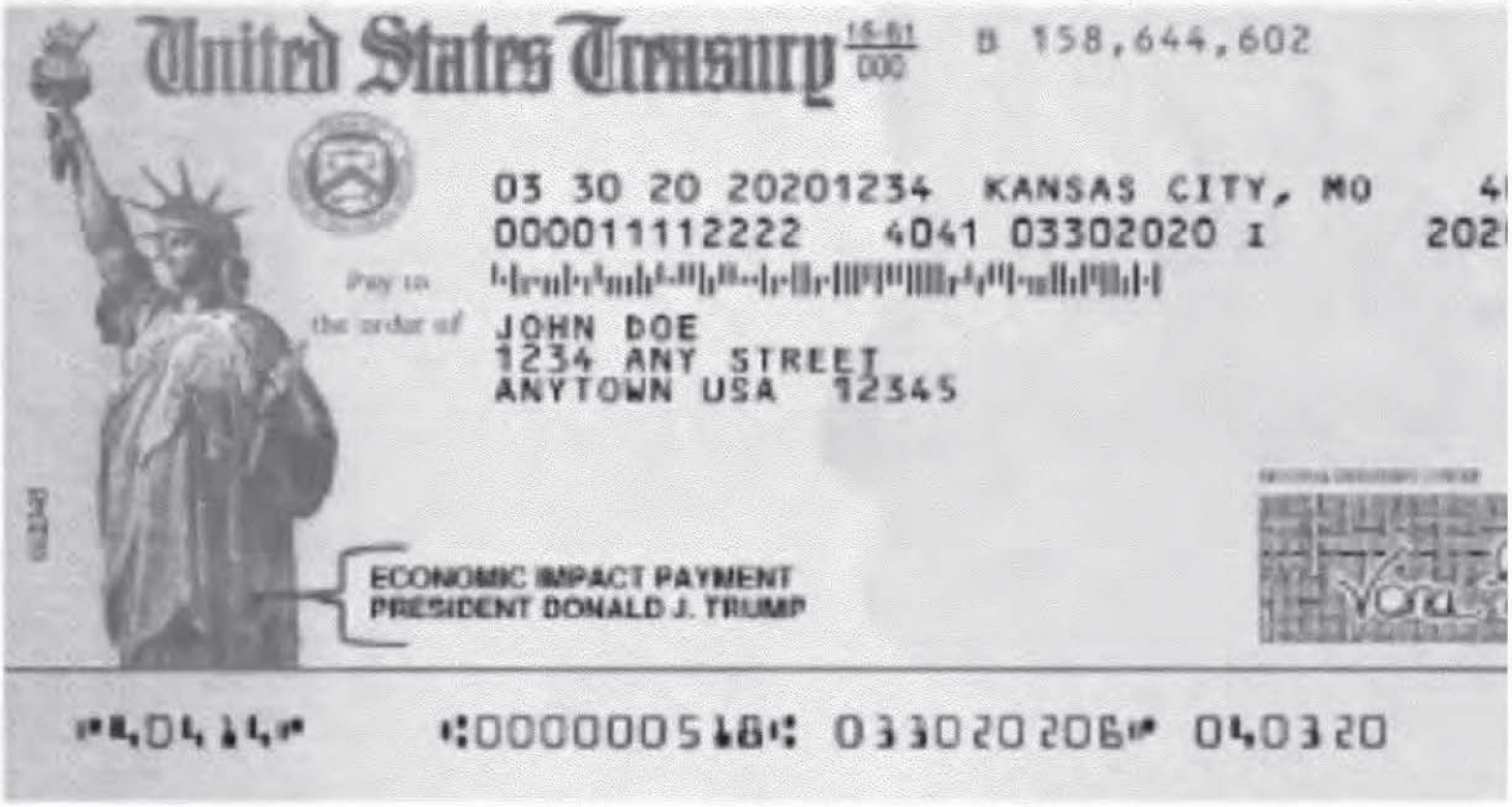
To: Lemons Terry L|(b) (6) irs.gov]; Eldridge Michelle L (b)(6) @irs.gov]; Reynolds Jodie M|(b) (6) irs.gov]
From: Treasury (b)(6) in@treasury.gov[Treasury (b)(6) @treasury.gov]
Sent: Mon 4/20/2020 12:41:43 PM (UTC)
Subject: Fwd: FLAGGING: Treasury Checks w/POTUS Name

From: (b)(6) Treasury treasury.gov>
Date: April 20, 2020 at 8:24:58 AM EDT
To: _DL_Public Affairs <PublicAffairsDL@do.treas.gov>
Subject: FLAGGING: Treasury Checks w/POTUS Name
Importance: High

Ylan Q. Mui Retweeted

Kevin Liptak @Kevi... 23m
Here's what the Treasury checks with Trump's name look like





To: Lemons Terry L[(b) (6) irs.gov]; Eldridge Michelle L [(b)(6)]@irs.gov]
From: Reynolds Jodie M[(b) (6) irs.gov]
Sent: Wed 4/15/2020 1:27:54 PM (UTC)
Subject: FW: POTUS Name on Stimulus Checks

Sharing. I am getting numerous follow ups asking what name will be in the check.

From: Cook, Sara [(b)(6)]@cbsnews.com>
Sent: Wednesday, April 15, 2020 9:19 AM
To: Reynolds Jodie M <(b) (6) irs.gov>
Subject: Re: POTUS Name on Stimulus Checks

Thank you for this, Jodie. Understanding that the checks will go out on time, are you able to confirm on background/deep background whether the President's names will be printed on these checks, as the Washington Post is reporting?

Best,
Sara

Sara Cook
White House Producer
CBS News
(512) 653 [(b)(6)]
[(b)(6)]@cbsnews.com
On Apr 15, 2020, at 9:13 AM, Reynolds Jodie M <(b) (6) irs.gov> wrote:

External Email

Sara – here is the IRS statement. Thanks – Jodie

Thanks to hard work and long hours by dedicated IRS employees, these payments are going out on schedule, as planned, without delay, to the nation. The IRS employees are delivering these payments in record time compared to previous stimulus efforts.

From: Eldridge Michelle L [(b)(6)]@irs.gov>
Sent: Wednesday, April 15, 2020 7:50 AM
To: Reynolds Jodie M <(b) (6) irs.gov>
Cc: Lemons Terry L [(b)(6)]@irs.gov>
Subject: FW: POTUS Name on Stimulus Checks

From: Cook, Sara [(b)(6)]@cbsnews.com>
Sent: Tuesday, April 14, 2020 9:44 PM
To: Eldridge Michelle L [(b)(6)]@irs.gov>
Subject: POTUS Name on Stimulus Checks

Hi Michelle,

Can you confirm the Washington Post report that the Treasury Department has ordered for President Trump's name to be printed on the stimulus checks being sent out by the IRS? Will this have an impact on

the timing of their delivery? Will his signature be in the memo line below a line reading "Economic Impact Payment," as the report suggests? Is this the first time a president's signature has appeared on an IRS disbursement? And how long has this decision been in the works? Any guidance or statements you are able to provide would be greatly appreciated.

https://www.washingtonpost.com/politics/coming-to-your-1200-relief-check-donald-j-trumps-name/2020/04/14/071016c2-7e82-11ea-8013-1b6da0e4a2b7_story.html

Thank you,
Sara

Sara Cook
White House Producer
CBS News
(512) 653 (b)(6)
(b)(6)@cbsnews.com

To: Lemons Terry L[(b) (6) irs.gov]; Eldridge Michelle L[(b)(6)]@irs.gov]; Reynolds Jodie M[(b) (6) irs.gov]
From: Lemons Terry L[(b) (6) irs.gov]
Sent: Wed 4/15/2020 1:27:05 PM (UTC)
Subject: memo line

Finally got confirmation with what's on the memo line:

Economic Impact Payment
President Donald J. Trump

To: Lemons Terry L[(b) (6) irs.gov]; Eldridge Michelle L[(b)(6)@irs.gov]
From: Reynolds Jodie M[(b) (6) irs.gov]
Sent: Wed 4/15/2020 1:05:31 PM (UTC)
Subject: FW: hi - checks

FYI

From: Rubin, Richard <(b)(6)@wsj.com>
Sent: Wednesday, April 15, 2020 9:04 AM
To: Reynolds Jodie M (b)(6)@irs.gov>
Subject: Re: hi - checks

Thanks. And I've got the speed comparisons to 2008 in the story I've written and the launch of the get payment tool this morning.

But before I publish all that, I'm just trying to confirm the basic fact of what will be on the memo line of the paper checks.

Don't understand why you can't just say that. Happy to chat. Thanks.

RR

On Wed, Apr 15, 2020 at 8:58 AM Reynolds Jodie M <(b) (6) irs.gov> wrote:
Hey Rich – here is the IRS statement in response to your inquiry. Thanks – Jodie

Thanks to hard work and long hours by dedicated IRS employees, these payments are going out on schedule, as planned, without delay, to the nation. The IRS employees are delivering these payments in record time compared to previous stimulus efforts.

From: Rubin, Richard <(b)(6)@wsj.com>
Sent: Tuesday, April 14, 2020 9:03 PM
To: Reynolds Jodie M <(b) (6) irs.gov>
Subject: hi - checks

Hi. Checking on this thing about the president's name being on checks. You able to confirm any of the facts there? thx.

RR

--

Richard Rubin
The Wall Street Journal
(202) 862-(b)(6)(W)
(b)(6)(M)

(b)(6)@wsj.com
@RichardRubinDC

--

Richard Rubin
The Wall Street Journal
(202) 862-(b)(6)(W)
(b)(6)(M)

(b)(6)@wsj.com

To: Eldridge Michelle L [(b)(6)]@irs.gov]
Cc: Lemons Terry L[(b) (6) irs.gov]
From: Reynolds Jodie M[(b) (6) irs.gov]
Sent: Wed 4/15/2020 12:11:03 PM (UTC)
Subject: RE: POTUS Name on Stimulus Checks

Thanks – I will hold for a few while we work the statement.

From: Eldridge Michelle L <[(b)(6)]@irs.gov>
Sent: Wednesday, April 15, 2020 7:50 AM
To: Reynolds Jodie M <(b) (6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>
Subject: FW: POTUS Name on Stimulus Checks

From: Cook, Sara [(b)(6)]@cbsnews.com>
Sent: Tuesday, April 14, 2020 9:44 PM
To: Eldridge Michelle L <[(b)(6)]@irs.gov>
Subject: POTUS Name on Stimulus Checks

Hi Michelle,

Can you confirm the Washington Post report that the Treasury Department has ordered for President Trump's name to be printed on the stimulus checks being sent out by the IRS? Will this have an impact on the timing of their delivery? Will his signature be in the memo line below a line reading "Economic Impact Payment," as the report suggests? Is this the first time a president's signature has appeared on an IRS disbursement? And how long has this decision been in the works? Any guidance or statements you are able to provide would be greatly appreciated.

https://www.washingtonpost.com/politics/coming-to-your-1200-relief-check-donald-j-trumps-name/2020/04/14/071016c2-7e82-11ea-8013-1b6da0e4a2b7_story.html

Thank you,
Sara

Sara Cook
White House Producer
CBS News
(512) 653- [(b)(6)]
[(b)(6)]@cbsnews.com

To: Reynolds Jodie M[(b) (6) irs.gov]
Cc: Lemons Terry L[(b) (6) irs.gov]
From: Eldridge Michelle L [(b)(6)]@irs.gov]
Sent: Wed 4/15/2020 11:48:27 AM (UTC)
Subject: FW: Potus name to go on stimulus checks?

-----Original Message-----
From: Acosta, Jim <[(b)(6)]@cnn.com>
Sent: Tuesday, April 14, 2020 9:50 PM
To: Eldridge Michelle L [(b)(6)]@irs.gov>
Subject: Potus name to go on stimulus checks?

Hi Michelle.. checking if that is confirmable... thanks.

Jim

Sent from my iPhone

To: Lemons Terry L [(b)(6)]@irs.gov]
From: Klonsky Amy E[(b) (6) irs.gov]
Sent: Wed 4/15/2020 1:45:49 AM (UTC)
Subject: RE: Post story

I heard from [(b)(6)] Thnx

From: Lemons Terry L [(b)(6)]@irs.gov>
Date: Tuesday, Apr 14, 2020, 9:15 PM
To: Klonsky Amy E [(b)(6)]@irs.gov>
Subject: Post story

Coming to your $1,200 relief check: Donald J. Trump's name

By
Lisa Rein
April 14, 2020 at 8:46 p.m. EDT

The Treasury Department has ordered President Trump's name be printed on stimulus checks the Internal Revenue Service is rushing to send to tens of millions of Americans, a process that is expected to slow their delivery by several days, senior agency officials said.

The unprecedented decision, finalized late Monday, means that when recipients open the $1,200 paper checks the IRS is scheduled to begin sending to 70 million Americans in coming days, "President Donald J. Trump" will appear on the left side of the payment.

It will be the first time a president's signature appears on an IRS disbursement, whether a routine refund or one of the handful of checks the government has issued to taxpayers in recent decades either to stimulate a down economy or share the dividends of a strong one.

While some people receiving the checks — the centerpiece of the U.S. government's economic relief package to stave off the effects of the coronavirus pandemic — may not care, or observe, whose name appears on them, the decision is another sign of Trump's effort to cast his response to the pandemic in political terms.

Trump had privately suggested to Treasury Secretary Steven Mnuchin, who oversees the IRS, to allow the president to formally sign the checks, according to three administration officials who spoke on the condition of anonymity because they were not authorized to speak publicly.

But the president is not an authorized signer for legal disbursements by the U.S. Treasury. It is standard practice for a civil servant to sign checks issued by the Treasury Department to ensure that government payments are nonpartisan.

The checks will instead bear Trump's name in the memo line, below a line that reads, "Economic Impact Payment," the administration officials said.

The IRS will mail the checks to people for whom it does not have banking information. Many of them have low incomes.

The checks will carry the signature of an official with the Bureau of the Fiscal Service, the Treasury Department division that prints the checks. The checks will follow direct deposits issued in recent days to the bank accounts of about 80 million people. Those payments do not include Trump's name.

The decision to have the paper checks bear Trump's name, in the works for weeks, according to a Treasury official, was announced early Tuesday to the IRS's information technology team. The team, working from home, is now racing to implement a programming change that two senior officials said will probably lead to a delay in issuing the first batch of paper checks. They are scheduled to be sent Thursday to the Bureau of the Fiscal Service for printing and issuing.

Computer code must be changed to include the president's name, and the system must be tested, these officials said. A Treasury Department spokesperson, however, denied any delay and said the plan all along was to issue the checks next

week.

"Economic Impact Payment checks are scheduled to go out on time and exactly as planned—there is absolutely no delay whatsoever," the spokesperson said in a written statement. She said this was a faster process than the stimulus checks the George W. Bush administration issued in 2008 to head off a looming recession.

"In fact, we expect the first checks to be in the mail early next week which is well in advance of when the first checks went out in 2008 and well in advance of initial estimates," the statement said.

An IRS spokesperson referred questions to the Treasury Department.

The paper checks are scheduled to be issued at a rate of 5 million each week until September, starting with the lowest-income taxpayers. They're for taxpayers whose bank information is not on file with the IRS.

The $2 trillion stimulus, the government's largest and most recent coronavirus rescue package, was passed by a bipartisan Congress and signed by the president. The checks to individual taxpayers were not originally Trump's idea, but he embraced them after Sens. Josh Hawley (R-Mo.) and Mitt Romney (R-Utah) proposed them.

The White House had initially floated a payroll tax cut as a centerpiece of its stimulus effort but backed off that plan amid concerns it would not reach American households quickly enough.

Trump has repeatedly called the legislation "a Trump administration initiative" and placed himself singularly at the center of what the government is doing to help Americans during the coronavirus response — taking full credit.

About six months before he faces reelection, with his campaign on pause because the virus has prevented him from holding the rallies that are popular with his base, the checks provide Trump with a new form of retail politics. A check provides a touchable, bread-and-butter symbol to taxpayers right in their mailboxes.

But to critics and some IRS employees, many of whom started to learn of the decision on Tuesday, the presence of Trump's name on the checks reeks of partisanship in a corner of the government that touches all Americans and has, since the Nixon era, steadfastly steered clear of politics. After president Richard Nixon targeted a wide range of "enemy" groups for tax audits, including civil rights groups, reporters and prominent Democrats, Congress enacted laws to ensure that the agency conducts itself apolitically.

"Taxes are supposed to be nonpolitical, and it's that simple," said Nina Olson, who stepped down last fall after an 18-year tenure as the National Taxpayer Advocate, leading an arm of the IRS that helps individual taxpayers resolve tax problems, manages clinics for low-income taxpayers and advises the agency on service issues.

"It's absolutely unprecedented," Olson said.

She recalled that when the Bush administration delivered economic rebate checks of $300 to $600 to taxpayers in 2001 to share the benefits of a strong economy, the White House asked the IRS to include in a letter to taxpayers a sentence that took credit for "giving you your money back."

The IRS commissioner at the time refused, Olson recalled, because the move was perceived as too political.

When the Bush administration launched its $168 billion economic stimulus package in 2008, the checks were signed by a treasury official.

Only the IRS commissioner and general counsel are politically appointed. The current, Trump-appointed commissioner, Charles Rettig, a tax attorney confirmed by the Senate in 2018, was appointed to a five-year term designed to carry over into a possible new administration.

Chad Hooper, a quality-control manager who serves as national president of the IRS's Professional Managers Association, said he was appalled by what he called "an abuse of government resources."

"In this time of need for additional resources," Hooper said, "anything that takes our focus from getting those checks out the door and hampers the equitable, fair administration of the tax code is not something we can support."

House Speaker Nancy Pelosi (D-Calif.) has dismissed suggestions about Trump signing checks or having his name attached. Last week she said the payments should go out as quickly as possible without "waiting for a fancy-Dan letter from the president."

About 150 million Americans and others are expected to receive the one-time payment. The first wave of recipients includes mainly people who filed a 2018 or 2019 tax return and gave the IRS their direct deposit information.

Under the stimulus plan, single filers earning up to $75,000 a year receive a payment of $1,200. Married couples earning up to $150,000 a year receive a payment of $2,400. Parents receive an additional $500 for each child under 17.

Erica Werner contributed to this report.

To: Lemons Terry L[(b) (6) irs.gov]; Eldridge Michelle L[(b)(6) @irs.gov]
Cc: Reynolds Jodie M[(b) (6) irs.gov]
From: Reynolds Jodie M[(b) (6) irs.gov]
Sent: Tue 4/14/2020 11:40:26 PM (UTC)
Subject: Washington Post Inquiry - Name on Memo Line of EIP Paper Checks

Lisa Rein from the Washington Post called asking for comment on the following. She received a tip that Treasury directed IRS to put POTUS name on the EIP checks. It was determined the President can't be on the signature line as he is not legally authorized to disperse funds so his name will be on the memo line. Lisa contact Treasury and they confirmed on background that this is true. She made more calls throughout the day and was able to obtain screenshots of emails between IRS IT employees discussing the changes in programming needed to fulfill this directive. She was also told that this change will cause a delay in the mailing of the first batch of paper checks. She is seeking IRS comment. Her story will hit in less than an hour.

To: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]; Lemons Terry L[(b) (6) irs.gov]
Cc: David.Kautter@treasury.gov[David.Kautter@treasury.gov];
Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov];
Treasury (b)(6) @treasury.gov[Treasury (b)(6) @treasury.gov]
From: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Fri 4/10/2020 1:27:37 PM (UTC)
Subject: RE: Letter from the President to Taxpayers on their EIPs

Please hold on all edits. Will circle back.

From: Crowley, Monica (b)(6)@treasury.gov>
Sent: Friday, April 10, 2020 9:26 AM
To: Lemons, Terry L <(b) (6) irs.gov>
Cc: Kautter, David <David.Kautter@treasury.gov>; Morgenstern, Brian <Brian.Morgenstern@treasury.gov>; (b)(6) Treasury (b)(6) Treasury treasury.gov>; Myers, Baylor (b)(6)@treasury.gov>
Subject: Letter from the President to Taxpayers on their EIPs

Good morning, Terry.

(b)(5) Deliberative Process Privilege

Many thanks.

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

To: Lemons Terry L (b)(6) irs.gov]
From: Lemons Terry L(b) (6) irs.gov]
Sent: Fri 4/10/2020 12:10:47 AM (UTC)
Subject: FW: Word Doc Version
.pdf

Noting that Baylor just called. Asked me to hold this cocument rather than circulate to IRS based on comments from Brian C.

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Thursday, April 9, 2020 8:04 PM
To: Lemons Terry L <(b) (6) irs.gov>
Cc (b)(6) Treasury treasury.gov; Colbert Amalia C <(b) (6) irs.gov>; Monica.Crowley@treasury.gov; David.Kautter@treasury.gov
Subject: Fwd: Word Doc Version

Please see attached. Call with questions.

From: Lyons, Derek S. EOP/WHO (b)(6) @who.eop.gov>
Date: April 9, 2020 at 8:01:44 PM EDT
To: Callanan, Brian (b)(6) @treasury.gov>, Myers, Baylor (b)(6) @treasury.gov>
Subject: RE: Word Doc Version

** **Caution:** External email. Pay attention to suspicious links and attachments. Send suspicious email to suspect@treasury.gov **

See attached

From: Baylor.Myers@treasury.gov <Baylor.Myers@treasury.gov>
Sent: Thursday, April 9, 2020 6:29 PM
To: Lyons, Derek S. EOP/WHO (b)(6) @who.eop.gov>
Subject: Word Doc Version

Please see attached.

THE WHITE HOUSE

WASHINGTON

Draft/Pre-decisional

NOTICE DATE: April #, 2020
NOTICE NUMBER: CP ####

American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

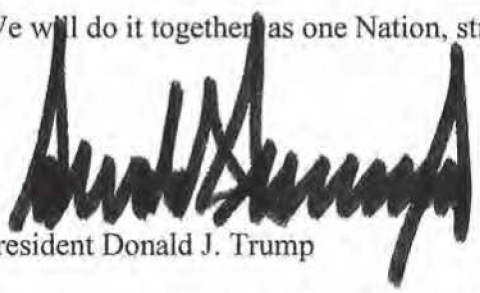
On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage, and compassion of our people. America's drive, determination, innovation, and sheer willpower have conquered every previous challenge—and they will conquer this one too. Just as we have before, America will triumph yet again—and rise to new heights of greatness.

We will do it together as one Nation, stronger than ever before.



President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

To: Lemons Terry L (b)(6) irs.gov]
Cc: Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov];
Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
From: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Sent: Thur 4/9/2020 10:41:47 PM (UTC)
Subject: Word Doc Attached
_.docx

Draft/Pre-decisional
2020

NOTICE DATE: April #,

NOTICE NUMBER: CP

####
American Taxpayer
123 Main Street
Anywhere, USA 12345-1234

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

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This includes fast and direct economic assistance to you.

I am pleased to announce that as provided by the CARES Act, you are receiving an Economic Impact Payment of [$XXXX]. You will receive this money by direct deposit, check, or pre-paid debit card, depending on your information on file with the IRS or other government agencies. We hope this direct payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

[For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 866-###-####]

EIP-00258740

To: Lemons Terry L [(b)(6)] irs.gov]; Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov]; Eldridge Michelle L [(b)(6)]@irs.gov]; Reynolds Jodie M[(b) (6) irs.gov]
From: Treasury (b)(6) @treasury.gov[Treasury (b)(6) @treasury.gov]
Sent: Mon 4/6/2020 9:26:25 PM (UTC)
Subject: RE: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Thank you! The Secretary has asked Monica to redraft will share with you then

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 4:17 PM
To: Morgenstern, Brian [(b)(6)]@treasury.gov>;(b)(6) Treasury treasury.gov>; Eldridge, Michelle L. [(b)(6)]@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: FW: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review

Brian (b)(6) Treasury- Commissioner asked that we forward this along to Public Affairs for review and approval. This is the letter that will be mailed to taxpayers after their EIP goes out. Front page is English and back side is Spanish.

Need any edits/comments back by COB on Wednesday to meet the contractor/printing deadlines.

Thanks.

From: Corbin Kenneth C <(b) (6) irs.gov>
Sent: Monday, April 6, 2020 2:17 PM
To: Rettig Charles P [(b)(6)]@irs.gov>; Lough Sunita B <(b) (6) irs.gov>; Tribiano Jeffrey J [(b)(6)]@irs.gov>; Haines Michelle C <(b) (6) irs.gov>; Colbert Amalia C <(b) (6) irs.gov>; Lemons Terry L [(b)(6)]@irs.gov>; Grant Dianne <(b) (6) irs.gov>; Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Cc: Alito David P <(b) (6) irs.gov>
Subject: Treasury Routing and IRS/Treasury approval: Revised Notice 1444 (EN-SP) for Review
Importance: High

Good afternoon- the W&I and IT team worked over the weekend to revise, and adjust our notice process to work on timely issuance of the notice to taxpayers. Today I approved the placement and format of the payment amount and payment type (check or direct deposit). *We have until COB 4/8 to make edits to content*. After IRS approval, asking this be forwarded to Treasury Public Affairs, as requested by the Treasury for collection of comments and approval from Treasury leadership.

The payment amount and type will be on the English side only but the data fields are labeled in English and Spanish. For the initial mailout, the payment amount will pull from the IT data file but the payment type will be fixed as "direct deposit" since there will be only one type of payment. For subsequent mailouts, both fields will be populated based on the information provided in the IT data file. Also note that we have the disclaimer that the amount may differ based on child support

"If your payment was reduced for past due child support, you will receive a separate notice."

Asking our counsel team, to check to see if we have a me the statutory requirements in the law for the notice (outside of the 15 day mailing requirement) For routing, after CIR approval, Terry can you take the lead on pressing to Treasury PA to get the Assistant Secretaries and if desired the STM approval. Thanks.

Internal Revenue Service | Office Number **(470) 639-** [(b)(6)] Fax Number 855-863-8342

To: Lemons Terry L[(b) (6) irs.gov]; Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov]; Eldridge Michelle L[(b)(6)@irs.gov]; Reynolds Jodie M[(b) (6) irs.gov]
From: Treasury (b)(6) @treasury.gov[Treasury (b)(6) @treasury.gov]
Sent: Thur 4/2/2020 10:36:53 PM (UTC)
Subject: RE: Economic Impact Payment Draft Notice 04022020

Thank you!

From: Lemons Terry L <(b) (6) irs.gov>
Sent: Thursday, April 2, 2020 6:21 PM
To: Morgenstern, Brian (b)(6)@treasury.gov>; (b)(6) Treasury @treasury.gov>; Eldridge, Michelle L. (b)(6)@irs.gov>; Reynolds Jodie M <(b) (6) irs.gov>
Subject: FW: Economic Impact Payment Draft Notice 04022020

Looping you in on another item. This is the formal 'notice' called for in the legislation that will go to EIP recipients after they receive their payment. Front side is English; back side is in Spanish.

From: Corbin Kenneth C
Sent: Thursday, April 2, 2020 5:43 PM
To: Lough Sunita B <(b) (6) irs.gov>; 'David.Lebryk@treasury.gov'; 'Gregory.Till@treasury.gov'; 'Timothy.Gribben@fiscal.treasury.gov'; 'Steve.Manning@fiscal.treasury.gov'; (b) (6) fiscal.treasury.gov'; Tribiano Jeffrey J <(b) (6) irs.gov>; Eldridge Michelle L (b)(6)@irs.gov>; Holland Carrie Y (b)(6)@irs.gov>; Pandya Kaschit <(b) (6) ; Sieger Nancy <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; 'David Alito' (b)(6)@irs.gov>; Rettig Charles P <(b) (6) irs.gov>
Subject: Economic Impact Payment Draft Notice 04022020

Good afternoon,
Thank you all for the discussion today. Attached is the latest draft of the notice. This will be a one page notice with the English version on the front and the Spanish version on the back page. We are asking for final approval by April 8th, 2020 to allow the vendor to set the print and be positioned to issue the notice within the statutory time frames.

Internal Revenue Service | Office Number **(470) 639** (b)(6) | Fax Number 855-863-8342

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

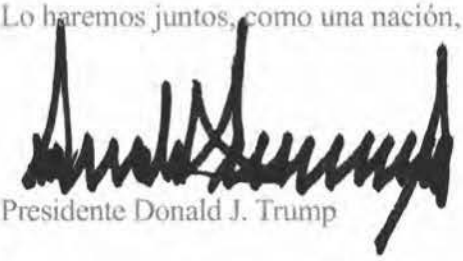
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $ _____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más--y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

EIP-00274523

Sent: Wed 4/15/2020 3:00:57 PM (UTC)
Subject: IRS statement on Economic Impact Payments

Apologies for not making the 845 call this morning. Want to make sure you saw this statement we just issued following up on the media coverage this morning. The payments are on schedule.

Other issues – including who signed the checks – is being handled in Treasury lanes.

Sharing an IRS statement regarding questions about whether there has been a delay on Economic Impact Payments

IRS Statement

Thanks to hard work and long hours by dedicated IRS employees, these payments are going out on schedule, as planned, without delay, to the nation. The IRS employees are delivering these payments in record time compared to previous stimulus efforts.

To: Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]; Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
Cc: Colbert Amalia C[(b)(6)irs.gov]; P[Treasury (b)(6)]@treasury.gov[Treasury (b)(6)]@treasury.gov]
Sent: Wed 4/15/2020 12:00:46 AM (UTC)
Subject: Post inquiry

(b)(5) Deliberative Process Privilege

To: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]
Cc: David.Kautter@treasury.gov[David.Kautter@treasury.gov];
Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov];
Treasury (b)(6) @treasury.gov Treasury (b)(6) @treasury.gov]; Baylor.Myers@treasury.gov[Baylor.Myers@treasury.gov]
Bcc: Colbert Amalia C (b)(6) irs.gov]
Sent: Thur 4/9/2020 8:50:51 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – sharing some additional information on this. Mike Desmond discussed with Treasury General Counsel at 430 that this Notice could be printed on White House letterhead.

We need to get the White House graphics as soon as possible.

Also, just a reminder that we will need to do a Spanish-language version of the letter on the back of the Notice.

Thanks.

From: Lemons Terry L
Sent: Thursday, April 9, 2020 12:28 PM
To: 'Monica.Crowley@treasury.gov' <Monica.Crowley@treasury.gov>
Cc: David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov; (b)(6) Treasury @treasury.gov; Baylor.Myers@treasury.gov
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Monica – Sharing a message from our Chief of Staff on the Notice. Please let me know when we can discuss graphics or if you have a file you can simply share with us for the printer. That is urgently needed to keep the printing moving at the pace required by the statute.

Thanks, Terry

From: Colbert Amalia C (b)(6) @irs.gov>
Sent: Thursday, April 9, 2020 12:01 PM
To: Lemons Terry L <(b) (6) irs.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Terry – While it's clear from the new Notice signed by the President that this will be issued on WH letterhead and in WH envelopes, please ensure Monica Crowley knows we'll need her assistance in immediately securing the appropriate WH graphics to send to the printer. Additionally, WH letterhead/envelopes will mitigate IRS concerns about issuing a Notice with the President's signature.

We will have a Spanish version on the back side of this notice. Please ensure Monica has that awareness as well.

Thx – Lia

Lia Colbert
Chief of Staff
Internal Revenue Service
202-317-(b) (6)

To: Monica.Crowley@treasury.gov[Monica.Crowley@treasury.gov]; Rettig Charles P[(b) (6) irs.gov]
Cc: David.Kautter@treasury.gov[David.Kautter@treasury.gov];
Brian.Morgenstern@treasury.gov[Brian.Morgenstern@treasury.gov];
Treasury (b)(6) @treasury.gov[Treasury (b)(6) @treasury.gov]
Sent: Wed 4/8/2020 11:33:11 PM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs
_.pdf

Monica – I'm sharing a couple of questions and points of clarification about the letter:

- Would this replace the Notice we shared earlier in English and Spanish (attached)? Or would this letter accompany the IRS Notice? Or is this something else?
- The CARES Act includes a requirement to indicate to the taxpayer how the deposit was made. This letter doesn't have that specificity.
- There may be some technical issues with the format of this letter as far as being able to print the dollar amount and the IRS phone number at the indicated locations. We are doing a quick check on that, but it could be an issue.

Thanks,
Terry

From: Monica.Crowley@treasury.gov <Monica.Crowley@treasury.gov>
Sent: Wednesday, April 8, 2020 6:13 PM
To: Rettig Charles P (b)(6) irs.gov>
Cc: Lemons Terry L <(b) (6) irs.gov>; David.Kautter@treasury.gov; Brian.Morgenstern@treasury.gov;
(b)(6) Treasury @treasury.gov
Subject: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Dear Commissioner:

I'm pleased to let you know that the President just approved and signed the attached letter to go to taxpayers informing them of their Economic Impact Payments.

Please let me know if I can assist further.

All the best,
Monica

Monica Crowley
Assistant Secretary of the Treasury
For Public Affairs
Monica.Crowley@Treasury.gov

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Notice Date:

Notice Number: 1444 (EN-SP)

For assistance, you may call:
800-919-9835

Payment Amount/Cantidad del pago:

Method of Payment/Forma de pago:

NOT FOR RELEASE



Your Economic Impact Payment

What you need to know

The U.S. Department of the Treasury issued you an economic impact payment as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) of 2020.

Payment was issued by direct deposit to your bank account of record or by sending a Treasury check to the address shown above. You can check the status by going to "Where's My Economic Impact Payment?" at *IRS.gov/coronavirus* or by using the "Where's My Economic Impact Payment" application on your smart device. If you haven't recently filed a federal income tax return, we may have paid your economic impact payment to the bank account you provided to the Social Security Administration or Railroad Retirement Board.

Your economic impact payment is based on information from your most recently filed federal income tax return such as your filing status, the number of qualifying children, and your adjusted gross income. Your economic impact payment isn't considered taxable income, and you shouldn't report it as income on your 2020 federal income tax return. If you receive any federal benefits or federally financed benefits, those benefits generally won't be affected by any economic impact payment you receive.

If your payment was reduced for past due child support, you will receive a separate notice. If you have questions about this reduction, please contact the agency at the telephone number shown on that notice.

What you need to do

If you received your economic impact payment, you don't need to call or take any action.

If you haven't received your economic impact payment within 7 days of receiving this letter, please visit www.irs.gov or call 800-919-9835 for more information.

The IRS urges taxpayers to be on the lookout for scam artists trying to use the economic impact payments as cover for schemes to steal personal information and money. **Remember, the IRS won't call or otherwise contact you asking for personal or bank account information** – even related to the economic impact payments. Also, watch out for emails with attachments or links claiming to have special information about economic impact payments or refunds.

For more information about how your payment was calculated, please visit *IRS.gov/coronavirus*.

DRAFT COPY

Department of the Treasury
Internal Revenue Service
Austin, TX 73301-0003

Fecha del aviso:

Número del aviso: 1444 (EN-SP)

Para recibir asistencia, puede llamar al:
800-919-9835

NOT FOR RELEASE

Su pago de alivio por el impacto económico

Lo que usted tiene que saber

El Departamento del Tesoro de los Estados Unidos le ha emitido a usted un pago de alivio por el impacto económico, como se promulgó en la *Coronavirus Aid, Relief, and Economic Security Act* (Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus, o la Ley *CARES*), en inglés, de 2020.

El pago se emitió por depósito directo a su cuenta bancaria que tenemos en nuestros registros, o enviando un cheque del Tesoro a la dirección indicada en la parte superior de esta carta. Usted puede verificar el estado de su pago visitando "¿Dónde está mi pago de alivio por el impacto económico?" en *IRS.gov/coronavirus* (pulse sobre *Español*) o utilizando la aplicación "¿Dónde está mi pago de alivio por el impacto económico?" en su dispositivo inteligente. Si no ha presentado recientemente una declaración de impuestos federales, es posible que hayamos enviado su pago de alivio por el impacto económico a la cuenta bancaria que proporcionó a la Administración del Seguro Social o a la Junta de Jubilación Ferroviaria.

Su pago de alivio por el impacto económico se basa en la información de su declaración de impuestos federales sobre los ingresos presentada más recientemente, tal como su estado civil para efectos de la declaración, el número de hijos calificados y su ingreso bruto ajustado. Su pago de alivio por el impacto económico no se considera ingreso tributable y usted no lo debe informar como ingreso en su declaración de impuestos federales sobre los ingresos de 2020. Si usted recibe algún beneficio federal o beneficios financiados por el gobierno federal, esos beneficios generalmente no se afectarán por todo pago de alivio por el impacto económico que usted reciba.

Si su pago se redujo por pagos de la pensión para hijos menores atrasados, usted recibirá un aviso por separado. Si tiene preguntas sobre esta reducción, por favor, comuníquese con la agencia al número telefónico indicado en ese aviso.

Lo que usted tiene que hacer

Si recibió su pago de alivio por el impacto económico, no necesita llamar o tomar ninguna acción.

Si no ha recibido su pago de alivio por el impacto económico dentro de 7 días a partir del recibo de este Aviso, por favor, visite *www.irs.gov/espanol* o llame al 800-919-9835 para obtener más información.

El *IRS* insta a los contribuyentes a estar alerta a los estafadores que tratan de utilizar los pagos de alivio por el impacto económico como frente para los esquemas para robar la información personal y dinero. ***Recuerde, el IRS no llamará ni de otro modo se comunicará con usted para pedirle información personal o bancaria***, aun si se relaciona con los pagos de alivio por el impacto económico. Además, tenga cuidado con los correos electrónicos con archivos adjuntos o enlaces que afirman tener información especial sobre los pagos de alivio por el impacto económico o reembolsos.

Para obtener más información sobre cómo se calculó su pago, por favor, visite *IRS.gov/coronavirus* y pulse sobre *Español*.

To: Bailey Robin D Jr [(b)(6)@irs.gov]; McIver Kevin Q (HCO) [(b)(6)@irs.gov]
Cc: Head Vanessa D [(b)(6)@irs.gov]; Winston Mark S [(b)(6)@irs.gov]; Conway Michelle [(b)(6)@irs.gov]; Armstrong Christine M [(b)(6)@irs.gov]; Freeman Mary B [(b)(6)@irs.gov]; Davis Paula E (PS) [(b)(6)@irs.gov]; Clark Kimberly A (PS [(b)(6)@irs.gov]; Phillips Nathaniel [(b)(6)@irs.gov]; Mains Stephanie L [(b)(6)@irs.gov]; Duran Joseph E [(b)(6)@irs.gov]
From: Tramble Sylana A [(b)(6)@irs.gov]
Sent: Tue 3/31/2020 8:47:45 PM (UTC)
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
_.docx

Robin,

I mentioned yesterday that PS was involved with the vetting of contractors that will support the CARES Act.

FYSA:

Under the CARES Act signed into law on March 27, 2020, IRS is required to deliver almost 150 million economic impact payments to the American people, as quickly as possible. June McHenry, Chief, Office of Taxpayer Correspondence, is leading this team effort along with other key stakeholders, such as, PGLD, Cybersecurity, Procurement, and Wage & Investment (W&I), Media & Publications. W&I, Publishing Office is working with current Government Publishing Office (GPO) contract to award additional printing contracts to meet IRS obligation regarding the 2 trillion coronavirus stimulus bill. They are looking at mailing over 150,000,000 letters to Taxpayers by the end of April. This mailing requirement will last until December 2020. In addition, W&I is working to secure contractors that have already been vetted through IRS background investigation process. If so, these will be revalidations that PS could process within 48 hours. If not, consistent with PS IRM, contractors working more than 180 days will be required to undergo a full background investigation. Contractors less than 180 days will only be required to meet the eligibility requirements

PS is engaged and aware of what's coming; prepared to expedite W&I request within 5 working days; contractor prescreening.

If you have any questions, please let us know.

V/r,

Sylana

From: Davis Paula E (PS) <[(b)(6)]@irs.gov>
Sent: Tuesday, March 31, 2020 11:05 AM
To: Tramble Sylana A <(b) (6))irs.gov>
Cc: Clark Kimberly A (PS) <[(b)(6)]@irs.gov>; Conway Michelle <[(b)(6)]@irs.gov>; Armstrong Christine M [(b)(6)]@irs.gov>; Freeman Mary B <[(b)(6)]@irs.gov>; Mains Stephanie L <[(b)(6)]@irs.gov>; Phillips Nathaniel [(b)(6)]@irs.gov>; Duran Joseph E [(b)(6)]@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Good Morning Sylana,

Attached is a Talking Paper to provide you a brief overview of IRS Stimulus Project and PS role in prescreening contractors to support mandated requirements.

Bottom Line: PS is engaged and aware of what's coming; prepared to expedite Wage & Investment request within 5 working days; contractor prescreening.

We will keep leadership updated.

R/
Paula E. Davis
Personnel Security
Operations – Contractor
240-613-(b)(6) (desk)
(b)(6) (cell)

From: Phillips Nathaniel (b)(6)@irs.gov>
Sent: Monday, March 30, 2020 10:20 AM
To: Tramble Sylana A <(b) (6) irs.gov>
Cc: Clark Kimberly A (PS) (b)(6)@irs.gov>; Conway Michelle (b)(6)@irs.gov>; Armstrong Christine M (b)(6)@irs.gov>; Freeman Mary B (b)(6)@irs.gov>; Moses William A (b)(6)@irs.gov>; Davis Paula E (PS) (b)(6)@irs.gov>; Mains Stephanie L (b)(6)@irs.gov>
Subject: RE: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Sylana,

Paula Davis, and Stephanie Mains, our PS Contractor Operations manager and SME respectively, are participating in group discussions relative to subject and below, along with W&I, Procurement, PGLD and Cyber Security.
We will have update you on PS equities around this posthaste.
Thanks.

Natep
PS Team
202-317 (b)(6)
"Finding Solutions – Not Fault"

From: Tramble Sylana A <(b) (6) irs.gov>
Sent: Monday, March 30, 2020 9:20 AM
To: Phillips Nathaniel (b)(6)@irs.gov>; Clark Kimberly A (PS) (b)(6)@irs.gov>
Cc: Conway Michelle (b)(6)@irs.gov>; Armstrong Christine M (b)(6)@irs.gov>; Freeman Mary B (b)(6)@irs.gov>; Moses William A <(b) (6) irs.gov>
Subject: FW: Stimulus Notice Mailout - URGENT- PLEASE ADVISE

Kim/Nate,

Any input from PS?

Thanks much.

Sylana
From: Moses William A <(b) (6) irs.gov>
Sent: Sunday, March 29, 2020 2:33 PM
To: James Sharon C (b)(6)@irs.gov>; Choi Robert S (b)(6)@irs.gov>; Meares Naida L (b)(6)@irs.gov>; Tramble Sylana A (b)(6)@irs.gov>
Subject: Stimulus Notice Mailout - URGENT- PLEASE ADVISE
Importance: High

Good Afternoon,

I hope you are all having a nice weekend and are staying healthy*

I'm reaching out to request your support as we prepare to mail approximately 150M stimulus notices/letters out in a very short timeframe as required by the CARES Act. Each year Media and Publication's Correspondence Production Services (CPS) prints and mails approximately 220M notices and letters. Given the volume of stimulus notices and the requirement to mail them within 15 days of the payment being issued, M&P Publishing is working with the Government Publishing Office (GPO) to procure printing/mailing services. We have been working with GPO for many years, per Title 44 of the US code, to print and ship millions of pages of forms and publications each year. GPO contracts also provided support during the last stimulus effort and ACA.

Our current plan is to send a notice/letter to taxpayers indicating their stimulus payment was issued and whether it was a direct deposited or a check. At a high level:

- An output file(s) will be produced by IT containing the **TP's entity and method of payment (DD, check)**
  - File(s) will be burned to DVD (using a pass phrase) and shipped overnight to vendor via FedEx.
    - Alternatively we could arrange for secure FTP. Almost all vendors use a secure transfer but we understand it would need to be approved.
- The vendor(s) will use a mail merge type process to generate/print the notice/letter and mail via USPS
- We expect this process to repeat multiple times over the next few months until the majority of stimulus payments are completed

As I understand it, we followed a similar process during the last stimulus effort in 2008 and ACA but I am told there may not have been some of the current security/privacy protocols in place back then. I was informed that the process to have a vendor cleared to handle Pii is very lengthy. Given the very short timeframe we are working with to meet these legislative requirements, I am looking for your input/guidance on what we will need to do to get approval to share the entity and method of payment information with GPO vendor(s) in the next 2 weeks.

Thank you in advance for your support.

Cheers,

Bill

William A. Moses

Acting Director, Media & Publications
Office: 202 317- (b)(6) *Fax: (855) 547-4491*

To: Witter Kirsten N[(b)(6)irscounsel.treas.gov]; Styles Holly H[(b)(6)@irscounsel.treas.gov]; Barry Julie A[(b)(6)@IRSCOUNSEL.TREAS.GOV]; Patton Edward L[(b)(6)@irscounsel.treas.gov]; Postiglione Amanda J[(b)(6)@irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]
From: Kaizen Mark S[(b) (6) irscounsel.treas.gov]
Sent: Thur 4/30/2020 1:58:45 PM (UTC)
Subject: RE: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Mark

-----Original Message-----
From: Witter Kirsten N
Sent: Thursday, April 30, 2020 9:55 AM
To: Styles Holly H; Kaizen Mark S; Barry Julie A; Patton Edward L; Postiglione Amanda J
Subject: RE: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

The letter cites 18 USC 601 (text pasted below).

(b)(5) DP, AC

18 USC 601

(a) Whoever, directly or indirectly, knowingly causes or attempts to cause any person to make a contribution of a thing of value (including services) for the benefit of any candidate or any political party, by means of the denial or deprivation, or the threat of the denial or deprivation, of--
(1) any employment, position, or work in or for any agency or other entity of the Government of the United States, a State, or a political subdivision of a State, or any compensation or benefit of such employment, position, or work; or
(2) any payment or benefit of a program of the United States, a State, or a political subdivision of a State;
if such employment, position, work, compensation, payment, or benefit is provided for or made possible in whole or in part by an Act of Congress, shall be fined under this title, or imprisoned not more than one year, or both.

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

-----Original Message-----
From: Styles Holly H (b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 30, 2020 9:05 AM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Kaizen Mark S (b)(6)@irscounsel.treas.gov>; Barry Julie A <(b)(6)@IRSCOUNSEL.TREAS.GOV>; Patton Edward L (b)(6)@irscounsel.treas.gov>; Postiglione Amanda J (b)(6)@irscounsel.treas.gov>
Subject: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

FYI-

From article: Trump's name, not his signature, is printed on the lower left side of the checks.

https://www.washingtonpost.com/politics/these-lawyers-say-donald-j-trumps-name-should-not-be-on-stimulus-checks/2020/04/29/086ac1bc-88cc-11ea-9759-6d20ba0f2c0e_story.html?itid=sf_politics

To: Sharp Gary E [(b)(6) irscounsel.treas.gov]
From: Styles Holly H [(b)(6)@irscounsel.treas.gov]
Sent: Thur 4/30/2020 1:05:23 PM (UTC)
Subject: FW: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

I knew I was missing someone important! :) -----Original Message----- From: Styles Holly H Sent: Thursday, April 30, 2020 9:05 AM To: Witter Kirsten N ((b) (6) irscounsel.treas.gov); Kaizen Mark S; Barry Julie A; Patton Edward L; Postiglione Amanda J Subject: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post FYI- From article: Trump s name, not his signature, is printed on the lower left side of the checks. https://www.washingtonpost.com/politics/these-lawyers-say-donald-j-trumps-name-should-not-be-on-stimulus-checks/2020/04/29/086ac1bc-88cc-11ea-9759-6d20ba0f2c0e_story.html?itid=sf_politics

To: Kaizen Mark S[(b)(6)irscounsel.treas.gov]; Sharp Gary E[(b)(6)@irscounsel.treas.gov]
From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Wed 4/15/2020 11:28:29 AM (UTC)
Subject: FW: NYTimes: Getting a Stimulus Check? Trump's Name Will Be on It

Made the Post, the New York Times and the Today show. In unprecedented move, Treasury orders Trump s name printed on stimulus checks The unprecedented decision means that when recipients open the $1,200 paper checks, President Donald J. Trump will appear on the left side of the payment. https://www.washingtonpost.com/politics/coming-to-your-1200-relief-check-donald-j-trumps-name/2020/04/14/071016c2-7e82-11ea-8013-1b6da0e4a2b7_story.html Kirsten N. Witter Senior Level Counsel (General Legal Services) (202) 317-5963 -----Original Message----- From: Kirsten Witter Sent: Wednesday, April 15, 2020 5:31 AM To: Witter Kirsten N Subject: NYTimes: Getting a Stimulus Check? Trump s Name Will Be on It Getting a Stimulus Check? Trump s Name Will Be on It https://www.nytimes.com/2020/04/14/us/politics/stimulus-check-trump-signature.html?referringSource=articleShare Sent from my iPad

To: Sharp Gary E[(b)(6) irscounsel.treas.gov]
From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Tue 4/14/2020 11:58:54 AM (UTC)
Subject: FW: Appropriations Issues

Sorry. Meant to hit reply all.

From: Witter Kirsten N
Sent: Tuesday, April 14, 2020 7:55 AM
To: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: RE: Appropriations Issues

I am okay with the revisions. It is interesting about OLC. It least that will provide some authoritative cover.

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 8:06 PM
To: Witter Kirsten N (b)(6)@irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: FW: Appropriations Issues

Thoughts on revisions. Interesting about implications of OLC looking into this.

Mark

From: Kaizen Mark S
Sent: Monday, April 13, 2020 8:05 PM
To: Brian.Sonfield@treasury.gov; Michael.Briskin@treasury.gov; Witter Kirsten N; Sharp Gary E; Kaizen Mark S
Subject: RE: Appropriations Issues

Brian,

Thanks. We will address the revisions. Interesting information about OLC.

Mark

From: Brian.Sonfield@treasury.gov [mailto:Brian.Sonfield@treasury.gov]
Sent: Monday, April 13, 2020 8:01 PM
To: Kaizen Mark S; (b)(6)@treasury.gov; Witter Kirsten N; Sharp Gary E; Kaizen Mark S
Subject: RE: Appropriations Issues

DELIBERATIVE AND PREDECISIONAL

(b)(5) Deliberative Process Privilege

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 7:06 PM
To: Sonfield, Brian (b)(6)@treasury.gov>; Briskin, Michael <(b)(6)@treasury.gov>; Witter, Kirsten N. <(b) (6) irscounsel.treas.gov>; Sharp, Gary E. <(b) (6) irscounsel.treas.gov>; Kaizen, Mark S. <(b) (6) irscounsel.treas.gov>
Subject: Appropriations Issues

Brian and Mike,

We intend to provide the analysis below to the IRS. As we discussed, please provide your Office's concurrence with this analysis. Thanks.

This responds to your request that we review a proposed letter from the White House to be included in the IRS's notice to taxpayer regarding the Economic Impact Payment and a proposed memo line for the Economic Impact Payment checks. The Secretary of Treasury has provided the IRS a letter from the White House to include when the IRS notifies taxpayers of their Economic Impact Payments. The Secretary has also directed that the checks state in the memo line "President Donald J. Trump" above "Economic Impact Payment." For the reasons discussed below, we find no clear legal prohibition that would preclude the IRS from including the letter with the IRS notice or from including the memo line on the checks. We have consulted with the Treasury Office of the General Counsel and they concur with the analysis.

The Letter

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

The Memo Line

(b)(5) DP, AC

Mark

Mark

To: Sharp Gary E[(b) (6) irscounsel.treas.gov]; Witter Kirsten N[(b)(6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]
From: Kaizen Mark S[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 11:03:56 PM (UTC)
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Gary and Kirsten,

Since this is essentially the draft that Kirsten wrote I am going to go ahead and send the revised version to Brian and Mike now.

Mark

From: Kaizen Mark S
Sent: Monday, April 13, 2020 6:55 PM
To: Sharp Gary E; Witter Kirsten N; Kaizen Mark S
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Gary,

Thanks, I made the changes.

Mark

From: Sharp Gary E
Sent: Monday, April 13, 2020 6:47 PM
To: Kaizen Mark S; Witter Kirsten N
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Minor suggested tweaks below for accuracy. Happy to discuss.

Gary

From: Kaizen Mark S
Sent: Monday, April 13, 2020 6:40 PM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Kirsten,

Excellent job. I made a few minor revisions (fixed typos). One question, do we need the last sentence. Does t invite more questions. Also, I don't know what type of scrutiny th s may get so I think it should come from me. See what you think.

We intend to provide the analysis below to the IRS. As we discussed, please provide your Office's concurrence with this analysis.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Mark

Mark

From: Witter Kirsten N
Sent: Monday, April 13, 2020 6:19 PM
To: Kaizen Mark S; Sharp Gary E
Subject: FW: Final Notice to EIP recipients (Notice 1444)

DRAFT – If we are going to forward Brian's concurrence, we can delete the red sentence.

(b)(5) DP, AC

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 9:41 AM
To: Witter Kirsten N (b)(6) @irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: FW: Final Notice to EIP recipients (Notice 1444)
WE also

From: Tonuzi Drita

Sent: Monday, April 13, 2020 9:35 AM
To: Kaizen Mark S
Subject: FW: Final Notice to EIP recipients (Notice 1444)

Mark, The letter we discussed is attached.

Drita Tonuzi
Deputy Chief Counsel (Operations)
202-317-(b)(6) (general)
(b)(6) direct)

From: Schaeffer Stephen J
Sent: Monday, April 13, 2020 9:21 AM
To: Desmond Michael J; Tonuzi Drita
Subject: Final Notice to EIP recipients (Notice 1444)

The most recent version of the notice to EIP recipients is attached. It's in English and Spanish.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:40 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Subject: Final Notice 1444

Hi Kelly,

Sharing the approved notice.

Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]
From: Sharp Gary E[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 9:36:57 PM (UTC)
Subject: RE: Draft Email

I am fine with this as well.

Gary

From: Witter Kirsten N
Sent: Monday, April 13, 2020 5:36 PM
To: Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>
Subject: RE: Draft Email

I am fine with this. I am working on the other email now.

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

From: Kaizen Mark S (b)(6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 5:35 PM
To: Sharp Gary E (b)(6) @irscounsel.treas.gov>; Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: Draft Email

I spoke with Drita and brought her up to date. We decided on an email instead of another call and I am keeping it at a high summary level. Here is what I will send to the client. Thoughts.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Mark

Mark

Message

From: Witter Kirsten N [(b)(6)@irscounsel.treas.gov]
Sent: 4/13/2020 8:33:21 PM
To: Brian.Sonfield@treasury.gov; Michael.Briskin@treasury.gov; Kaizen Mark S [(b) (6) irscounsel.treas.gov]; Sharp Gary E [(b) (6) irscounsel.treas.gov]
Subject: RE: appropriations questions
Attachments: _.rtf

Brian and Mike –

We did some additional research. The following excerpt is from the Red Book:

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Can we have a quick call? Thanks,

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

-----Original Appointment-----
From: Brian.Sonfield@treasury.gov
Sent: Monday, April 13, 2020 2:51 PM
To: Witter Kirsten N; Michael.Briskin@treasury.gov; Kaizen Mark S
Subject: appropriations questions
When: Monday, April 13, 2020 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(6) Treasury

Adding Mark.

Kirsten, does this time work to further discuss the issue you talked with Mike about?

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(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

End of Document

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To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]
From: Sharp Gary E[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 7:46:26 PM (UTC)
Subject: RE: quick call

I think it just means (b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

From: Witter Kirsten N
Sent: Monday, April 13, 2020 3:45 PM
To: Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>
Subject: RE: quick call

I wouldn't go that far but I think (b)(5) DP, AC

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

From: Kaizen Mark S <(b) (6) rscounsel.treas.gov>
Sent: Monday, April 13, 2020 3:41 PM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) rscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: RE: quick call

Do you read this as (b)(5) DP, AC

From: Witter Kirsten N
Sent: Monday, April 13, 2020 3:38 PM
To: Kaizen Mark S; Sharp Gary E
Subject: RE: quick call

From the RedBook:

(b)(5) DP, AC

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-5963

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 3:24 PM
To: Witter Kirsten N (b)(6)@irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: quick call

To: Styles Holly H[(b)(6)@irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Barry Julie A[(b)(6)@IRSCOUNSEL.TREAS.GOV]; Patton Edward L[(b)(6)@irscounsel.treas.gov]; Postiglione Amanda J[(b)(6)@irscounsel.treas.gov]
From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Thur 4/30/2020 1:48:10 PM (UTC)
Subject: RE: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post
.pdf

Here is the letter.

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

-----Original Message-----
From: Styles Holly H <(b)(6)@irscounsel.treas.gov>
Sent: Thursday, April 30, 2020 9:05 AM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Barry Julie A <(b)(6)@IRSCOUNSEL.TREAS.GOV>; Patton Edward L <(b)(6)@irscounsel.treas.gov>; Postiglione Amanda J <(b)(6)@irscounsel.treas.gov>
Subject: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

FYI-

From article: Trump's name, not his signature, is printed on the lower left side of the checks.

https://www.washingtonpost.com/politics/these-lawyers-say-donald-j-trumps-name-should-not-be-on-stimulus-checks/2020/04/29/086ac1bc-88cc-11ea-9759-6d20ba0f2c0e_story.html?itid=sf_politics

300 New Jersey Avenue, N.W., Suite 900
Washington, D.C. 20001
Phone: 202-465-8728

April 20, 2020

Honorable William Barr
Attorney General of the United States
950 Pennsylvania Avenue, N.W.
Washington, D.C. 20530-0001

RE: Evidence of President Donald Trump's violation of the Hatch Act, 18 U.S.C. 610

Dear General Barr:

We write to request the appointment of a special counsel pursuant to 28 C.F.R. 6001(a) to investigate President Donald Trump for allegedly commanding a federal employee to engage in political activity, i.e., the unprecedented, gratuitous placement of Mr. Trump's signature on the memo line of tens of millions of United States Treasury checks disbursed to eligible citizens under the Coronavirus Aid, Relief, and Economic Security Act (CARES) in violation of 18 U.S.C. 610. You are undoubtedly aware that section 610 carries no exceptions for the President or Vice President, unlike other Hatch Act provisions.

President Trump is actively seeking re-election. The signature of President Trump on United States Treasury checks is superfluous to their value, legality, or authenticity. The signature serves no official government purpose. It does serve Mr. Trump's 2020 re-election campaign by making it appear that he is responsible for a monetary windfall to tens of millions of voters.

Mr. Trump was the first official in the Executive Branch to publicly float the idea of his signature appearing on CARES checks. The Washington Post reported on April 15, 2020 that Mr. Trump's signature would appear, and that Mr. Trump had asked Secretary of Treasury Steve Mnuchin to make it happen.

On April 19, 2020, Secretary Mnuchin on CNN belatedly claimed he raised the idea with the President. The Secretary's explanation, however, is revealing: "He is the President, and I think a terrific symbol to the American people." Everyone knows Mr. Trump is President. And his signature on the CARES checks in the middle of his 2020 presidential campaign is a prominent symbol that benefits his re-election by making it appear that he has alleviated the financial plight of tens of millions of voters. Neither Mr. Mnuchin nor Mr. Trump has proffered an alternative symbolic effect of Mr. Trump's signature.

In any event, the foregoing evidence justifies a special counsel investigation as to whether President Trump has violated 18 U.S.C. 610 by commanding a federal employee to enable his piggybacking on CARES checks to further his re-election campaign.

If you do not find justification for a special counsel, we would request a legal opinion explaining your decision.

Sincerely,

(b)(6)

Ralph Nader

(b)(6)

Louis Fisher

(b)(6)

Bruce Fein

To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
From: Styles Holly H[(b)(6)@irscounsel.treas.gov]
Sent: Thur 4/30/2020 1:36:31 PM (UTC)
Subject: RE: TrumpHatchActsigletAG

Oh still can't open here but the title seems to indicate Hatch Act-- -----Original Message----- From: Holly Styles [mailto[redacted] Sent: Thursday, April 30, 2020 9:24 AM To: Styles Holly H Subject: TrumpHatchActsigletAG https://www.documentcloud.org/documents/6876956-TrumpHatchActsigletAG.html Sent from my iPad

To: Witter Kirsten N [redacted]irscounsel.treas.gov]
From: Styles Holly H [redacted]@irscounsel.treas.gov]
Sent: Thur 4/30/2020 1:07:49 PM (UTC)
Subject: RE: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post

Yea, I sent to my ipad so I could open--haven't read the letter yet either- -----Original Message----- From: Witter Kirsten N Sent: Thursday, April 30, 2020 9:06 AM To: Styles Holly H Subject: RE: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post Thanks. I saw that and wanted to read the letter if I can find it. They seem to be citing the Hatch [redacted]Kirsten N. Witter Senior Level Counsel (General Legal Services) (202) 317-5963 -----Original Message----- From: Styles Holly H Sent: Thursday, April 30, 2020 9:05 AM To: Witter Kirsten N ; Kaizen Mark S ; Barry Julie A ; Patton Edward L ; Postiglione Amanda J Subject: Donald Trump's name should not be coronavirus stimulus checks, lawyers say - The Washington Post FYI- From article: Trump s name, not his signature, is printed on the lower left side of the checks. https://www.washingtonpost.com/politics/these-lawyers-say-donald-j-trumps-name-should-not-be-on-stimulus-checks/2020/04/29/086ac1bc-88cc-11ea-9759-6d20ba0f2c0e_story.html?itid=sf_politics

To: Witter Kirsten N[(b) (6)]irscounsel.treas.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6)]irscounsel.treas.gov]
From: Kaizen Mark S[(b)(6)]irscounsel.treas.gov]
Sent: Wed 4/15/2020 11:54:18 AM (UTC)
Subject: RE: NYTimes: Getting a Stimulus Check? Trump's Name Will Be on It

NBC has been reporting on this all morning. Chuck Shummer spoke about it as well. Mark -----Original Message----- From: Witter Kirsten N Sent: Wednesday, April 15, 2020 7:28 AM To: Kaizen Mark S; Sharp Gary E Subject: FW: NYTimes: Getting a Stimulus Check? Trump s Name Will Be on It Made the Post, the New York Times and the Today show. In unprecedented move, Treasury orders Trump s name printed on stimulus checks The unprecedented decision means that when recipients open the $1,200 paper checks, President Donald J. Trump will appear on the left side of the payment. https://www.washingtonpost.com/politics/coming-to-your-1200-relief-check-donald-j-trumps-name/2020/04/14/071016c2-7e82-11ea-8013-1b6da0e4a2b7_story.html Kirsten N. Witter Senior Level Counsel (General Legal Services) (202) 317-5963 -- Original Message----- From: Kirsten Witter Sent: Wednesday, April 15, 2020 5:31 AM To: Witter Kirsten N Subject: NYTimes: Getting a Stimulus Check? Trump s Name Will Be on It Getting a Stimulus Check? Trump s Name Will Be on It https://www.nytimes.com/2020/04/14/us/politics/stimulus-check-trump-signature.html?referringSource=articleShare Sent from my iPad

To: Witter Kirsten N[(b)(6)]irscounsel.treas.gov]
From: Kirsten Witter[(b)(6)]
Sent: Wed 4/15/2020 9:41:35 AM (UTC)
Subject: The Washington Post: In unprecedented move, Treasury orders Trump's name printed on stimulus checks

I thought you might like this story from The Washington Post. In unprecedented move, Treasury orders Trump s name printed on stimulus checks The unprecedented decision means that when recipients open the $1,200 paper checks, President Donald J. Trump will appear on the left side of the payment. https://www.washingtonpost.com/politics/coming-to-your-1200-relief-check-donald-j-trumps-name/2020/04/14/071016c2-7e82-11ea-8013-1b6da0e4a2b7_story.html Sent from my iPad

To: Kaizen Mark S[(b)(6) irscounsel.treas.gov]; Tribiano Jeffrey J[(b) (6) irs.gov]; Corbin Kenneth C[(b) (6) irs.gov]; Tonuzi Drita[(b)(6)@irscounsel.treas.gov]; Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]
From: Lough Sunita B[(b) (6) irs.gov]
Sent: Tue 4/14/2020 12:34:46 AM (UTC)
Subject: RE: Follow-up

Thanks Mark!
Sunita

Sunita Lough
From: Kaizen Mark S
Sent: Monday, April 13, 2020 5:40 PM
To: Tribiano Jeffrey J ; Lough Sunita B ; Corbin Kenneth C ; Tonuzi Drita ; Witter Kirsten N ; Sharp Gary E ; Kaizen Mark S
Subject: Follow-up

I wanted to follow up on our previous discussions. We spoke with General Counsel's office and they are of the opinion that [redacted] (b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege GC's office was not asked to put anything in writing at this time so we offered to draft an email addressing the letter and check issues to send to them for concurrence. We will get you a copy of the email traffic as soon as it is final. The Deputy General Counsel has been briefed. GC's office did not know what the plans were concerning a possible briefing of the Secretary and said that was an issue for the General Counsel. We discussed the timeline and our understanding that BFS needed information from IRS tonight or Tuesday morning at the latest so that checks could go out timely.
Mark

To: Sharp Gary E[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Witter Kirsten N[(b)(6)@irscounsel.treas.gov]; Michael.Briskin@treasury.gov[Michael.Briskin@treasury.gov]
From: Brian.Sonfield@treasury.gov[Brian.Sonfield@treasury.gov]
Sent: Mon 4/13/2020 8:44:02 PM (UTC)
Subject: RE: appropriations questions

Same call-in as before: (b)(6) Treasury

From: Sharp Gary E
Sent: Monday, April 13, 2020 4:43 PM
To: Kaizen, Mark S. ; Sonfield, Brian ; Witter, Kirsten N. ; Briskin, Michael
Subject: RE: appropriations questions

That works for me too.
Gary

From: Kaizen Mark S
Sent: Monday, April 13, 2020 4:42 PM
To: Brian.Sonfield@treasury.gov; Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Michael.Briskin@treasury.gov; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: RE: appropriations questions

Brian,
OK with me.
Mark

From: Brian.Sonfield@treasury.gov [mailto:Brian.Sonfield@treasury.gov]
Sent: Monday, April 13, 2020 4:40 PM
To: Witter Kirsten N; Michael.Briskin@treasury.gov; Kaizen Mark S; Sharp Gary E
Subject: RE: appropriations questions

Can we talk at 5?

From: Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 4:33 PM
To: Sonfield, Brian (b)(6)@treasury.gov>; Briskin, Michael (b)(6)@treasury.gov>; Kaizen, Mark S. <(b) (6) irscounsel.treas.gov>; Sharp, Gary E. <(b) (6) irscounsel.treas.gov>
Subject: RE: appropriations questions

Brian and Mike –
We did some additional research. The following excerpt is from the Red Book:

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Can we have a quick call? Thanks,
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-5963

-----Original Appointment-----
From: Brian.Sonfield@treasury.gov <Brian.Sonfield@treasury.gov>
Sent: Monday, April 13, 2020 2:51 PM
To: Witter Kirsten N; Michael.Briskin@treasury.gov; Kaizen Mark S
Subject: appropriations questions
When: Monday, April 13, 2020 3:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: (b)(6) Treasury

Adding Mark.
Kirsten, does this time work to further discuss the issue you talked with Mike about?

To: Kaizen Mark S[(b)(6) irscounsel.treas.gov]; Brian.Sonfield@treasury.gov[Brian.Sonfield@treasury.gov]; Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]
From: Michael.Briskin@treasury.gov[Michael.Briskin@treasury.gov]
Sent: Mon 4/13/2020 8:42:20 PM (UTC)
Subject: RE: appropriations questions

Same here.

From: Kaizen Mark S
Sent: Monday, April 13, 2020 4:42 PM
To: Sonfield, Brian ; Witter, Kirsten N. ; Briskin, Michael ; Sharp, Gary E. ; Kaizen, Mark S.
Subject: RE: appropriations questions

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OK with me.
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From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 8:41:01 PM (UTC)
Subject: RE: appropriations questions

Works for me. Thanks
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

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From: Kaizen Mark S[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 6:04:18 PM (UTC)
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Let's call.
Mark

From: Witter Kirsten N
Sent: Monday, April 13, 2020 2:04 PM
To: Kaizen Mark S; Sharp Gary E
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Can we talk? Just got off the phone with Mike.
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

From: Kaizen Mark S
Sent: Monday, April 13, 2020 1:33 PM
To: Witter Kirsten N ; Sharp Gary E ; Kaizen Mark S
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Let's do a call now.
Mark

From: Witter Kirsten N
Sent: Monday, April 13, 2020 11:45 AM
To: Sharp Gary E; Kaizen Mark S
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Can do now. Mike didn't have any concerns.
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317- (b)(6)

From: Sharp Gary E <(b) (6) rscounsel.treas.gov>
Sent: Monday, April 13, 2020 11:42 AM
To: Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Yes – can do.

From: Kaizen Mark S
Sent: Monday, April 13, 2020 11:42 AM
To: Sharp Gary E <(b) (6) irscounsel.treas.gov>; Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Kaizen Mark S (b)(6) @irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Can we do a quick call. Are you available now
Mark

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This all makes sense to me. Will be interesting to get Treasury's take.
Gary

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Subject: RE: Final Notice to EIP recipients (Notice 1444)
Mark and Gary –
I left a message for Mike B (apparently, they don't have jabber). Here is my rough and inelegant analysis. We were asked to address three areas – Hatch Act, Appropriations Law, and the Anti Deficiency Act.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

From: Kaizen Mark S <(b)(6)@irscounsel.treas.gov>
Sent: Monday, April 13, 2020 9:41 AM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>; Kaizen Mark S (b)(6)@irscounsel.treas.gov>
Subject: FW: Final Notice to EIP recipients (Notice 1444)
WE also

From: Tonuzi Drita
Sent: Monday, April 13, 2020 9:35 AM
To: Kaizen Mark S
Subject: FW: Final Notice to EIP recipients (Notice 1444)
Mark, The letter we discussed is attached.
Drita Tonuzi
Deputy Chief Counsel (Operations)
202-317-3300 (general)
(b)(6)(direct)

From: Schaeffer Stephen J
Sent: Monday, April 13, 2020 9:21 AM
To: Desmond Michael J; Tonuzi Drita
Subject: Final Notice to EIP recipients (Notice 1444)
The most recent version of the notice to EIP recipients is attached. It's in English and Spanish.

From: Dix Tina L <(b)(6)@irs.gov>
Sent: Monday, April 13, 2020 8:40 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Subject: Final Notice 1444
Hi Kelly,
Sharing the approved notice.
Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

To: 'Michael.Briskin@treasury.gov'[Michael.Briskin@treasury.gov]
From: Witter Kirsten N (b)(6)@irscounsel.treas.gov]
Sent: Mon 4/13/2020 5:41:20 PM (UTC)
Subject: FW: Check Image
.jpeg

Do you have a minute to discuss? Thanks.
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317- (b)(6)

From: Kaizen Mark S
Sent: Monday, April 13, 2020 11:51 AM
To: Witter Kirsten N ; Sharp Gary E ; Kaizen Mark S
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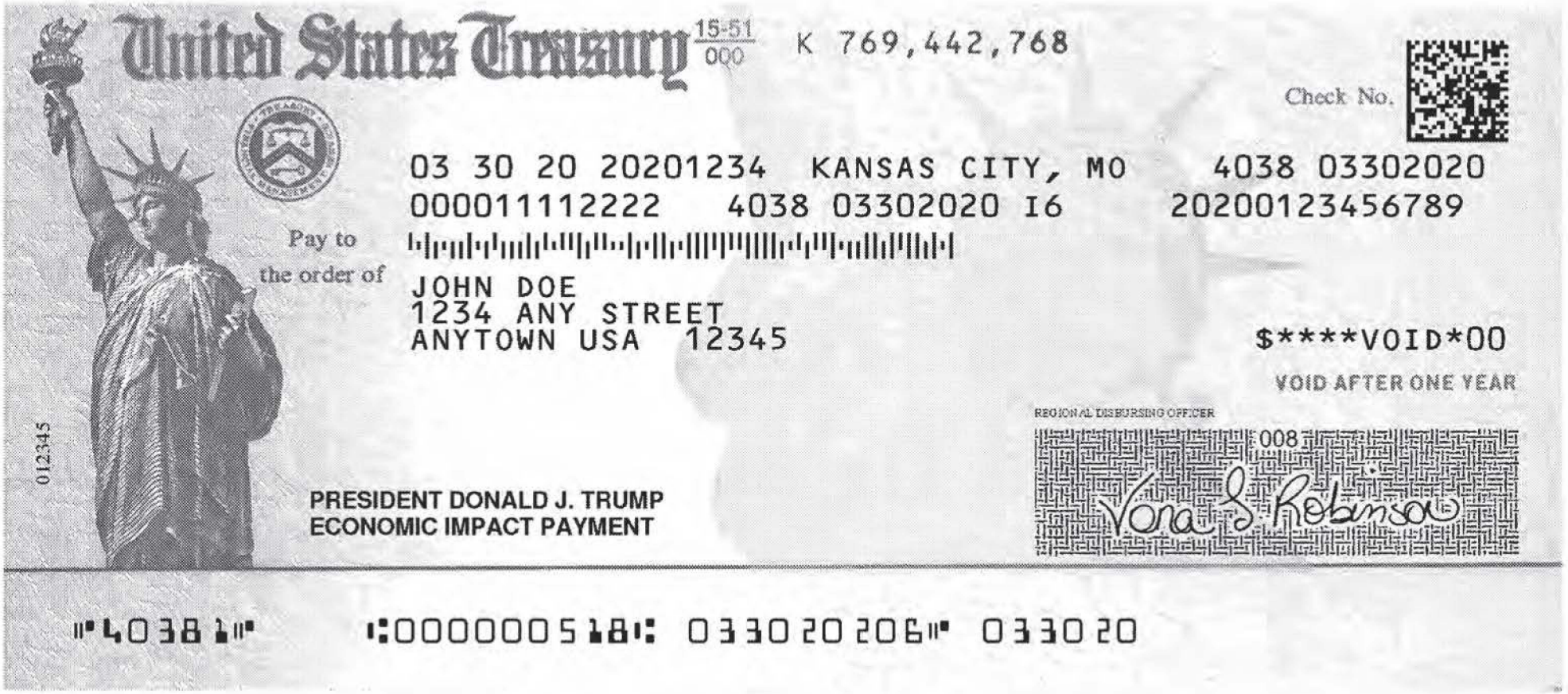
To: Kaizen Mark S
Subject: FW: Check Image
Drita Tonuzi
Deputy Chief Counsel (Operations)
202-317-3300 (general)
(b)(6) direct)

From: Desmond Michael J
Sent: Monday, April 13, 2020 11:32 AM
To: Tonuzi Drita
Subject: Check Image
As discussed.
Mike
Michael J. Desmond
IRS Chief Counsel
(202) 317- (b)(6)
(b)(6)@irscounsel.treas.gov


United States Treasury
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JOHN DOE
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ANYTOWN USA 12345
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REGIONAL DISBURSING OFFICER
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PRESIDENT DONALD J. TRUMP
ECONOMIC IMPACT PAYMENT
⑈4038⑈ ⑆000000518⑆ 033020206⑈ 033020

To: Witter Kirsten N[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Sharp Gary E[(b) (6) irscounsel.treas.gov]
From: Kaizen Mark S[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 3:46:40 PM (UTC)
Subject: RE: Final Notice to EIP recipients (Notice 1444)

Let us know when you are off and we can do a call. Drita has scheduled a call for us with client at 1:00.
Mark
Mark

From: Witter Kirsten N
Sent: Monday, April 13, 2020 11:43 AM
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Phone: (801)-605-(b)(6)

To: Sharp Gary E[(b) (6) irscounsel.treas.gov]; Kaizen Mark S[(b) (6))irscounsel.treas.gov]
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Me too
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

From: Sharp Gary E
Sent: Monday, April 13, 2020 11:46 AM
To: Witter Kirsten N ; Kaizen Mark S
Subject: RE: Final Notice to EIP recipients (Notice 1444)
I am dialed into conference line.

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Can do now. Mike didn't have any concerns.
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317 (b)(6)

From: Sharp Gary E <(b) (6) irscounsel.treas.gov>
Sent: Monday, April 13, 2020 11:42 AM
To: Kaizen Mark S <(b) (6) irscounsel.treas.gov>; Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Yes – can do.

From: Kaizen Mark S
Sent: Monday, April 13, 2020 11:42 AM
To: Sharp Gary E (b)(6) irscounsel.treas.gov>; Witter Kirsten N (b)(6)@irscounsel.treas.gov>; Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Can we do a quick call. Are you available now
Mark

From: Sharp Gary E <(b) (6) rscounsel.treas.gov>
Date: Monday, Apr 13, 2020, 11:37 AM
To: Witter Kirsten N <(b) (6))irscounsel.treas.gov>, Kaizen Mark S (b)(6)@irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
This all makes sense to me. Will be interesting to get Treasury's take.
Gary

From: Witter Kirsten N
Sent: Monday, April 13, 2020 11:06 AM
To: Kaizen Mark S <(b) (6) rscounsel.treas.gov>; Sharp Gary E <(b) (6) irscounsel.treas.gov>
Subject: RE: Final Notice to EIP recipients (Notice 1444)
Mark and Gary –
I left a message for Mike B (apparently, they don't have jabber). Here is my rough and inelegant analysis. We were asked to address three areas – Hatch Act, Appropriations Law, and the Anti Deficiency Act.

(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-(b)(6)

From: Kaizen Mark S <(b)(6)@irscounsel.treas.gov>
Sent: Monday, April 13, 2020 9:41 AM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>; Sharp Gary E <(b) (6) rscounsel.treas.gov>; Kaizen Mark S (b)(6)@irscounsel.treas.gov>
Subject: FW: Final Notice to EIP recipients (Notice 1444)
WE also

From: Tonuzi Drita
Sent: Monday, April 13, 2020 9:35 AM
To: Kaizen Mark S
Subject: FW: Final Notice to EIP recipients (Notice 1444)
Mark, The letter we discussed is attached.
Drita Tonuzi
Deputy Chief Counsel (Operations)
202-317-3300 (general)
(b)(6) direct)

From: Schaeffer Stephen J
Sent: Monday, April 13, 2020 9:21 AM
To: Desmond Michael J; Tonuzi Drita
Subject: Final Notice to EIP recipients (Notice 1444)
The most recent version of the notice to EIP recipients is attached. It's in English and Spanish.

From: Dix Tina L <(b) (6) irs.gov>
Sent: Monday, April 13, 2020 8:40 AM
To: Morrison Lee Kelly R (b)(6)@irscounsel.treas.gov>
Subject: Final Notice 1444
Hi Kelly,
Sharing the approved notice.
Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605-(b)(6)

To: 'Michael.Briskin@treasury.gov'[Michael.Briskin@treasury.gov]
From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Mon 4/13/2020 3:41:17 PM (UTC)
Subject: FW: Final Notice to EIP recipients (Notice 1444)
.pdf

Hi Mike. I hope you are well. Please let me know if you have a few minutes to discuss. You can reach me at the number below or on my cell phone (b)(6) Thanks!
Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317- (b)(6)

From: Kaizen Mark S
Sent: Monday, April 13, 2020 9:41 AM
To: Witter Kirsten N ; Sharp Gary E ; Kaizen Mark S
Subject: FW: Final Notice to EIP recipients (Notice 1444)

From: Tonuzi Drita
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Subject: FW: Final Notice to EIP recipients (Notice 1444)
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Drita Tonuzi
Deputy Chief Counsel (Operations)
202-317-3300 (general)
(b)(6) 0 (direct)

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Subject: Final Notice 1444
Hi Kelly,
Sharing the approved notice.
Tina L Dix
Senior Tax Analyst, M&P- Distribution
Office of Taxpayer Correspondence
Phone: (801)-605- (b)(6)

THE WHITE HOUSE

WASHINGTON

NOTICE DATE: April 15, 2020
NOTICE NUMBER: 1444 (EN-SP)

Your Economic Impact Payment Has Arrived

My Fellow American:

Our great country is experiencing an unprecedented public health and economic challenge as a result of the global coronavirus pandemic. Our top priority is your health and safety. As we wage total war on this invisible enemy, we are also working around the clock to protect hardworking Americans like you from the consequences of the economic shutdown. We are fully committed to ensuring that you and your family have the support you need to get through this time.

On March 27, 2020, Congress passed with overwhelming bipartisan support the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which I proudly signed into law. I want to thank the United States House of Representatives and the United States Senate for working so quickly with my Administration to fast-track this $2.2 trillion in much-needed economic relief to the American people.

This includes fast and direct economic assistance to you.

I am pleased to notify you that as provided by the CARES Act, you are receiving an Economic Impact Payment of $_____ by _____. We hope this payment provides meaningful support to you during this period.

Every citizen should take tremendous pride in the selflessness, courage and compassion of our people. America's drive, determination, innovation and sheer willpower have conquered every previous challenge---and they will conquer this one too. Just as we have before, America will triumph yet again---and rise to new heights of greatness.

We will do it together, as one nation, stronger than ever before.

President Donald J. Trump

For more information on your Economic Impact Payment, please visit IRS.gov/coronavirus or call 800-919-9835.

THE WHITE HOUSE

WASHINGTON

FECHA DEL AVISO: 15 de abril de 2020
NÚMERO DEL AVISO: 1444 (EN-SP)

Su Pago de alivio por el impacto económico ha llegado

Mi compatriota estadounidense:

Nuestro gran país experimenta un desafío económico y de salud pública sin precedentes, como resultado de la pandemia mundial del coronavirus. Nuestra prioridad principal es su salud y seguridad. A medida que libramos una guerra total contra este enemigo invisible, también estamos trabajando las 24 horas del día para proteger a los estadounidenses trabajadores como usted, de las consecuencias del cierre económico. Estamos totalmente comprometidos a asegurar que usted y su familia tengan el apoyo que necesitan para sobrepasar este tiempo.

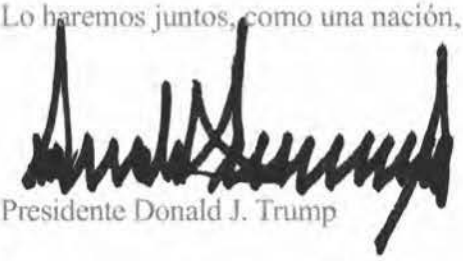
El 27 de marzo de 2020, el Congreso aprobó con un abrumador apoyo bipartidista, la Ley de Asistencia, Alivio y Seguridad Económica por el Coronavirus (CARES, por sus siglas en inglés), que yo orgullosamente firmé convirtiéndola en ley. Deseo agradecer al Senado de los Estados Unidos y a la Cámara de Representantes de los Estados Unidos por trabajar tan rápidamente con mi Administración para acelerar este alivio económico de $2.2 billones de dólares muy necesario para el pueblo estadounidense.

Esto incluye la asistencia económica rápida y directa para usted.

Me complace notificarle que según lo dispuesto en la Ley CARES, usted recibe un Pago de alivio por el impacto económico de $_____ por _____. Esperamos que este pago le proporcione un apoyo significativo durante este período.

Cada ciudadano debe enorgullecerse enormemente de la abnegación, el coraje y la compasión de nuestro pueblo. El impulso, la determinación, la innovación, y la pura fuerza de voluntad de los Estados Unidos han conquistado todos los desafíos anteriores---y conquistarán éste también. Como lo hemos hecho antes, los Estados Unidos triunfará una vez más--y se elevará a nuevas alturas de grandeza.

Lo haremos juntos, como una nación, más fuerte que nunca.



Presidente Donald J. Trump

Para obtener más información sobre su Pago de alivio por el impacto económico, por favor, visite IRS.gov/coronavirus, o llame al 800-919-9835.

To: Kaizen Mark S[(b) (6) irscounsel.treas.gov]; Sharp Gary E[(b)(6)]@irscounsel.treas.gov]
From: Witter Kirsten N[(b) (6) irscounsel.treas.gov]
Sent: Sun 4/12/2020 2:22:51 PM (UTC)
Subject: RE: Inquiry

I would want to know [(b)(5) Deliberative Process Privilege; (b)(5) Attorney/Client Privilege]

Kirsten N. Witter
Senior Level Counsel (General Legal Services)
(202) 317-[(b) (6)]3

From: Kaizen Mark S
Sent: Saturday, April 11, 2020 9:24 PM
To: Sharp Gary E ; Witter Kirsten N ; Kaizen Mark S
Subject: RE: Inquiry

Gary,
Thanks. That was what I was thinking.
Mark

From: Sharp Gary E [(b)(6)]@irscounsel.treas.gov>
Date: Saturday, Apr 11, 2020, 6:53 PM
To: Kaizen Mark S [(b)(6)]@irscounsel.treas.gov>, Witter Kirsten N <(b) (6) irscounsel.treas.gov>
Subject: RE: Inquiry

Hard to say conclusively without knowing more about the letter, but generally I would think [(b)(5) DP, AC]

Gary

From: Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Date: Saturday, Apr 11, 2020, 5:29 PM
To: Witter Kirsten N <(b) (6) irscounsel.treas.gov>, Sharp Gary E <(b) (6) irscounsel.treas.gov>, Kaizen Mark S <(b) (6) irscounsel.treas.gov>
Subject: Inquiry

Can you think of any legal issue with a letter of some kind from the white house being included with a notice the IRS is required to send to taxpayers informing them that they are receiving an economic impact statement. I just got asked about this.
Mark

To: Lough Sunita B[(b) (6) irs.gov]; Duder John C[(b) (6) irs.gov]
Cc: Gavin Michael R [Contractor] (b)(6)@irs.gov]
From: Holton Winonna F (b)(6)@irs.gov]
Sent: Fri 4/3/2020 8:13:11 PM (UTC)
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

Sunita, your calendar is just circling on my laptop. It's not letting me update your calendar. I've been having server issues all day.
I will upload Michael's document as soon as I can.

Winonna

From: Lough Sunita B <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 4:00 PM
To: Duder John C <(b) (6) @irs.gov>
Cc: Holton Winonna F <(b)(6)@irs.gov>, Gavin Michael R [Contractor] <(b)(6)@irs.gov>
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

I just sent it to her

From: Duder John C (b)(6)@irs.gov>
Date: Friday, Apr 03, 2020, 3:59 PM
To: Lough Sunita B <(b)(6)@irs.gov>
Cc: Holton Winonna F (b)(6)@irs.gov>, Gavin Michael R [Contractor] (b)(6)@irs.gov>
Subject: FW: Updated Draft: 4/2 Stimulus Discussion Notes

Sunita, do you want Winonna to also attach Michael's Notes to the 5pm invite?
FYI, I did NOT include his Notes in the material I just sent to Treasury and that Winonna is posting on the invite…
John

From: Gavin Michael R [Contractor] (b)(6)@irs.gov>
Sent: Friday, April 03, 2020 3:54 PM
To: Lough Sunita B <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Duder John C <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

All,

Please find a copy of the additional document Sunita requested for this afternoon's meeting attached and let me know if you have any questions, comments, concerns, or revisions.

Best,
Michael

Michael Rees Gavin
Mobile (b)(6)
(b)(6)@irs.gov

From: Lough Sunita B <(b) (6) irs.gov>

Sent: Friday, April 3, 2020 3:49 PM
To: Sieger Nancy <(b) (6) irs.gov>; Gavin Michael R [Contractor] (b)(6)@irs.gov>; Corbin Kenneth C (b)(6)@irs.gov>; Grant Dianne <(b) (6) irs.gov>
Cc: Duder John C <(b) (6) irs.gov>; Pandya Kaschit <(b) (6) v>
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

Thanks

From: Sieger Nancy <(b) (6) irs.gov>
Date: Friday, Apr 03, 2020, 3:23 PM
To: Lough Sunita B (b)(6)@irs.gov>, Gavin Michael R [Contractor] (b)(6)@irs.gov>, Corbin Kenneth C <(b) (6) irs.gov>, Grant Dianne <(b) (6) irs.gov>
Cc: Duder John C <(b) (6) irs.gov>, Pandya Kaschit <(b) (6) >
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

If we add this detail, please be sure to include RRB 1099s also and the one change I've added below.

Adding Kaschit to the chain.

From: Lough Sunita B <(b) (6) irs.gov>
Sent: Friday, April 3, 2020 1:47 PM
To: Gavin Michael R [Contractor] (b) (6) irs.gov>; Corbin Kenneth C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Sieger Nancy <(b) (6) irs.gov>
Cc: Duder John C <(b) (6) irs.gov>
Subject: RE: Updated Draft: 4/2 Stimulus Discussion Notes

As a recap for 5 PM – how about we include in a separate document the following from yesterday's call? I am trying to avoid re-discussing same items again and making sure they have these items in writing. Please make revisions if needed and send to Michael Gavin so we can include with the invite.

Thanks

Payments: SSA 1099 Information Matching

- IRS will use SSA 1099 information for initial information matching to obtain additional direct deposit information for individuals.
- Fiscal Services will use this information for the ACH Payments process, which involves additional validation / verification steps ***[NAS]*** of banking information back to IRS.
- One potentially complicating factor is situations in which minors who get SSA benefits (SSA 1099 recipients).
- This solution does not address individuals who receive SSI, SSDI, and VA benefits.

  - D. Kautter will explore other methods to obtain direct deposit / banking information for these individuals looking at other data sources.
  - Currently, the plan is to ask these individuals to complete the 'informational questionnaire' being developed by the IRS to obtain their banking information.

Portal:

- The IRS is also in the process of developing an informational questionnaire' that will help taxpayers provide their banking information to the IRS in a more streamlined fashion.

  - The IRS will post this digital questionnaire on IRS.gov (either on the Coronavirus page or Free File page).
  - The IRS will accept this information via the current Modernized eFile infrastructure.

- Informally, the Free File community should have this in-place by Monday or Tuesday of next week (4/6 or 4/7)

Notice:

-
  - IRS understands the Secretary will want to see a version of the notice; in order for these notices to be distributed in a way that is aligned with the payment delivery, notices must be provided to the print vendor no later than April 9. Therefore; all final feedback must be provided by April 8.
  - Most recent version of the notice was provided to all meeting participants and shared with Treasury Public Affairs.

Sunita
Sunita Lough

From: Gavin Michael R [Contractor] (b)(6)@irs.gov>
Sent: Thursday, April 2, 2020 7:40 PM
To: Corbin Kenneth C <(b) (6) irs.gov>; Grant Dianne <(b) (6) irs.gov>; Sieger Nancy (b)(6)@irs.gov>; Lough Sunita B (b)(6)@irs.gov>
Cc: Duder John C (b)(6)@irs.gov>
Subject: Updated Draft: 4/2 Stimulus Discussion Notes

All,

Please find an updated version of the notes I captured during this afternoon's Stimulus Discussion among IRS, Treasury, and Fiscal Services stakeholders below (accounting for Nancy's feedback) and let me know if you have any questions, concerns, or revisions.

Best,
Michael

+ + + 4/2 Stimulus Discussion Notes + + +

PAYMENT DELIVERY WORKSTREAM UPDATE

- SSA 1099 Information Matching

  - IRS will use SSA 1099 information for initial information matching to obtain additional direct deposit information for individuals.
  - Fiscal Services will use this information for the ACH Payments process, which involves additional validation / verification steps back to IRS.
  - This is a success story and demonstrates how in a very short period, everyone was able to quickly pivot to identify a creative solution. There is additional work to do to make sure the details are worked out (dependent information, etc.) but overall we are in a good place.
  - One potentially complicating factor is situations in which minors who get SSA benefits (SSA 1099 recipients).

    - IRS W&I is in the process of working through the requirements to create the payment file for BSF now. Part of this process is identifying ways to filter out certain individuals (e.g. individuals who are a primary, secondary, or depend on someone else's return). The IRS will also be reaching out to SSA or Fiscal Services stakeholders to identify other data sources that can be used to eliminate individuals who should not receive these payments.

  - This solution does not address individuals who receive SSI, SSDI, and VA benefits.

    - D. Kautter will explore other methods to obtain direct deposit / banking information for these individuals looking at other data sources.
    - Currently, the plan is to ask these individuals to complete the 'informational questionnaire' being developed by the IRS to obtain their banking information.
    - Overall however, there is an interest to be able to use direct deposit information the government may have for individuals if it is possible; rather than making them complete the questionnaire or wait for a paper check.
    - Action: D. Kautter to explore other methods to obtain direct deposit / banking information for SSI, SSDA, and

VA benefit recipients and report on progress by 5:00pm call on 4/3.

• Identifying options to address non-filers is extremely important and may require a separate discussion to make sure we all know how the process will work. During this discussion, we should also consider additional ways to address this population (e.g. identify community partnerships). This segment of the population may be the most in need and therefore, we need to pay attention to this group and get them the Economic Impact Payment as quickly as possible. {potential topic for future discussion}

- o Identifying additional methods to obtain direct deposit information will be helpful; however, the IRS is beyond the point where additional programming changes can be accepted for 4/9 or 4/17.
- o Furthermore, data privacy and §6103 rules will need to be explored if new methods include IRS sharing additional federal tax information or being asked to perform additional data matching / validation.

• The IRS is also in the process of developing an informational questionnaire' that will help taxpayers provide their banking information to the IRS in a more streamlined fashion.

- o The Commissioner for Wage & Investment (K. Corbin) met with the Free File community yesterday (4/1) to make an official request that they create a simple portal utility that will ask taxpayers to respond to 5 or 6 questions that will allow the IRS to capture their banking information.
- o This solution will help obtain direct deposit information for individuals who might not otherwise have a filing requirement.
- o The IRS will post this digital questionnaire on IRS.gov (either on the Coronavirus page or Free File page).
- o The IRS will accept this information via the current Modernized eFile infrastructure.
  - ▪ Informally, the Free File community should have this in-place by Monday or Tuesday of next week (4/6 or 4/7)
- o Existing validations, business rules, and fraud filters will be applied to this information as it is received and processed by the IRS.
  - ▪ The questionnaire will come in and be processed as a regular 1040; therefore the same income and filing verification protocols will be in-place (e.g. check SSN for a return already on-file and/or to determine if the individual associated with that SSN is deceased).
- o In a future discussion and/or through an additional briefing it would be helpful to understand what additional fraud risk the government is taking on through this program. {potential topic for future discussion}
  - ▪ Individual fraud is anticipated to be at the same level it is today; the IRS has a robust public private partnership through the Security Summit that will help mitigate potential fraud (e.g. access to 'header' information that provides the government with additional information regarding where a return is coming from).
  - ▪ There is likely less of a risk for improper payments as many more people are eligible for the Economic Impact Payment; however, the concern is more focused on criminal fraud
  - ▪ The IRS Criminal Investigation function is aware of these issues and is working with the IRS Business Units to identify areas of potential fraudulent activity; CI is also monitoring the dark web.
- o The questionnaire will have the tax year prepopulated (TY2019) and ask individuals to provide the following information:
  - ▪ Filing status (single or married filing jointly)
  - ▪ Name
  - ▪ SNN of primary and applicable secondary taxpayer (note: if the taxpayer is in the military and their spouse has an ITIN that will be allowed)
  - ▪ Address
  - ▪ Name, SSN, and relationship of applicable dependents
- o The individual will be asked to enter $1 for income and for any other taxable interest income; the system will compute total income and AGI
- o The questionnaire will then ask for the individual's routing and bank account number and type

WHERE'S MY ECONOMIC IMPACT PAYMENT? PORTAL LAUNCH WORKSTREAM UPDATE:

- Everything is on schedule for the launch of the Portal on 4/17
- Once the portal is ready, IRS will prepare screenshots and will share them with Treasury and Fiscal Services stakeholders so everyone can see what the taxpayer will see.

NOTICES AND COMMUNICATIONS WORKSTREAM UPDATE:

- Notices:
  - IRS has drafted the notice taxpayers will receive along with their Economic Impact Payment; IRS Wage & Investment will share the most recent version later this evening or early tomorrow morning.
  - Decision: As a decision has been made (seeing agreement) that the IRS will send the notice in English on one side (front with name and address information), and on the back the notices will be translated into Spanish); this way whether a taxpayer is literate in English or Spanish they will be able to understand the notice.
  - The IRS is asking in the requirements to the print vendor that they be able to do dual size printing.
  - IRS understands the Secretary will want to see a version of the notice; in order for these notices to be distributed in a way that is aligned with the payment delivery, notices must be provided to the print vendor no later than April 9. Therefore; all final feedback must be provided by April 8.
  - Action: K. Corbin to provide most recent version of the notice to all meeting participants; T. Lemons to ensure the notice has been shared with Treasury Public Affairs.
    - During review cycles, all stakeholders should be mindful that the notice is intended to be written in plain language.
- Communications:
  - IRS Communications & Liaison (C&L) has developed a detailed short term plan for distributing messages.
  - Part of what IRS is seeing right now is an increased demand from stakeholders who want to get more information out to their constituents.
    - One request specifically has been for additional information regarding how payments will be made to individuals with SSI and VA benefits; IRS C&L will pause any communications on this topic until after D. Kautter is able to provide additional information.
  - IRS C&L has also shared an expanded version of the Treasury news release including how RRB recipients and seniors will receive their payments based on the decision that these individuals do not need to file a return to receive the payment.
  - C&L is focused on communications that will address:
    - (1) who is eligible for payments and how will they get it?
    - (2) launching the *Where's my Economic Impact Payment*? application (e.g. news release, etc.).
  - There has also been an increased focus in the media regarding the date by which individuals will receive their Economic Impact Payments.
    - Any communications regarding dates should not be disclosed without concurrence from the Treasury Secretary; this will ensure consistent and clean messaging.
  - IRS C&L will stay in close coordination with Treasury Public Affairs to make sure there is messaging consistency.
  - C&L has developed plans to share messages with stakeholder groups and outreach partners and current graphics and social media activities are helping to distribute messages to the public.

ECONOMIC IMPACT PAYMENT TIMELINE REVIEW:

- Refer to file: Economic Impact Payment -ACH Timeline.docx (attached to meeting invitation)
- The specifics of this timeline is of great interest to industry partners; Fiscal Services will be meeting with the industry stakeholders and the Federal Reserve to make sure they understand the importance of these payments and are working through these steps as quickly as possible.
- There are some concerns regarding the level of rejects as 2018 data is being used; additional discussions may be required in this area. {potential topic for future discussion}

To: Desmond Michael J [(b)(6)]@irscounsel.treas.gov]; Corbin Kenneth C[(b) (6) irs.gov]
Cc: Schaeffer Stephen J[(b) (6) irscounsel.treas.gov]
Sent: Thur 4/9/2020 1:16:02 AM (UTC)
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs

Yes. That issue and what ken raised. Is there a policy issue re president signing the notice.

From: Desmond Michael J [(b)(6)]@irscounsel.treas.gov>
Date: Wednesday, Apr 08, 2020, 9:07 PM
To: Corbin Kenneth C [(b)(6)]@irs.gov>, Lough Sunita B [(b)(6)]@irs.gov>
Cc: Schaeffer Stephen J [(b)(6)]@irscounsel.treas.gov>
Subject: RE: FINAL/APPROVED: Letter from the President to Taxpayers on their EIPs